



JUNE						
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JULY						
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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, June 26, 2024, 9:00 a.m.

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

or via Zoom Meeting:

<https://us06web.zoom.us/j/83160479876?pwd=bbNzlAWbt7oFsVMaC4opU4s9DHza1I.1>

Meeting ID: 831 6047 9876

Passcode: 867961

+1 312 626 6799 US (Chicago)

Meeting ID: 831 6047 9876

Passcode: 867961

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

APPROVAL OF BOARD MINUTES: JUNE 10, 2024, WORKSHOP AND JUNE 12, 2024, REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
24-037	White Bear Yacht Club	Dellwood	Final Site Drainage Plan	CAPROC 4 items
24-039	City of Shoreview	Shoreview	Final Site Drainage Plan	CAPROC 5 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 18, 2024.

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. RCWD 2024 Rule Revision – Initial Comment Response (Nick Tomczik)
2. Check Register Dated June 26, 2024, in the Amount of \$720,446.76 and June Interim Financial Statements Prepared by Redpath and Company (Note: Amount includes 6/12/24 Board approved pay requests)

ITEMS FOR DISCUSSION AND INFORMATION

1. RCWD Database Demonstration – MS4Front (Kelsey White)
2. Staff Reports
3. July Calendar
4. Administrator Updates
5. Manager's Update

**APPROVAL OF BOARD MINUTES: JUNE 10, 2024,
WORKSHOP AND JUNE 12, 2024, REGULAR MEETING**

Draft

RCWD BOARD OF MANAGERS WORKSHOP

Monday, June 10, 2024

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations.

1 The Board convened the workshop at 9:00 a.m.

2 Attendance: Board members Mike Bradley, John Waller, Steve Wagamon, Jess Robertson

3 Absent: Marcie Weinandt (with prior notice)

4 Staff: Communications & Outreach Manager Kendra Sommerfield, Regulatory Manager Patrick Hughes,
5 Drainage & Facilities Manager Tom Schmidt, Office Manager Theresa Stasica

6 Consultants: District Engineer Chris Otterness-Houston Engineering, Inc., District Attorney Chuck
7 Holtman (video-conference)

8 Visitors: City of Circle Pines Administrator Patrick Antonen (video-conference)

9 **RCWD Rule Revision Update**

10 Regulatory Manager Hughes stated he will review the draft version of the 2024 rule revision for Board input.
11 Staff will incorporate the Board's feedback and bring the draft rule for its consideration at the second July
12 board meeting to formally authorize distribution of the proposed rule revisions for public review. Staff
13 solicited early comments on the District's rules from the cities and other public agencies. Comments were
14 received from four cities. The Board directed staff to provide a summary of the comments for its
15 consideration.

16 Regulatory Manager Hughes presented, and the Board commented on a summary of the proposed rule
17 changes:

18 Rule C- Stormwater Management Plans: Definition & Stormwater Trigger; Regional Stormwater Basins-
19 clarity under C.5(a); Landlocked basin-Board commented update definition on page 9 of the rule so it is
20 consistent with rule C.5 (f); TP Removal Table for BMPs; BMP Location Siting-aligns with MS4 permit; BMP
21 Design Criteria; Underground BMPs; Uninhabitable Structure-Board commented the definition needs to
22 add clarity, look to city who is the land use authority, attached garage no exemption from freeboard; Public
23 Drainage System Easement; Easement Requirements on Partial Developments; and Non-Residential Phased
24 Development.

25 Rule D-Erosion and Sediment Control Plans: Stormwater BMP Maintenance.

26 Rule E-Floodplain Alteration: Floodway; One-time Floodplain Fill Exemption.

27 Rule F-Wetland Alteration: Wetland Replacement Siting.

28 Rule I-Public Drainage Systems: Public Drainage System Easement; Temporary Crossings and Obstructions.

29 Rule K-Enforcement: Enforcement Action.

30 And Rule L-Variations: Removal of Undue Hardship standard.

31

Regulatory Manager Hughes discussed the possible addition of a Chloride Management Plan. The Board sees this to currently best to remain as part of the outreach program.

Manager Robertson reiterated the importance of seeing the city comments received. Administrator Tomczik replied that staff will provide to the Board.

Manager Robertson informed the Board that the Circle Pines Administrator has contacted her with the request to move the Circle Pines item to the next item due to a conflict. The Board agreed.

Regulatory Manager Hughes reviewed the rule timeline. In July, the proposed rule revision will come back to the Board for formal consideration to notice for public comment period. He also referenced the MS4 comparison table provided in the packet for the Board's information.

Manager Waller asserted that if District rules already exist within the city and county ordinances level then our rules do not apply. His understanding is that RCWD authority is only in the absence of a rule, citing Minnesota State Statute 103D.335 subd 19. Manager Waller stated that in the past he has requested a rule/ordinance inventory of the 28 cities and counties to see what their rules are so the District's rules are not duplicative.

District Attorney Holtman explained Manager Waller's statement is not quite right. The District is legally mandated by state watershed law and planning framework in metro area, and separately by the Clean Water Act framework administered by the Minnesota Pollution Control Agency, to adopt rules. BWSR has rules in place that define watershed district regulatory obligations and directs watershed districts to have rules in place in several principal areas that are of greater interest and are not seen as duplication. These areas are erosion control, stormwater management, wetlands, and floodplain. BWSR has established a framework for a watershed district to step out from regulating. It is through a process where a city indicates its desire to be the sole regulating entity. The District can confirm the city's ordinances are sufficiently protective in comparison to the District rules. This has occurred for a few cities within the District including the City of Hugo.

Anoka County Ditch 53-62 Main Trunk Repair Update

The Board reviewed with Circle Pines Administrator Antonen the city's letter to Manager Robertson regarding the sediment and outfall issue. The Board by consensus agreed to wait for the city's additional survey information to further discuss this issue.

Regulatory Program Annual Review & Forecast

Regulatory Manager Hughes gave a presentation on the regulatory program trends and 2025 budgeting projection. The Board valued the graphs provided in the presentation and echoed the importance of communication within the regulatory program and its customers.

73 **Targeted Tool Introduction**

74 Communications & Outreach Manager Sommerfeld reviewed the task order and provided background on
75 the idea behind it. The Board discussed the proposed work and felt it was not the right time for the project
76 as presented, noting the pending Project Manager hire and necessary preparation for Watershed
77 Management Plan update in near future.

78

79 **Administrator Updates**

- 80 • ACD 53-62 Branches 5 & 6 Repair: DNR required a rare plant survey that will be completed under by
81 Critical Connections Environmental Services.
- 82 • District's Website: Upcoming outreach and other events are posted on the website.

83

84 The workshop was adjourned at 11:31 a.m.

DRAFT

For Consideration of Approval at the June 26, 2024 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, June 12, 2024

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, and Secretary Jess Robertson

Absent: 2nd Vice-Pres. Steve Wagamon and Treasurer Marcie Weinandt -with prior notice

Staff Present: District Administrator Nick Tomczik, Regulatory Manager Patrick Hughes, Outreach and Grant Technician Molly Nelson, Drainage and Facilities Manager Tom Schmidt, Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); District Attorney Louis Smith from Smith Partners

Visitors: None

SETTING OF THE AGENDA

Motion by Manager Waller, seconded by Manager Bradley, to approve the agenda, as presented.

Motion carried 3-0.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the May 22, 2024, Board of Managers Regular Meeting. Motion by Manager Robertson, seconded by Manager Waller, to approve the minutes, as presented. Motion carried 3-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
23-034	MA Holdings, LLC	Blaine	Final Site Drainage Plan	CAPROC 1 item
	Apex Blaine, LLC			
	Polo Crown, LLC			
	Keva Blaine, LLC			

Regulatory Manager Hughes outlined a few changes that staff recommended. Since the packet was put together, the applicant submitted an updated final plan which included an additional patio area. The final plan was the only required condition item, therefore, staff now recommend approval.

It was moved by Manager Bradley and seconded by Manager Robertson, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 5, 2024, as amended as outlined by Regulatory Manager Hughes. Motion carried 3-0.

WATER QUALITY GRANT PROGRAM COST SHARE APPLICATION

No.	Applicant	Location	Project Type	Eligible Cost	Pollutant Reduction	Funding Recommendation
A23-02	City of Fridley	Fridley	Road Reconstruction Rain Gardens	\$62,682.52	Volume: 24.7% TSS: 24.2% TP: 29.47%	75% cost share of \$30,000 not to exceed 75%; or \$7,500/rain garden/ \$30,000 total, whichever cost is lower

Outreach and Grant Technician Molly Nelson gave a brief overview of what had been discussed at the CAC meeting since no Board member was able to be present at their meeting and provided some clarification related to the bids and cost estimates.

President Bradley asked if this was paying for both the curb cuts and the rain gardens.

Outreach and Grant Technician Nelson confirmed that it was paying for both the curb cuts and the rain gardens.

It was moved by Manager Bradley and seconded by Manager Robertson, to approve the Water Quality Grant consent agenda as outlined in the above table, in accordance with RCWD Staff's Recommendation based on established program guidelines, dated June 5, 2024. Motion carried 3-0.

OPEN MIC/PUBLIC COMMENT

None

ITEMS REQUIRING BOARD ACTION**1. Solitude Lake Management Partial Pay Request #1, Centerville Lake Alum Project**

Lake and Stream Manager Kocian stated this item was a pay application for the Centerville Lake Alum project. He stated that Phase 1 of this project had just been completed and reminded the Board that what was driving this project was the excessive algae blooms due to internal loading from sediment phosphorus. He noted that the District had been awarded a Clean Water Fund grant to help pay for this project that covered about 85-90% of the overall costs. He explained that Anoka County Parks, City of Centerville, and the City of Lino Lakes were financial partners in the project and St. Paul Regional Water Services had partnered with them to provide them with access. He stated that the public meeting they held on April 11, 2024 was well attended and reminded the Board that the alum application was being done in the deeper portion of the lake in two phases. He explained that Solitude Lake Management began work on May 13, 2024 and noted that he wanted to praise Anoka County Parks for being a great partner because the park was under major construction with Peterson Construction at the time and yet they found a way to get them through the construction area in order to launch the alum application barge. He displayed photos that were taken during the project from May 14-21, 2024 as well as pictures from early June that showed that all the equipment was off the site. He explained that the only remnant from the project was some rutting that took place in the grass. He noted that Barr Engineering, as the Project Manager, has reviewed all the submittals for payment and found everything to be in order and, along with staff, was recommending approval.

President Bradley asked if there was anything that could be shared regarding the results.

Lake and Stream Manager Kocian stated that, so far, the water clarity was way up, which is what they would expect. He stated that they will continue to monitor it over the summer, so the end of the year summary will be the most illuminating and outlined some of the steps that were planned as part of this monitoring.

Motion by Manager Robertson, seconded by Manager Waller, to approve partial payment to Solitude Lake Management for the Centerville Lake Alum Project in the amount of \$464,065.30. Motion carried 3-0.

President Bradley stated that he wanted to ask a question on behalf of the Bald Eagle Lake residents. He noted that the weeds were up because the water is up and asked if, the water stayed up, that meant that they would be maxed on the weeds for the summer.

Lake and Stream Manager Kocian noted that there has been typical treatment for curlyleaf pondweed on Bald Eagle Lake and thinks that the survey for Eurasian Watermilfoil was recently, or

was just about to be completed. He stated that they were probably reaching closer to maximum plant growth earlier in the year because of the early ice off.

2. JACON LLC Partial Pay Request #5 – AWJD 3 Branches 1, 2 & 4 Repair Project

Drainage and Facilities Manager Schmidt reviewed the partial pay request for JACON, LLC related to the AWJD 3, Branches 1, 2 and 4 repair project. He explained that this work had begun in 2023 but most of the work had occurred in 2024. He noted that the project was substantially completed and they were just working on finishing the final punch list items. He stated that the District Engineer and staff found the pay request accurate and were recommending payment.

Motion by Manager Waller, seconded by Manager Bradley, to approve JACON LLC's partial pay request #5 as submitted and certified by the District Engineer and directs staff to issue a payment in the amount of \$21,047.25. Motion carried 3-0.

District Engineer Otterness explained that the District was expecting one more payment request from them for the final payment which he anticipated would happen next month.

3. Check Register Dated June 12, 2024, in the Amount of \$134,194.40 Prepared by Redpath and Company

Motion by Manager Bradley, seconded by Manager Robertson, to approve check register dated June 12, 2024, in the Amount of \$134,194.40 Prepared by Redpath and Company. Motion carried 3-0.

ITEMS FOR DISCUSSION AND INFORMATION

1. Common Carp Management Update

Lake and Stream Manager Kocian provided a progress report on the 2024 carp management activities. He noted that springtime was when most of the work in this program actually happened and explained that some of the final numbers have been updated since the Board packet was sent out. He reminded the Board that the Carp Management Plan was adopted in 2018 and revised in 2022 with the aim to manage the population below the impact threshold. He reviewed details regarding the annual objective of the Carp Management Plan to remove at least 50% of adult carp on an annual basis and to suppress reproduction by blocking migration and access to nursery areas. He noted that their primary management tool is the electric barrier system on Rice Creek, just upstream of Long Lake, to guide the migrating fish into a pen and then using an electric herding system to guide them to a conveyor belt where they can be removed. He explained that the other part of their plan is the fairly new physical barrier on Johanna Creek which is just outside of the New Brighton Community Center. He stated that in 2024 the total number of carp removed was 1,029 which reflects about 34% of the population. He explained that the number removed from the system since 2016 is around 56,000 carp and explained that the numbers for 2024 were down a bit, reflecting the lower carp population. The carp population is down 80-90% since management began.

He noted that they do have some ideas to improve efficiency in 2024; strategy adjustments are needed, now the the population is low. He stated that they have found the Johanna Creek barrier to be more important than expected because they think about 20-30% of the carp population attempts to migrate up Johanna Creek, instead of, or in addition to Rice Creek. He stated that unfortunately they had a whole lot of rain this year which allowed some fish to get past it due to the flooding conditions. He explained that they were looking to improve the barrier design in 2025, by adding an L-shaped bracket to the top of the screens. This would prevent carp migration during floods by to stopping them from jumping over the barriers. He stated before the carp were able to get up and over the barrier, they had already removed roughly 300-400 of them from the downstream location and were also able to remove about 50-75 from the upstream side of the barrier. Overall, the program is working well, and long-term management are currently met. The District is now in the "maintenance" phase.

2. District Engineer Update and Timeline

3. Administrator Updates

4. Managers Update

Manager Waller stated that he had attended the Washington County Consortium meeting, also present were District Administrator Tomczik and Regulatory Manager Hughes. He gave a brief overview of the discussion topics.

ADJOURNMENT

***Motion by Manager Robertson, seconded by Manager Waller, to adjourn the meeting at 9:47 a.m.
Motion carried 3-0.***

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
24-037	White Bear Yacht Club	Dellwood	Final Site Drainage Plan	CAPROC 4 items
24-039	City of Shoreview	Shoreview	Final Site Drainage Plan	CAPROC 5 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 18, 2024.

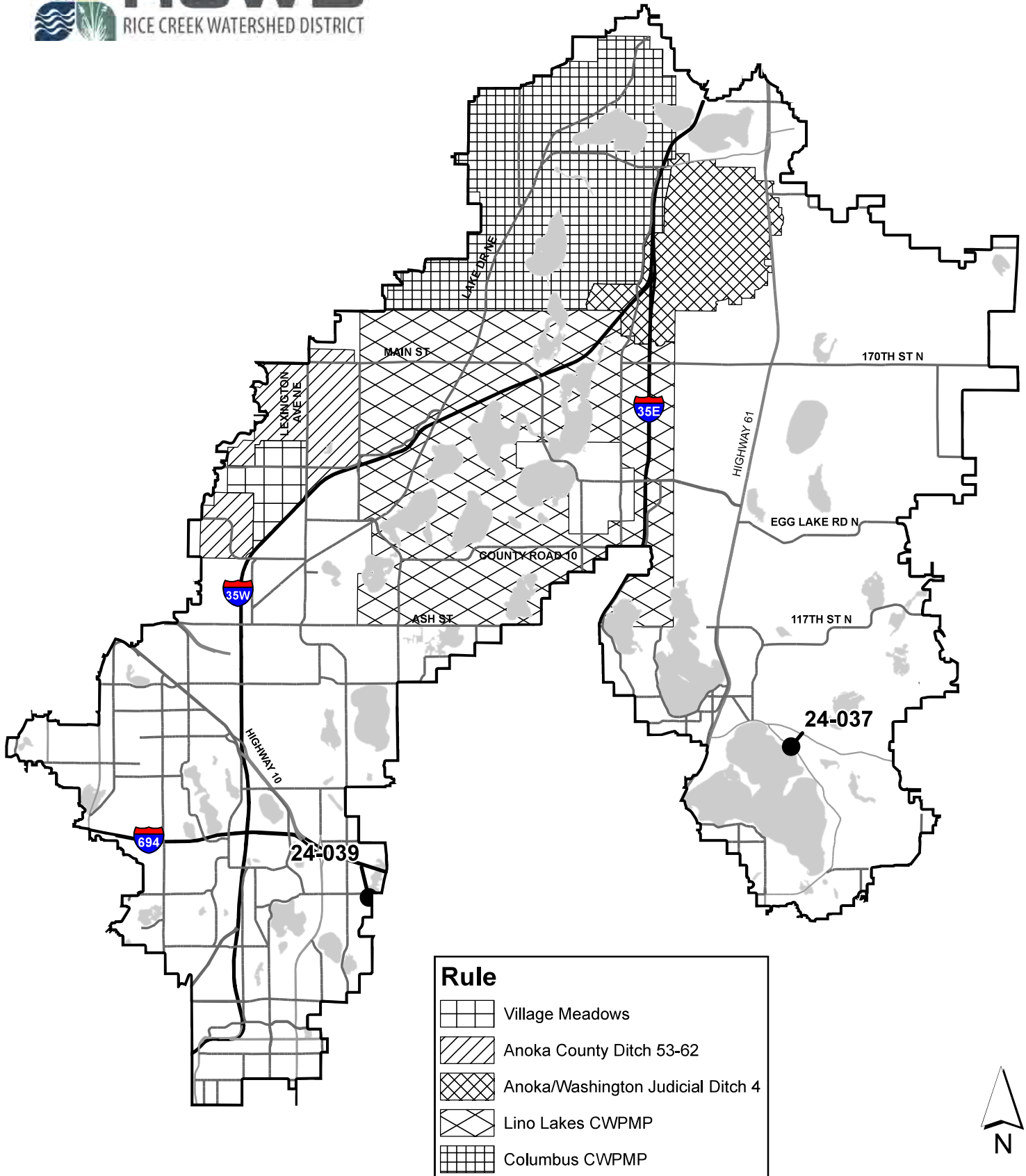
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**

June 26, 2024

It was moved by _____ and seconded by _____
_____ to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in
accordance with the District Engineer's Findings and Recommendations, as contained in
the Engineer's Findings and Recommendations, as contained in the Engineer's Reports
dated June 18, 2024.

TABLE OF CONTENTS

Permit Application <u>Number</u>	<u>Applicant</u>	Page	Recommendation
Permit Location Map		14	
24-037	White Bear Yacht Club	15	CAPROC
24-039	City of Shoreview	20	CAPROC





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

24-037

Permit Application Name: White Bear Yacht Club – 2024 Pickleball and Platform Tennis Construction

Applicant/Landowner:

White Bear Yacht Club
Attn: Chris Nathlich
56 Dellwood Avenue
Dellwood MN 55110
Ph: 651-248-1420
cnathlich@wbyc.com

Permit Contact:

Larson Engineering, Inc.
Attn: Mitch Honsa
3524 Labore Road
White Bear Lake MN 55110
Ph: 651-448-0931
mhonsa@larsonengr.com

White Bear Golf Course
Attn: Jared Kalina
56 Dellwood Avenue
White Bear Lake MN 55110
Ph: 651-429-1892
jkalina@wbyc.com

Project Name: White Bear Yacht Club – 2024 Pickleball and Platform Tennis Construction

Purpose: FSD – Final Site Drainage; To reconstruct tennis courts into pickleball courts and improve ADA facilities to courts.

Site Size: 7.34± acre parcel / 0.60 ± acres of disturbed area; existing and proposed impervious areas within the project area are 0.76 ± acres and 0.69 ± acres, respectively

Location: 56 Dellwood Avenue, Dellwood

T-R-S: N 1/2, Section 18, T30N, R21W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:

- (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

Administrative

- 2. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Ensure the datum is labeled on the final plans.

3. The applicant must amend the existing declaration of maintenance. Submit the changes to the District for review, and then record the approved document, and provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
4. The applicant must submit a cash surety of \$1,700 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The surety is based on \$1,000 for 0.6 acres of disturbance, \$700 for 1,495 CF of storm water treatment.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.

Exhibits:

1. Revised plan set containing 23 sheets dated 6-6-2024 and received 6-6-2024
2. Permit application, dated 5-13-2024 and received 5-15-2024
3. Updated Stormwater Calculations, dated 6-5-2024 and received 6-5-2024, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
4. Stormwater Calculations, dated 5-14-2024 and received 5-15-2024, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
5. Geotechnical report dated 4-3-2024 and received 5-15-2024

Findings:

1. **Description** – The project proposes to reconstruct tennis courts into pickleball courts and improve ADA facilities to courts on a 7.34± acre parcel located adjacent to White Bear Lake in Dellwood. Within the project area, the work will decrease the impervious area from 0.76± acres to 0.69± acres and disturb 0.60± acres overall. The project is expanding a multi-cell filtration basin to the east of the proposed pickleball courts that was originally constructed under the 12-067 permit. The existing filtration basin is functioning and drawing down properly, but the vegetation establishment and water quality volumes had to be revisited earlier to be in compliance with the previous permit. The project area generally drains to the biofiltration basin, then through site storm sewer to the Resource of Concern, White Bear Lake. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.
2. **Stormwater** – The applicant is proposing to expand an existing multi-cell bio-filtration basin as described below for the project:

BMP Description	Location	Pretreatment	Existing Volume	Proposed Volume	EOF
Existing Central Parking Lot (bio-filtration) Basin	East of the pickleball courts	Grass strip	3,564± cubic feet below the outlet	5,746± cubic feet below the outlet	930.5±

Soils on site are primarily HSG D consisting of clayey sands (SC). Thus, infiltration is not considered feasible and bio-filtration is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the

Water Quality requirement is 1.69-inches over the new/reconstructed area (0.24± acres) for a total requirement of 1,495± cubic feet.

Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 1.6 inches per hour. 12-inches of sand has been provided above the drain tile. The bottom of the drain tile is at least 2 feet above the ordinary high water level of White Bear Lake which demonstrates adequate separation from the seasonal high groundwater. The applicant has treated 91% of the project area. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(c).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
To White Bear Lake	1.6	0.6	5.8	4.8	13.0	11.7

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The regulatory floodplain of White Bear Lake is 927.2 (NAVD 88). The project will not impact the floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence. The project will disturb less than 1 acre; an NPDES permit nor a SWPPP is required. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project does not flow to a nutrient impaired water (within 1 mile).
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must amend the existing declaration for maintenance #1255393 to reflect the changes to the central parking lot basin. Provide an attested copy showing recordation of the approved maintenance declaration.
9. Previous Permit Information – 12-067 – Previous development of the White Bear Yacht Club property, which includes the construction of the Existing Central Parking Lot Basin.

I assisted in the preparation of this report under the supervision of the District Engineer.

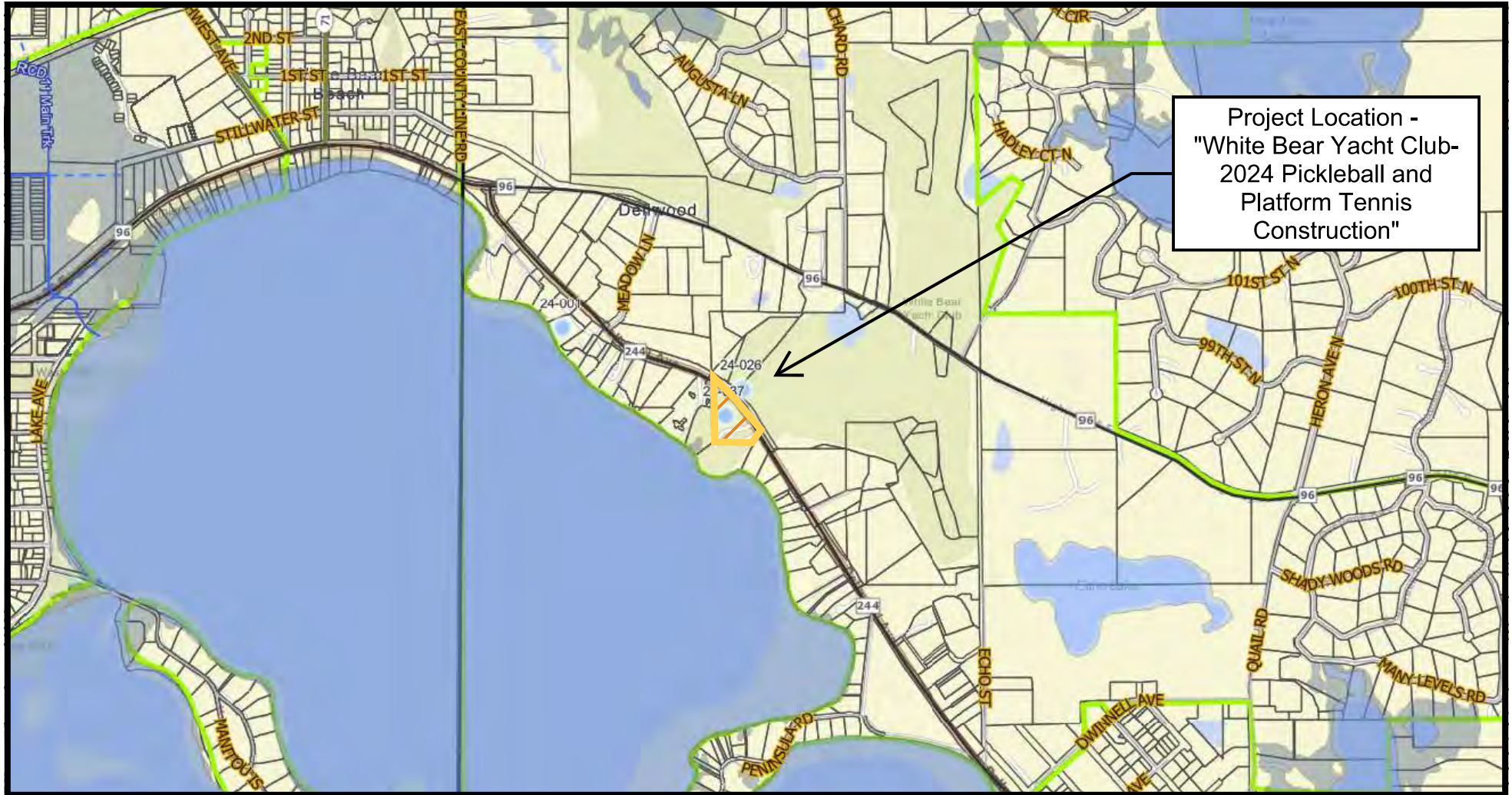
 06/18/2024

Griffin McComas, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

 06/18/2024

Katherine MacDonald, MN Reg. No 44590



Legend

----- Public Ditch - Open Channel



Project Location



Public Waterway





Legend

- | | |
|---|--|
|  Pickleball Court and Sidewalk |  Elevated Pervious Pickleball Surface |
|  Project Location |  Biofiltration Basin |
| |  Drainage Arrow |





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

24-039

Permit Application Name:

Bobby Theisen Park Improvements

Applicant/Landowner:

City of Shoreview
Attn: Rodney Schreifels
4600 Victoria St N
Shoreview, MN 55126
Ph: 651-490-4752
rschreifels@shoreviewmn.gov

Permit Contact:

LHB Corporation
Attn: Lydia Major
701 Washington Avenue North STE 200
Minneapolis, MN 55401
lydia.major@lhbcorp.com

LHB, Inc.
Attn: Jordan Cabak
Ph: 612-752-6948
Jordan.Cabak@lhbcorp.com

Project Name: Bobby Theisen Park Improvements

Purpose: FSD – Final Site Drainage; Upgrading park amenities

Site Size: 15.7± acre parcel / 4.74 ± acres of disturbed area; existing and proposed impervious areas are 1.237± acres and 1.921± acres, respectively

Location: 3575 Vivian Ave, Shoreview

T-R-S: NW ¼, Section 35, T30N, R23W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:

- (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

2. Submit the permit application with the signature of the successful bidder to the District.

3. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Ensure the datum is labeled.
 - Additionally, show stabilization on the EOFs
4. A public permittee may meet the perpetual stormwater maintenance obligation by executing a programmatic or project-specific maintenance agreement with the District. A draft document should be submitted to the District for consideration prior to execution. (The agreement process requires submittal of the final original signed agreement to the District. If the applicant needs an original of the signed agreement, then two endorsed final agreements should be submitted.)
5. The applicant or contractor must provide a construction schedule for the underground system (or communicate when the schedule will be provided). A note shall be added to the final plans to contact the RCWD inspection prior to the installation. See Stipulation 2.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans.
2. RCWD inspector must be notified prior to installation of underground system.

Exhibits:

1. Revised sheet C507, plotted 06-12-2024, received 06-12-2024.
2. Revised plan set containing 30 sheets dated 05-28-2024 and received 06-06-2024
3. Permit application, dated and received 05-17-2024
4. Stormwater Management Plan (Rev 2), dated and received 06-12-2024, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions, BMPs stage storage volumes.
5. Stormwater Management Plan (Rev 1), dated 6-7-2024 and received 06-06-2024, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
6. Stormwater Management Plan, dated and received 05-17-2024, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
7. Geotechnical Report, dated 05-06-2024 and received 05-17-2024.
8. Comment response memo, dated 06-07-2024 and received 06-06-2024

Findings:

1. Description – The project proposes to construct a park building, utilities, parking lot addition, tennis courts, pickleball courts, a basketball court, sidewalks, soccer fields on a 15.7± acre parcel located in Shoreview. The project will increase the impervious area from 1.237± acres to 1.921± acres and disturb 4.47± acres overall. Approximately one quarter of the site drains north to County Road E and then across to Island Lake, one Resource of Concern. The remaining portion drains south through a series of wetlands and culverts to Lake Johanna, the other ROC. The applicant is a public entity and therefore is not charged an application fee.

2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
Surface bio-filtration basin	Southwest – South of soccer field	Not required*	2,290± CF	951.0
Surface bio-filtration basin	South central – west of ice rink	Not required*	7,793± CF	953.25
Underground Jellyfish filter system	West of northern end of parking lot	Sump PCB-06	4,414± CF	957.3

*non-drive surfaces

The top 10-14 feet of soils on site are primarily HSG D consisting of clayey sands (SC), and sandy lean clay (CL). Thus, infiltration is not considered feasible, and (bio) filtration is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.69-inches over the new/reconstructed area to the bio-filtration basins (49,221± SF) and 2.2-inches (based on a TP removal factor of 0.5) over the new/reconstructed area to the Jellyfish filter (20,802± SF) for a total project requirement of 10,746± cubic feet.

Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 1- inch per hour. 18-inches of sand has been provided above the drain tile. There is no evidence of static water, and the clayed soils are adequate to protect from any seasonal high water table. The BMPs are appropriately sized and the applicant has treated 100% of the project area. Additional TSS removal is not required. , the applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(c).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
To northeast	2.9	2.0	4.9	3.3	9.7	6.5
To south	6.7	3.8	12.4	7.6	25.8	20.6
Totals	9.6	5.8	17.3	10.9	35.5	27.1
80% of existing	7.7		13.8		28.4	

The project is located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrance, inlet protection, ditch check, erosion control blanket and rip rap. The project will disturb more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheet C001. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of Island Lake which is impaired for nutrients.
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.

8. Documenting Easements and Maintenance Obligations – Applicant must execute an agreement with the RCWD for the maintenance of the stormwater facilities.
9. Previous Permit Information – No previous permit information was found for this site.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.



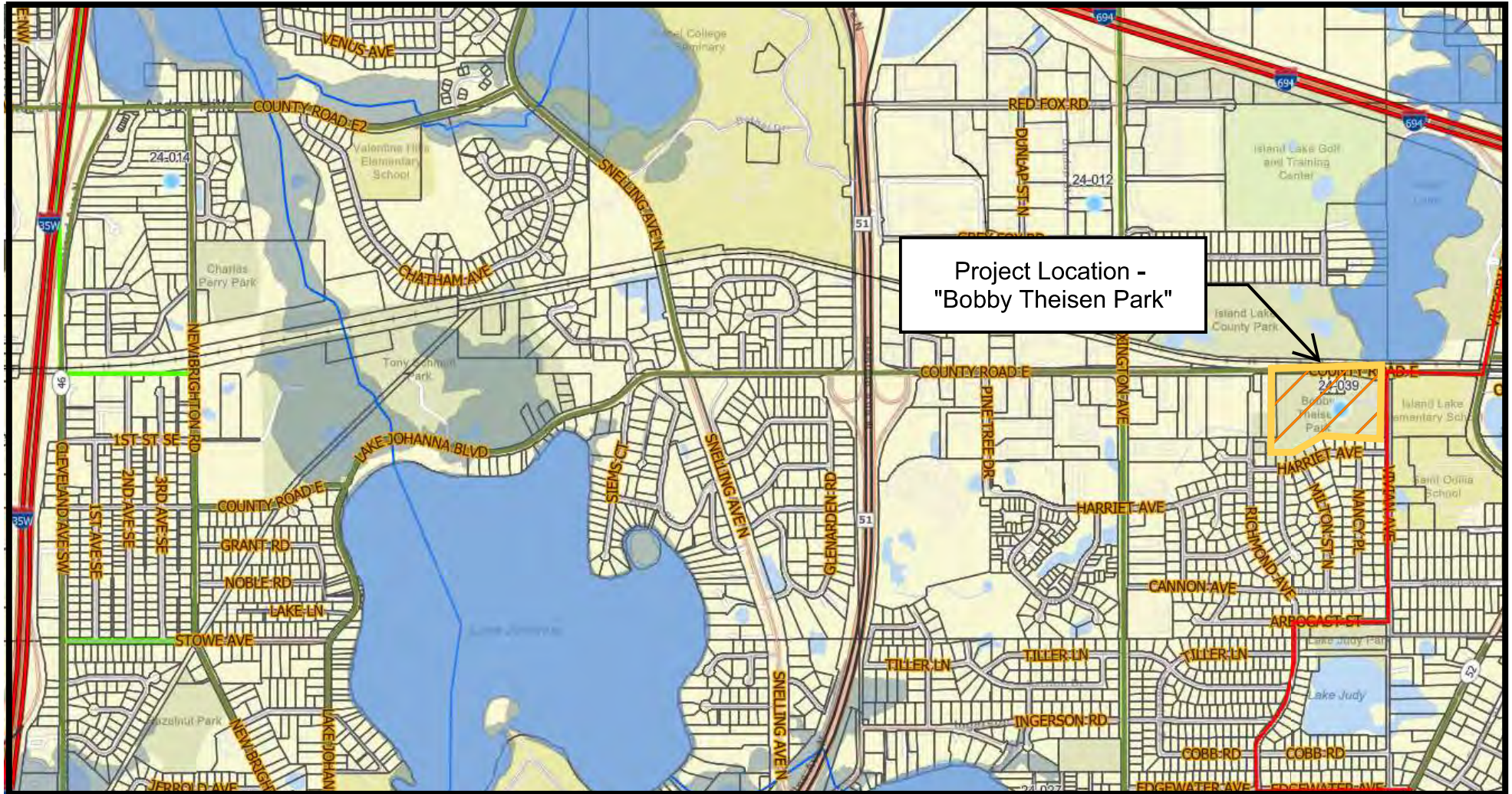
06/18/2024

Greg Bowles, MN Reg. No 41929



06/18/2024

Katherine MacDonald, MN Reg. No 44590



Legend



District Boundary

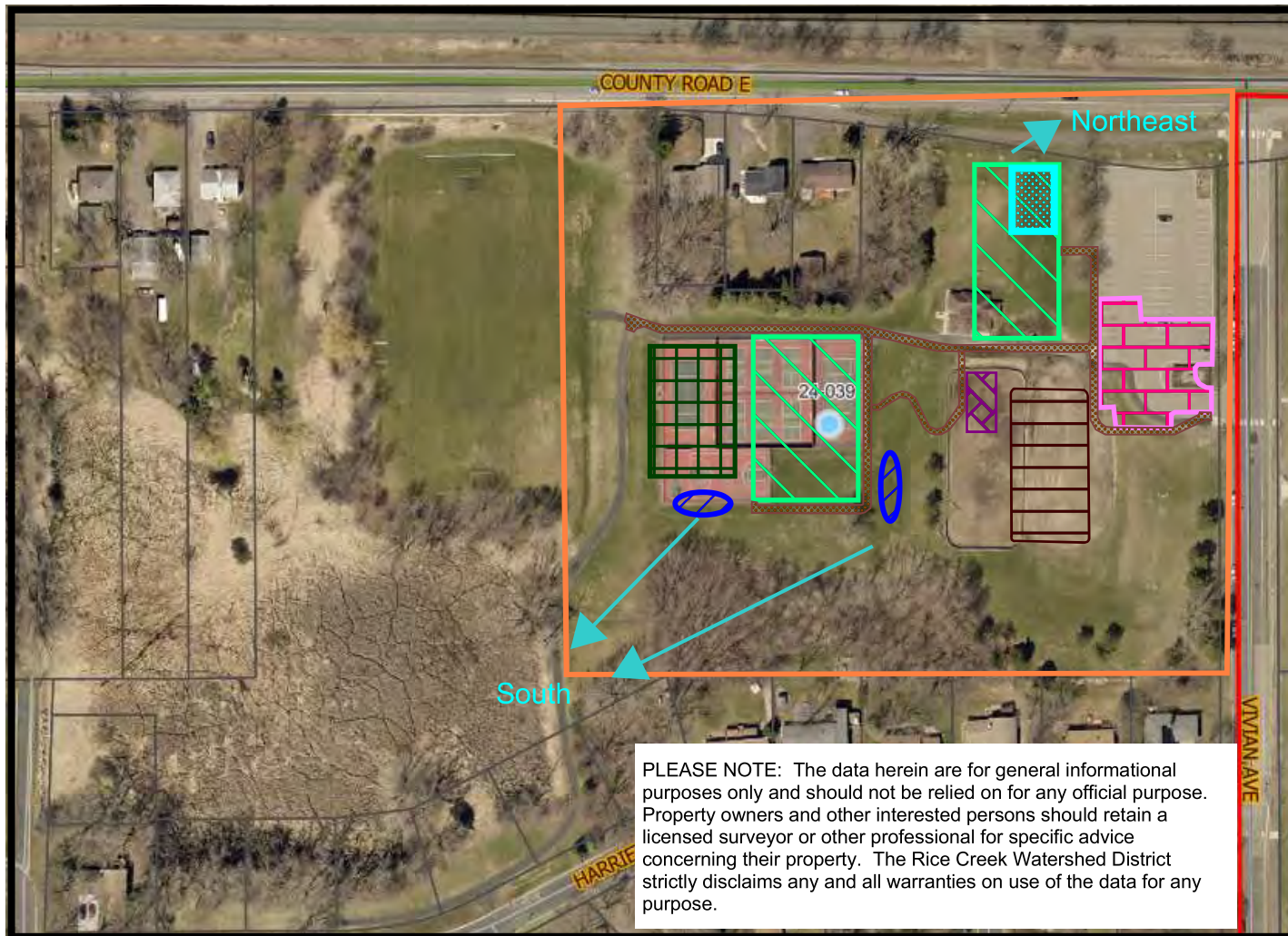


Project Location



Public Waterway





Legend

- | | | | |
|---|---|--|---|
|  District Boundary |  Soccer field |  Sport Courts |  Parking Lot Expansion |
|  Project Location |  Hockey rink |  Park Building |  Sidewalks |
|  Bio-filtration Basin |  Underground Filter System |  Drainage Arrow | |



ITEMS REQUIRING BOARD ACTION

1. RCWD 2024 Rule Revision – Initial Comment Response
(Nick Tomczik)

MEMORANDUM

Rice Creek Watershed District



Date: June 18th, 2024
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: 2024 Rule Revision – Initial Comment Response

Introduction

RCWD offered an informal opportunity for public partners to provide feedback on the regulatory rules. RCWD received written comments from four municipalities. Staff, HEI, and Smith Partners reviewed the written comments, have considered for each comment whether it may warrant addressing in the proposed rule, and have generated a proposed response to each community and comment received.

Background

At the June 10th workshop, staff presented the draft rule language and summarized the most significant proposed changes. Staff identified that our partners were given an early opportunity to communicate any changes they would like to see occur in the rules. Of the 39 partner agencies that received the invitation, staff received written comments from four municipalities. At the workshop, the Board asked staff to circulate the written comments to the managers. On June 12th, staff provided an email to the Board of Managers that included a compiled list of the comments received, sorted by the municipality that made the comment.

This agenda item includes the drafted response to each comment, in a formatted table. The table design is consistent with how RCWD provided a response to comments during previous rule revision efforts. There are 14 unique comments and a few comments that were repeated by more than one municipality. As demonstrated in the draft language provided at the June 10th workshop, three of the written comments already are addressed by a proposed change in the rule language while staff's judgment is that the others do not warrant a change.

Staff requests input if the Board believes that it may wish to consider a suggestion put forward in any of these specific comments further during the rulemaking. If so, the public memorandum that accompanies and explains the proposed rule will frame and solicit comment on the matter and preserve the Board's legal ability to address it in the rulemaking.

Staff Recommendation

Staff recommends that the Board direct staff to distribute the response to the initial written comments from Forest Lake, Hugo, Lino Lakes, and White Bear Lake.

Proposed Motion

Manager _____ moves to authorize staff to distribute the response to initial comments received on the 2024 rule revision, seconded by Manager _____.

Attachment

Comment Responses – Early Coordination Comments Table

COMMENT RESPONSES - EARLY COORDINATION COMMENTS
Rice Creek Watershed District 2024 Rule revisions

Date: June 19, 2024

Commenting Agency / Entity	Comment No.	Rule	Comment	Change in Rule (Y/N)	Comment Response
City of Forest Lake	FL-1	Multiple	Metropolitan communities face numerous regulatory requirements of varying magnitude across multiple jurisdictions. This leads to costly redundancies, multiple review periods of varying lengths, and excessive documentation management. The Minnesota Pollution Control Agency already provides construction stormwater regulatory standards that govern the entire state, and the City’s Municipal Separate Storm Sewer System (MS4) permit also provide regulatory standards. To reduce redundancies, incompatible review periods, and bureaucratic red tape, as well as minimize taxpayer costs, RCWD should incorporate rules that better align with state regulatory triggers for permitting. RCWD and Comfort Lake Forest Lake Watershed District (CLFLWD) have general development and redevelopment triggers that are much lower than the State’s standard of 1 acre. RCWD’s trigger of 10,000 square feet creates a significant hardship to future economic growth for our community.	N	MPCA standards including MS4 permit requirements are designed to provide the minimum regulation to achieve federal NPDES requirements while considering the protection of water quality in aggregate across the state. They are not intended to address watershed-specific needs. RCWD, like many other metro WMOs, recognizes that project sites between 10,000 sf and 1 acre in size have the potential to negatively affect the District’s resources without adequate stormwater controls. We have not experienced RCWD permit applications withdrawn due to expressed hardship in meeting stormwater management requirements.
City of Forest Lake	FL-2	C	Consider a stormwater quality “payment for credit” system. If developers and/or communities can pay into a fund that provides regional projects throughout the watershed district with higher benefits relating to flood value and/or water quality for lower cost, then more of RCWD goals can be accomplished while getting better stewards of our finite land resources.	N	The RCWD engages in regional projects to accomplish its goals of improving water quality and reducing the risk/frequency of water quantity issues, and regional planning is a priority of the RCWD [Rule C.1(b)]. However, developing regional projects solely for the purposes of facilitating development is not in alignment with these goals, particularly since there are a limited number of feasible sites for regional storage within the District. Also, the MS4 General Permit places constraints on using regional facilities to meet permit requirements, particularly those not yet built at the time of permitting.
City of Forest Lake	FL-3	Multiple	RCWD does not currently participate in any cost share regulatory projects that just meets RCWD rules. Instead, RCWD’s policy has been to only participate in projects that go above and beyond the minimum permit requirements. RCWD’s current position fails to consider that RCWD rules already have standards that are greater than the State’s standards for MS4 communities. In addition, RCWD’s participation in regional projects that provide a benefit to the community would help demonstrate RCWD’s genuine intention to put its permit revenue and taxing dollars back to work for the local community.	N	Cost-sharing in projects for the purposes of achieving rule compliance is not alignment with the RCWD's goals as identified in the Watershed Management Plan. RCWD's permit revenue only covers approximately 60% of the private permit review cost. The cost expenditure benefits the communities in the RCWD by protecting their water resources. All RCWD projects are regional projects that use tax dollars to provide a benefit to the community. Using tax dollars to provide SW management for specific developers would be the converse.
City of Forest Lake	FL-4	Multiple	Under RCWD’s current rules a site that wants to redevelop does not receive any acknowledgement of pre-existing water use rights. Specifically, a site’s current impervious surface coverage is not considered and instead RCWD requires redevelopment to use “pre-settlement conditions.” This has had and will continue to have a debilitating effect on development in the City’s downtown area and will continue to prevent redevelopment in other commercial corridors.	N	RCWD rules do not in any way reference "pre-settlement conditions." Existing water use rights are recognized in many different ways via the rule.
City of Forest Lake	FL-5	C.2(b)	Rule C.2.(b) – A 10,000 square foot threshold for development and redevelopment projects is incredibly difficult to accommodate on small sites. The result is that development does not happen because the rules have made it cost prohibitive or development sites must construct private underground storage facilities that have a history of failure and other problems. The City of Forest Lake recommends alignment of the development and redevelopment project threshold with the federal and state MS4 permit of 1 acre. This will not impact large subdivision projects whose total disturbance and impervious area creation are often much larger than 1 acre.	N	RCWD has processed many permits for development and redevelopment on sites between 10,000 sf and 1 acre. We are unaware of any examples of permit applications in this range of impervious surface that did not proceed to permit approval dues to challenges with RCWD stormwater rule compliance. Note that RCWD rules do not require the use of underground storage BMPs, but rather provide standards for their use as a treatment option. See also the response to Comment FL-1.

Commenting Agency / Entity	Comment No.	Rule	Comment	Change in Rule (Y/N)	Comment Response
City of Forest Lake	FL-6	C.6	Rule C.6 – Compliance for volume control and sediment reduction are identified as needing to be to the “maximum extent practicable”. However, phosphorus removal often requires expanded facility volumes (and likely footprints) in Forest Lake, where the water table elevation and clayey soils often prohibit infiltration. While the total phosphorus (TP) removal factor (Table C1) helps mitigate the treatment effectiveness of certain best management practices (BMPs), total site area available for practices are the limiting factor which can be viewed as a taking of land and/or incur economic hardship. It may be prudent to consider the impacts of excess nutrients on the receiving waters as compared to the benefit of flood control to identify areas within RCWD jurisdiction that would benefit more from expanded facility volumes for the purpose of meeting a TP removal factor.	N	It is a well established tenant of water quality management that treating water close to the source results in more efficient and effective treatment. As such, it is critical for permittees to treat on-site to the maximum extent practicable. Failure to do so will result in the need for significantly more costly treatment downstream, or make treatment infeasible altogether.
City of Forest Lake	FL-7	F	Rule F.6(e) – The Southwest area of Forest Lake is regulated by wetland buffer standards defined by the JD4 CWPMP and associated WMC. This is the fastest growing area in Forest Lake and development will be impacted by extended buffer standards. The restrictions on development caused by the significant buffer standards has historically been in conflict with Met Council’s development density standards for Forest Lake and has either forced a reduction in total lots and/or lot size. RCWD should enact wetland buffer requirements only to the length necessary to meet required water quality and provide option to meet reduced buffer length if the City and/or develops can demonstrate that regional wetland protection, flood storage capacity, and water quality improvement standards are met.	N	One of the goals of the CWPMP was to provide flexibility for land developments to meet wetland protection requirements. These wetland protection requirements exists not only to preserve water quality, but to achieve multiple other goals as well including habitat and wetland corridor preservation. Under the approved CWPMP, the RCWD has the ability to modify its wetland rules (Rule F) only to the extent that the goals of the CWPMP and WCA can be met. Providing a broad alternative to mandatory buffers would fail to achieve these goal. The previous rule revision (2020) revised Rule F.6(e)(2) to enable the required buffer to be reduced based on compelling need and a TEP recommendation to the District in support that the wetland protection afforded is reasonable given the circumstances. Note that guidance from Met Council indicates that wetlands, buffers, trails, and open space can all be excluded from net acreage for density calculations. As it has been nearly 15 years since the CWPMP was established, there may be merit in reviewing the practical implementation of the plan. The RCWD would welcome input from the Cities of Forest Lake and Columbus regarding this implementation, in particular provide specific examples of challenges faced by developers in meeting the associated rules, including the buffer standard. RCWD in collaboration with the Cities can then consider more targeted modifications of the CWPMP including the buffer requirement.
City of Hugo	H-1	C.5(a)	If Public stormwater facilities were not originally permitted as regional basins but can be demonstrated as having sufficient excess treatment capacity and meeting the other requirements set forth in rule C.5.a, the excess capacity should be available for Public entities for use in demonstrating compliance with Watershed rules.	N	The rule already allows for applicants to use excess treatment capacity from constructed BMPs, whether they were designated originally as regional basins or not.
City of Hugo	H-2	C.2(a), C.10(e), and F.6	Provide an exemption for Public entities triggering rule C.2.a, and subsequently the requirements of rule C.10.e. and F.6, for creation and dedication of buffer easements on offsite parcels. As Public entities do not acquire land for projects that provide a municipal benefit with the intent to further develop or subdivide parcels, the spirit of the rule is upheld in that parcels will not be further subdivided until they are no longer governed by Watershed requirements. Additionally, it places an undue burden on landowners subdividing their property with Public entities to dedicate buffer easements on their remaining private property.	Y	A new Rule C.12(e) is currently proposed that will provide an exemption from C.10(b) (easement over drainage system) and C.10(d) (buffer and easement requirements) for portions of a privately owned tract that has been subdivided to convey land to a public agency.
City of Hugo	H-3	F.7(b)	Full Level 2 wetland delineations should not be necessary for proposed de minimus wetland impacts. National Wetland Inventory or existing Watershed wetland boundaries should be permissible for the determination of wetland impact area.	N	A Level 2 wetland delineation is not required for every Wetland Conservation Act (WCA) application. However, NWI or other watershed scale boundaries often lack the precision to be able to reliably determine relatively small de minimus impact areas. The data submittals required for evaluating de minimus exemptions must be assessed based on individual project/site characteristics.

Commenting Agency / Entity	Comment No.	Rule	Comment	Change in Rule (Y/N)	Comment Response
City of Hugo	H-4	C.2(b)	While the threshold for requiring stormwater management on public linear projects is in line with MPCA permit requirements (one of new/fully reconstructed impervious), the threshold for non-public linear projects is about a fourth of the state's standards (10,000 sf versus on acres of new/fully reconstructed impervious) which can place an unfair burden on smaller development projects within the District when compared to other development within the area outside of RCWD. Stormwater permit thresholds for non-public linear projects should be updated to be in line with MPCA state standards.	N	Several other watershed districts in the north metro have similar or more restrictive permit thresholds. See response to comment FL-1.
City of Hugo	H-5	C.9(b)	WSB is currently completing a water reuse evaluation study in partnership with RCWD and additional recommendations for rule revisions on water reuse systems are anticipated with the completion of the study. These recommendations should be incorporated into this round of RCWD rule revisions.	N	The RCWD can consider recommendations in the WSB report when it is completed. The recommendations likely cannot be considered until a future rule revision cycle as the recommendations must be vetted by RCWD staff ahead of the noticing of proposed rule changes (which is imminent).
City of Lino Lakes	LL-1	B.1	Due to the more complex and drawn-out timelines of public land acquisitions, the Watershed should review municipal project plans for compliance with its rules without the need to first demonstrate ownership over the land upon which the project is proposed. This requirements can be a condition of being voted on by the Board or a CAPROC item, but preliminary review and engineering comments would allow for design to progress without first needing to complete the full land acquisition process.	N	RCWD has been flexible with public agencies in demonstrating proof that acquisition will occur ahead of permit review.
City of Lino Lakes	LL-2	C.2(a), C.10(e), and F.6	Provide an exemption for Public entities triggering rule C.2.a, and subsequently the requirements of rule C.10.e and F.6, for creation and dedication of buffer easements on offsite parcels. As Public entities do not acquire land for projects that provide a municipal benefit with the intent to further develop or subdivide parcels, the spirit of the rule is upheld in that parcels will not be further subdivided until they are no longer governed by Watershed requirements. Additionally, it places an undue burden on landowners subdividing their property with Public entities to dedicate buffer easements on their remaining private property.	Y	See response to comment H-2.
City of Lino Lakes	LL-3	F.7(b)	Full Level 2 wetland delineations should not be necessary for proposed de minimus wetland impacts. National Wetland Inventory or existing Watershed wetland boundaries should be permissible for the determination of wetland impact area.	N	See response to comment H-3.
City of Lino Lakes	LL-4	C.5(a)	If Public stormwater facilities were not originally permitted as regional basins but can be demonstrated as having sufficient excess treatment capacity and meeting the other requirements set forth in rule C.5.a, the excess capacity should be available for Public entities for use in demonstrating compliance with Watershed rules.	N	See response to comment H-1.
City of Lino Lakes	LL-5	A	Site parcel extents should be defined by the same standards of "Development" outlined in the Watershed definitions. If there is part of a project taking place on another parcel outside of the right of way, it should only be considered part of the site and therefore beholden to Watershed rules if impervious is proposed to be created or reconstructed. Underground or grading work would then not trigger a secondary parcel to be considered part of the broader site.	N	The definition of "development" (Rule A) considers all parts of a project to be part of a development regardless of whether the work extends across multiple parcels. Proposed rule language (which will be modified to refer to a "common plan of development or sale) is in alignment with MS4 requirements. Administering the District rules by parcel would create an added burden to applicants (as multiple permits may be required with multiple permit fees), create significant challenges in administration, and be inconsistent with MS4 requirements.

Commenting Agency / Entity	Comment No.	Rule	Comment	Change in Rule (Y/N)	Comment Response
City of White Bear Lake	WBL-1	Table C6	Table C6 (freeboard requirements): I like the format of the table, but consider adding freeboard requirements for high groundwater and underground stormwater BMPs. Also, are there situations where rule C is not triggered by freeboard requirements are? If so, should table C6 be moved to a different rule? How do you address low floor freeboard requirements for underground parking structures adjacent to above ground stormwater BMPs?	N	RCWD's freeboard requirements are intending to address risks to structures from surface water. While groundwater can pose risks to subsurface portions of structures, RCWD does not have the data or expertise to develop a well-informed standard related to groundwater interaction with structures. Rule E.3(g) triggers a freeboard requirement for work that alters a floodplain. However, as this rule applies only to LFE's for structures built within the floodplain, referencing the Table C.6 is unnecessary. Underground parking structures must not be located such that either the primary or secondary overflows from a pond are directed toward the parking structure. Freeboard requirements do not apply.
City of White Bear Lake	WBL-2	C.2(b)	Rule C.2b: Is there a timeframe or cutoff in determining cumulative impervious surfaces? For example, are impervious surfaces on a property cumulative indefinitely? Consider defining a timeline for 'multiple phases'.	Y	Proposed rule language is being modified from "multiple phases" to "common plan of development or sale" to be consistent with MS4. Neither in the proposed rule nor in MS4 is there a defined timeline for considering the cumulative additions of impervious surface. However, the MPCA has published guidance on how "common plan of development or sale" is to be applied to cumulative work both areally and temporally. The RCWD would intend to follow this guidance in order to apply its SW rule consistently with its municipalities also implementing the MS4 GP.

ITEMS REQUIRING BOARD ACTION

2. Check Register Dated June 26, 2024, in the Amount of \$720,446.76 and June Interim Financial Statements Prepared by Redpath and Company (Note: Amount includes 6/12/24 Board approved pay requests)

Rice Creek Watershed District
Check Register
June 13, 2024 - June 26, 2024
To Be Approved at the June 26, 2024 Board Meeting

Check #	Date	Payee	Description		
25685	06/12/24	Jacon, LLC.	Construction	\$21,047.25	*approved 6/12
25686	06/12/24	Solitude Lale Management, LLC.	Construction	464,065.30	*approved 6/12
25687	06/26/24	Apitz Garage, Inc.	Vehicle	1,249.37	
25688	06/26/24	Barr Engineering	Engineering Expense	3,675.50	
25689	06/26/24	Blaine Shopping Center, LLC	Rent	8,617.24	
25690	06/26/24	City of Shoreview	Professional Services	400.00	
25691	06/26/24	Delta Dental	Employee Benefits	1,020.84	
25692	06/26/24	William Elliott	Contracted Services	625.00	
25693	06/26/24	First Unum Life Insurance Company	Employee Benefits	966.77	
25694	06/26/24	HealthPartners	Employee Benefits	11,870.82	
25695	06/26/24	Mark Hebaus	Mini Grant-Construction	500.00	
25696	06/26/24	Houston Engineering, Inc.	Engineering Expense	114,389.48	
25697	06/26/24	Living Water Tree Service	Contracted Services	2,150.00	
25698	06/26/24	Brent Mason	WQ Cost Share-Construction	5,105.25	
25699	06/26/24	NineNorth	Professional Services	677.04	
25700	06/26/24	Outdoor News	Publications	42.00	
25701	06/26/24	Pitney Bowes Global Financial Serv.	Equipment Lease	199.53	
25702	06/26/24	Premium Waters, Inc.	Meeting Supplies	60.98	
25703	06/26/24	Redpath & Company, LLC	Accounting	3,446.00	
25704	06/26/24	Rice Lake Elementary	Mini Grant-Construction	489.95	
25706	06/26/24	Rymark	Professional Services	710.76	
25706	06/26/24	Smith Partners	Legal Expense	9,674.30	
25707	06/26/24	Timesaver Off Site Secretarial, Inc.	Professional Services	167.00	
25708	06/26/24	Tri-State Bobcat	Equipment	4,468.50	
25709	06/26/24	Velocity Telephone	Telecommunications	1,033.87	
25710	06/26/24	WSB & Associates, Inc.	Engineering Expense	3,397.50	
11397	06/26/24	TJB Homes, Inc.	Surety Release - #22-078	1,000.00	
Payroll	06/30/24	June 30th Payroll (estimate)	June 30th Payroll (estimate)	34,439.65	
Payroll	06/30/24	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	2,093.29	
EFT	06/05/24	Further	Employee Benefits	42.46	
EFT	06/20/24	Further	Employee Benefits	38.00	
EFT	06/24/24	Verizon Wireless	Telecommunications	134.09	
EFT	06/26/24	Verizon Wireless	Telecommunications	679.11	
EFT	06/26/24	Xcel Energy	Telecommunications	8.86	
EFT	06/30/24	4M Bank Fee	Bank Fee	17.50	
EFT	06/30/24	Internal Revenue Service (estimate)	6/30 Federal Withholding (estimate)	10,699.86	
EFT	06/30/24	Minnesota Revenue (estimate)	6/30 State Withholding (estimate)	1,910.00	
EFT	06/30/24	Empower Retirement	6/30 Deferred Compensation	870.00	
EFT	06/30/24	Empower Retirement	6/30 Roth IRA	305.00	
EFT	06/30/24	Further	6/30 HSA	621.47	
EFT	06/30/24	PERA (estimate)	6/30 PERA (estimate)	6,460.54	
EFT	06/30/24	Empower Retirement	June Health Care Savings (estimate)	1,076.68	
Total				\$720,446.76	

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2024
6/30/2024

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$33,750.00	-	\$1,875.00	\$12,875.00	\$20,875.00	38.15%
	Manager expenses	4010	8,000.00	-	218.29	1,760.00	6,240.00	22.00%
Committees	Committee/Bd Mtg. Exp.	4800	-	-	-	-	-	-
Employees	Staff salary/taxes/benefits	4100-4140	251,775.00	-	20,518.07	121,924.10	129,850.90	48.43%
	District training & education	4265	10,000.00	-	199.00	624.78	9,375.22	6.25%
	Employee expenses	4320-4321	1,100.00	-	21.44	396.71	703.29	36.06%
Administration/ Office	Office/Meeting/Software	4200-4205	5,818.00	-	182.27	909.77	4,908.23	15.64%
	Printing	4208	500.00	-	-	-	500.00	0.00%
	Rent/Office	4210	22,200.00	-	1,723.45	12,064.15	10,135.85	54.34%
	Telecommunications	4240	7,500.00	-	684.86	2,904.23	4,595.77	38.72%
	Dues	4245	15,642.00	-	-	12,500.00	3,142.00	79.91%
	Publications	4250	200.00	-	-	-	200.00	0.00%
	Insurance	4270	8,000.00	-	-	7,008.20	991.80	87.60%
	Postage	4280	1,100.00	-	-	-	1,100.00	0.00%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Office Equipment/Lease	4635	4,450.00	-	249.65	1,125.72	3,324.28	25.30%
	Sub-Total-Administration:		371,535.00	-	25,672.03	174,092.66	197,442.34	46.86%
Consultants	Auditor/Accounting	4330	21,000.00	-	689.20	12,065.94	8,934.06	57.46%
	Legal	4410	50,000.00	-	3,015.45	15,406.49	34,593.51	30.81%
	Consultants/Professional Serv.	4420	25,000.00	-	1,185.36	9,548.99	15,451.01	38.20%
	Engineering-General	4500	56,000.00	-	3,400.00	17,228.50	38,771.50	30.77%
	Sub-Total-Consultants:		152,000.00	-	8,290.01	54,249.92	97,750.08	35.69%
TOTAL			\$523,535.00	-	\$33,962.04	\$228,342.58	\$295,192.42	43.62%

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2024
6/30/2024

Revenue/Expenditures By Project		2024 Budget	2024 Year to date Revenue	2024 Current Month Expense	2024 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$523,535.00	\$61,054.73	\$33,962.04	\$228,342.58	\$295,192.42	43.62%
30 - Environmental Education		254,068.00	7,380.56	19,358.12	118,066.86	136,001.14	46.47%
35 - Information Management		271,146.00	9,624.60	7,746.99	93,968.23	177,177.77	34.66%
60 - Restoration Projects		2,165,193.00	536,754.71	495,520.99	622,720.96	1,542,472.04	28.76%
70 - Regulatory		1,590,761.00	84,374.08	101,646.62	549,725.47	1,041,035.53	34.56%
80 - Ditch & Creek Maintenance		1,741,000.00	126,041.85	93,221.06	762,624.84	978,375.16	43.80%
90 - Lake & Stream Management		1,147,001.00	32,652.51	77,810.04	320,651.23	826,349.77	27.96%
95 - District Facilities		641,635.00	20,320.17	25,794.46	112,899.74	528,735.26	17.60%
Total District Revenue/Expenditures		\$8,334,339.00	\$878,203.21	\$855,060.32	\$2,808,999.91	\$5,525,339.09	33.70%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2023	2024 Fund Balance Transfers	2024 Year to date Revenue	2024 Current Month Expense	2024 Year to date Expense	Fund Balance @ 6/30/2024
10 - General Fund		\$494,336.97	-	61,054.73	\$33,962.04	\$228,342.58	\$327,049.12
30 - Environmental Education		267,417.49	-	7,380.56	19,358.12	118,066.86	156,731.19
35 - Information Management		304,261.14	-	9,624.60	7,746.99	93,968.23	219,917.51
60 - Restoration Projects		2,577,070.33	-	536,754.71	495,520.99	622,720.96	2,491,104.08
70 - Regulatory		778,726.26	-	84,374.08	101,646.62	549,725.47	313,374.87
80 - Ditch & Creek Maintenance		1,569,947.45	-	126,041.85	93,221.06	762,624.84	933,364.46
90 - Lake & Stream Management		980,975.03	-	32,652.51	77,810.04	320,651.23	692,976.31
95 - District Facilities		906,117.47	-	20,320.17	25,794.46	112,899.74	813,537.90
99 - Project Anticipation		4,500,000.00	-	-	-	-	4,500,000.00
Total District Fund Balance:		\$12,378,852.14	-	\$878,203.21	\$855,060.32	\$2,808,999.91	\$10,448,055.44

Rice Creek Watershed District

Interim Financial Statements

June 30, 2024



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Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 2,472.57	494,658.00	(492,185.43)
Interest Revenue	0.00	10,969.21	0.00	10,969.21
Investment Interest-Surety	0.00	45,097.24	28,877.00	16,220.24
Investment Income	0.00	2,515.71	0.00	2,515.71
Total Revenues	0.00	61,054.73	523,535.00	(462,480.27)
Expenses				
Manager Per Diem	1,875.00	12,875.00	33,750.00	(20,875.00)
Manager Expense	0.00	434.37	3,500.00	(3,065.63)
Manager Travel	218.29	1,325.63	4,500.00	(3,174.37)
Wages	14,565.69	83,134.59	172,334.00	(89,199.41)
Benefits	2,622.91	18,336.79	32,192.00	(13,855.21)
PERA Expense	1,019.04	6,143.07	12,925.00	(6,781.93)
HCSA Contributions	1,076.68	6,400.05	15,640.00	(9,239.95)
Payroll Taxes	1,165.42	6,909.52	13,184.00	(6,274.48)
Payroll Taxes-Unemployment	68.33	1,000.08	5,500.00	(4,499.92)
Office Supplies	103.79	484.88	2,450.00	(1,965.12)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	60.98	424.89	2,868.00	(2,443.11)
Printing	0.00	0.00	500.00	(500.00)
Rent	1,723.45	12,064.15	22,200.00	(10,135.85)
Telecommunications	684.86	2,904.23	7,500.00	(4,595.77)
Dues	0.00	12,500.00	15,642.00	(3,142.00)
Publications	0.00	0.00	200.00	(200.00)
Training & Education	199.00	624.78	10,000.00	(9,375.22)
Insurance & Bonds	0.00	7,008.20	8,000.00	(991.80)
Postage	0.00	0.00	1,100.00	(1,100.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	21.44	396.71	1,100.00	(703.29)
Audit & Accounting	689.20	12,065.94	21,000.00	(8,934.06)
Professional Services	1,185.36	6,619.30	20,000.00	(13,380.70)
Contracted Services	0.00	2,929.69	5,000.00	(2,070.31)
Legal	3,015.45	15,406.49	50,000.00	(34,593.51)
Engineering	3,400.00	17,228.50	56,000.00	(38,771.50)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	79.99	79.99	2,000.00	(1,920.01)
Equipment Lease	169.66	898.23	2,200.00	(1,301.77)
Bank Charges	17.50	147.50	0.00	147.50
Total Expenses	33,962.04	228,342.58	523,535.00	(295,192.42)
Total Revenues Over/(Under)				
Expenditures - General Fund	(33,962.04)	(167,287.85)	0.00	(167,287.85)
Total Revenue Over/(Under) Expenditur	\$ (33,962.04)	(167,287.85)	0.00	(167,287.85)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 1,222.08	157,055.00	(155,832.92)
Interest Income	0.00	5,009.56	14,014.00	(9,004.44)
Investment Income	0.00	1,148.92	0.00	1,148.92
Total Revenues	0.00	7,380.56	171,069.00	(163,688.44)
Expenses				
Wages	7,813.44	50,334.85	91,332.00	(40,997.15)
Interns	0.00	0.00	5,127.00	(5,127.00)
Benefits	900.17	5,780.00	10,006.00	(4,226.00)
PERA Expense	586.00	3,519.64	6,850.00	(3,330.36)
Payroll Taxes	581.14	3,491.74	7,379.00	(3,887.26)
Office Supplies	57.73	213.05	1,225.00	(1,011.95)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Meeting Supplies	0.00	12.57	500.00	(487.43)
Printing	0.00	208.11	250.00	(41.89)
Rent	861.72	6,032.04	11,100.00	(5,067.96)
Telecommunications	342.44	1,582.95	3,750.00	(2,167.05)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	2,871.39	3,514.11	5,000.00	(1,485.89)
Insurance and Bonds	0.00	3,504.10	4,000.00	(495.90)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	88.84	225.39	550.00	(324.61)
Audit & Accounting	344.60	6,032.97	10,500.00	(4,467.03)
Professional Services	0.00	600.00	2,500.00	(1,900.00)
Contracted Services	70.00	1,049.69	5,000.00	(3,950.31)
Legal	1,197.05	3,517.33	1,000.00	2,517.33
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	84.83	449.13	1,100.00	(650.87)
Total Expenses	15,799.35	90,067.67	171,069.00	(81,001.33)
Total Revenues Over/(Under)				
Expenditures - Communication:	(15,799.35)	(82,687.11)	0.00	(82,687.11)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	0.00	14,200.00	(14,200.00)
Total Revenues	0.00	0.00	14,200.00	(14,200.00)
Expenses				
Office Supplies	19.58	19.58	0.00	19.58
Computer Software	15.24	30.48	1,000.00	(969.52)
Printing	0.00	0.00	1,500.00	(1,500.00)
Training & Education	1,250.00	4,011.18	8,500.00	(4,488.82)
Legal	0.00	1,956.96	4,000.00	(2,043.04)
Total expenses	1,284.82	6,018.20	15,000.00	(8,981.80)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	(1,284.82)	(6,018.20)	(800.00)	(5,218.20)

MASTER WATER STEWARD PROGRAM - 30-03

Revenues				
General Property Tax	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	0.00	9,500.00	(9,500.00)
Expenses				
Field Supplies	109.00	109.00	0.00	109.00
Training & Education	0.00	293.27	3,000.00	(2,706.73)
Contracted Services	0.00	0.00	12,000.00	(12,000.00)
Construction	0.00	245.60	0.00	245.60
Total expenses	109.00	647.87	15,000.00	(14,352.13)
Total Revenues Over/(Under)				
Expenditures - Master Water:	(109.00)	(647.87)	(5,500.00)	4,852.13

OUTREACH PARTNERSHIPS - 30-04

Revenues				
General Property Tax	0.00	0.00	28,000.00	(28,000.00)
Total Revenues	0.00	0.00	28,000.00	(28,000.00)
Expenses				
Training & Education	0.00	2,975.00	7,000.00	(4,025.00)
Contracted Services	0.00	14,830.90	25,000.00	(10,169.10)
Total expenses	0.00	17,805.90	32,000.00	(14,194.10)
Total Revenues Over/(Under)				
Expenditures - Outreach:	0.00	(17,805.90)	(4,000.00)	(13,805.90)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	0.00	0.00	8,630.00	(8,630.00)
Total Revenues	0.00	0.00	8,630.00	(8,630.00)
Expenses				
Construction	1,489.95	1,849.89	10,000.00	(8,150.11)
Total expenses	1,489.95	1,849.89	10,000.00	(8,150.11)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	(1,489.95)	(1,849.89)	(1,370.00)	(479.89)
<u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	0.00	0.00	5,460.00	(5,460.00)
Total Revenues	0.00	0.00	5,460.00	(5,460.00)
Expenses				
Professional Services	675.00	675.00	0.00	675.00
Engineering	0.00	1,002.33	6,000.00	(4,997.67)
Total expenses	675.00	1,677.33	6,000.00	(4,322.67)
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	(675.00)	(1,677.33)	(540.00)	(1,137.33)
<u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,000.00	(4,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	0.00	0.00	(2,500.00)	2,500.00
Total Revenue Over/(Under) Expenditur	\$ (19,358.12)	\$ (110,686.30)	(14,710.00)	(95,976.30)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 1,156.71	141,191.00	(140,034.29)
Interest Revenue	0.00	6,888.14	14,956.00	(8,067.86)
Investment Interest	0.00	1,579.75	0.00	1,579.75
Total Revenues	0.00	9,624.60	156,147.00	(146,522.40)
Expenses				
Wages	1,671.06	10,233.12	30,407.00	(20,173.88)
Benefits	154.49	1,320.35	4,070.00	(2,749.65)
PERA Expense	125.33	748.81	2,281.00	(1,532.19)
Payroll Taxes	105.80	752.41	2,326.00	(1,573.59)
Office Supplies	0.00	75.59	613.00	(537.41)
Computer Software	26.50	2,412.02	11,000.00	(8,587.98)
Printing	0.00	0.00	125.00	(125.00)
Rent	430.86	3,016.02	5,550.00	(2,533.98)
Telecommunications	171.21	791.46	1,875.00	(1,083.54)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	410.68	2,500.00	(2,089.32)
Insurance and Bonds	0.00	1,752.05	2,000.00	(247.95)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	172.30	3,016.49	5,250.00	(2,233.51)
Professional Services	2,891.18	21,102.21	53,000.00	(31,897.79)
Contracted Services	0.00	0.00	1,500.00	(1,500.00)
Recruitment	41.98	41.98	0.00	41.98
Legal	0.00	706.38	500.00	206.38
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	953.64	27,803.61	30,000.00	(2,196.39)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	42.42	224.58	550.00	(325.42)
Total Expenses	6,786.77	74,407.76	156,147.00	(81,739.24)
Total Revenues Over/(Under)				
Expenditures - Information Management	(6,786.77)	(64,783.16)	0.00	(64,783.16)

BOUNDARY MANAGEMENT PROGRAM - 35-03

Revenues				
General Property Tax	0.00	0.00	5,000.00	(5,000.00)
Total Revenues	0.00	0.00	5,000.00	(5,000.00)
Expenses				
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	768.75	2,500.00	(1,731.25)
Total Expenses	0.00	768.75	5,000.00	(4,231.25)
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	0.00	(768.75)	0.00	(768.75)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
General Property Tax	0.00	0.00	40,000.00	(40,000.00)
Total Revenues	0.00	0.00	40,000.00	(40,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	35,000.00	(35,000.00)
Total Expenses	0.00	0.00	40,000.00	(40,000.00)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	0.00	0.00	0.00	0.00
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	0.00	0.00	65,000.00	(65,000.00)
Total Revenues	0.00	0.00	65,000.00	(65,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	119.25	16,576.75	60,000.00	(43,423.25)
Construction Expense	500.00	500.00	0.00	500.00
Total expenses	619.25	17,076.75	65,000.00	(47,923.25)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	(619.25)	(17,076.75)	0.00	(17,076.75)
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	0.00	0.00	5,000.00	(5,000.00)
Total Revenues	0.00	0.00	5,000.00	(5,000.00)
Expenses				
Professional Services	340.97	1,714.97	3,000.00	(1,285.03)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Total expenses	340.97	1,714.97	5,000.00	(3,285.03)
Total Revenues Over/(Under)				
Expenditures - District Website:	(340.97)	(1,714.97)	0.00	(1,714.97)
Total Revenue Over/(Under) Expenditur	\$ (7,746.99)	\$ (84,343.63)	0.00	(84,343.63)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 5,166.80	261,978.00	(256,811.20)
Interest Revenue	0.00	44,200.73	119,427.00	(75,226.27)
Investment Interest	0.00	10,137.18	0.00	10,137.18
Total Revenues	0.00	59,504.71	381,405.00	(321,900.29)
Expenses				
Wages	9,461.32	56,761.98	227,542.00	(170,780.02)
Interns	0.00	0.00	5,127.00	(5,127.00)
Benefits	1,282.74	8,459.61	30,496.00	(22,036.39)
PERA Expense	709.58	4,225.17	17,066.00	(12,840.83)
Payroll Taxes	687.05	4,094.81	17,799.00	(13,704.19)
Office Supplies	65.04	234.43	1,225.00	(990.57)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	110.00	250.00	(140.00)
Rent	861.72	6,032.04	11,100.00	(5,067.96)
Telecommunications	342.44	1,582.95	3,750.00	(2,167.05)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	95.00	566.37	5,000.00	(4,433.63)
Insurance and Bonds	0.00	3,504.10	4,000.00	(495.90)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	83.44	319.61	15,000.00	(14,680.39)
Audit & Accounting	344.60	6,032.97	10,500.00	(4,467.03)
Professional Services	0.00	1,670.52	12,000.00	(10,329.48)
Contracted Services	0.00	1,469.53	7,500.00	(6,030.47)
Recruitment	0.00	908.02	0.00	908.02
Legal	0.00	420.39	2,000.00	(1,579.61)
Engineering	954.25	1,333.25	5,000.00	(3,666.75)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	84.83	449.13	1,100.00	(650.87)
Total Expenses	14,972.01	98,174.88	381,405.00	(283,230.12)
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	(14,972.01)	(38,670.17)	0.00	(38,670.17)

ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01

Revenues				
General Property Tax	0.00	0.00	255,200.00	(255,200.00)
Grant Income	0.00	477,250.00	0.00	477,250.00
Total Revenues	0.00	477,250.00	255,200.00	222,050.00
Expenses				
Printing	0.00	76.50	0.00	76.50
Legal	403.50	4,492.30	10,000.00	(5,507.70)
Engineering	9,005.66	19,854.16	30,000.00	(10,145.84)
Construction	464,234.24	464,234.24	260,000.00	204,234.24
Total expenses	473,643.40	488,657.20	300,000.00	188,657.20
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	(473,643.40)	(11,407.20)	(44,800.00)	33,392.80

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LOWER RC WATER MGMT. PROJECT - 60-03</u>				
Revenues				
General Property Tax	0.00	0.00	75,000.00	(75,000.00)
Total Revenues	0.00	0.00	75,000.00	(75,000.00)
Expenses				
Engineering	0.00	0.00	40,000.00	(40,000.00)
Construction	0.00	0.00	135,000.00	(135,000.00)
Total expenses	0.00	0.00	175,000.00	(175,000.00)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	0.00	0.00	(100,000.00)	100,000.00
<u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u>				
Revenues				
General Property Tax	0.00	0.00	(15,000.00)	15,000.00
Total Revenues	0.00	0.00	(15,000.00)	15,000.00
Expenses				
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	0.00	5,000.00	(5,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	0.00	(25,000.00)	25,000.00
<u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	3,508.08	3,508.08	0.00	3,508.08
Engineering	0.00	0.00	4,000.00	(4,000.00)
Construction Expense	0.00	0.00	27,789.00	(27,789.00)
Total expenses	3,508.08	3,508.08	31,789.00	(28,280.92)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	(3,508.08)	(3,508.08)	(31,789.00)	28,280.92

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06</u>				
Revenues				
General Property Tax	0.00	0.00	85,000.00	(85,000.00)
Total Revenues	0.00	0.00	85,000.00	(85,000.00)
Expenses				
Engineering	0.00	0.00	50,000.00	(50,000.00)
Construction	0.00	0.00	60,000.00	(60,000.00)
Total expenses	0.00	0.00	110,000.00	(110,000.00)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	0.00	0.00	(25,000.00)	25,000.00
<u>RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08</u>				
Revenues				
General Property Tax	0.00	0.00	100,000.00	(100,000.00)
Total Revenues	0.00	0.00	100,000.00	(100,000.00)
Expenses				
Legal	0.00	107.60	5,000.00	(4,892.40)
Engineering	0.00	17,466.50	95,000.00	(77,533.50)
Construction Services	0.00	0.00	100,000.00	(100,000.00)
Total expenses	0.00	17,574.10	200,000.00	(182,425.90)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	0.00	(17,574.10)	(100,000.00)	82,425.90
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	29,000.00	(29,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	0.00	0.00	(50,000.00)	50,000.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	0.00	0.00	310,717.00	(310,717.00)
Total Revenues	0.00	0.00	310,717.00	(310,717.00)
Expenses				
Legal Notices	0.00	888.95	3,000.00	(2,111.05)
Engineering	0.00	7,828.75	18,000.00	(10,171.25)
Construction	0.00	0.00	611,000.00	(611,000.00)
Total expenses	0.00	8,717.70	632,000.00	(623,282.30)
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	0.00	(8,717.70)	(321,283.00)	312,565.30
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	19,000.00	(19,000.00)
Construction	0.00	0.00	55,000.00	(55,000.00)
Total expenses	0.00	0.00	75,000.00	(75,000.00)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	0.00	0.00	(75,000.00)	75,000.00
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	0.00	0.00	64,600.00	(64,600.00)
Total Revenues	0.00	0.00	64,600.00	(64,600.00)
Expenses				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	65,000.00	(65,000.00)
Total expenses	0.00	0.00	75,000.00	(75,000.00)
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	0.00	0.00	(10,400.00)	10,400.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	0.00	0.00	25,000.00	(25,000.00)
Total Revenues	0.00	0.00	25,000.00	(25,000.00)
Total Revenues Over/(Under)				
Contracted Services	0.00	0.00	7,000.00	(7,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	0.00	40,000.00	(40,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	0.00	0.00	(25,000.00)	25,000.00
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
General Property Tax	0.00	0.00	5,000.00	(5,000.00)
Total Revenues	0.00	0.00	5,000.00	(5,000.00)
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	157.50	8,000.00	(7,842.50)
Total expenses	0.00	157.50	10,000.00	(9,842.50)
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	0.00	(157.50)	(5,000.00)	4,842.50
<u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
General Property Tax	0.00	0.00	57,500.00	(57,500.00)
Total Revenues	0.00	0.00	57,500.00	(57,500.00)
Expenses				
Contracted Services	0.00	0.00	59,000.00	(59,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	3,397.50	5,931.50	3,000.00	2,931.50
Total expenses	3,397.50	5,931.50	65,000.00	(59,068.50)
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	(3,397.50)	(5,931.50)	(7,500.00)	1,568.50
Total Revenue Over/(Under) Expenditur	\$ (495,520.99)	\$ (85,966.25)	(820,772.00)	734,805.75

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 6,394.56	503,018.00	(496,623.44)
Interest Revenue	0.00	30,867.08	87,743.00	(56,875.92)
Investment Interest	0.00	7,079.19	0.00	7,079.19
Total Revenues	0.00	44,340.83	590,761.00	(546,420.17)
Expenses				
Wages	25,040.27	131,669.84	347,478.00	(215,808.16)
Interns	0.00	0.00	5,127.00	(5,127.00)
Benefits	3,415.86	21,582.10	50,558.00	(28,975.90)
PERA Expense	1,942.90	10,203.13	26,061.00	(15,857.87)
Payroll Taxes	1,685.98	10,265.96	26,974.00	(16,708.04)
Office Supplies	108.40	612.62	3,063.00	(2,450.38)
Field Supplies	0.00	0.00	500.00	(500.00)
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	165.00	625.00	(460.00)
Rent	2,154.31	15,080.17	27,750.00	(12,669.83)
Telecommunications	856.09	3,957.39	9,375.00	(5,417.61)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	0.00	3,180.82	12,500.00	(9,319.18)
Insurance and Bonds	0.00	8,760.25	10,000.00	(1,239.75)
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	500.00	(500.00)
Staff Travel	0.00	0.00	1,375.00	(1,375.00)
Vehicle	83.44	378.13	15,000.00	(14,621.87)
Audit & Accounting	861.50	15,082.43	26,250.00	(11,167.57)
Professional Services	0.00	1,500.00	3,000.00	(1,500.00)
Contracted Services	0.00	2,449.21	12,500.00	(10,050.79)
Recruitment	41.99	950.00	0.00	950.00
Legal	0.00	168.29	2,500.00	(2,331.71)
Engineering	0.00	0.00	2,500.00	(2,500.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	212.07	1,122.78	2,750.00	(1,627.22)
Total Expenses	36,402.81	227,128.12	590,761.00	(363,632.88)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(36,402.81)	(182,787.29)	0.00	(182,787.29)
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	0.00	40,000.00	(40,000.00)
Total Revenues	0.00	0.00	40,000.00	(40,000.00)
Expenses				
Legal	0.00	0.00	20,000.00	(20,000.00)
Engineering	9,063.10	19,270.85	30,000.00	(10,729.15)
Total Expenses	9,063.10	19,270.85	50,000.00	(30,729.15)
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	(9,063.10)	(19,270.85)	(10,000.00)	(9,270.85)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
General Property Tax	0.00	0.00	752,672.00	(752,672.00)
Permit Fees	3,600.00	37,800.00	85,528.00	(47,728.00)
Income-Rule C Reviews	0.00	2,233.25	0.00	2,233.25
Total Revenues	3,600.00	40,033.25	838,200.00	(798,166.75)
Expenses				
Contracted Services	1,574.00	8,785.25	60,000.00	(51,214.75)
Legal	0.00	8,747.79	45,000.00	(36,252.21)
Legal-Audit	0.00	0.00	5,000.00	(5,000.00)
Engineering	54,606.71	273,988.71	800,000.00	(526,011.29)
Engineering-Reporting	0.00	11,804.75	20,000.00	(8,195.25)
Engineering-Audit	0.00	0.00	20,000.00	(20,000.00)
Total expenses	56,180.71	303,326.50	950,000.00	(646,673.50)
Total Revenues Over/(Under)				
Expenditures - Permit Review	(52,580.71)	(263,293.25)	(111,800.00)	(151,493.25)
Total Revenue Over/(Under) Expenditur	\$ (98,046.62)	\$ (465,351.39)	(121,800.00)	(343,551.39)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 6,869.20	202,194.00	(195,324.80)
Interest Revenue	0.00	44,179.12	96,029.00	(51,849.88)
Investment Interest	0.00	10,132.21	0.00	10,132.21
Miscellaneous Income	0.00	59,650.00	0.00	59,650.00
Total Revenues	0.00	120,830.53	298,223.00	(177,392.47)
Expenses				
Wages	10,992.07	75,804.94	175,847.00	(100,042.06)
Benefits	1,541.05	11,232.05	22,385.00	(11,152.95)
PERA Expense	831.59	5,486.83	13,189.00	(7,702.17)
Payroll Taxes	801.04	5,671.52	13,452.00	(7,780.48)
Office Supplies	143.03	895.29	1,838.00	(942.71)
Field Supplies	0.00	5.94	250.00	(244.06)
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	110.00	375.00	(265.00)
Rent	1,292.59	9,048.13	16,650.00	(7,601.87)
Telecommunications	548.66	2,707.02	5,625.00	(2,917.98)
Publications	42.00	42.00	150.00	(108.00)
Training & Education	0.00	569.02	7,500.00	(6,930.98)
Insurance and Bonds	0.00	5,256.15	6,000.00	(743.85)
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	0.00	0.00	750.00	(750.00)
Staff Travel	0.00	154.97	825.00	(670.03)
Vehicle	282.63	676.18	15,000.00	(14,323.82)
Audit & Accounting	516.90	9,049.45	15,750.00	(6,700.55)
Professional Services	272.45	2,257.35	9,000.00	(6,742.65)
Contracted Services	0.00	1,469.53	8,500.00	(7,030.47)
Legal	0.00	168.29	5,000.00	(4,831.71)
Engineering	954.25	1,143.75	7,500.00	(6,356.25)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	127.24	673.67	1,650.00	(976.33)
Total Expenses	18,345.50	132,422.08	330,811.00	(198,388.92)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	(18,345.50)	(11,591.55)	(32,588.00)	20,996.45

NATURAL WATERWAY MGMT. - 80-01

Revenues				
General Property Taxes	0.00	0.00	8,612.00	(8,612.00)
Total Revenues	0.00	0.00	8,612.00	(8,612.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	0.00	0.00	(1,388.00)	1,388.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	0.00	288,502.00	(288,502.00)
Total Revenues	0.00	0.00	288,502.00	(288,502.00)
Expenses				
Field Supplies	83.52	279.06	7,000.00	(6,720.94)
Vehicle	0.00	131.71	7,000.00	(6,868.29)
Professional Services	0.00	0.00	1,000.00	(1,000.00)
Contracted Services	5,312.50	202,876.51	240,000.00	(37,123.49)
Legal	0.00	161.40	10,000.00	(9,838.60)
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	0.00	11,094.72	40,000.00	(28,905.28)
Equipment	0.00	4,235.23	10,000.00	(5,764.77)
Total expenses	5,396.02	218,778.63	335,000.00	(116,221.37)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	(5,396.02)	(218,778.63)	(46,498.00)	(172,280.63)
<u>REPAIR REPORTS & STUDIES - 80-03</u>				
Revenues				
General Property Tax	0.00	0.00	172,240.00	(172,240.00)
Total Revenues	0.00	0.00	172,240.00	(172,240.00)
Expenses				
Printing	0.00	458.60	0.00	458.60
Legal Notices	225.68	1,125.16	10,000.00	(8,874.84)
Legal	0.00	3,140.60	40,000.00	(36,859.40)
Engineering	34,125.50	119,431.32	145,000.00	(25,568.68)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	34,351.18	124,155.68	200,000.00	(75,844.32)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	(34,351.18)	(124,155.68)	(27,760.00)	(96,395.68)
<u>ACD 10-22-32 WMD - 80-04</u>				
Revenues				
Special Assessments	210.95	210.95	0.00	210.95
Total Revenues	210.95	210.95	0.00	210.95
Expenses				
Contracted Services	0.00	0.00	14,124.00	(14,124.00)
Total expenses	0.00	0.00	14,124.00	(14,124.00)
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	210.95	210.95	(14,124.00)	14,334.95

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	0.00	0.00

<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	11,990.00	39,710.00	(27,720.00)
Total expenses	0.00	11,990.00	39,710.00	(27,720.00)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	0.00	(11,990.00)	(39,710.00)	27,720.00

<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	0.00	5,000.37	0.00	5,000.37
Total Revenues	0.00	5,000.37	0.00	5,000.37
Expenses				
Engineering	1,452.60	13,158.45	0.00	13,158.45
Construction	0.00	0.00	145,000.00	(145,000.00)
Total expenses	1,452.60	13,158.45	145,000.00	(131,841.55)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	(1,452.60)	(8,158.08)	(145,000.00)	136,841.92

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	0.00	0.00	81,814.00	(81,814.00)
Total Revenues	0.00	0.00	81,814.00	(81,814.00)
Expenses				
Legal Notices	0.00	1,326.40	0.00	1,326.40
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	869.40	8,673.30	90,000.00	(81,326.70)
Total expenses	869.40	9,999.70	95,000.00	(85,000.30)
Total Revenues Over/(Under)				
Expenditures - RCD 4 Repair:	(869.40)	(9,999.70)	(13,186.00)	3,186.30

MUNICIPAL PDS MAINTENANCE - 80-15

Revenues				
General Property Tax	0.00	0.00	43,060.00	(43,060.00)
Total Revenues	0.00	0.00	43,060.00	(43,060.00)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Municipal PDS	0.00	0.00	(6,940.00)	6,940.00

WJD BRANCH 1/2 REPAIR - 80-20

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
General Property Tax	0.00	0.00	111,956.00	(111,956.00)
Total Revenues	0.00	0.00	111,956.00	(111,956.00)
Expenses				
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Legal	0.00	1,131.40	5,000.00	(3,868.60)
Engineering	796.86	62,258.16	24,000.00	38,258.16
Construction	21,047.25	177,463.09	100,000.00	77,463.09
Total expenses	21,844.11	240,852.65	130,000.00	110,852.65
Total Revenues Over/(Under)				
Expenditures - AWJD 3	(21,844.11)	(240,852.65)	(18,044.00)	(222,808.65)
<u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	0.00	0.00	15,820.00	(15,820.00)
Total Revenues	0.00	0.00	15,820.00	(15,820.00)
Expenses				
Professional Services	0.00	3.00	8,370.00	(8,367.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	3.00	18,370.00	(18,367.00)
Total Revenues Over/(Under)				
Expenditures - AWCD 15	0.00	(3.00)	(2,550.00)	2,547.00
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	0.00	0.00	198,076.00	(198,076.00)
Total Revenues	0.00	0.00	198,076.00	(198,076.00)
Expenses				
Professional Services	0.00	0.00	30,000.00	(30,000.00)
Contracted Services	0.00	0.00	200,000.00	(200,000.00)
Total expenses	0.00	0.00	230,000.00	(230,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 15 & AWJD 4:	0.00	0.00	(31,924.00)	31,924.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
Special Assessments	0.00	0.00	26,782.00	(26,782.00)
ROW Charges	0.00	0.00	2,405.00	(2,405.00)
Total Revenues	0.00	0.00	29,187.00	(29,187.00)
Expenses				
Professional Services	0.00	0.00	1,000.00	(1,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	15,985.00	(15,985.00)
Total expenses	0.00	0.00	42,985.00	(42,985.00)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 WMD:	0.00	0.00	(13,798.00)	13,798.00
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	0.00	86,120.00	(86,120.00)
Total Revenues	0.00	0.00	86,120.00	(86,120.00)
Expenses				
Legal	0.00	302.40	5,000.00	(4,697.60)
Engineering	10,962.25	10,962.25	95,000.00	(84,037.75)
Total expenses	10,962.25	11,264.65	100,000.00	(88,735.35)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	(10,962.25)	(11,264.65)	(13,880.00)	2,615.35
Total Revenue Over/(Under) Expenditur	\$ (93,010.11)	\$ (636,582.99)	(407,390.00)	(229,192.99)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 3,731.58	306,735.00	(303,003.42)
Interest Income	0.00	23,525.49	63,266.00	(39,740.51)
Investment Income	0.00	5,395.44	0.00	5,395.44
Total Revenues	0.00	32,652.51	370,001.00	(337,348.49)
Expenses				
Wages	15,223.13	93,562.73	230,497.00	(136,934.27)
Interns	0.00	0.00	5,127.00	(5,127.00)
Benefits	2,010.41	13,755.14	29,940.00	(16,184.86)
PERA Expense	1,141.72	6,846.01	17,287.00	(10,440.99)
Payroll Taxes	1,086.83	6,634.81	18,025.00	(11,390.19)
Office Supplies	65.04	273.42	1,225.00	(951.58)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	55.00	250.00	(195.00)
Rent	861.72	6,032.04	11,100.00	(5,067.96)
Telecommunications	342.44	1,582.95	3,750.00	(2,167.05)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	141.66	5,000.00	(4,858.34)
Insurance and Bonds	0.00	3,504.10	4,000.00	(495.90)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	60.30	550.00	(489.70)
Vehicle	83.44	339.87	15,000.00	(14,660.13)
Audit & Accounting	344.60	6,032.97	10,500.00	(4,467.03)
Professional Services	0.00	600.00	2,000.00	(1,400.00)
Contracted Services	0.00	1,469.53	7,500.00	(6,030.47)
Legal	0.00	168.29	1,000.00	(831.71)
Engineering	0.00	0.00	2,500.00	(2,500.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	84.83	449.13	1,100.00	(650.87)
Total Expenses	21,244.16	141,507.95	370,001.00	(228,493.05)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(21,244.16)	(108,855.44)	0.00	(108,855.44)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	0.00	187,000.00	(187,000.00)
Total Revenues	0.00	0.00	187,000.00	(187,000.00)
Expenses				
Professional Services	0.00	0.00	24,000.00	(24,000.00)
Contracted Services	2,407.50	19,568.50	56,000.00	(36,431.50)
Education & Communication	975.90	975.90	0.00	975.90
Legal	0.00	2,878.48	1,000.00	1,878.48
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	5,510.25	12,018.44	205,000.00	(192,981.56)
Total expenses	8,893.65	35,441.32	287,000.00	(251,558.68)
Total Revenues Over/(Under)				
Expenditures - Water Quality:	(8,893.65)	(35,441.32)	(100,000.00)	64,558.68

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	0.00	0.00	228,400.00	(228,400.00)
Total Revenues	0.00	0.00	228,400.00	(228,400.00)
Expenses				
Field Supplies	312.64	2,430.87	2,500.00	(69.13)
Computer Software	0.00	21,903.00	27,000.00	(5,097.00)
Telecommunications	0.00	0.00	1,000.00	(1,000.00)
Publications	0.00	0.00	200.00	(200.00)
Training & Education	130.00	280.00	1,800.00	(1,520.00)
Vehicle	0.00	39.60	0.00	39.60
Professional Services	361.25	361.25	0.00	361.25
Contracted Services	0.00	10,021.75	102,200.00	(92,178.25)
Legal	0.00	0.00	500.00	(500.00)
Engineering	979.00	15,634.50	29,000.00	(13,365.50)
Computer Equipment	0.00	0.00	5,000.00	(5,000.00)
Equipment	0.00	399.00	11,500.00	(11,101.00)
Repairs & Maintenance	0.00	0.00	300.00	(300.00)
Lab Expense	5,467.40	9,893.40	59,000.00	(49,106.60)
Total expenses	7,250.29	60,963.37	240,000.00	(179,036.63)
Total Revenues Over/(Under)				
Expenditures - Surface Water:	(7,250.29)	(60,963.37)	(11,600.00)	(49,363.37)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	0.00	0.00	167,800.00	(167,800.00)
Total Revenues	0.00	0.00	167,800.00	(167,800.00)
Expenses				
Field Supplies	0.00	49.95	0.00	49.95
Telecommunications	109.58	379.41	200.00	179.41
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	24,840.00	65,194.53	150,000.00	(84,805.47)
Contracted Services	0.00	1,633.34	3,000.00	(1,366.66)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Equipment	4,468.50	4,468.50	10,700.00	(6,231.50)
Total expenses	29,418.08	71,725.73	200,000.00	(128,274.27)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(29,418.08)	(71,725.73)	(32,200.00)	(39,525.73)
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	0.00	0.00	28,000.00	(28,000.00)
Total Revenues	0.00	0.00	28,000.00	(28,000.00)
Expenses				
Contracted Services	11,003.86	11,003.86	50,000.00	(38,996.14)
Total expenses	11,003.86	11,003.86	50,000.00	(38,996.14)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(11,003.86)	(11,003.86)	(22,000.00)	10,996.14
Total Revenue Over/(Under) Expenditur	\$ (77,810.04)	\$ (287,989.72)	(165,800.00)	(122,189.72)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 1,406.79	206,244.00	(204,837.21)
Interest Revenue	0.00	15,384.94	15,391.00	(6.06)
Investment Interest	0.00	3,528.44	0.00	3,528.44
Total Revenues	0.00	20,320.17	221,635.00	(201,314.83)
Expenses				
Wages	7,745.14	55,690.42	133,258.00	(77,567.58)
Interns	0.00	0.00	5,127.00	(5,127.00)
Benefits	1,030.21	9,344.87	16,607.00	(7,262.13)
PERA Expense	295.98	3,858.03	9,994.00	(6,135.97)
Payroll Taxes	849.05	4,617.36	10,586.00	(5,968.64)
Office Supplies	43.36	131.12	613.00	(481.88)
Field Supplies	0.00	188.92	250.00	(61.08)
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	125.00	(125.00)
Rent	430.87	3,016.09	5,550.00	(2,533.91)
Telecommunications	171.20	791.46	1,875.00	(1,083.54)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	470.20	2,500.00	(2,029.80)
Insurance & Bonds	0.00	1,752.05	2,000.00	(247.95)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	96.48	275.00	(178.52)
Vehicle Expense	1,133.63	1,369.79	15,000.00	(13,630.21)
Audit & Accounting	172.30	3,016.46	5,250.00	(2,233.54)
Professional Services	0.00	300.00	2,000.00	(1,700.00)
Contracted Services	0.00	979.63	5,000.00	(4,020.37)
Legal	0.00	168.29	1,000.00	(831.71)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	42.40	224.50	550.00	(325.50)
Total Expenses	11,914.14	86,015.67	221,635.00	(135,619.33)
Total Revenues Over/(Under)				
Expenditures - District Facilities:	(11,914.14)	(65,695.50)	0.00	(65,695.50)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Six Months Ending June 30, 2024
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Propety Tax	0.00	0.00	244,300.00	(244,300.00)
Total Revenues	0.00	0.00	244,300.00	(244,300.00)
Expenses				
Legal	0.00	0.00	17,000.00	(17,000.00)
Engineering	0.00	0.00	43,000.00	(43,000.00)
Construction	0.00	0.00	240,000.00	(240,000.00)
Total expenses	0.00	0.00	300,000.00	(300,000.00)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	0.00	0.00	(55,700.00)	55,700.00
<u>INSPECTION OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Propety Tax	0.00	0.00	26,000.00	(26,000.00)
Interest	0.00	0.00	20,000.00	(20,000.00)
Total Revenues	0.00	0.00	46,000.00	(46,000.00)
Expenses				
Field Supplies	0.00	0.00	5,000.00	(5,000.00)
Telecommunications	47.88	217.82	0.00	217.82
Vehicle	0.00	54.49	0.00	54.49
Contracted Services	12,240.99	15,795.99	40,000.00	(24,204.01)
Legal	80.70	5,264.70	3,000.00	2,264.70
Engineering	1,510.75	5,551.07	40,000.00	(34,448.93)
Construction	0.00	0.00	29,000.00	(29,000.00)
Equipment	0.00	0.00	3,000.00	(3,000.00)
Total expenses	13,880.32	26,884.07	120,000.00	(93,115.93)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(13,880.32)	(26,884.07)	(74,000.00)	47,115.93
Total Revenue Over/(Under) Expenditur	\$ (25,794.46)	\$ (92,579.57)	(129,700.00)	37,120.43

ITEMS FOR DISCUSSION AND INFORMATION

2. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: June 17, 2024
To: RCWD Board of Managers
From: Abel Green, Technical Field Assistant
Subject: Staff Report

- Continuously inspect ditches and crossings after rain events and inspecting ditches that were reported by the public to be flooded or unfunctional, ensuring the system is still functioning as intended and there are no obstructions impeding flow
- Working with the Conservation Corps and city partners to identify projects with the most need. Coordinating with them and establishing a timeline for the work that needs to be done and how it can be done most effectively, ordering all materials to be used on project i.e. vegetation and erosion control
- Attended final walk through of Judicial Ditch 3 repair taking notes on the places with issues that need to be addressed before final payment to contractor and project closeout
- Found an issue with the Hansen Iron Enhanced Sand facility where mud and muck was pumped and distributed to sand beds; beginning planning for a permanent fix that allows for future maintenance
- Working through Oasis park IESF damaged pipe repair; integrating the plan with city partners about paving of the walkway that goes over the top of current pipe from lift station to sand beds
- Installed Bald Eagle IESF equipment and meeting with contractor for initial startup and operational checks
- Worked with engineer partners on review and finalizing plans to start the ditch maintenance on Ramsey County Ditch 4; attended the mandatory pre bid walk answering specific questions contractors had about the project so they could better understand the goals of the project
- Work with city partners to build and grow closer working relationships and communications
- Coordinated the prescribed burn for the Browns Preserve, documenting and taking pictures and gave a presentation to the Citizen Advisory Committee; continuing conversation with the contractor to plan the Walls Wetland Bank burn
- Continuously working through various beaver activities to maintain drainage system and removing obstructions and blockages

MEMORANDUM

Rice Creek Watershed District



Date: June 14th, 2024
To: RCWD Board of Managers
From: Sara Belden, Watershed Inspector
Subject: Staff Report 6/10/24 – 6/14/24

- Reviewed District onboarding and administrative introduction materials.
- Attended presentations of regulatory overview, online database MS4Front, and Laserfiche.
- Reviewed permits assigned to my area.
- Attended scheduled meetings:
 - Inspection Transfer meeting with HEI staff Christina Turner who was covering permits in my area
 - Pre-App meeting on Wednesday, 6/12 for SAP 002-612-035, CSAH 12 from CSAH 17 to CR 53
 - Pre-Construction meeting on Thursday, 6/13 for 24-028 CSAH 17 & 122nd Ave Signal Improvement
- Toured district lake improvement projects with Ali.
- Toured district facilities with Abel.

MEMORANDUM

Rice Creek Watershed District



Date: June 14, 2024
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 5/15/2024-6/14/2024

Highlights from Preceding Month

Inspections

- ❖ Coordinated special stipulation and site review with contractors
- ❖ Review and work with HEI to approve as-built surveys
- ❖ Inspected temporary BMPs on construction sites to ensure compliance with runoff
- ❖ Onboarded new staff
 - Ride alongs
 - First inspections
 - Purchase PPE
- ❖ Ordered new vests and dropped off for embroidery

Lakes/Streams

- ❖ Lake Monitoring
 - Canoe
 - Boat
- ❖ Alum treatment – Centerville
 - pH testing
- ❖ Pit Station Upkeep
- ❖ Bald Eagle IESF Install

Meetings

- ❖ Hayes Elementary Rain Garden Planting
- ❖ Inspection Team Meetings
- ❖ Lake and Stream Team Meetings
- ❖ Staff meetings
- ❖ WISKI – KISTERS
- ❖ GIS ESRI Training

MEMORANDUM

Rice Creek Watershed District



Date: June 17th, 2024
To: RCWD Board of Managers
From: Erik Larson, Watershed Inspector
Subject: Staff Report 6/3/24 – 6/17/24

- Completed new employee onboarding & regulatory checklists.
- Acquainted myself with my new coworkers.
- Went with Ali & Will for inspection ride-alongs.
- Familiarized myself with the permits in my territory.
- Got familiar and set up with various technologies used for the job.
- Completed 14 inspections, with 10 inspection reports sent.
- Began closeout procedures for multiple completed city projects.
- Phone and email correspondence with city staff and contractors.
- Attended scheduled meetings.
 - Attended first RCWD staff meeting.
 - Attended my first Pre-construction meeting for a Lino Lakes site. (6/14)
 - Attended different program introductions within RCWD.

MEMORANDUM

Rice Creek Watershed District



Date: June 14th, 2024
To: RCWD Board of Managers
From: Emmet Hurley, Program Support Technician
Subject: Staff Report 5/28/24 – 6/14/24

- First day of employment: May 28th, 2024
- Onboarding
 - Completed administrative forms, account set up and configuration, etc.
 - Assisted Erik Larson and Sara Belden with computer, phone, and account set up.
- Implemented MFA for all RCWD employee Microsoft accounts
- Communicated with RCWD IT vendors/contractors to establish relationships, gain Admin privileges to various systems, etc.
- Facilitating the implementation of electronic-signature capabilities to comply with new Minnesota State legislation
 - Communicating with Program Managers, Nick Tomczik, and Theresa Stasica to determine scope and requirements of e-signature capabilities at RCWD; organized virtual meeting
 - Coordinating with Docusign and Adobe representatives to compare cost, services, and compatibility of their respective e-signature software
- Delivered Mitel phones to UPS for return shipping
- Submitted orders for new computer equipment and software
 - Sent out inquiries to all staff about computer/software needs
 - Sent purchase list to District Director for approval
- Troubleshooted ArcGIS during a system outage
- Attended several meetings
 - Program overviews with respective managers
 - Monthly staff meeting
 - Employee handbook/onboarding meeting
 - Meetings with various IT vendors/contractors

MEMORANDUM

Rice Creek Watershed District



Date: June 15, 2024
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Staff Report 5/15 – 6/17/2024

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - Data entry, analysis, and reporting
 - Kisters WISKI database training and development, data integration
 - **Lake monitoring**
- Centerville Lake Alum project
 - **Site access development** – coordinate access through construction zone
 - **Contractor management** – site inspections
 - **On-site meetings and pH monitoring**
 - **Pay app and Board update**
- Long Lake Carp Management
 - Long Lake / Rice Creek site setup – equipment, security, testing
 - Equipment return
 - PIT antenna maintenance
 - Board update
- Curlyleaf pondweed management
 - CLP treatment checks
- GIS program development – initiate “handoff” of RCWD GIS responsibilities to Ali
- Clear Lake Association Meeting
- Karth Lake level meeting – review lake level model (from HEI) performance
- Program Manager Development & Team Leader Meeting
 - L&S team meetings
 - SMART goals review
- U of M – meeting on new carp migration study; RCWD letter of support

MEMORANDUM

Rice Creek Watershed District



Date: June 17th, 2024
To: RCWD Board of Managers
From: Molly Nelson, Outreach and Grants Technician
Subject: Staff Report 5/16/24 to 6/17/24

Introduction

The highlights of my work from May 16th to June 17th are as follows: (Note that these are highlights and not the full extent of all work that I have done).

- Reviewed and approved Water quality grant applications A24-02 Fridley Road Reconstruction Raingardens Project.
- Coordinated project closure for Water Quality Grants A23-01 and R24-06 and completed the voucher and invoice work associated with the reimbursement process.
- Completed invoices for Mini Grants MA24-02, MA24-03, MA24-05, and MW24-04 and ensured projects were completed according to the grant agreement.
- Conducted 2nd quarter meetings with all SWCD technical services specialists.
- Communicated and planned with new applicants for the Water Quality Grant program, including the Fridley road reconstruction raingarden project.
- Presented and helped coordinate a planning meeting with Washington Conservation District for potential grant projects at Tighe-Schmitz Park in Birchwood Village. The meeting took place on May 18th, 2024.
- Met with Christ the King Church along with Kendra Sommerfeld and RSWCD to help plan for a potential Water Quality Grant project.
- Continued work on Water Quality Grant maintenance inspection documents and guidelines.
- Continued work with the Communications and Outreach Coordinator to review the design and structure of the maintenance guide toolkit to provide to new grantees.
- Finalized designs with WCD for the Forest Lake High School MN Water Steward and Water Quality Grant project. Continued communication and planning efforts with the applicant through this process.
- Attended a meeting with the Anoka Adopt-A-Drain Challenge partners to discuss next steps for the community challenge and how RCWD can best support these efforts and communities.
- Presented the HEI task order for the Enhanced Street Sweeping Prioritization Study at the 5/22/24 Board meeting for approval to begin work. Coordinated next steps with HEI and provided an ultimate list of all public works contacts for all communities within RCWD to HEI.
- Attended the MPCA's Enhanced Street Sweeping lunch and learn event on 5/30/24.
- Assisted with outreach work and labeling at the Moore Lake Park opening event on 6/1/24.
- Assisted in CAC meeting coordination and communications for the June meeting.
- Planned and coordinated with staff for the August CAC field tour.
- Continued work with Communications & Outreach Coordinator on Outreach Programs and communications with the Public.

MEMORANDUM

Rice Creek Watershed District



Date: June 17, 2024
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – June 2024

Highlights for Preceding Month

- ✓ Administrative
 - Program Support Technician Interviews
 - New Hire On-boarding
 - RCWD Salary Review/Discussions, Staff Retention
 - Staff Review Meetings
 - Administrative E-signature Policy & Software
 - Staff Meeting
 - Accounts Payable Review
 - Personnel Leave Requests
 - Board Meetings & Staff Meetings
- ✓ Communication & Outreach
 - Prioritization Targeted Tool
 - Fridley Art Effort
 - Blue Thumb Trademark Transfer
- ✓ Information Management
 - Annual IT Budget
 - MS4 Front Administration Updates
- ✓ Restoration Projects
 - Water Reuse workshop
 - Street Sweeping Discussions
 - Watershed Based Implementation Funding (WBIF) Discussions
 - WSB Storm Water Reuse Assessment
 - Centerville FEMA Work Invoicing
- ✓ Regulatory
 - 2024 Rule Revision Check In
 - Permit closures
 - Permit Management Discussions
 - Staffing Check In/Discussions
- ✓ Drainage & Facilities Program
 - Biweekly Program Discussions with Consultants
 - Beaver Removal
 - Project close-Out
 - Oasis Pond IESF
 - Hansen IESF
 - Priebe Lake Outfall Project (PLOP) Discussions
 - ACD 10-22-32 Alternative #4 & DNR Vegetation Interests
 - ACD 53-62 Repair Discussions, CP's Pond
- ✓ Lake & Stream Management
 - Centerville Lake In Lake Treatment Discussions
 - Lake and Stream Budget
 - Hwy 61 Ponds RFP

MEMORANDUM

Rice Creek Watershed District

Date: June 17th, 2024
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: Staff Report for 05/15/24 to 06/17/24

Summary

- Created new permit and review files for the online database
- Sent notices of wetland boundary/type applications – 24-103R, 24-104R
- Sent notice of sequencing application – 24-040
- Sent notice of wetland replacement plan – 24-038
- Sent notice of wetland boundary/type decision – 24-092R
- Sent notices of no-loss decisions – 23-215R
- Sent notice of administrative action to Board – 23-027, 24-021, 24-026
- Assisted in the drafting of engineer's reports – 24-026, 24-031
- Reviewed multiple CAPROC submittals for permit issuance
- Attended the 05/22/2024 and 06/12/2024 Board Meetings
- Received and reviewed early feedback comments from public partners on rule revision
- Hosted pre-application meeting for 6165 Woodchuck Circle
- Attended pre-application meeting for Otter Lake Road PLP with Lino Lakes
- Discussed 2024 New Brighton street project with New Brighton staff
- Completed closeout inspection and closed permit 19-091
- Hosted Anoka TEP – Potomac Wetland bank, 10-22-32, Thurnbeck Preserve, etc.
- Completed draft rule for June Board Workshop
- Coordinated extension of performance bond for 19-084
- Updated and created various onboarding materials for regulatory staff
- Gave various presentations and check-in meetings for new staff (onboarding)
- Hosted Anoka-Washington TEP – Otter Lake Industrial, 1050 East Ave, MCES
- Attended Washington County Consortium Meeting
- Hosted pre-application meeting for Sunset Ave reconstruction (Apollo Drive to 125th)
- Met with leadership team regarding onboarding process
- Attended Barr Engineering Water Reuse Workshop
- Presented on regulatory budget and rule revision at June Board Workshop
- Attended program support technician meeting regarding electronic signatures policy
- Hosted pre-application meeting for CSAH 12 project from CSAH 17 to CR 53
- Coordinated transition of permit inspection area from Terrence to HEI back to RCWD
- Attended Q2 SMART goal check-in meeting
- Provided assessment of the 2025 regulatory budget to Administrator



MEMORANDUM

Rice Creek Watershed District

Date: June 17, 2024
To: RCWD Board of Managers
From: Tom Schmidt, Public Drainage and District Facilities Manager
Subject: Staff Report June 2024

Highlights for this month

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Contracted with living water tree service to remove a dead/split ash tree along RCD#2 in New Brighton (complete).

Contracted with Tom Hoffman for beaver trapping at the Halls Marsh outlet (complete).

Contracted with Scandia Trucking and excavating to open up a beaver dam on the main branch of Ramsey Washington JD#1 in White Bear Township (complete).

Contracted with Tom Hoffman for beaver trapping on the main branch of Ramsey Washington JD#1 in White Bear township (in progress).

Met with the owner of this old horse in Hugo concerning backside drainage and fencing issues associated with spoil placement resulting from the AWJD #3 branch 4 repair project.

Contracted with Bill Elliot for beaver trapping on the main branch ACD #25 in Lino Lakes (complete).

Worked on and submitted 2025 funds 80 and 95 budget recommendations to the Administrator.

Continued working to get the district iron-enhanced sand filter facilities up and running for the season (in progress).

Contracted with Joe Grubbs for beaver trapping on the main branch of ARJD#1 Blaine. (in progress).

Completed multiple public drainage system inspections, responding to calls about high-water levels after recent heavy spring rains.

MEMORANDUM

Rice Creek Watershed District

Date: June 17, 2024
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Staff Report 5/15/2024-6/17/2024

MN Water Stewards

- Capstone project planning in progress with Forest Lake High School and WCD
- Working with Fridley for the Water Steward art project

Partnerships/Collaborations

- Partnership with Growing Green Hearts- programming in progress in multiple cities
- Rain garden workshops COMPLETE
- Created and ordered multiple signs for water quality grant projects
- Friends of Miss River EIS program “On the Water” program planned and scheduled
- Anoka CD and DNR educational walking tour COMPLETE
- Planning initiatives with White Bear Lake Center for the Arts for 2025
- Birchwood Village outreach event and grant project inquiries COMPLETE
- Ramsey County Climate Plan meeting and planning discussion
- Planning lake delisting celebration events with various partners
- Wrote various articles for website regarding projects and new initiatives- Circle Pines
- Blaine Preserve SNA Walking tour COMPLETE
- HOA outreach initiative with Washington Conservation District

Targeted Outreach Program

- Working on targeted outreach initiatives and planning for 2024
 - Planning with program managers for next year goals
- Mailing planning
- Creating postcards and information for mailings

Project/Program Outreach

- Creating “Maintenance Kits” for grantees within the Water Quality program
- Assisting with Conversation Corp program and doing outreach/articles
- Enhanced Street sweeping study outreach and city communications
- WBIF Convene meeting and outreach

Other

- Onboarding new staff and doing Outreach Program overview

MEMORANDUM

Rice Creek Watershed District



Date: 6/17/24
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 5/14/24 – 6/16/24

Highlights from Preceding Month

- Attended an aquatic plant ID training event hosted by Ramsey County on May 17.
- Met with a professor at the Hansen Park iron-enhanced sand filter on May 29 regarding a planned special research project.
- Performed routine monitoring at various stream, ditch & lake monitoring sites throughout RCWD.
- Performed routine maintenance and calibration on lake and stream monitoring equipment and restocked supplies.
- Continued setting up the new monitoring data management platform (WISKI), including building system components, importing test data, data preparation/organization, developing new workflow and standard operating procedures, and virtual meetings with a company representative. Communicated with staff from Coon Creek Watershed District about upcoming opportunities for joint training.
- Coordinated the first round of sample pickups from volunteers for the Met Council's Citizen-Assisted Monitoring Program (CAMP).
- Ongoing coordination and communication with staff & HEI regarding proposed legal boundary updates in Ramsey, Anoka, and Hennepin counties (requested formal concurrence from four watersheds and eight cities that would be affected by the proposed boundary change).
- Removed debris from the fish barrier on JD1.1 near Bald Eagle Lake in White Bear Township.
- Responded to public inquiries about water quality/water level concerns in local waterbodies.

MEMORANDUM

Rice Creek Watershed District



Date: June 14th, 2024
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 5/15/24 – 6/14/24

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent three permit applications to HEI for review.
- Sent two permit applications to RCWD (myself) for review.
- Received 9 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Provided office duty coverage for various regulatory duties (Administrative Permit Reviews, Administrative/Board Notices, CAPROC Notices, CAPROC Review, and Permit Issuance).
- Phone and email correspondence.
- Attended 13 scheduled meetings.
 - Attended virtually the Water Reuse Workshop hosted by Barr Engineering.
 - Attended virtual pre-application meeting for Anoka County CSAH 12 future road project in Blaine.
 - Scheduled and attended a virtual pre-application meeting with RCWD, HEI, WSB, and City of Lino Lakes to discuss the proposed extension of Otter Lake Road.
 - Attended virtual meeting to discuss RCWD regulations for single-family home lot proposing modifications.
 - Assisting in on-boarding of new staff members:
 - Attended the Regulatory Introduction Meeting presented by Patrick Hughes.
 - Met with new RCWD Inspector, Erik Larson, to discuss permit intake and to review GIS, permit viewer, database, and Laserfiche.
 - Assisted with housekeeping onboarding items.
 - Updated the RCWD permit application form.
 - Registered for UMN Erosion Control course.

MEMORANDUM

Rice Creek Watershed District



Date: June 17, 2024
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 5/15/2024 to 6/17/2024

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet.
- Initiated approved ACH's from vendor portal and released through US Bank SinglePoint portal.
- Gathered all timesheets and reviewed select employee timesheets for administrator's final review.
- Updated payroll timesheet with ESST hours for employee earning statements.
- Provided worksheets to payroll for new employees starting within the pay period.
- Provide bi-monthly payroll template to Redpath and updated information as needed.
- Posted Technical Field Assistant on Handshake, LMC, MnWorks, MN WD's and Watershed Partners. Receiving and organizing resumes received
- Provided administrative/HR on-boarding to the new employees.
- Provided IT support and worked with Emmet our new Program Support Technician to help setup IT systems and new computers.
- Worked with Phone and IT consultant to setup new employees for Teams calling.
- District changed to a new phone system and vendor on Tuesday, May 7th. Still working to close out account with Allstream
- Track accounts receivable and deposit checks as needed.
- Invoiced the partners for Curly-leaf Pondweed treatment per agreement.
- Review and track monthly financial reports.
- Tracking grant expenses for FY2023 WBIF grant and 2024 CWF Centerville Lake grant.
- Handled HR/Benefit issues and entered new employee information for three new employees on vendor portals.
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
- Provided draft minutes for the Board workshop.
- Review monthly check register and interim financial statements.
- Retrieved, reviewed, and coded statements for district 6 bank accounts.
- Monitor District financial accounts and investments, US Bank and 4M.
- Provide requested information to Board members and Administrator as needed.
- Assisted Board and Staff as needed.
- Created and assembled agenda packets. Posted on website and sent out Mailchimp notice.
- Attended board meetings and staff meetings.
- Placed orders for supplies as needed.
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche.
- Working with Iron Mountain on secure file inventory.
- Updated 2025 budget workbook column headings, wages & benefits tab.
- Provided administrator with 2025 administrative budget numbers.

MEMORANDUM

Rice Creek Watershed District



Date: June 17th, 2024
To: RCWD Board of Managers
From: Kelsey White, Permit Technician
Subject: Staff Report 06/03/2024 – 06/14/2024

Reviews

- Coordinated submittal and review of CAPROC items for 3 permit applications.
- Conducted completeness review for one wetland boundary/type application.
- Drafted and sent 1 WCA Wetland Boundary/Type Notice of Application.

Communications

- Sent notice of permit issuance for one permit application.

Meetings

- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended regular staff meeting.
- Attended regulatory introduction presentation for newly hired staff.
- Attended Water Reuse Workshop.

Other Duties

- Trained newly hired staff on CAPROC processes.
- Responded to email and telephone inquiries about RCWD permitting requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

MEMORANDUM

Rice Creek Watershed District



Date: June 14th, 2024
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Report May 16th – June 17th

- Provided written follow up to members of the WBIF convene meeting through distribution of meeting minutes.
- Created and shared access to a spreadsheet for convene meeting members to compare key aspects of projects (cost, water quality benefits).
- Set up and shared poll with convene members for scheduling of second meeting, which is now scheduled for June 20th.
- Attended several pre-construction meetings in Forest Lake and informed project stakeholders of remaining items needing to be addressed prior to permit issuance if project was CAPROC and to also provide general guidance on RCWD inspection process.
- Coordinated with regulatory staff members regarding potential wetland violations in Columbus.
- Began gathering information and putting together presentation for the annual Stormwater Pollution Prevention Plan (SWPPP) meeting which is scheduled for the July 10th Board meeting.
- Participated in internal regulatory team meeting regarding potential revisions to inspection areas in conjunction with new hires.
- Conducted several sites inspections and close out inspections for sites in Forest Lake.
- Participated in several internal meetings to help in the onboarding process of the new hires.
- Took the new inspectors to purchase Personal Protective Equipment (PPE) prior to conducting site inspections.
- Joined the Department of Natural Resources (DNR) in a site inspection of a potential violation site on Clear Lake.
- Joined the new regulatory hires in their first pre-construction meetings in Lino Lakes and Andover, lead discussion on remaining RCWD items.

ITEMS FOR DISCUSSION AND INFORMATION

3. July Calendar



JUNE						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MEMORANDUM

Rice Creek Watershed District

Date: June 18, 2024
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: July Calendar

Wednesday, July 3, 5:30 p.m. NO Citizen Advisory Committee Meeting

Wednesday, July 4th Independence Day-Office Closed

Monday, July 8, 9 a.m. Board Workshop
RCWD District Conference Room and remotely*

Wednesday, July 10, 9 a.m. Regular Board of Managers Meeting
at Shoreview City Hall Council Chambers and remotely*

Thursday, July 11 Deadline for submission of Expense Report

Wednesday, July 24, 9 a.m. Regular Board of Managers Meeting
at Shoreview City Hall Council Chambers and remotely*