Approved Minutes

CALL TO ORDER
President Patricia Preiner called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL
Present: President Patricia Preiner, 2nd Vice-Pres. John Waller, Treasurer Steven Wagamon, and Secretary Michael Bradley.

Absent: 1st Vice-Pres. Barbara Haake (with prior notice).

Staff Present: Administrator Phil Belfiori, Permit Coordinator/Wetland Specialist Nick Tomczik, District Technician Lauren Sampedro, Office Manager Theresa Stasica.

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); and District Attorney Louis Smith from Smith Partners.

Visitors: None.

SETTING OF THE AGENDA
Motion by Manager Bradley, seconded by Manager Waller, to approve the agenda as presented. Motion carried 4-0.

READING OF THE MINUTES AND THEIR APPROVAL
Minutes of the March 11, 2019 Workshop. Motion by Manager Wagamon, seconded by Manager Waller to approve the minutes as presented. Motion carried 4-0.

Minutes of the March 13, 2019 Board of Managers Meeting. Motion by Wagamon, seconded by Manager Bradley to approve the minutes as presented. Motion carried 4-0.

Minutes of the March 18, 2019 Special Meeting. Motion by Wagamon, seconded by Manager Waller to approve the minutes as presented. Motion carried 4-0.
CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents

Permit Applications Requiring Board Action

<table>
<thead>
<tr>
<th>No.</th>
<th>Applicant</th>
<th>Location</th>
<th>Plan Type</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-125</td>
<td>Washington County</td>
<td>Mahtomedi Grant</td>
<td>Street &amp; Utility Plan</td>
<td>CAPROC 2 items</td>
</tr>
<tr>
<td>19-017</td>
<td>City of White Bear Lake</td>
<td>White Bear Lake</td>
<td>Street &amp; Utility Plan</td>
<td>CAPROC 4 items</td>
</tr>
<tr>
<td>19-020</td>
<td>Bethel University</td>
<td>Arden Hills</td>
<td>Final Site Drainage Plan</td>
<td>CAPROC 6 items</td>
</tr>
</tbody>
</table>

Permit Coordinator/Wetland Specialist Nick Tomczik stated that in Permit 18-125, under Exhibits there should be a number 6, “WCA NOD Utility Exemption, dated 3-19-2019, noticed 3-20-2019”. Under Findings, number 3, there should be a sentence added to the end of the paragraph that states, “Utility exemption delegated decision signed Notice of Decision 3-19-2019 and e-mail notice completed 3-21-2019.” He noted that for permit 19-020, under Finding 2, fourth line down, there is a correction to the existing area and should be changed from 1.7 acres to .66 acres.

Motion by Manager Waller, seconded by Manager Bradley to approve the Consent Agenda item for permits 18-125, 19-017 and 19-020 as outlined in the above Table of Contents with Permit Coordinator/Wetland Specialist Tomczik’s additions mentioned above in accordance with RCWD District Engineer’s Findings and Recommendations dated March 20 & 21, 2019.

Manager Waller noted that the Stillwater Road project is one that the District is involved in by awarding grant money to the City of Willernie. This project demonstrates total cooperation.

Motion carried 4-0.

OPEN MIKE – LIMIT 12 MINUTES. Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

There were no comments.
ITEMS REQUIRING BOARD ACTION

   District Technician Lauren Sampedro explained that the City of Hugo assumed permitting
   authority for RCWD Rules C, E, and F as well as WCA LGU duties in 2004. She noted that
   the District’s rules and requirements for cities that wish to assume permitting authority
   have changed since 2004 which meant the City of Hugo needed to meet the new
   requirements. She reviewed the requirements and noted that the City of Hugo has
   successfully completed them. Staff recommends approval of the City of Hugo’s Inspection
   and Administrative Procedures Document.

   Motion by Manager Waller, seconded by Manager Bradley, to approve the City of
   Hugo’s Inspection and Administrative Procedures as presented. Motion carried 4-0.

2. Consider City of Scandia Local Water Plan.
   District Technician Lauren Sampedro stated that the City of Scandia had submitted a
   revised Local Water Plan (LWP) on March 18, 2019 and staff finds that it adequately
   addressed all RCWD and Metropolitan Council comments. She stated that it is also
   consistent with the District’s 2010 Watershed Management Plan and State requirements.
   She stated that Scandia has identified water quality issues with White Rock Lake. She
   noted that the lake is impaired for nutrients and does not currently have a TMDL. She
   stated that Scandia will support the District’s efforts to study and improve the water
   quality of White Rock Lake however, no projects within the City have been identified by
   the District or the City for this plan cycle. Staff is recommending approval of the City of
   Scandia’s LWP as submitted on March 18, 2019.

   Motion by Manager Bradley, seconded by Manager Waller to adopt Resolution 2019-
   09: Approving the City of Scandia’s Local Water Management Plan.

   THEREFORE, BE IT RESOLVED that the RCWD Board of Managers hereby approves the City
   of Scandia’s local water management plan, as submitted on March 18, 2019.

   ROLL CALL:
   Manager Waller – Aye
   Manager Haake – Absent
   Manager Bradley – Aye
   Manager Wagamon – Aye
   President Preiner – Aye
   Motion carried 4-0.

3. Consider Houston Engineering, Inc. Task Order for Anoka County Ditch 53-62 Main
   Trunk Repair Report.
   District Administrator Phil Belfiori stated that the Board had approved a historical review
   memo for ACD 53-62 in 2013 to reestablish the public drainage system record. The Board
has since prioritized (at a planning level) repairs of the Main Trunk of ACD 53-62 for completion in 2021/2022. He stated that the estimated costs for the development of a repair report is $48,400. Staff is recommending approval of the Houston Engineering request for services as defined in task order 2019-07 dated March 5, 2019.

Motion by Manager Waller, seconded by Wagamon, to approve Houston Engineering, Inc. Task Order 2019-07 ACD 53-62 Main Truck Repair Report with a total cost of $48,400 as defined in the scope of services dated March 5, 2019 and authorize the Board President to execute the document. Motion carried 4-0.

4. Consider Check Register dated March 27, 2019, in the amount of $247,339.45 prepared by Redpath and Company.

Motion by Manager Wagamon, seconded by Manager Bradley, to approve check register dated March 27, 2019, in the amount of $247,339.45, prepared by Redpath and Company. Motion carried 4-0.

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports.

There were no comments.

2. April Calendar.

District Administrator Belfiori reminded the Board of the City/County Technical Advisory Partner Meeting today (March 27, 2019) at 1:00 p.m. at the library for Chapter 4 of the Water Plan. He stated that the Board will discuss Chapters 5 and 6 at the workshop following the next regular Board meeting on April 10, 2019.

Manager Waller noted that he will be at the Advisory Committee meeting on April 3, 2019 as well as the Washington County Consortium meeting on that same day.

3. Managers Update.

Manager Waller stated that he had received a message from a dairy farmer in Forest Lake regarding ditch #5. He stated that there is a problem with the last 100-150 feet of the pipe for the entire system that he believes has been broken and plugged up. He would like the District to see if it can open up the last 100 feet of the pipe and clean out the dirt that is in front of the 22-inch tile.

District Administrator Belfiori stated that he recommends that this be discussed at a future workshop and invite Tom Schmitt to come and give some background information to the Board.

President Preiner asked that this be put on the first workshop meeting in April, if Mr. Schmidt will be available and prepared to discuss it.
ADJOURNMENT

Motion by Manager Wagamon, seconded by Manager Bradley to adjourn the meeting at 9:17 a.m. Motion carried 4-0.