RESOLUTION NO. 2019-15

RICE CREEK WATERSHED DISTRICT
BOARD OF MANAGERS

CONFIRMING APPOINTMENT OF INTERIM ADMINISTRATOR

Manager Haake offered the following Resolution and moved its adoption, seconded by Manager Bradley:

WHEREAS Phil Belfiori submitted his resignation as District administrator effective at the end of the day on May 13, 2019;

WHEREAS the Board of Managers intends to begin the process to hire a new administrator, but that process will take time, and it is essential that the District at all times have an individual exercising the authority of administrator to ensure direction, oversight, accountability and continuity in the work and financial management of the District;

WHEREAS pursuant to the Board’s action at the May 6, 2019 Special Meeting, President Preiner appointed Nick Tomczik to serve as interim administrator as of May 14, 2019;

WHEREAS the previous administrator approved leave for Mr. Tomczik in advance of his last day, including June 18 – June 28;

WHEREAS the Board of Managers wishes to confirm the detailed terms of Mr. Tomczik’s appointment as interim administrator;

THEREFORE BE IT RESOLVED that the Board of Managers hereby confirms that effective May 14, 2019, and continuing until the Board by resolution determines otherwise, Nick Tomczik, permit coordinator/wetland specialist, is appointed as interim administrator and hereby is authorized and directed to exercise all powers, authorities and responsibilities of the administrator, including but not limited to the following:

- Authority to sign work orders for ditch maintenance pursuant to adopted policy;
- WCA decision authority pursuant to resolution 2019-13;
- Administrative permit approval authority pursuant to board resolution 2009-09; and
- Authority to approve employee leave and expenses claims and to take all other personnel-related actions within the administrator’s authority;

THEREFORE BE IT FURTHER RESOLVED that Mr. Tomczik also will continue to exercise his authority and responsibility as permit coordinator/wetland specialist, except as he may reassign part or all of those duties pursuant to his interim administrator authority;
THEREFORE BE IT FURTHER RESOLVED that aside from the temporary job description and additional duties and authority established above, Mr. Tomczik’s terms of employment and employment status are not altered at this time, including his previously approved vacation, except that 1) he will be granted a $12.00 per hour increase in compensation for the period served as interim administrator and 2) compensatory time and annual leave possessed by Mr. Tomczik as of May 13 and further accumulated when he is serving as interim administrator will be excepted from personnel policies limiting carryover of such time.

The question was on the adoption of the resolution and there were 5 yeas and 2 nays as follows:

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Upon vote, the Chair declared the Resolution passed.

Michael Bradley, Secretary

Dated: May 22, 2019

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I, Michael Bradley, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 22nd day of May 2019.

Michael Bradley, Secretary