REGULAR MEETING OF THE RCWD BOARD OF MANAGERS
Wednesday, March 14, 2018
Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

Approved Minutes

CALL TO ORDER
President Patricia Preiner called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL
Present: President Patricia Preiner, 2nd Vice-Pres. John Waller, Treasurer Steven Wagamon and Secretary Michael Bradley
Absent: 1st Vice-Pres. Barbara Haake with prior notice.

Staff Present: Administrator Phil Belfiori, Permit Coordinator/Wetland Specialist Nick Tomczik, Technician Samantha Berger, Technician/Inspector Catherine Nester, Communications & Outreach Coordinator Beth Carreño, Office Manager Theresa Stasica.

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); and District Attorney Louis Smith from Smith Partners.

Visitors: Dan Hair.

SETTING OF THE AGENDA
District Administrator Phil Belfiori requested the following addition to the agenda:

- A new item under Requiring Board Action as item No. 1: Consider correspondence to the District’s Legislative Delegation and Local Government Units on Proposed Legislation.

He also noted that Permit Coordinator/Wetland Specialist Nick Tomczik will provide an update to the Board on Permit No. 16-035 Seven Vines Winery.

Motion by Manager Wagamon, seconded by Manager Waller to approve the agenda as amended. Motion carried 4-0.
READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the February 28, 2018 Board of Managers Meeting. Motion by Manager Wagamon, seconded by Manager Bradley to approve the minutes as presented. Motion carried 4-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

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Permit Applications Requiring Board Action

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It was moved by Manager Waller, seconded by Manager Wagamon to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer’s Findings and Recommendations for permit 18-023 dated March 7, 2018. Motion carried 4-0.

 Permit Coordinator/Wetland Specialist Nick Tomczik provided an update to the Board on Permit No. 16-035 Seven Vines Winery. He reported on January 24, 2018, the Board took CAPROC action which included some with a February 7 deadline. Staff has received all but two items, and the Board should let staff know how they would like to proceed; a compliance hearing or otherwise.

District Technician/Inspector Catherine Nester reported there have been compliance issues with this site. The escrow agreement with notarization and maintenance agreement have not yet been received. The day before the deadline, she received a response saying they would receive the required information, but the landowner was reported as out of town and some items may be difficult to get in by the deadline. The applicant’s consultant, Kyle Crawford, indicated they did have an unnotarized copy of the escrow agreement and check to show they are attempting to bring everything into compliance. Staff has not heard anything from them since February 7, 2018.

Manager Bradley inquired if staff had the escrow check and if it had been deposited.

District Technician/Inspector Nester confirmed they do have the check, it has been deposited, but they do not have the notarized escrow agreement or the updated maintenance agreement for the additional BMP, which would be recorded on the property.

Manager Bradley stated it is not at an emergency level for them to proceed.
Manager Waller inquired if staff has attempted to contact Mr. Crawford since February 7 and if they have they have the owner’s contact information.

District Technician/Inspector Nester responded they have not contacted Mr. Crawford and they do have an email and a Minnesota address as contact information for the owner.

President Preiner suggested they require it to be completed by the next Board meeting as a final deadline, or they will proceed with a compliance hearing.

Manager Waller agreed with President Preiner and commented he will get the contact information from staff and contact the applicant.

President Preiner inquired if they copy the owner when communicating with the consultant.

District Technician/Inspector Nester responded the email address that was provided for the land owner is a different consultant’s address than the mailing address. She believes the building consultant’s email address was listed at the land owner’s address on the permit application form, so the land owner would not need to be involved.

Manager Waller inquired if they had tried mailing the notice to the land owner.

District Technician/Inspector Nester responded they had not, but it would be a good option. She is more confident that the land owner would receive it this way than if emailed to the email address provided.

The Board suggested they send the information with the March 28 deadline as certified mail to the address provided.

**OPEN MIKE – LIMIT 12 MINUTES.** Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

No comments.

**ADDITIONAL ITEMS REQUIRING BOARD ACTION**

1. **Consider correspondence to the District’s Legislative Delegation and Local Government Units on Proposed Legislation.**

   District Administrator Belfiori directed the Board to the draft letters regarding Legislative Delegation on Public Waters (PW) Issues and LGUs on PW Issues, both dated March 14, 2018.
Manager Bradley stated the letters are too long and include too much history. They should focus on what the RCWD is concerned about and what needs to be done.

Manager Waller commented a lot of people do not realize the importance and significance of the drainage systems. The people who end up reading these letters are the clerical help, and it is important to include a little history, so they can better understand the issues.

Manager Bradley suggested they keep the letter to three points and attach additional information. They want a busy administrator to be able to read these three points in one paragraph.

President Preiner noted it comes down to three questions: what are they asking for, who is going to oppose it, and if it saves the taxpayers money. These should be the three points they include in the letter.

Manager Waller agreed with President Preiner and Manager Bradley’s suggestions.

Communications and Outreach Coordinator Beth Carreño clarified with the Board that the letter will be brief with the scenario and their request and include an attached history of the issue. The tone they are requesting includes just the facts, and that will stand for itself. She inquired if the Board wants them to take a more aggressive approach with the DNR stance or just state their position and the facts.

President Preiner responded they just want to state their position.

Manager Bradley commented a piece that is not being discussed that comes across in the letter is what is wrong with having the DNR grant permits. Something should be included in the letter to address this.

Manager Waller agreed. They need to include how they are going to save money and why they are interested in this. The law says they do not need a permit, but the DNR says they need their permission. It can take over a year to get this permission. A shorter time means money can be saved, and they want to prevent floods. He suggested they include a couple of photographs of flooded areas as well.

District Administrator Belfiori commented staff is requesting Board direction on changes to the letters as provided.

Manager Bradley stated the letters need to be fixed. The letters need to tell the story and he does not know what the problem is until the second page.
President Preiner noted it is also the cost to the taxpayers. She referred to the hold up on the floral thing at Walmart, which became a cost of $100,000.

Manager Waller stated there has to be a practical way to apply these things.

Manager Bradley stated the first time he reads about the grievances in the draft letter are on the second page, first full paragraph, and this needs to be further up in the letter. He also provided some suggestions on how to word the paragraph.

Communications and Outreach Coordinator Carreño responded she has that paragraph now moved to the second or third paragraph in the letter.

Manager Bradley stated he is willing to help with the letter, but understands the preference is to have their lawyer and staff work on it.

District Administrator Belfiori suggested they notice a special meeting either before or after the strategic planning workshop on March 20 to act on the revised letter.

The Board agreed.

**Motion by Manager Waller, seconded by Manager Bradley, to direct staff to set up a Special Board Meeting on March 20, 2018 after the 1:00 p.m. Strategic Direction Workshop at the District Offices to consider the revised letter.**

District Attorney Louis Smith suggested they notice one meeting that has a two-part agenda and begins at 1:00 p.m. on March 20, 2018.

Managers Waller and Bradley agreed to amend their motion to include District Attorney Smith’s suggestion.

**Motion carried 4-0.**

2. Consider Addendum to the 2010 Comprehensive Watershed Management Plan for “other” waters per the Buffer Law.

District Technician/Inspector Nester reported last summer the Anoka Conservation District (ACD) provided a summary of “other watercourses” criteria to local management authorities for inclusion into the local water plan. This statute further requires the incorporation of the summary/criteria as an addendum to the comprehensive watershed management plan no later than July 1, 2018. She explained incorporation does not require a formal plan amendment as long as a copy of the included information is distributed to all agencies, organizations, and individuals that are required to receive a copy of the plan changes. Implementation of ACD recommendations must be addressed during the regularly schedule update to the comprehensive watershed management plan.
She stated staff recommends the Board authorize: 1) the incorporation of the proposed addendum to the 2010 Comprehensive Watershed Management plan; and, 2) the distribution of a copy of the included information to all agencies, organization, and individuals required to receive a copy of the plan changes as required by law.

President Preiner inquired how this can be removed from the Comprehensive Plan if it does not work, if the Board accepts it now.

District Technician/Inspector Nester explained they are legally required to have this issue considered as part in the Comprehensive Plan. Implementation would be decided on during the regular comprehensive plan update meetings and the Board would have the authority on how implementation of these recommendations would be handled.

Manager Bradley stated he understands that both Washington and Ramsey County do not intend to take similar action.

District Technician/Inspector Nester commented they did receive formal correspondence from Washington and Ramsey County that did not identify additional waters. Anoka Conservation District was the only County they received a summary from.

Manager Waller clarified this includes the conservation districts in the County, and not the County governance itself.

Motion by Manager Bradley, seconded by Manager Wagamon, to adopt Resolution 2018-09: Incorporate the Summary of Watercourses Into the Rice Creek Watershed District, Watershed Management Plan.

THEREFORE, BE IT RESOLVED by the RCWD Board of Managers that:

1. The Anoka Conservation District’s summary of criteria for “other waters” shall be incorporated as an addendum to Rice Creek Watershed District’s current watershed management plan.

2. Rice Creek Watershed District authorizes and directs its staff to provide a copy of the addendum and any supporting information to all agencies, organizations, and individuals required to receive a copy of the plan changes.
ROLL CALL:
Manager Waller – Aye
Manager Haake – Absent
Manager Bradley – Aye
Manager Wagamon – Aye
President Preiner – Aye

Motion carried 4-0.

Permit Coordinator/Wetland Specialist Tomczik reported on the revised agreement between Dan Hair and the RCWD. Mr. Hair will share this agreement with his attorney and the revised motion; handed out prior to meeting, includes the ability for staff to coordinate with the District’s legal counsel if any changes are required.

District Engineer Chris Otterness provided an explanation on the proposed amount of $35,725. He stated this amount includes a cost that comes directly from the contractor that will be doing the work on site and the Task Order, which will include the work from Houston Engineering staff and the subconsultant. Both of these costs are identified as “not to exceed” without further authorization from the RCWD. It is possible additional work would be required, but is unlikely given what they know.

Permit Coordinator/Wetland Specialist Tomczik noted staff will not enter into these contracts until Mr. Hair has signed the agreement and paid the funds.

Mr. Hair stated he has committed to paying these funds and will do so; however, it is important for him to have his lawyer look over the agreement and would like the time to do so.

District Engineer Otterness stated there is concern with expediency since the contractor needs to complete the work on frozen ground conditions. If this cannot be done, it will jeopardize how much work can be completed.

Permit Coordinator/Wetland Specialist Tomczik explained it is weather dependent and they cannot give a hard date. The snow must be gone, but the ground still has to be frozen.

President Preiner inquired what happens if the work does not happen within this timeframe.
Permit Coordinator/Wetland Specialist Tomczik explained if it is not done, the numbers and activity could be different in the following years. They also would not have the same success rate as currently proposed.

Manager Bradley inquired if Mr. Hair had the contract.

Permit Coordinator/Wetland Specialist Tomczik stated the agreement in the packet has been given to Mr. Hair, and he has shared it with his attorney.

Mr. Hair commented he believes March 30 will work. He would prefer to pay the fees similar to what was done with the original contract. When he has a credit sale, he would pay 50 percent of it until it is completely paid.

President Preiner noted that was a different contract than what this would be. She understood that Mr. Hair would pay the full $35,725 up front and they would proceed with the contractors. They do not know if there will be a sale because they do not know the conditions of the last credits.

Manager Bradley confirmed they do not know if there will be additional sales.

Mr. Hair inquired if the agreement specified payment was required by March 30, 2018.

Permit Coordinator/Wetland Specialist Tomczik responded this date is included in item No. 6 of the agreement.

Mr. Hair stated he will work with his lawyer to meet the deadline.

Manager Waller explained even though the agreement says March 30, the weather is going to be warm. If they cannot have the machinery go in there, they lose the entire time sequence for being able to monitor the credits and achieve them. If he misses this year, it will be the end.

District Engineer Otterness explained the sooner Mr. Hair can get the agreement to them, the better chance for a successful project.

Permit Coordinator/Wetland Specialist Tomczik stated the agreement in the packet is the same one that was shared with Mr. Hair and for him to share with his attorney and there are no additional agreements. The original document needs to be signed and returned to staff along with full payment.

Drainage Attorney John Kolb explained the agreement can be executed at any time, but the funds must be received by March 30.
Mr. Hair confirmed he can sign the agreement now and have the funds in by March 30.

Motion by Manager Waller seconded by Manager Wagamon, to authorize President Preiner, with non-substantial modification as reviewed by counsel, to enter Rice Creek Watershed District into agreement with Dan Hair and Gloria Hair setting forth the terms for continued, 7th year, management and monitoring of the Brown’s Preserve Wetland Bank. Motion carried 4-0.

4. Consider Water Quality Grant Program Applications.

a. A18-01 Centerville Trailside Park Phase 2: Shoreline Stabilization.

District Technician Samantha Berger reported this project proposes the stabilization and restoration of approximately 328 feet of shoreline along Centerville Lake in Centerville. Previously, the Board approved a Phase 1, just North of the project, totaling 350 feet of shoreline stabilization. The North zone (179 feet) proposes to install 12 inches or riprap about six feet wide that will be accompanied with low growing native shrubs. The South zone (149 feet) proposes to install 12 inches of riprap eight feet wide, with shrubs clustered above the riprap. Previously it was discussed whether the ski show contributed to the issue. It is difficult to quantify the impact of the ski show, which only happens once a week in the summer, versus the natural wave action and ice heave. She reported that between Phase 1 and Phase 2 of the project, 23 pounds of total phosphorus (TP) and 55,600 pounds of total suspended solids (TSS) will be removed. The total project cost for Phase 2 is $23,120 and the City’s cost share request is $11,560. If approved, the total RCWD cost for both phases will be $28,372 (62%) with the total cost to the City at $17,237 (38%). This item was considered at the March 7 CAC meeting and they recommended approval.

Manager Bradley inquired why they funded Phase 1 at 75 percent and Phase 2 at 50 percent.

District Technician Berger reported alot more hard surface was being directed in Phase 1. With Phase 2, there was less hard surface and more green space. They wanted to balance the amount of dollars being provided to the project and the City was agreeable.

Motion by Manager Bradley seconded by Manager Wagamon, to approve RCWD Water Quality Grant Program Contract A18-01 for the City of Centerville Trailside Park Phase 2 Shoreline Stabilization project, up to $11,560 and not to exceed 50% of eligible project expenses, in accordance with established program guidelines. Motion carried 4-0.

b. R18-03 Campbell Raingarden and Shoreline.

District Technician Samantha Berger reported this project is located in Ramsey County off Lake Johanna and will include a raingarden and critical area slope stabilization. The slope stabilization would help eliminate sediment entering the lake via surface runoff and the
raingarden would help provide additional water quality treatment before entering the
City storm sewer and Lake Johanna. About 4.6 pounds of TP and 410.62 pounds of TSS
will be removed between the two projects. The cost of the project is $9,614.25 and
applicants cost-share request is $4,807.12.

Motion by Manager Wagamon seconded by Manager Bradley, to approve RCWD
Water Quality Grant Program Contract R18-03 for the Slope Stabilization and
Raingarden project, up to $4,807.12 and not to exceed 50% of eligible project
expenses, in accordance with established program guidelines. Motion carried 4-0.

District Technician Samantha Berger reported this project proposes to restore
approximately 75 feet of shoreline on Lake Josephine, in an area located off Ingerson
Road in Arden Hills. The restoration will be divided into two parts, with a 28-foot beach
separating the two restoration areas. It will help filter runoff coming from the home while
providing habitat along the lakeshore and erosion protection. Approximately .84 pounds
of TP (69%) and 39.53 pounds of TSS (70%) will be removed. The total project cost is
$7,618.20 and the applicant’s cost-share request is $3,809.10. The CAC considered this
project and are supportive of it.

Motion by Manager Bradley seconded by Manager Waller, to approve RCWD Water
Quality Grant Program Contract R18-04 for the Gray Shoreline project, up to $3,809.10
and not to exceed 50% of eligible project expenses, in accordance with established
program guidelines. Motion carried 4-0.

d. R18-05 Huyett Streambank (RCD 4) Stabilization.
District Technician Samantha Berger reported this project proposes the stabilization of
approximately 170 feet of eroding bank on the west side of the Ramsey County Ditch 4
(RCD4) channel between Little Lake Johanna and Lake Johanna. The Ramsey Conservation
District (RCD) prepared a riprap and revegetation plan for this site. However, the
landowner was unable to obtain any bids for the project due to equipment access being
difficult. Outdoor Lab verbally estimated at over $20,000, but this was very cost
prohibitive to the landowner. The landowner suggested he could complete the work
himself but would be limited by what he is able to physically move and the amount and
size of rock he could place. The proposal included placing 34-inch rock; whereas, the
landowner is proposing only 18-inch rock. According to velocities in the area, District
engineer would recommend using 22-inch rock, where 50% of the rock is over the 22
inches, and 50% of the rock is under the 22 inches. The work would be done in the winter
to minimize soil disruption.

District Technician Berger reported staff supports a project in this area but has
reservations with the use of smaller riprap since it is likely not to be sustainable over time.
The Conservation District as well as District staff agree that the project may not be a
suitable use of grant dollars since the project could fail or cause additional issues due to
the rock being carried into the lake. They explained their reservations to the landowner,
but he chose to proceed with the application. A full repair will require a lot of engineering
and may be a ways off in the future.

District Technician Berger stated this was considered by the CAC and they agreed to
recommend denial of the project but continue to work with the landowner. Other
alternatives discussed include gabion baskets and envirolock bags.

President Preiner commented she would hate to fund a project that would ultimately fail
over time. They need to make sure it is engineered and built properly, and the
homeowner should wait until it can be done properly.

District Technician Berger stated the house was built in 1953 and is almost entirely located
in the flood plain.

District Engineer Otterness reported seven feet per second for a 10-year rainfall is a very
fast pace. The landowner’s proposal is very short of what a standard design would be for
these velocities. There can be a lot of costs associated with putting something wrong that
must be taken out in the future. RCD4 has been identified as a ditch that needs repair
and they do not want to pay for something that potentially the District itself is going to
have to fix in the future.

Manager Waller expressed concern with the applicant using the wrong size rock as well
as the size of the channel and what it was constructed to be. He inquired when RCD4
would be looked at for repair.

District Engineer Otterness responded the historical review memorandum for RCD4 has
been completed but has not gone through the public hearing process. Repair of RCD4 is
considered in the five-year Capital Improvement Plan.

Manager Waller supports denial of this request and suggested they continue to work with
the landowner on a solution

President Preiner inquired if the homeowner indicated how long it would take to do it
himself.

District Technician Berger responded that the landowner estimated it would take him 133
hours for placing 33 tons of rock.

Manager Waller stated the size of the rock used also needs to be changed.
Manager Bradley stated it is on their drainage system and inquired if there was a way for the homeowner to contribute the same as his neighbors, with the RCWD carrying the balance.

District Administrator Belfiori commented Public Drainage Inspector Tom Schmidt is planning to present his 2018 project list to the Board at an upcoming workshop. This is not currently on his list, but they could look at the project and where it might fall on the priority list.

Manager Bradley inquired if there was a different way to fund it since it is on their drainage system and impacts them, while still requiring the owner to have a comparable contribution that his neighbors had.

President Preiner expressed concern with setting a precedent because everyone is on the drainage system.

Manager Bradley stated a lot of the projects have to do with raingardens going into the lakes. This homeowner is directly on the lake and on RCD4 and that creates a difference.

District Administrator Belfiori suggested they have Public Drainage Inspector Schmidt look at this site prior to providing his report at an upcoming workshop. He could evaluate the site in context of the overall needs of the public drainage system district wide and provide a recommendation on the level of priority of this site compared to district wide maintenance needs.

Manager Bradley agreed this would be helpful to know because if this is a ditch project, it should be put in the proper context.

Manager Waller requested to know how far the garage is in feet from the edge.

District Technician Berger agreed to provide this information. The access to that area is very difficult and noted that they would need very small equipment to go between the garage and bank.

Motion by Manager Bradley seconded by Manager Waller, to deny RCWD Water Quality Grant Program Contract R18-05 for the Huyett Streambank stabilization project, due to the design not being feasible for the location and continue to work with landowner to explore other potential alternatives. Motion carried 4-0.

5. Consider Intergovernmental Agreement with the City of Columbus.

District Administrator Belfiori directed the Board to page 122 of the agenda packet. He reported staff has been working with the engineer to develop a scope of work. This interagency agreement would be between the RCWD and the City of Columbus to
complete a stormwater management feasibility study for the I-35/TH97 southeast quadrant location study area. This includes a partnership of 50 percent, not to exceed $19,000, upon the District’s acceptance of the study’s final report. This agreement will only cover 50 percent of the cost for Phases 1 and 2.

President Preiner inquired about the timeframe associated with this agreement.

District Administrator Belfiori directed the Board to page 124 of the agenda packet and pointed out item B, “…the study shall be completed no later than December 31, 2018.”

Manager Waller inquired what area is being studied.

District Administrator Belfiori responded it is located in the southeast quadrant of I-35 and Highway 97, more specifically the areas tributary to ACD 15 and the undeveloped area between Hornsby Street and I-35.

Manager Bradley referred to page 124, Section 2.02(d), and noted the not to exceed amount of $19,000 does not reflect a 50 percent split.

District Administrator Belfiori responded staff’s recommendation is how it is stated in the agreement, which is roughly 50 percent.

Manager Waller commented regional stormwater planning is an excellent idea. He requested staff consider if these regional storm ponds will be able to be used for reuse programs and inquired how this relates to Forest Lake and realigning ACD15.

District Administrator Belfiori responded various options will be looked at related to ACD15.

Manager Waller inquired if the engineering firm for this City is the same one for Forest Lake.

President Preiner confirmed they were different.

Manager Waller suggested they send a copy to Forest Lake because it is important the two cities continue to work together.

Motion by Manager Bradley seconded by Manager Waller, to authorize the Intergovernmental agreement between the Rice Creek Watershed District and the City of Columbus to undertake the development of a Regional Stormwater Management Plan for the I-35/TH 97 Southeast quadrant location. Motion carried 4-0.
6. **Consider Resolution related to accepting the revised final historic review report for Ramsey County Ditch (RCD) 2, 3, and 5 System and Setting an Informational Meeting /Authorizing Scheduling Public Hearing.**

District Administrator Belfiori directed the Board to page 132 of the agenda packet. He reported on February 26, 2014 the Board approved Resolution 2014-07 which authorized the engineer to investigate and report findings defining the alignment, cross-section and historic right-of-way of the RCD 2, 3 and 5 drainage systems. During this same general time period, the Hansen Park Comprehensive Water Management Project was initiated and the RCD 2, 3 and 5 drainage system records process was temporarily suspended until the Hansen Park Project public drainage proceedings were completed and the as-built elevations for the project’s structures were surveyed.

District Administrator Belfiori reported as the Hansen Park Project nears completion, the final historic review report for RCD 2, 3 and 5 can be completed. The revised report includes information from the Hansen Park Project and a new analysis of the proposed drainage systems right-of-way areas. These were not presented at the previous informational meeting and therefore staff and the District’s drainage attorney are recommending conducting an additional informational meeting. The informational meeting will gather input from affected property owners on the engineer’s conclusions and receive information to refine the engineer’s recommendations in advance of a public hearing for the proceeding. The informational meeting will only be noticed by mail to those property owners with parcels located within the boundary of the identified right-of-way. This resolution also authorized staff to proceed with noticing and take all necessary action to hold a public hearing to consider the engineer’s recommendations, receive evidence, adopt findings and issue an order regarding reestablishment of drainage system records for RCD 2, 3 and 5.

District Administrator Belfiori reported based on previous discussion from the Board, the informational meeting has changed, and this is reflected in the Order below.

**Motion by Manager Wagamon, seconded by Manager Waller, to adopt Resolution 2018-08 Findings and Order Setting Dates for Informational Meeting and Authorizing Public Hearing in Proceedings to Reestablish and Correct Drainage System Record for Ramsey County Ditches 2, 3 and 5 (Statutes §103e.101, subd. 4a).**

**ORDER**

A. The Board of Managers, accepts the revised final historic review report for RCD 2 3 5 dated March 2, 2018, for filing.

B. The Board of Managers, following the procedures of Statutes Section 103E.101, subd. 4a to reestablish and correct the drainage system record for RCD 2, 3 and 5, sets an informational meeting for Monday, April 23, 2018 at 6:30 p.m. at the New Brighton Community Center - Room AB, 400 10th Street NW, New Brighton, MN to
inform affected property owners of the engineer’s conclusions and to receive
information to refine the engineer’s conclusions in advance of a public hearing in the
proceedings.

C. Staff is directed to give notice of the informational meeting by mail to all property
owners with parcels located within the boundary of the identified right of way, to
affected municipalities and road authorities, to the Board of Water and Soil
Resources and to the Department of Natural Resources.

D. The Board of Managers further authorizes staff to proceed with noticing and take all
necessary action to hold a public hearing to consider the engineer’s
recommendation, receive evidence, adopt findings and issue an order regarding the
reestablishment of drainage system records for RCD 2, 3 and 5.

E. Drainage Authority staff shall give notice of the hearing by mail to the commissioner
of natural resources, the executive director of the Board of Water and Soil
Resources, and all property owners benefited or damaged by the drainage systems
and shall give additional notice either in a newspaper of general circulation in the
drainage system areas or by publication on Drainage Authority’s web-site and in all
other ways as required by Board policy.

ROLL CALL:
Manager Haake — Absent
Manager Bradley — Aye
Manager Waller — Aye
Manager Wagamon — Aye
President Preiner — Aye

Motion carried 4-0.

7. Consider Pay Request #3 from North Pine Aggregate, Inc. for Anoka County Ditch 53-62
Branch 2 Repair Project.
District Administrator Belfiori directed the Board to page 183 of the agenda packet. He
reported staff recommends authorization of Partial Payment #3 in the amount of
$82,073.01 to North Pine Aggregate, Inc. for the Anoka County Ditch 53-2 Branch 2 repair
project.

District Engineer Otterness reported the contractor has completed tree clearing, chipping
and excavation. Remaining items include replacing the culverts under 114th Lane NE and
Austin Circle NE and replacing the outlet control structure on ACD 53-62 Branch 1 Lateral
1 near Home Depot. This will be completed when the frost conditions are out, and the
project can be followed up with pavement immediately following construction. They
have been very happy with the work that has been completed by North Pine Aggregate,
and compared to any of the other recent repair projects the RCWD has completed, they
have done the best job of excavation and spoil placement.
Motion by Manager Wagamon seconded by Manager Bradley, to approve Partial Payment #3 in the amount of $82,073.01 to North Pine Aggregate, Inc. for work completed under this pay request related to the Anoka County Ditch 53-62 Branch 2 Repair Project. Motion carried 4-0.

8. Consider Check Register dated March 14, 2018, in the amount of $486,994.06 prepared by Redpath and Company.
   Motion by Manager Wagamon, seconded by Manager Bradley, to approve check register dated March 14, 2018, in the amount of $486,994.06, prepared by Redpath and Company. Motion carried 4-0.

ITEMS FOR DISCUSSION AND INFORMATION

1. District Engineer Update and Timeline.
   Manager Bradley referred to the monthly project report on page 192 of the agenda packet. He noted two amounts that are pending and requested an explanation.

   District Engineer Otterness reported additional costs have been incurred with these two projects and the some of the items completed were not included in the original scope of the project. They are preparing an Additional Services Request to District staff for a portion of the costs with these items.

2. Managers Update.
   Manager Waller attended the Washington County Consortium Meeting with District Administrator Belfiori. It appears they will receive $78,000 for Washington County over the biennium.

   Manager Bradley inquired if the $78,000 could be used in one year or if it must be split between two years.

   Administrator Belfiori stated they are allowed to use the funding from both years in one project.

   Manager Bradley reported he attended the MAWD Breakfast and spoke with Ramsey County Representatives.

ADJOURNMENT
Motion by Manager Waller, seconded by Manager Bradley, to adjourn the meeting at 10:38 a.m. Motion carried 4-0.