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### **RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA**

Wednesday, May 24, 2023, 9:00 a.m.

Shoreview City Hall Council Chambers 4600 North Victoria Street, Shoreview, Minnesota

or via Zoom Meeting: https://us06web.zoom.us/j/82631077334?pwd=bHIWeXQxOUJ0eE94SVJuaXZwMGQvUT09 Meeting ID: 826 3107 7334 Passcode: 264957 Dial by your location +1 312 626 6799 US (Chicago) Meeting ID: 826 3107 7334 Passcode: 264957

## Agenda

#### CALL TO ORDER

ROLL CALL

#### SETTING OF THE AGENDA

#### APPROVAL OF MINUTES: MAY 8, 2023 WORKSHOP AND MAY 10, 2023 REGULAR MEETING

#### **CONSENT AGENDA**

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

#### **Table of Contents-Permit Applications Requiring Board Action**

No.	Applicant	Location	Plan Type	Recommendation
23-003	3 Beacon Holdings, LLC	Columbus	Final Site Drainage Plan Wetland Alteration Floodplain Alteration	CAPROC 10 items
23-024	Shoreview Ridge MF, LLC	Shoreview	Final Site Drainage Plan	CAPROC 4 items
23-027	City of Fridley	Fridley	Final Site Drainage Plan Floodplain Alteration	CAPROC 6 items
lt was n	noved by Manaaer	aı	nd seconded by Manaaer	. to

It was moved by Manager \_\_\_\_\_\_ and seconded by Manager \_\_\_\_\_, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated May 16, 2023.

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

BOARD OF	Jess Robertson	Steven P. Wagamon	Michael J. Bradley	Marcie Weinandt	John J. Waller	
MANAGERS	Anoka County	Anoka County	Ramsey County	Ramsey County	Washington County	-

#### **OPEN MIC/PUBLIC COMMENT**

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

#### **ITEMS REQUIRING BOARD ACTION**

- 1. RCWD 2023 Board of Managers Calendar Adjustment (Nick Tomczik)
- 2. Check Register Dated May 24, 2023, in the Amount of \$353,508.29 Prepared by Redpath and Company

#### **ITEMS FOR DISCUSSION AND INFORMATION**

- 1. Lennar Corporation ACD 55 Order & Permit 18-046 Update (Terrence Chastan-Davis, Tom Schmidt)
- 2. Staff Reports
- 3. June Calendar
- 4. Administrator Updates
- 5. Manager's Update

## APPROVAL OF MINUTES: MAY 8, 2023 WORKSHOP AND MAY 10, 2023 REGULAR MEETING

## Draft

For Consideration of Approval at the May 24, 2023 Board Meeting. Use these minutes only for reference until that time.

#### **RCWD BOARD OF MANAGERS WORKSHOP**

Monday, May 8, 2023

Rice Creek Watershed District Conference Room 4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota and Meeting also conducted by alternative means (teleconference or video-teleconference) from remote locations

- 1 The Board convened the workshop at 1:00 p.m.
- <u>Attendance</u>: Board members Mike Bradley, John Waller, Jess Robertson, Marcie Weinandt, Steve
   Wagamon
- 4 Absent:
- 5 <u>Staff:</u> Administrator Nick Tomczik, Public Drainage Inspector Tom Schmidt, Water Monitoring
- 6 Technician Catherine Nester (video-conference); Lake & Stream Program Manager Matt Kocian; Office
- 7 Manager Theresa Stasica
- 8 <u>Consultants:</u> Ellen Hinrichs (video-conference)- Career Enhancement Options, Inc., District Engineer 9 Chris Otterness
- 10 <u>Visitors</u>: none

11

#### 12 Staff Performance Appraisal Approach

Administrator Tomczik provided accomplishments update to the Board on the Human Resource items implemented in the past year. He informed the Board that the next items to address are performance appraisal process to be undertaken by the Administrator and salary survey, both items include work with District Human Resources consultant Hinrichs. The appraisal process intended to be in place by the end of this year and staff to return with salary survey effort. The Board by consensus supported the plan. Administrator Tomczik updated the Board on the Project Program Manager hiring process. The District may need to use alternative approaches, potential recruiter, to fill the position.

#### 20 Mobi Trac Equipment Consideration

Public Drainage Inspector Schmidt informed the Board that the Mobi Trac and attachments is limited in use for the District's needs and recommended selling the Mobi Trac and attachments, researching consignment or other approaches of selling of the equipment. The Board by consensus agreed with staff's recommendation and directed staff to investigate a reasonable price and options.

25

#### 26 RCWD Jurisdictional Boundary Project Update

Staff and District Engineer's Otterness provided a presentation to the Board on the process to date in preparing a recommended boundary change, feedback from cities/WMOs, boundary management policy/law basics, and next steps for the boundary modification petition. The Board by consensus agreed to the recommended next steps undertaken with HEI. An HEI task order to provide boundary petition assistance will be on the Board's Wednesday meeting agenda for consideration.

#### 32

- 33 Manager Robertson informed the Board that she would have to leave soon for a standing prior
- 34 commitment. The Board discussed moving the schedule of workshop start times to accommodate.
- 35

#### 36 Monitoring Program Update Presentation

- 37 Lake and Stream Program Manager gave a presentation to the Board on the District monitoring program.
- 38
- 39 Manager Robertson left the workshop.
- 40

#### 41 Metro Watersheds Legislative Funding

- 42 President Bradley tabled this item to a future meeting.
- 43

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#### 44 Administrator Updates

- 45 Administrator Tomczik updates:
- Schedule a Special Board Workshop on June 5, 2023 at 9:00 a.m. at the District office to receive and
   review HEI's report regarding its review of the additional information received during the public
   information meeting at the Board's April 26<sup>th</sup> meeting.
- 49 Manager Wagamon left the workshop at this time.
- 50 The Board discussed HEI's memo regarding the evaluation of maintenance alternatives. The Board 51 by consensus scheduled the special workshop and would like to take board action at the following 52 board meeting.
  - Informed Board of a petitioner's concern regarding PDS bond expenditures.
  - Inform Theresa if you would like to attend MN Watersheds Summer Tour.
- 56 The workshop was adjourned at 3:10 p.m.

## DRAFT

- 1 2
  - For Consideration of Approval at the May 24, 2023 Board Meeting.
  - 3 Use these minutes only for reference until that time.
- 4

#### **REGULAR MEETING OF THE RCWD BOARD OF MANAGERS**

Wednesday, May 10, 2023

Shoreview City Hall Council Chambers 4600 North Victoria Street, Shoreview, Minnesota and Meeting also conducted by alternative means (teleconference or video-teleconference) from remote locations

### Minutes

#### 6 CALL TO ORDER

- 7 President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.
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#### 9 **ROLL CALL**

- 10Present:President Michael Bradley, 1<sup>st</sup> Vice-Pres. John Waller, 2<sup>nd</sup> Vice-Pres. Steve Wagamon,11Treasurer Marcie Weinandt, Secretary Jess Robertson
- 13 Absent: None
- Staff Present: District Administrator Nick Tomczik, Permit Coordinator/Wetland Specialist Patrick Hughes,
   Technician/Water Resource Specialist Molly Nelson, Water Monitoring Technician
   Catherine Nester (video-conference), Public Drainage Inspectors Ashlee Ricci and Tom
   Schmidt, and Office Manager Theresa Stasica
- 20Consultants:District Engineer Chris Otterness from Houston Engineering, Inc. (HEI); District Attorney21Louis Smith from Smith Partners; Drainage Attorney John Kolb (video-conference) from22Rinke Noonan
- 24 Visitors via video-conference: Elissa Thompson, Jason Sonnek, Brian Olsen

## 2526 SETTING OF THE AGENDA

- Motion by Manager Robertson, seconded by Manager Wagamon, to approve the agenda as presented.
   Motion carried 5-0.
- 29

#### 30 **READING OF THE MINUTES AND THEIR APPROVAL**

Minutes of the April 26, 2023 Board of Managers Regular Meeting. Motion by *Manager Robertson*, seconded by Manager Weinandt, to approve the minutes as presented. Motion carried 5-0.

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#### DRAFT

#### 35 CONSENT AGENDA

#### 36 Water Quality Grant Program Cost Share Application

No.	Applicant	Location	Project Type	Eligible	Pollutant	Funding Recommendation
				Cost	Reductions	
R23-03	Beth LaBreche	White Bear	Shoreline	\$20,599.00	Volume: 22%	Not to exceed 50%; up to
		Lake	Stabilization &		TSS: 91%	\$7,500.00
			Restoration		TP: 58%	
R23-04	Ryan Lake	White Bear	Shoreline	\$13,062.00	Volume: 66%	Not to exceed 50%; up to
		Township	Stabilization &		TSS: 98%	\$6,531.00
			Restoration		TP: 87%	
W23-01	Lauren & Don	Hugo	Wetland	\$10,090.00	SW Runoff:	Not to exceed 75%; up to
	Forner		Restoration		85%%	\$7,500.00
					TSS: 79%	
					TP: 79%	

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Manager Waller noted that he did not object to any of these grants, but would like to pull W23-01 pulled for additional discussion.

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41 It was moved by Manager Wagamon and seconded by Manager Weinandt, to approve the Water Quality

42 Grants R23-03 and R23-04 from the consent agenda as outlined in the above table, in accordance with

43 **RCWD** Staff's Recommendation based on established program guidelines, dated May 4, 2023. Motion

- 44 *carried* **5-0**.
- 45

Manager Waller stated that he would like to have a discussion about process and explained that he was in favor of this grant, however the City of Hugo happens to be the local government unit for the Wetland Conservation Act so he felt there should be some type of notice given to them for this wetland restoration to ensure that they are involved in the process. He reiterated that he has no problem with this grant but felt that the City of Hugo needed to be involved in the process and asked that the District "CAPROC" this and give it conditional approval until staff checks with Hugo to ensure they approve.

52

Technician/Water Resource Specialist Nelson stated that the general protocol with every application that they receive is to involve the cities in order to let them know that a project is taking place. She stated that she would be happy to have a discussion with the City of Hugo to ensure there are not additional things needed for this project.

57

58 Manager Waller stated that he had checked with them this morning before the meeting and this project 59 was news to them.

60

District Administrator Tomczik stated that staff can certainly talk to the City of Hugo yet noted that he doubted the activity would trigger WCA regulation.

64 Manager Waller explained that his underlying point what that he wanted District staff to establish the 65 protocol of communicating these types of requests and projects to the appropriate cities.

66

It was moved by Manager Waller, and seconded by Manager Bradley, to approve the Water Quality Grant W23-01 from consent agenda as outlined in the above table, in accordance with RCWD Staff's Recommendation based on established program guidelines, dated May 4, 2023, with the condition that staff checks with the City of Hugo. Motion carried 5-0

## PUBLIC HEARING: BLAINE 2022, LLC PETITION TO OUTLET ADDITIONAL ACRES TO ANOKA COUNTY DITCH (ACD) 10-22-32

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President Bradley opened the public hearing on the petition of Blaine 2022, LLC, to utilize Branch 3 of ACD 10-22-32 as a drainage outlet to property not previously within the ACD 10-22-32 drainage area. He stated the purpose of this hearing is to receive comments from the public on the petition in order to inform the Board of the public's concerns. The petition requests outlet to Branch 3 of ACD 10-22-32 for approximately 4.43 acres of land not currently within the ACD 10-22-32 sub watershed drainage area. The petition is subject to statutes section 103E.401.

80 District Engineer Otterness gave a presentation regarding the petition to outlet additional acres to ACD 10-22-32, Branch 3 and reviewed items for the Board consideration. He reviewed the proposed site location, 81 82 the proposed change in the drainage area, capacity of the system and analysis, mitigating site run-off, and necessary permitting. He explained that the conclusion, based on the proposed site features including 83 infiltration basins, is that the outlet will not impair the utility of Branch 3. He stated that they are 84 recommending that the Board adopt findings and order authorizing outlet of additional lands to ACD 10-85 22-32 Branch 3. He noted that they are recommending an outlet fee of \$375.28 and also an additional fee 86 for related costs by the District for administration of the petition. He noted that the petitioner has already 87 88 submitted a \$5,000 bond in order to begin this process.

- 89 President Bradley asked if the Board had any questions for the staff or consultants.
- 90

Manager Robertson stated that when this project was proposed to the City she knows they had to go through a thorough environmental process and asked if this would have any impact on that.

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District Engineer Otterness stated that this would not impact anything related to the EAW or outcomes
 from the EAW.

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Drainage Attorney Kolb noted that he had included something in the order he submitted that now that he has heard the report from District Engineer Otterness may not be applicable. He stated that he had initially thought that it would be beneficial for the petitioners to provide an easement to the District for any portions of the ACD 10-22-32 on their development property and not just the 4 acres proposed to be drained. He asked if he had misread that or if it was still a recommendation from the District Engineer.

102

Page 4 of 7

103 District Engineer Otterness stated that he thinks it would be appropriate to still include that language in the 104 order though believes it was already considered in the permit.

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Manager Weinandt stated that her understanding of this is that the District is taking action to allow a small amount of acres into the drainage area of the ditch, but there is also a permit for this project. She asked if there was some maintenance language that should be included as it relates to the infiltration basin.

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Permit Coordinator/Wetland Specialist Hughes stated that the proposed stormwater BMPs for the project would be covered by a maintenance obligation and noted that the 'gold standard' would be for that to be recorded on the property title which he believes was done. He stated that would mean the maintenance obligation would run in perpetuity.

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115 No additional questions were received. There were no written comments received to be read into the 116 record. President Bradley invited those on the video-teleconference who wished to speak to unmute and 117 state their name and address. No one from the zoom video-conference had comments. There were no 118 public comments.

Being there no further testimony from the public, President Bradley closed the public hearing and continued
 the regular meeting.

#### 121 **OPEN MIC/PUBLIC COMMENT**

122 None.

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#### 123 **ITEMS REQUIRING BOARD ACTION**

- 1241.Consider Findings and Order To Outlet Additional Acres to Anoka County Ditch 10-22-32 by125Petition of Blaine 2022, LLC
- 126District Administrator Tomczik noted that this item is related to the public hearing that the Board127just held.

## Motion by Manager Waller, seconded by Manager Wagamon, to adopt Resolution 2023-07 Findings and Order Authorizing Outlet of Additional Lands to Drainage System and Setting Outlet Charge.

132 Therefore, the RCWD Board of Managers makes the following:

#### ORDER A. The Board of Managers authorizes an outlet to Branch 3 of ACD 10-22-32 for approximately 4.43 acres of land not currently within the ACD 10-22-32 sub watershed drainage area as petitioned and outlined in the engineer's report and associated development permit applications/approvals.

139 B. The authorization granted herein is subject to the following conditions:

DRAFT

- a. Payment of an outlet fee of \$375.28.
  b. Payment of all costs associated with the proceedings.
  c. Execution of an easement, in a form acceptable to the drainage authority, documenting the existing alignment of ACD 10-22-32 on the Petitioner's property and including a width as is reasonably necessary for future maintenance of the drainage system. *ROLL CALL:*
- 147 *Manager Bradley Aye*
- 148 Manager Robertson Aye
- 149Manager Waller Aye
- 150 Manager Weinandt Aye
- 151Manager Wagamon Aye
  - Motion carried 5-0.
- 154 **2.** Houston Engineering, Inc. Task Order Boundary Project
- Water Monitoring Specialist Nester explained that the District was prepared to take the next step in reviewing their political boundary. She noted that they were currently working along the southwest portion of the District and noted that Houston Engineering was recommending modifications of the boundary with the Mississippi WMO, Vadnais Lakes Area WMO, Capitol Region Watershed District, and Ramsey Washington Metro Watershed District. She stated that the next step is to consider the comments and develop the petition to BWSR to modify the boundary which will require technical work from Houston.
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- 163Motion by President Weinandt, seconded by Manager Bradley, to approve Houston Engineering164Inc. Task Order 2023-007 Rice Creek Watershed District Boundary Petition Assistance. Motion165carried 5-0.
- 167 **3.** Manager Bylaws Adjustment

District Administrator Tomczik stated the Bylaws state their review every five years. He noted that at the Board's April 10, 2023 workshop meeting there were some suggested changes to the Bylaws outlined in the staff memo; notice for the changes being given at previous workshop.

172 President Bradley noted that these proposed changes are non-substantive.

# 174Motion by Manager Bradley, seconded by Manager Weinandt, to acknowledge that proper175notice has been given for the consideration by the managers of a proposed bylaw change and176move to amend Article VII, Section 8 and Article VIII, Section 1 of the Bylaws of the Rice Creek177Watershed District.

- 178
- Manager Waller explained that he would be voting against this action because he feels there are
   contents within the entire Bylaw that he feels are unnecessary and will cause nothing more than
   political headaches.

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#### Motion carried 4-1 (Manager Waller opposed).

#### **4.** US Sitework, Inc. Partial Pay Request #5 Anoka County Ditch 53-62 Main Trunk Repair Project

Public Drainage Inspector Ricci gave an overview of partial pay request #5 and explained that all the work had been certified by the District Engineer and staff concurred with the findings.

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## 189Motion by Manager Wagamon, seconded by Manager Weinandt, to approve US Sitework, Inc.'s190pay request #5 as submitted and certified by the District Engineer and directed staff to issue a191payment in the amount of \$63,210.62. Motion carried 5-0.

- 192 Public Drainage Inspector Ricci explained that the contractor had an incident on site. She explained that the excavator was working within the channel and the bottom of the ditch gave out 193 underneath one track which caused the excavator to tip. She stated that the operator was able to 194 195 safely exit and get the equipment out, however there was a spill of engine oil that was contained as quickly as possible. She stated that District staff notified the duty officer and the city and explained 196 197 that she and Abel Green went to the site in order to field public input and questions because it 198 happened near a local city park. She stated that an update on the project and incident was also 199 posted on their Facebook page and the District would also send out updates via e-mail.
- 200 Manager Robertson stated that she saw the post on Facebook and her immediate next step was to 201 check her e-mail thinking that the Board would have been advised before a post was put out on 202 social media. She stated that she would like to know things as soon as possible, before the general 203 public, as the Board has a responsibility in these cases. She stated that in the future she would ask 204 that the Board receive a heads up before something like this is released on social media.
- 206Public Drainage Inspector Ricci noted that following this incident they have begun working with the207contractor on alternative methods to complete the work.
- 209 Manager Weinandt asked about the conclusion that the ditch bottom had collapsed.

Public Drainage Inspector Ricci explained that in the area that the contractor was in, it is suspected that there was a hard layer of sand, but underneath it was soft, mucky peat with no firm bottom. She explained that they ended up being 7 feet down and did not touch a bottom. She stated that it is very fortunate that nobody was injured and that the machine was able to be recovered safely. She explained that they suspect that the vibrations from the machine loosened the sand and created (quicksand' which caused the bottom to give out.

- 218 President Bradley asked how they were able to get the equipment out.
- Public Drainage Inspector Ricci stated that the contractor brought in a 75-ton rotating wrecker and noted that because of the ground conditions, a portion of it also sunk about 4 feet into the ground

222 before it was able to pull out the equipment. She stated that it was fortunate that she was familiar 223 with many of the landowners in the area and was able to explain a bit about what was termed their 224 'evening entertainment'.

- 2265.Check Register Dated May 10, 2023, in the Amount of \$80,712.56 Prepared by Redpath and227Company
- 228 Motion by Manager Weinandt, seconded by Manager Bradley, to approve check register dated 229 May 10, 2023, in the Amount of \$80,712.56 as prepared by Redpath and Company. Motion 230 carried 5-0.
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#### 232 **ITEMS FOR DISCUSSION AND INFORMATION**

#### **1.** District Engineer Update and Timeline

#### 235 **2.** Administrator Updates

District Administrator Tomczik stated that he understands that the City of Forest Lake has an interim moratorium on the establishment of wetland banks within its jurisdiction. He stated that staff heard someone was intending to develop 240 acres as a wetland bank which the City found concerning. He stated that he has participated in a few meetings with the city regarding a potential ordinance. The city is looking at ordinance language which would have some restrictions limiting wetland banks to conservation areas of the city's zoning map and potentially would also require a conditional use permit.

#### 244 **3.** Managers Update

- 245 Manager Waller attended the Washington County Consortium meeting and gave a brief overview 246 of the topics of discussion. He noted that he had also attended the Forest Lake City Council 247 meeting.
- 248

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- 249 Manager Weinandt gave an overview of the conference committee report for the Legacy Finance 250 Bill and explained that it has passed the House and will be moving on to the Senate this week. She 251 also informed the Board of an upcoming Clean Water Council meeting on their Forever Green 252 projects.
- 254 President Bradley noted that he had attended the CAC meeting.
- 255

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#### 256 ADJOURNMENT

- Motion by Manager Wagamon, seconded by Manager Robertson, to adjourn the meeting at 9:54 a.m.
   Motion carried 5-0.
- 259

## **CONSENT AGENDA**

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

#### **Table of Contents-Permit Applications Requiring Board Action**

<b>No.</b> 23-003	<b>Applicant</b> 3 Beacon Holdings, LLC	<b>Location</b> Columbus	Plan Type Final Site Drainage Plan Wetland Alteration Floodplain Alteration	<b>Recommendation</b> CAPROC 10 items
23-024	Shoreview Ridge MF, LLC	Shoreview	Final Site Drainage Plan	CAPROC 4 items
23-027	City of Fridley	Fridley	Final Site Drainage Plan Floodplain Alteration	CAPROC 6 items

It was moved by Manager \_\_\_\_\_\_ and seconded by Manager \_\_\_\_\_\_, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated May 16, 2023.

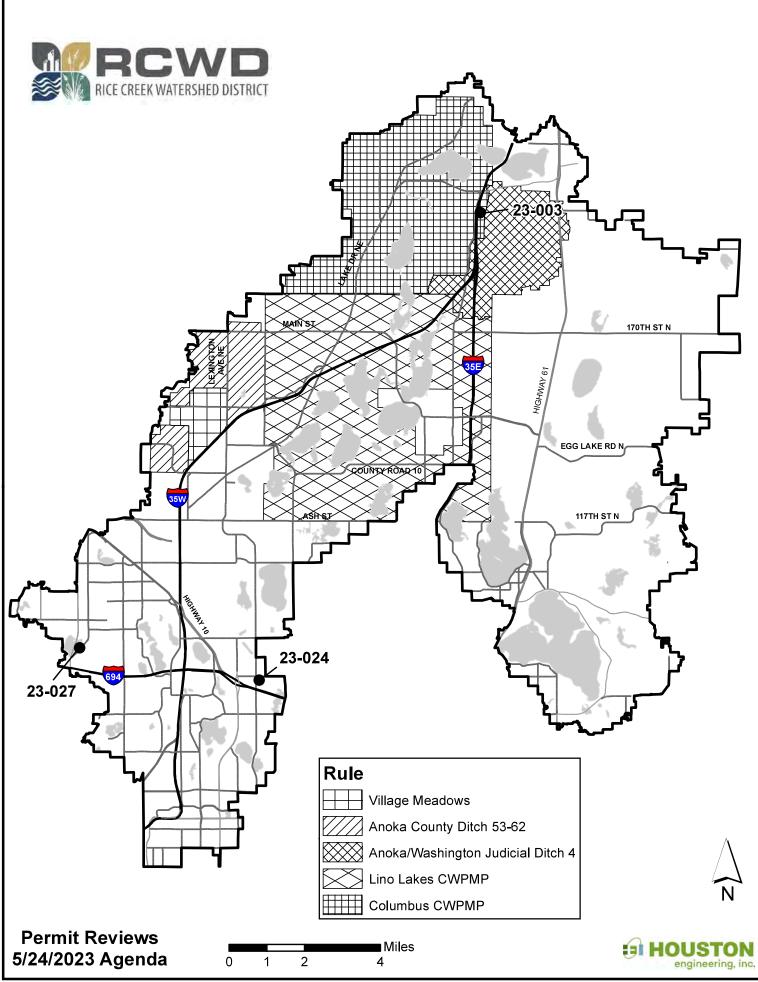
#### RICE CREEK WATERSHED DISTRICT CONSENT AGENDA

#### May 24, 2023

It was moved by	and seconded by
	to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Per	rmit Application noted in the following Table of Contents, in
accordance with the District I	Engineer's Findings and Recommendations, as contained in
the Engineer's Findings and I	Recommendations, as contained in the Engineer's Reports
dated May 16, 2023.	

#### **TABLE OF CONTENTS**

Permit Application <u>Number</u>	<u>Applicant</u>	Page	Recommendation
Permit Locat	ion Map	15	
23-003	3 Beacon Holdings LLC	16	CAPROC
23-024	Shoreview Ridge MF, LLC	23	CAPROC
23-027	City of Fridley	28	CAPROC





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number: Permit Application Name: 23-003 Bonfire Homestead

#### Applicant/Landowner:

3 Beacon Holdings, LLC Attn: Tucker Dally 10011 Xylite St NE Blaine, MN 55025 Ph: 763-783-3048 tdally@hydraulicspecialty.com

#### Permit Contact:

Classic Construction Attn: Kristin Erickson 18542 Ulysses Street NE East Bethel, MN 55011 Ph: 763-434-8870 Fx: 763-434-7120 kristin@classicconstructioninc.com

Widseth Attn: Brian Kallio 5368 266th Street PO Box 730 Wyoming, MN 55092 Ph: 651-358-2355 brian.kallio@widseth.com

Project Name: Bonfire Homestead

- <u>Purpose</u>: FSD Final Site Drainage, WA Wetland Alteration, FA Floodplain Alteration; construct new trucking facility.
- <u>Site Size:</u> 25.6± acre parcels / 13.0± acres of disturbed area; existing and proposed impervious areas are 0.17± acres and 8.4± acres, respectively.

Location: 14946 Hornsby St and 24-32-22-43-0002, Columbus, MN

<u>T-R-S</u>: SE ¼, Section 24, T32N, R22W

District Rule: C, D, E, F, Columbus CWPMP

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Conditions to be Met Before Permit Issuance:

Rule C - Stormwater

1. Verify the storm sewer will maintain assumed drainage patterns during the 100-year event (i.e. ensure that water will be conveyed to the pond rather than overflowing at the curb.)

Rule D - Erosion and Sediment Control

- 2. Submit the following information per Rule D.4:
  - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

(h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

#### Rule F – Wetland Alteration

- 3. Applicant must provide shape file of wetland boundaries; a condition of approval of the type and boundary delineation.
- 4. Applicant must provide a "Transaction Form for Withdrawal of Wetland Credits from the Minnesota Wetland Bank", which is signed by the bank user and the bank seller
- 5. The applicant must provide proof of BWSR debiting wetland bank for the correct amount and type of wetland credit.

#### Administrative

- 6. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board.
- Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100year flood elevation, or any other hydrologic feature (if easements are required by the City of Columbus).
- 8. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
- The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
- 10. The applicant must submit a surety of \$57,650 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$6,250 for 13 acres of disturbance, \$44,800 for 89,572 CF of storm water treatment, and \$6,600 for 880 CY of floodplain mitigation.
- <u>Stipulations</u>: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:
  - 1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
  - 2. Provide an as-built survey and computation of the floodplain fill and mitigation storage areas and volume for verification of compliance with the approved plans before return of the surety.
  - 3. Provide an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans

#### Exhibits:

- 1. Revised plan set containing 45 sheets dated 4-10-2023 and received 4-21-2023.
- 2. Permit application, dated 1-9-2023 and received 1-18-2023.
- 3. NURP runoff calculations, dated 4-27-2023 and received 4-27-2023.

- 4. Revised Stormwater Calculations, dated 4-26-2023 and received 4-26-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 5. Revised Stormwater Calculations, dated 4-21-2023 and received 4-21-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 6. Revised Stormwater Calculations, dated 3-17-2023 and received 3-17-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 7. Revised Stormwater Calculations, dated 1-27-2023 and received 1-27-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 8. Stormwater Calculations, dated 12-29-2022 and received 1-19-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 9. Revised Joint Application for Wetland Replacement, dated April 2023 and received 05-10-2023.
- 10. MnRAM analysis, dated 03-17-2023 and received 05-10-2023.
- 11. Alternatives Analysis, undated and received 05-10-2023.
- 12. TEP comments dated 04-14-2023 and received 04-14-2023
- 13. Natural Heritage Review of Blaine Brother letter, dated 04-3-2023 and received 04-4-2023
- 14. WCA Notice of Application, dated 03-27-2023.
- 15. Revised Joint Application for Wetland Replacement, dated March 2023 and received 03-21-2023.
- 16. Joint Application for Wetland Replacement, dated February 2023 and received 02-16-2023.
- 17. Review file 22-26RR

#### Findings:

 <u>Description</u> – The project proposes to construct a new trucking facility on a 25.6± acre parcel located in Columbus, MN. The project will increase the impervious area from 0.17± acres to 8.4± acres and disturb 13.0± acres overall. Note that this ER does not authorize any concepts of future work. Applicant must apply and submit a separate permit application demonstrating compliance with RCWD Rules for future work on this site. In existing conditions, approximately the western two-thirds of the site drains to the southwest, through a wetland into a culvert under Interstate 35, and eventually into Rice Creek. The remaining eastern portion of the site drains to the east toward ACD-15 and ultimately into Peltier Lake, which is the Resource of Concern. These patterns are generally the same in the proposed condition. The applicant has submitted a \$5,400 application fee for a Rule C permit creating 5 or more acres of new and/or reconstructed impervious surface. 2. <u>Stormwater</u> – The applicant is proposing the BMP as described below for the project:

Proposed BMP Description	Location	NURP requirement	Volume provided	EOF
Stormwater Pond	Southwestern property line	89,572± cubic168,186± cubicfeetfeet below theoutlet		897.70
North Swale Storage	Western property line	For rate control only		
South Swale Storage	Western property line	For rate control only		

Soils on site are primarily clay sands (HSG D) soils. Thus, infiltration is not considered feasible and a stormwater pond is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 2.2-inches over the new/reconstructed area, however NURP sizing criteria governs.

The pond sizing, and outlets and overflows are consistent with the design criteria of Rule C.9(d). The applicant has treated 91% of the project area. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(d).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
Found of Discharge	Existing	Proposed	Existing	Proposed	Existing	Proposed
To South Wetland	16.0	13.1	32.3	25.2	70.0	58.6
To East	10.0	8.8	19.0	16.1	36.7	30.3
Totals	26.0	21.9	51.3	41.3	106.7	88.9

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

Wetland 1 is classified as a moderately susceptible wetland and Wetland 2 is classified as a slightly susceptible wetland. Bounce and inundation criteria have been met in accordance with Rule C.8.

The applicant has complied with the freeboard requirements of Rule C.9(g).

 <u>Wetlands</u> – Wetlands were delineated under review file 22-266R. A boundary decision was issued on 11-28-2022 and is valid. The project area is located within the Columbus CWPMP boundary and is subject to Wetland Management Corridor (WMC) requirements per C.10(d). There is no preliminary WMC on or adjacent to the site and thus the buffer and easement requirements of F.6 do not apply.

A replacement plan application was submitted to the District for proposed wetland impacts on 02-16-2023. After addressing incomplete comments, an updated replacement plan was provided on 03-21-2023. The proposed project will permanently impact 4,796 ft<sup>2</sup> of wetland. The application was noticed to the TEP on 03-21-2023 and the comment period closed on 04-18-2023. The TEP commented on the purpose and need, site design and avoidance, offsite alternatives, and more. The applicant provided a response to comments in an updated replacement plan on 05-10-2023.

The applicant has provided an alternatives analysis, including discussion of impact avoidance, minimization and mitigation. Applicant has provided a no-build alternative, no-impact alternative, and an assessment of alternative site locations. The applicant has reasonably avoided and minimized wetland impacts to the extent possible. In addition, the application included a MnRAM analysis for the

impacted wetland. The MnRAM determined that Wetland 2 is severely degraded. With the wetland being outside of the WMC, the replacement ratio is therefore 1:1. The applicant has addressed all comments and the TEP concurs that WCA impact sequencing is met.

#### Impact/Mitigation Table

Wetland Name (Location)	Impact Amount	Replacement Ratio	Required
Wetland 2	4,796 ft <sup>2</sup> (0.1101 acres)	1:1	0.1101 acres

Wetland replacement will occur via wetland bank account #1722, in the amount of 0.1101 acres. The wetland bank is within the contributing drainage area of the CWPMP consistent with Rule F 6(d)(5). The applicant must provide the final BWSR withdrawal transaction form and demonstrate final withdrawal from the BWSR Bank.

- 4. <u>Floodplain</u> There is an RCWD regulatory floodplain on site at elevation 896.16 (NAVD88). The applicant is proposing 880 CY of fill within the floodplain. The applicant is providing 5,847 CY of compensatory floodplain storage volume. The applicant has complied with Rule E requirements.
- 5. <u>Erosion Control</u> Proposed erosion control methods include silt fence, rock construction entrance, inlet protection and rip rap. The project disturbs more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheets C3.01, C3.02, and C7.01-C7.05. The information listed under the Rule D Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project does not flow to a nutrient impaired water (within 1 mile).
- 6. <u>Regional Conveyances</u> Rule G is not applicable.
- 7. <u>Public Drainage Systems</u> Rule I is not applicable.
- 8. <u>Documenting Easements and Maintenance Obligations</u> –Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
- 9. <u>Previous Permit Information</u> No previous permit information was found for this site.

I assisted in the preparation of this report under the supervision of the District Engineer.

Tites Teresko 05/16/2023

Nitsa Dereskos, EIT

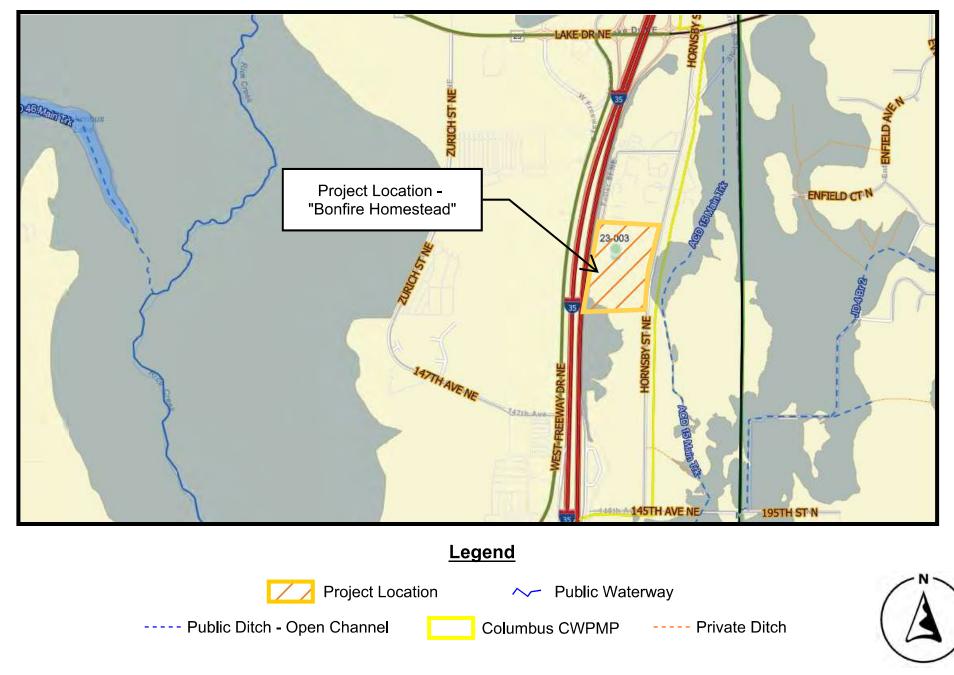
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

. Mac lonald 05/16/2023

Katherine MacDonald, MN Reg. No 44590

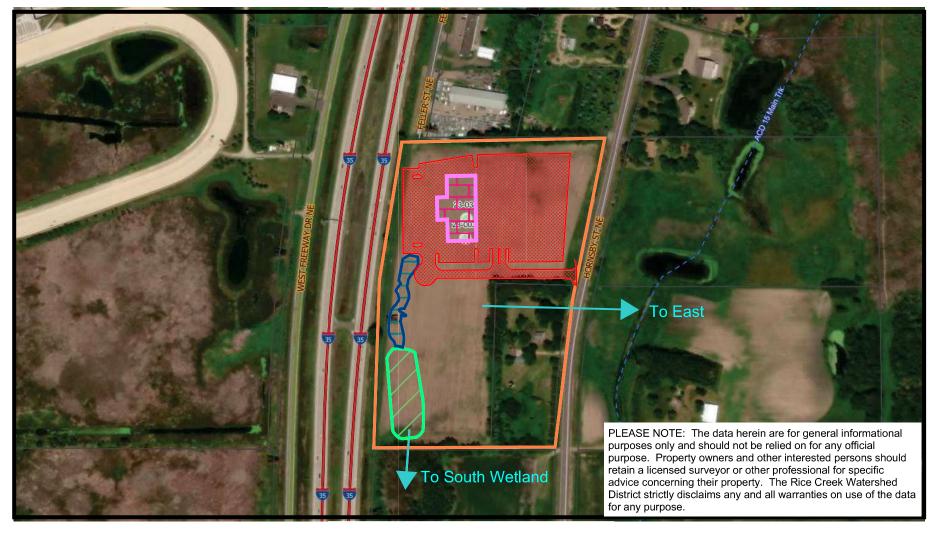


## RCWD Permit File #23-003





## RCWD Permit File #23-003



#### Legend



Stormwater Pond

**Project Location** 

Rate Control Swale



**Drainage Arrow** 



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number: Permit Application Name: 23-024 Shoreview Multifamily Housing Phase III

#### Applicant/Landowner:

Shoreview Ridge MF, LLC Attn: Caroline Heinlein 275 Market Street STE 184 Minneapolis, MN 55422 Ph: 612-843-2236 carolineg@erpartners.com

#### Permit Contact:

Elan Design Lab Attn: Steve Johnston 310 4th Ave S, STE 1006 Minneapolis, MN 55415 Ph: 612-260-7982 sjohnston@elanlab.com

Greco Development Attn: Nick Patterson 607 Washington Ave N STE 100 Minneapolis, MN 55401 Ph: 763-244-9855 npatterson@choosegreco.com

- Project Name: Shoreview Multifamily Housing Phase III
- Purpose: FSD Final Site Drainage; Construction of four story 197 unit multi-family apartment building.
- <u>Site Size:</u> 9.92± acre parcel / 8.78 ± acres of disturbed area; existing and proposed impervious areas are 7.20 ± acres and 7.49 ± acres, respectively
- Location: 4100 Lexington Ave N, Shoreview

<u>T-R-S</u>: NW ¼, Section 26, T30N, R23W

District Rule: C, D

#### Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

#### Conditions to be Met Before Permit Issuance:

#### Rule C - Stormwater

1. Provide an updated outlet control structure raising the overflow weir to elevation 948.70.

#### Rule D – Erosion and Sediment Control

- 2. Submit the following information per Rule D.4:
  - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
  - (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

#### **Administrative**

- 3. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Ensure the datum is labeled.
- 4. The applicant must submit a surety of \$7,700along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$7,700 for 15,398 CF of storm water treatment. Surety for 8.78 acres of disturbance was previously collected under permit 22-054.
- <u>Stipulations</u>: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:
  - 1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.

#### Exhibits:

- 1. Plan set containing 9 sheets dated 4-11-2023 and received 4-13-2023.
- 2. Permit application, dated 4-12-2023 and received 4-17-2023.
- 3. Stormwater Calculations, dated and received 4-13-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 4. Revised Stormwater Calculations, dated and received 5-10-2023, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 5. Geotechnical report, dated 9-9-2022 and received 4-13-2023.
- 6. File 22-054

#### Findings:

- <u>Description</u> The project proposes to construct the second phase, a multi-family building on a 9.92± acre parcel located at 4100 Lexington Avenue in Shoreview. Prior to permit 22-054, the site had 7.20± acres of impervious surface. Post 22-054, the impervious total was 4.98± acres. The project will add an additional 2.51± acres of impervious area bringing the total post developed impervious area for the site to 7.49± acres. The 8.78± acres of disturbance was previously covered under permit 22-054. Drainage from the site will flow to the previously permitted bio-filtration basin and then to storm sewer in Lexington Avenue where it eventually drains to the Resource Area of Concern Lake Valentine. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.
- <u>Stormwater</u> The applicant is proposing the BMP approved under permit 22-054 as described below for the project:

BMP Description	Location	Pretreatment	Volume provided	EOF
Biofiltration basin	West of multifamily building	Forebay	38,514± cubic feet below the outlet	950.0

The soil borings previously submitted under permit 22-054 indicated primarily clay sands (HSG D) onsite. Thus, infiltration is not considered feasible and bio-filtration is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.69-inches over the new/reconstructed area (2.51± acres) for a total requirement of 15,398± cubic feet. Permit 22-054 had a requirement of 23,005± CF for a total of 38,403± CF for both permits.

The bio-filtration basin maintains the criteria of the previous approval. The applicant has treated 99.6% of the project area. Additional TSS removal is not practicable. The applicant must address Condition 1 above. Otherwise, the applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(c).

Doint of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
Point of Discharge	Existing	Proposed	Existing	Proposed	Existing	Proposed
Lexington Ave.	25.2	1.1	40.2	11.4	74.5	63.5
South of Parcel	2.8	0.5	4.6	0.8	8.7	1.5
Totals	28.0	1.6	44.8	12.2	83.2	65.0
80% of existing	22.4		35.8		66.6	

The project is located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

- 3. <u>Wetlands</u> There are no wetlands located within the project area.
- 4. <u>Floodplain</u> The site is not in a regulatory floodplain.
- 5. <u>Erosion Control</u> Proposed erosion control methods include silt fence, inlet protection, erosion control blanket and rip rap. The project disturbs more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheet C202. The information listed under the Rule D Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of Valentine Lake which is impaired for nutrients.
- 6. <u>Regional Conveyances</u> Rule G is not applicable.
- 7. <u>Public Drainage Systems</u> Rule I is not applicable.
- 8. <u>Documenting Easements and Maintenance Obligations</u> Easements and maintenance obligations were submitted under permit 22-054.
- 9. <u>Previous Permit Information</u> Demolition of the site, construction of a new parking lot, and the BMP were previously permitted under file 22-054.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

05/16/2023

K. har lonal

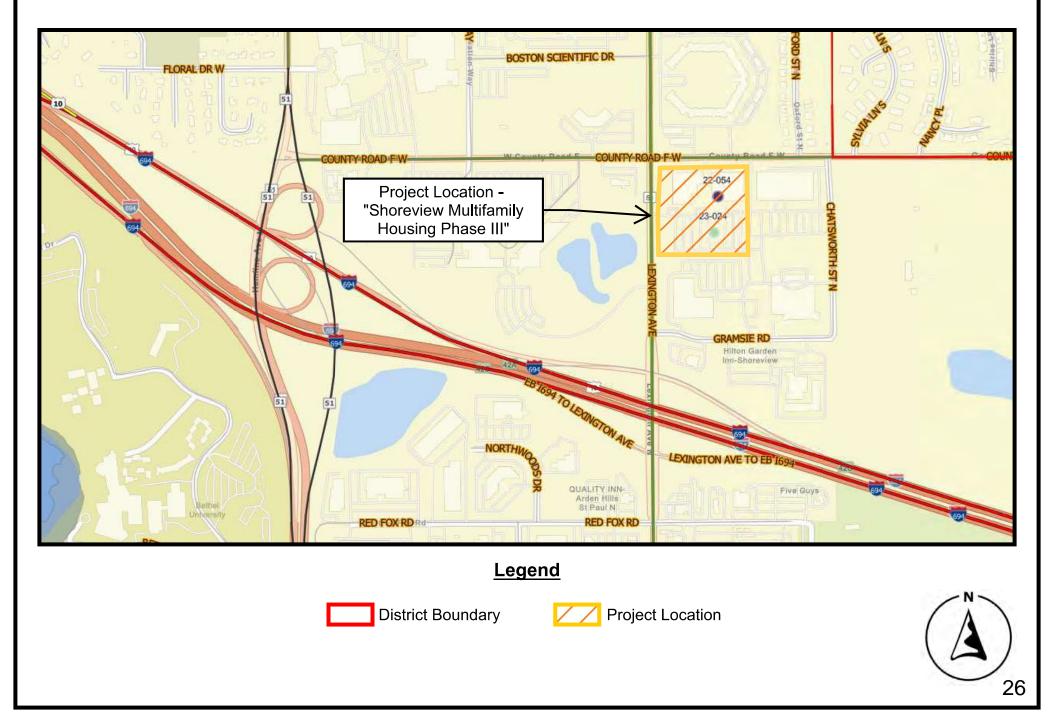
05/16/2023

Greg Bowles, MN Reg. No 41929

Katherine MacDonald, MN Reg. No 44590

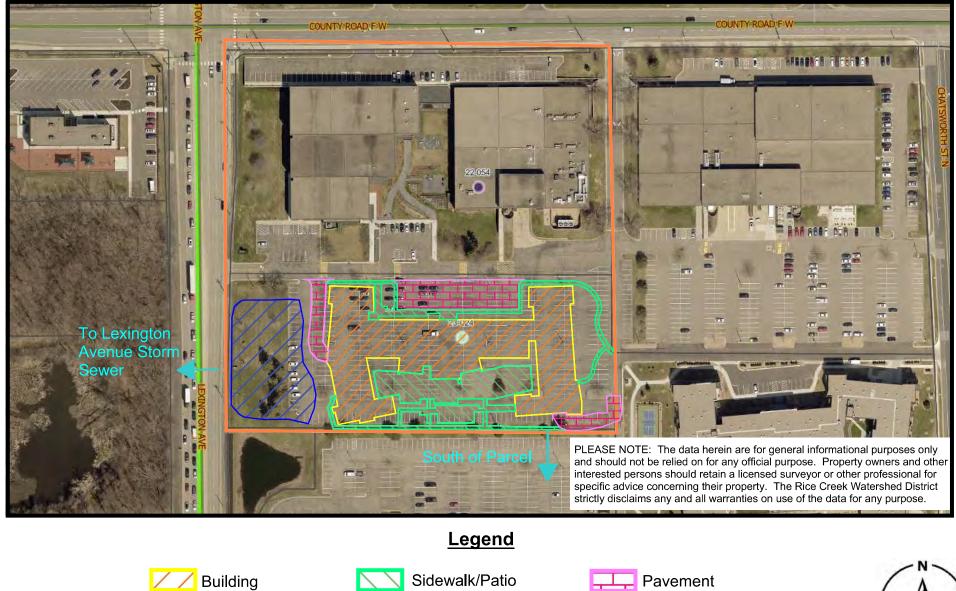


## RCWD Permit File #23-024





## RCWD Permit File #23-024

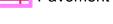


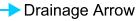


**Project Location** 



**Biofiltration Basin** 









WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

23-027

Permit Application Number: Permit Application Name:

Moore Lake Park Community Building and Site Improvements Project

Applicant/Landowner:

City of Fridley Attn: Jim Kosluchar 7071 University Ave NE Fridley, MN 55432 Ph: 7635723550 Fx: 763-571-1287 jim.kosluchar@fridleymn.gov

#### Permit Contact:

City of Fridley Attn: Nic Schmidt 7071 University Ave NE Fridley, MN 55432 Ph: 7635723556 nic.schmidt@fridleymn.gov

Project Name: Moore Lake Park Community Building and Site Improvements Project

- <u>Purpose</u>: FSD Final Site Drainage, FA Floodplain Alteration; enhance Moore Lake Park as an iconic community gateway by construction of a new building and highly anticipated park improvements.
- <u>Site Size:</u> 14.86± acre parcel / 8.09± acres of disturbed area; existing and proposed impervious areas are 2.50± acres and 2.32± acres, respectively.

Location: 5890 Central Ave NE, Fridley, MN

<u>T-R-S</u>: NW ¼, Section 24, T30N, R24W

District Rule: C, D, E, East Moore Lake CSMP

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Conditions to be Met Before Permit Issuance:

#### Rule C - Stormwater

- 1. Per Rule C.9(d), stormwater ponds must be designed to provide:
  - (4) An identified emergency overflow spillway sufficiently stabilized to convey flows for greater than the 100-year critical storm event; and
- 2. An outfall structure discharging to a wetland, public water or public water wetland must incorporate a stilling-basin, surge-basin, energy dissipater, placement of ungrouted natural rock riprap or other feature to minimize disturbance and erosion of natural shoreline and bed resulting from stormwater discharges, per Rule C.9(f).

#### Rule D - Erosion and Sediment Control

- 3. Submit the following information per Rule D.4:
  - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

(h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

#### **Administrative**

- 4. Submit the permit application with the signature of the successful bidder to the District.
- 5. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Ensure all pipe inverts on the pond OCS are labeled. Additionally, ensure an EOF is shown on the final plans.
- 6. A public permittee may meet the perpetual maintenance obligation by executing a programmatic or project-specific maintenance agreement with the District. A draft document should be submitted to the District for consideration prior to execution. (The agreement process requires submittal of the final original signed agreement to the District. If the applicant needs an original of the signed agreement, then two endorsed final agreements should be submitted.)

### <u>Stipulations</u>: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

- 1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans.
- 2. Provide an as-built survey and computation of the floodplain fill and mitigation storage areas and volume for verification of compliance with the approved plans.

#### Exhibits:

- 1. Plan set containing 38 sheets dated 3-6-2023 and received 4-21-2023.
- 2. Plan sheet of pond dated 5-9-2023 and received 5-9-2023.
- 3. Permit application, dated 4-20-2023 and received 4-21-2023.
- 4. Stormwater Calculations, dated 5-8-2023 and received 5-9-2023, containing narrative, East Moore Lake CSMP, floodplain fill exhibit, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 5. Revised Stormwater Calculations, dated 5-2-2023 and received 5-3-2023, containing narrative, East Moore Lake CSMP, floodplain fill exhibit, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 6. Stormwater Calculations, dated 4-17-2023 and received 4-21-2023, containing narrative, East Moore Lake CSMP, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
- 7. Geotechnical Report dated 1-23-2023 and received 4-21-2023.

#### Findings:

 <u>Description</u> – The project proposes to reconstruct a park including parking lots, building, paths, basketball court, and tennis court on a 14.86± acre parcel located in Fridley, MN. The project will decrease the impervious area from 2.50± acres to 2.32± acres and disturb 8.09± acres overall. This site is subject to provisions and findings of the East Moore Lake Comprehensive Stormwater Management Plan (CSMP), approved by the Board on 10-26-2023, which provided a framework for the construction of and regional discharge to a bio-char and iron-enhanced sand filter (BIESF). The BIESF is currently being constructed under permit 22-085. The existing site drains directly into Moore Lake. The northern half of the proposed site will also drain into the lake after flowing through a proposed stormwater pond. The southern half of the site will first flow south into the BIESF, then into Moore Lake, which is the Resource of Concern. This site is adjacent to East Moore Lake, which is part of Moore Lake and has an OHWL of 877.69 (NAVD88). The applicant is a public entity and therefore is not charged an application fee.

2. <u>Stormwater</u> – The applicant is proposing the BMPs as described below for the project:

BMP Description	Location	NURP requirement	Volume provided	EOF
Proposed Stormwater Pond	West of northern parking lot	8,015± cubic feet	11,475± cubic feet below the outlet	TBD*

\*Applicant must provide a stabilized EOF in final plans.

BMP Description	Location	Previous TP removal capacity used	Current TP removal capacity required	TP Removal Provided
Biochar Iron- enhanced Sand Filter (BIESF)	Southwest of southern parking lot	2.09 lbs/year*	4.0 lbs/year**	7.9 lbs/year

\*Permit 22-095

\*\*As determined in the East Moore Lake CSMP

Soils on site are primarily silty sand (HSG B) soils, which are typically suitable for infiltration. However, the seasonal high water table elevation is high at this site due the adjacent lake. Thus, infiltration is not considered feasible, and a stormwater pond is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 2.2-inches over the new/reconstructed area, however NURP sizing criteria governs for the stormwater pond. The pond sizing, and outlets and overflows will be consistent with the design criteria of Rule C.9(d) after satisfying Conditions 1 and 2 noted above. As determined by modeling submitted with the East Moore Lake CSMP for the BIESF, the equivalent TP removal requirement for the Moore Lake Park project corresponds to 4.0 lbs/year.

The applicant has treated 87% of the project area. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(d).

Doint of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
Point of Discharge	Existing	Proposed	Existing	Proposed	Existing	Proposed
To East Moore Lake	9.4	5.9	21.6	15.4	56.9	44.4
80% of existing:	7.5		17.3		45.5	

The project is located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(g).

- 3. <u>Wetlands</u> There are no wetlands located within the project area.
- 4. <u>Floodplain</u> The site is in a regulatory floodplain with an elevation of 882.14 (NAVD88). The applicant is proposing 394.5 CY of fill in the floodplain. 415.2 CY of compensatory floodplain storage volume is provided, primarily within the BIESF (also owned by the applicant) and the live storage of the pond. The requirements for Rule E have been met.

- 5. <u>Erosion Control</u> Proposed erosion control methods include silt fence, floating silt fence, biorolls, and a rock construction entrance. The project disturbs more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheets L1.1-L1.3 and L2.0. The information listed under the Rule D Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of East Moore Lake which is impaired for nutrients.
- 6. <u>Regional Conveyances</u> Rule G is not applicable.
- 7. <u>Public Drainage Systems</u> Rule I is not applicable.
- 8. <u>Documenting Easements and Maintenance Obligations</u> Applicant must execute an agreement with the RCWD for the maintenance of the pond. The BIESF is under an acceptable agreement.
- Previous Permit Information The East Moore Lake Comprehensive Stormwater Management Plan was filed under permit number 22-085. Permit 22-088 was the permit under which the BIESF was constructed. Permit 22-095 was a road project to construct the adjacent roundabout and was the other project identified in the CSMP.

I assisted in the preparation of this report under the supervision of the District Engineer.

to Teresta 05/16/2023

Nitsa Dereskos, EIT

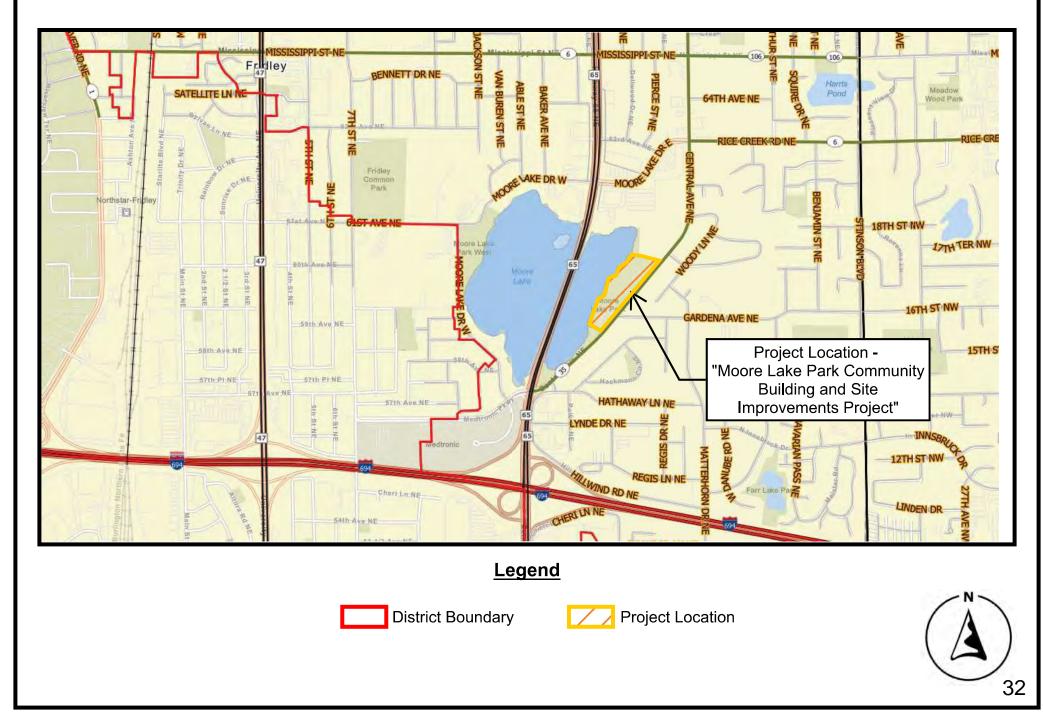
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

K. Mac lonald 05/16/2023

Katherine MacDonald, MN Reg. No 44590

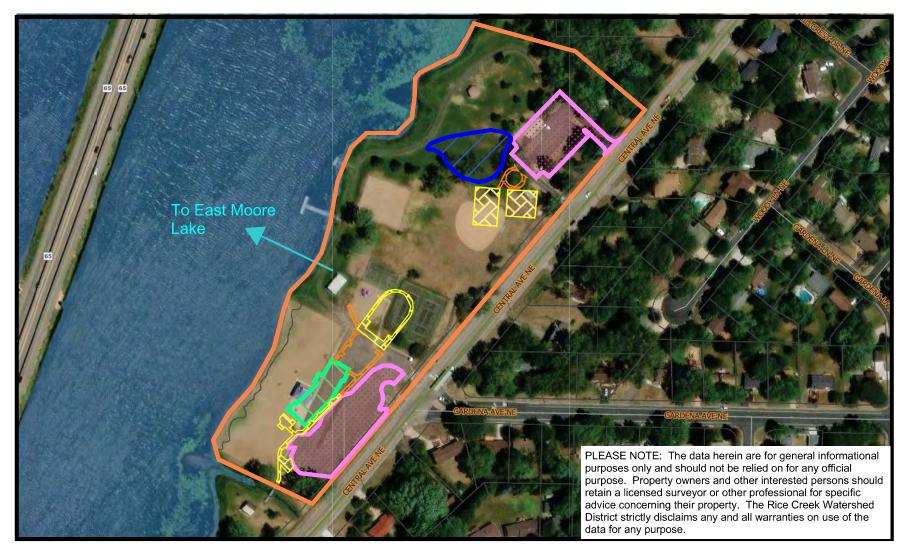


## RCWD Permit File #23-027





## RCWD Permit File #23-027



#### Legend



Exempt Impervious Sidewalks

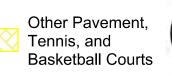
**Project Location** 



Stormwater Pond

Parking Lots

Drainage Arrow





## **ITEMS REQUIRING BOARD ACTION**

1. RCWD 2023 Board of Managers Calendar Adjustment (Nick Tomczik)

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RCWD RICE CREEK WATERSHED DISTRICT	

MEMORANDUM				
<b>Rice Creek</b>	Watershed District			
Date:	May 17, 2023			

Date.	Way 17, 2023
То:	RCWD Board of Managers
From:	Nick Tomczik, Administrator
Subject:	RCWD 2023 Board of Managers Calendar Adjustment

#### Introduction

The RCWD Board of Manager's is required to adopt and maintain an accurate calendar of its scheduled meetings.

#### **Background**

The District adopted its 2023 Board of Managers Calendar at its December 14, 2022 meeting. A manager inquired with the Board to adjust the official calendar to address a periodic scheduling conflict. The Board agreed by consensus at their May 8, 2023 workshop to consider moving the workshop start time to 9 a.m. on the same Monday before the second Wednesday of the month so all managers could participate. This requires the Board to adjust the District 2023 Board of Manager Calendar.

#### **Staff Recommendation**

District staff recommend that the Board of Managers amend the Board calendar to adjust the workshop start time to 9 a.m. starting in June (June 12, July 10, August 7, September 11, October 9, November 6, and December 11).

#### Proposed Motion

Manager \_\_\_\_\_\_ moves to adopt revised 2023 Board of Managers Calendar, seconded by Manager \_\_\_\_\_\_.

#### <u>Attachment</u>

Adjusted 2023 Board of Managers Calendar

#### RICE CREEK WATERSHED DISTRICT – 2023 BOARD OF MANAGERS CALENDAR approved 12/14/2022

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
1/2: New Year's Holiday- Office Closed 1/4 NO CAC Mtg	1: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Waller	1: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Robertson	5: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Wagamon	3: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Bradley	7: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Weinandt
9: Board Workshop (1 pm-3 pm RCWD office) 11: Regular Bd. Mtg. (9:00 am Shoreview CC) 13:Per Diem & Mileage Claim Forms Due	<ul> <li>13:Per Diem &amp; Mileage Claim Forms Due</li> <li>20: President's Day- Office Closed</li> <li>22: Regular Bd.Mtg. (9:00 am Shoreview CC)</li> </ul>	<ul> <li>6: Board Workshop <ul> <li>(1 pm-3 pm RCWD</li> <li>office)</li> </ul> </li> <li>8: Regular Bd.Mtg. <ul> <li>(9:00 am Shoreview</li> <li>CC)</li> </ul> </li> <li>13:Per Diem &amp; Mileage <ul> <li>Claim Forms Due</li> </ul> </li> <li>TBD:MAWD Legislative <ul> <li>Event &amp; Day at the Capitol,</li> <li>Capitol Ridge Hotel/Capitol</li> </ul> </li> <li>22: Regular Bd. Mtg.</li> </ul>	<ul> <li>10: Board Workshop (1 pm-3 pm RCWD office)</li> <li>12: Regular Bd.Mtg. (9:00 am Shoreview CC)</li> <li>17:Per Diem &amp; Mileage Claim Forms Due</li> <li>26: Regular Bd.Mtg. (9:00 am Shoreview CC)</li> </ul>	<ul> <li>8: Board Workshop (1 pm-3 pm RCWD office)</li> <li>10: Regular Bd.Mtg. (9:00 am Shoreview CC)</li> <li>15:Per Diem &amp; Mileage Claim Forms Due</li> <li>24: Regular Bd. Mtg. (9:00 am Shoreview CC)</li> <li>29: Mem'l Day Holiday- Office Closed</li> </ul>	<ul> <li>12: Board Workshop (9 am RCWD office)</li> <li>14: Regular Bd.Mtg. (9:00 am Shoreview CC)</li> <li>19:Per Diem &amp; Mileage Claim Forms Due</li> <li>20-21: MAWD Summer Tour, Albert Lea</li> <li>28: Regular Bd.Mtg. (9:00 am Shoreview CC)</li> </ul>
CC)	AUGUST	(9:00 am Shoreview CC) SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<ul> <li>4 Independence Day- Office Closed</li> <li>5: NO CAC Mtg</li> <li>10: Board Workshop (9 am RCWD office)</li> <li>12: Regular Bd.Mtg. (9:00 am Shoreview CC)</li> <li>17:Per Diem &amp; Mileage</li> </ul>	<ul> <li>2: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Waller</li> <li>7: Board Workshop (9 am RCWD office)</li> <li>9: Regular Bd.Mtg.(9:00 am Shoreview CC)</li> <li>14:Per Diem &amp; Mileage Claim Forms Due</li> <li>23: Regular Bd.Mtg. &amp; Proposed Budget Hrg &amp; announce Dec. Truth &amp;</li> </ul>	4: Labor Day Holiday- Office Closed 6: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Robertson 11: Board Workshop (9 am RCWD office) 13: Regular Bd.Mtg (9:00 am Shoreview CC) 18:Per Diem & Mileage Claim Forms Due 27: Regular Bd.Mtg. (9:00 am Shoreview CC)	4: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Wagamon 9: Board Workshop (9 am RCWD office) 11: Regular Bd.Mtg. (9:00 am Shoreview CC) 16:Per Diem & Mileage Claim Forms Due 25: Regular Bd.Mtg. (9:00 am Shoreview CC)	<ul> <li>1: CAC Mtg (5:30 pm RCWD office) Liaison: Mgr Bradley</li> <li>6: Board Workshop (9 am RCWD office)</li> <li>8: Regular Bd.Mtg. (9:00 am Shoreview CC*)</li> <li>10: Veteran's Day-Office closed</li> <li>13:Per Diem &amp; Mileage Claim Forms Due</li> <li>22: NO Regular Bd.Mtg</li> <li>23 &amp; 24 Thanksgiving Holiday- Office Closed</li> </ul>	11/29-12/1 MAWD Annual Mtg 6: CAC Mtg (5:30 pm RCWD office) Liaison: Mgi Weinandt 11: Board Workshop (9 am RCWD office) 13:Regular Brd.Mtg.&Truth & Taxation public mtg (6:30 pm Shoreview CC) 18:Per Diem & Mileage Claim Forms Due 22 & 25: Christmas Holiday- Office Closed 27: NO Regular Bd.Mtg. 1/1: New Year's Holiday- Office Closed

The RCWD established the option for the public to participate in its meetings either in person or virtually using interactive technology. In-person Board Workshops will be conducted at the RCWD conference room 4325 Pheasant Ridge Drive NE, Blaine, MN. In-person Board Meetings will be conducted at the Shoreview City Council Chambers, 4600 North Victoria Street, Shoreview, MN, unless otherwise noted. CAC=Citizen Advisory Committee meetings held at RCWD offices and virtually.

# **ITEMS REQUIRING BOARD ACTION**

2. Check Register Dated May 24, 2023, in the Amount of \$353,508.29 Prepared by Redpath and Company

Rice Creek Watershed District Check Register May 11, 2023 - May24, 2023 To Be Approved at the May 24, 2023 Board Meeting

Check #	Date	Payee	Description	Amount	
25109		US Sitework, Inc.	Construction	. ,	Paid 05/10/23
25110		Blaine Shopping Center, LLC	Rent	8,405.95	
25111		Carp Solutions, LLC	Professional Services	26,705.00	
25112		City of Shoreview	Professional Services	200.00	
25113		City of Lino Lakes	Construction	8,670.25	
25114	05/24/23	Davey Resource Grou, Inc.	Contracted Services	3,300.00	
25115	05/24/23	Delta Dental	Benefits	810.00	
25116	05/24/23	ECM Publishers	Legal Notices	129.50	
25117	05/24/23	Freshwater Society	Contracted Services	6,000.00	
25118		HealthPartners	Employee Benefits	10,912.76	
25119	05/24/23	Houston Engineering, Inc.	April Engineering Expense	105,666.73	
25120	05/24/23	Indigital, Inc.	Professional Services	463.81	
25121	05/24/23	Instrumental Research, Inc.	Lab Expenses	1,855.00	
25122	05/24/23	Metro Sales, Inc.	Equipment Lease	1,307.25	
25123	05/24/23	NineNorth	Professional Services	378.30	
25124	05/24/23	ODP Business Solutions, LLC.	Office Supplies	215.95	
25125	05/24/23	Per Mar Security Systems	Professional Services	350.00	
25126	05/24/23	Premium Waters, Inc.	Meeting Supplies	105.28	
25127	05/24/23	Redpath & Company, LLC.	Audit and Accounting	38,576.13	
25158	05/24/23	Rinke Noonan	Legal Expenses	3,969.00	
25129	05/24/23	Rymark	Professional Services	2,393.98	
25130	05/24/23	Smith Partners	Legal Expenses	8,550.17	
25131	05/24/23	St. Paul Pioneer Press	Legal Notice	1,896.10	
25132	05/24/23	Timesaver Off Site Secretarial, Inc.	Professional Services	461.13	
25133	05/24/23	Verizon Wireless	Cell Phone Expense	875.50	
25134	05/24/23	Winnik Supply, Inc	Construction	2,568.00	
25135	05/24/23	First Unum Life Insurance Co.	Employee Benefits	865.57	
Payroll	05/31/23	May 31st Payroll (estimate)	May 31st Payroll (estimate)	30,912.63	
Payroll		Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	2,368.92	
EFT	05/02/23	Further	Cafeteria Plan Reimbursements	102.00	
EFT	05/09/23	Further	Cafeteria Plan Reimbursements	135.00	
EFT	05/20/23	Further	Employee Benefits	45.00	
EFT	05/15/23	Xcel Energy	Telecommunications	14.21	
EFT		Internal Revenue Service (estimate)	05/31 Federal Withholding (estimate)	10,935.54	
EFT	05/31/23	Minnesota Revenue (estimate)	05/31 State Withholding (estimate)	1,897.00	
EFT	05/31/23	Empower Retirement	05/31 Deferred Compensation	955.00	
EFT		Empower Retirement	05/31 Roth IRA	265.00	
EFT	05/31/23	Empower Retirement	May Health Care Savings (estimate)	993.01	
EFT	05/31/23	PERA (estimate)	05/31 PERA (estimate)	6,043.00	
<b>m</b> , 1					

Total

\$353,508.29

#### Rice Creek Watershed District Budget Status Report Administrative & Program Budget Fiscal Year 2023 5/31/2023

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
& Aummistrative	Duuget item	Number	Duuget	Aujustinent	Expenses	Expenses	Dalance	of Duuget
Manager	Per diems	4000	\$32,500.00	_	\$2,125.00	\$10,250.00	\$22,250.00	31.54%
U U	Manager expenses	4010	6,000.00	-	243.92	1,896.95	4,103.05	31.62%
Committees	Committee/Bd Mtg. Exp.	4800	-	-	-	-	-	-
Employees	Staff salary/taxes/benefits	4100-4140	246,310.00	-	22,360.59	101,219.28	145,090.72	41.09%
1 5	District training & education	4265	7,200.00	-	-	138.77	7,061.23	1.93%
	Employee expenses	4320-4321	1,100.00	-	108.41	278.06	821.94	25.28%
Administration/	Office/Meeting/Software	4200-4205	4,950.00	-	369.30	1,010.54	3,939.46	20.41%
Office	Printing	4208	500.00	-	-	-	500.00	0.00%
	Rent/Office	4210	22,200.00	-	1,681.19	10,087.14	12,112.86	45.44%
	Telecommunications	4240	7,500.00	-	502.63	2,250.02	5,249.98	30.00%
	Dues	4245	15,500.00	-	-	12,500.00	3,000.00	80.65%
	Publications	4250	200.00	-	-	-	200.00	0.00%
	Insurance	4270	7,000.00	-	-	7,228.60	(228.60)	103.27%
	Postage	4280	1,100.00	-	-	(10.00)	1,110.00	-0.91%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Office Equipment/Lease	4635	4,120.00	-	591.42	2,425.84	1,694.16	58.88%
	Sub-Total-Administration:		357,680.00	-	27,982.46	149,275.20	208,404.80	41.73%
Consultants	Auditor/Accounting	4330	18,000.00	-	7,715.22	10,722.84	7,277.16	59.57%
	Legal	4410	50,000.00	-	2,661.20	15,363.50	34,636.50	30.73%
	Consultants/Professional Serv.	4420	24,000.00	-	2,113.67	5,805.21	18,194.79	24.19%
	Engineering-General	4500	56,000.00	-	3,400.00	13,599.97	42,400.03	24.29%
	Sub-Total-Consultants:		148,000.00	-	15,890.09	45,491.52	102,508.48	30.74%
TOTAL			\$505,680.00	-	\$43,872.55	\$194,766.72	\$310,913.28	38.52%

#### Rice Creek Watershed District Budget Status Report Administrative & Program Budget Fiscal Year 2023 5/31/2023

		2023	2023	2023		
		Year to date	<b>Current Month</b>	Year to date	Current Budget	Percent of
Revenue/Expenditures By Project	2023 Budget	Revenue	Expense	Expense	Balance	Budget
10 - General and Administrative	\$505,680.00	46,287.91	\$43,872.55	\$194,766.72	\$310,913.28	38.52%
30 - Environmental Education	231,081.00	4,232.95	20,698.88	84,007.24	147,073.76	36.35%
35 - Information Management	317,679.00	5,820.29	8,575.60	84,858.37	232,820.63	26.71%
60 - Restoration Projects	2,037,423.00	69,755.07	56,799.43	172,288.48	1,865,134.52	8.46%
70 - Regulatory	1,422,713.00	78,656.18	99,626.71	444,031.60	978,681.40	31.21%
80 - Ditch & Creek Maintenance	2,036,181.00	47,621.00	114,464.22	289,660.74	1,746,520.26	14.23%
90 - Lake & Stream Management	1,084,135.00	24,228.43	68,600.95	235,017.75	849,117.25	21.68%
95 - District Facilities	709,196.00	12,999.89	20,102.64	77,299.68	631,896.32	10.90%
Total District Revenue/Expenditures	\$8,344,088.00	\$289,601.72	\$432,740.98	\$1,581,930.58	\$6,762,157.42	18.96%

#### **Current Fund Balances:**

		2023	2023	2023	2023	
	Fund Balance @	Fund Balance	Year to date	<b>Current Month</b>	Year to date	Fund Balance @
Fund:	12/31/2022	Transfers	Revenue	Expense	Expense	5/31/2023
10 - General Fund	\$295,952.24	-	46,287.91	\$43,872.55	\$194,766.72	\$147,473.43
30 - Environmental Education	207,497.00	-	4,232.95	20,698.88	84,007.24	127,722.71
35 - Information Management	454,006.00	(200,000.00)	5,820.29	8,575.60	84,858.37	174,967.92
60 - Restoration Projects	4,195,168.00	(2,200,000.00)	69,755.07	56,799.43	172,288.48	1,892,634.59
70 - Regulatory	1,178,467.00	(500,000.00)	78,656.18	99,626.71	444,031.60	313,091.58
80 - Ditch & Creek Maintenance	1,585,755.00	-	47,621.00	114,464.22	289,660.74	1,343,715.26
90 - Lake & Stream Management	2,185,205.00	(1,600,000.00)	24,228.43	68,600.95	235,017.75	374,415.68
95 - District Facilities	379,841.00	-	12,999.89	20,102.64	77,299.68	315,541.21
99 - Project Anticipation	0.00	4,500,000.00	-	-	-	4,500,000.00
Total District Fund Balance:	\$10,481,891.24	-	\$289,601.72	\$432,740.98	\$1,581,930.58	\$9,189,562.38

**Rice Creek Watershed District** 

# **Interim Financial Statements**

May 31, 2023



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

#### Rice Creek Watershed District Statement of Revenue and Expenditures - General Fund - 10 For the One Month and Five Months Ending May 31, 2023 See Accountant's Compilation Report

		See Account			
	Cı	irrent Month	Year to Date	Annual Budget	Over/(Under) Budget
Revenues					
General Property Tax	\$	0.00	\$ 0.00	504,664.00	(504,664.00)
Interest Revenue		0.00	9,268.70	1,016.00	8,252.70
Investment Interest-Surety		0.00	36,891.41	0.00	36,891.41
Miscellaneous Revenue	_	0.00	127.80	0.00	127.80
Total Revenues	_	0.00	46,287.91	505,680.00	(459,392.09)
Expenses					
Manager Per Diem		2,125.00	10,250.00	32,500.00	(22, 250.00)
Manager Expense		0.00	561.12	2,000.00	(1,438.88)
Manager Travel		243.92	1,335.83	4,000.00	(2,664.17)
Wages		13,991.46	70,665.37	170,888.00	(100,222.63)
Benefits		2,379.43	11,258.81	28,900.00	(17,641.19)
PERA Expense		3,756.05	8,006.52	12,817.00	(4,810.48)
HCSA Contributions		993.01	4,765.55	15,132.00	(10,366.45)
Payroll Taxes		1,165.24	5,770.24	13,073.00	(7,302.76)
Payroll Taxes-Unemployment		75.40	752.79	5,500.00	(4,747.21)
Office Supplies		283.22	659.31	1,800.00	(1,140.69)
Field Supplies		0.00	0.00	200.00	(200.00)
Computer Software		0.00	0.00	250.00	(250.00)
Meeting Supplies		86.08	351.23	2,700.00	(2,348.77)
Printing		0.00	0.00	500.00	(500.00)
Rent		1,681.19	10,087.14	22,200.00	(12,112.86)
Telecommunications		502.63	2,250.02	7,500.00	(5,249.98)
Dues		0.00	12,500.00	15,500.00	(3,000.00)
Publications		0.00	0.00	200.00	(200.00)
Training & Education		0.00	138.77	7,200.00	(7,061.23)
Insurance & Bonds		0.00	7,228.60	7,000.00	228.60
Postage		0.00	(10.00)	1,100.00	(1,110.00)
Legal Notices		0.00	0.00	1,500.00	(1,500.00)
Staff Travel		108.41	278.06	1,100.00	(821.94)
Audit & Accounting		7,715.22	10,722.84	18,000.00	(7,277.16)
Professional Services		2,113.67	5,805.21	24,000.00	(18,194.79)
Legal		2,661.20	15,363.50	50,000.00	(34,636.50)
Engineering		3,400.00	13,599.97	56,000.00	(42,400.03)
Equipment		279.99	1,576.59	2,000.00	(423.41)
Equipment Lease		311.43	849.25	2,120.00	(1,270.75)
Total Expenses	_	43,872.55	194,766.72	505,680.00	(310,913.28)
Revenues Over/(Under) Expenditures	\$	(43,872.55)	\$ (148,478.81)	0.00	(148,478.81)

COMMUNICATION & OUTREACH - 30-00RevenuesGeneral Property TaxGeneral Property TaxInterest IncomeTotal RevenuesExpensesWagesInternsBenefitsPERA ExpensePayroll TaxesOffice SuppliesComputer SoftwareMeeting SuppliesPrintingRentTotal rest				
RevenuesGeneral Property Tax\$Interest Income\$Total Revenues\$Expenses\$Wages\$Interns\$Benefits\$PERA Expense\$Payroll Taxes\$Office Supplies\$Computer Software\$Meeting Supplies\$Printing\$Rent\$				
General Property Tax\$Interest Income\$Total Revenues\$Expenses\$Wages\$Interns\$Benefits\$PERA Expense\$Payroll Taxes\$Office Supplies\$Computer Software\$Meeting Supplies\$Printing\$Rent\$				
Interest Income Total Revenues Expenses Wages Interns Benefits PERA Expense Payroll Taxes Office Supplies Computer Software Meeting Supplies Printing Rent	0.00	\$ 0.00	150,258.00	(150,258.00)
Expenses Wages Interns Benefits PERA Expense Payroll Taxes Office Supplies Computer Software Meeting Supplies Printing Rent	0.00	 4,232.95	464.00	3,768.95
Wages Interns Benefits PERA Expense Payroll Taxes Office Supplies Computer Software Meeting Supplies Printing Rent	0.00	 4,232.95	150,722.00	(146,489.05)
Interns Benefits PERA Expense Payroll Taxes Office Supplies Computer Software Meeting Supplies Printing Rent				
Benefits PERA Expense Payroll Taxes Office Supplies Computer Software Meeting Supplies Printing Rent	6,416.52	31,930.87	78,538.00	(46,607.13)
PERA Expense Payroll Taxes Office Supplies Computer Software Meeting Supplies Printing Rent	0.00	60.00	5,000.00	(4,940.00)
Payroll Taxes Office Supplies Computer Software Meeting Supplies Printing Rent	719.28	6,372.98	11,166.00	(4,793.02)
Office Supplies Computer Software Meeting Supplies Printing Rent	240.62	2,154.20	5,626.00	(3,471.80)
Computer Software Meeting Supplies Printing Rent	488.23	2,461.51	6,391.00	(3,929.49)
Meeting Supplies Printing Rent	21.60	99.37	900.00	(800.63)
Printing Rent	26.50	26.50	1,000.00	(973.50)
Rent	0.00	0.00	500.00	(500.00)
	0.00	0.00	250.00	(250.00)
	840.60	5,043.60	11,100.00	(6,056.40)
Telecommunications	251.32	1,099.40	3,750.00	(2,650.60)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	120.17	266.22	3,600.00	(3,333.78)
Insurance and Bonds	0.00	3,614.30	3,500.00	114.30
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	99.23	121.76	550.00	(428.24)
Audit & Accounting	3,857.61	5,336.42	9,000.00	(3,663.58)
Professional Services	157.62	643.38	6,500.00	(5,856.62)
Legal	0.00	403.21	1,000.00	(596.79)
Engineering	0.00	0.00	500.00	(500.00)
Equipment	140.00	788.30	1,250.00	(461.70)
Equipment-Lease	155.73	 424.63	1,060.00	(635.37)
Total Expenses	13,535.03	 60,846.65	152,081.00	(91,234.35)
Total Revenues Over/(Under)				
Expenditures - Communication:				

#### WATERSHED COMMUNICATION & OUTREACH - 30-02

Total Revenues Over/(Under) Expenditures - Watershed Communicati	(32.35)	(80.82)	0.00	(80.82)
Total expenses	32.35	80.82	11,000.00	(10,919.18)
Expenses Computer Software Printing Training & Education	0.00 0.00 32.35	0.00 48.47 32.35	1,000.00 1,500.00 8,500.00	(1,000.00) (1,451.53) (8,467.65)
Total Revenues	0.00	0.00	11,000.00	(11,000.00)
Revenues General Property Tax	0.00	0.00	11,000.00	(11,000.00)

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
MASTER WATER STEWARD PROGRAM	<u> 1 - 30-03</u>			
Revenues General Property Tax	0.00	0.00	19,000.00	(19,000.00)
Total Revenues	0.00	0.00	19,000.00	(19,000.00)
Expenses Training & Education Contracted Services	0.00 6,000.00	0.00 6,000.00	9,000.00 10,000.00	(9,000.00) (4,000.00)
Total expenses	6,000.00	6,000.00	19,000.00	(13,000.00)
Total Revenues Over/(Under) Expenditures - Master Water:	(6,000.00)	(6,000.00)	0.00	(6,000.00)
OUTREACH PARTNERSHIPS - 30-04 Revenues				
General Property Tax	0.00	0.00	28,000.00	(28,000.00)
Total Revenues	0.00	0.00	28,000.00	(28,000.00)
Expenses Training & Education Contracted Services	0.00	500.00 14,495.90	8,500.00 19,500.00	(8,000.00) (5,004.10)
Total expenses	0.00	14,995.90	28,000.00	(13,004.10)
Total Revenues Over/(Under) Expenditures - Outreach:	0.00	(14,995.90)	0.00	(14,995.90)
<u>MINI-GRANTS PROGRAM - 30-05</u> Revenues				
General Property Tax	0.00	0.00	10,000.00	(10,000.00)
Total Revenues	0.00	0.00	10,000.00	(10,000.00)
Expenses Construction	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under) Expenditures - Mini-Grants:	0.00	0.00	0.00	0.00

44

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
ENGINEERING & TECHNICAL SUPPORT	<u>- 30-06</u>			
Revenues				
General Property Tax	0.00	0.00	6,000.00	(6,000.00)
Total Revenues	0.00	0.00	6,000.00	(6,000.00)
Expenses				
Training & Education	0.00	0.00	6,000.00	(6,000.00)
Engineering	1,131.50	2,083.87	0.00	2,083.87
Total expenses	1,131.50	2,083.87	6,000.00	(3,916.13)
Total Revenues Over/(Under) Expenditures - Eng. & Technical:	(1,131.50)	(2,083.87)	0.00	(2,083.87)
<u>WATERSHED PLAN MAINTENANCE - 30-0</u> Revenues General Property Tax	<u>08</u> 0.00	0.00	5,000.00	(5,000.00)
Total Revenues	0.00	0.00	5,000.00	(5,000.00)
European				
Expenses	0.00	0.00	5 000 00	(5,000,00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under) Expenditures - Watershed Plan:	0.00	0.00	0.00	0.00
Total Revenue Over/(Under) Expenditur \$	(20,698.88)	6 (79,774.29)	(1,359.00)	(78,415.29)

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<b>INFORMATION MANAGEMENT - 35-00</b>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	137,040.00	(137,040.00)
Interest Revenue	0.00	5,820.29	638.00	5,182.29
Total Revenues	0.00	5,820.29	137,678.00	(131,857.71)
Expenses				
Wages	0.00	0.00	16,250.00	(16,250.00)
Benefits	42.75	2,869.59	2,787.00	82.59
PERA Expense	0.00	0.00	1,219.00	(1,219.00)
Payroll Taxes	0.00	0.00	1,242.00	(1,242.00)
Office Supplies	44.39	83.27	450.00	(366.73)
Computer Software	648.00	1,360.54	11,000.00	(9,639.46)
Printing	0.00	0.00	125.00	(125.00)
Rent	420.30	2,521.80	5,550.00	(3,028.20)
Telecommunications	125.64	536.87	1,875.00	(1,338.13)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	0.00	1,800.00	(1,800.00)
Insurance and Bonds	0.00	1,807.15	1,750.00	57.15
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	1,928.82	2,668.23	4,500.00	(1,831.77)
Professional Services	3,002.21	16,089.62	47,500.00	(31,410.38)
Contracted Services	0.00	0.00	1,500.00	(1,500.00)
Computer Equipment	0.00	3,760.85	37,500.00	(33,739.15)
Equipment	70.00	879.15	1,500.00	(620.85)
Equipment Lease	77.86	212.30	530.00	(317.70)
Total Expenses	6,359.97	32,789.37	137,678.00	(104,888.63)
Total Revenues Over/(Under)				
Expenditures - Information Management	(6,359.97)	(26,969.08)	0.00	(26,969.08)

#### **BOUNDARY MANAGEMENT PROGRAM - 35-03**

Revenues				
General Property Tax	0.00	0.00	15,000.00	(15,000.00)
Total Revenues	0.00	0.00	15,000.00	(15,000.00)
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	13,000.00	(13,000.00)
Total Expenses	0.00	0.00	15,000.00	(15,000.00)
Total Revenues Over/(Under) Expenditures - Boundary Mgmt:	0.00	0.00	0.00	0.00

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
DISTRICT-WIDE MODEL - 35-04				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				<b>(- - - - - - - - - -</b>
Legal Engineering	0.00 1,718.75	0.00 16,678.00	2,000.00 38,000.00	(2,000.00) (21,322.00)
Total Expenses	1,718.75	16,678.00	40,000.00	(23,322.00)
Total Revenues Over/(Under) Expenditures - District-Wide Model:	(1,718.75)	(16,678.00)	(40,000.00)	23,322.00
DATABASE & VIEWER MAINTENANCH	E - <u>35-05</u>			
Revenues General Property Tax	0.00	0.00	55,000.00	(55,000.00)
Total Revenues	0.00	0.00	55,000.00	(55,000.00)
Expenses Legal Engineering Construction Expense	$0.00 \\ 106.50 \\ 0.00$	0.00 17,175.75 96.64	5,000.00 70,000.00 0.00	(5,000.00) (52,824.25) 96.64
Total expenses	106.50	17,272.39	75,000.00	(57,727.61)
Total Revenues Over/(Under) Expenditures - Database & Viewer:	(106.50)	(17,272.39)	(20,000.00)	2,727.61
DISTRICT WEBSITE - 35-15				
Revenues General Property Tax	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	50,000.00	(50,000.00)
Expenses Professional Services Legal Engineering	0.00 0.00 390.38	15,000.00 2,728.23 390.38	45,000.00 3,000.00 2,000.00	(30,000.00) (271.77) (1,609.62)
Total expenses	390.38	18,118.61	50,000.00	(31,881.39)
Total Revenues Over/(Under) Expenditures - District Website:	(390.38)	(18,118.61)	0.00	(18,118.61)
Total Revenue Over/(Under) Expenditur	\$ (8,575.60)	\$ (79,038.08)	(60,000.00)	(19,038.08)

	Current Month		Year to Date	Annual Budget	Over/(Under) Budget
<b>RESTORATION PROJECTS - 60-00</b>					8
Revenues					
General Property Tax	\$ 0.0			291,539.00	(291,539.00)
Interest Revenue	0.0		37,348.47	4,095.00	33,253.47
Miscellaneous Income	0.0	00	1,000.00	0.00	1,000.00
Total Revenues	0.0	00	38,348.47	295,634.00	(257,285.53)
Expenses					
Wages	8,405.6	64	34,924.05	178,830.00	(143,905.95)
Interns	0.0	)0	60.00	5,000.00	(4,940.00)
Benefits	1,298.9	90	6,581.62	21,119.00	(14,537.38)
PERA Expense	315.2	21	2,117.47	13,262.00	(11,144.53)
Payroll Taxes	637.7	77	2,434.25	14,063.00	(11,628.75)
Office Supplies	155.9	97	241.30	900.00	(658.70)
Field Supplies	0.0	00	0.00	250.00	(250.00)
Printing	0.0	00	0.00	250.00	(250.00)
Rent	840.6		5,043.60	11,100.00	(6,056.40)
Telecommunications	251.3		1,152.49	3,750.00	(2,597.51)
Publications	0.0	)0	61.15	100.00	(38.85)
Training & Education	0.0		0.00	3,600.00	(3,600.00)
Insurance and Bonds	0.0		3,614.30	3,500.00	114.30
Postage	0.0		0.00	550.00	(550.00)
Legal Notices	0.0		0.00	1,000.00	(1,000.00)
Staff Travel	0.0		0.00	550.00	(550.00)
Vehicle	0.0		223.65	13,000.00	(12,776.35)
Audit & Accounting	3,857.6	51	5,336.42	9,000.00	(3,663.58)
Professional Services	157.6		964.07	6,500.00	(5,535.93)
Legal	0.0		403.21	2,000.00	(1,596.79)
Engineering	0.0		0.00	5,000.00	(5,000.00)
Equipment	140.0	00	788.30	1,250.00	(461.70)
Equipment Lease	155.7	73	424.63	1,060.00	(635.37)
Total Expenses	16,216.3	37	64,370.51	295,634.00	(231,263.49)
Total Revenues Over/(Under)				A	
Expenditures - Restoration Projects:	(16,216.3	<u>97)</u>	(26,022.04)	0.00	(26,022.04)

<u>IGMT. PROJECT - 60-01</u>			
0.00	0.00	02 470 00	(02 470 00)
		)	(83,479.00)
0.00	0.00	46,521.00	(46,521.00)
0.00	0.00	130,000.00	(130,000.00)
0.00	0.00	5,000.00	(5,000.00)
1,355.25	5,110.75	45,000.00	(39,889.25)
8,670.25	8,670.25	100,000.00	(91,329.75)
10,025.50	13,781.00	150,000.00	(136,219.00)
(10,025.50)	(13,781.00)	(20,000.00)	6,219.00
	$ \begin{array}{r} 0.00\\ 0.00\\ \hline 0.00\\ \hline 0.00\\ 1,355.25\\ 8,670.25\\ \hline \end{array} $	$\begin{array}{c cccc} 0.00 & 0.00 \\ \hline 0.00 & 0.00 \\ \hline 0.00 & 0.00 \\ \hline 0.00 & 0.00 \\ 1,355.25 & 5,110.75 \\ 8,670.25 & 8,670.25 \\ \hline 10,025.50 & 13,781.00 \\ \hline \end{array}$	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$

Current Month	Year to Date	Annual Budget	Over/(Under)
		-	Budget

## LOWER RC WATER MGMT. PROJECT - 60-03

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	100,000.00	(100,000.00)
Construction	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	150,000.00	(150,000.00)
Total Revenues Over/(Under) Expenditures - Lower RC:	0.00	0.00	(150,000.00)	150,000.00
MIDDLE RC WATER MGMT. PROJECT - 6 Revenues Total Revenues	<u>0-04</u> 	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under) Expenditures - Middle RC Water Mgmt.	0.00	0.00	(50,000.00)	50,000.00

#### BALD EAGLE LAKE (BEL) WMD - 60-05

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	9.00	6,789.00	(6,780.00)
Contracted Services	0.00	0.00	25,000.00	(25,000.00)
Total expenses	0.00	9.00	31,789.00	(31,780.00)
Total Revenues Over/(Under) Expenditures - Bald Eagle Lake WMD:	0.00	(9.00)	(31,789.00)	31,780.00

49

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
BALD EAGLE LAKE WATER MGMT. PF	<u> ROJECT - 60-06</u>			
Revenues General Property Tax	0.00	0.00	25,000.00	(25,000.00)
Total Revenues	0.00	0.00	25,000.00	(25,000.00)
Expenses				
Engineering	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under) Expenditures - Bald Eagle Lake:	0.00	0.00	(25,000.00)	25,000.00
RCD 2, 3 & 5 BASIC WATER MGMT. PRO Revenues General Property Tax	DJECT - 60-08 0.00	0.00	250,000.00	(250,000.00)
Total Revenues	0.00	0.00	250,000.00	(250,000.00)
Expenses Legal Engineering Construction Services	0.00 12,349.50 0.00	0.00 61,360.95 0.00	5,000.00 145,000.00 100,000.00	(5,000.00) (83,639.05) (100,000.00)
Total expenses	12,349.50	61,360.95	250,000.00	(188,639.05)
Total Revenues Over/(Under) Expenditures - Basic Water Mgmt. Proje	(12,349.50)	(61,360.95)	0.00	(61,360.95)

## **REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11**

Total Revenues Over/(Under) Expenditures - Regional Water Mgmt.	(15,879.31)	4,415.33	(50,000.00)	54,415.33
Total expenses	15,879.31	26,991.27	50,000.00	(23,008.73)
Construction	0.00	0.00	30,000.00	(30,000.00)
Engineering	15,869.75	24,998.88	9,000.00	15,998.88
Legal	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Staff Travel	9.56	59.27	0.00	59.27
Legal Notices	0.00	0.00	500.00	(500.00)
Expenses Training & Education	0.00	1,933.12	0.00	1,933.12
Total Revenues	0.00	31,406.60	0.00	31,406.60
Revenues Grants-Income`	0.00	31,406.60	0.00	31,406.60

Current Month	Year to Date	Annual Budget	Over/(Under)
			Budget

## STORMWATER MGMT. COST SHARE - 60-15

Total Revenues Over/(Under) Expenditures - Stormwater Mgmt.:	0.00	(3,447.00)	(475,000.00)	471,553.00
Total expenses	0.00	3,447.00	785,000.00	(781,553.00)
Construction	0.00	0.00	770,000.00	(770,000.00)
Engineering	0.00	2,342.00	12,000.00	(9,658.00)
Legal	0.00	362.60	0.00	362.60
Legal Notices	0.00	742.40	3,000.00	(2,257.60)
Expenses				
Total Revenues	0.00	0.00	310,000.00	(310,000.00)
General Property Tax	0.00	0.00	310,000.00	(310,000.00)
Revenues				

#### **SW URBAN LAKES IMPLEMENTATION - 60-24**

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	2,328.75	2,328.75	19,000.00	(16,671.25)
Construction	0.00	0.00	55,000.00	(55,000.00)
Total expenses	2,328.75	2,328.75	75,000.00	(72,671.25)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	(2,328.75)	(2,328.75)	(75,000.00)	72,671.25
CLEAR LAKE WATER MGMT.PROJECT	<u>- 60-29</u>			
Revenues	0.00	0.00	75 000 00	(75,000,00)
General Property Tax	0.00	0.00	75,000.00	(75,000.00)
Total Revenues	0.00	0.00	75,000.00	(75,000.00)
Expenses				
Contracted Services	0.00	0.00	15,000.00	(15,000.00)
Construction	0.00	0.00	60,000.00	(60,000.00)
Total expenses	0.00	0.00	75,000.00	(75,000.00)

#### Total Revenues Over/(Under) Expenditures - Clear Lake Water Mgmt. 0.00

0.00

0.00

0.00

Current Month	Year to Date	Annual Budget	Over/(Under)
			Budget

# STORMWATER MASTER PLANNING - 60-35

Total Revenues Over/(Under) Expenditures - Stormwater Master:	0.00	0.00	(40,000.00)	40,000.00
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Engineering	0.00	0.00	40,000.00	(40,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	0.00	0.00	7,000.00	(7,000.00)
Total Revenues Over/(Under)				
Total Revenues	0.00	0.00	10,000.00	(10,000.00)
General Property Tax	0.00	0.00	10,000.00	(10,000.00)
Revenues				

#### MUNICIPAL CIP EARLY COORDINATION - 60-36 Revenues

Total Revenues	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00		0.00
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under) Expenditures - Municipal CIP:	0.00	0.00	(10,000.00)	10,000.00

#### **GROUNDWATER MGMT. & STORMWATER REUSE - 60-37**

Legal0.00Engineering0.00Total expenses0.00Total Revenues Over/(Under)0.00Expenditures - Groundwater Mgmt.:0.00	0.00 0.00 0.00 0.00	3,000.00 12,000.00 15,000.00 (15,000.00)	(3,000.00) (12,000.00) (15,000.00) <b>15,000.00</b>
Legal0.00Engineering0.00	0.00	12,000.00	(12,000.00)
Legal 0.00		- )	
Expenses	0.00		
Total Revenues 0.00	0.00	0.00	0.00

	Cur	rent Month		Year to Date	Annual Budget	Over/(Under) Budget
<b>REGULATORY PROJECT MANAGEM</b>	ENT - 7	<u>)-00</u>				Budget
Revenues General Property Tax	\$	0.00	\$	0.00	494,854.00	(494,854.00)
Interest Revenue	Ψ	0.00	ψ	26,081.88	2,859.00	23,222.88
Miscellaneous		0.00		1,110.00	0.00	1,110.00
Total Revenues		0.00		27,191.88	497,713.00	(470,521.12)
		0.00			477,715.00	(470,321.12)
Expenses		22 540 10		112 540 11	211 522 00	(105 50 4 00)
Wages		23,548.19		113,748.11	311,533.00	(197,784.89)
Interns		0.00		60.00	5,000.00	(4,940.00)
Benefits		2,928.16		16,960.81	37,319.00	(20,358.19)
PERA Expense		883.06		7,822.64	23,247.00	(15,424.36)
Payroll Taxes		1,797.09		8,511.47	24,214.00	(15,702.53)
Office Supplies		254.60		545.54	2,250.00	(1,704.46)
Field Supplies		452.52		452.52	500.00	(47.48)
Meeting Supplies		0.00		0.00	250.00	(250.00)
Printing		95.00		95.00	625.00	(530.00)
Rent		2,101.47		12,608.90	27,750.00	(15,141.10)
Telecommunications		628.29		3,103.56	9,375.00	(6,271.44)
Publications		0.00		0.00	250.00	(250.00)
Training & Education		130.00		190.00	9,000.00	(8,810.00)
Insurance and Bonds		0.00		9,035.75	8,750.00	285.75
Postage		0.00		0.00	1,375.00	(1,375.00)
Legal Notices		0.00		0.00	500.00	(500.00)
Staff Travel		29.94		89.74	1,375.00	(1,285.26)
Vehicle		59.02		382.55	13,000.00	(12,617.45)
Audit & Accounting		9,644.04		13,341.07	22,500.00	(9,158.93)
Professional Services		394.05		1,608.43	14,250.00	(12,641.57)
Legal		0.00		403.22	2,500.00	(2,096.78)
Engineering		0.00		0.00	2,500.00	(2,500.00)
Equipment		349.99		1,970.74	2,000.00	(29.26)
Equipment Lease		389.31		1,061.55	2,650.00	(1,588.45)
Total Expenses		43,684.73		191,991.60	522,713.00	(330,721.40)
Total Revenues Over/(Under)						
Expenditures - Regulatory Management		(43,684.73)		(164,799.72)	(25,000.00)	(139,799.72)
RULE REVISION & PERMIT GUIDANO Revenues	CE - 70-0	<u>)1</u>				
General Property Tax		0.00		0.00	10,000.00	(10,000.00)
Total Revenues		0.00		0.00	10,000.00	(10,000.00)
Expenses						
Legal		0.00		0.00	4,000.00	(4,000.00)
Engineering		0.00		0.00	16,000.00	(16,000.00)
Total Expenses		0.00		0.00	20,000.00	(20,000.00)
Total Revenues Over/(Under)						
Expenditures - Rule/Permit:		0.00		0.00	(10,000.00)	10,000.00

C	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
PERMIT REVIEW, INSPECT & COOR 70-	<u>03</u>			
Revenues				
General Property Tax	0.00	0.00	558,864.00	(558,864.00)
Permit Fees	6,600.00	36,463.75	221,136.00	(184,672.25)
Income-Rule C Reviews	0.00	899.55	0.00	899.55
Miscellaneous Income	0.00	14,101.00	0.00	14,101.00
Total Revenues	6,600.00	51,464.30	780,000.00	(728,535.70)
Expenses				
Contracted Services	4,105.49	6,030.74	0.00	6,030.74
Legal	3,930.37	17,936.89	40,000.00	(22,063.11)
Legal-Audit	0.00	0.00	3,000.00	(3,000.00)
Engineering	44,086.12	210,044.62	800,000.00	(589,955.38)
Engineering-Reporting	0.00	14,207.75	17,000.00	(2,792.25)
Engineering-Audit	3,820.00	3,820.00	20,000.00	(16,180.00)
Total expenses	55,941.98	252,040.00	880,000.00	(627,960.00)
Total Revenues Over/(Under)				
Expenditures - Permit Review	(49,341.98)	(200,575.70)	(100,000.00)	(100,575.70)
Total Revenue Over/(Under) Expenditur \$	(93,026.71) \$	(365,375.42)	(135,000.00)	(230,375.42)

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
DITCH & CREEK MAINTENANCE - 80-00 Revenues	<u>0</u>			C
	\$ 0.00	\$ 0.00	187,121.00	(187,121.00)
Interest Revenue	0.00	37,330.20	4,092.00	33,238.20
Miscellaneous Income	0.00	6,000.00	0.00	6,000.00
Total Revenues	0.00	43,330.20	191,213.00	(147,882.80)
Expenses				
Wages	11,973.88	61,538.03	188,700.00	(127,161.97)
Benefits	1,530.47	10,066.73	25,418.00	(15,351.27)
PERA Expense	449.02	4,215.13	14,010.00	(9,794.87)
Payroll Taxes	908.80 195.83	4,716.69	14,436.00	(9,719.31)
Office Supplies	302.51	402.48 302.51	1,350.00 250.00	(947.52) 52.51
Field Supplies Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	375.00	(375.00)
Rent	1,340.89	7,885.32	16,650.00	(8,764.68)
Telecommunications	446.99	2,167.78	5,625.00	(3,457.22)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	0.00	841.92	5,400.00	(4,558.08)
Insurance and Bonds	0.00	5,421.45	5,250.00	171.45
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	581.70	1,131.30	750.00	381.30
Staff Travel	0.00	88.43	825.00	(736.57)
Vehicle	59.02	1,112.64	13,000.00	(11,887.36)
Audit & Accounting	5,786.43	8,004.65	13,500.00	(5,495.35)
Professional Services	416.43	1,873.44	10,550.00	(8,676.56)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	234.25	1,877.81	5,000.00	(3,122.19)
Engineering	830.96	3,611.21	7,500.00	(3,888.79)
Equipment	209.98	1,182.43	2,500.00	(1,317.57)
Equipment Lease	233.59	636.95	1,590.00	(953.05)
Total Expenses	25,500.75	117,076.90	334,904.00	(217,827.10)
Total Revenues Over/(Under) Expenditures - Ditch & Creek:	(25,500.75)	(73,746.70)	(143,691.00)	69.944.30
Expenditures - Diten & Creek.		(75,740.70)		
NATUDAL WATEDWAY MCMT 90.01				
NATURAL WATERWAY MGMT 80-01 Revenues				
General Property Taxes	0.00	0.00	5,656.00	(5,656.00)
Total Revenues	0.00	0.00	5,656.00	(5,656.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under) Expenditures - Natural Waterway:	0.00	0.00	(4,344.00)	4,344.00

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
DITCHES - MAINTENANCE - 80-02				
Revenues General Property Tax	0.00	0.00	189,490.00	(189,490.00)
Total Revenues	0.00	0.00	189,490.00	(189,490.00)
Expenses Field Supplies Vehicle Professional Services Contracted Services	$\begin{array}{c} 0.00 \\ 0.00 \\ 0.00 \\ 0.00 \end{array}$	$\begin{array}{c} 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\end{array}$	7,000.00 7,000.00 1,000.00 240,000.00	(7,000.00) (7,000.00) (1,000.00) (240,000.00)
Legal Engineering Construction Equipment	$0.00 \\ 0.00 \\ 2,568.00 \\ 0.00$	0.00 1,881.50 15,568.00 0.00	10,000.00 20,000.00 40,000.00 10,000.00	(10,000.00) (18,118.50) (24,432.00) (10,000.00)
Total expenses	2,568.00	17,449.50	335,000.00	(317,550.50)
Total Revenues Over/(Under) Expenditures - Ditches - Maintenance:	(2,568.00)	(17,449.50)	(145,510.00)	128,060.50
REPAIR REPORTS & STUDIES - 80-03 Revenues				
General Propety Tax Grants	0.00 0.00	0.00 0.00	93,896.00 30,000.00	(93,896.00) (30,000.00)
Total Revenues	0.00	0.00	123,896.00	(123,896.00)
Expenses Legal Notices Legal Engineering Wetland Credits	1,392.47 5,459.10 5,826.50 0.00	2,261.64 8,690.60 23,151.00 0.00	10,000.00 40,000.00 141,000.00 5,000.00	(7,738.36) (31,309.40) (117,849.00) (5,000.00)
Total expenses	12,678.07	34,103.24	196,000.00	(161,896.76)
Total Revenues Over/(Under) Expenditures - Repair Reports	(12,678.07)	(34,103.24)	(72,104.00)	38,000.76
<u>ACD 10-22-32 WMD - 80-04</u> Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses Contracted Services	0.00	0.00	28,339.00	(28,339.00)
Total expenses	0.00	0.00	28,339.00	(28,339.00)
Total Revenues Over/(Under) Expenditures - ACD 10-22-32	0.00	0.00	(28,339.00)	28,339.00

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u> Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses Contracted Services	0.00	0.00	8,456.00	(8,456.00)
Total expenses	0.00	0.00	8,456.00	(8,456.00)
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	(8,456.00)	8,456.00
<u>ACD 46 WMD - 80-06</u> Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses Contracted Services	0.00	0.00	45,971.00	(45,971.00)
Total expenses	0.00	0.00	45,971.00	(45,971.00)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	0.00	0.00	(45,971.00)	45,971.00
<u>RCD 4 WMD - 80-07</u> Revenues				
Special Assessments ROW Charges	$\begin{array}{c} 0.00\\ 0.00\end{array}$	1,409.39 0.00	74,647.00 23,944.00	(73,237.61) (23,944.00)
Total Revenues	0.00	1,409.39	98,591.00	(97,181.61)
Expenses Construction	0.00	0.00	97,138.00	(97,138.00)
Total expenses	0.00	0.00	97,138.00	(97,138.00)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	0.00	1,409.39	1,453.00	(43.61)

57

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RCD 4 REPAIR - 80-08</u>				
Revenues General Property Tax	0.00	0.00	19,797.00	(19,797.00)
Total Revenues	0.00	0.00	19,797.00	(19,797.00)
Expenses Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	32,500.00	(32,500.00)
Total expenses	0.00		35,000.00	(35,000.00)
Total Revenues Over/(Under) Expenditures - RCD 4 Repair:	0.00	0.00	(15,203.00)	15,203.00
MUNICIPAL PDS MAINTENANCE - 80-15				
Revenues General Property Tax	0.00	0.00	28,282.00	(28,282.00)
Total Revenues	0.00	0.00	28,282.00	(28,282.00)
Expenses Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under) Expenditures - Municipal PDS	0.00	0.00	(21,718.00)	21,718.00
WJD BRANCH 1/2 REPAIR - 80-20 Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues General Proprty Tax	0.00	0.00	311,103.00	(311,103.00)
Total Revenues	0.00	0.00	311,103.00	(311,103.00)
Expenses Legal Notices Legal Engineering Construction	526.40 0.00 1,765.75 0.00	1,580.20 0.00 21,294.00 0.00	$\begin{array}{r} 0.00\\ 5,000.00\\ 125,000.00\\ 420,000.00\end{array}$	$1,580.20 \\ (5,000.00) \\ (103,706.00) \\ (420,000.00)$
Total expenses	2,292.15	22,874.20	550,000.00	(527,125.80)

**Total Revenues Over/(Under)** 

Page 17 of 24 Substantially all disclosures required by generally accepted accounting principles are not included.

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
Expenditures - AWJD 3	(2,292.15)	(22,874.20)	(238,897.00)	216,022.80
ACD 15 & AWJD 4 WMD - 80-22				
Revenues General Property Tax	0.00	0.00	11,524.00	(11,524.00)
Total Revenues	0.00	0.00	11,524.00	(11,524.00)
Expenses				
Professional Services Contracted Services	0.00 0.00	3.00 0.00	0.00 20,373.00	3.00 (20,373.00)
Total expenses	0.00	3.00	20,373.00	(20,370.00)
Total Revenues Over/(Under) Expenditures - AWCD 15	0.00	(3.00)	(8,849.00)	8,846.00
ACD 15 & AWJD 4 - 80-23 Revenues				
General Property Taxes	0.00	0.00	16,969.00	(16,969.00)
Total Revenues	0.00	0.00	16,969.00	(16,969.00)
Expenses Contracted Services	0.00	0.00	20,000,00	(20,000,00)
	0.00	0.00	30,000.00	(30,000.00)
Total expenses	0.00	0.00	30,000.00	(30,000.00)
Total Revenues Over/(Under) Expenditures - ACD 15 & AWJD 4:	0.00	0.00	(13,031.00)	13,031.00
<u>ACD 53-62 WMD - 80-24</u> Revenues				
Special Assessments ROW Charges	(1,063.52) 0.00	2,881.41 0.00	26,782.00 5,624.00	(23,900.59) (5,624.00)
Total Revenues	(1,063.52)	2,881.41	32,406.00	(29,524.59)
Expenses				
Professional Services Legal	$\begin{array}{c} 0.00\\ 0.00\end{array}$	149.43 0.00	0.00 2,000.00	149.43 (2,000.00)
Engineering	4,928.78	8,433.93	32,000.00	(23,566.07)
Construction	37,926.37	37,926.37	143,000.00	(105,073.63)
Total expenses	42,855.15	46,509.73	177,000.00	(130,490.27)
Total Revenues Over/(Under) Expenditures - ACD 53-62 WMD:	(43,918.67)	(43,628.32)	(144,594.00)	100,965.68

Page 18 of 24 Substantially all disclosures required by generally accepted accounting principles are not included.

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
ACD 53-62 REPAIR - 80-25 Revenues General Property Taxes	0.00	0.00	66,746.00	(66,746.00)
Total Revenues	0.00	0.00	66,746.00	(66,746.00)
Expenses Legal Engineering Construction	0.00 3,285.85 25,284.25	0.00 5,622.61 46,021.56	3,000.00 20,000.00 95,000.00	(3,000.00) (14,377.39) (48,978.44)
Total expenses Total Revenues Over/(Under) Expenditures - ACD 53-62 Repair:	28,570.10 (28,570.10)	<u> </u>	(51,254.00)	(66,355.83)
Total Revenue Over/(Under) Expenditur \$	(115,527.74) \$	(242,039.74)	(940,508.00)	698,468.26

	Current Month	1	Year to Date	Annual Budget	Over/(Under) Budget
LAKE & STREAM MANAGEMENT - 90-	<u>-00</u>				
Revenues					
General Property Tax	\$ 0.	00 \$	0.00	316,956.00	(316,956.00)
Interest Income	0.	00	19,878.43	2,179.00	17,699.43
Miscellaneous Income	0.	00	1,000.00	0.00	1,000.00
Total Revenues	0.	00	20,878.43	319,135.00	(298,256.57)
Expenses					
Wages	12,953.	69	65,744.99	198,525.00	(132,780.01)
Interns		00	60.00	5,000.00	(4,940.00)
Benefits	1,528.	72	5,883.59	25,291.00	(19,407.41)
PERA Expense	485.	76	4,378.01	14,889.00	(10,510.99)
Payroll Taxes	986.	35	4,785.44	15,570.00	(10,784.56)
Office Supplies	135.	69	221.02	900.00	(678.98)
Field Supplies	110.	04	110.04	250.00	(139.96)
Printing		00	205.00	250.00	(45.00)
Rent	975.		5,583.60	11,100.00	(5,516.40)
Telecommunications	251.	32	1,356.03	3,750.00	(2,393.97)
Publications		00	0.00	100.00	(100.00)
Training & Education		00	50.00	3,600.00	(3,550.00)
Insurance and Bonds		00	3,614.30	3,500.00	114.30
Postage		00	0.00	550.00	(550.00)
Legal Notices		00	0.00	250.00	(250.00)
Staff Travel		00	17.69	550.00	(532.31)
Vehicle	59.		398.55	13,000.00	(12,601.45)
Audit & Accounting	3,857.		5,336.36	9,000.00	(3,663.64)
Professional Services	157.		643.38	6,500.00	(5,856.62)
Legal		00	1,050.71	1,000.00	50.71
Engineering		00	0.00	2,500.00	(2,500.00)
Equipment	140.		788.30	2,000.00	(1,211.70)
Equipment Lease	155.	73	424.63	1,060.00	(635.37)
Total Expenses	21,797.	14	100,651.64	319,135.00	(218,483.36)
Total Revenues Over/(Under) Expenditures - Lake & Stream Mgmt.	(21,797.	14)	(79,773.21)	0.00	(79,773.21)
			(,		

61

Current Month	Year to Date	Annual Budget	Over/(Under)
			Budget

#### WATER QUALITY GRANT PROGRAM - 90-01

) (2,928.00)	(30,000.00)	27,072.00
2,928.00	280,000.00	(277,072.00)
0.00	260,000.00	(260,000.00)
0.00	1,000.00	(1,000.00)
0.00	1,000.00	(1,000.00)
2,428.00	15,000.00	(12,572.00)
500.00	3,000.00	(2,500.00)
0.00	250,000.00	(250,000.00)
0.00	250,000.00	(250,000.00)
	0 0.00	0         0.00         250,000.00           0         500.00         3,000.00

# SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Total Revenues Over/(Under) Expenditures - Surface Water:	(6,553.79)	(18,692.55)	0.00	(18,692.55)
Total expenses	7,503.79	22,042.55	210,000.00	(187,957.45)
Lab Expense	1,855.00	3,536.80	42,600.00	(39,063.20)
Repairs & Maintenance	0.00	0.00	500.00	(500.00)
Equipment	847.21	3,252.09	15,000.00	(11,747.91)
Engineering	524.50	8,452.50	30,000.00	(21,547.50)
Legal	0.00	0.00	500.00	(500.00)
Contracted Services	3,993.75	6,157.50	115,000.00	(108,842.50)
Vehicle	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	0.00	0.00	600.00	(600.00)
Training & Education	0.00	40.00	1,000.00	(960.00)
Publications	0.00	140.00	200.00	(60.00)
Telecommunications	50.00	85.01	500.00	(414.99)
Computer Software	0.00	0.00	500.00	(500.00)
Field Supplies	209.87	355.19	2,000.00	(1,644.81)
Expenses Office Supplies	23.46	23.46	100.00	(76.54)
Total Revenues	950.00	3,350.00	210,000.00	(206,650.00)
Miscellaneous Income	950.00	3,350.00	0.00	3,350.00
General Property Tax	0.00	0.00	210,000.00	(210,000.00)
Revenues				

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
COMMON CARP MANAGEMENT - 90-26				
Revenues				
General Property Tax	0.00	0.00	180,000.00	(180,000.00)
Grants	0.00	0.00	25,000.00	(25,000.00)
Total Revenues	0.00	0.00	205,000.00	(205,000.00)
Expenses				
Telecommunications	27.51	84.93	200.00	(115.07)
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	37,446.67	69,426.67	150,000.00	(80,573.33)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	1,010.10	1,500.00	(489.90)
Engineering	0.00	1,129.36	10,000.00	(8,870.64)
Construction	207.84	37,744.50	51,200.00	(13,455.50)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Total expenses	37,682.02	109,395.56	225,000.00	(115,604.44)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(37,682.02)	(109,395.56)	(20,000.00)	(89,395.56)

## CURLY LEAF PONDWEED MGMT. - 90-27

Total Revenue Over/(Under) Expenditur \$	(67,650.95) \$	(210,789.32)	(50,000.00)	(160,789.32)
Total Revenues Over/(Under) Expenditures - Common Carp:	0.00	0.00	0.00	0.00
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Expenses Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	50,000.00	(50,000.00)
Revenues General Property Tax	0.00	0.00	50,000.00	(50,000.00)

	Curr	ent Month		Year to Date	Annual Budget	Over/(Under) Budget
<b>DISTRICT FACILITIES - 95-00</b>						200800
Revenues						
General Property Tax	\$	0.00	\$	0.00	266,297.00	(266,297.00)
Interest Revenue		0.00	_	12,999.89	1,426.00	11,573.89
Total Revenues		0.00	_	12,999.89	267,723.00	(254,723.11)
Expenses						
Wages		8,879.52		40,953.58	168,178.00	(127,224.42)
Interns		0.00		60.00	5,000.00	(4,940.00)
Benefits		1,126.51		3,951.09	23,836.00	(19,884.91)
PERA Expense		332.98		2,685.07	12,504.00	(9,818.93)
Payroll Taxes		672.07		2,882.39	13,248.00	(10,365.61)
Office Supplies		58.64		97.52	450.00	(352.48)
Field Supplies		192.47		192.47	250.00	(57.53)
Meeting Supplies		0.00		0.00	250.00	(250.00)
Printing		55.00		55.00	125.00	(70.00)
Rent		420.30		2,521.74	5,550.00	(3,028.26)
Telecommunications		125.67		690.07	1,875.00	(1,184.93)
Publications		0.00		0.00	50.00	(50.00)
Training & Education		0.00		498.27	1,800.00	(1,301.73)
Insurance & Bonds		0.00		1,807.15	1,750.00	57.15
Postage		0.00		0.00	275.00	(275.00)
Staff Travel		0.00		0.00	275.00	(275.00)
Vehicle Expense		0.00		481.53	13,000.00	(12,518.47)
Audit & Accounting		1,928.81		2,668.22	4,500.00	(1,831.78)
Professional Services		78.81		321.65	4,250.00	(3,928.35)
Legal		234.25		637.47	1,000.00	(362.53)
Engineering		145.50		145.50	1,000.00	(854.50)
Equipment		70.00		394.15	500.00	(105.85)
Equipment Lease		77.85	_	212.27	530.00	(317.73)
Total Expenses		14,398.38	_	61,255.14	260,196.00	(198,940.86)
Total Revenues Over/(Under) Expenditures - District Facilities:		(14,398.38)	_	(48,255.25)	7,527.00	(55,782.25)

## LONG LAKE SEDIMENT BASIN MAINT. - 95-01

Total Revenues Over/(Under) Expenditures - Long Lake:	0.00	0.00	0.00	0.00
Total expenses	0.00	0.00	0.00	0.00
Expenses				
Total Revenues	0.00	0.00	0.00	0.00
Revenues				

	Current Month	Year to Date	Annual Budget	Over/(Under)
LOCK LAKE SEDIMENT BASIN MAINT. Revenues	<u>- 95-02</u>			Budget
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - Long Lake:	0.00	0.00	0.00	0.00
DISTRICT FACILITIES REPAIR - 95-03				
Revenues General Propety Tax	0.00	0.00	150 507 00	(150,507,00)
General Property Tax	0.00	0.00	159,507.00	(159,507.00)
Total Revenues	0.00	0.00	159,507.00	(159,507.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	35,000.00	(35,000.00)
Construction	0.00	0.00	115,000.00	(115,000.00)
Total expenses	0.00	0.00	155,000.00	(155,000.00)
Total Revenues Over/(Under)				
<b>Expenditures - District Facilities Repair</b>	0.00	0.00	4,507.00	(4,507.00)

#### INSPECTION OPERATION & MAINTENANCE - 95-04 Revenues

General Propety Tax Grans-Income	$\begin{array}{c} 0.00\\ 0.00\end{array}$	$\begin{array}{c} 0.00\\ 0.00\end{array}$	281,966.00 20,000.00	$\begin{array}{c} (281,966.00) \\ (20,000.00) \end{array}$
Total Revenues	0.00	0.00	301,966.00	(301,966.00)
Expenses				
Field Supplies	0.00	0.00	5,000.00	(5,000.00)
Telecommunications	77.37	238.02	0.00	238.02
Contracted Services	3,300.00	3,800.00	75,000.00	(71,200.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	2,326.89	11,013.64	45,000.00	(33,986.36)
Construction	0.00	157.88	164,000.00	(163,842.12)
Equipment	0.00	835.00	3,000.00	(2,165.00)
Total expenses	5,704.26	16,044.54	294,000.00	(277,955.46)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(5,704.26)	(16,044.54)	7,966.00	(24,010.54)
Total Revenue Over/(Under) Expenditur \$	(20,102.64) \$	(64,299.79)	20,000.00	(84,299.79)

# **ITEMS FOR DISCUSSION AND INFORMATION**

1. Lennar Corporation - ACD 55 Order & Permit 18-046 Update (Terrence Chastan-Davis, Tom Schmidt)

ANT	

<b>Rice Cree</b>	ek Watershed District
Date:	May 17 <sup>th</sup> , 2023
То:	RCWD Board of Managers
From:	Tom Schmidt, Public Drainage Inspector
	Terrence Chastan-Davis, Technician / Inspector
Subject:	RCWD Permit 18-046 / ACD 55 Public Drainage System Authority Order 2017-28

#### **Introduction**

**MEMORANDUM** 

Staff is providing an update and information on the Lennar Corporation's Watermark development in Lino Lakes, which required both RCWD Permit and Anoka County Ditch 55 (ACD 55) Main trunk partial abandonment/reroute.

#### **Background**

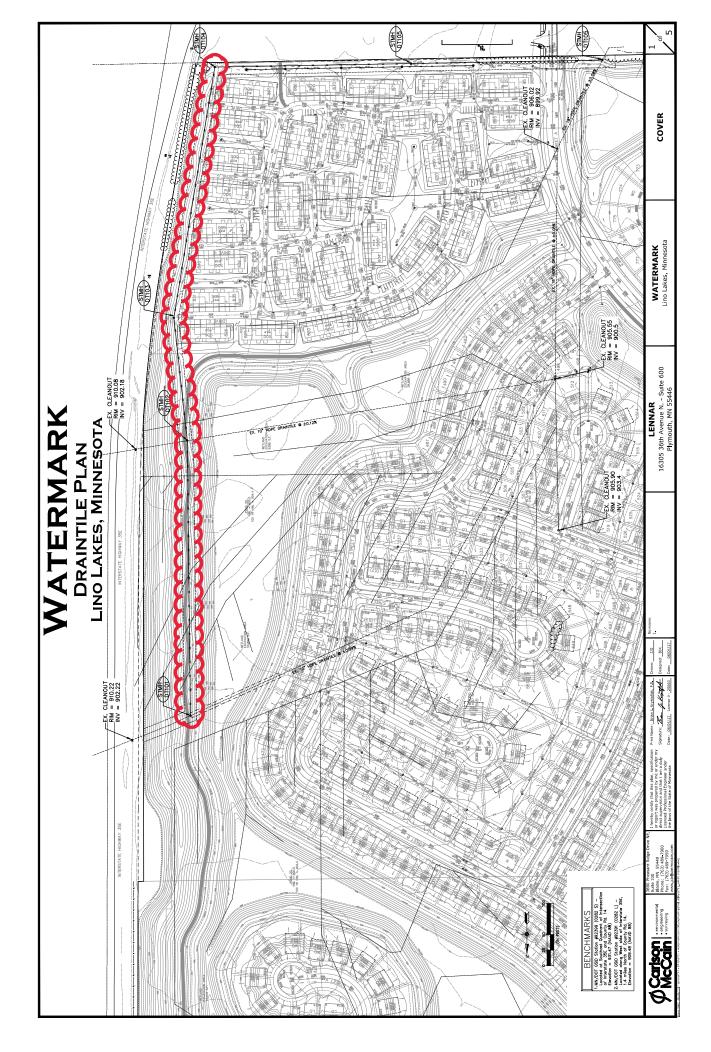
In 2017 the District was petitioned for a partial abandonment and reroute of ACD 55. This petition was subsequently ordered under resolution #2017-28 as an element of RCWD permit #18-046. The RCWD permit for the Watermark development was issued on 9/10/2018. Work under the approved permit included the abandonment and reroute of ACD 55. An as-built survey of the completed draintile reroute for ACD 55 was submitted to the District. After RCWD review of the as-built survey information, it was determined that there are deficiencies in the draintile construction and deviations from the approved plans as certain segment connections appear to be at flat grade and inverted.

District staff has communicated with representatives of the petitioner/permit holder (Lennar) on the deficiencies in the construction. The City of Lino Lakes has also been made aware of the District's concerns. Staff's efforts to date have been unsuccessful for the permittee/petitioner to rectify these deficiencies and discrepancies. The site condition based on the responsible party's as-built is non-compliant, has failed to fulfill its obligations under both the order and the RCWD permit. In addition to not meeting the requirements of the order and RCWD permit, the reroute, as currently constructed, has the potential to cause damage to upstream landowners. Staff intend to further communicate our concerns regarding the as-built condition for the rerouted ACD 55 with the petitioner/permit holder. We will ask for demonstrated compliance by either providing the District with documentation to show there is not demished drainage functionality for the rerouted ACD 55 draintile or that they provide a plan to correct the noted deficiencies. A deadline to respond will be set for June 30<sup>th</sup>, 2023.

Staff are providing this update to the Board of Managers for their awareness, input, and path of planned actions/approaches to resolve the situation.

#### **Attachments**

Location Map Resolution #2017-28 Permit #18-046



#### **RESOLUTION 2017-28**

#### RICE CREEK WATERSHED DISTRICT BOARD OF MANAGERS

#### FINDINGS AND ORDER CONDITIONALLY APPROVING PETITIONED ACTION; CONDITIONALLY AUTHORIZING MODIFICATION OF DRAINAGE SYSTEM AND ABANDONING PORTIONS OF DRAINAGE SYSTEM

Manager  $\underline{Haahe}$  offered the following Resolution and moved its adoption, seconded by Manager  $\underline{Waller}$ :

#### FINDINGS

- 1. Mattamy Homes (Mattamy), on behalf of its buyer Lennar Corporation (Lennar), by and through its consultant, Brian Kallio, P. E., of Carlson McCain, Inc., has petitioned the Board of Managers of the Rice Creek Watershed District (RCWD), Drainage Authority for the Anoka County Ditch 55 system (CD 55), to abandon a portion of CD 55, re- align a portion of CD 55 and encroach upon required right of way of CD 55. The petitioned actions are for the beneficial purpose of facilitating development of property owned by Mattamy and platted for development of the Watermark development project a single family housing development.
- 2. By resolution 2017-21, the Board accepted the petition and appointed its engineer, Houston Engineering, Inc., to conduct review and analysis of the proposed action pursuant to statutes sections 103E.227 and 103E.806.
- 3. The engineer submitted its report dated October 3, 2017.
- 4. By action at its regular meeting on October 11, 2017, the Board received the engineer's report and set a hearing for November 8, 2017.
- 5. The Board provided notice of the hearing as required by statute. Evidence of the notice provided was reviewed at the hearing.
- Evidence of procedural actions in this matter, including resolutions, notices and affidavits is on file with the drainage authority and is incorporated into these findings by reference.
- 7. There were no negative comments from members of the public at the public hearing. However, the petitioners' representative did appear regarding the proposed project.

- 8. The Board finds that the partial abandonment of CD 55, as indicated in the petition and the engineer's review will provide public and private benefit by creating developable land while at the same time ensuring the continuation of beneficial drainage.
- 9. The Board finds that the partial abandonment of CD 55, as indicated in the petition and the engineer's review is reasonable and that, as part of the overall project proposed by Lennar, the portion of CD55 proposed to be abandoned will not be of public utility and benefit; and, further, that the partial abandonment will not deprive any landowner of the beneficial function of the drainage system.
- 10. The Board finds that the realignment of CD 55, as indicated in the petition and the engineer's review is reasonable and that, as part of the overall project proposed by Lennar, the realignment is beneficial and will not impair the utility of the drainage system or deprive affected landowners of its benefit.
- 11. The Board finds that the proposed encroachment on the right of way of CD 55, as indicated in the petition and the engineer's review is reasonable, subject to the conditions recommended by the engineer.
- 12. The Board acknowledges, based on the representations of both Lennar and Mattamy, that the modifications petitioned herein are only for the benefit of the Watermark development project, as planned. Therefore, the Board finds that any approvals given herein should be made contingent upon the receipt of development approvals, but that such contingency may be removed without further proceedings before the Board.

Therefore, the RCWD Board of Managers makes the following:

#### ORDER

- A. The Board of Managers approves the petitioned action and authorizes the drainage system modifications subject to the conditions set forth in this order.
- B. Lennar, Mattamy or both are required to transfer an easement over the realigned portion of CD 55 to the drainage system, for the benefit of the drainage system, as a condition of this approval.
- C. Lennar, Mattamy or both are required to execute a Maintenance Declaration, in a format prescribed by the RCWD, providing for the maintenance of the modifications authorized herein as a precondition to construction of said modifications.

- D. To the extent the modifications authorized herein require permits or approvals of other regulatory authorities, including the RCWD in its role as Watershed District, receipt of such permits or approvals is a precondition to construction of said modifications
- E. Once all contingencies are satisfied and the actions completed, the engineer is directed to prepare a record of the drainage system modifications authorized herein to be in filed in the drainage system record.

The question was on the adoption of the Resolution and there were  $\mathcal{L}$  yeas and  $\mathcal{D}$  nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>	
WALLER	$\Sigma$				
HAAKE	Ŗ				
BRADLEY	<b>₽</b>				
WAGAMON	- D				
PREINER	Ø				
Upon vote, the Presiden	Bro	Resolution P		 ed: November	8, 2017
	* *	* * * * *	* * * *		

I, Michael Bradley, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above Resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 8<sup>th</sup> day of November 2017.

Michael Bradley, Secretary

# RICE CREEK WATERSHED DISTRICT

4325 Pheasant Ridge Drive, Suite 611 Blaine, MN 55449 Phone: (763) 398-3070 / Fax: (763) 398-3088 http://www.ricecreek.org

# **PERMIT 18-046** Expires on 03/10/2020

Pursuant to the Rules and Regulations of the Rice Creek Watershed District and the District policies and standards, and based upon the statements and information contained in the permit application, letters, maps, and plans submitted by the applicant and other supporting data, all of which are made a part hereof by reference, permission is hereby granted to the permittee named below to conduct the activity described below. If an extension to the permit is needed, the permittee should submit a written request to the District at least 2 weeks prior to the expiration date.

Name of Project Watermark Phase 1					
Project Description residential developme	ent				
77th Street East; 13-3	71st Street, east of 20th Avenue and sou 1-22-33-0001, 13-31-22-34-0001, 13-31- 0002, 13-31-22-31-0001, 13-31-22-23-00	22-		<i>Municipality</i> Lino Lakes	
Permittee Name Lennar Corporation			Permittee Contact Joe Jablonski		
	k Street, City, State, Zip code) te 600, Plymouth, MN 55446				
			ll Phone	Permittee e-mail joe.jablonski@lennar.com	
Overall Surety PaidSurety Paid in Cash / Performance BondCash\$503,200\$5,000 / \$498,200Lenn			of Builders	etter of Credit Expiration	
	attached plan received electronically at th plans); 08/29/2018 (draintile plans)	e District on (date	received):		

Authorized Signature:

Nick Tomczik, Permit Coordina or/Wetland Specialist Date of Issuance: 09/10/2018

#### SPECIAL STIPULATIONS

1. An as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) is to be submitted to the District for verification of compliance with the approved plans before return of the surety.

Page 1 of 2

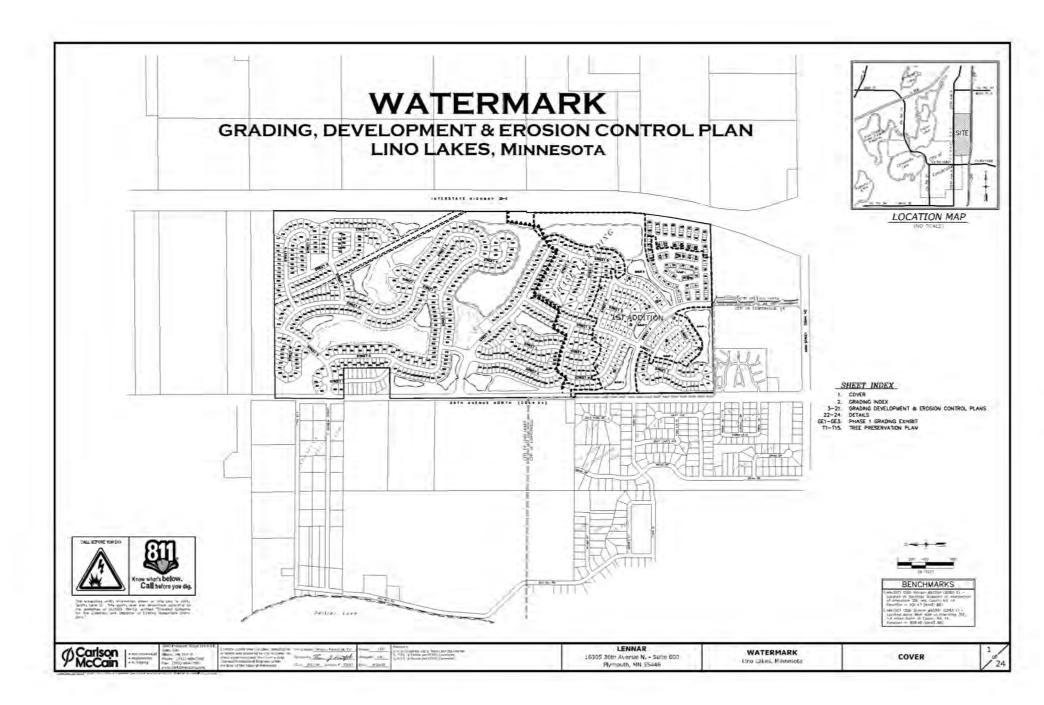
- 2. Permittee must provide an as-built survey of the flood plain mitigation area to the District for verification of compliance with the approved plans.
- 3. Permittee must submit an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans.
- 4. Permittee must install permanent, freestanding markers on the both the applicant and the Mattamy property, at development side edge of buffer, wetland or otherwise, with a design and test approved by District staff in writing and in compliance with the approved plans.
- 5. RCWD inspection must be present on site to document during drain tile connection.
- 6. Upon execution of a Stormwater Management Facilities Maintenance Agreement between the City of Lino Lakes and RCWD pertaining to stormwater infrastructure associated with RCWD Permit 18-046, RCWD will execute and provide to permittee for recording, a release of the recorded Declaration for Maintenance of Stormwater Facilities.

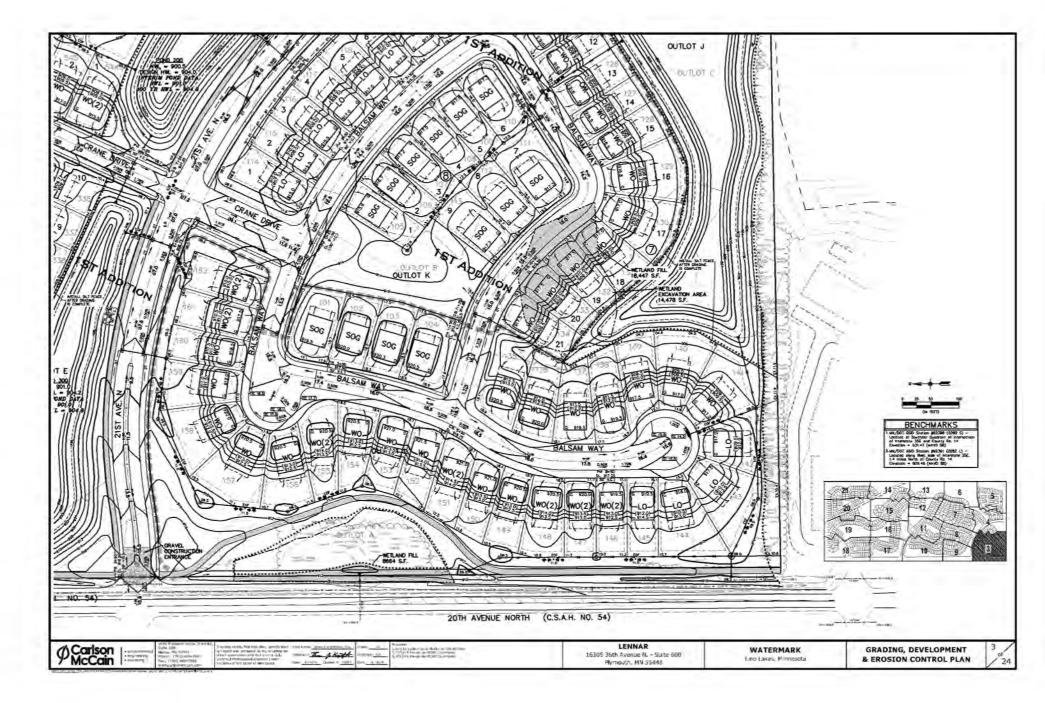
#### EROSION AND SEDIMENT CONTROL STIPULATIONS

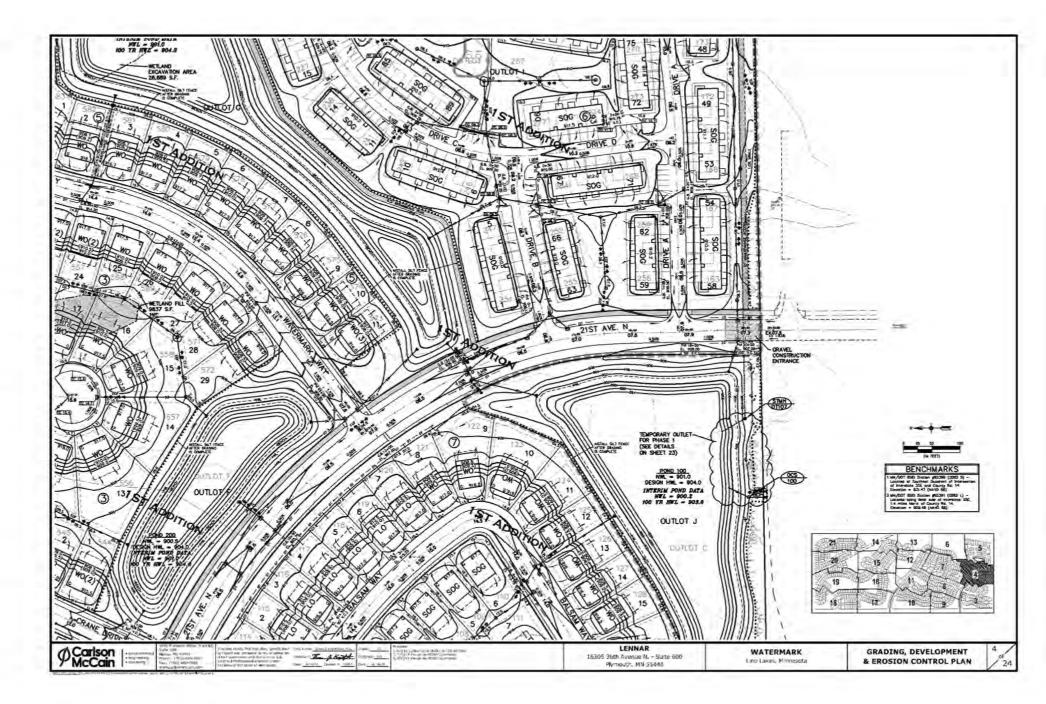
- 1. Erosion control measures shall be in place prior to grading activities and maintained through project completion. These features can include sediment logs, erosion blankets, sod, riprap, silt fence and temporary or permanent vegetation.
- 2. The District Inspector may require additional erosion control features, dependent upon site condition.
- 3. Refer to the MPCA "Protecting Water Quality in Urban Areas" manual at http://www.pca.state.mn.us/water/pubs/swbmpmanual.html for BMPs.
- 4. Please contact the District Inspector at 763-398-3070 if you have questions or to discuss site stabilization practices.

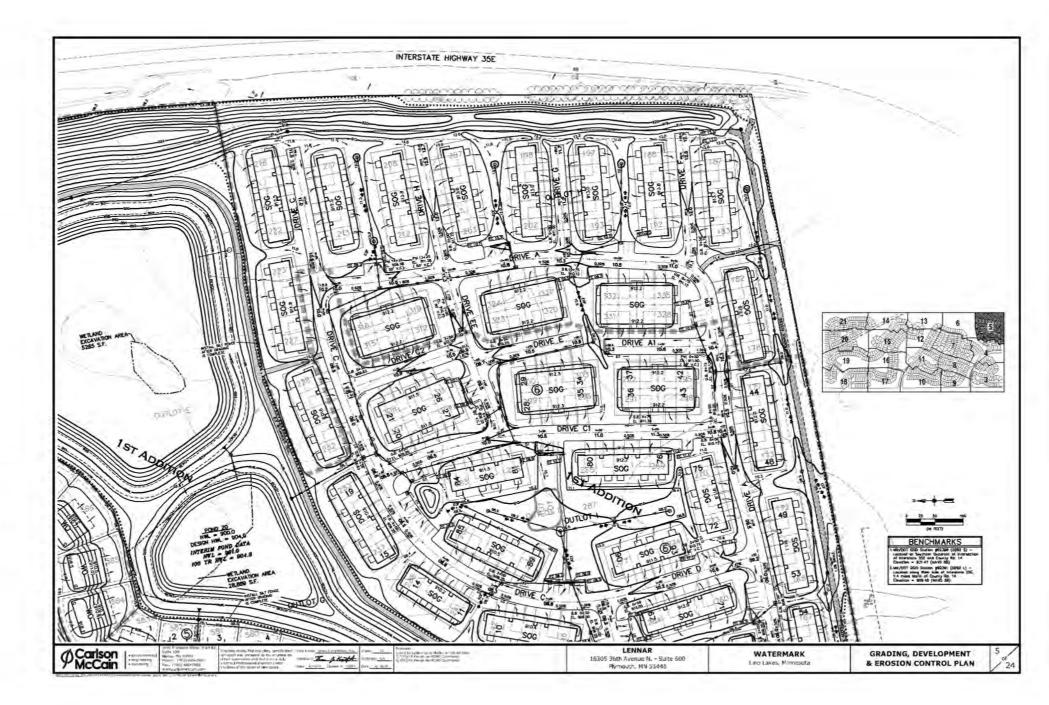
#### GENERAL PROVISIONS

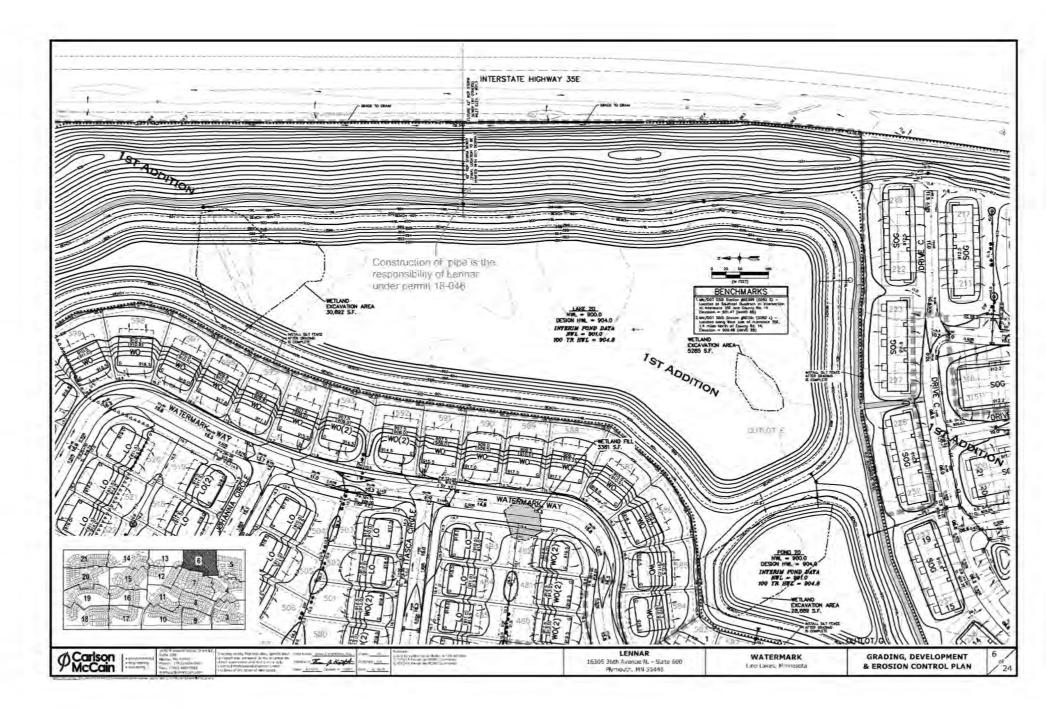
- 1. The project shall be in accordance with the plans most recently submitted and approved by the District as part of the record of this project.
- 2. This permit is not assignable by the Permittee, except with the written consent of the RCWD.
- 3. The Permittee shall grant access to the site at all reasonable times during and after construction to authorized representatives of the RCWD for inspection of the work authorized hereunder.
- 4. In all cases where the Permittee, by performing the work authorized by this permit, shall involve the taking, using, or damaging of any property rights or interests of any other person or persons, or of any publicly owned lands or improvements thereon or interests therein, the Permittee, before proceeding, shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all property, rights and interests needed for the work.
- 5. This permit is permissive only. No liability shall be imposed on the RCWD or any of its officers, agents, or employees, officially or personally, on account of the granting hereof or on account of any damage to any person or property resulting from any act or omission of the Permittee or any of its agents, employees, or contractors. This permit shall not be construed as estopping or limiting any legal claims or right of action of any person against the Permittee, its agents, employees or contractors, for any damage or injury resulting from any such act or omission, or as estopping or limiting any legal claim or right of action of the RCWD against the Permittee, its agents, employees, or contractors for violation of or failure to comply with the permit or applicable provisions of law. If during the work conditions are encountered indicating that soil or groundwater contaminants may be present, work must cease until the RCWD has been informed. The RCWD may require additional information and may require that the stormwater management plan be amended in order to properly manage site stormwater in the presence of contaminants.
- 6. Any stormwater management facilities approved as part of this permit shall be properly maintained in perpetuity to assure that they continue to function as originally designed.
- After vegetation is in place and erosion control features have been removed, notify the District Inspector at 763-398-3070. Once the Inspector verifies that site conditions comply with all permit requirements, your cash surety will be returned to the remitter.
- 8. FAILURE TO COMPLY WITH THE PROVISIONS OF THIS PERMIT IS A VIOLATION OF THE LAW AND MAY RESULT IN FORFEITURE OF PERMITTEE'S SURETY AND/OR THE PERMITTEE BEING CHARGED WITH A MISDEMEANOR.

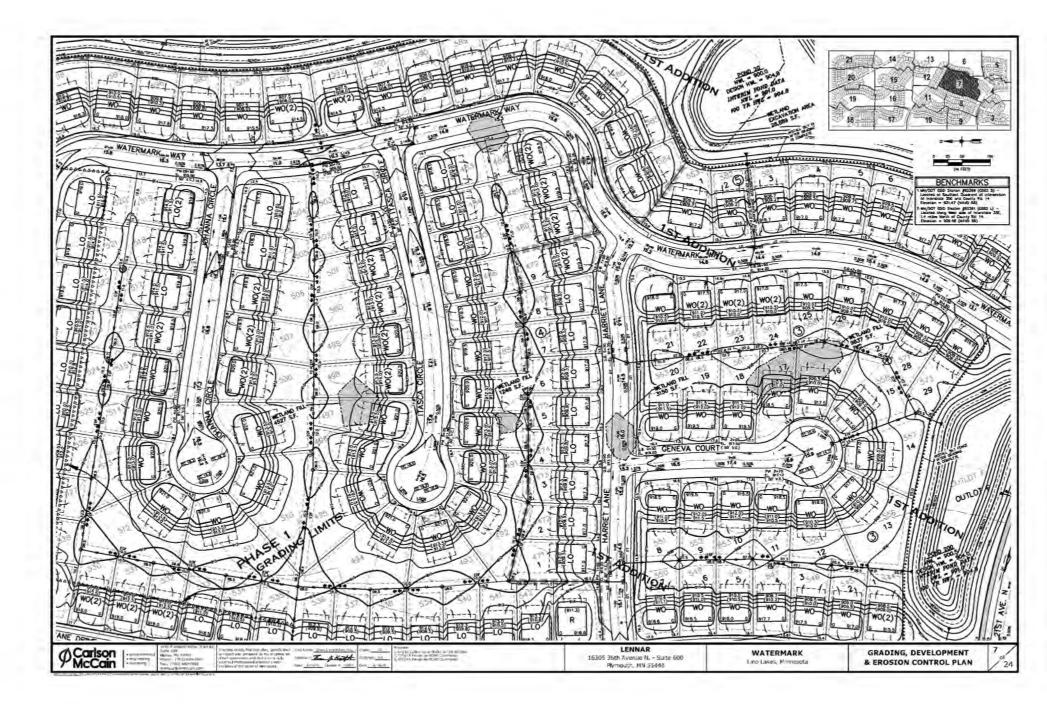


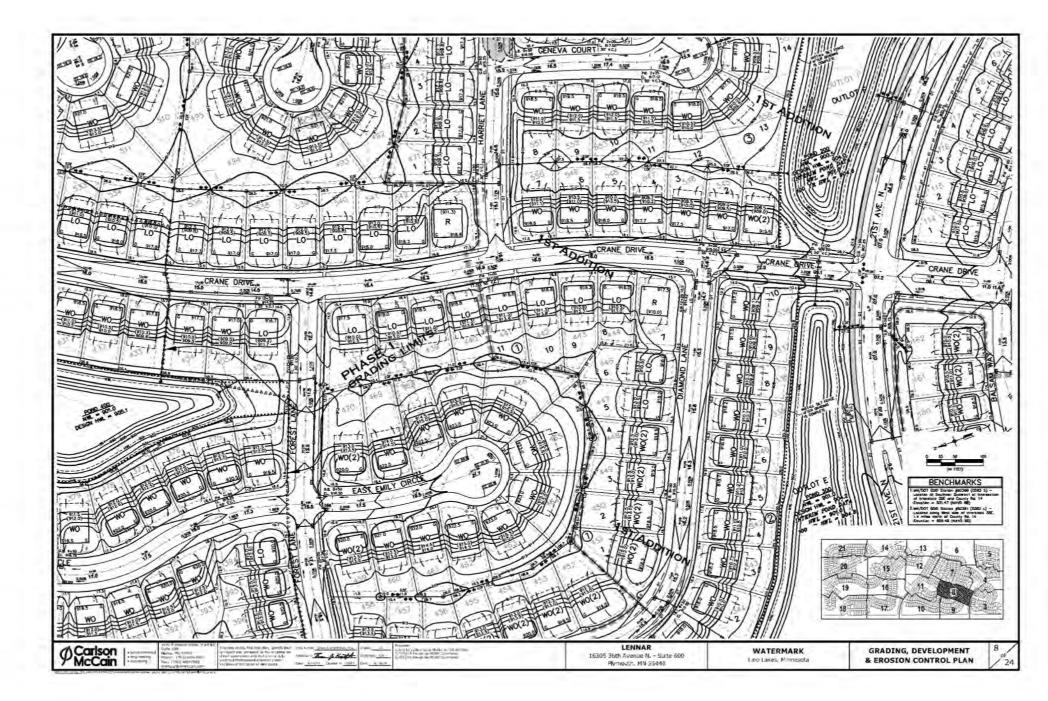


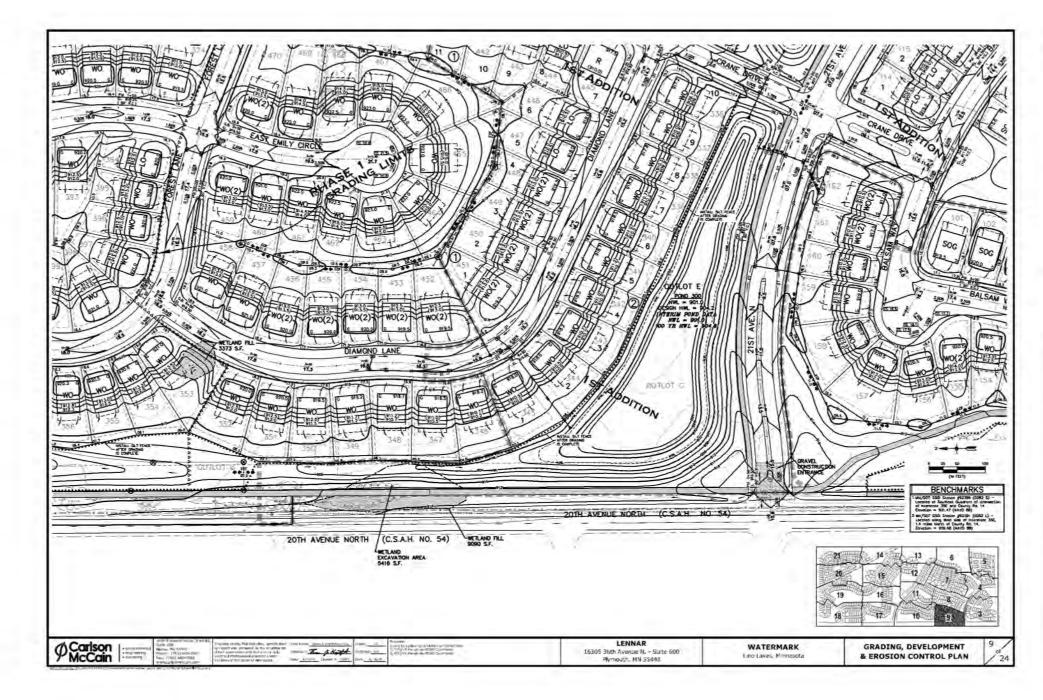


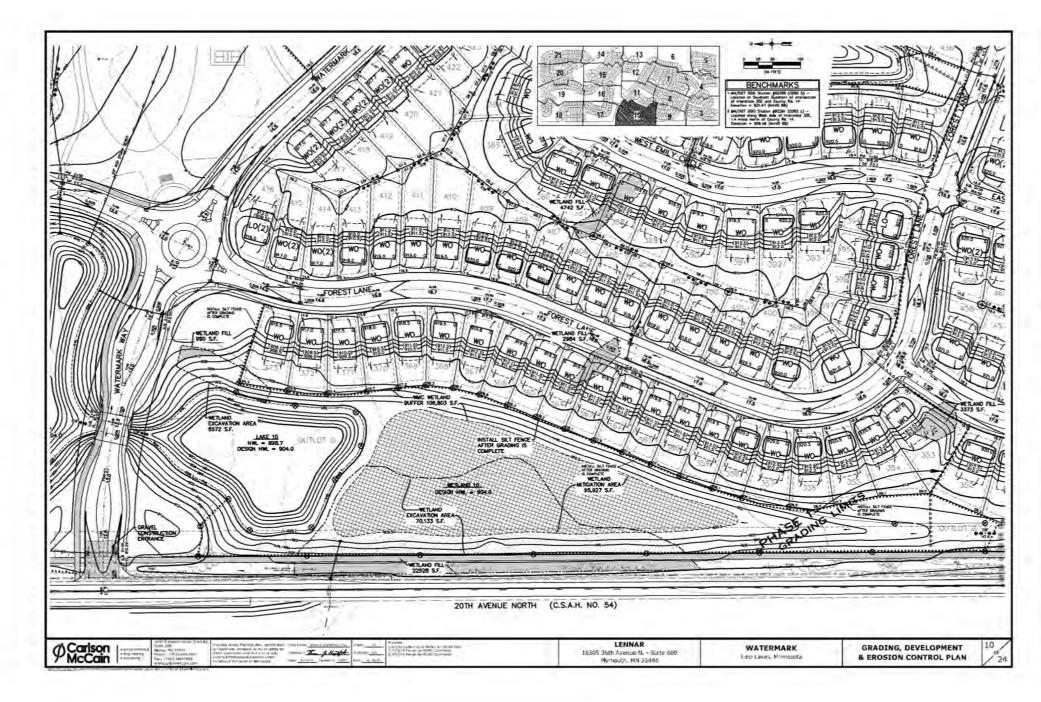


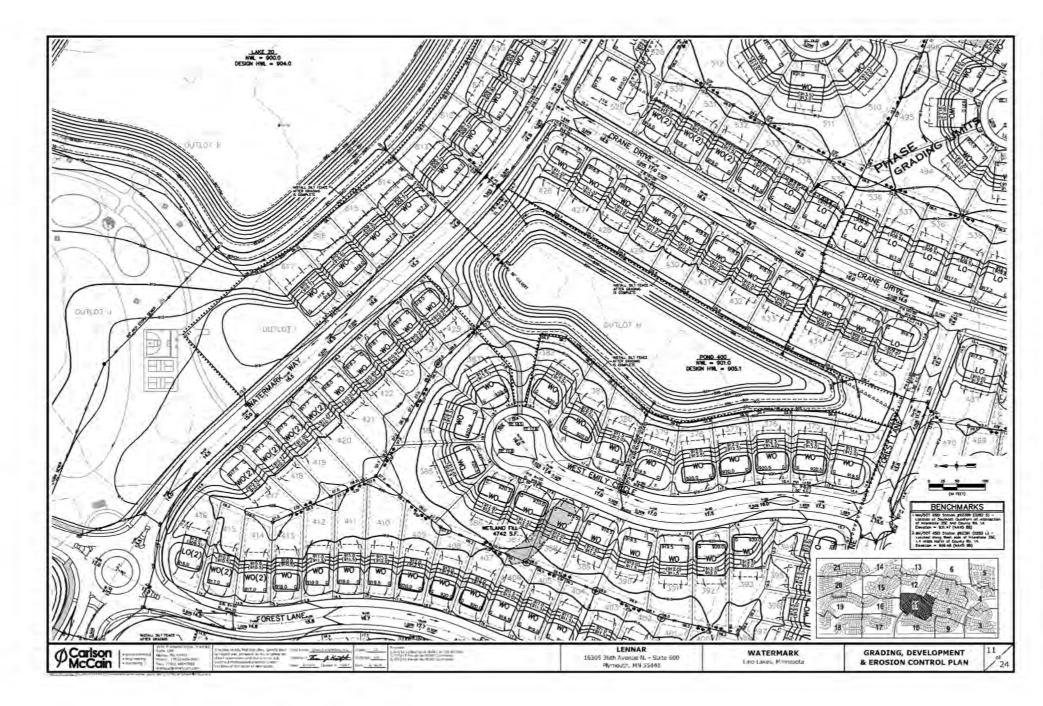


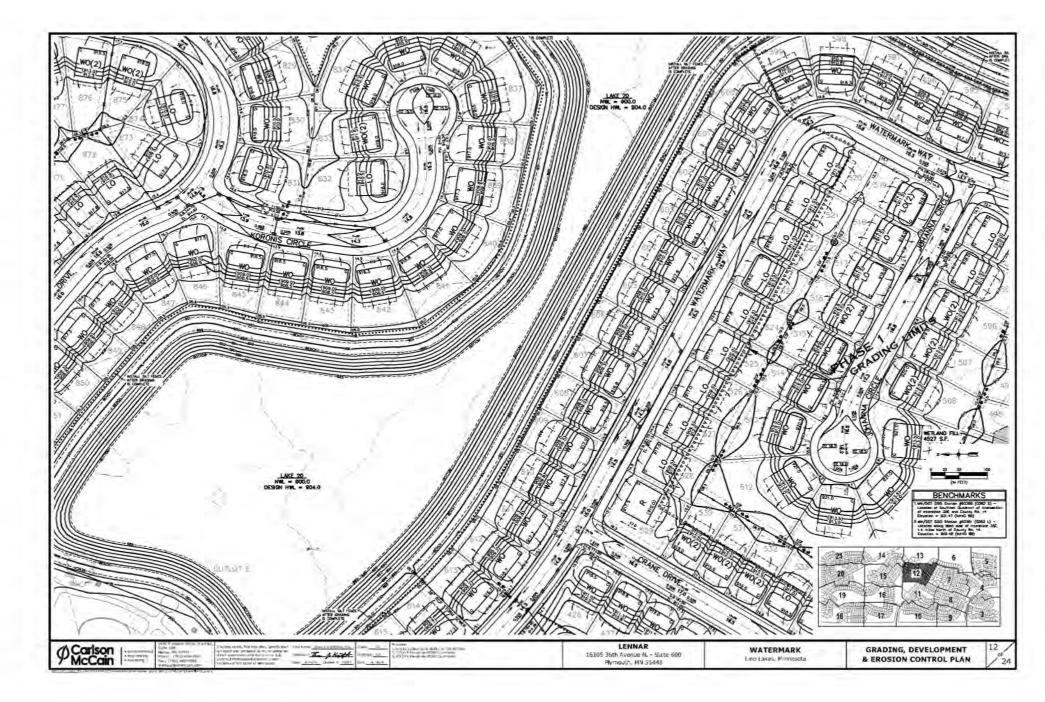


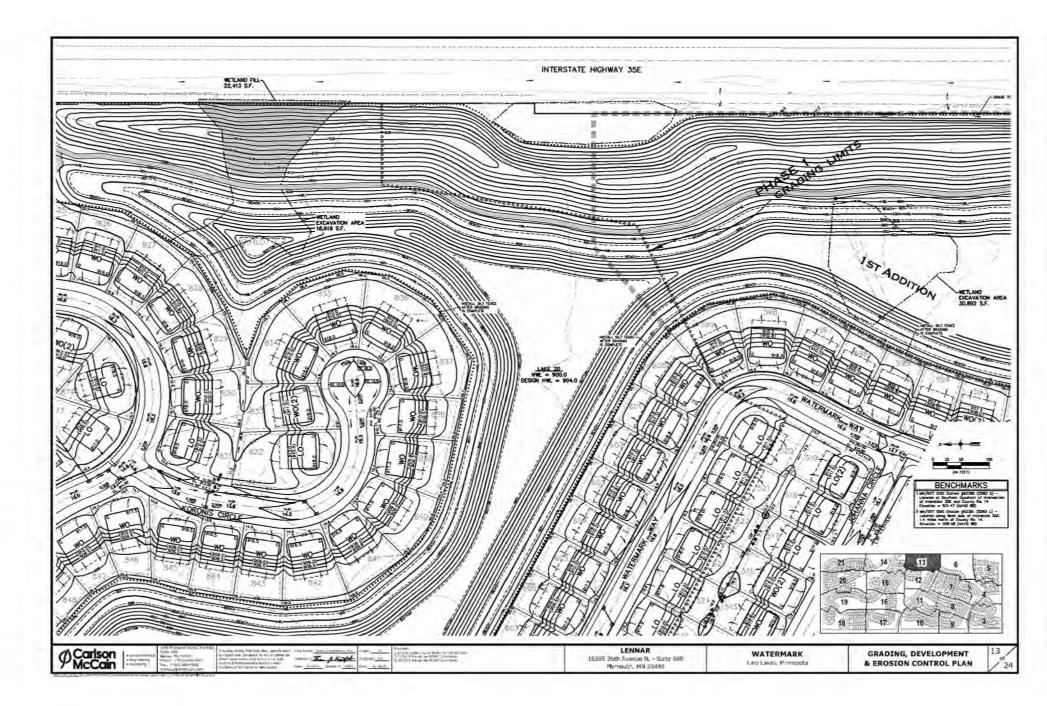












# **ITEMS FOR DISCUSSION AND INFORMATION**

2. Staff Reports



# MEMORANDUMRice Creek Watershed DistrictDate:May 17, 2023To:RCWD Board of ManagersFrom:Terrence Chastan-Davis, District Inspector/Technician

Subject: Staff Report (April 20-May 17, 2023)

# **Highlights from Preceding Month**

- ✓ Completed 6 inspections of projects and reviewed files to confirm rule compliance.
  - Met with 4 site supervisors to discuss corrective actions on site.
  - Sent out inspection reports with specified corrective actions and requested updates when corrective actions were complete.
- ✓ Attended 2 pre-construction meeting to review project schedules and discuss RCWD permit requirements.
- ✓ Attended the monthly Forest Lake meeting to discuss RCWD permitted projects in the City of Forest Lake.
- ✓ Attended and assisted in the administration of the CAC meeting on 5/3/23.
- ✓ Organized and participated in two inspector team meeting to discuss program efficiencies and projects with inspection and review staff.
- ✓ Assisted Ramsey County SWCD and Washington Conservation District inspectors with specific permit inquires.
- ✓ Coordinated watershed Technician/Inspector onboarding activities with other RCWD staff. Specific new staff trainings included the following:
  - Training for MS4Front.
  - Training for Laserfiche.
  - Training for useful links that RCWD staff use.
- ✓ Coordinated onboarding planning for the new Program Support Technician.
- ✓ Held internal meetings to review open permits/discuss site transfers to the new Watershed Technician/Inspector.
- ✓ Attended and participated in the all-staff disc training and review of the updated handbook.
- ✓ Participated during the website update meetings.
- ✓ Updated the RCWD inspector Map and inspector introduction letters.
- ✓ Coordinated a multi-agency site visit with a landowner to review onsite violations.
- ✓ Assisted in drafting the Board memo for the ACD 55 reroute/RCWD permit #18-046



- ✓ Reviewed a Washington Conservation District invoice for inspection services.
- ✓ Reviewed the Ramsey County SWCD Q1 invoice for inspection services.
- ✓ Recommended 1 permit for closure and/or surety returns/partial returns.
- $\checkmark$  Recommended permit extension for 1 site that have remaining work.
- ✓ Assisted in responding to questions and concerns from the public, applicants, contractors, and contracted inspectors.



#### Date: May 15, 2023

#### To: RCWD Board of Managers

From: Matt Kocian, Lake and Stream Program Manager

Subject: Staff Report 4/18/2023 - 5/15/2023

#### **Highlights for Preceding Month**

**Bold** items required significant time & attention

- Monitoring
  - Data entry, analysis, and reporting data submittal to MPCA
  - Install stream level loggers
  - Monitoring supplies inventory and refills
  - Monitoring Program Plan update (w/HEI)
  - o Develop Peltier Lake sediment coring scope with Barr Engineering
- Long Lake Carp Management
  - New physical barrier on Johanna Creek -
    - Barrier construction post-construction site restoration
    - Clean debris from barrier screens (abnormally bad due to recent tree and shrub removal on adjacent city property)
  - 2023 Long Lake / Rice Creek site setup and operation
    - PIT antenna installation and maintenance
    - Rental equipment delivery
    - Coordinate with vendors and contractors
- 2023 curlyleaf pondweed management
  - coordinate with contractors, surveyors, lake association partners, and the DNR for treatments on 5 lakes
  - cost-share agreements and DNR permits
- Potential Centerville Lake Alum project
  - pre-project development and investigation
- Kyle transitional items
  - Clear Lake / WCD retrofit project
  - Centerville SWA with ACD
- Educational project signage (w/Kendra Sommerfeld)
  - Develop maps and figures for signs in GIS
  - Meet with Ramsey County on-site at Middle Rice Creek
- RCWD Project Program Manager (Kyle's replacement) hiring interviews
- All-staff development day and staff handbook review



Date:	May 17th, 2023
То:	RCWD Board of Managers
From:	Molly Nelson, Watershed Technician/ Water Resources
Subject:	Specialist Staff Report 4/19/23 - 5/17/23

#### **Introduction**

The highlights of my work from April 19th to May 17th are as follows: (Note that these are highlights and not the full extent of all work that I have done)

#### **RCWD Cost-Share & Citizen Advisory Committee**

For the May CAC (Citizen Advisory Committee) meeting, I was needed to coordinate and run the meeting for the members in addition to presenting cost-share applications. Phase one of my work with creating a cost-benefit analysis for the Water Quality Grant Program was completed at the April meeting, and I have been working with a CAC member to finalize calculations and determine the best way to analyze each application during the review process. I am currently working on integrating this procedure into the review for the applications at the upcoming CAC meeting.

Three Water Quality Grant Applications were approved this month, one in Washington County and two in Ramsey County. I have been coordinating those efforts and assisting the recipients with the next steps for project installation.

Multiple landowners have been reaching out about potential projects for cost-share, and I have been meeting with them to discuss the program and review their ideas. I have also been increasing targeted outreach efforts in Anoka and Washington counties to increase the number of applicants with intentions to match Ramsey county's output.

Four new mini grant applications have been reviewed and processed this past month. I am working to provide proper guidance for projects and obtain photos and stories from applicants throughout the project installation process. There is no more funding remaining in the 30-05 budget to award applicants.

I have been continuously working to enter data into the MS4front database from past WQ grant projects, as well as transferring all files from the G drive to Laserfiche to free up space.

#### **Communications and Outreach**

I have continued work with Kendra Sommerfeld on Outreach Programs and communications with the Public. This month has been focused on prepping and designing outreach materials for upcoming events in the Spring and Summer. We have also been working with a few schools for stenciling projects.

Additionally, I am assisting with coordinating some workshops/ events with past mini grant and Water Quality Grant recipients who are willing to show their projects as educational examples.

I am actively working on organizing the database for all materials and historical work when time permits. I have completed additional work with the public by answering questions about the District and directing people to the correct program.



Date:	May 16, 2023
То:	RCWD Board of Managers
From:	Tom Schmidt, Public Drainage Inspector
Subject:	Staff Report May 2023

#### Highlights for this month

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Continued working on Public Drainage and District Facility program planning. Continued engaging with regulatory staff and consultants on the ongoing public drainage/pipeline conflict issues.

Continued working with Anna on the preparation for the installation of new office workstations. Including arranging telecommunication and electrical wiring.

Set the agenda for and led the public drainage system and project coordination biweekly meetings.

Attended board meetings and workshops presenting on public drainage system items. Presented at April 26 ACD10-22-32 public information meeting.

Completed several spring ditch inspections.

Continued preparing for the upcoming field season.

Began exploring avenues for the sale of the district's MOBI Trac.

Started JD #2 well sealing project with Salverda Well drilling.

# RCVD ELEBRATES 50 YEARS OF SERVICE 19

# MEMORANDUM

**Rice Creek Watershed District** 

Date: May 17th, 2023

# To: RCWD Board of Managers

From: Kendra Sommerfeld, Communications/Outreach Coordinator

Subject: Staff Report 4/19/2023- 5/17/2023

## Water Stewards

- Monthly check-ins completed
- Working on capstone projects with City of Roseville

## Blue Thumb

- Completed April Resilient Shoreline workshop
- Completed May Turf Alternative/Pollinator Lawns workshop
- In progress- Sustainable Landcare Training program
- Joined Steering Committee

# Partnerships/Collaborations

- Supported partner shoreline restoration and pollinator workshops
- Storm drain stenciling activities with local schools
- Assisting Lake Johanna Lake Association with outreach and educational efforts
- Reviewing RCWD Climate Resiliency building Plan created by Freshwater
- Planning events with Coon Creek Watershed District, City of Fridley, local lake associations, and EMWREP.

# RCWD Website

- Wireframes, website layout complete
- Design phase in progress

# Project Outreach

- Various outreach activities for Johanna Creek Carp Barrier
  - BWSR Facebook post completed
  - Project site visit completed at City/County Partner Meeting
  - $\circ$   $\;$  Educational sign in progress, in final stages of design approval.
- Various outreach activities and sign creation for Middle Rice Creek Restoration
  - Educational sign in progress, in final stages of design approval.



Date:5/16/23To:RCWD Board of ManagersFrom:Catherine Nester, District Technician/InspectorSubject:Staff Report 4/19/23 - 5/15/23

#### Highlights from Preceding Month

- Installed monitoring equipment and conducted routine monitoring at various stream and ditch locations throughout the District.
- Maintained/calibrated/inventoried monitoring equipment and restocked supplies.
- Finalized review of the draft monitoring data submittal to the MPCA Environmental Quality Information System (EQUIS).
- Assisted with response to a request for updated water quality information relating to Karth Lake in Arden Hills.
- Reviewed and analyzed new pumping and well data for the Oneka Ridge Reuse System.
- Ongoing coordination with affected cities/watershed management organizations/HEI/staff on boundary updates in the southwest portion of District (between RCWD and MWMO, CRWD, RWMWD, & VLAWMO) in Ramsey, Anoka & Hennepin counties, including:
  - Execution of a new task order with HEI for ongoing boundary update work.
  - Consideration of feedback and comments on the recommended legal boundary from affected watershed management organizations and cities.
- Ongoing coordination with Stormwater Management Grant recipients, including:
  - Finalizing the 2023 grant agreement with Birchwood Village.
  - Processing the grant closeout/reimbursement request for the CSAH 8
     Stormwater Reuse Project in Hugo.
- Ongoing coordination with inspection team on transition of regulatory items.
- Meet and greet meetings with new staff members Will Roach and Abel Green.
- Assisted with requests relating to the new RCWD website and new cubicle construction.



Date:	May 15, 2023
То:	<b>RCWD Board of Managers</b>
From:	Theresa Stasica, Office Manager
Subject:	Staff Report

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet
- Provide bi-monthly payroll template to Redpath, updated information as needed
- Gathered and reviewed employee timesheets for administrator's final review
- Working on 2024 projected expenditures for budget
- Track accounts receivable and deposit checks as needed
- Review and track monthly financial reports
- Tracking expenses for Rule C permits that exceed \$9,000
- Tracking expenses for ACD 10-22-32 petition bond and notify staff of low-balance
- Tracking grant expenses for Peltier/Centerville Lakes Feasibility Study and FY2023 WBIF Grant
- Tracking grant expenses and created invoice #2 for MPCA Planning Grants for SWC Resilience reimbursement
- Tracking HEI project task orders
- Handled HR/Benefit issues
- Created and finalized Benefits Summary Sheet
- Finalized Employee Handbook for printing and distribute
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
   Provided workshop minutes
- Monitor District financial accounts, US Bank and 4M
- Provide requested information to Board members and Administrator as needed
- Assisted Board and Staff as needed
- Provide information, assembled and distributed board packets for regular meetings and workshops, post regular meeting agenda packet on website, provided notice to web server
- Assembled and distributed CAC packet
- Attended board meetings, board workshops and staff meetings
- Placed orders for supplies as needed
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche
- Scheduled interview for PPM candidate selected by interview team.



Date:	May 17, 2023
То:	RCWD Board of Managers
From:	Ali Chalberg, Watershed Technician & Inspector
Subject:	Staff Report 4/19/2023 – 5/17/2023

#### **Highlights from Preceding Month**

**Overview**: The past month I have been busy with inspections. These included meeting up with contractors/landowners on site to talk about projects as well as violations and follow-up inspections. Construction season is in full swing! We also welcomed both Abel and Will to our team. I took them each out on inspections and helped Terrence acclimate Will to the inspection team. Finally, I have been helping Matt and Catherine out with preparing for monitoring season.

#### Inspections

- Coordinated with permitting team on potential violations
- Attended onsite meetings with Contractors

#### MS4

- Attended monthly MS4 webinar with MPCA
- New Brighton WHPP Review (with Will)
- Preparing for SWPPP annual reporting

#### Lakes/Streams

- Sampling equipment maintenance
- PIT Antenna site maintenance
- UMN Plant Survey Data Submit
- UMN Chloride data entry
- Site visit Peltier Plant survey

#### Meetings

- New Website overview meeting
- MECA presentation
- Project meetings
- Inspection team meetings
- Staff meetings

#### Other

- Working with Kendra on new website pages
  - Permitting (MS4)
  - Water Quality



Date:	May 17 <sup>th</sup> , 2023
То:	RCWD Board of Managers
From:	Patrick Hughes, Permit Coordinator/Wetland Specialist
Subject:	Staff Report for 04/19/23 to 05/17/23

#### <u>Summary</u>

- Created new permit and review files for the online database
- Sent notice of replacement plan application 23-010, 23-032
- Assisted in the drafting of engineer's reports 23-003
- Attended the 04/26/2023 and 05/10/2023 Board Meetings
- Continued work on regulatory portions of new website
- Attended regional WCA training in St. Cloud
- Attended TEP discussion for 426 Pine Street
- > Attended Rule C meeting discussion for Dellwood's 2023 street improvement project
- Attended Wetlands Advisory Committee meeting on WCA rulemaking
- Attended Long Lake Interceptor Rehab progress meetings
- Coordinated agreement with Fridley and Mounds View for permitting regulation of Stinson Blvd street rehabilitation project
- Save regulatory program introduction presentation to new employee Abel Green
- Provided comments as TEP member for Hugo WCA applications
- Attended all-staff development meeting
- Met to discuss proposed City of Forest Lake wetland banking ordinance
- Attended site visit/meeting to discuss next steps for Langton Shores (#18-092)
- Attended site visit for WCA/DNR violation on Clear Lake
- > Attended City of Forest Lake monthly meeting for April
- Hosted CSAH 12 pre-application meeting
- Gave BWSR presentation to staff regarding WCA enforcement procedures
- Met with City of Forest Lake to discuss Moore Lake permitting
- Met with BWSR to discuss urban wetland management
- Met with 6266 Holly Drive N resident regarding site plans
- > Finalized Site 7 Wetland Bank TEP findings and recommendation
- Discussed on-boarding strategy for Abigail Tekiela
- Discussed historic permit resolution strategy
- > Presented at BWSR regional WCA training in Rochester
- Began initial work on 2022 Level 2 regulatory audits
- Shared permit and application updates for City of Forest lake monthly staff meeting
- > Assisted with MS4 permit documentation regarding permitted stormwater BMPs in 2022



Date:May 17, 2023To:RCWD Board of ManagersFrom:Ashlee Ricci, Public Drainage InspectorSubject:Staff Report (04/19/2023 – 05/17/2023)

#### Highlights from Preceding Month

- Attended regular staff meetings, Board workshop, and Board meeting
- Responded to citizen inquiries regarding drainage concerns
- Coordinated IT correspondence, device maintenance, device procurement
- Assist staff in resolving remote working technology problems
- Continued to ensure staff have remote access capabilities
- Attended drainage Team biweekly meetings
- Managed contracted services agreement workplans
- Managed multiple problem tickets with IT consultant
- Coordinated procurement of computers and other IT needs
- Continued work plan development for District Facilities and Public Drainage Systems
- Reviewed invoices for approval and coordinated payments with Office Manager
- Continued development of materials for onboarding staff into the public drainage and district facilities programs
- Directed work tasks for Field Technical Assistant
- Sent project updates for ACD 53-62 Main Trunk repair; coordinated project update for equipment accident
- Review work on ACD 53-62 Main Trunk repair and coordinate with HEI rep
- Met City staff and contractor on-site of ACD 53-62 Main Trunk repair
- Continued additional job duties to cover Project Manager's position
- Managed and reviewed budgets for IT and public drainage and facilities
- Began preparation for new IT liaison and additional staff
- Reviewed and coordinated PDS MOA
- Meet with landowner about AWJD 3 Branches 1, 2 & 4 repair
- Review and investigate telecommunications options
- Review the City of Lino Lakes and Shenandoah Park BMP feasibility study pay request
- Coordinated internet contract upgrades
- Onboard new staff in IT, public drainage, and District Facilities, including databases



Date:	May 15 <sup>th</sup> , 2023
То:	RCWD Board of Managers
From:	Will Roach, Watershed Technician/ Inspector
Subject:	Staff Report: April 19 <sup>th</sup> - May 17 <sup>th</sup> , 2023

#### **Overview**

My first month at the Rice Creek Watershed District was a busy one. Through the on-boarding process I have been familiarizing myself with the various District programs and projects and the staff members who administer them. As part of this on-boarding process, I also shadowed several staff members on meetings and active site inspections.

#### Highlights from proceeding Month

Meetings

- Inspection Team Meetings
- Website Meetings
- Monthly Forest Lake Meeting
- All Staff Developmental Meeting
- Various On-Boarding Meetings

#### Site Inspections

- Shadowed staff members on inspections in the following Cities
  - o Forest Lake
  - o Lino Lakes
  - o Roseville
  - New Brighton
  - Fridley
  - Columbia Heights
- Conducted solo inspections for Forest Lake

#### <u>MS4</u>

- Review of New Brighton Well Head Protection Plan (WHPP) part 2
- Began working on the annual MS4 presentation for second board meeting in June.

Other

• Completed UMN Construction Installer certification.



Date: May 17<sup>th</sup>, 2023

To: RCWD Board of Managers

# From: Anna Grace, Regulatory Technician

Subject: Staff Report 4/19/23 – 5/17/23

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent seven permit applications to HEI for review.
- Sent four permit applications to RCWD for review.
- Sent one permit violation application to RCWD for review.
- Received 13 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Phone and email correspondence.
- Attended 14 scheduled meetings.
  - Scheduled and attended one pre-application meeting with HEI, RCWD, City of Dellwood, and project's consultants.
  - Attended one application meeting with RCWD, HEI, and City of Fridley.
  - Attended monthly CSAH 32 meeting with City of Forest Lake, Washington County, MnDOT, and project's consultants.
  - Attended the all-staff day dedicated to the DiSC Workplace Profile Training and the new employee handbook with Ellen Hinrichs from Career Enhancement Options, Inc.
  - $\circ$   $\;$  Assisted in on-boarding efforts of new RCWD staff members Will Roach and Abel Green.
    - Met with Will to discuss permit intake and to review GIS, permit reviewer, database, and Laserfiche.
    - Terrence Chastan-Davis created an introduction presentation on our MS4 Front database to go over.
  - o Cubicles:
    - Scheduled and attended first electrical install.
    - Scheduled cube installation date.
    - Coordinating with office staff on temporary workspace relocations.
    - Working to schedule final electrical installation work.



Date: May 17<sup>th</sup>, 2023

To: RCWD Board of Managers

From:Kelsey White, Permit Review TechnicianSubject:Staff Report 4/19/2023 - 5/17/2023

ubject. Stall Report 4/19/2023 – 5/17/2023

- Conducted completeness review for 6 wetland boundary/type applications.
- Drafted and sent 6 WCA Wetland Boundary/Type NOAs.
- Drafted and sent one WCA Wetland Boundary/Type NOD and one No Loss NOD.
- Attended one wetland boundary site review and one TEP meetings.
- Created 9 review files.
- Completed staff review for 5 permit applications.
- Provided comments on 2 engineer's report for administrative approval.
- Sent 16 administrative action notices to the Board.
- Drafted and sent one invoice for permit review costs exceeding \$9,000.
- Sent notice of permit issuance for 14 permit applications and 1 Amended Permits.
- Sent 8 CAPROC notices and 4 Amended CAPROC notices.
- Coordinated with applicants on submittal and review of CAPROC items for 19 permit applications.
- Attended 2 pre-application meetings.
- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended monthly inspection team meeting.
- Attended all-staff development meeting.
- Responded to email and telephone inquiries about RCWD permitting requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.



Date:May 17, 2023To:RCWD Board of ManagersFrom:Abel Green, Technical Field AssistantSubject:Staff Report

- Reviewed district Watershed management plan
- Responded to a ditch emergency on ACD 53-62 where an excavator was stuck in the ditch and needed to be removed stayed on site to speak with members of the community that were concerned or interested
- Toured the district with Ashlee, Tom, or Matt, learning locations of district facilities, their functions, and maintenance activities involved with each facility
- Inspected ditches that were reported by the public and created a repair report for ditch ARJD1
- Inspected JD4 which resulted in created a repair report
- Inspected fish barriers and water control structures to ensure they were in the proper position
- Put together a maintenance spreadsheet for district vehicles and district small engine tools
- Met with concerned citizens to discuss proposed plans and contracts to give them more information about the process and what will actually happen and how it can potentially impact their land
- Coordinated on-site meetings for Iron Enhanced Sand Filter installation at the bald eagle, oasis, and Hansen park facilities
- Met with city staff to review channel maintenance in New Brighton
- Inspected lower rice creek repaired sites for failure or existing problems



# Date: May 17, 2023

To: RCWD Board of Managers

From: Nick Tomczik, Administrator

Subject: Staff Report – May 2023

#### **Highlights for Preceding Month**

- ✓ Administrative
  - Metro Watersheds Meeting
  - Washington Cty Consortium Mtg
  - New employee handbook administration
  - All staff Development Meeting
  - Hiring / On-boarding for:
    - Technical Field Assistant
    - Watershed Technician Inspector
    - Program Support Technician
    - Project Program Manager Interviews
  - Office Cubicle Project
  - Water Resource Policy Plan Advisory Group
  - o Accounts Payable Review
  - o Personnel Leave Requests
  - o Board Meeting & Staff Meeting
  - HR Consultant (salary administration, appraisal process)
- ✓ Communication & Outreach
  - o Website Comments
  - MPCA Resiliency Grant
- ✓ Information Management
  - District Boundary Adjustment Process
  - Annual County Product Incorporation

- ✓ Restoration Projects
  - Restoration Approaches, Opportunities Discussion
  - Proposal Hugo Stormwater Reuse Study
- ✓ Regulatory
  - Forest Lake Wetland Bank
     Ordinance Proposal
  - Metro Shooting / Trost Settlement Discussions
  - Regulatory / PDS Coordination
  - o Inspection Team Meeting
- ✓ Ditch & Creek Maintenance
  - Flint Hills Pipeline Mtg
    - MS4 Permit PDS Designation
    - ACD 10-22-32 Alternatives Information Review
    - ACD 53-62 Repair Discussions
    - RCWD PDS and District Facilities Meeting
- ✓ Lake & Stream Management
  - District Approach to Resource Goals, Program Discussions
  - Centerville Lake Consideration Alum Treatment
  - $\circ \quad \text{Golden Lake Considerations} \\$
- ✓ District Facilities
  - Facility Review Discussions

# **ITEMS FOR DISCUSSION AND INFORMATION**

3. June Calendar



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# MEMORANDUM

<b>Rice Creek V</b>	Natershed	District
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	RCWD Board of Managers Theresa Stasica, Office Manager			
Monday, June 5, 9 a.m.	Special Board Workshop			
	RCWD District Conference Room and remotely*			
Wednesday, June 7, 5:30 p.	<ul> <li>m. Citizen Advisory Committee Meeting,</li> <li>Board Liaison Manager Weinandt</li> <li>RCWD District Conference Room and remotely*</li> </ul>			
Monday, June 12, 9 a.m.	Board Workshop RCWD District Conference Room and remotely*			
Wednesday, June 14, 9 a.m.	. Regular Board of Managers Meeting at Shoreview City Hall Council Chambers and remotely*			
Tuesday-Wednesday, June 20-21 MN Watersheds Summer Tour				
	Wedgewood Cove Golf Club & Bus Tour, Albert Lea			
Wednesday, June 28, 9 a.m.	. Regular Board of Managers Meeting at Shoreview City Hall Council Chambers and remotely*			

# Deadline for submission of per diem claims is June 19, 2023