CALL TO ORDER
President Patricia Preiner called the meeting to order, a quorum being present, at 1:00 p.m.

ROLL CALL
Present: President Patricia Preiner, 2nd Vice-Pres. John Waller, Treasurer Steven Wagamon, and Secretary Michael Bradley.

Absent: 1st Vice-Pres. Barbara Haake (with prior notice).

Staff Present: Administrator Phil Belfiori; Permit Coordinator/Wetland Specialist Nick Tomczik (portion of meeting); Water Resource Specialist Kyle Axtell; Office Manager Theresa Stasica (portion of meeting).

Consultants: District Engineers Chris Otterness and Rachel Olm – Houston Engineering (HEI), and District Attorney Smith Partners Chuck Holtman via telephone (portion of the meeting).

Visitors: Mike Grochala (portion of the meeting), Barbara Haake via telephone listening only.

Update /Discussion on NE Lino Lakes Project.
Permit Coordinator/Wetland Specialist Nick Tomczik reviewed with the Board the City of Lino Lakes permit application to construct an open channel and pipe conveyance outlet; being a part of the NE Lino Lakes Drainage Area Comprehensive Stormwater Management Plan. He informed the Board that the permit application is incomplete because Landowners have not signed the permit application and the City of Lino Lakes has not yet obtained easements as part of the District’s rule requirements. The City of Lino Lakes has made a written request to the District to accept the unsigned permit application and begin the permit technical review and noticing in advance of the City’s acquisition of property under both the District rules and the Wetland Conservation Act.

Mike Grochala, City of Lino Lakes, discussed with the Board and staff that the city has submitted the project application for review subject to the CSMP and applicable District rules and is requesting feedback. The City has not acquired property at this time.

Permit Coordinator/Wetland Specialist Tomczik reviewed staff’s recommendation/framework with the Board regarding Lino Lakes’ request as follows:
District staff will review application (under District rules & WCA) before Lino Lakes has acquired land rights, on two conditions:

- Lino Lakes waives 60-day deadline for permit decision (Minn. Stat. §15.99) until it has supplied landowner signatures or adequate evidence it has acquired land rights; and
- Lino Lakes writes to landowners to inform them of request to District, advise that permit won’t issue until Lino Lakes has acquired land rights or landowners have consented.

Under the framework that the Board will decide later what Lino Lakes progress toward acquiring land rights is sufficient for conditional approval (CAPROC). Further that the District will not issue permit or notice WCA replacement plan approval until Lino Lakes acquires land rights or obtains landowner signatures.

The Board discussed with staff and the city that this request is more or less due to project scheduling.

Permit Coordinator/Wetland Specialist Tomczik stated that these recommendations could be put into a letter to the City and that letter would be sent to the city to formalize.

Administrator Belfiori responded that there are two parts: 1) that the City must agree to items contained in the RCWD letter before 15-day deadline date for permit review for completeness; and 2) Staff/District Engineer making sure on technical side of the permit application is complete.

Permit Coordinator/Wetland Specialist Tomczik replied that the technical review is almost complete, the wetland review side of the application is a larger component and the District is still reviewing. At this time, there is nothing to indicate that the permit is otherwise incomplete. The next steps are for the District to formalize a letter to the city, send to city, and the city to respond. Staff will work with District Counsel based on what was discussed here.

Motion by Manager Bradley, seconded by Manager Waller, to concur in staff recommendation as set forth in a letter to be sent to the City of Lino Lakes to commence permit and WCA replacement plan review on terms outlined by staff, as may be refined by the administrator on advice of District Counsel. Motion carried 4-0.

Discussion on scheduling Anoka-Washington Judicial 3 Repair Report informational meeting.

Administrator Belfiori asked the Board if January 28th at 6:30 p.m. in the Hugo City Council Chambers would be an acceptable date and time to hold the informational meeting. The Board by consensus agreed to the date, place and time. Staff will send out appropriate notices.


The WMP Team and Board reviewed the first part of draft Chapter 3 from the 2020 WMP. The WMP Team discussed the difference between wordsmithing and content comments and encouraged the Board to refrain from discussing wordsmithing during this meeting as valuable workshop time is better spent on big picture content topics. Formal comments submitted to
the Board by the RCWD Citizen Advisory Committee (CAC) from their December 5, 2018 meeting were considered and several were incorporated. Some additional revisions were suggested and discussed by Board members and will be incorporated into a future final draft version developed by the WMP Team in the coming months. The WMP Team reminded Board members that once a full final draft of the 2020 WMP is compiled, there will be another round of review before the document is released for formal public comment.

ADJOURNMENT

Motion by Manager Waller, seconded by Manager Bradley, to adjourn the meeting at 3:42 p.m. Motion carried 4-0.