

RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, March 22, 2023, 9:00 a.m.

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

or via Zoom Meeting:

<https://us06web.zoom.us/j/86202889009?pwd=eDVGejdEV1dWakd0L2Y4NG05WnpOdz09>

Meeting ID: 862 0288 9009

Passcode: 624793

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 862 0288 9009

Passcode: 624793

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

APPROVAL OF MINUTES: MARCH 6, 2023 WORKSHOP AND MARCH 8, 2023

REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

| No. | Applicant | Location | Plan Type | Recommendation |
|--------|-------------|----------|--------------------------------|-----------------|
| 22-109 | Mike Straus | Blaine | Final Site Drainage Plan | CAPROC 17 items |
| | | | Public/Private Drainage System | |
| | | | Wetland Alteration | |
| | | | Floodplain Alteration | |

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated March 14, 2023.

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. Anoka County Ditch 10-22-32 Petition (Tom Schmidt)
2. Anoka Washington Judicial Ditch 3 Branch 1, 2 ,4 Bid Package (Ashlee Ricci)
3. Anoka County Ditch 10-22-32 Consideration of Next Steps (Nick Tomczik)
4. Peterson Companies, Inc. Pay Request #1 Long Lake Fish Barrier (Matt Kocian)
5. Check Register Dated March 22, 2023, in the Amount of \$216,418.18 Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports
2. April Calendar
3. Administrator Updates
4. Manager's Update

**APPROVAL OF MINUTES: MARCH 6, 2023 WORKSHOP AND
MARCH 8, 2023 REGULAR MEETING**

Draft

For Consideration of Approval at the March 22, 2023 Board Meeting.
Use these minutes only for reference until that time.

RCWD BOARD OF MANAGERS WORKSHOP

Monday, March 6, 2023

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 12:30 p.m.

2 Attendance: Board members Mike Bradley, John Waller, Jess Robertson (video-conference), Marcie
3 Weinandt, Steve Wagamon

4 Absent:

5 Staff: Inspector Terrence Chastan-Davis (video-conference), Public Drainage Inspectors Tom Schmidt
6 and Ashlee Ricci (video-conference), Office Manager Theresa Stasica

7 Consultants: Ellen Hinrichs- Career Enhancement Options, Inc., District Attorney Chuck Holtman (video-
8 conference)-Smith Partners; District Engineer Chris Otterness (video-conference) -Houston Engineering
9 (HEI), Attorney John Kolb -Rinke Noonan (video-conference)

10 Visitors: John & Susan (video-conference

11

12 President Bradley stated Ellen Hinrichs is in attendance for human resource matters. Manager Robertson
13 is attending remotely. Any Board actions will be brought to Wednesday's meeting. Regarding ACD 10-22-
14 32 agenda item, the Houston Memorandum is removed from the agenda; Board will discuss next steps.

15

16 **Employee Handbook**

17 RCWD Administrator, Nick Tomczik, and President of Career Enhancement Options, Inc, Ms. Hinrichs,
18 reviewed the draft Handbook with the Board. Administrator Tomczik stated some of the handbook items
19 consistent with Board direction were reviewed with senior staff for comments.

20 2.1 4th paragraph, remove last sentence. 6th paragraph, remove "the Board President" and replace with
21 "a Board Manager." 8th paragraph, first sentence, delete "a committee of."

22 2.2 4th sentence remove and replace with Districts mission statement "The RCWD mission is to manage,
23 protect, and improve the water resources of the District through flood control and water quality
24 projects and programs."

25 3.1 4th paragraph, last sentence, delete "the Board President" and replace with "a Board Manager."

26 3.3 Reviewed. No changes.

27 5.1 Reviewed. 2nd paragraph, 3rd sentence remove "to have."

28 5.3 Reviewed. No changes.

29 5.6 Reviewed and Ms. Hinrichs informed the Board of the following additional language:

Flex time accumulated in a pay-period is used within the following pay period. Accrued flex time beyond that time period must be approved by the Administrator.

Upon notice of employee termination, any accrued flex time will be zeroed.

Added Supervisor to positions that are not eligible to accumulate flex time.

5.12 Reviewed. No changes.

5.13 Reviewed. No changes.

6.2 Reviewed. No changes.

5.14 Reviewed and Ms. Hinrichs informed the Board of the following additional language: "For supervisors, a written notice must be provided at least 20 working days in advance of the last day of work."

6.4 Reviewed. Board discussed insertion of language for staff to possess weapons for personal safety if the employee notifies the Administrator. Ms. Hinrichs will provide draft language for Board to review.

6.5 Reviewed. 7th Paragraph, add to first part of sentence "Employees are responsible for any fines related to moving, parking or any other violations as a result of employee misconduct;"

7.2 Reviewed. 5th Paragraph, correction to last sentence "Flex time is not to be used on..."

7.4 Reviewed. 1st Paragraph, 3rd sentence delete "no logoed clothing other than the District's;"

7.8 Reviewed. 3rd Paragraph, last sentence delete "for a first offense"

7.10 Step 4 Suspension, delete the end of the first sentence "if approved in advance by Board." At the end of last paragraph, the following sentence should be added " In the event of a suspension, the Administrator shall notify the Board immediately".

8.1 Reviewed and Ms. Hinrichs informed the Board of the following additional language "In the year of employment with the District, employees are eligible for a floating holiday after six months of employment, following the six-month learning period review." The Board discussed the Juneteenth Holiday. Juneteenth is a Federal holiday as of 2023 and a State holiday beginning 2024. The Board will revisit this item.

8.3 Reviewed and Ms. Hinrichs informed the Board of the following additional language: "Newly hired employees are eligible to accrue earned leave immediately and earned leave may be granted after completion of one month of employment."

8.4 Reviewed. The Board reviewed and by majority consensus agreed to remove "or equipment such as exercise items" from the first sentence; sentence two of the cash-in procedure, "employees must have a minimum of a three two-week balance after the deduction,"

8.5 Ms. Hinrichs informed the Board that the Family and Medical Leave is aligned with FMLA.

9.6 Reviewed. No changes.

8.9 Ms. Hinrichs informed the Board of the following language: "Employees with more than one month of service may take up to five days of paid bereavement leave upon the death of a member of their immediate family."

Last page, removal of the last paragraph "I also understand and agree that this agreement..."

The Board agreed by consensus to the changes/revisions above.

Administrator Updates

Administrator Tomczik updates:

- The new Program Support Technician position and Watershed Technician /Inspector position have been posted and interviews have been set with a tentative April hiring timeframe.
- Staff have been working with vendor for design and purchase of additional office cubicles.
- The Project Program Manager position job description has been updated supervisor tasks as identified on the board approved organizational chart.
- Supervisory training through Fred Pryor Services has been shared and intended for new Lake and Stream Program Manager Matt Kocian.
- The Board intends to discuss a modernized annual performance review process at their May workshop.

The Board took a 5-minute break.

Board Consideration of Delegated Contract Authority

Staff distributed the recently revised draft resolution to the Board. This revised draft resolution was also posted on the Districts website. Attorney Holtman reviewed the revised draft resolution with the Board. The Board discussed the dollar thresholds, contracts exceeding \$20,000 must have a scope of services, and the provision that the District Administrator must report monthly to the Board on contracts entered into. The Board by consensus agreed that the resolution showed transparency and was a good compromise. This resolution will be brought to Wednesday Board meeting. The Board by consensus also agreed to direct staff to provide the accounts payable register for the monthly credit card payment to the Board. Treasurer Weinandt will provide a draft motion for the Board to consider on Wednesday memorializing this action.

RCWD Manager Bylaws

The Board tabled this until another workshop.

Anoka County Ditch 10-22-32 Evaluation of Maintenance Alternatives

The Board received a letter from Sunde Engineering addressed to Perry Wagamon regarding restoring water levels to pre-development conditions with references to the ditch profile. The Board discussed with staff the District's next steps. Before scheduling a "show cause hearing," the Board directed staff to inquire to the City of Columbus, Mr. Perry Wagamon, and any others to determine what the primary concerns are and how long it might take for them to prepare materials to provide at a hearing. Once staff have gathered additional information, the Board will consider setting a hearing date and time.

The workshop was adjourned at 3:53 p.m.

DRAFT

For Consideration of Approval at the March 22, 2023 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, March 8, 2023

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, 2nd Vice-Pres. Steve Wagamon,
Treasurer Marcie Weinandt, Secretary Jess Robertson

Absent: None

Staff Present: District Administrator Nick Tomczik, Permit Coordinator/Wetland Specialist Patrick Hughes,
Water Resource Specialist/Technician Molly Nelson, Lake and Stream Program Manager
Matt Kocian, Technician/Inspector Terrence Chastan-Davis, Public Drainage Inspector
Ashlee Ricci and Tom Schmidt (video-conference), and Office Manager Theresa Stasica

Consultants: District Engineer Greg Bowles from Houston Engineering, Inc. (HEI); District Attorney Louis
Smith from Smith Partners; Brian Olsen-Ramsey County Soil and Water Conservation Div.

Visitors: Iva Miles, Cameron Swanson-Carp Solutions

SETTING OF THE AGENDA

District Administrator Tomczik explained that staff would like to add two items to the agenda including,
Action item a new #1 - Delegating Certain Contracting Authority To The District Administrator and also #4
Johanna Creek Fish Barrier - Fabrication Of Screens and renumber the remainder of the agenda accordingly.

***Motion by Manager Weinandt, seconded by Manager Wagamon, to approve the agenda as revised.
Motion carried 5-0.***

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the February 22, 2023 Board of Managers Regular Meeting.

Manager Wagamon noted a correction needed on page 5, line 54, that should clarify that his statement. He stated that it should be changed from saying that there were rumors that they 'are' having issues to state that they 'were' having issues with the gas station. He stated that he wanted to stress that there were rumors and he did not have any knowledge of any issues that they may be having at this point in time.

Motion by Manager Wagamon, seconded by Manager Weinandt, to approve the minutes as amended. Motion carried 5-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

| No. | Applicant | Location | Plan Type | Recommendation |
|--------|------------------|----------|--|-----------------|
| 22-115 | MLH Holdings LLC | Blaine | Final Site Drainage Plan Wetland Alteration | CAPROC 10 items |

Permit Coordinator/Wetland Specialist Hughes referenced page 17 of the packet and explained that the third stipulation was added incorrectly and explained that he would propose that item be deleted.

It was moved by Manager Weinandt and seconded by Manager Wagamon, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated February 28, 2023, as revised with the removal of stipulation #3. Motion carried 5-0.

Water Quality Grant Program Cost Share Application (Molly Nelson)

| No. | Applicant | Location | Project Type | Eligible Cost | Pollutant Reductions | Funding Recommendation |
|--------|-----------------|-----------------|---------------------------------------|---------------|------------------------------------|----------------------------------|
| R23-01 | Ellen Donaldson | Bald Eagle Lake | Shoreline Stabilization & Restoration | \$29,886 | Volume: 49% TSS: 99% TP: 92% | Not to exceed 50%; up to \$7,500 |
| R23-02 | Gary Delaney | Bald Eagle Lake | Shoreline Stabilization & Restoration | \$28,300 | Volume: 50% TSS: 99% TP: 90% | Not to exceed 50%; up to \$7,500 |

Water Resource Specialist/Technician Nelson gave an overview of the Water Quality Grant Cost Share applications and noted that they are neighboring properties on Bald Eagle Lake. She noted that there was a question on Exhibit A that have the names of the applicant reversed for the property locations and clarified the correct names/addresses. She stated that Brian Olsen from Ramsey County Soil and Water Conservation Division is present via video conferencing if the Board has any technical questions about these projects.

66 Manager Bradley stated that there was a concern raised by the CAC related to the property located at 5301
67 Bald Eagle owned by the Donaldson's. He stated that there were concerns this property had too wide of
68 a corridor with existing plants rather than preferred native plants.

69
70 Brian Olsen, Ramsey County Soil and Water Conservation Division, explained that typically on the shorelines
71 they request that the plantings are about 60% of the linear feet of the shoreline that gets a native planting
72 buffer. He stated that this property has a bit less than that and is around 50% which is where the concern
73 came from the CAC, but explained that he would still recommend approval, as the application has been
74 presented. He stated that he will work with the landowner to see if they would be interested in adding
75 more native plantings, but reiterated that as it stands, he is confident that this application warrants
76 approval as it has been being presented.

77
78 Manager Waller suggested that Mr. Olsen take a look in this whole area to see if there may be some more
79 candidates for this type of work.

80
81 President Bradley noted that Mr. Olsen had shared a comment about projects on Bald Eagle Lake and asked
82 him to share that with the Board.

83
84 Mr. Olsen stated that Bald Eagle is a big lake and there is a lot of fetch and ice heave, so rip rap is necessary
85 in some of these areas. He stated that stabilizing is great but one observation he had is that there is a ton
86 of interest on this lake in doing this type of restoration and stabilization projects. He noted that they get
87 more requests every year than they are able to fund which is a good thing. He noted that he believed the
88 association also had some matching grants available as well.

89
90 Manager Waller suggested that they ask the Ramsey County Highway Department to help since there is so
91 much demand for this. He stated that this is a County road and suggested that they may be interested in
92 helping to preserve the roadbed and may be interested in helping to cost share these efforts.

93
94 ***It was moved by Manager Wagamon and seconded by Manager Waller, to approve the Water Quality***
95 ***Grant consent agenda as outlined in the above table, in accordance with RCWD Staff's Recommendation***
96 ***based on established program guidelines, dated March 1, 2023, with the correct made to the addresses***
97 ***and location. Motion carried 5-0.***

98
99 Manager Weinandt asked for an Update on the CAC.

100
101 Water Resource Specialist/Technician Nelson explained that had gone through the officer election process,
102 but one of the members was not present, so they are going to readdress that when he is able to be present.
103 She explained that they still have two vacancies on the CAC.

104 OPEN MIC/PUBLIC COMMENT

105 None.

ITEMS REQUIRING BOARD ACTION**1. Delegating Certain Contracting Authority To The District Administrator**

President Bradley noted that this item was discussed in detail at the recent workshop meeting and its purpose was to provide limited authority to District Administrator Tomczik and Board President.

Motion by Manager Weinandt, seconded by Manager Bradley, to adopt Resolution 2023-04 Delegating Certain Contracting Authority To The District Administrator.

THEREFORE BE IT RESOLVED that the Board delegates to the Administrator the authority to enter into contracts as follows:

1. The Administrator may enter into a contract for goods or non-professional services up to \$10,000, or \$20,000 with the Board President's approval, for operational, program or employee benefits purposes.
2. The Administrator may enter into a contract for professional services up to \$10,000, or \$20,000 with the Board President's approval. Contracts with professionals other than the District engineer, counsel, or accountant will include a written scope of services.
3. The Administrator may task the District engineer, counsel and accountant for the purpose of supporting the ordinary work of the District. A written scope of services will be prepared for a discrete task, when the Administrator finds it useful to structure the work or manage cost. District staff may exercise the authority delegated by this paragraph, under the Administrator's direction.
4. All contractual commitments under this delegation must conform to the Board-approved District budget. Whether a contract meets a dollar threshold above is based on a fixed quote or, where a fixed quote is not practicable, on the Administrator's reasonable estimate.

BE IT FURTHER RESOLVED that the District Administrator will report to the Board monthly, in writing, of all instances in which this delegation has been exercised.

BE IT FINALLY RESOLVED that this delegation does not authorize the District Administrator to disburse payment for any contract entered into. Administrator authority to disburse payments is by separate delegation, as the Board may elect from time to time.

Manager Waller explained that he would be voting against this action today because he felt this really limits the participation of the Board members from exercising their fiduciary duties. He stated that it authorizes the District Administrator and the District President to spend hundreds of thousands of dollars. He noted that he feels this action is an improvement over what used to be in place because it requires reporting after the fact. He noted that this action does not contain the credit card issue.

President Bradley noted that the original authority was broader than this language and was in place since 2009. He stated that other than one instance that he can recall where the Board felt 4-1

about a particular expenditure, there has never been a dispute, disagreement, or concern about the spending authority. He stated that the Board will be receiving this information monthly, so if a problem turns up, the Board will be able to revisit this policy.

Manager Robertson stated that she thinks this action is a step in the right direction. She stated that ultimately it is the fiduciary responsibility of the Board to govern the finances of the organization but there needs to be a level of trust for the President, the Treasurer, and the District Administrator. She stated that she thinks this action is light years from where things were in 2009 and suggested that the Board can take a look at the situation in 6 months and see where things are to determine if anything needs to change.

Manager Wagamon stated that there is a treasurer who is also basically watching this on a full-time basis and he believes the Board should lean on that individual. He stated that he worries about staff having to spend so much time working bringing stuff up to Board that should just be normal business. He stated that as long as the treasurer is watching, he would not have a problem because the Board will hear and see the information every month.

Manager Waller stated that he would agree that this is an improvement, but because he desires even more improvement, he still planned to vote against this item. He stated that allowing the treasurer to serve as the Chief Financial Officer rather than the District Administrator is a wise idea. He noted that while he recognizes that this is a compromise and an improvement, he just did not feel as though it was enough.

ROLL CALL:

Manager Bradley – Aye

Manager Robertson – Aye

Manager Waller – Nay

Manager Weinandt – Aye

Manager Wagamon – Aye

Motion carried 4-1.

Manager Bradley stated that the Board discussed at the workshop some sort of reporting on the credit card usage in a way that would not add additional burdens to staff.

Motion by Manager Weinandt, seconded by Manager Waller, to direct staff, in addition to the check register, to provide the credit card accounts payable register monthly to the Board and that this action be reviewed in 6 months.

Manager Robertson stated that it is not the Board's position to put undue burden on the staff, but thinks this action should be simple enough for staff to provide it to the Treasurer and the Board. She stated that she thinks reviewing this also in 6 months is a great idea, because they may find, in

185 that time frame, after they have reviewed the process, that more needs to be done. She noted
186 that she did not think anyone on the Board was against transparency and accountability, so she
187 thinks this is a good action to take.
188

189 Manager Waller confirmed that if he has a problem or question with the report that he should speak
190 to the Chief Financial Officer.
191

192 President Bradley stated that the understanding that he had from the discussion was to reduce the
193 potential additional burden this would put on the Office Manager Stasica, they should work through
194 the Treasurer.
195

196 Manager Weinandt stated that she is taking over after Manager Wagamon has served as treasurer
197 for 12 years. She stated that she has been in contact with him, Office Manager Stasica and District
198 Administrator Tomczik about these financial matters and noted that tomorrow they will have the
199 first review of the 2022 audit. She noted that she has become familiar with the system that is in
200 place for checks and balances.
201

202 ***Motion carried 5-0.***
203

204 **2. Common Carp Program Update and Contracts**

205 Lake & Stream Program Manager Kocian gave a brief presentation on the District's Common Carp
206 Program including the water quality impact on density, the Long Lake/Lino Chain of Lakes system,
207 and summarized the management plan that was adopted in 2018. He reviewed what has been
208 done for carp removal between 2018 and 2022 and current carp population estimates. He noted
209 that they appear to be approaching their long term management goal. He reviewed the water
210 quality and noted that they have seen increases in native aquatic plants and better coverage. He
211 explained that for 2023 they plan to focus even more on the electric barrier in Rice Creek. He
212 noted that they are not expecting to use box netting heavily in 2023 because it is not as efficient as
213 it was in the past because the population is declining. He communicated the plan focus on
214 efficient, effective and reliable strategies for controlling the carp population and found that the box
215 netting was more expensive than the electric barrier. He reviewed the barrier on Johanna Creek,
216 carp tracking on Centerville/Peltier Lakes, and the carp population survey on Bald Eagle Lake. He
217 noted that the District has been working with the same partners since this program began.
218

219 Manager Wagamon asked about stopping other fish from moving through the areas where the
220 barrier is installed.
221

222 Lake and Stream Program Manager Kocian stated that the physical barrier will block most of the
223 native species. He stated that they consulted with the DNR Fisheries about this and they were not
224 concerned about blocking access for other migratory species in this system. He explained that the
225 electrical barrier for Rice Creek is only on during the time of year that carp migrate. He stated that

226 some fish are able to get through this system because of their body shape and others are captured
227 and released back into the system.

228
229 Manager Wagamon asked if the fish actually end up spawning in Long Lake because they have been
230 stopped from spawning in the more shallow areas.

231
232 Lake and Stream Program Manager Kocian stated that he believes they still will spawn in whatever
233 system they are in. He noted that one of the big breakthrough findings coming out of the
234 University of Minnesota was that carp are effective at dominating a system when they can spawn in
235 seasonally unstable or shallow waters that typically has winter kill.

236
237 Manager Weinandt asked about the Johanna barrier and if her understanding was correct that was
238 located near the New Brighton Community Center. She stated that she sees this as a great
239 opportunity to do some good PR about the work on the District. She stated that the fish barrier is
240 along a Ramsey County park trail so every walker in the area is looking to see what is going on in this
241 location. She stated that she would like the Board to be given a heads up when they are getting
242 ready to take out the carp because she would like to have the opportunity to witness that activity.
243 She noted that she also sees that as an opportunity for some community engagement and a way to
244 let them know about the work of the watershed. She asked if this activity may change because of
245 the clean out of the sediment basin.

246
247 Lake and Stream Program Manager Kocian stated that the clean out of the sediment basin did not
248 make any changes to the bathymetry around the trap area. He stated adjustments need to be
249 made every year in order to remain effective.

250
251 Manager Weinandt noted that Lake and Stream Program Manager Kocian will be presenting at a
252 State-wide conference next week.

253
254 Manager Waller asked if the District was working with the DNR to encourage them to stock the area
255 with black crappies that will eat the carp eggs.

256
257 Lake and Stream Program Manager Kocian stated that the District had not engaged with the DNR
258 on stocking black crappie or pan fish.

259
260 Manager Waller encouraged staff to talk to the DNR about stocking activity because he believed it
261 would help. He asked about the possibility of a carp survey of White Bear Lake. He suggested
262 that he include information in his upcoming presentation about the amount of carp that were taken
263 out using the old method versus the electric barrier. He stated that the new technique is much
264 more reliable than the old methods and can show that the dollars are well spent in this program.
265

266 President Bradley asked about the information in the report regarding capture activity at the
267 Johanna fish barrier.

268
269 Lake and Stream Program Manager Kocian explained that the expectation is that carp will
270 congregate on the downstream side of the barrier and the contract includes some time with Carp
271 Solutions to remove significant aggregation of fish at the barrier.

272
273 Manager Weinandt stated that this location is very public and reiterated that she felt it presented a
274 wonderful opportunity for some PR work.

275
276 ***Motion by Manager Weinandt, seconded by Manager Waller, to authorize the Administrator to***
277 ***enter into a professional services agreement with Carp Solutions, LLC for an amount not-to-exceed***
278 ***\$97,800.00. The Administrator is further authorized to approve contract amendments for***
279 ***additional work, not to exceed 20% of the contract cost (\$19,560). Motion carried 5-0.***

280
281 ***Motion by Manager Weinandt, seconded by Manager Wagamon, to authorize the Administrator***
282 ***to enter into a professional services agreement with AllWaysFish for an amount not-to-exceed***
283 ***\$8,800. The Administrator is further authorized to approve contract amendments for additional***
284 ***work, not to exceed 10% of the contract cost (\$880). Motion carried 5-0.***

285
286 **3. Houston Engineering Inc. Task Order 2022-018, Karth Lake Level Rating Curves**

287 Lake & Stream Program Manager Kocian stated that they are seeking approval of a task order with
288 Houston Engineering to develop a site specific model for Karth Lake. He explained that Karth Lake
289 has no natural outlet but has an effective outlet which is a pump that is owned and run by the City
290 of Arden Hills. He stated that the District can provide support with a calculator in order for the City
291 to run different pumping scenarios to help them optimize the pumping efforts.

292
293 Manager Weinandt asked if the District had any other closed watershed lakes in the District.

294
295 Lake & Stream Program Manager Kocian explained that no watershed is ever 'closed' if there is
296 enough water present. He stated that there are some other lakes within the District that have
297 outlets that are 'high' but cannot think of another lake where the effective outlet is a pump.

298
299 Manager Weinandt asked if the property surrounding Karth Lake was all private.

300
301 Lake & Stream Program Manager Kocian stated that he believed that a portion of the southern
302 portion of the lake contained a city park, but most of it was private.

303
304 ***Motion by Manager Wagamon, seconded by Manager Weinandt, to authorize the Administrator***
305 ***to execute the HEI Task Order 2022-018, to develop Karth Lake Level Rating Curves, for an amount***

306 *not to exceed \$5,000.00. The Administrator is further authorized to execute contract*
307 *amendments up to 20% of the contract amount (\$1,000.00). Motion carried 5-0.*
308

309 **4. Johanna Creek Fish Barrier - Fabrication Of Screens**

310 Lake & Stream Program Manager Kocian stated this item is seeking approval to enter into an
311 agreement with Twin City Fab for construction of the fish barrier screens for the Johanna Creek
312 barrier. He stated that they wait for the screen fitting until after the barrier system is in place so
313 they fit precisely. He referenced the quote that was received yesterday but noted that they have
314 been explicitly told that the price of aluminum rapidly fluctuates, so they are asking for approval of
315 a 'not to exceed' amount rather than what was written on the quote.
316

317 President Bradley asked if the money would be coming from BWSR and the Watershed Based
318 Implementation Funding.
319

320 Lake & Stream Program Manager Kocian stated that the total project budget is \$55,000, of which,
321 \$50,000 is being provided by the Watershed Based Implementation Funding grant. He noted that
322 with this expense, the total cost is still well under the project budget of \$55,000.
323

324 *Motion by Manager Weinandt, seconded by Manager Wagamon, to authorize the Administrator*
325 *to sign a quote from Twin City Fab, Inc. for construction of fish barrier screens for an amount not*
326 *to exceed \$5,000, and for the Lake and Stream Program Manager to approve payment upon*
327 *receipt of the screens. Motion carried 5-0.*
328

329 Manager Weinandt noted that the Watershed Based Implementation Funding grant runs through
330 BWSR, but its source is the public dollars from the Clean Water Fund.
331

332 President Bradley noted that the Watershed Based Implementation Funding was something that
333 the District was competing against everyone within the District for those funds and were successful.
334

335 District Administrator Tomczik confirmed that the District was successful in securing several of its
336 projects and would see the process collaborative rather than competitive as the members convene.
337

338 **5. City of Centerville Minimal Control Measures 4 Joint Powers Agreement Amendment**

339 Technician/Inspector Terrence Chastan-Davis stated that this item is an amendment to an existing
340 JPA with the City of Centerville. He noted that when they reached out to the City of Centerville
341 about extending the JPA, they passed along praise and expressed the desire to extend the
342 agreement.
343

344 President Bradley stated that his understanding of this JPA is that the two entities are trying to
345 eliminate duplication of efforts by the City of Centerville and the District.
346

347 Technician/Inspector Chastan-Davis stated that his understanding was that the City of Centerville
348 approached the District at a City/County partner meeting about the possibility of reducing the
349 duplication of some of these efforts.
350

351 Manager Wagamon noted that the report had mentioned a few instances where compliance
352 pressure was needed and asked if that had all been worked out.
353

354 Technician/Inspector Chastan-Davis stated that there has been a few times where there has been
355 delayed responses from a contractor where the City of Centerville has stepped in and provided an
356 email correspondence that added some additional pressure to comply.
357

358 Manager Waller stated that the city has the authority to pull the building permit, not the District, so
359 it is good for them to be active in this process because they have the enforcement power.
360

361 ***Motion by Manager Wagamon, seconded by Manager Weinandt, to approve the amended Joint***
362 ***Powers Agreement for a MS4 MCM 4 partnership extension with the City of Centerville. Motion***
363 ***carried 5-0.***
364

365 **6. Board Bylaws Amendment and Delegation of Disbursement Authority**

366 District Administrator Tomczik stated that the January 9, 2023 workshop meeting included notice to
367 the Board on the proposed amendment. He reviewed the current process for administrative
368 payments and noted that they require a language change within the Board's Bylaws. He explained
369 that the Bylaws would be amended to delegate authority to Administrator in order to sign checks
370 and authorize disbursements. He noted that the Board had originally intended to take action on
371 this item at their February 8, 2023 Board meeting, but at that meeting there was a bare quorum so
372 it was moved to today's meeting.
373

374 President Bradley stated that his understanding was that this was a two-step process of delegating
375 authority to District Administrator Tomczik and specifically lists those items as items 'a-j.'
376

377 Manager Weinandt asked if she was correct in thinking that the EFT portion of the check register
378 could automatically be paid and would not have to wait until a Board meeting.
379

380 District Administrator Tomczik stated that was correct and funds were transferred electronically and
381 captured in check register.
382

383 Manager Weinandt stated that she just wanted to clarify for the Board that this information would
384 continue to be provided to the Board.
385

Motion by Manager Weinandt, seconded by Manager Robertson, to adopt Resolution 2023-02 Amending Bylaws and Delegating Certain Signing & Disbursement Authority to the District Administrator

THEREFORE BE IT RESOLVED that Article V, Section 6 of the Bylaws is revised to read:

Article V, Section 6. AUTHORIZED SIGNATORIES BY MANAGERS: All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of RCWD shall be signed by two members of the RCWD Board of Managers, except that the Board, by resolution, may delegate to the District Administrator the authority to sign checks and authorize disbursements for certain categories of operational or administrative expenditures within the Board-approved budget. Checks may be endorsed through electronic signature.

BE IT FURTHER RESOLVED that the Board of Managers hereby authorizes the District administrator, on behalf of the District, to sign and disburse payments within the approved budget and pursuant to an authorized contract, for the following:

- a. Office lease payments
- b. Utility service payments
- c. Equipment and vehicle lease payments and repair costs
- d. Auto, property, liability, and workers compensation insurance premiums
- e. Fringe benefits and other payroll related items
- f. Staff training fees, dues and subscriptions
- g. Employee reimbursements for prior-authorized purchases
- h. License and permit fees to governmental agencies
- i. Postal and publication fees and costs associated with giving notice in proceedings and official actions
- j. Debt service payments pursuant to bond or loan schedules

BE IT FURTHER RESOLVED that the Manual is amended to incorporate this authorization, and that the District administrator shall note this resolution in the Manual accordingly;

BE IT FURTHER RESOLVED that the District administrator will report to the Board monthly as to disbursements made under this authority; and

BE IT FINALLY RESOLVED that the District administrator shall bring any payment authorized here for Board approval when, in the administrator's judgment, it raises a question of policy, accountability, or legal compliance appropriate for Board consideration.

Manager Waller stated that he objects to the change in this language for the same reasons that he stated earlier in the meeting. He stated that he believes that these are responsibilities that ought to be taken by the Board. He stated that right now the schedule of meetings doesn't really

coordinate well for the staff, that's their complaint, and he feels that could be adjusted accordingly. He stated that he believes this is an item that the Board does not have a good grasp on controls so he cannot vote in favor of it until those controls are included and the new language is removed.

President Bradley noted that he would be voting in favor of this action and noted that this did not grant authority to spend money but grants authority to pay the District's debts.

District Administrator Tomczik stated that he would not characterize staff as having a "complaint" about the Board meeting schedule. He stated that the adjustments bring clarity and Board awareness to electronic fund transfers and this gets the manual caught up with a very common process.

Manager Waller stated that he strongly disagreed with the statement made by President Bradley related to the authority to spend money because this is spending money.

ROLL CALL:

Manager Bradley – Aye

Manager Robertson – Aye

Manager Waller – Nay

Manager Weinandt – Aye

Manager Wagamon – Aye

Motion carried 4-1.

7. Check Register Dated March 8, 2023, in the Amount of \$45,266.30 Prepared by Redpath and Company

Motion by Manager Weinandt, seconded by Manager Waller, to approve check register dated March 8, 2023, in the Amount of \$45,266.30 as prepared by Redpath and Company. ***Motion carried 5-0.***

ITEMS FOR DISCUSSION AND INFORMATION

1. Public Drainage System Inspectors 2022 Report and 2023 Forecasted Maintenance

Public Drainage Inspector Ricci provided a presentation highlighting portions of the 2022 Inspectors Report and 2023 Forecasted Maintenance. She noted that they conducted over 80 inspections and 20 minor maintenance projects which is almost double what was done in 2021. She reviewed the different levels of inspections and their schedules. She gave a general overview of some of the work that was completed in 2022, reviewed photographs of the projects, and answered Board questions on various projects. She gave a brief overview of the 2023 recommended maintenance and noted that they have placed ACD 10-22-32 on hold because there is some uncertainty at the moment.

Manager Wagamon noted that he is glad that the District has been able to take advantage of the dry weather because it seems like they have been able to get a lot done.

Public Drainage Inspector Ricci stated that she does not think JD4 has been maintained in the past because of the wet site conditions, just west of the freeway, but last year they were able to get into the area with traditional excavation equipment and made it to within 200 feet of Rice Creek.

Manager Waller stated that he thinks the Drainage Inspectors will have a lot to watch this year because of the snow.

2. Anoka County Ditch 53-62 Repair Update

Public Drainage Inspector Ricci stated that the contractor have been able to make some progress. She stated that because there is not a lot of frost, but there is a lot of snow, it has made site conditions a bit difficult for access. She stated that because the ice is breaking they cannot run on top of the ice. She explained that the District is working closely with the contractors as well as both cities to ensure that they are updated to find a way to tackle the downstream portions. She stated that they are making progress and noted that the contract end date is June 30, 2023.

3. District Engineer Update and Timeline

President Bradley noted that he finds the graph that has been included extremely helpful.

4. Administrator Updates

District Administrator Tomczik explained that the District had been contacted by the City of Columbus about wetland credits. He noted that the City had referred to a MOU and its minutes, however, the two were not definitive in a District obligation. He stated that materials do identify that Columbus had an interest in wetland credits and each of the parties involved in the MOU identified what their interests were. He explained that the District's interest was AWJD-4 where the ditch was rerouted and assumed some property there that later became a wetland bank. His response to the city administrator was that he did not have the authority to give Columbus wetland credits. He noted that the administrator speaking candidly said something about 1, 2, or 3 credits, which he took to equate to acres. He shared that he felt it would be best if the city came with a definitive request for the District so it can be brought before the Board for discussion. He asked if the Board had any recollection of this situation or other guidance because he was not present during those discussions since it predated his time as District Administrator.

Manager Wagamon stated that he speaks to the liaison from Columbus and offered to delve into this situation a bit deeper to see if he can find out any more information.

President Bradley stated that if Columbus comes with a specific request, then the Board can take a look at it and make a determination.

District Administrator Tomczik reiterated that there was nothing definitive concerning this in the MOU.

506
507 President Bradley explained that he had received an e-mail on March 3, 2023 from a resident and
508 stated that he would like to pass it along to District Administrator Tomczik to address.

509
510 District Administrator Tomczik stated that he can do some checking into the residents concerns and
511 respond.

512
513 **5. Managers Update**

514 Manager Waller attended the Washington County Consortium meeting and gave a brief overview
515 of items that were discussed. He asked District Administrator Tomczik to share information that
516 was shared regarding the flooding in Edina.

517
518 District Administrator Tomczik stated that like many urban areas, Edina has surface flooding
519 amongst its residential locations and the city looked at creative solutions to address this flooding.
520 He stated that the thing he found interesting for the District and potential parallel that came to mind
521 was related to the City of Fridley and some of the flooding issues near Norton Creek.

522
523 President Bradley noted that he and staff have drafted a letter that will be sent to Senator John
524 Marty, Chairman of the Senate Finance Committee, that lays out that despite the District having a
525 huge amount of projects coming up, they are only requesting \$2.8 million. He stated that the letter
526 was modified slightly and then sent to Representative Sandra Feist – District 39B, Senator Mary
527 Kunesh – District 39, Representative Kelly Moller, Representative Jamie Becker-Finn, and
528 Representative Leigh Finke.

529
530 **ADJOURNMENT**

531 ***Motion by Manager Waller, seconded by Manager Wagamon, to adjourn the meeting at 11:20 a.m.***
532 ***Motion carried 5-0.***
533

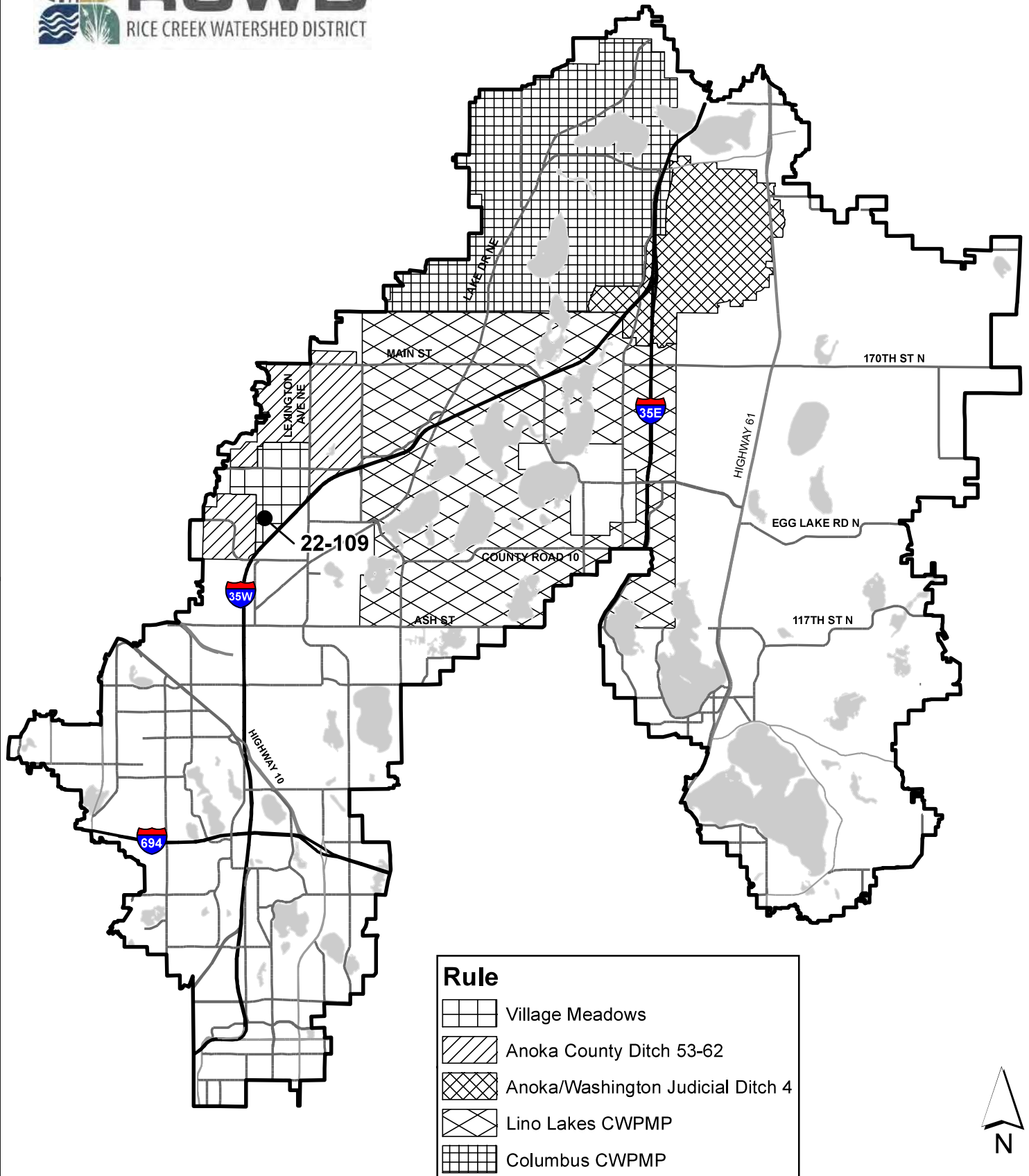
CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

| No. | Applicant | Location | Plan Type | Recommendation |
|--------|-------------|----------|---|-----------------|
| 22-109 | Mike Straus | Blaine | Final Site Drainage Plan Public/Private Drainage System Wetland Alteration Floodplain Alteration | CAPROC 17 items |

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated March 14, 2023.





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

22-109

Permit Application Name:

Park Construction Company

Applicant/Landowner:

Mike Straus
10101 Naples St. NE
Blaine, MN 55449
Email: metrotree1@gmail.com

Permit Contact:

Block Engineering PLLC
Attn: Krystle Bloch
32210 Xeon St. NW
Cambridge, MN 55008
Ph: (507) 995-2981
Email: Krystle@blochengineering.com

Park Construction Company (Carlson Group, LLC)
Attn: Jeff Carlson
11681 St Andrews Circle
Blaine, MN 55449
Ph: (763) 286-2686
Email: jcarlson@parkconstructionco.com

Project Name: Park Construction Company

Purpose: FSD – Final Site Drainage, PDS – Public/Private Drainage System, WA – Wetland Alteration, FA – Floodplain Alteration; New shop and equipment storage location for Park Construction Company.

Site Size: 38.8 ± acre parcel / 19 ± acres of disturbed area; existing and proposed impervious areas are 3.2 ± acres and 13.7 ± acres, respectively

Location: Blaine, Minnesota

T-R-S: Section 23, T31N, R23W

District Rule: C, D, E, F, I and Village Meadows CWPMP

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Conditions to be Met Before Permit Issuance:

Rule C - Stormwater

1. Per Rule C.9(f), provide an outfall structure discharging to a wetland, public water or public water wetland must incorporate a stilling-basin, surge-basin, energy dissipater, placement of ungrouted natural rock riprap or other feature to minimize disturbance and erosion of natural shoreline and bed resulting from stormwater discharges. Stabilization must either be kept outside of the wetland boundary or be compliant with WCA requirements.

Rule D – Erosion and Sediment Control

2. Submit the following information per Rule D.4:

- (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Rule F – Wetland Alteration

- 3. Applicant must provide a “Transaction Form for Withdrawal of Wetland Credits from the Minnesota Wetland Bank”, which is signed by the bank user and the bank seller.
- 4. The applicant must provide proof of BWSR debiting wetland bank for the correct amount and type of wetland credit.
- 5. As a condition of permit issuance under Rule F.6(e)(9), a property owner must file on the deed a declaration, in a form approved by the District, establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. A draft must be submitted for review prior to recordation.
- 6. The property owner must convey to the District and record or register, in a form acceptable to the District, a perpetual, assignable easement over the WMC.
- 7. A map of the final WMC boundary must be prepared and submitted for approval, and a GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.
- 8. The applicant must provide a buffer signage plan including proposed signage and placement location for District consideration.

Rule I – Drainage Systems

- 9. Applicant must provide an easement that includes the channel and the area on each side of the channel within 20 feet of top of bank specifying and encompassing a District right of maintenance access for the public drainage system. The easement must contain a maintenance pathway parallel to top of ditch bank (20-foot width, no more that 5% sideslope, no more than 5:1 longitudinal slope)
- 10. Applicant must submit a copy of the final dewatering plan.

Administrative

- 11. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Ensure the datum is labeled. Update the label of the public drainage system to read “ACD 53-62 Br 6 Lat 1”
- 12. The applicant has been notified that permit costs have exceeded \$7,500. The applicant is responsible for permit review costs in excess of \$9,000 and must pay any remaining balance due. Contact the District after all other conditions have been addressed for the final amount.
- 13. The applicant must pay the remaining Water Management District Charges associated with this parcel. These charges were previously noticed to the landowner. The charges are administered through the County property tax collection process as well as administration of a deferred charge due upon development. The charges are subject to change during the 12-month CAPROC term of this permit application, therefore the applicant must contact the District prior to submitting final payment to verify the amount to be paid to the District.

PID: [23-31-23-33-0005]
Amount: [581.91]
RCWD Fund: 80-24 (ACD 53-62)
County Fund: 85607

Status: [current]

PID: [23-31-23-33-0005]

Amount: [1,115.21]

RCWD Fund: 80-24 (ACD 53-62)

County Fund: 85607

Status: [future]

14. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Blaine).
15. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
16. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
17. The applicant must submit a cash surety of \$69,700 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$7,500 for 18 acres of disturbance, and \$62,200 for 124,328 CF of storm water treatment.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
2. Provide an as-built survey of the floodplain fill volume for verification that the project meets the compensatory storage exemption of Rule E.3(e).
3. Provide an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans.
4. Installation of permanent, freestanding markers at development side edge of buffer, wetland or otherwise, with a design and text approved by District staff in writing and in compliance with the approved plans.

Exhibits:

1. Plan set containing 10 sheets dated 3-2-2023 and received 3-2-2023.
2. Permit application, dated 11-30-2022 and received 11-30-2022.
3. Permit application, updated 12-5-2022 and received 12-5-2022.
4. Stormwater Calculations, dated 11-30-2022 and received 11-30-2022, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions, and site soil borings.
5. Updated Stormwater Calculations, dated 2-21-2023 and received 2-22-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions, and site soil borings.

6. Updated Stormwater Calculations, dated 3-2-2023 and received 3-2-2023.
7. Permit Fee dated 12-1-2022 and received 12-5-2022.
8. Floodplain Projected Fill Report dated 2-22-2023 and received 2-22-23.
9. Floodplain Volume Report dated 12-5-2022 and received 12-5-2022.
10. Floodplain Fill Plan, dated 2-24-2023 and received 2-24-23.
11. TEP Findings and Recommendations, dated 03-20-2023.
12. Final updated wetland permit application, dated 03-10-2023 and received 03-13-2023.
13. Further revised wetland permit application, dated 03-03-2023 and received 03-06-2023.
14. Additional response to TEP comments, dated and received 02-03-2023.
15. Partial response to TEP comments, dated and received 02-02-2023.
16. Additional TEP comments, dated 01-30-2023.
17. Comments from Army Corps of Engineers, dated 12-23-2022 and 01-23-2023 and received 01-26-2023.
18. Updated wetland exhibit, dated and received 01-19-2023.
19. Response to TEP comments, dated and received 01-18-2023.
20. TEP comments, dated 01-10-2023.
21. Updated wetland permit application, dated 12-05-2022 and received 12-09-2022.
22. Wetland permit application, dated 12-05-2022 and received 12-06-2022.
23. Review file 13-149R, 15-213R, 19-093R, 19-102R, 21-163R, 22-190R.

Findings:

1. Description – The project proposes to construct a new shop and equipment storage for a construction company on a 38.8 ± acre parcel located in Blaine, MN. The project will increase the impervious area from 3.2 ± acres to 13.7 ± acres and disturb 18 ± acres overall. Water on site will drain to the proposed NURP pond which discharges to an existing wetland and then to ACD 53-62 Branch 6 Lateral 1 which ultimately flows to Golden Lake, the Resource of Concern. The applicant has submitted a \$5,400 application fee for a Rule C permit creating 5 or more acres of new and/or reconstructed impervious surface.
2. Stormwater – The applicant is proposing the BMPs as described below for the project:

| Proposed BMP Description | Location | NURP requirement | Volume provided | EOF |
|--------------------------|--------------|------------------|-----------------|-------|
| NURP Pond (2P) | Eastern Site | 80,067 | 322,612 | 901.7 |

Soils on site are primarily sandy (HSG A) soils. However, the water table is high at this site and the required 3 feet of separation for infiltration cannot be met. Thus, infiltration is not considered feasible.

Per Rule C.6(c)(1), the Water Quality requirement is 2.2-inches over the new/reconstructed area, however NURP sizing criteria governs.

The pond sizing, and outlets and overflows are consistent with the design criteria of Rule C.9(d). The applicant has treated 98.6% of the project area. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(d).

| Point of Discharge | 2-year (cfs) | | 10-year (cfs) | | 100-year (cfs) | |
|----------------------|--------------|----------|---------------|----------|----------------|----------|
| | Existing | Proposed | Existing | Proposed | Existing | Proposed |
| Southern Wetland | 0.5 | 0 | 0.8 | 0 | 3.3 | 0 |
| ACD 53-62 Br 6 Lat 1 | 10.5 | 5.8 | 15.7 | 11.2 | 48.8 | 37.9 |
| Totals | 11.0 | 5.8 | 16.5 | 11.2 | 52.1 | 37.9 |

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

3. Wetlands – Wetlands were delineated under review file 22-190R. A boundary decision was issued on 10-31-2022 and is valid. The project area is located within the Village Meadows CWPMP boundary and is subject to Wetland Management Corridor (WMC) requirements per Rule C.10(d) and F.6(b).

A replacement plan application was submitted to the District for proposed wetland impacts on 12-06-2022. After addressing incomplete comments, a complete replacement plan application was submitted on 12-09-2022. The application was noticed to the on 12-12-2022 and the comment period closed on 01-06-2023. The applicant proposes 312,041 ft² of permanent wetland impact and an additional 4,510 ft² of temporary impact for removing vegetation and excavating within Wetland 1 and Wetland 4 alongside Naples Street. TEP comments were provided to the applicant on 01-10-2023 looking for additional information on the needed site use, off-site alternatives, and additional site layouts. The consultant provided a response to comments on both 01-18-2023 and 01-19-2023 which included a revised site concept that reduced the proposed amount of permanent wetland impact by over an acre. The TEP reviewed the materials and provided further comment on 01-30-2023 looking for additional specifics on the existing business needs compared to the proposed needs and potential alternative sites. The consultant provided a response on both 02-02-2023 and 02-03-2023. The LGU recommended pursuing the revised site concept, conditional on the design meeting RCWD rules and WCA requirements. An updated replacement plan was submitted on 03-06-2023 and a final-approved replacement plan submitted on 03-13-2023.

The applicant has provided an alternatives analysis, including discussion of impact avoidance, minimization and mitigation. Applicant has provided a no-impact alternative, an alternative site layout, and an assessment of many off-site alternatives. The off-site alternatives include a site development in Columbus that had received conditional approval from RCWD but ultimately was not approved by the land use authority. The applicant has reasonably avoided and minimized wetland impacts to the extent possible given the challenging site use. A TEP findings and recommendations document was prepared to further document how the application meets WCA replacement plan criteria. The applicant has addressed all comments and the TEP concurs that WCA impact sequencing is met.

The application included a MnRAM analysis for the impacted wetlands. The MnRAM determined that Wetland 1 is moderately degraded, Wetland 2 and Wetland 3 are marginally degraded, and Wetland 4 is severely degraded in the location of the proposed impacts. The project includes proposed wetland impact to wetlands that are within the preliminary WMC and must define the site-level WMC, per F.6(b)(2)(i). The WMC boundary is expanded to encompass all of Wetland 4, as it is physical contiguous with the preliminary WMC, consistent with F.6(b)(3)(i). Therefore, the applicable wetland

replacement ratios are 1:1 for Wetland 1, 1.5:1 for Wetlands 2 and 3, and 2:1 for Wetland 4, consistent with Table F1.

Permanent Impact/Mitigation Table

| Wetland Name (Location) | Impact Amount | Replacement Ratio | Required |
|----------------------------|--------------------------------------|----------------------|--|
| Wetland 2 | 73,330 ft ² (1.68 acres) | 1.5:1 | 109,995 ft ² (2.5251 acres) |
| Wetland 3 | 20,681 ft ² (0.48 acres) | 1:1 | 20,681 ft ² (0.4748 acres) |
| Wetland 4 | 218,030 ft ² (5.00 acres) | 2:1 | 436,060 (10.0106 acres) |
| Total | 312,041 (7.1635 acres) | | 13.0105 acres |

The property owner must file on the deed a declaration in a form approved by the District establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. The declaration must state that on further subdivision of the property, each subdivided lot of record shall meet the monumentation requirement of Section 6(e)(8).

A map of the final WMC boundary must be prepared and submitted to the District for approval, per Rule F.6(b)(4). The map will reflect any change to the boundary as a result of the permitted activity. The final WMC, including associated buffer, shall be subject to an easement in favor of the District as described in Section 6(f). A GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.

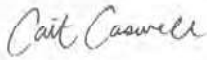
The property owner must convey to the District and record or register, in a form acceptable to the District, a perpetual, assignable easement granting the District the authority to monitor, modify and maintain hydrologic and vegetative conditions within the WMC wetland and buffer adjacent to WMC wetland, including the authority to install and maintain structural elements within those areas and reasonable access to those areas to perform authorized activities, per Rule F.6(d)(f). The WMC shall be identified and delineated as part of the recorded easement.

As mentioned above, the project is subject to Rule F.6 requirements and the proposed wetland impact areas have varying replacement ratios from 1:1 to 2:1. However, the Army Corps of Engineers is requiring 2:1 replacement for all permanent wetland impacts. Wetland replacement will occur via both wetland bank account #1573 and #1722. The applicant proposes purchasing 5.8856 acres of credit from bank #1573 and an additional 8.4444 acres of credit from bank #1722 for a grand total of 14.33 acres of credit. Both wetland bank account #1573 and #1722 are within the contributing drainage area of the CWPMP and are eligible to meet rule, consistent with Rule F.6(d)(5). The applicant must provide the final BWSR withdrawal transaction form and demonstrate final withdrawal from the BWSR Bank.

4. Floodplain – There are two 100-year floodplain elevations on site 900.50 and 898.60. The total fill in the floodplain is below 100 CY (98 CY) and therefore mitigation is not required.
5. Erosion Control – Proposed erosion control methods include silt fence and rock construction entrances. The project disturbs more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheet 8. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project does not flow to a nutrient impaired water (within 1 mile).
6. Regional Conveyances – Rule G is not applicable.

7. Public Drainage Systems –The site is intersected by ACD 53-62 Br 6 Lat 1. The applicant must provide the easement and a dewatering plan as indicated in the Rule I – Drainage Systems Conditions above. No grading is proposed within the channel or right-of-way easement area.
8. Documenting Easements and Maintenance Obligations – Applicant must meet the easement and declaration obligations per the requirements above. Applicant must provide draft easement and declaration documents for approval, and a receipt showing recordation of those documents, including drainage and flowage easements (if required).
9. Previous Permit Information – Wetland delineation information can be found in review file 22-109R.

I assisted in the preparation of this report under the supervision of the District Engineer.



03/14/2023

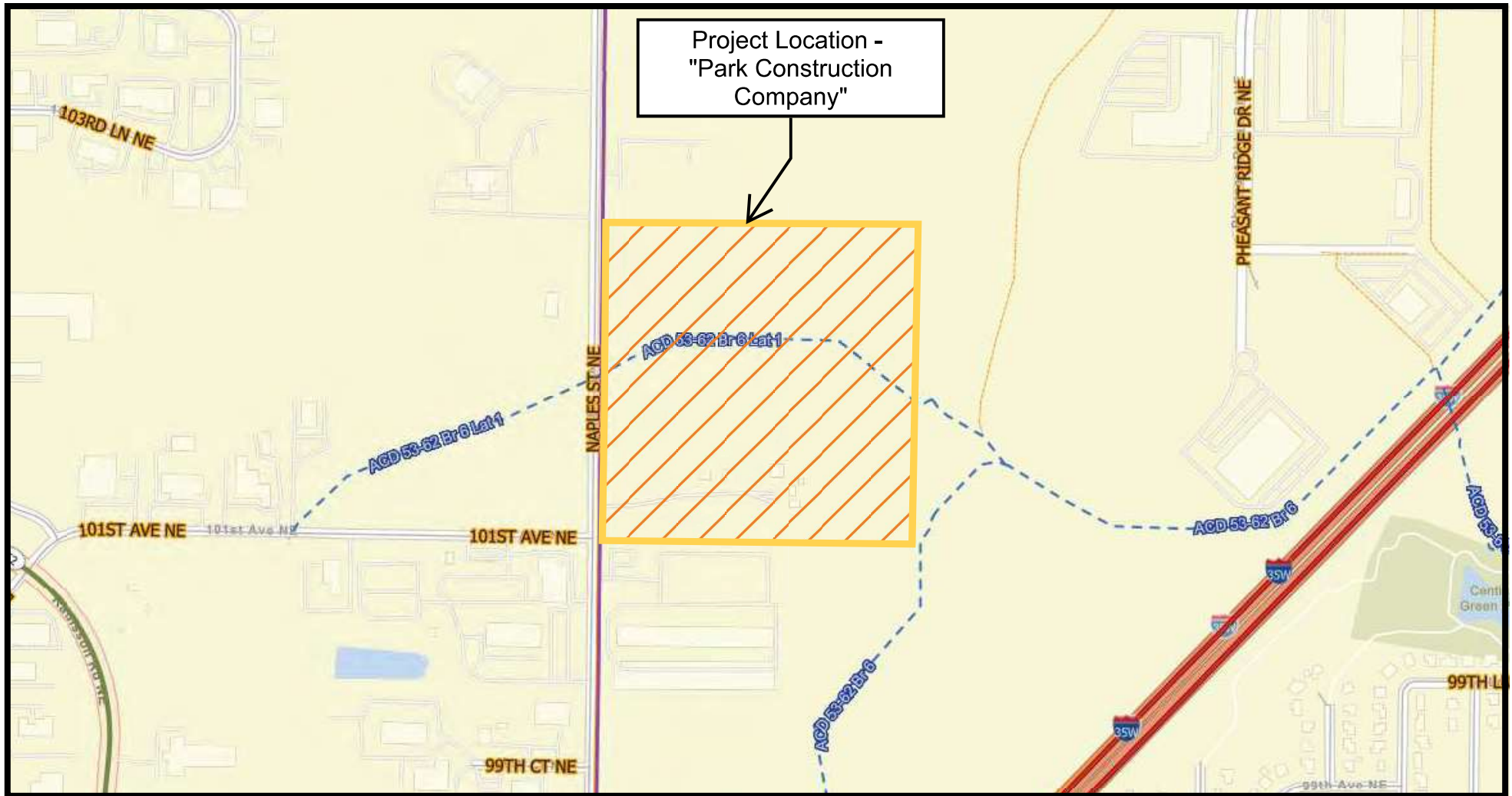
Cait Caswell, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.







03/14/2023

Katherine MacDonald, MN Reg. No 44590



Legend

-  Anoka County Ditch 53-62
-  Project Location
-  Private Ditch
-  Public Ditch - Open Channel





Legend

- | | | | | | |
|---|-------------------------------|--|---|---|----------------|
|  | Proposed and Future Buildings |  | Project Location |  | NURP Pond |
|  | Gravel |  | Concrete |  | Asphalt |
| | | |  | | Drainage Arrow |



ITEMS REQUIRING BOARD ACTION

1. Anoka County Ditch 10-22-32 Petition (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: March 14, 2023
To: RCWD Board of Managers
From: Tom Schmidt, Public Drainage Inspector
Subject: Anoka County Ditch 10-22-32 Petition - Accepting and Appointing Engineer

Introduction

The Board of Managers of the Rice Creek Watershed District (RCWD), Drainage Authority for Anoka County Ditch 10-22-32 (ACD10-22-32), has been petitioned to use ACD 10-22-32 as an outlet. The procedural process is for the Board to consider/accept the petition and appoint the engineer to review the petition.

Background

On March 8, 2023, RCWD received a petition (accompanied by the required bond) to use ACD 10-22-32 as an outlet to accommodate the Preserve at Lexington Waters development. The project's regulatory application is being reviewed under RCWD file 22-015. The petition would add approximately 4.43 acres to the current drainage area if ordered.

Staff Recommendation

Draft resolution 2023-05 has been prepared for the Board's consideration, and staff recommends adopting the resolution. If adopted, the resolution would have the Board accept the petition and appoint Houston Engineering, Inc. to review the petition.

Proposed Motion

Manager _____ moves to offer resolution 2023-05 and its adoption, seconded by Manager _____.

Attachments

Blaine 2002 LLC Petition to use ACD 10-22-32 as an outlet
Draft resolution 2023-05

RECEIVED
MAR 08 2023

Rice Creek
Watershed District

STATE OF MINNESOTA

Before the

Rice Creek Watershed District (RCWD)

SITTING AS THE DRAINAGE AUTHORITY FOR

ACD 10-22-32

In the Matter of:

**Petition for Authority to Use ACD 10-
22-32 as an Outlet**

PETITION

Pursuant to Minn. Stat. § 103E.401, Petitioners seek authority to use ACD 10-22-32 as an outlet for drainage. For their Petition, the undersigned Petitioners state and allege the following:

Findings:

1. Petitioners request express authority from the RCWD acting as the drainage authority for ACD 10-22-32, to use the ACD 10-22-32 as an outlet for a private stormwater discharge installed to benefit the following properties:
 - a. See Preserve at Lexington Waters, ALTA survey and final plat. + 5.20 acres – 0.77 acres = +4.43 acres, see attached exhibit. (Exhibit A – Drainage Pattern – PLW)
2. Petitioners have consulted with AE2S (Justin Klabo), a professional engineer licensed in Minnesota, to evaluate the capacity of ACD 10-22-32 as an outlet for the private drainage system benefitting petitioner's property. A copy of the engineer's report is attached hereto and marked PLW - SWMP.
3. The engineer has concluded that there is capacity in the ACD 10-22-32 for the 4.43 acres proposed to be drained by petitioners' private drainage system to outlet into ACD 10-22-32.


[Note: This template is only a suggestion and is not the format required under Minn. Stat. ch. 103E or Minnesota Law. This template is not a substitute for legal advice. You may want to consult with an attorney regarding customizing this template to a unique individual, entity, or situation.]

4. Petitioners request the drainage authority, concurrent with the proceedings on this petition, determine an outlet charge and future charge basis in a manner consistent with the established Water Management District and Water Management District Charge basis for ACD 10-22-32.
5. The Petitioner will provide 100% funding for design, construction, and oversight costs associated with the outlet as it relates to this proposed development. No funding from RCWD is being requested for this project.

The following language in the petition served as the "terms" of the bond/cash deposit. This is taken directly from state statute.

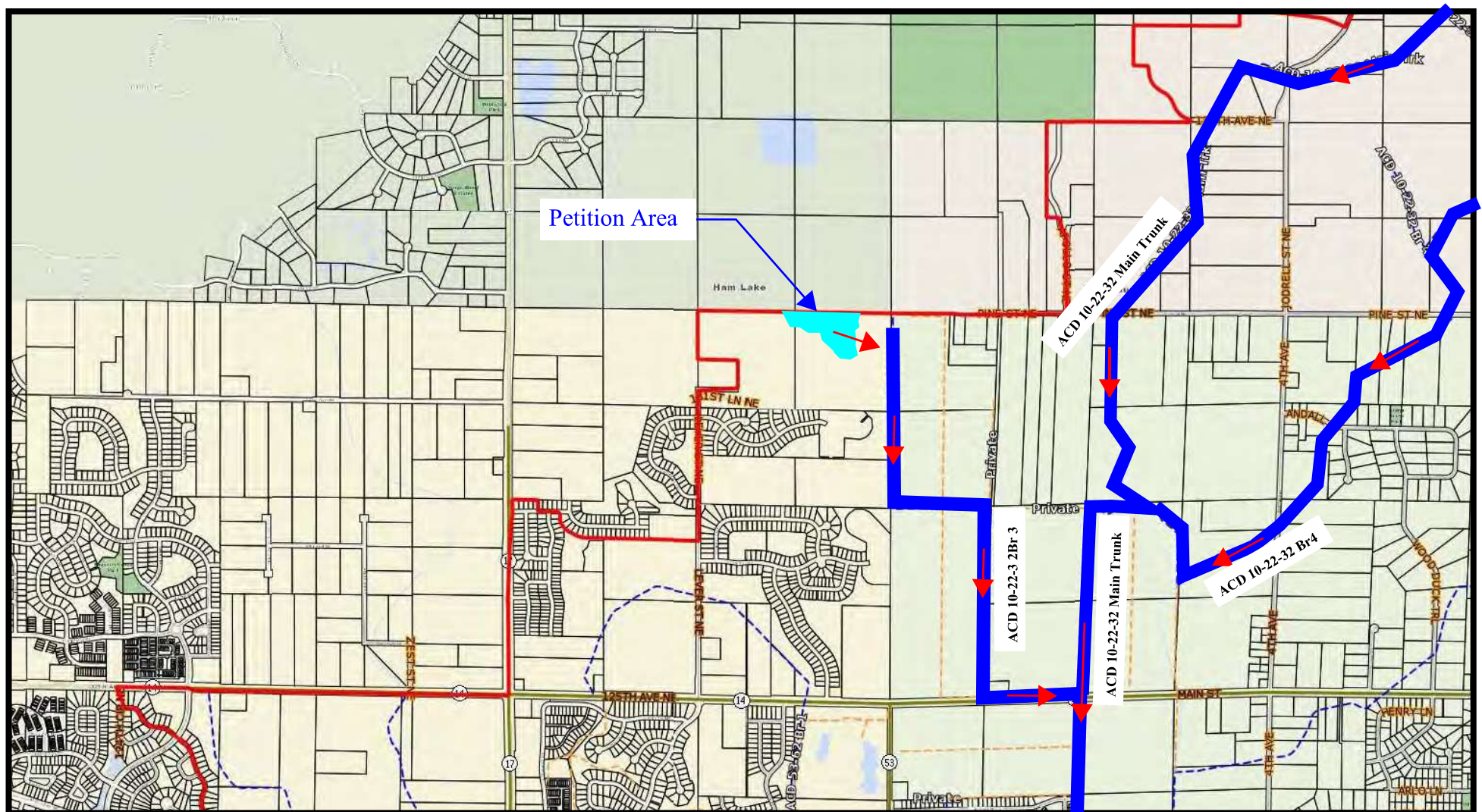
1. Accompanying this petition, the Petitioner will provide an escrow deposit of \$5,000. Petitioner acknowledges and agrees that additional deposit may be required as additional costs are incurred in the proceedings. Petitioner agrees to pay all costs and expenses that may be incurred if the proceedings are dismissed.
 2. Petitioner acknowledges that the costs incurred before the proposed drainage system modification is established may not exceed the amount in the amount of the Petitioner's deposit.
 3. Petitioner acknowledges that a claim for expenses greater than the amount of the deposit may not be paid unless an additional deposit is filed.
 4. Petitioner acknowledges that if the drainage authority determines that the cost of the proceedings will be greater than the Petitioner's deposit before the proposed drainage system modification is established, the drainage authority must require an additional deposit to cover all costs to be filed within a prescribed time.
 5. Petitioner acknowledges that the proceedings will be stopped until the additional deposit prescribed by the drainage authority is filed.
 6. Petitioner acknowledges that if the additional deposit is not filed within the time prescribed, the proceeding must be dismissed.
Petitioner acknowledges that the costs of the Rice Creek Watershed District in the proceedings will be paid from the deposit.
6. This petition may be signed in counterparts.

Respectfully submitted this ____ day of _____, ____ by:

| Owner Signature | Property Owned | Mailing Address | Dated |
|--|--|--|-----------------|
|  Nathan Fair, Chief Manager Blaine 2022, LLC | Preserve at Lexington Waters (60.21 acres) 13101 Lever Street NE Blaine, MN 55449 | 13432 Hanson Blvd Andover, MN 55304 | <u>3/6/2023</u> |

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PETITION TO DRAIN TO ACD 10-22-32



Legend



District Boundary



Area Petitioning into
ACD 10-22-32



ACD 10-22-32 System



Public Ditch - Open Channel



Private Ditch



RESOLUTION 2023-05

RICE CREEK WATERSHED DISTRICT BOARD OF MANAGERS AS PUBLIC DRAINAGE AUTHORITY FOR ANOKA COUNTY DITCH 10-22-32

FINDINGS AND ORDER ACCEPTING PETITION AND APPOINTING ENGINEER

Manager_____ offered the following Resolution and moved its adoption, seconded by Manager_____:

FINDINGS

1. Petitioner/landowner Blaine 2022, LLC, in conjunction with its engineer Justin Klabo of AE2S, has petitioned the Board of Managers of the Rice Creek Watershed District (RCWD), Drainage Authority for Anoka County Ditch (ACD) 10-22-32, for an outlet to Branch 3 of ACD 10-22-32 for approximately 4.43 acres of land not currently within the ACD 10-22-32 sub watershed drainage area.
2. The petition is brought pursuant to Minnesota statutes section 103E.401.
3. The addition of lands outletting to Branch 3 of ACD 10-22-32 is part of a development project initiated by the Petitioner.
4. Compliance with statutes section 103E.401 is required to authorize the outlet of new acres to Branch 3 of ACD 10-22-32.
5. The petition recites the Petitioner's commitment to pay all costs related to the outlet proceedings and provide 100% funding for design, construction, and oversight costs associated modification of the drainage area. The Petitioner does not request any funding from RCWD or other public entities for its project.
6. The Petitioner has provided a \$5,000 escrow deposit to cover costs in the proceedings. The Board finds the escrow deposit sufficient to meet it requirements under statute and policy.
7. The petition was accompanied by sufficient information to evaluate the proposed action. Upon review, the petition appears complete.
8. The Board notes that ACD 10-22-32 is within an established Water Management District (WMD) for the purpose of paying drainage system costs. Given the existence of the ACD 10-22-32 WMD and the prior use of WMD charges to fund major repair of the drainage system, the Board will consider, in determining outlet charges or future maintenance benefits, the potential charges to the 4.43 acres of land not currently within the ACD 10-22-32 sub watershed drainage area had they been included within the original WMD.

Therefore, the RCWD Board of Managers makes the following:

ORDER

- A. The Board of Managers accepts the petition and appoints Houston Engineering, Inc., Chris Otterness, P.E., to investigate the effect of the proposed action under the standards found in section 103E.401 and file a report of findings.
- B. The Engineer is directed to include in its investigation an assessment of the capacity of Branch 3 of ACD 10-22-32 to accommodate drainage discharges from the additional acres and to evaluate the overall impact of the development and proposed stormwater management controls on the portions of public drainage conveyance downstream of the development.
- C. The Engineer is further directed to provide an opinion on outlet charge in light of prior WMD charges within the ACD 10-22-32 WMD.
- D. Upon receipt and review of engineer's report of findings, the Board authorizes its staff to set and notice a public hearing on the petitioned action. The hearing may be held in conjunction with a regular meeting of the Board.
- E. This order is not an approval of the proposed action, nor does it modify the drainage area or any portion thereof. Subsequent proceedings on the petition will occur consistent with the requirements of Statutes Section 103E.401.

The question was on the adoption of the Resolution and there were __ yeas and __ nays as follows:

| | <u>Yea</u> | <u>Nay</u> | <u>Absent</u> | <u>Abstain</u> |
|-----------|--------------------------|--------------------------|--------------------------|--------------------------|
| BRADLEY | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ROBERTSON | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| WAGAMON | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| WALLER | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| WEINANDT | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Upon vote, the Chair declared the Resolution _____.

Jessica Robertson, Secretary

Dated: March 22, 2023

* * * * *

I, Jessica Robertson, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above resolutions with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 22nd day of March 2023.

Jessica Robertson, Secretary

ITEMS REQUIRING BOARD ACTION

2. Anoka Washington Judicial Ditch 3 Branch 1, 2 ,4 Bid Package
(Ashlee Ricci)

MEMORANDUM

Rice Creek Watershed District

Date: March 16, 2023
To: RCWD Board of Managers
From: Ashlee Ricci, Public Drainage Inspector
Subject: Anoka-Washington Judicial Ditch 3 Repair Phase 2 – Bid Authorization

Introduction

The District continues with the public proceedings to facilitate further public drainage repair work on Anoka-Washington Judicial Ditch 3 (AWJD 3). The next step for Phase 2 is to solicit for construction bids.

Background

At the Board's direction, Houston Engineering, Inc. (HEI) completed a Repair Report for AWJD 3, dated 12/21/2018, which proposed phased repair of the system. In 2020, the District completed Phase 1, which included repair of the Main Trunk and Branch 3.

At the Board's additional direction, HEI provided an addendum to the Repair Report to address Phase 2, dated 8/12/2022. The Board adopted Resolution 2022-21 directing the Phase 2 repair, authorizing the Administrator to coordinate and take all subsequent actions necessary for implementation of the repair in a manner consistent and compliant with existing law and further authorized expenditures for the repair.

Staff Recommendation

District staff recommends that the Board of Managers acknowledge receipt of the project plans and specifications, dated February 2023, and consistent with Resolution 2022-21, authorize District staff and HEI to advertise a solicitation of bids for this project. Please note that minor changes to the project plans and specifications may be required based on comments received by bidders. The overall scope of the project will not be modified without authorization from the Board. Upon close of the bidding period, District staff and HEI will prepare a tabulation of bids and an award recommendation for consideration by the Board at its April 26, 2023 regular meeting.

Proposed Motion

Manager _____ moves to acknowledge receipt of the Anoka-Washington Judicial Ditch 3 Phase 2 repair plans and specifications dated February 2023, and authorize District staff and Houston Engineering, Inc. to advertise a solicitation of bids for this project.

Attachment

- AWJD 3 Branch 1, 2, 4 Bid Package, dated February 2023

ANOKA COUNTY / WASHINGTON COUNTY
JUDICIAL DITCH 3
BRANCHES 1, 2, & 4
RICE CREEK WATERSHED DISTRICT
HUGO & LINO LAKES
FEBRUARY 2023

| DRAWING INDEX | |
|---------------|-----------------------------|
| SHEET NUMBER | SHEET TITLE |
| 1 | TITLE SHEET |
| 2 | JD3 BRANCH 1 PLAN & PROFILE |
| 3 | JD3 BRANCH 1 PLAN & PROFILE |
| 4 | JD3 BRANCH 2 PLAN & PROFILE |
| 5 | JD3 BRANCH 4 PLAN & PROFILE |
| 6 | JD3 BRANCH 4 PLAN & PROFILE |
| 7 | JD3 BRANCH 4 PLAN & PROFILE |
| 8 | DETAILS |
| 9 | DETAILS |
| 10 | DETAILS |

NOTES:

1. GEODETIC CONTROL

HORIZONTAL: NAD83 MINNESOTA STATE PLANE, SOUTH ZONE, US FOOT

VERTICAL: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)

BENCH MARK: 8206A NE QUARTER, SECTION 29, TOWNSHIP 31N, RANGE 21W

0.5 MILE SOUTHWEST OF HUGO, 0.25 MILE SOUTH ALONG TRUNK HIGHWAY 61 FROM THE JUNCTION OF TRUNK HIGHWAY 61 AND EAST COUNTY ROAD 8 IN HUGO, AT TRUNK HIGHWAY 61 MILEPOINT 151.8, AT THE NORTHEAST QUADRANT OF THE INTERSECTION OF 137TH STREET AND TRUNK HIGHWAY 61, 58.8 FEET EAST OF TRUNK HIGHWAY 61, 14.4 FEET EAST OF A STOP SIGN, 12.1 FEET WEST-NORTHWEST OF A POWER POLE, 2.6 FEET SOUTHWEST OF THE SOUTHWEST CORNER OF A METAL PHONE BOX, 1.0 FOOT NORTH OF A WITNESS POST.

2. UTILITY

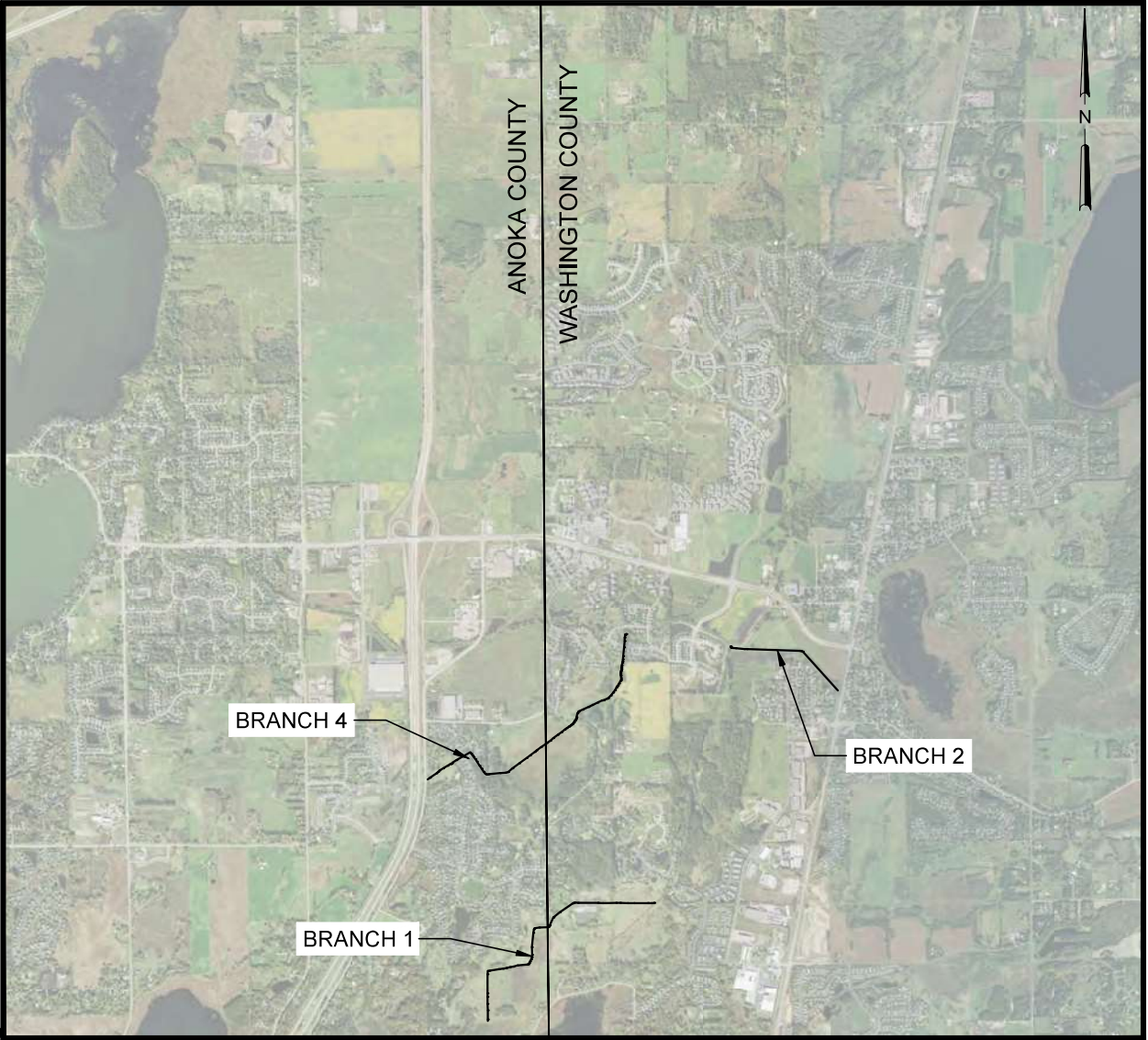
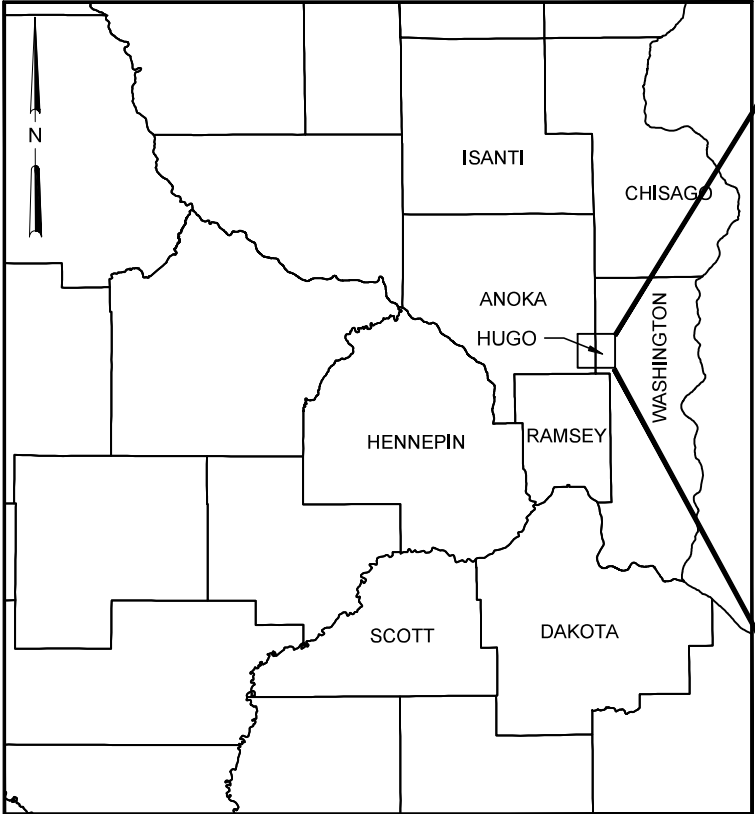
PRIOR TO ANY EXCAVATION WORK, THE CONTRACTOR IS RESPONSIBLE UNDER MINNESOTA STATE STATUTE 216D AND MINNESOTA RULES CHAPTER 7560 TO CONTACT GOPHER STATE ONE CALL FOR THE LOCATION OF UNDERGROUND UTILITY FACILITIES IN PROXIMITY TO THE EXCAVATION SITE.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINE FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

3.

| DESCRIPTION | UTILITY TABULATION |
|---------------|-----------------------------|
| | OWNER |
| COMMUNICATION | CENTURY LINK |
| COMMUNICATION | MIDCONTINENT COMMUNICATIONS |
| COMMUNICATION | ZAYO BANDWIDTH |
| ELECTRIC | CONNEXUS ENERGY |
| ENERGY | XCEL ENERGY |
| ENERGY | MINNESOTA ENERGY RESOURCES |
| GAS | CENTER POINT ENERGY |
| PETROLEUM | MAGELLAN MIDSTREAM PARTNERS |

4. CONTACT "GOPHER STATE ONE CALL" FOR LOCATIONS OF BURIED UTILITIES. CALL (651) 454-0002 OR (800) 252-1166. ALSO CONTACT AT www.gopherstateonecall.org



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Adam N. Nies
License No. 53358

Date



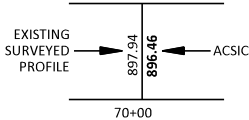
MAPLE GROVE, MINNESOTA



WORK LOCATION KEY:

- Ⓡ PERFORM WORK ON RIGHT SIDE OF CHANNEL WHEN LOOKING UP-STATION.
- Ⓛ PERFORM WORK ON LEFT SIDE OF CHANNEL WHEN LOOKING UP-STATION.

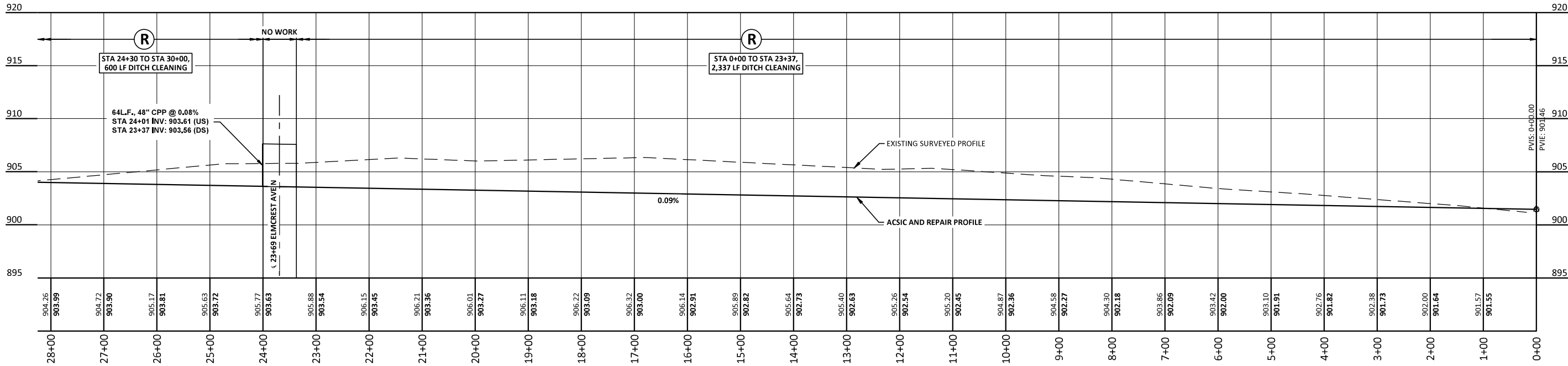
LEGEND FOR PROFILE ELEVATIONS



BRANCH 1 PLAN

NOTES:

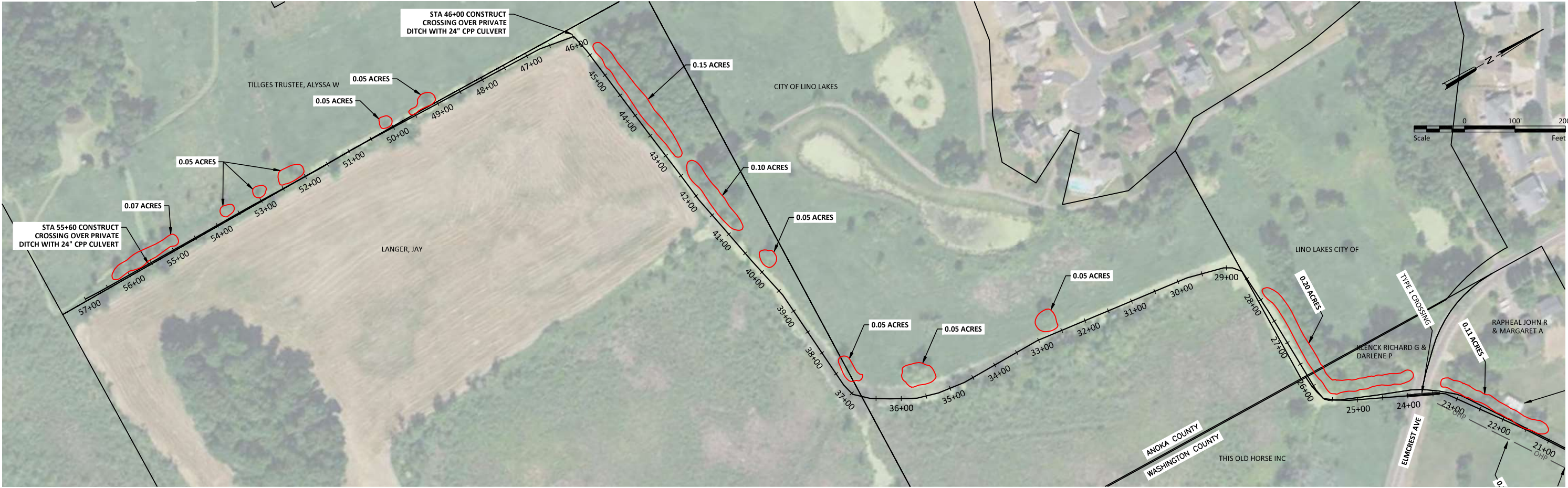
1. GEODETICAL CONTROL
VERTICAL: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
HORIZONTAL: MINNESOTA STATE PLANE, SOUTH ZONE, US FOOT.
- Ⓡ DESIGNATES TREE CLEARING LIMITS



BRANCH 1 PROFILE

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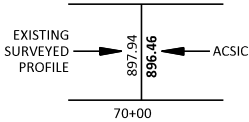
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|-----|----------|------|----|--|------|---|------------------------|-------------------|--|--|--|--|--------------|
| | | | | I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. | |  | Drawn by APD | Date TBD | RICE CREEK WATERSHED DISTRICT JUDICAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT HUGO AND LINO LAKES, MN | | JD 4 BRANCH 1 PROJECT NO. 5555-0332 | | SHEET 245 |
| No. | Revision | Date | By | Adam N. Nies License No. 53358 | Date | | Checked by ANN, CCO | Scale AS SHOWN | | | | | |



WORK LOCATION KEY:

- Ⓡ PERFORM WORK ON RIGHT SIDE OF CHANNEL WHEN LOOKING UP-STATION.
- Ⓛ PERFORM WORK ON LEFT SIDE OF CHANNEL WHEN LOOKING UP-STATION.

LEGEND FOR PROFILE ELEVATIONS

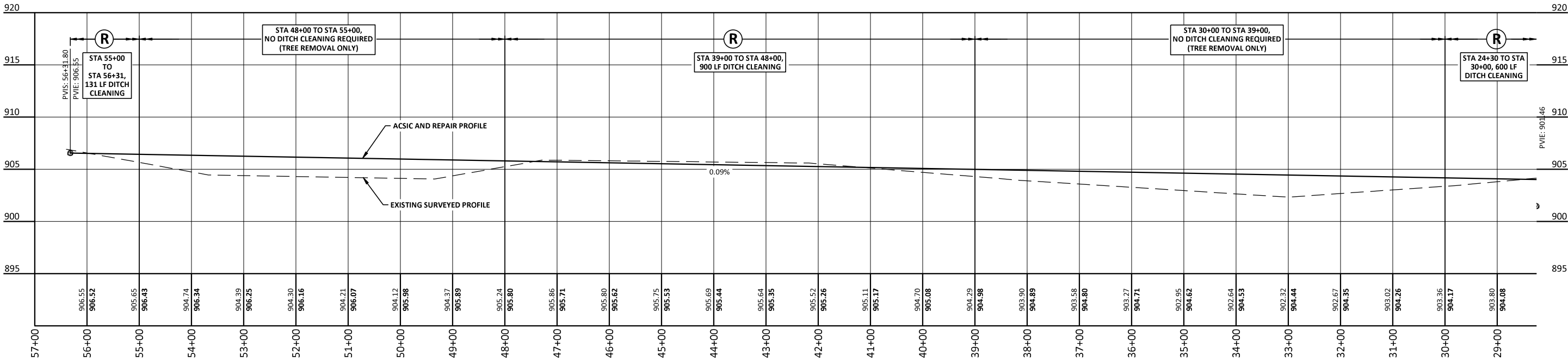


BRANCH 1 PLAN

NOTES:

1. GEODETICAL CONTROL
VERTICAL: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
HORIZONTAL: MINNESOTA STATE PLANE, SOUTH ZONE, US FOOT.

DESIGNATES TREE CLEARING LIMITS



BRANCH 1 PROFILE

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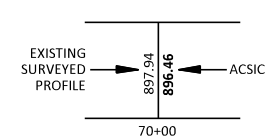
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| | | | | I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. | |  | Drawn by APD | Date TBD | RICE CREEK WATERSHED DISTRICT JUDICAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT HUGO AND LINO LAKES, MN | | JD 4 BRANCH 1 PROJECT NO. 5555-0332 | | SHEET 346 |
| No. | Revision | Date | By | Adam N. Nies License No. 53358 | Date | | Checked by ANN, CCO | Scale AS SHOWN | | | | | |



WORK TYPE KEY:

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(L) PERFORM WORK ON LEFT SIDE OF CHANNEL WHEN LOOKING UP-STATION.

LEGEND FOR PROFILE ELEVATIONS

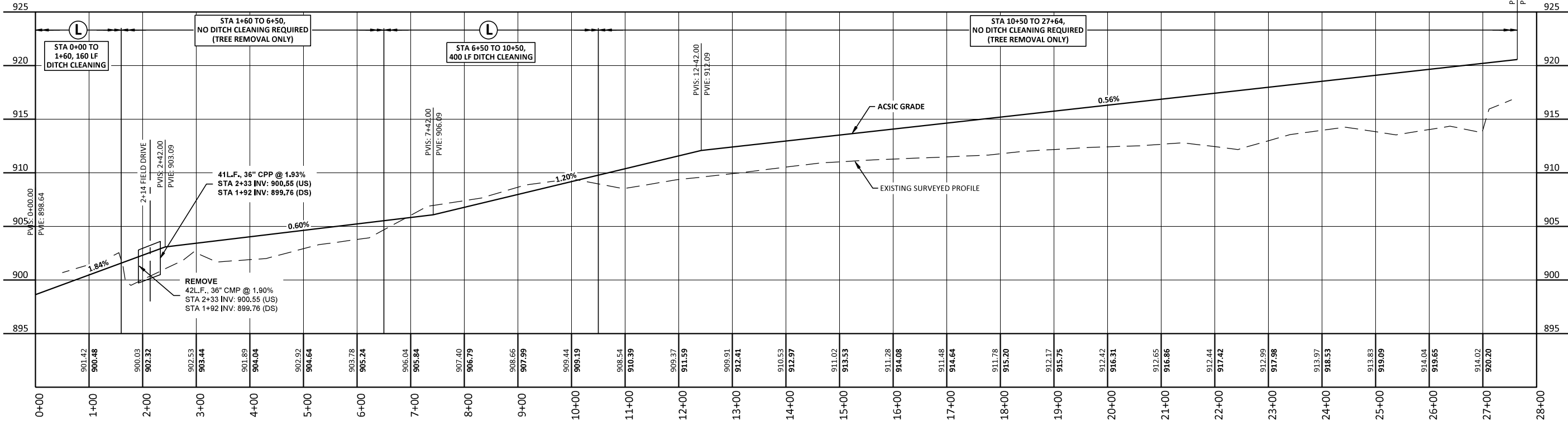


BRANCH 2 PLAN

NOTES:

1. GEODETICAL CONTROL
VERTICAL: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
HORIZONTAL: MINNESOTA STATE PLANE, SOUTH ZONE, US FOOT.

DESIGNATES TREE CLEARING LIMITS



BRANCH 2 PROFILE

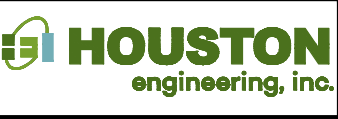
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Adam N. Nies
License No. 53358

Date

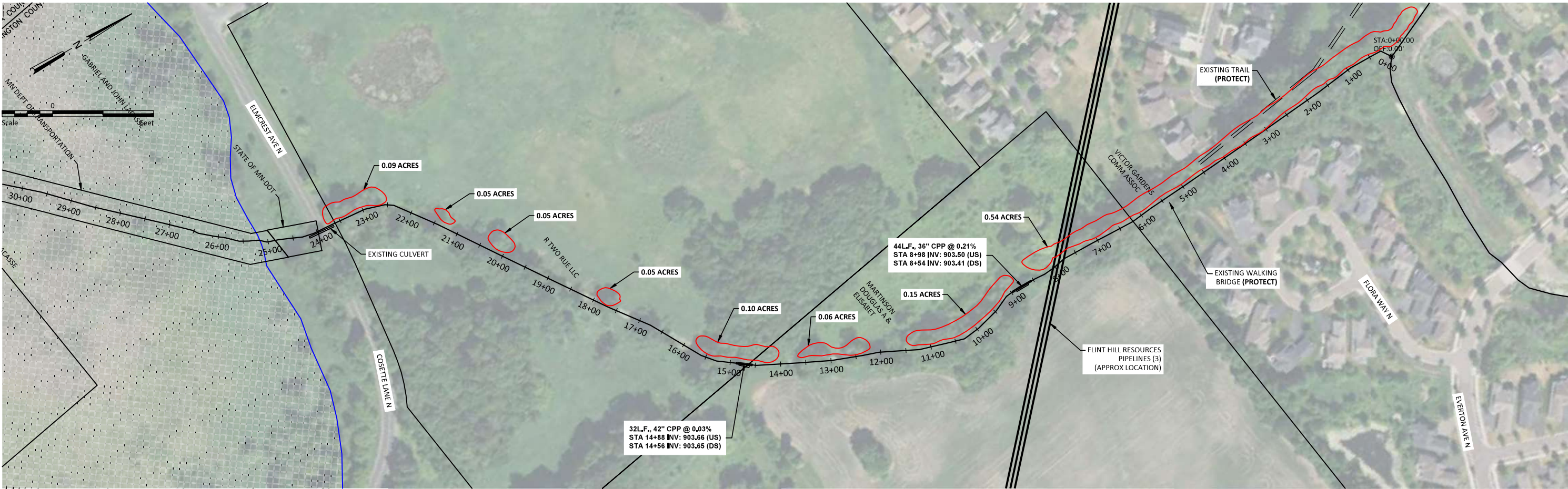


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| Drawn by APD | Date TBD |
| Checked by ANN, CCO | Scale AS SHOWN |

RICE CREEK WATERSHED DISTRICT
JUDICAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT
HUGO AND LINO LAKES, MN

JD 4 BRANCH 2
PROJECT NO. 5555-0332

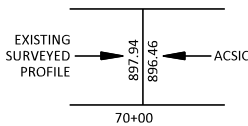
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WORK LOCATION KEY:

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LEGEND FOR PROFILE ELEVATIONS



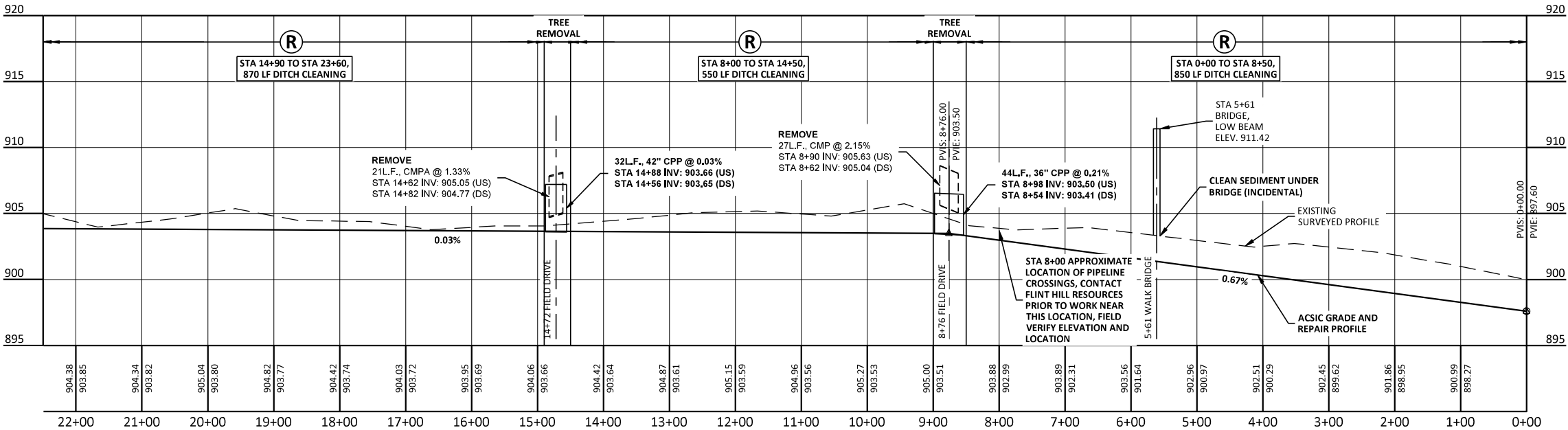
BRANCH 4 PLAN

NOTES:

- GEODETICAL CONTROL
VERTICAL: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
HORIZONTAL: MINNESOTA STATE PLANE, SOUTH ZONE, US FOOT.

DESIGNATES TREE CLEARING LIMITS

PUBLIC WATERS



BRANCH 4 PROFILE

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Adam N. Nies
License No. 53358

Date



Drawn by
APD

Date
TBD

Checked by
ANN, CCO

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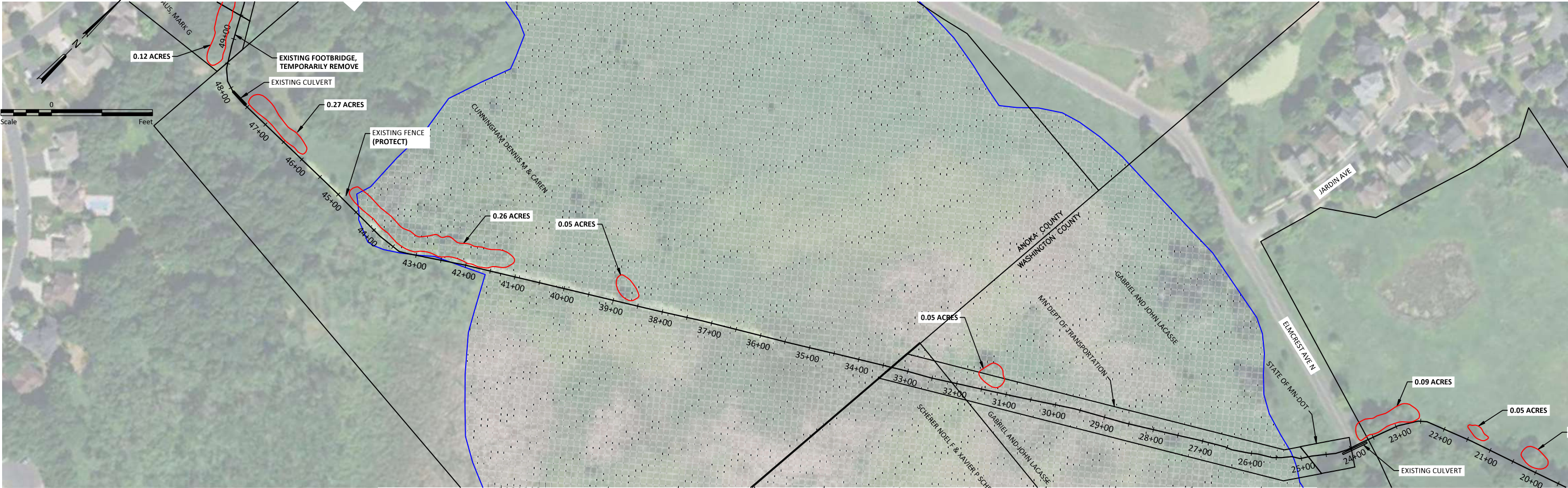
RICE CREEK WATERSHED DISTRICT
JUDICAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT
HUGO AND LINO LAKES, MN

JD 4 BRANCH 4

PROJECT NO. 5555-0332

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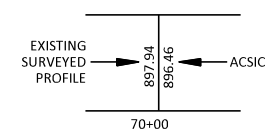
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LEGEND FOR PROFILE ELEVATIONS

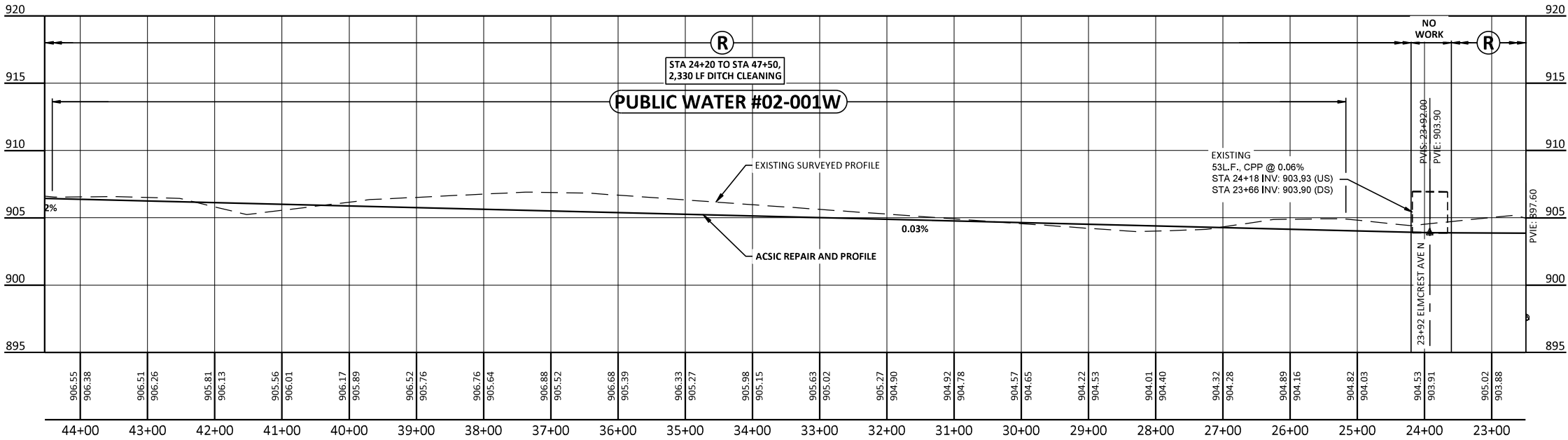


BRANCH 4 PLAN

NOTES:

1. GEODETICAL CONTROL
VERTICAL: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
HORIZONTAL: MINNESOTA STATE PLANE, SOUTH ZONE, US FOOT.

- (Red outline) DESIGNATES TREE CLEARING LIMITS
(Blue hatched area) PUBLIC WATERS



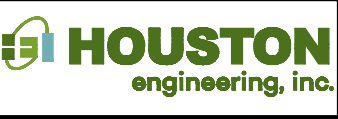
BRANCH 4 PROFILE

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| No. | Revision | Date | By |
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Adam N. Nies
License No. 53358

Date

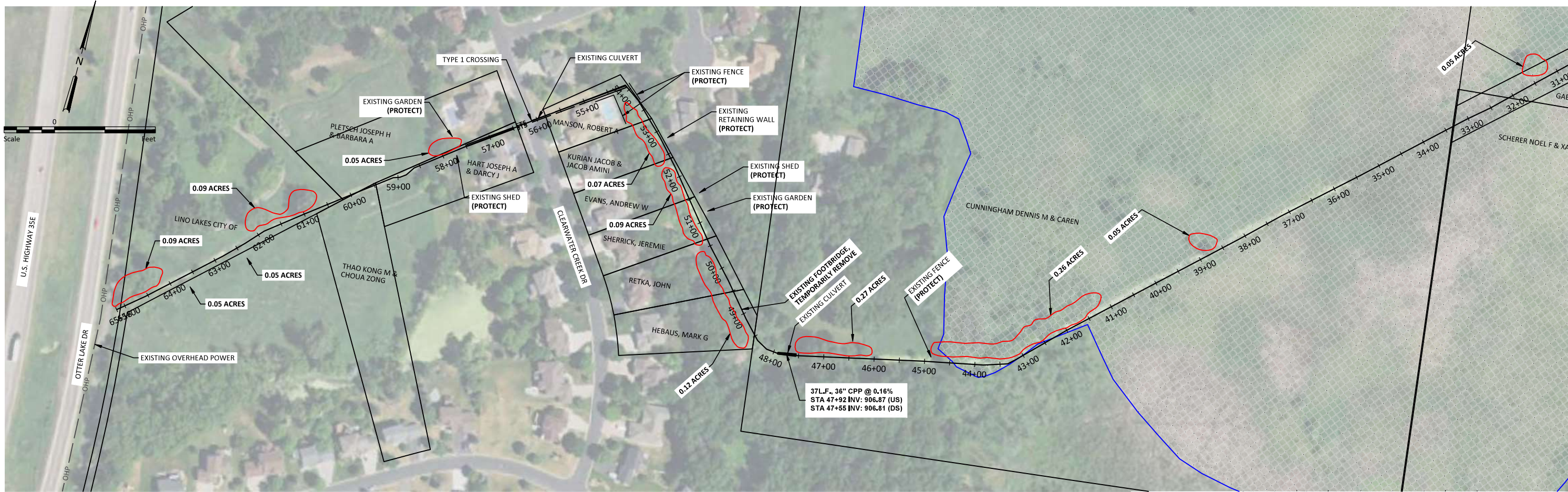


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| Checked by ANN, CCO | Scale AS SHOWN |

RICE CREEK WATERSHED DISTRICT
JUDICAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT
HUGO AND LINO LAKES, MN

JD 4 BRANCH 4
PROJECT NO. 5555-0332

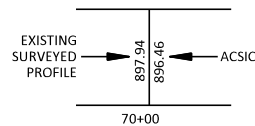
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WORK LOCATION KEY:

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- (L) PERFORM WORK ON LEFT SIDE OF CHANNEL WHEN LOOKING UP-STATION.

LEGEND FOR PROFILE ELEVATIONS



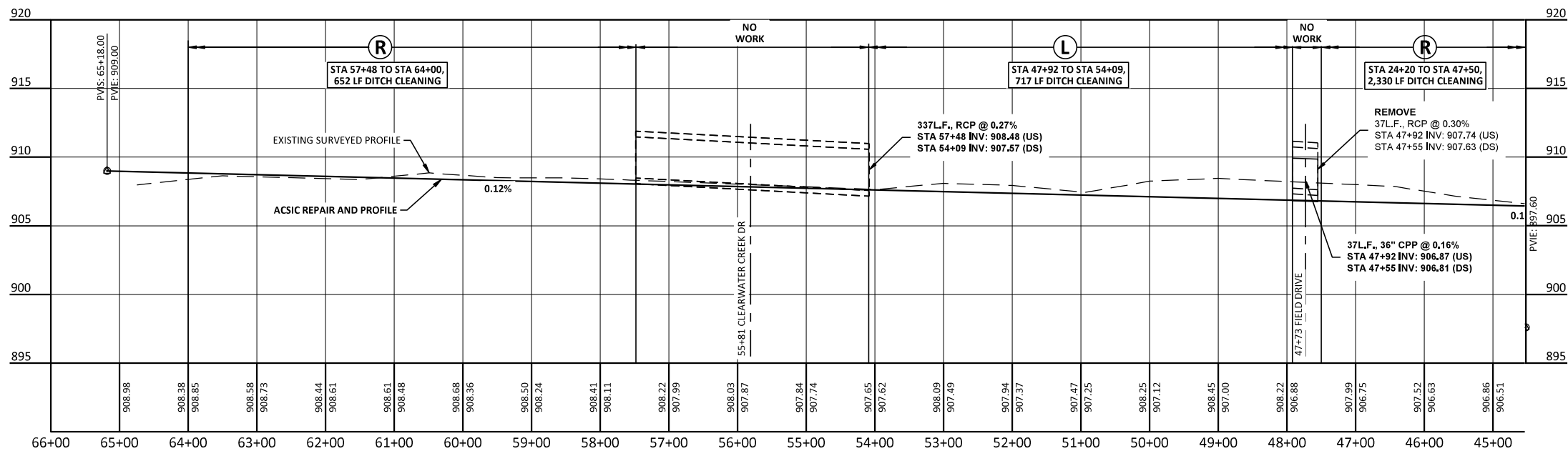
BRANCH 4 PLAN

NOTES:

1. GEODETICAL CONTROL
VERTICAL: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
HORIZONTAL: MINNESOTA STATE PLANE, SOUTH ZONE, US FOOT.

DESIGNATES TREE CLEARING LIMITS

PUBLIC WATERS



BRANCH 4 PROFILE

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Adam N. Nies
License No. 53358

Date



Drawn by
APD

Date
TBD

Checked by
ANN, CCO

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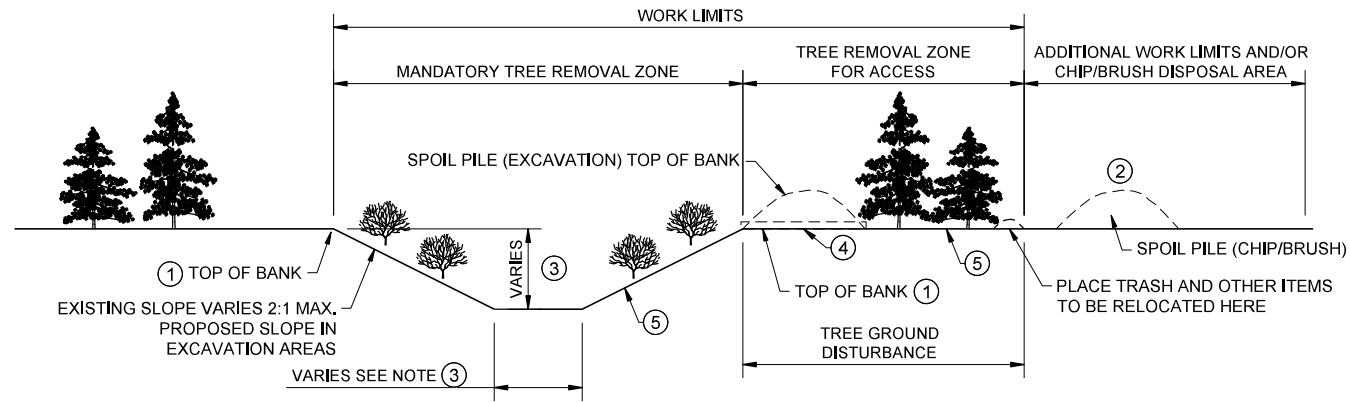
RICE CREEK WATERSHED DISTRICT
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HUGO AND LINO LAKES, MN

JD 4 BRANCH 4

PROJECT NO. 5555-0332

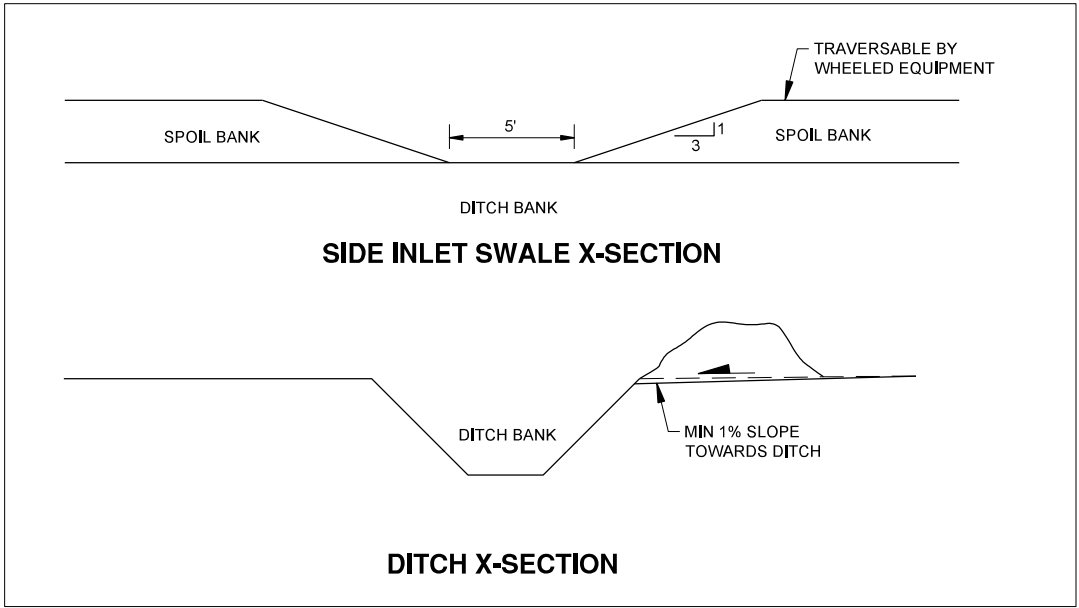
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- NOTES:
- (1) WORK LIMITS EXTEND FROM TOP OF BANK TO WORK LIMIT STAKES, ON THE DITCH SIDE NOTED IN THE PLANS.
 - (2) ADDITIONAL AREA ALONG THE WORK LIMITS WILL BE UTILIZED FOR ADDITIONAL WORK LIMITS AND DISPOSAL OF CHIPS AND BRUSH WHERE APPROVED BY ENGINEER.
 - (3) MATCH EXISTING OR EXCAVATE ACCORDING TO BOTTOM WIDTH TABLES
 - (4) LEAVE SIDE INLET SWALE OR INSTALL SIDE INLET PIPE IN LOW AREAS TO PROVIDE DRAINAGE AND AS DIRECTED BY ENGINEER
 - (5) TREES CUT TO 2" OR LESS ABOVE GROUND SURFACE.

DET 1-11 DITCH CORRIDOR "WORK LIMITS"
NOT TO SCALE



DET 2-11 EXCAVATION SECTIONS
NOT TO SCALE

H:\Maple Grove\PC\MD\JBN\5555-0332 JD 3 Br 124 Repair\CAD\Plans\5555-0332 DETAILS.dwg-DET-01-315/2023 4:14 PM-(adargay)

| | | | | | |
|-----|----------|------|----|---|------|
| No. | Revision | Date | By | I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. Adam N. Nies License No. 53358 | Date |
| | | | | | |



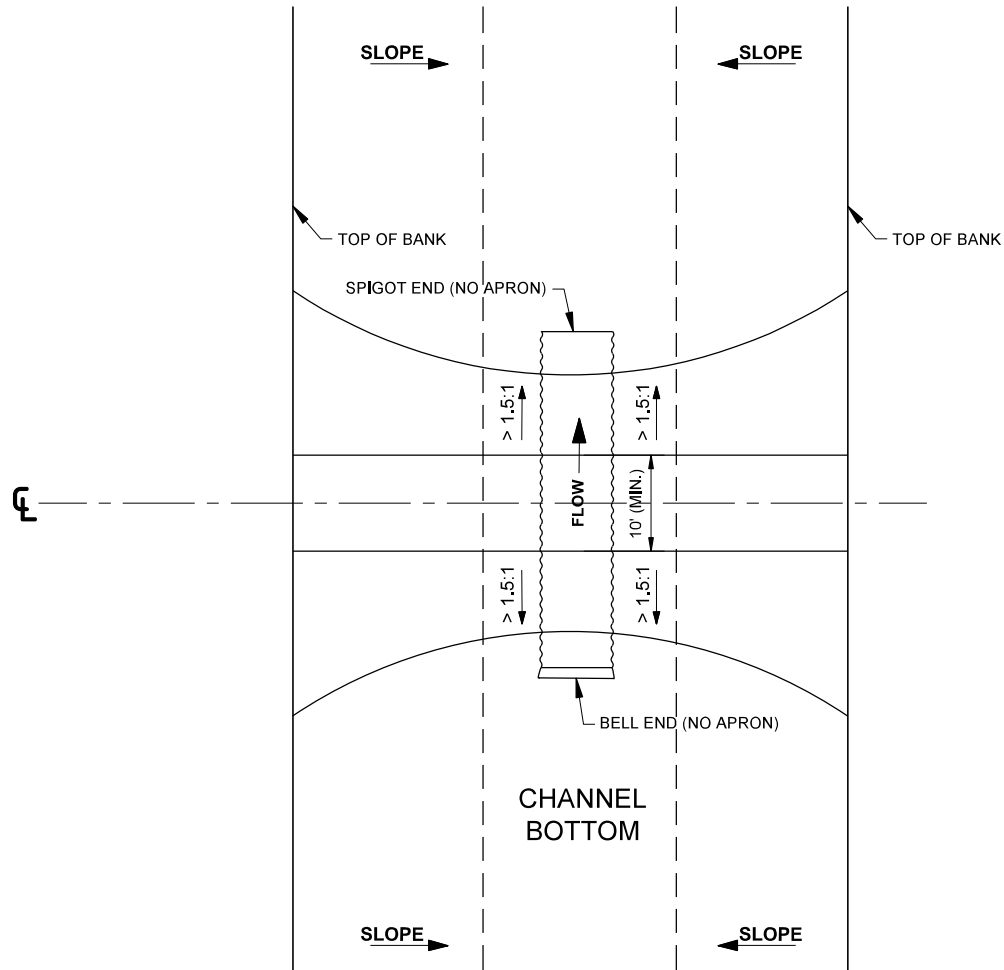
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| Drawn by | Date |
| APD | TBD |
| Checked by | Scale |
| ANN, CCO | AS SHOWN |

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| RICE CREEK WATERSHED DISTRICT JUDICAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT HUGO AND LINO LAKES, MN |
|--|

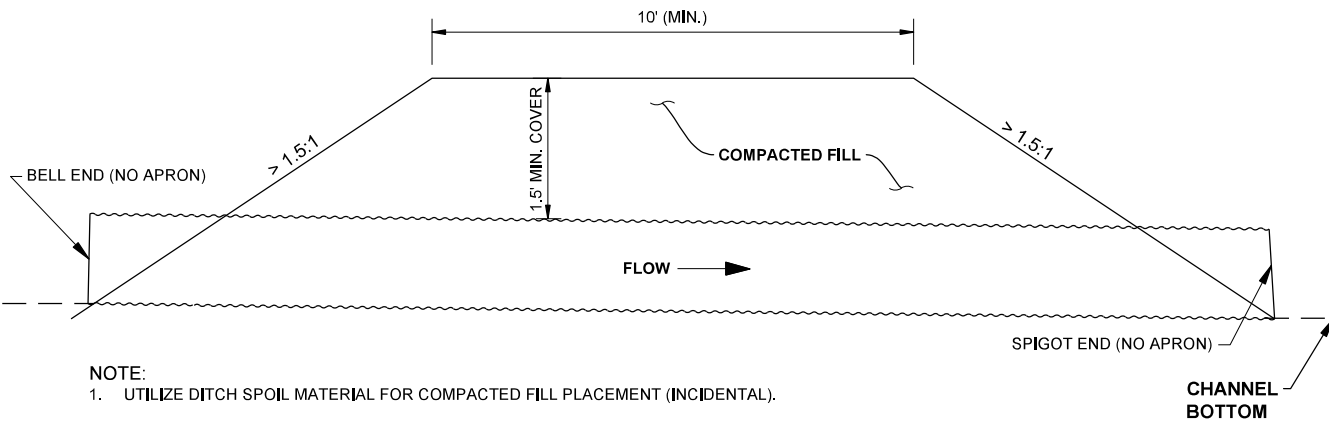
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| DETAILS PROJECT NO. 5555-0332 |
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| SHEET 851 |
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PLAN VIEW
NOT TO SCALE



- NOTE:
1. UTILIZE DITCH SPOIL MATERIAL FOR COMPACTED FILL PLACEMENT (INCIDENTAL).
 2. CROSSING SLOPES TO BE STABILIZED WITH EROSION CONTROL BLANKET.

PROFILE WITH CULVERT
NOT TO SCALE



TYPE 1 DITCH CROSSING / CULVERT INSTALLATION

NOT TO SCALE

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Adam N. Nies
License No. 53358

Date



Drawn by
APD

Date
TBD

Checked by
ANN, CCO

Scale
AS SHOWN

RICE CREEK WATERSHED DISTRICT
JUDICAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT
HUGO AND LINO LAKES, MN

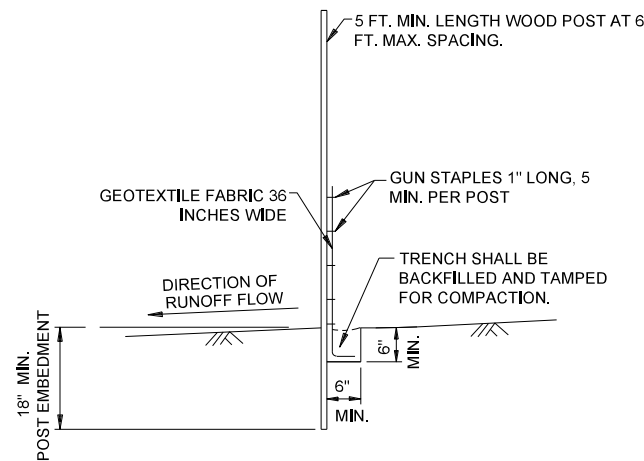
DETAILS

PROJECT NO. 5555-0332

SHEET

952

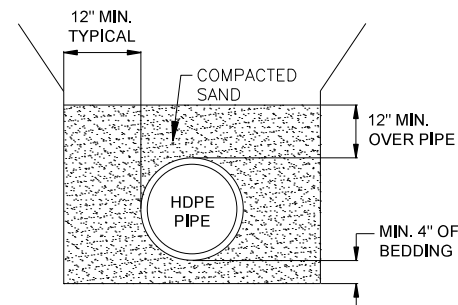
| PLATE NO. | PLATE NAME |
|-----------|--|
| 3123 J | METAL APRON FOR C.S. PIPE |
| 3124 B | METAL APRON CONNECTION |
| 3129A | METAL APRON FOR CORRUGATED POLYETHYLENE PIPE |
| 3134D | RIPRAP AT CSP OUTLETS |



NOTES:

1. **SILT FENCE, TYPE PREASSEMBLED, SHALL CONFORM TO MNDOT 2573, MNDOT 3886 AND MANUFACTURER'S RECOMMENDATIONS.**
2. **INSPECT AND REPAIR FENCE AFTER EACH STORM EVENT AND REMOVE SEDIMENT WHEN NECESSARY.**
3. **REMOVED SEDIMENT SHALL BE DEPOSITED TO AN AREA THAT WILL NOT CONTRIBUTE SEDIMENT OFF-SITE AND CAN BE PERMANENTLY STABILIZED.**

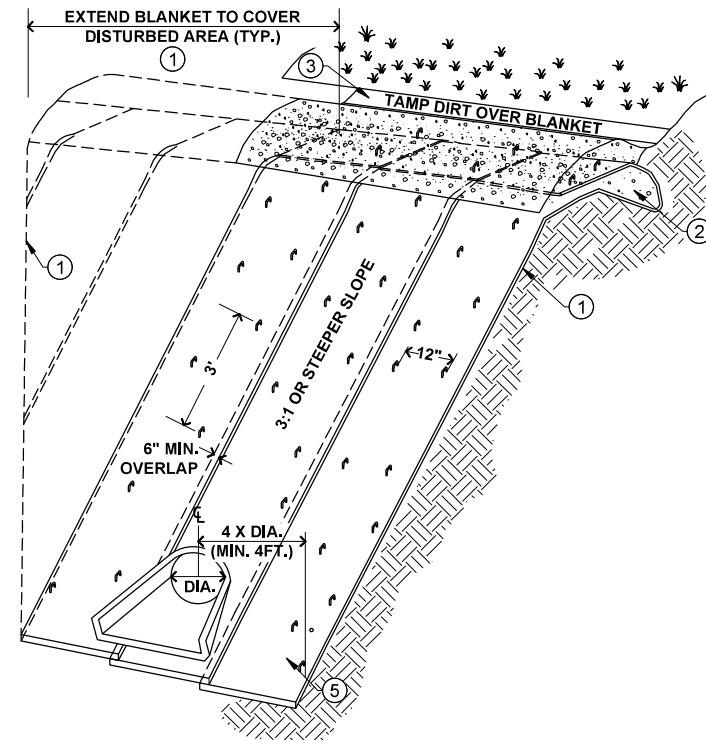
TYPICAL SILT FENCE - TYPE PREASSEMBLED
NOT TO SCALE



NOTES:

1. IF PIPE SPRING LINE IS LESS THAN 48" BELOW FINISHED GRADE, PLACE GRANULAR MATERIAL UNDER PIPE TO A MINIMUM OF 48" BELOW FINISHED GRADE.
2. SAND SHALL CONFORM WITH MNDOT SPEC. 3149.

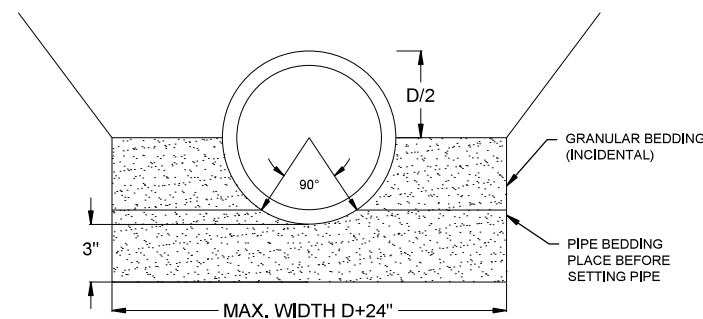
PIPE BEDDING DETAIL - HDPE PIPE



NOTE:

1. INSTALL BLANKET ALONG SLOPE FROM APRON INLET TO TOP OF BANK COVERING DISTURBED AREA.
2. CREATE AN ANCHOR TRENCH AT TOP OF BANK.
3. TAMP DIRT OVER BLANKET TO SECURE BLANKET ANCHORED IN TRENCH.
4. INSTALL BLANKET WIDTH @4 X PIPE DIAMETER, BOTH LEFT AND RIGHT OF CENTERLINE.
5. MINIMUM INSTALL BLANKET WIDTH 4 FT. LEFT AND RIGHT OF CENTERLINE TO COVER DISTURBED AREA.

EROSION CONTROL BLANKET
NOT TO SCALE



TYPICAL BEDDING SECTION FOR CMP & RCP
NOT TO SCALE

| | | | | |
|-----|----------|------|----|--|
| | | | | I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. |
| No. | Revision | Date | By | <div> <div>Adam N. Nies</div> <div>License No. 53358</div> </div> <div>Date</div> |



| | |
|------------------------|-------------------|
| Drawn by APD | Date TBD |
| Checked by ANN, CCO | Scale AS SHOWN |

RICE CREEK WATERSHED DISTRICT
JUDICIAL AWJD 3 BRANCHES 1, 2, & 4 REPAIR PROJECT
HUGO AND LINO LAKES, MN

DETAILS

PROJECT NO. 5555-0332

SHEET
1053

**SECTION 00030
ADVERTISEMENT FOR BIDS**

**JD 3 Br 1, 2, 4 Repair
Rice Creek Watershed District
Anoka and Washington County, MN**

NOTICE IS HEREBY GIVEN THAT:

Sealed bids for the JD 3 Br 1, 2, 4 Repair, Rice Creek Watershed District, Anoka and Washington County, MN, will be received by the Board of Managers of the Rice Creek Watershed District, 4325 Pheasant Ridge Drive, Suite 611, Blaine, Minnesota, 55449 until 2:00 p.m., April 14, 2023, at which time they will be opened, read aloud, and tabulated. It is the intent to provide a recommendation of award to the Board of Managers on April 26, 2023 for its selection and award of contract.

General Description

The major items of work consist of the following approximate quantities:

Excavation of Existing Channel 13,427 linear feet.
Tree Clearing, 5.0 acres
Installation of 218 linear feet of culverts (various sizes)
Seeding & Mulch (P), 9.1 acres

Contract Description

The contract is a unit price contract and is described in detail in Division 0 of the Project Specifications

Project Schedule

No work shall commence sooner than September 1, 2023. All work included in the contract other than warranty work shall be completed by December 31, 2023.

Project Plans and Documents Bids must be submitted on the bid forms furnished within the specifications. The bid set including plans and specifications may be downloaded from QuestCDN.com, project #8428113, for a fee of \$22.00.

The plan holders list and bid results will be available for viewing on the Houston Engineering web site: www.houstoneng.com.

Pre-Bid Meeting

No pre-bid meeting.

Bid Bond

A bid bond in an amount equal to five (5) percent of the bid price is required for this project.

The Rice Creek Watershed District reserves all authority to accept or reject any or all bids and to waive informalities therein.

Date

Nick Tomczik, Administrator
Rice Creek Watershed District
4325 Pheasant Ridge Drive, Suite 611
Blaine, MN 55449

ITEMS REQUIRING BOARD ACTION

3. Anoka County Ditch 10-22-32 Consideration of Next Steps (Nick Tomczik)

MEMORANDUM

Rice Creek Watershed District



Date: March 14, 2023
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Anoka County Ditch 10-22-32 Consideration of Next Steps

Introduction

The District Board as Public Drainage Authority is in consideration of its authoritative next steps on Anoka County Ditch (ACD) 10-22-32.

Background

In 2021 the RCWD undertook a review of the As-Constructed and Subsequently Improved Condition (ACSIC) of ACD 10-22-32 north of Pine Street, which resulted in the correction and re-establishment of the drainage system record. The District Board directed the District engineer to consider maintenance strategies for the system along with its continued engagement with the various pipeline companies concerning the conflict between their utilities in the area and the public drainage system.

The February 6th workshop agenda included the Houston Memorandum on evaluation of maintenance alternatives. The item was removed from the agenda and placed for the March 6th workshop. At the March 6th workshop the Houston Memorandum was removed from the agenda and the Board discussed next steps with Attorney Kolb after receiving a letter from Sunde Engineering addressed to Perry Wagamon regarding restoring water levels to pre-development conditions with references to ditch profiles. Staff was asked to inquire with parties believed to have concerns. Staff attempted to discover parties with possible interest.

Request for Board Consensus

The Board can review the situation with the District engineer, District attorney, and staff to determine its next step.

ITEMS REQUIRING BOARD ACTION

4. Peterson Companies, Inc. Pay Request #1 Long Lake Fish Barrier
(Matt Kocian)

MEMORANDUM

Rice Creek Watershed District

Date: March 15, 2023
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Program Manager
Subject: Johanna Creek Fish Barrier – Pay App #1, Peterson Companies

Introduction

Seeking Board approval for Peterson Companies partial pay application.

Background

The Board ordered the Johanna Creek Fish Barrier project at the September 14, 2022 meeting. This project is mostly funded by a \$50,000 Watershed-Based Implementation Funding grant and requires only a 10% investment of local match for construction. The total project budget is \$55,000.

At the January 11, 2023 meeting, the Board awarded Peterson Companies with the contract for construction of the barrier, for \$38,050. Barrier construction was substantially completed on March 6, 2023. Peterson Companies has submitted a partial pay application (attached below).

In reviewing the pay application, District staff have been attentive to four primary issues. First, District staff have ensured that proper erosion control measures have been, and are, in place. Site inspections have found that proper erosion control practices have been used. Second, District staff have measured the barrier screen openings after construction, as they need to be “square” for proper operation. Initially, the openings were not square. Peterson was responsive in correcting this issue, and follow-up measurements confirm that the barrier dimensions are within acceptable tolerances. Third, Peterson Companies surveyed elevations of the barrier during installation and reported them to match construction drawings. HEI will be surveying elevations of the barrier in the coming weeks (i.e. a double-check). Retainage withheld from the pay application (\$1,737.50) is sufficient to remobilize and adjust barrier elevations downward, if necessary. Lastly, to complete spring site restoration (e.g. turfgrass seeding and minor grading) required by the District’s agreement with the City of New Brighton, Peterson has withheld \$3,300.

Staff Recommendation

Staff recommend approving the Peterson Companies pay application. Currently available information indicates that the barrier has been constructed to match the plans, and sufficient retainage is withheld to correct potential issues (if found).

Proposed Motion

Manager _____ moves to approve partial payment to Peterson Companies for the Johanna Creek Fish Barrier project, in the amount of \$33,012.50.

Attached:

Peterson Companies Pay Application, invoice number 51529

| | | | | | | |
|---------------|---|----------------|---|-----------------|-----------|--|
| CUSTOMER: | Rice Creek Watershed District 4325 Pheasant Ridge Drive Suite 611 Blaine, MN 55449 | PROJECT: | Long Lake Fish Barrier 400 10th Street NW New Brighton, MN 55112-6806 | APPLICATION NO: | 1 | Distribution Via Email: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> |
| | | | | INVOICE NO: | 51529 | |
| | | | | PERIOD TO: | 2/28/2023 | |
| CONTRACTOR: | Peterson Companies, Inc. 8326 Wyoming Trail Chisago City, MN 55013 | VIA ARCHITECT: | | PROJECT NO: | 23025 | |
| CONTRACT FOR: | | | | CONTRACT DATE: | 1/24/2023 | |

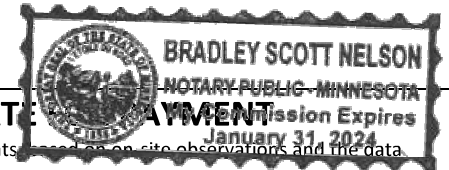
Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet Page 2, is attached.

The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Peterson Companies, Inc.

By: [Signature] Date: 3/6/2023

State of: MN County of: Chisago
Subscribed and sworn to before me this 6 day of March 2023
Notary Public: *[Signature]*
My Commission Expires: 1/31/24



In accordance with the Contract Documents, January 1, 2025 on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

BY: _____ Date: _____

ARCHITECT:

BY: _____ Date: _____

This certificate is not negotiable. The Amount Certified is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

| | | | |
|----|---|-------------|--------------|
| 1. | ORIGINAL CONTACT SUM | | \$ 38,050.00 |
| 2. | Net change by Change Orders | | 0.00 |
| 3. | CONTRACT SUM TO DATE (Line 1±2) | | 38,050.00 |
| 4. | TOTAL COMPLETED & STORED TO DATE (Column G on G703) | | 34,750.00 |
| 5. | RETAINAGE: | | |
| | a. On Completed Work | \$ 1,737.50 | |
| | (Column D + E on G703) | | |
| | b. On Stored Material | 0.00 | |
| | (Column F on G703) | | |
| | Total Retainage (Line 5a + 5b or Total in Column I of G703) | | 1,737.50 |
| 6. | TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) | | 33,012.50 |
| 7. | LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | | 0.00 |
| 8. | CURRENT PAYMENT DUE | | 33,012.50 |
| 9. | BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | | 5,037.50 |

| Change Order Summary | <u>Additions</u> | <u>Deductions</u> |
|---|------------------|-------------------|
| Total Changes approved in previous months by Owner: | 0.00 | 0.00 |
| Total approved this Month | 0.00 | 0.00 |
| NET CHANGES by Change Order | \$ 0.00 | |

60

CONTINUATION SHEET

Project: Long Lake Fish
Barrier

Page 2

Application and Certification for Payment

containing contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No: 1

Application Date: 2/28/2023

Period To: 2/28/2023

Project No: 23025

| A | B | C | D | E | F | G | | H | I |
|-------------|---------------------|--------------------|-------------------------|-------------|---|--|--------------|---------------------------------|-----------|
| Item No. | Description of Work | Scheduled Value | Work Completed | | Materials Presently Stored (Not in D or E) | Total Completed and Stored to Date (D+E+F) | % (G / C) | Balance To Finish (C – G) | Retainage |
| | | | Previous Application | This Period | | | | | |
| 1 | Fish Barrier | 38,050.00 | 0.00 | 34,750.00 | 0.00 | 34,750.00 | 91 | 3,300.00 | 1,737.50 |
| | Totals | 38,050.00 | 0.00 | 34,750.00 | 0.00 | 34,750.00 | 91 | 3,300.00 | 1,737.50 |

ITEMS REQUIRING BOARD ACTION

5. Check Register Dated March 22, 2023, in the Amount of \$216,418.18 Prepared by Redpath and Company

Rice Creek Watershed District
Check Register
March 9, 2023 - March 22, 2023
To Be Approved at the March 22, 2023 Board Meeting

| Check # | Date | Payee | Description | |
|--------------|----------|--------------------------------------|--------------------------------------|-----------------------------------|
| 25021 | 03/22/23 | Apitz Garage, Inc. | Vehicle Expense | \$247.58 |
| 25022 | 03/22/23 | Blaine Shopping Center, LLC | Rent | 8,405.95 |
| 25023 | 03/22/23 | Delta Dental | Employee Benefits | 765.00 |
| 25024 | 03/22/23 | Emmons & Olivier Resources, Inc. | Professional Services | 567.00 |
| 25025 | 03/22/23 | First Unum Life Insurance Company | Employee Benefits | 840.85 |
| 25026 | 03/22/23 | Growing Green Hearts, LLC | Professional Services | 500.00 |
| 25027 | 03/22/23 | HealthPartners | Employee Benefits | 9,777.24 |
| 25028 | 03/22/23 | Houston Engineering, Inc. | February Engineering Expense | 98,969.67 |
| 25029 | 03/22/23 | William Lazarus | Staff Travel | 14.15 |
| 25030 | 03/22/23 | NineNorth | Professional Services | 378.30 |
| 25031 | 03/22/23 | Personnel Concepts | Office Supplies | 15.90 |
| 25032 | 03/22/23 | Pitney Bowes, Inc. | Equipment Lease | 199.53 |
| 25033 | 03/22/23 | Plaudit Design | Professional Services | 15,000.00 |
| 25034 | 03/22/23 | Premium Waters, Inc. | Meeting Supplies | 54.69 |
| 25035 | 03/22/23 | Rinke Noonan | February Legal Expense | 459.30 |
| 25036 | 03/22/23 | Rymark | Professional Services | 2,327.10 |
| 25037 | 03/22/23 | Michael Schroeder | Staff Travel | 8.38 |
| 25038 | 03/22/23 | Smith Partners | Legal Expenses | 9,726.31 |
| 25039 | 03/22/23 | Timesaver Off Site Secretarial, Inc. | Professional Services | 234.50 |
| 25040 | 03/22/23 | Verizon Wireless | Cell Phone Expense | 697.05 |
| 25041 | 03/22/23 | Washington Conservation Dist. | Professional Services | 2,172.50 |
| 11309 | 03/22/23 | AHSL Partners LLC | Surety Release - #19-063 | 10,300.00 |
| Payroll | 03/31/23 | March 31st Payroll (estimate) | March 31st Payroll (estimate) | 27,708.54 |
| Payroll | 03/31/23 | Manager Per Diem/Expenses (estimate) | Manager Per Diem/Expenses (estimate) | 4,500.82 |
| EFT | 03/13/23 | Further | Cafeteria Plan Reimbursements | 181.05 |
| EFT | 03/14/23 | Further | Cafeteria Plan Reimbursements | 16.58 |
| EFT | 03/20/23 | Further | Employee Benefits | 40.50 |
| EFT | 03/22/23 | Card Services-Elan | February/March Credit Card | 2,116.68 |
| EFT | 03/22/23 | Xcel Energy | Telecommunications | 14.21 |
| EFT | 03/31/23 | Internal Revenue Service (estimate) | 03/31 Federal Withholding (estimate) | 10,476.15 |
| EFT | 03/31/23 | Minnesota Revenue (estimate) | 03/31 State Withholding (estimate) | 1,876.00 |
| EFT | 03/31/23 | Empower Retirement | 03/31 Deferred Compensation | 825.00 |
| EFT | 03/31/23 | Empower Retirement | 03/31 Roth IRA | 265.00 |
| EFT | 03/31/23 | Empower Retirement | March Health Care Savings (estimate) | 946.81 |
| EFT | 03/31/23 | PERA (estimate) | 03/31 PERA (estimate) | 5,789.84 |
| Total | | | | <u><u>\$216,418.18</u></u> |

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2023
3/31/2023

| Combined General & Administrative | Budget Item | Account Number | Original Budget | Budget Adjustment | Current Month Expenses | Year-to-Date Expenses | Current Budget Balance | Percent of Budget |
|--------------------------------------|----------------------------------|-------------------|---------------------|----------------------|------------------------------|--------------------------|------------------------------|----------------------|
| Manager | Per diems | 4000 | \$32,500.00 | - | \$4,000.00 | \$6,375.00 | \$26,125.00 | 19.62% |
| | Manager expenses | 4010 | 6,000.00 | - | 987.20 | 1,624.07 | 4,375.93 | 27.07% |
| Committees | Committee/Bd Mtg. Exp. | 4800 | - | - | - | - | - | - |
| Employees | Staff salary/taxes/benefits | 4100-4140 | 246,310.00 | - | 19,153.22 | 60,289.01 | 186,020.99 | 24.48% |
| | District training & education | 4265 | 7,200.00 | - | 38.77 | 138.77 | 7,061.23 | 1.93% |
| | Employee expenses | 4320-4321 | 1,100.00 | - | 88.56 | 147.79 | 952.21 | 13.44% |
| Administration/ Office | Office/Meeting/Software | 4200-4205 | 4,950.00 | - | 129.53 | 361.52 | 4,588.48 | 7.30% |
| | Printing | 4208 | 500.00 | - | - | - | 500.00 | 0.00% |
| | Rent/Office | 4210 | 22,200.00 | - | 1,681.19 | 6,724.76 | 15,475.24 | 30.29% |
| | Telecommunications | 4240 | 7,500.00 | - | 475.21 | 1,272.07 | 6,227.93 | 16.96% |
| | Dues | 4245 | 15,500.00 | - | - | 12,500.00 | 3,000.00 | 80.65% |
| | Publications | 4250 | 200.00 | - | - | - | 200.00 | 0.00% |
| | Insurance | 4270 | 7,000.00 | - | - | 5,526.80 | 1,473.20 | 78.95% |
| | Postage | 4280 | 1,100.00 | - | - | - | 1,100.00 | 0.00% |
| | Legal Notices | 4290 | 1,500.00 | - | - | - | 1,500.00 | 0.00% |
| | Office Equipment/Lease | 4635 | 4,120.00 | - | 89.91 | 487.82 | 3,632.18 | 11.84% |
| | Sub-Total-Administration: | | 357,680.00 | - | 26,643.59 | 95,447.61 | 262,232.39 | 26.69% |
| Consultants | Auditor/Accounting | 4330 | 18,000.00 | - | 0.00 | 2,309.58 | 15,690.42 | 12.83% |
| | Legal | 4410 | 50,000.00 | - | 2,621.02 | 8,550.40 | 41,449.60 | 17.10% |
| | Consultants/Professional Serv. | 4420 | 24,000.00 | - | 1,532.18 | 2,121.61 | 21,878.39 | 8.84% |
| | Engineering-General | 4500 | 56,000.00 | - | 3,399.97 | 6,799.97 | 49,200.03 | 12.14% |
| | Sub-Total-Consultants: | | 148,000.00 | - | 7,553.17 | 19,781.56 | 128,218.44 | 13.37% |
| TOTAL | | | \$505,680.00 | - | \$34,196.76 | \$115,229.17 | \$390,450.83 | 22.79% |

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2023
3/31/2023

| Revenue/Expenditures By Project | | 2023 Budget | 2023 Year to date Revenue | 2023 Current Month Expense | 2023 Year to date Expense | Current Budget Balance | Percent of Budget |
|--|--|-----------------------|---------------------------|----------------------------|---------------------------|------------------------|-------------------|
| 10 - General and Administrative | | \$505,680.00 | 21,406.20 | \$34,196.76 | \$115,229.17 | \$390,450.83 | 22.79% |
| 30 - Environmental Education | | 231,081.00 | 2,026.11 | 18,247.23 | 49,916.16 | 181,164.84 | 21.60% |
| 35 - Information Management | | 317,679.00 | 2,785.89 | 45,188.86 | 64,936.06 | 252,742.94 | 20.44% |
| 60 - Restoration Projects | | 2,037,423.00 | 17,876.90 | 18,362.55 | 61,966.16 | 1,975,456.84 | 3.04% |
| 70 - Regulatory | | 1,422,713.00 | 29,257.88 | 82,923.78 | 227,867.43 | 1,194,845.57 | 16.02% |
| 80 - Ditch & Creek Maintenance | | 2,036,181.00 | 20,726.90 | 32,852.24 | 109,985.18 | 1,926,195.82 | 5.40% |
| 90 - Lake & Stream Management | | 1,084,135.00 | 9,514.84 | 20,573.27 | 63,324.40 | 1,020,810.60 | 5.84% |
| 95 - District Facilities | | 709,196.00 | 6,222.42 | 13,953.70 | 40,339.32 | 668,856.68 | 5.69% |
| Total District Revenue/Expenditures | | \$8,344,088.00 | \$109,817.14 | \$266,298.39 | \$733,563.88 | \$7,610,524.12 | 8.79% |

Current Fund Balances:

| Fund: | | Unaudited Fund Balance @ 12/31/2022 | 2023 Fund Balance Transfers | 2023 Year to date Revenue | 2023 Current Month Expense | 2023 Year to date Expense | Unaudited Fund Balance @ 3/31/2023 |
|-------------------------------------|--|-------------------------------------|-----------------------------|---------------------------|----------------------------|---------------------------|------------------------------------|
| 10 - General Fund | | \$295,952.62 | - | 21,406.20 | \$34,196.76 | \$115,229.17 | \$202,129.65 |
| 30 - Environmental Education | | 207,496.74 | - | 2,026.11 | 18,247.23 | 49,916.16 | 159,606.69 |
| 35 - Information Management | | 454,004.76 | (200,000.00) | 2,785.89 | 45,188.86 | 64,936.06 | 191,854.59 |
| 60 - Restoration Projects | | 4,181,884.56 | (2,200,000.00) | 17,876.90 | 18,362.55 | 61,966.16 | 1,937,795.30 |
| 70 - Regulatory | | 1,170,391.52 | (500,000.00) | 29,257.88 | 82,923.78 | 227,867.43 | 471,781.97 |
| 80 - Ditch & Creek Maintenance | | 1,615,758.07 | - | 20,726.90 | 32,852.24 | 109,985.18 | 1,526,499.79 |
| 90 - Lake & Stream Management | | 2,210,146.71 | (1,600,000.00) | 9,514.84 | 20,573.27 | 63,324.40 | 556,337.15 |
| 95 - District Facilities | | 379,839.26 | - | 6,222.42 | 13,953.70 | 40,339.32 | 345,722.36 |
| 99 - Project Anticipation | | 0.00 | 4,500,000.00 | - | - | - | 4,500,000.00 |
| Total District Fund Balance: | | \$10,515,474.24 | - | \$109,817.14 | \$266,298.39 | \$733,563.88 | \$9,891,727.50 |

Rice Creek Watershed District

Interim Financial Statements

March 31, 2023



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|-----------------------|--------------------|---------------|------------------------|
| <u>GENERAL FUND - 10-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 504,664.00 | (504,664.00) |
| Interest Revenue | 0.00 | 4,436.47 | 1,016.00 | 3,420.47 |
| Investment Interest-Surety | 0.00 | 16,914.73 | 0.00 | 16,914.73 |
| Miscellaneous Revenue | 0.00 | 55.00 | 0.00 | 55.00 |
| Total Revenues | 0.00 | 21,406.20 | 505,680.00 | (484,273.80) |
| Expenses | | | | |
| Manager Per Diem | 4,000.00 | 6,375.00 | 32,500.00 | (26,125.00) |
| Manager Expense | 486.38 | 718.20 | 2,000.00 | (1,281.80) |
| Manager Travel | 500.82 | 905.87 | 4,000.00 | (3,094.13) |
| Wages | 13,812.25 | 42,503.23 | 170,888.00 | (128,384.77) |
| Benefits | 1,981.21 | 7,842.92 | 28,900.00 | (21,057.08) |
| PERA Expense | 1,035.92 | 3,187.74 | 12,817.00 | (9,629.26) |
| HCSA Contributions | 946.81 | 2,801.64 | 15,132.00 | (12,330.36) |
| Payroll Taxes | 1,294.97 | 3,536.20 | 13,073.00 | (9,536.80) |
| Payroll Taxes-Unemployment | 82.06 | 417.28 | 5,500.00 | (5,082.72) |
| Office Supplies | 74.84 | 220.55 | 1,800.00 | (1,579.45) |
| Field Supplies | 0.00 | 0.00 | 200.00 | (200.00) |
| Computer Software | 0.00 | 0.00 | 250.00 | (250.00) |
| Meeting Supplies | 54.69 | 140.97 | 2,700.00 | (2,559.03) |
| Printing | 0.00 | 0.00 | 500.00 | (500.00) |
| Rent | 1,681.19 | 6,724.76 | 22,200.00 | (15,475.24) |
| Telecommunications | 475.21 | 1,272.07 | 7,500.00 | (6,227.93) |
| Dues | 0.00 | 12,500.00 | 15,500.00 | (3,000.00) |
| Publications | 0.00 | 0.00 | 200.00 | (200.00) |
| Training & Education | 38.77 | 138.77 | 7,200.00 | (7,061.23) |
| Insurance & Bonds | 0.00 | 5,526.80 | 7,000.00 | (1,473.20) |
| Postage | 0.00 | 0.00 | 1,100.00 | (1,100.00) |
| Legal Notices | 0.00 | 0.00 | 1,500.00 | (1,500.00) |
| Staff Travel | 88.56 | 147.79 | 1,100.00 | (952.21) |
| Audit & Accounting | 0.00 | 2,309.58 | 18,000.00 | (15,690.42) |
| Professional Services | 1,532.18 | 2,121.61 | 24,000.00 | (21,878.39) |
| Legal | 2,621.02 | 8,550.40 | 50,000.00 | (41,449.60) |
| Engineering | 3,399.97 | 6,799.97 | 56,000.00 | (49,200.03) |
| Equipment | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Equipment Lease | 89.91 | 487.82 | 2,120.00 | (1,632.18) |
| Total Expenses | 34,196.76 | 115,229.17 | 505,680.00 | (390,450.83) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - General Fund | (34,196.76) | (93,822.97) | 0.00 | (93,822.97) |
| Total Revenue Over/(Under) Expenditur | \$ (34,196.76) | (93,822.97) | 0.00 | (93,822.97) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|--------------------|--------------------|-------------------|------------------------|
| <u>COMMUNICATION & OUTREACH - 30-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 150,258.00 | (150,258.00) |
| Interest Income | 0.00 | 2,026.11 | 464.00 | 1,562.11 |
| Total Revenues | 0.00 | 2,026.11 | 150,722.00 | (148,695.89) |
| Expenses | | | | |
| Wages | 6,223.71 | 18,885.19 | 78,538.00 | (59,652.81) |
| Interns | 0.00 | 60.00 | 5,000.00 | (4,940.00) |
| Benefits | 1,142.36 | 4,528.46 | 11,166.00 | (6,637.54) |
| PERA Expense | 466.78 | 1,416.40 | 5,626.00 | (4,209.60) |
| Payroll Taxes | 473.47 | 1,509.53 | 6,391.00 | (4,881.47) |
| Office Supplies | 16.05 | 16.05 | 900.00 | (883.95) |
| Computer Software | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Meeting Supplies | 0.00 | 0.00 | 500.00 | (500.00) |
| Printing | 0.00 | 0.00 | 250.00 | (250.00) |
| Rent | 840.60 | 3,362.40 | 11,100.00 | (7,737.60) |
| Telecommunications | 237.60 | 610.43 | 3,750.00 | (3,139.57) |
| Publications | 0.00 | 0.00 | 100.00 | (100.00) |
| Training & Education | 0.00 | 88.90 | 3,600.00 | (3,511.10) |
| Insurance and Bonds | 0.00 | 2,763.40 | 3,500.00 | (736.60) |
| Postage | 0.00 | 0.00 | 550.00 | (550.00) |
| Legal Notices | 0.00 | 0.00 | 250.00 | (250.00) |
| Staff Travel | 22.53 | 22.53 | 550.00 | (527.47) |
| Audit & Accounting | 0.00 | 1,129.79 | 9,000.00 | (7,870.21) |
| Professional Services | 228.38 | 228.38 | 6,500.00 | (6,271.62) |
| Legal | 403.21 | 403.21 | 1,000.00 | (596.79) |
| Engineering | 0.00 | 0.00 | 500.00 | (500.00) |
| Equipment | 0.00 | 0.00 | 1,250.00 | (1,250.00) |
| Equipment-Lease | 44.95 | 243.90 | 1,060.00 | (816.10) |
| Total Expenses | 10,099.64 | 35,268.57 | 152,081.00 | (116,812.43) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Communication: | (10,099.64) | (33,242.46) | (1,359.00) | (31,883.46) |

WATERSHED COMMUNICATION & OUTREACH - 30-02

| | | | | |
|---|----------------|----------------|-------------|----------------|
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 11,000.00 | (11,000.00) |
| Total Revenues | 0.00 | 0.00 | 11,000.00 | (11,000.00) |
| Expenses | | | | |
| Computer Software | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Printing | 48.47 | 48.47 | 1,500.00 | (1,451.53) |
| Training & Education | 0.00 | 0.00 | 8,500.00 | (8,500.00) |
| Total expenses | 48.47 | 48.47 | 11,000.00 | (10,951.53) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Watershed Communicati | (48.47) | (48.47) | 0.00 | (48.47) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|-------------------|--------------------|---------------|------------------------|
| <u>MASTER WATER STEWARD PROGRAM - 30-03</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 19,000.00 | (19,000.00) |
| Total Revenues | 0.00 | 0.00 | 19,000.00 | (19,000.00) |
| Expenses | | | | |
| Training & Education | 0.00 | 0.00 | 9,000.00 | (9,000.00) |
| Contracted Services | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total expenses | 0.00 | 0.00 | 19,000.00 | (19,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Master Water: | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>OUTREACH PARTNERSHIPS - 30-04</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 28,000.00 | (28,000.00) |
| Total Revenues | 0.00 | 0.00 | 28,000.00 | (28,000.00) |
| Expenses | | | | |
| Training & Education | 0.00 | 500.00 | 8,500.00 | (8,000.00) |
| Contracted Services | 7,700.00 | 13,700.00 | 19,500.00 | (5,800.00) |
| Total expenses | 7,700.00 | 14,200.00 | 28,000.00 | (13,800.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Outreach: | (7,700.00) | (14,200.00) | 0.00 | (14,200.00) |
| <u>MINI-GRANTS PROGRAM - 30-05</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total Revenues | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Expenses | | | | |
| Construction | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total expenses | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Mini-Grants: | 0.00 | 0.00 | 0.00 | 0.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|-----------------------|-----------------------|-------------------|------------------------|
| <u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 6,000.00 | (6,000.00) |
| Total Revenues | 0.00 | 0.00 | 6,000.00 | (6,000.00) |
| Expenses | | | | |
| Training & Education | 0.00 | 0.00 | 6,000.00 | (6,000.00) |
| Engineering | 399.12 | 399.12 | 0.00 | 399.12 |
| Total expenses | 399.12 | 399.12 | 6,000.00 | (5,600.88) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Eng. & Technical: | (399.12) | (399.12) | 0.00 | (399.12) |
| <u>WATERSHED PLAN MAINTENANCE - 30-08</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Total Revenues | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Expenses | | | | |
| Engineering | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Total expenses | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Watershed Plan: | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenue Over/(Under) Expenditur | \$ (18,247.23) | \$ (47,890.05) | (1,359.00) | (46,531.05) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information & Technology Management - 35
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|-------------------|--------------------|---------------|------------------------|
| <u>INFORMATION MANAGEMENT - 35-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 137,040.00 | (137,040.00) |
| Interest Revenue | 0.00 | 2,785.89 | 638.00 | 2,147.89 |
| Total Revenues | 0.00 | 2,785.89 | 137,678.00 | (134,892.11) |
| Expenses | | | | |
| Wages | 0.00 | 0.00 | 16,250.00 | (16,250.00) |
| Benefits | 571.16 | 2,264.22 | 2,787.00 | (522.78) |
| PERA Expense | 0.00 | 0.00 | 1,219.00 | (1,219.00) |
| Payroll Taxes | 0.00 | 0.00 | 1,242.00 | (1,242.00) |
| Office Supplies | 0.00 | 0.00 | 450.00 | (450.00) |
| Computer Software | 0.00 | 712.54 | 11,000.00 | (10,287.46) |
| Printing | 0.00 | 0.00 | 125.00 | (125.00) |
| Rent | 420.30 | 1,681.20 | 5,550.00 | (3,868.80) |
| Telecommunications | 118.80 | 292.41 | 1,875.00 | (1,582.59) |
| Publications | 0.00 | 0.00 | 50.00 | (50.00) |
| Training & Education | 0.00 | 0.00 | 1,800.00 | (1,800.00) |
| Insurance and Bonds | 0.00 | 1,381.70 | 1,750.00 | (368.30) |
| Postage | 0.00 | 0.00 | 275.00 | (275.00) |
| Staff Travel | 0.00 | 0.00 | 275.00 | (275.00) |
| Audit & Accounting | 0.00 | 564.90 | 4,500.00 | (3,935.10) |
| Professional Services | 2,441.29 | 10,500.37 | 47,500.00 | (36,999.63) |
| Contracted Services | 0.00 | 0.00 | 1,500.00 | (1,500.00) |
| Computer Equipment | 0.00 | 0.00 | 37,500.00 | (37,500.00) |
| Equipment | 485.00 | 485.00 | 1,500.00 | (1,015.00) |
| Equipment Lease | 22.46 | 121.94 | 530.00 | (408.06) |
| Total Expenses | 4,059.01 | 18,004.28 | 137,678.00 | (119,673.72) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Information Management | (4,059.01) | (15,218.39) | 0.00 | (15,218.39) |
| <u>BOUNDARY MANAGEMENT PROGRAM - 35-03</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 15,000.00 | (15,000.00) |
| Total Revenues | 0.00 | 0.00 | 15,000.00 | (15,000.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Engineering | 0.00 | 0.00 | 13,000.00 | (13,000.00) |
| Total Expenses | 0.00 | 0.00 | 15,000.00 | (15,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Boundary Mgmt: | 0.00 | 0.00 | 0.00 | 0.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information & Technology Management - 35
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|-----------------------|-----------------------|--------------------|------------------------|
| <u>DISTRICT-WIDE MODEL - 35-04</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Engineering | 11,734.25 | 13,060.75 | 38,000.00 | (24,939.25) |
| Total Expenses | 11,734.25 | 13,060.75 | 40,000.00 | (26,939.25) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - District-Wide Model: | (11,734.25) | (13,060.75) | (40,000.00) | 26,939.25 |
| <u>DATABASE & VIEWER MAINTENANCE - 35-05</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 55,000.00 | (55,000.00) |
| Total Revenues | 0.00 | 0.00 | 55,000.00 | (55,000.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Engineering | 12,349.50 | 16,220.50 | 70,000.00 | (53,779.50) |
| Total expenses | 12,349.50 | 16,220.50 | 75,000.00 | (58,779.50) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Database & Viewer: | (12,349.50) | (16,220.50) | (20,000.00) | 3,779.50 |
| <u>DISTRICT WEBSITE - 35-15</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total Revenues | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Expenses | | | | |
| Professional Services | 15,000.00 | 15,000.00 | 45,000.00 | (30,000.00) |
| Legal | 2,046.10 | 2,650.53 | 3,000.00 | (349.47) |
| Engineering | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Total expenses | 17,046.10 | 17,650.53 | 50,000.00 | (32,349.47) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - District Website: | (17,046.10) | (17,650.53) | 0.00 | (17,650.53) |
| Total Revenue Over/(Under) Expenditur | \$ (45,188.86) | \$ (62,150.17) | (60,000.00) | (2,150.17) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|-------------------|--------------------|---------------|------------------------|
| <u>RESTORATION PROJECTS - 60-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 291,539.00 | (291,539.00) |
| Interest Revenue | 0.00 | 17,876.90 | 4,095.00 | 13,781.90 |
| Total Revenues | 0.00 | 17,876.90 | 295,634.00 | (277,757.10) |
| Expenses | | | | |
| Wages | 5,324.67 | 16,068.80 | 178,830.00 | (162,761.20) |
| Interns | 0.00 | 60.00 | 5,000.00 | (4,940.00) |
| Benefits | 1,057.14 | 4,439.85 | 21,119.00 | (16,679.15) |
| PERA Expense | 393.05 | 1,198.86 | 13,262.00 | (12,063.14) |
| Payroll Taxes | 397.48 | 1,139.81 | 14,063.00 | (12,923.19) |
| Office Supplies | 7.56 | 7.56 | 900.00 | (892.44) |
| Field Supplies | 0.00 | 0.00 | 250.00 | (250.00) |
| Printing | 0.00 | 0.00 | 250.00 | (250.00) |
| Rent | 840.60 | 3,362.40 | 11,100.00 | (7,737.60) |
| Telecommunications | 237.60 | 663.51 | 3,750.00 | (3,086.49) |
| Publications | 0.00 | 61.15 | 100.00 | (38.85) |
| Training & Education | 0.00 | 0.00 | 3,600.00 | (3,600.00) |
| Insurance and Bonds | 0.00 | 2,763.40 | 3,500.00 | (736.60) |
| Postage | 0.00 | 0.00 | 550.00 | (550.00) |
| Legal Notices | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Staff Travel | 30.13 | 30.13 | 550.00 | (519.87) |
| Vehicle | 223.65 | 223.65 | 13,000.00 | (12,776.35) |
| Audit & Accounting | 0.00 | 1,129.79 | 9,000.00 | (7,870.21) |
| Professional Services | 228.38 | 228.38 | 6,500.00 | (6,271.62) |
| Legal | 403.21 | 1,553.42 | 2,000.00 | (446.58) |
| Engineering | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Equipment | 0.00 | 0.00 | 1,250.00 | (1,250.00) |
| Equipment Lease | 44.95 | 243.90 | 1,060.00 | (816.10) |
| Total Expenses | 9,188.42 | 33,174.61 | 295,634.00 | (262,459.39) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Restoration Projects: | (9,188.42) | (15,297.71) | 0.00 | (15,297.71) |

ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01

| | | | | |
|------------------------------------|-------------|-------------------|--------------------|------------------|
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 83,479.00 | (83,479.00) |
| Grant Income | 0.00 | 0.00 | 46,521.00 | (46,521.00) |
| Total Revenues | 0.00 | 0.00 | 130,000.00 | (130,000.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Engineering | 0.00 | 1,806.50 | 45,000.00 | (43,193.50) |
| Construction | 0.00 | 0.00 | 100,000.00 | (100,000.00) |
| Total expenses | 0.00 | 1,806.50 | 150,000.00 | (148,193.50) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Anoka Chain: | 0.00 | (1,806.50) | (20,000.00) | 18,193.50 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|---------------|--------------|---------------------|------------------------|
| <u>LOWER RC WATER MGMT. PROJECT - 60-03</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Engineering | 0.00 | 0.00 | 100,000.00 | (100,000.00) |
| Construction | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total expenses | 0.00 | 0.00 | 150,000.00 | (150,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Lower RC: | 0.00 | 0.00 | (150,000.00) | 150,000.00 |
| <u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Engineering | 0.00 | 0.00 | 20,000.00 | (20,000.00) |
| Construction | 0.00 | 0.00 | 30,000.00 | (30,000.00) |
| Total expenses | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Middle RC Water Mgmt. | 0.00 | 0.00 | (50,000.00) | 50,000.00 |
| <u>BALD EAGLE LAKE (BEL) WMD - 60-05</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Professional Services | 0.00 | 0.00 | 6,789.00 | (6,789.00) |
| Contracted Services | 0.00 | 0.00 | 25,000.00 | (25,000.00) |
| Total expenses | 0.00 | 0.00 | 31,789.00 | (31,789.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Bald Eagle Lake WMD: | 0.00 | 0.00 | (31,789.00) | 31,789.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|-------------------|--------------------|--------------------|------------------------|
| <u>BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 25,000.00 | (25,000.00) |
| Total Revenues | 0.00 | 0.00 | 25,000.00 | (25,000.00) |
| Expenses | | | | |
| Engineering | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total expenses | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Bald Eagle Lake: | 0.00 | 0.00 | (25,000.00) | 25,000.00 |
| <u>RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 250,000.00 | (250,000.00) |
| Total Revenues | 0.00 | 0.00 | 250,000.00 | (250,000.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Engineering | 6,371.75 | 16,990.67 | 145,000.00 | (128,009.33) |
| Construction Services | 0.00 | 0.00 | 100,000.00 | (100,000.00) |
| Total expenses | 6,371.75 | 16,990.67 | 250,000.00 | (233,009.33) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Basic Water Mgmt. Proje | (6,371.75) | (16,990.67) | 0.00 | (16,990.67) |
| <u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Training & Education | 0.00 | 1,280.00 | 0.00 | 1,280.00 |
| Legal Notices | 0.00 | 0.00 | 500.00 | (500.00) |
| Contracted Services | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Legal | 0.00 | 0.00 | 500.00 | (500.00) |
| Engineering | 2,802.38 | 5,267.38 | 9,000.00 | (3,732.62) |
| Construction | 0.00 | 0.00 | 30,000.00 | (30,000.00) |
| Total expenses | 2,802.38 | 6,547.38 | 50,000.00 | (43,452.62) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Regional Water Mgmt. | (2,802.38) | (6,547.38) | (50,000.00) | 43,452.62 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|---------------|-------------------|---------------------|------------------------|
| <u>STORMWATER MGMT. COST SHARE - 60-15</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 310,000.00 | (310,000.00) |
| Total Revenues | 0.00 | 0.00 | 310,000.00 | (310,000.00) |
| Expenses | | | | |
| Legal Notices | 0.00 | 742.40 | 3,000.00 | (2,257.60) |
| Legal | 0.00 | 362.60 | 0.00 | 362.60 |
| Engineering | 0.00 | 2,342.00 | 12,000.00 | (9,658.00) |
| Construction | 0.00 | 0.00 | 770,000.00 | (770,000.00) |
| Total expenses | 0.00 | 3,447.00 | 785,000.00 | (781,553.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Stormwater Mgmt.: | 0.00 | (3,447.00) | (475,000.00) | 471,553.00 |
| <u>SW URBAN LAKES IMPLEMENTATION - 60-24</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Legal Notices | 0.00 | 0.00 | 500.00 | (500.00) |
| Legal | 0.00 | 0.00 | 500.00 | (500.00) |
| Engineering | 0.00 | 0.00 | 19,000.00 | (19,000.00) |
| Construction | 0.00 | 0.00 | 55,000.00 | (55,000.00) |
| Total expenses | 0.00 | 0.00 | 75,000.00 | (75,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Southwest Urban Lake | 0.00 | 0.00 | (75,000.00) | 75,000.00 |
| <u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 75,000.00 | (75,000.00) |
| Total Revenues | 0.00 | 0.00 | 75,000.00 | (75,000.00) |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 15,000.00 | (15,000.00) |
| Construction | 0.00 | 0.00 | 60,000.00 | (60,000.00) |
| Total expenses | 0.00 | 0.00 | 75,000.00 | (75,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Clear Lake Water Mgmt. | 0.00 | 0.00 | 0.00 | 0.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|-----------------------|-----------------------|---------------------|------------------------|
| <u>STORMWATER MASTER PLANNING - 60-35</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total Revenues | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total Revenues Over/(Under) | | | | |
| Contracted Services | 0.00 | 0.00 | 7,000.00 | (7,000.00) |
| Legal | 0.00 | 0.00 | 3,000.00 | (3,000.00) |
| Engineering | 0.00 | 0.00 | 40,000.00 | (40,000.00) |
| Total expenses | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Stormwater Master: | 0.00 | 0.00 | (40,000.00) | 40,000.00 |
| <u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Engineering | 0.00 | 0.00 | 8,000.00 | (8,000.00) |
| Total expenses | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Municipal CIP: | 0.00 | 0.00 | (10,000.00) | 10,000.00 |
| <u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 3,000.00 | (3,000.00) |
| Engineering | 0.00 | 0.00 | 12,000.00 | (12,000.00) |
| Total expenses | 0.00 | 0.00 | 15,000.00 | (15,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Groundwater Mgmt.: | 0.00 | 0.00 | (15,000.00) | 15,000.00 |
| Total Revenue Over/(Under) Expenditur | \$ (18,362.55) | \$ (44,089.26) | (941,789.00) | 897,699.74 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|--------------------|--------------------|--------------------|------------------------|
| <u>REGULATORY PROJECT MANAGEMENT - 70-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 494,854.00 | (494,854.00) |
| Interest Revenue | 0.00 | 12,484.13 | 2,859.00 | 9,625.13 |
| Miscellaneous | 0.00 | 110.00 | 0.00 | 110.00 |
| Total Revenues | 0.00 | 12,594.13 | 497,713.00 | (485,118.87) |
| Expenses | | | | |
| Wages | 22,127.73 | 67,913.05 | 311,533.00 | (243,619.95) |
| Interns | 0.00 | 60.00 | 5,000.00 | (4,940.00) |
| Benefits | 2,808.47 | 11,131.46 | 37,319.00 | (26,187.54) |
| PERA Expense | 1,659.59 | 5,093.49 | 23,247.00 | (18,153.51) |
| Payroll Taxes | 1,673.17 | 5,136.55 | 24,214.00 | (19,077.45) |
| Office Supplies | 7.57 | 96.52 | 2,250.00 | (2,153.48) |
| Field Supplies | 0.00 | 0.00 | 500.00 | (500.00) |
| Meeting Supplies | 0.00 | 0.00 | 250.00 | (250.00) |
| Printing | 0.00 | 0.00 | 625.00 | (625.00) |
| Rent | 2,101.49 | 8,405.96 | 27,750.00 | (19,344.04) |
| Telecommunications | 594.01 | 1,881.14 | 9,375.00 | (7,493.86) |
| Publications | 0.00 | 0.00 | 250.00 | (250.00) |
| Training & Education | 0.00 | 60.00 | 9,000.00 | (8,940.00) |
| Insurance and Bonds | 0.00 | 6,908.50 | 8,750.00 | (1,841.50) |
| Postage | 0.00 | 0.00 | 1,375.00 | (1,375.00) |
| Legal Notices | 0.00 | 0.00 | 500.00 | (500.00) |
| Staff Travel | 15.65 | 39.49 | 1,375.00 | (1,335.51) |
| Vehicle | 215.91 | 304.87 | 13,000.00 | (12,695.13) |
| Audit & Accounting | 0.00 | 2,824.48 | 22,500.00 | (19,675.52) |
| Professional Services | 570.94 | 570.94 | 14,250.00 | (13,679.06) |
| Legal | 403.22 | 1,553.44 | 2,500.00 | (946.56) |
| Engineering | 0.00 | 0.00 | 2,500.00 | (2,500.00) |
| Equipment | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Equipment Lease | 112.38 | 609.76 | 2,650.00 | (2,040.24) |
| Total Expenses | 32,290.13 | 112,589.65 | 522,713.00 | (410,123.35) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Regulatory Management | (32,290.13) | (99,995.52) | (25,000.00) | (74,995.52) |
| <u>RULE REVISION & PERMIT GUIDANCE - 70-01</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total Revenues | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 4,000.00 | (4,000.00) |
| Engineering | 0.00 | 0.00 | 16,000.00 | (16,000.00) |
| Total Expenses | 0.00 | 0.00 | 20,000.00 | (20,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Rule/Permit: | 0.00 | 0.00 | (10,000.00) | 10,000.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|-----------------------|------------------------|---------------------|------------------------|
| <u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 558,864.00 | (558,864.00) |
| Permit Fees | 0.00 | 16,663.75 | 221,136.00 | (204,472.25) |
| Total Revenues | 0.00 | 16,663.75 | 780,000.00 | (763,336.25) |
| Expenses | | | | |
| Contracted Services | 1,925.25 | 1,925.25 | 0.00 | 1,925.25 |
| Legal | 1,992.40 | 4,332.03 | 40,000.00 | (35,667.97) |
| Legal-Audit | 0.00 | 0.00 | 3,000.00 | (3,000.00) |
| Engineering | 43,345.75 | 96,912.50 | 800,000.00 | (703,087.50) |
| Engineering-Reporting | 3,370.25 | 12,108.00 | 17,000.00 | (4,892.00) |
| Engineering-Audit | 0.00 | 0.00 | 20,000.00 | (20,000.00) |
| Total expenses | 50,633.65 | 115,277.78 | 880,000.00 | (764,722.22) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Permit Review | (50,633.65) | (98,614.03) | (100,000.00) | 1,385.97 |
| Total Revenue Over/(Under) Expenditur | \$ (82,923.78) | \$ (198,609.55) | (135,000.00) | (63,609.55) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|--------------------|--------------------|---------------------|------------------------|
| <u>DITCH & CREEK MAINTENANCE - 80-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 187,121.00 | (187,121.00) |
| Interest Revenue | 0.00 | 17,868.15 | 4,092.00 | 13,776.15 |
| Total Revenues | 0.00 | 17,868.15 | 191,213.00 | (173,344.85) |
| Expenses | | | | |
| Wages | 12,401.47 | 39,405.78 | 188,700.00 | (149,294.22) |
| Benefits | 1,942.49 | 6,947.74 | 25,418.00 | (18,470.26) |
| PERA Expense | 949.20 | 2,887.43 | 14,010.00 | (11,122.57) |
| Payroll Taxes | 953.10 | 2,969.40 | 14,436.00 | (11,466.60) |
| Office Supplies | 30.00 | 60.00 | 1,350.00 | (1,290.00) |
| Field Supplies | 0.00 | 0.00 | 250.00 | (250.00) |
| Meeting Supplies | 0.00 | 0.00 | 250.00 | (250.00) |
| Printing | 0.00 | 0.00 | 375.00 | (375.00) |
| Rent | 1,340.87 | 5,203.54 | 16,650.00 | (11,446.46) |
| Telecommunications | 426.42 | 1,294.29 | 5,625.00 | (4,330.71) |
| Publications | 0.00 | 0.00 | 150.00 | (150.00) |
| Training & Education | 583.32 | 583.32 | 5,400.00 | (4,816.68) |
| Insurance and Bonds | 0.00 | 4,145.10 | 5,250.00 | (1,104.90) |
| Postage | 0.00 | 0.00 | 825.00 | (825.00) |
| Legal Notices | 0.00 | 0.00 | 750.00 | (750.00) |
| Staff Travel | 88.43 | 88.43 | 825.00 | (736.57) |
| Vehicle | 250.85 | 1,034.95 | 13,000.00 | (11,965.05) |
| Audit & Accounting | 0.00 | 1,694.69 | 13,500.00 | (11,805.31) |
| Professional Services | 538.69 | 874.82 | 10,550.00 | (9,675.18) |
| Contracted Services | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Legal | 403.22 | 1,898.78 | 5,000.00 | (3,101.22) |
| Engineering | 0.00 | 218.25 | 7,500.00 | (7,281.75) |
| Equipment | 0.00 | 0.00 | 2,500.00 | (2,500.00) |
| Equipment Lease | 67.43 | 365.86 | 1,590.00 | (1,224.14) |
| Total Expenses | 19,975.49 | 69,672.38 | 334,904.00 | (265,231.62) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Ditch & Creek: | (19,975.49) | (51,804.23) | (143,691.00) | 91,886.77 |
| <u>NATURAL WATERWAY MGMT. - 80-01</u> | | | | |
| Revenues | | | | |
| General Property Taxes | 0.00 | 0.00 | 5,656.00 | (5,656.00) |
| Total Revenues | 0.00 | 0.00 | 5,656.00 | (5,656.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Construction | 0.00 | 0.00 | 9,000.00 | (9,000.00) |
| Total expenses | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Natural Waterway: | 0.00 | 0.00 | (4,344.00) | 4,344.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|-------------------|--------------------|---------------------|------------------------|
| <u>DITCHES - MAINTENANCE - 80-02</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 189,490.00 | (189,490.00) |
| Total Revenues | 0.00 | 0.00 | 189,490.00 | (189,490.00) |
| Expenses | | | | |
| Field Supplies | 0.00 | 0.00 | 7,000.00 | (7,000.00) |
| Vehicle | 0.00 | 0.00 | 7,000.00 | (7,000.00) |
| Professional Services | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Contracted Services | 0.00 | 0.00 | 240,000.00 | (240,000.00) |
| Legal | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Engineering | 0.00 | 0.00 | 20,000.00 | (20,000.00) |
| Construction | 0.00 | 13,000.00 | 40,000.00 | (27,000.00) |
| Equipment | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Total expenses | 0.00 | 13,000.00 | 335,000.00 | (322,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Ditches - Maintenance: | 0.00 | (13,000.00) | (145,510.00) | 132,510.00 |
| <u>REPAIR REPORTS & STUDIES - 80-03</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 93,896.00 | (93,896.00) |
| Grants | 0.00 | 0.00 | 30,000.00 | (30,000.00) |
| Total Revenues | 0.00 | 0.00 | 123,896.00 | (123,896.00) |
| Expenses | | | | |
| Legal Notices | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Legal | 459.30 | 1,602.10 | 40,000.00 | (38,397.90) |
| Engineering | 4,965.25 | 10,368.25 | 141,000.00 | (130,631.75) |
| Wetland Credits | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Total expenses | 5,424.55 | 11,970.35 | 196,000.00 | (184,029.65) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Repair Reports | (5,424.55) | (11,970.35) | (72,104.00) | 60,133.65 |
| <u>ACD 10-22-32 WMD - 80-04</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 28,339.00 | (28,339.00) |
| Total expenses | 0.00 | 0.00 | 28,339.00 | (28,339.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - ACD 10-22-32 | 0.00 | 0.00 | (28,339.00) | 28,339.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|------------------------------------|---------------|--------------|-------------------|------------------------|
| <u>ACD 31 WMD - 80-05</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 8,456.00 | (8,456.00) |
| Total expenses | 0.00 | 0.00 | 8,456.00 | (8,456.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - ACD 31:WMD: | 0.00 | 0.00 | (8,456.00) | 8,456.00 |

| | | | | |
|------------------------------------|-------------|-------------|--------------------|------------------|
| <u>ACD 46 WMD - 80-06</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 45,971.00 | (45,971.00) |
| Total expenses | 0.00 | 0.00 | 45,971.00 | (45,971.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - ACD 46 WMD: | 0.00 | 0.00 | (45,971.00) | 45,971.00 |

| | | | | |
|------------------------------------|-------------|-----------------|-----------------|----------------|
| <u>RCD 4 WMD - 80-07</u> | | | | |
| Revenues | | | | |
| Special Assessments | 0.00 | 1,409.39 | 74,647.00 | (73,237.61) |
| ROW Charges | 0.00 | 0.00 | 23,944.00 | (23,944.00) |
| Total Revenues | 0.00 | 1,409.39 | 98,591.00 | (97,181.61) |
| Expenses | | | | |
| Construction | 0.00 | 0.00 | 97,138.00 | (97,138.00) |
| Total expenses | 0.00 | 0.00 | 97,138.00 | (97,138.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - RCD 4 WMD: | 0.00 | 1,409.39 | 1,453.00 | (43.61) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|-------------------|--------------------|---------------------|------------------------|
| <u>RCD 4 REPAIR - 80-08</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 19,797.00 | (19,797.00) |
| Total Revenues | 0.00 | 0.00 | 19,797.00 | (19,797.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 2,500.00 | (2,500.00) |
| Engineering | 0.00 | 0.00 | 32,500.00 | (32,500.00) |
| Total expenses | 0.00 | 0.00 | 35,000.00 | (35,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - RCD 4 Repair: | 0.00 | 0.00 | (15,203.00) | 15,203.00 |
| <u>MUNICIPAL PDS MAINTENANCE - 80-15</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 28,282.00 | (28,282.00) |
| Total Revenues | 0.00 | 0.00 | 28,282.00 | (28,282.00) |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total expenses | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Municipal PDS | 0.00 | 0.00 | (21,718.00) | 21,718.00 |
| <u>WJD BRANCH 1/2 REPAIR - 80-20</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Total expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues Over/(Under) | | | | |
| Expenditures - WJD Branch 1/2: | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>AWJD 3 REPAIR - 80-21</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 311,103.00 | (311,103.00) |
| Total Revenues | 0.00 | 0.00 | 311,103.00 | (311,103.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Engineering | 4,312.25 | 12,202.50 | 125,000.00 | (112,797.50) |
| Construction | 0.00 | 0.00 | 420,000.00 | (420,000.00) |
| Total expenses | 4,312.25 | 12,202.50 | 550,000.00 | (537,797.50) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - AWJD 3 | (4,312.25) | (12,202.50) | (238,897.00) | 226,694.50 |

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|---------------|--------------|-------------------|------------------------|
| <u>ACD 15 & AWJD 4 WMD - 80-22</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 11,524.00 | (11,524.00) |
| Total Revenues | 0.00 | 0.00 | 11,524.00 | (11,524.00) |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 20,373.00 | (20,373.00) |
| Total expenses | 0.00 | 0.00 | 20,373.00 | (20,373.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - AWCD 15 | 0.00 | 0.00 | (8,849.00) | 8,849.00 |

| | | | | |
|--|-------------|-------------|--------------------|------------------|
| <u>ACD 15 & AWJD 4 - 80-23</u> | | | | |
| Revenues | | | | |
| General Property Taxes | 0.00 | 0.00 | 16,969.00 | (16,969.00) |
| Total Revenues | 0.00 | 0.00 | 16,969.00 | (16,969.00) |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 30,000.00 | (30,000.00) |
| Total expenses | 0.00 | 0.00 | 30,000.00 | (30,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - ACD 15 & AWJD 4: | 0.00 | 0.00 | (13,031.00) | 13,031.00 |

| | | | | |
|--------------------------------------|-------------------|-----------------|---------------------|-------------------|
| <u>ACD 53-62 WMD - 80-24</u> | | | | |
| Revenues | | | | |
| Special Assessments | 0.00 | 1,449.36 | 26,782.00 | (25,332.64) |
| ROW Charges | 0.00 | 0.00 | 5,624.00 | (5,624.00) |
| Total Revenues | 0.00 | 1,449.36 | 32,406.00 | (30,956.64) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Engineering | 1,883.97 | 1,883.97 | 32,000.00 | (30,116.03) |
| Construction | 0.00 | 0.00 | 143,000.00 | (143,000.00) |
| Total expenses | 1,883.97 | 1,883.97 | 177,000.00 | (175,116.03) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - ACD 53-62 WMD: | (1,883.97) | (434.61) | (144,594.00) | 144,159.39 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|-----------------------|-----------------------|---------------------|------------------------|
| <u>ACD 53-62 REPAIR - 80-25</u> | | | | |
| Revenues | | | | |
| General Property Taxes | 0.00 | 0.00 | 66,746.00 | (66,746.00) |
| Total Revenues | 0.00 | 0.00 | 66,746.00 | (66,746.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 3,000.00 | (3,000.00) |
| Engineering | 1,255.98 | 1,255.98 | 20,000.00 | (18,744.02) |
| Construction | 0.00 | 0.00 | 95,000.00 | (95,000.00) |
| Total expenses | 1,255.98 | 1,255.98 | 118,000.00 | (116,744.02) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - ACD 53-62 Repair: | (1,255.98) | (1,255.98) | (51,254.00) | 49,998.02 |
| Total Revenue Over/(Under) Expenditur | \$ (32,852.24) | \$ (89,258.28) | (940,508.00) | 851,249.72 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|--------------------|--------------------|---------------|------------------------|
| <u>LAKE & STREAM MANAGEMENT - 90-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 316,956.00 | (316,956.00) |
| Interest Income | 0.00 | 9,514.84 | 2,179.00 | 7,335.84 |
| Total Revenues | 0.00 | 9,514.84 | 319,135.00 | (309,620.16) |
| Expenses | | | | |
| Wages | 12,531.29 | 38,438.71 | 198,525.00 | (160,086.29) |
| Interns | 0.00 | 60.00 | 5,000.00 | (4,940.00) |
| Benefits | 980.28 | 3,877.92 | 25,291.00 | (21,413.08) |
| PERA Expense | 939.84 | 2,882.89 | 14,889.00 | (12,006.11) |
| Payroll Taxes | 917.87 | 2,818.23 | 15,570.00 | (12,751.77) |
| Office Supplies | 7.56 | 7.56 | 900.00 | (892.44) |
| Field Supplies | 0.00 | 0.00 | 250.00 | (250.00) |
| Printing | 0.00 | 205.00 | 250.00 | (45.00) |
| Rent | 975.60 | 3,632.40 | 11,100.00 | (7,467.60) |
| Telecommunications | 237.60 | 766.94 | 3,750.00 | (2,983.06) |
| Publications | 0.00 | 0.00 | 100.00 | (100.00) |
| Training & Education | 50.00 | 50.00 | 3,600.00 | (3,550.00) |
| Insurance and Bonds | 0.00 | 2,763.40 | 3,500.00 | (736.60) |
| Postage | 0.00 | 0.00 | 550.00 | (550.00) |
| Legal Notices | 0.00 | 0.00 | 250.00 | (250.00) |
| Staff Travel | 0.00 | 17.69 | 550.00 | (532.31) |
| Vehicle | 215.92 | 320.86 | 13,000.00 | (12,679.14) |
| Audit & Accounting | 0.00 | 1,129.77 | 9,000.00 | (7,870.23) |
| Professional Services | 228.38 | 228.38 | 6,500.00 | (6,271.62) |
| Legal | 1,050.71 | 1,050.71 | 1,000.00 | 50.71 |
| Engineering | 0.00 | 0.00 | 2,500.00 | (2,500.00) |
| Equipment | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Equipment Lease | 44.95 | 243.90 | 1,060.00 | (816.10) |
| Total Expenses | 18,180.00 | 58,494.36 | 319,135.00 | (260,640.64) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Lake & Stream Mgmt. | (18,180.00) | (48,979.52) | 0.00 | (48,979.52) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|-----------------|-----------------|--------------------|------------------------|
| <u>WATER QUALITY GRANT PROGRAM - 90-01</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 250,000.00 | (250,000.00) |
| Total Revenues | 0.00 | 0.00 | 250,000.00 | (250,000.00) |
| Expenses | | | | |
| Professional Services | 0.00 | 0.00 | 3,000.00 | (3,000.00) |
| Contracted Services | 810.00 | 810.00 | 15,000.00 | (14,190.00) |
| Legal | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Engineering | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Construction | 0.00 | 0.00 | 260,000.00 | (260,000.00) |
| Total expenses | 810.00 | 810.00 | 280,000.00 | (279,190.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Water Quality: | (810.00) | (810.00) | (30,000.00) | 29,190.00 |

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

| | | | | |
|--------------------------------------|-----------------|-------------------|-------------|-------------------|
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 210,000.00 | (210,000.00) |
| Total Revenues | 0.00 | 0.00 | 210,000.00 | (210,000.00) |
| Expenses | | | | |
| Office Supplies | 0.00 | 0.00 | 100.00 | (100.00) |
| Field Supplies | 2.06 | 31.34 | 2,000.00 | (1,968.66) |
| Computer Software | 0.00 | 0.00 | 500.00 | (500.00) |
| Telecommunications | 0.00 | 35.01 | 500.00 | (464.99) |
| Publications | 0.00 | 140.00 | 200.00 | (60.00) |
| Training & Education | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Staff Travel | 0.00 | 0.00 | 600.00 | (600.00) |
| Vehicle | 0.00 | 0.00 | 1,500.00 | (1,500.00) |
| Contracted Services | 0.00 | 0.00 | 115,000.00 | (115,000.00) |
| Legal | 0.00 | 0.00 | 500.00 | (500.00) |
| Engineering | 567.00 | 810.00 | 30,000.00 | (29,190.00) |
| Equipment | 0.00 | 738.88 | 15,000.00 | (14,261.12) |
| Repairs & Maintenance | 0.00 | 0.00 | 500.00 | (500.00) |
| Lab Expense | 0.00 | 0.00 | 42,600.00 | (42,600.00) |
| Total expenses | 569.06 | 1,755.23 | 210,000.00 | (208,244.77) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Surface Water: | (569.06) | (1,755.23) | 0.00 | (1,755.23) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|-----------------------|-----------------------|--------------------|------------------------|
| <u>COMMON CARP MANAGEMENT - 90-26</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 180,000.00 | (180,000.00) |
| Grants | 0.00 | 0.00 | 25,000.00 | (25,000.00) |
| Total Revenues | 0.00 | 0.00 | 205,000.00 | (205,000.00) |
| Expenses | | | | |
| Telecommunications | 14.21 | 43.21 | 200.00 | (156.79) |
| Staff Travel | 0.00 | 0.00 | 100.00 | (100.00) |
| Professional Services | 1,000.00 | 1,000.00 | 150,000.00 | (149,000.00) |
| Contracted Services | 0.00 | 0.00 | 10,000.00 | (10,000.00) |
| Legal | 0.00 | 1,010.10 | 1,500.00 | (489.90) |
| Engineering | 0.00 | 211.50 | 10,000.00 | (9,788.50) |
| Construction | 0.00 | 0.00 | 51,200.00 | (51,200.00) |
| Equipment | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Total expenses | 1,014.21 | 2,264.81 | 225,000.00 | (222,735.19) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Common Carp: | (1,014.21) | (2,264.81) | (20,000.00) | 17,735.19 |
| <u>CURLY LEAF PONDWEED MGMT. - 90-27</u> | | | | |
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total Revenues | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Expenses | | | | |
| Contracted Services | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total expenses | 0.00 | 0.00 | 50,000.00 | (50,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Common Carp: | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenue Over/(Under) Expenditur | \$ (20,573.27) | \$ (53,809.56) | (50,000.00) | (3,809.56) |

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|--|--------------------|--------------------|-----------------|------------------------|
| <u>DISTRICT FACILITIES - 95-00</u> | | | | |
| Revenues | | | | |
| General Property Tax | \$ 0.00 | \$ 0.00 | 266,297.00 | (266,297.00) |
| Interest Revenue | 0.00 | 6,222.42 | 1,426.00 | 4,796.42 |
| Total Revenues | 0.00 | 6,222.42 | 267,723.00 | (261,500.58) |
| Expenses | | | | |
| Wages | 7,511.02 | 21,718.20 | 168,178.00 | (146,459.80) |
| Interns | 0.00 | 60.00 | 5,000.00 | (4,940.00) |
| Benefits | 571.17 | 2,264.22 | 23,836.00 | (21,571.78) |
| PERA Expense | 563.33 | 1,714.70 | 12,504.00 | (10,789.30) |
| Payroll Taxes | 569.50 | 1,646.15 | 13,248.00 | (11,601.85) |
| Office Supplies | 0.00 | 0.00 | 450.00 | (450.00) |
| Field Supplies | 0.00 | 0.00 | 250.00 | (250.00) |
| Meeting Supplies | 0.00 | 0.00 | 250.00 | (250.00) |
| Printing | 0.00 | 0.00 | 125.00 | (125.00) |
| Rent | 420.30 | 1,681.14 | 5,550.00 | (3,868.86) |
| Telecommunications | 118.81 | 445.58 | 1,875.00 | (1,429.42) |
| Publications | 0.00 | 0.00 | 50.00 | (50.00) |
| Training & Education | 371.48 | 371.48 | 1,800.00 | (1,428.52) |
| Insurance & Bonds | 0.00 | 1,381.70 | 1,750.00 | (368.30) |
| Postage | 0.00 | 0.00 | 275.00 | (275.00) |
| Staff Travel | 0.00 | 0.00 | 275.00 | (275.00) |
| Vehicle Expense | 481.53 | 481.53 | 13,000.00 | (12,518.47) |
| Audit & Accounting | 0.00 | 564.90 | 4,500.00 | (3,935.10) |
| Professional Services | 114.17 | 114.17 | 4,250.00 | (4,135.83) |
| Legal | 403.22 | 403.22 | 1,000.00 | (596.78) |
| Engineering | 0.00 | 0.00 | 1,000.00 | (1,000.00) |
| Equipment | 0.00 | 0.00 | 500.00 | (500.00) |
| Equipment Lease | 22.48 | 121.92 | 530.00 | (408.08) |
| Total Expenses | 11,147.01 | 32,968.91 | 260,196.00 | (227,227.09) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - District Facilities: | (11,147.01) | (26,746.49) | 7,527.00 | (34,273.49) |

LONG LAKE SEDIMENT BASIN MAINT. - 95-01

| | | | | |
|------------------------------------|-------------|-------------|-------------|-------------|
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Total expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Long Lake: | 0.00 | 0.00 | 0.00 | 0.00 |

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Three Months Ending March 31, 2023
No Assurance Is Provided On These Financial Statements

| | Current Month | Year to Date | Annual Budget | Over/(Under) Budget |
|---|---------------|--------------|---------------|------------------------|
| <u>LOCK LAKE SEDIMENT BASIN MAINT. - 95-02</u> | | | | |
| Revenues | | | | |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00 |
| Expenses | | | | |
| Total expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Long Lake: | 0.00 | 0.00 | 0.00 | 0.00 |

DISTRICT FACILITIES REPAIR - 95-03

| | | | | |
|--|-------------|-------------|-----------------|-------------------|
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 159,507.00 | (159,507.00) |
| Total Revenues | 0.00 | 0.00 | 159,507.00 | (159,507.00) |
| Expenses | | | | |
| Legal | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Engineering | 0.00 | 0.00 | 35,000.00 | (35,000.00) |
| Construction | 0.00 | 0.00 | 115,000.00 | (115,000.00) |
| Total expenses | 0.00 | 0.00 | 155,000.00 | (155,000.00) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - District Facilities Repair | 0.00 | 0.00 | 4,507.00 | (4,507.00) |

INSPECTION OPERATION & MAINTENANCE - 95-04

| | | | | |
|--|-----------------------|-----------------------|------------------|--------------------|
| Revenues | | | | |
| General Property Tax | 0.00 | 0.00 | 281,966.00 | (281,966.00) |
| Grans-Income | 0.00 | 0.00 | 20,000.00 | (20,000.00) |
| Total Revenues | 0.00 | 0.00 | 301,966.00 | (301,966.00) |
| Expenses | | | | |
| Field Supplies | 0.00 | 0.00 | 5,000.00 | (5,000.00) |
| Telecommunications | 27.44 | 83.16 | 0.00 | 83.16 |
| Contracted Services | 0.00 | 500.00 | 75,000.00 | (74,500.00) |
| Legal | 0.00 | 0.00 | 2,000.00 | (2,000.00) |
| Engineering | 2,779.25 | 5,952.25 | 45,000.00 | (39,047.75) |
| Construction | 0.00 | 0.00 | 164,000.00 | (164,000.00) |
| Equipment | 0.00 | 835.00 | 3,000.00 | (2,165.00) |
| Total expenses | 2,806.69 | 7,370.41 | 294,000.00 | (286,629.59) |
| Total Revenues Over/(Under) | | | | |
| Expenditures - Wall Wetland Restoration | (2,806.69) | (7,370.41) | 7,966.00 | (15,336.41) |
| Total Revenue Over/(Under) Expenditur | \$ (13,953.70) | \$ (34,116.90) | 20,000.00 | (54,116.90) |

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports

MEMORANDUM

Rice Creek Watershed District

Date: March 15, 2023
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 2/13/2023 – 3/15/2023

Highlights from Preceding Month

Overview: This month has picked back up for permits. I have had five projects contact me asking about final inspections and have sent four as-built surveys to the engineers for review. This month I have also been reviewing reports. These include mostly wellhead protection plans where I worked with Ashlee to assess and ditch systems impacts. I also attended a YSI/water sampling training virtually which opened the door for me working with Catherine to test sampling equipment in the garage. In the near future I will begin working on entering aquatic vegetation data into the database for Matt. We are interviewing for the new position this week and it has been fun to be on the other side of the table for the first time. This Spring looks busy for me with inspections and I will continue to work on other projects as they come up!

MS4

- ❖ White Bear Township WHPP Review
- ❖ Shoreview WHPP Review
- ❖ Valley Branch Watershed District Water Management Plan Review
- ❖ Stormwater General Permit Review
- ❖ CSAH 12 Willernie Grant

Lakes/Streams

- ❖ YSI Training
- ❖ Garage equipment testing with Catherine
- ❖ Entering plant data into database

Meetings

- ❖ Inspection team meetings
- ❖ Staff meeting
- ❖ Project meetings
- ❖ WCA Webinar
- ❖ Washington County Consortium
- ❖ UMN Webinar on Road Salt Impacts
- ❖ Hiring process meetings

Other

- ❖ Hiring Process for new Technician/Inspector

MEMORANDUM

Rice Creek Watershed District

Date: March 14, 2023
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Program Manager
Subject: Staff Report 2/15 – 3/14/2023

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - **Data entry, analysis, and reporting – prep for RCWD staff project committee meeting**
 - Monitoring Program Plan update (w/HEI)
- Long Lake Carp Management
 - New physical barrier on Johanna Creek –
 - **Barrier construction – on-site inspections, contractor oversight, troubleshooting**
 - **Arrange for screen fabrication**
 - **2022 final report review and meeting with Carp Solutions**
 - **Present results at Board meeting**
 - **2023 contract development and Board approval**
- Centerville / Peltier Backflow Study
 - Discussions with HEI on backflow prevention retrofit projects
- Potential Centerville Lake Alum project
 - pre-project development and investigation
 - Review , edit, and accept Centerville Lake alum longevity technical memo from Barr Engineering
- Statewide carp workshop development with MN Aquatic Invasive Species Research Center; goal: improve funding and regulatory processes to benefit carp managers – **prepare presentation**
- City County Partner meeting – planning meeting
- Kyle transitional items
 - Clear Lake / WCD retrofit project
 - Centerville SWA with ACD
- Meeting with City of Circle Pines re: Golden Lake water quality status and lake management outlook
- Round Lake (TCAAP) Technical Working Group Meeting
- **Minnesota Lake Management Society inaugural symposium – steering committee, presentation, meeting moderator**

MEMORANDUM

Rice Creek Watershed District

Date: March 15, 2023
To: RCWD Board of Managers
From: Molly Nelson, Water Resources Specialist/ Watershed
Subject: Staff Report 2/16/23 - 3/15/23

Introduction

The highlights of my work from February 16th to March 15th are as follows:
(Note that these are highlights and not the full extent of all work that I have done)

RCWD Cost-Share & Citizen Advisory Committee

CAC

I continued efforts with assisting at the monthly CAC meeting for minutes and other coordination.

Water Quality Grant Program & Mini Grant Program

Multiple landowners have reached out about potential projects for cost-share, and I have been meeting with them to discuss the program and review their ideas. I have also been increasing targeted outreach efforts in Anoka and Washington counties to increase the amount of applicants to strive to match Ramsey county's output.

Two Water Quality grants for shoreline stabilization and restoration were approved in Ramsey county for this month. Additional inquiry about the county road around Bald Eagle Lake for potential future projects has begun.

Four new mini grant applications have been reviewed and processed this past month. I am working to provide proper guidance for projects and obtain photos and stories from applicants throughout their project installation process.

I have been continuously working to enter data into the MS4front database from past WQ grant projects, as well as transfer all files from the G drive to Laserfiche to free up space. I am continuing work to finalize a cost-benefit analysis for all of the past grants that have come through the cost-share program. My goal is to present this at the next CAC meeting.

Communications and Outreach

I have continued work with Kendra Sommerfeld on Outreach Programs and communications with the Public. I am actively working on organizing the database for all materials and historical work when time permits. I have completed additional work with the public by answering questions about the District and directing people to the correct program.

I attended and presented at the Columbia Heights City Council Meeting with other Watershed Districts for the Anoka Community Adopt-A-Drain Challenge.

MEMORANDUM

Rice Creek Watershed District

Date: March 14, 2023
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – March 2023

Highlights for Preceding Month

- ✓ Administrative
 - MAWD Legislative Event
 - Water Resource Policy Plan Advisory Group
 - 6-Month Staff Reviews
 - Watershed Technician/Inspector Position Interview Process
 - Program Support Technician Interview Process
 - Accounts Payable Review
 - Personnel Leave Requests
 - Board Delegation for Contracts
 - Board Meeting & Staff Meeting
 - RCD 2, 3, 5 Project Legislator Discussions
 - Bylaw Review
 - HR Consultant (human resource manual, salary administration, org development)
- ✓ Communication & Outreach
 - Website Contract Details
 - MPCA Grant - Resiliency Workshops
 - Elected Officials Engagement
 - City, Cty, Partner Mtg Planning
 - MPCA Resiliency Grant
- ✓ Information Management
 - District Boundary
- ✓ Restoration Projects
 - Washington County Water Consortium Meeting
 - Project By Committee Meeting
 - Restoration Approaches, Opportunities Discussion
 - City of Fridley 73rd Ave Project
- ✓ Regulatory
 - Anoka County Old Central Culvert Replacement
 - Metro Shooting / Trost Settlement Discussions
 - Regulatory / PDS Coordination
 - Inspection Team Meeting
- ✓ Ditch & Creek Maintenance
 - 2022 Work & 2023 Work Plans
 - MS4 Permit PDS Designation
 - ACD 10-22-32 Next Steps
 - RCWD PDS and District Facilities Meeting
- ✓ Lake & Stream Management
 - District Approach to Resource Goals, Program Discussions
 - New Monitoring Position Discussions
- ✓ District Facilities
 - Facility Review Discussions
 - Priebe Lake Outlet Next Steps Discussion

MEMORANDUM
Rice Creek Watershed District

Date: March 15th, 2023
To: RCWD Board of Managers
From: Patrick Hughes, Permit Coordinator/Wetland Specialist
Subject: Staff Report for 02/15/23 to 03/15/23

Summary

- Created new permit and review files for the online database
- Sent notices of replacement plan decisions – 21-032, 22-115
- Assisted in the drafting of engineer's reports – 22-109, 22-115
- Attended the 02/22/2023 and 03/08/2023 Board Meetings
- Attended pre-application meeting for potential Streamworks addition
- Attended TH 61 roundabout pre-application meeting related to Shores of Oneka
- Met and discussed ACD 55 tile relocation for Watermark
- Attended 2/28/23 CSAH 32 monthly PMT meeting
- Provided project status updates for City of Forest Lake monthly staff meeting
- Attended 3020 104th Lane pre-application meeting
- Attended March MN WPA meeting
- Attended 3/2/23 CSAH 33 final design meeting
- Began coordination as WCA TEP member for MN SEOC project in Blaine
- Presented to the Northeast Metro Golden K Kiwanis Club of Saint Paul on wetland regulation
- Attended pre-application discussion for 9604 170th St potential home-build
- Discussed permit enforcement procedures for non-compliant sites
- Reviewed and assisted with the 2022 Annual CWPMP Report
- Reviewed Blaine Brothers replacement plan and determined it to be incomplete
- Provided preliminary comments on the Rice Creek West Regional Trail project
- Worked on developing an as-built guidance document for internal and external use
- Drafted WCA TEP Findings and Recommendations document for 22-109

MEMORANDUM
Rice Creek Watershed District

Date: March 15, 2023
To: RCWD Board of Managers
From: Ashlee Ricci, Public Drainage Inspector
Subject: Staff Report (02/15/2023 – 03/15/2023)

Highlights from Preceding Month

- Attended regular staff meetings, Board workshop meeting, Board meeting
- Responded to citizen inquiries regarding drainage concerns
- Coordinated drainage maintenance projects with contractors and landowners
- Coordinated IT correspondence, device maintenance, device procurement
- Assist staff in resolving remote working technology problems
- Continued to ensure staff have remote access capabilities
- Attended drainage Team biweekly meetings
- Managed contracted services agreement workplans
- Managed multiple problem tickets with IT consultant
- Continued work plan development for District Facilities and Public Drainage Systems
- Reviewed invoices for approval and coordinated payments with Office Manager
- Met with Drainage Inspector to coordinate work plans
- Continued development of materials for onboarding staff into the public drainage and district facilities programs
- Directed work tasks for Field Technical Assistant
- Sent project updates for ACD 53-62 Main Trunk repair to City staff and landowners who signed-up for updates
- Continued additional job duties to cover Project Manager's position
- Managed and reviewed budgets for IT and public drainage and facilities
- Attended the February DWG meeting
- Attended MN Association of Drainage Inspectors Conference
- Work with Communications Coordinator on annual report data
- Begin preparation for new IT liaison and additional staff
- Attend planning meeting for next City-County partner meeting
- Presented Annual Inspection Report for Public Drainage to Board
- Reviewed PDS MOA's



MEMORANDUM

Rice Creek Watershed District

Date: March 13, 2023
To: RCWD Board of Managers
From: Tom Schmidt, Public Drainage Inspector
Subject: Staff Report March 2023

Highlights for this month

Responded to and addressed constituent concerns/questions about the public drainage system.

Continued working on Public Drainage and District Facility program planning.

Continued engaging with regulatory staff and consultants on the ongoing public drainage/pipeline conflict issues.

Worked with Anna on the layout and procurement of new office workstations.

Attended Minnesota Association of drainage inspectors (MADI) spring conference in St. Cloud.

Set the agenda for and led the public drainage system and project coordination biweekly meetings.



MEMORANDUM

Rice Creek Watershed District

Date: March 14th, 2023
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications/Outreach Coordinator
Subject: Staff Report 2/14/2023- 3/14/2023

Water Stewards

- Monthly check-ins, attended workshops
- Working on final projects

Blue Thumb

- Scheduled 2023 workshops

2022 Annual Report

- In progress

Partnerships/Collaborations

- Assisted Mahtomedi Green Initiative with outreach activities
- Planning next City/County Partner meeting
- RCWD Climate Change Resiliency Core Team meetings and workshops
 - Completed workshop #1
 - Workshop #2 in March

RCWD Website

- Agreement completed and signed
- Starting work mid-March

Legislative Items

- Sent letters to Senator Marty and others for I35W Flood project



MEMORANDUM

Rice Creek Watershed District

Date: March 15, 2023
To: RCWD Board of Managers
From: Mitchell Sommers, Field Technical Assistant
Subject: Staff Report 02/13/23 – 03/15/23

- Assisted Matt with the oversight of the Johanna Creek carp barrier installation
- Attended the Minnesota Association of Drainage Inspectors conference with Ashlee and Tom and learned about possible new drainage legislature
- Measured the dimensions of the installed Johanna Creek carp barrier for the fabrication of the aluminum screens
- Collaborated with the drainage and the regulatory team on the improper installation of drain tile on ACD 55
- Started the coordination with Minnesota Native Landscape on possibly doing a prescribed burn on Brown's Preserve and Walls Taylor Wetland Bank
- Installed fire extinguisher signs on the walls of the office to be in compliance with the Blaine Fire Department



MEMORANDUM

Rice Creek Watershed District

Date: 3/14/23
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 2/14/23 – 3/13/23

Highlights from Preceding Month

- Maintained water monitoring equipment and prepared for the upcoming field monitoring season.
- Trained new staff member on calibration, maintenance, and storage of water monitoring equipment.
- Attended a webinar on road salt impacts offered as part of the Minnesota Stormwater Seminar Series on February 23.
- Assisted with workload coverage relating to the Stormwater Management Grant (SMG) Program following Kyle's departure, including:
 - Coordinated approval of grant applications at the regular Board meeting on February 22.
 - Distributed approval letters & grant agreements to grant recipients.
- Coordination with affected cities/watershed management organizations/HEI/staff on boundary updates in the southwest portion of District (between RCWD and MWMO, CRWD, RWMWD, & VLAWMO) in Ramsey, Anoka & Hennepin counties, including:
 - Distributed draft materials on the recommended legal boundary to affected watershed management organizations and cities for technical review/comment.
- Attended the regular inspection team meeting on March 9.
- Ongoing coordination for optimizing the MS4Front database and identifying necessary modifications, including:
 - Attended the HEI MS4front training & discussion on February 14.
- Assisted with preparing the District's 2022 annual report.
- Out on vacation February 24-March 1.

MEMORANDUM
Rice Creek Watershed District

Date: March 15th, 2023
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 2/16/23 – 3/14/23

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent five permit applications to HEI for review.
- Sent four permit applications to RCWD for review.
- Received 11 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Phone and email correspondence.
- Attended 12 scheduled meetings.
 - Scheduled and attended two pre-application meetings with HEI, RCWD, and project's consultants.
 - Attended a pre-application meeting with RCWD, HEI, landowners, and partner agencies.
 - Continued working on new office cubicle design/quote with Tom and scheduling electrical quotes with Theresa's assistance.

MEMORANDUM

Rice Creek Watershed District

Date: March 14, 2023
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Nancy Martinson and Bonnie Burns via an excel spreadsheet
- Provide bi-monthly payroll template to Redpath, updated information as needed
- Gathered and reviewed employee timesheets for administrator's final review
- Track accounts receivable and deposit checks as needed
- Review and track monthly financial reports
- Tracking expenses for Rule C permits that exceed \$9,000
- Tracking grant expenses for Peltier/Centerville Lakes Feasibility Study, MPCA Planning Grants for SWC Resilience, and FY2023 WBIF Grant
- Tracking HEI project task orders
- Submitted first invoice for MPCA Planning grant reimbursement-worked with HEI to resubmit invoice #1 with reformatted HEI invoices that are acceptable to MPCA
- Handled HR/Benefit issues
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes. Provided workshop minutes
- Monitor District financial accounts, US Bank and 4M
- Provide requested information to Board members and Administrator as needed
- Assisted Board and Staff as needed
- Provide information, assembled and distributed board packets for regular meetings and workshops, post regular meeting agenda packet on website, provided notice to web server
- Attended board meetings, board workshops and staff meetings
- Placed orders for supplies as needed
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche
- Audit. Worked with auditors to provide documentation and answer questions regarding the Districts 2022 activity. Attended daily meetings with up to 4 auditors. Attended audit exit meeting. 2022 audit complete with no findings.
- Update PPM multiple times
- Updated bylaws and provided copy to the State Auditor
- Organized resumes received for 2 job announcements, redacted resumes for interview team review, provided selected candidate resume to teams, scheduled interviews for candidates selected by each interview team.
- Assisted with job announcement for two positions
- Posted 1 job announcement on District website, State of MN-Minnesota Works website, League of Minnesota Cities
- Coordinated with Terrence and Kendra to post one job announcement on U of M website, MN Watersheds, Watershed Partners, & Facebook



MEMORANDUM

Rice Creek Watershed District

Date: March 15, 2023
To: RCWD Board of Managers
From: Terrence Chastan-Davis, District Inspector/Technician
Subject: Staff Report (February 16-March 15, 2023)

Highlights from Preceding Month

- ✓ Completed 2 inspections of projects and review files to confirm rule compliance.
 - Met with site supervisor to discuss corrective actions on site.
 - Sent out inspection reports with specified corrective actions and requested updates when corrective actions were complete.
- ✓ Organized and participated in the inspector team meeting to discuss program efficiencies and projects with inspection and review staff.
- ✓ Updated inspector introduction letters that are distributed upon permit issuance.
- ✓ Attended the monthly Forest Lake meeting to discuss RCWD permitted projects in the City of Forest Lake.
- ✓ Reviewed and coordinated the review of 3 as-built surveys for compliance with the approved plans.
- ✓ Attended a pre-construction meeting to review project schedules and discuss RCWD permit requirements.
- ✓ Assisted Ramsey County SWCD inspectors with specific permit inquiries.
- ✓ Assisted in review and preparation for the Watershed Technician/Inspector Interviews.
- ✓ Conducted interviews for the Watershed Technician/Inspector position with other staff.
- ✓ Reviewed 2 Washington Conservation District invoice for inspection services.
- ✓ Presented the Centerville JPA amendment during the March 8th Board meeting.
- ✓ Recommended permit closure and/or surety returns/partial returns for 2 permits.
- ✓ Recommended permit extension for 2 sites that has remaining work.
- ✓ Recommended permit extension for a site that has remaining work.
- ✓ Assisted in responding to questions and concerns from the public, applicants, contractors, and contracted inspectors.



MEMORANDUM

Rice Creek Watershed District

Date: March 14th, 2023
To: RCWD Board of Managers
From: Kelsey White, Permit Review Technician
Subject: Staff Report 02/15/2023 – 3/14/2023

- Drafted 5 Amended CAPROCs.
- Completed staff review for 3 permit applications.
- Sent 9 administrative action notices to the Board.
- Sent notice of permit issuance for 6 permit applications.
- Sent 8 CAPROC notices and 4 Amended CAPROC notices.
- Coordinated with applicants on submittal and review of CAPROC items for 19 permit applications.
- Sent 2 notices of MN Statute 15.99 decision timeframe extension.
- Sent 2 permit review cost status updates to applicants.
- Attended 2 pre-application meetings.
- Attended a HEI/RCWD regulatory meeting and new staff introduction.
- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended monthly inspection team meeting.
- Responded to email and telephone inquiries about RCWD permitting requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.
- Gave presentation on wetlands and WCA regulation to the local Kiwanis group with Patrick.
- Reviewed and selected candidates to interview for the Program Support Technician position with Nick and Ashlee.

ITEMS FOR DISCUSSION AND INFORMATION

2. April Calendar



| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

MEMORANDUM

Rice Creek Watershed District

Date: March 14, 2023
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: April Calendar

- Wednesday, April 5, 5:30 p.m.** Citizen Advisory Committee Meeting,
 Board Liaison Manager Wagamon
 RCWD District Conference Room and remotely*
- Monday, April 10, 1 p.m.** Board Workshop
 RCWD District Conference Room and remotely*
- Wednesday, April 12, 9 a.m.** Regular Board of Managers Meeting
 at Shoreview City Hall Council Chambers and remotely*
- Wednesday, April 12, 1-2:30 p.m.** RCWD City-County Partner Meeting
 at New Brighton Community Center
 400 10th St NW, New Brighton, MN
- Wednesday, April 26, 9 a.m.** Regular Board of Managers Meeting
 at Shoreview City Hall Council Chambers and remotely*

Deadline for submission of per diem claims is April 17, 2023