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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, June 28, 2023, 9:00 a.m.

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota

or via Zoom Meeting:

<https://us06web.zoom.us/j/88655786726?pwd=anRUUGdOSnIFTtc4NnRTRzdQaitlQT09>

Meeting ID: 886 5578 6726

Passcode: 692951

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 886 5578 6726

Passcode: 692951

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

APPROVAL OF MINUTES: JUNE 12, 2023 WORKSHOP AND JUNE 14, 2023

REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
21-099	Headwaters Land Group	Forest Lake	Final Site Drainage Plan Land Development	Amendment CAPROC 15 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 21, 2023.

ANNUAL PUBLIC INFORMATION MEETING-DISTRICT'S STORM WATER POLLUTION PREVENTION PROGRAM (SWPPP)

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. Check Register Dated June 28, 2023, in the Amount of \$486,986.48 Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports
2. July Calendar
3. Administrator Updates
4. Manager's Update

**APPROVAL OF MINUTES: JUNE 12, 2023 WORKSHOP AND
JUNE 14, 2023 REGULAR MEETING**

Draft

For Consideration of Approval at the June 28, 2023 Board Meeting.
Use these minutes only for reference until that time.

RCWD BOARD OF MANAGERS WORKSHOP

Monday, June 12, 2023

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 9:00 a.m.

2 Attendance: Board members Mike Bradley, John Waller, Jess Robertson, Marcie Weinandt, Steve
3 Wagamon

4 Absent:

5 Staff: Administrator Nick Tomczik, Public Drainage Inspector Ashlee Ricci, Lake & Stream Program
6 Manager Matt Kocian; Office Manager Theresa Stasica

7 Consultants: District Attorney Chuck Holtman-Smith Partners, District Engineer Chris Otterness (video-
8 conference)-Houston Engineering, Inc.; Corey Boyer-PMA Financial

9 Visitors: Jay Wilder, Richard Wilder, Anthony Wilder, Arthur Wilder, Megan Hedstrom-City of Blaine
10 (video-conference)

11

12 **Metro Shooting Settlement Agreement Implementation**

13 President Bradley asked District Attorney Holtman if the Board should be meeting in closed session to
14 discuss implementation of the 2005 settlement agreement. Mr. Holtman replied that there is no present or
15 pending litigation and so the discussion should be in open session. He referenced the memorandum in the
16 meeting packet and reviewed with the Board the Administrator's recommendation, formed with advice
17 from the District Engineer and Attorney, as to how the District should implement the settlement agreement
18 terms. The Board discussed with staff and consultants the settlement agreement, staff recommendations,
19 and next steps. Anthony and Richard Wilder commented that they would like a statement from the District
20 regarding the District's commitment under the settlement agreement that 100 acres of contiguous non-
21 wetland would be available for development. Mr. Holtman advised the Board that the District's
22 commitment concerns the outcome from the District's applying the Minnesota Wetland Conservation Act
23 and its own wetland rules to a proposed development, but that the agreement explicitly states that the
24 District is not responsible for wetland impact mitigation that the U.S. Army Corps of Engineers (USACE) may
25 require under federal wetlands review.

26

27 The Board by consensus directed the District Attorney, Engineer, and staff to return to the Board with draft
28 correspondence to the Wilders or relevant points in another form, in order to continue to work with the
29 Board to develop an understanding of the settlement agreement and its implementation. Mr. Holtman also
30 suggested that staff can seek to engage with the Wilders and the USACE to develop a more fine-grained
31 understanding as to how federal and local wetland review would be coordinated and how review might
32 proceed in a way that allows the Wilders to progress on plans for property transfer and development.

District Funds – 4M Fund Investment & Release Budget Planning Schedule

Manager Weinandt informed the Board that at the recent quarterly treasurer's meeting, Mr. Boyer was present and investment options were discussed. The consensus from the meeting was to invest up to \$4 million dollars of the Project Anticipation fund in a ladder fashion for 1–4-year terms to secure better rates of return.

Mr. Corey Boyer, PMA Financial Services, provided additional recent financial information regarding the US Treasury Yield Curve, The Federal and Market Rate Expectations, the Districts cash flow projections, and a CD Quick Quote 6/9/23. Mr. Boyer reviewed and answered questions from the Board.

The Board by majority consensus directed Manager Weinandt and Administrator Tomczik to work with Mr. Boyer on investing up to \$4 million dollars of the Project Anticipation funds using CD's with laddered maturity dates following the District's investment policy and MN Statutes chapter 118A.

Centerville Lake Water Management District (WMD)

Lake and Stream Program Manager Kocian provided a presentation to the Board on the background, technical justification and pre-requisites, alum treatment funding options, and next steps for the Centerville Lake Alum treatment discussion, potential WMD, and grant application. The Board discussed with staff the potential framework of funding the treatment. The Board by consensus agreed to proceed with a Watershed Management Plan amendment to add Centerville Lake WMD and updated CIP section, follow alternative 2b for project funding as shown in HEI's memo dated 6/6/2023, and apply for BWSR's Clean Water Fund Grant. The Board discussed maintaining continued dialogue with the City of Centerville, Anoka County and Saint Paul Regional Water Services to partner on this project. This item will be brought to the Board's Wednesday meeting for action.

Water Quality Grant Program Update

Administrator Tomczik suggested the Board table this item to a future meeting.

Administrator Updates

Administrator Tomczik reviewed with the Board the installation of new office cube space, working through a salary schedule proposal from Gallagher, staff reviewing job descriptions, next steps in advancing organization chart, and budget planning schedule.

The workshop was adjourned at 11:56 a.m.

DRAFT

For Consideration of Approval at the June 28, 2023 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, June 14, 2023

Shoreview City Hall Council Chambers
4600 North Victoria Street, Shoreview, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, 2nd Vice-Pres. Steve Wagamon,
Treasurer Marcie Weinandt, Secretary Jess Robertson

Absent: None

Staff Present: District Administrator Nick Tomczik, Permit Coordinator/Wetland Specialist Patrick Hughes,
Technician/Water Resource Specialist Molly Nelson, Lake & Stream Program Manager Matt
Kocian, Public Drainage Inspector Tom Schmidt, and Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness (video-conference) from Houston Engineering, Inc. (HEI);
District Attorney Louis Smith from Smith Partners; Attorney John Kolb from Rinke Noonan

Visitors: Ken Brumbaugh, Brian Schak, Bob S., City of Columbus Council Member Ron Hanegraaf, City
of Columbus Mayor Jesse Preiner, Perry Wagamon, Kim Ganzel, Darlene Wagner, Bert
Sammelink, Gloria Semmelink, Ken Borle, City of Columbus Council Member Janet Hegland
(video-conference)

SETTING OF THE AGENDA

District Administrator Tomczik noted that there were a few proposed changes to the agenda and explained
that he had handed out a proposed revised agenda. He identified in the revised agenda a new Item #1
relating to Juneteenth Holiday and noted that he had moved items on the published agenda, #3, U.S.
Geological Survey and #6, Copier/Scanner to become items #7 and #8. He stated that if the Board was
under a time constraint later in the meeting, those items could be tabled, if necessary.

***Motion by Manager Bradley, seconded by Manager Robertson, to approve the agenda, as revised.
Motion carried 5-0.***

READING OF THE MINUTES AND THEIR APPROVAL**Minutes of the May 24, 2023 Board of Managers Regular Meeting.****Minutes of the June 5, 2023 Special Workshop.**

Motion by Manager Robertson, seconded by Manager Wagamon, to approve the minutes, as presented.
Motion carried 5-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
23-031	Aerofab Properties, LLC	Blaine	Final Site Drainage Plan	CAPROC 7 items

It was moved by Manager Wagamon, seconded by Manager Waller, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 6, 2023. Motion carried 5-0.

Water Quality Grant Program Cost Share Application

No.	Applicant	Location	Project Type	Eligible Cost	Pollutant Reductions	Funding Recommendation
R23-05	Eleni Skevas	Roseville	Curb-Cut Raingarden	\$11,264.04	Volume: 26% TSS: 26% TP: 26%	75% cost share of \$7,500 not to exceed 75%; or \$7,500 whichever cost is lower
A23-01	City of Fridley	Fridley	Pet Waste Management Stations	\$540.00	Average 13 lbs pet waste/week 6.8 lbs Phosphorus	75% cost-share of \$405.00 not to exceed 75% or \$7,500, whichever cost is lower

It was moved by Manager Weinandt, seconded by Manager Bradley, to approve the Water Quality Grant consent agenda as outlined in the above table, in accordance with RCWD Staff's Recommendation based on established program guidelines, dated June 8, 2023.

Manager Weinandt noted that she had attended the Citizens Advisory Commission meeting last week and thanked Technician/Water Resource Specialist Nelson, District staff, and the members of the CAC for their efforts, because they take the discussion on each of these applications very seriously.

Motion carried 5-0.

OPEN MIC/PUBLIC COMMENT

None.

ITEMS REQUIRING BOARD ACTION**1. Juneteenth Holiday**

District Administrator Tomczik stated the Board needs to consider recognizing the Juneteenth holiday and read aloud from the staff memo regarding the Juneteenth Holiday on June 19, 2023, that recognizes the abolishment of slavery in the United States.

District Attorney Smith explained that there had been some confusion about whether this holiday would be effective starting in 2023 or 2024. He noted that it was originally approved as of August 1, 2023, which would make the first Juneteenth holiday in 2024, however the legislature passed another bill during this session that made it effective in 2023.

Motion by Manager Bradley, seconded by Manager Weinandt, to establish and observe Juneteenth as a Rice Creek Watershed District holiday and accordingly amend section 7.1 Holidays of the RCWD handbook, Board calendar, and as otherwise necessary in District materials. Motion carried 5-0.

2. Centerville Lake Water Management District

Lake & Stream Program Manager Kocian stated that this item was a continuation of the discussion from a Board workshop regarding Centerville Lake and a potential Water Management District. He stated that there are a number of residents of Centerville Lake that were in attendance at the meeting who may wish to comment. He stated that there are water quality problems on Centerville Lake that include frequent, and sometimes severe, algae blooms. He explained that they monitor water quality on the lake and track TP and Chl-a which have been increasing year after year. He reviewed the Internal Loading Study information and noted that a common treatment for this occurrence is an alum treatment and reviewed the budget range for this type of treatment which is roughly around \$1 million. He explained that the District had received a letter from the Centerville Lake Association in September of 2022 requesting the Board take action and specifically create a special tax district/Water Management District. He noted that HEI had developed alternatives that the Board reviewed at their June 12, 2023 Workshop meeting where they came to a consensus regarding Concept 2B. He explained that the concept provides a framework for assessing the Water Management District fee and is not a specific dollar amount because the actual fee would be based on the final budget and applicable grants.

Kimberly Ganzel, 1339 Mound Trail, Centerville, expressed the Centerville Lake Associations appreciation of all of the work that Lake and Stream Program Manager Kocian and the District staff has put in as well as the support from the Board on this issue. She stated that they are also in support of the Concept 2B that the Board discussed at their workshop.

Motion by Manager Bradley, seconded by Manager Robertson, to direct District Staff and Engineer to draft language for a Watershed Management Plan amendment, incorporating a new Water Management District for Centerville Lake, and language supporting an internal nutrient loading management project.

Manager Waller thanked the Centerville residents for attending today's meeting. He suggested that the Centerville Lake Association be aware that the St. Paul Water Authority had easements around Centerville and Peltier Lakes. He suggested that they take a look at removing those easements or land issues and transfer them to Anoka County. He stated that the dam on Peltier Lake is also owned by the St. Paul Water Authority, and he would suggest that also be transferred to Anoka County.

President Bradley commended members of the Centerville Lake Association for their grassroots efforts in addressing this issue for the public good.

Motion carried 5-0.

Motion by Manager Bradley, seconded by Manager Weinandt, to direct District staff to develop and submit a BWSR Clean Water Fund grant application to support an internal nutrient load reduction project on Centerville Lake.

Manager Waller noted that he wanted to remind everyone present that this is a 'framework' and the dollar amounts are just for discussion purposes and are not 'real' at this point.

Manager Weinandt stated that she wanted to remind everyone that the Clean Water Fund is part of the Minnesota Legacy Amendment.

Manager Wagamon asked if the nearby Anoka County park could be involved in the funding.

District Administrator Tomczik explained that it is intended that the District will approach Anoka County and the City of Centerville to discuss what level of participation they may have in the project.

Manager Robertson asked if the District can estimate the timeline on applying for a grant and what this whole process will look like so the residents have a reasonable expectation for action.

Lake and Stream Program Manager Kocian stated that the Clean Water Fund grant cycle is set to open later this month and should close in August. He explained that typically notices of awards are received in early January, and then workplans and development agreements are put together after that. He stated that all of this puts them on a tight timeline of potentially doing alum treatments in 2024. He cautioned that he did not want to present this as a certain timeline.

Motion carried 5-0.

3. Peterson Companies, Inc. Final Pay Request Long Lake Fish Barrier

Lake & Stream Program Manager Kocian explained that this item was related to the final pay request for the Lake Johanna carp barrier. He reviewed photos that were taken at the site as part of the Long Lake/Lino Chain of Lakes Carp Management Program. He noted that Houston Engineering had surveyed the completed structure, compared it to the drawings they had produced, and found

elevations and dimensions to be within acceptable tolerances. He noted that the District had received Watershed Based Implementation Funding Grant which meant that 90% of this cost of this project was paid for by that program.

Motion by Manager Weinandt, seconded by Manager Waller, to approve final payment, including release of retainage, to Peterson Companies for the Johanna Creek Fish Barrier project, in the amount of \$5,487.50. Motion carried 5-0.

4. Anoka County Ditch 10-22-32 Evaluation of Maintenance Alternatives Board Direction

Public Drainage Inspector Schmidt stated that the Board had held a special workshop on June 5, 2023 to discuss the comments and submitted information in consideration of maintenance alternatives. He stated that the Board arrived at a general consensus for Alternative #4 and the next step in the process would be for the Board to direct staff toward final development of that alternative. He noted that included in the packet was a proposed motion, but noted that, based on advice from Drainage Attorney Kolb, that motion had been slightly modified and that language had been handed out to the Board prior to the meeting.

District Administrator Tomczik noted that the differences in the motion language is largely a distinction between investigating and developing the alternative verses direct implementation.

Motion by Manager Weinandt, seconded by Manager Bradley, to direct staff to develop maintenance Alternative #4 (ACSIC Option) for ACD 10 22 32 north of Pine Street by:

1. Identifying and quantifying regulatory requirements;

2. Assessing the feasibility of the proposed alternative in light of the regulatory requirements; and

3. Engaging with municipal partners, DNR, and other regulatory, land use, and road authorities as necessary to evaluate the feasibility of maintenance Alternative #4.

President Bradley noted that Alternative #4 includes lowering the level of Jodrell Road and 137th Street culverts to the previously established ACSIC that was approved by the Board.

Manager Waller stated that just because the Board has chosen this framework, it does not mean that this is the last profile that could be adopted by the Board. He explained that he sees this as a beginning in order for things to move forward and see what the DNR, Army Corps of Engineers, and the City of Columbus may have to say. He stated that in his opinion, this action does not eliminate possible adjustments to the ACSIC in the future.

Manager Robertson stated that she has had additional dialogue with staff throughout the last week and explained that what she shared with them was her frustration that does not seem to be a finality to the issues that the residents have if the District hangs their hat on Alternative #4. She asked what type of cost is incurred with Alternative #4 and if moving forward with this alternative limits the District to the things identified within the motion. She asked if it was open to interpretation

183 or to be modified. She stated that she understands that this is a long standing issue that has a lot
184 of emotion surrounding it, but noted that she felt that everybody wants to come in and find the
185 right solution. She explained that she did not want there to be bad feelings amongst the parties
186 engaged in this and noted that she also did not want to move forward with a 'band-aid' type solution
187 because she wants finality. She questioned what 'engage with municipal partners' meant and if
188 merely sending an e-mail would fulfill that obligation rather than sitting down and really get into the
189 'weeds' of the issue. She reiterated that this action feels very vague to her and does not feel like
190 an actual solution.

191
192 District Administrator Tomczik stated that the District is acting as the Public Drainage Authority in
193 this instance and are contemplating and addressing the obligations of the District specific to that
194 authority. He stated that it may or may not result in an outcome that satisfies landowners or the
195 municipalities. He explained that it is the District's belief, through the engineer's modeling, that
196 alternative 4 will improve drainage. He stated that in the past, the District generally took regulatory
197 positions at 'face value', that these matters were not surmountable by the District. He stated that
198 this motion would direct staff to take those actions, to ask the questions because until the regulatory
199 questions are asked, they do not know what the extent of the DNR's response and further the
200 associated potential cost of what is being asked of the District to demonstrate. He stated that it is
201 possible that they will just issue the District a permit, but it could also be a long, entrenched
202 discussion where staff would return to the Board and ask for further guidance.

203
204 President Bradley noted that he had previously asked the question about cost as well and the answer
205 he received was that the upfront costs are those of the lawyers and engineers. He stated that
206 responding to the DNRs questions start at approximately \$50,000 and go up which would become
207 the cost of repair. He noted that there could be things like mitigation that they do not know the
208 costs for and could be substantially more. He stated that until the questions are asked, they
209 cannot dig down and get the answers to the specific questions about cost.

210
211 Manager Robertson asked if the District would assume the cost of repair or if landowners would be
212 assessed for those costs.

213
214 President Bradley stated that the current position is that repairs are a maintenance ad valorem
215 expense.

216
217 Manager Wagamon explained that he would abstain from discussion on this item but would like to
218 ask a question. He stated that Columbus has a CWPMP and if he understood what he was reading
219 correctly, that would override the other statute. He stated that stated that they do not have the
220 mitigate for wetlands and asked if that was germane to this discussion.

221
222 Drainage Attorney Kolb stated that if there is a CWPMP that has been adopted by the LGU, the terms
223 of it, by rule, would replace some of the specific requirements of the WCA. He noted that would

only apply to consideration of mitigation required under the WCA and would not displace mitigation requirements that might be required under the Public Waters law.

Manager Wagamon stated that he thinks the District should take a look at their CWPMP to ensure what is in it.

District Administrator Tomczik stated that is part of the outcome of what is proposed in the motions. He stated that he would say this has been considered to some extent already. He stated that north of Pine Street will be a WCA consideration and is modified by a Board adopted and BWSR approved CWPMP. He stated that as Drainage Attorney Kolb stated, it does not apply to public waters and does not replace Federal wetland law.

Manager Waller stated that the emphasis today is primarily on drainage law under Chapter E, but the complaint heard throughout this entire proceeding has been about flooding, so there are other pieces that are important. He stated that he hopes the existing language is broad enough to allow these things to be considered as well. He reiterated that he did not see this action as a final step but as a step forward that will then be adjusted.

District Administrator Tomczik explained that the intent of engaging with the partners is broadly to see if there is any additional information or local authority that may assist in having the DNR, as the public waters authority, to come into alignment with the District's analysis. He stated that the District, through HEI, has studied Jodrell and noted that information is available to Columbus to collaborate with the District as it advances their storm water management.

Manager Waller stated that he specifically was thinking about the drainage that comes off of Jodrell from the north.

President Bradley stated that if this is passed, at a minimum, the city will be looking at lowering the culvert on Jodrell and will have the opportunity to consider the size and the comments from the public about 100-year rainfalls.

Motion carried 3-1-1 (Manager Robertson opposed) (Manager Wagamon abstained).

5. Houston Engineering, Inc. Task Order No. 2023-003, Anoka County Ditch 53-62 Branches 5 & 6 Repair Report

Public Drainage Inspector Schmidt stated that per the Board's prioritization of repairs to the drainage system, the next set to be repaired are Branches 5 and 6 of ACD 53-62.

Motion by Manager Weinandt, seconded by Manager Bradley, to authorize the Board President to execute HEI Task Order 2023-003 to complete a repair report for portions of (ACD53-62),

264 ***including Branches 5 and 6 and associated laterals, for an amount of \$82,200.00. Motion carried***
265 ***5-0.***

- 266
- 267 **6. US Sitework, Inc. Partial Pay Request #6 Anoka County Ditch 53-62 Main Trunk Repair Project**
268 District Administrator Tomczik noted that Public Drainage Inspector Ricci was out in the field, so he
269 would be handling this item. He reminded the Board that there was an incident with equipment
270 at this site, but the work should be up and running by June 19, 2023, and explained that substantial
271 completion is expected by July 13, 2023. He stated that this is a later time frame and will require
272 a Change Order which is currently in process. He noted that city stormwater work will begin on
273 July 5, 2023, and staff will engage with Circle Pines' staff.

274

275 ***Motion by Manager Waller, seconded by Manager Wagamon, to approve US Sitework, Inc.'s pay***
276 ***request #6 as submitted and certified by the District Engineer and directs staff to issue a***
277 ***payment in the amount of \$4,928.13. Motion carried 5-0.***

- 278
- 279 **7. U.S. Geological Survey Joint-Funding Agreement-Streamgage on Rice Creek in Mounds View**
280 Lake & Stream Program Manager Kocian stated that he was seeking approval for a joint funding
281 agreement between the District and the U.S. Geological Survey (USGS) for a streamgage that they
282 operate on Rice Creek. He stated that the District has been partnering with the USGS since 2008
283 and explained that the data provided is very valuable and reviewed some of the ways that the
284 District utilizes the data. He noted that the annual and total costs were outlined in page 58 of the
285 packet.

286

287 President Bradley asked who actually maintains and operates the streamgage.

288

289 Lake and Stream Program Manager Kocian stated that the USGS maintains and operates the
290 streamgage.

291

292 ***Motion by Manager Weinandt, seconded by Manager Robertson, to authorize the Administrator***
293 ***to enter into a 4-year agreement with the U.S. Geological Survey for operation and maintenance***
294 ***of the streamgage located on Rice Creek for an amount not-to-exceed \$56,833.00. Motion***
295 ***carried 5-0.***

296

297 **8. Copier/Scanner Lease**

298 District Administrator Tomczik reviewed the proposed lease with Metro Sales for the office
299 copier/scanner and explained that the current lease expires in April of 2024. He noted that there is
300 a cost savings in the lease of around \$2,000 because there has been a change in the way Metro Sales
301 administer and bill for the lease. Staff recommends approval.

302

Motion by Manager Waller, seconded by Manager Bradley, to authorize the Administrator, on advice of counsel, to enter into a 5-year lease agreement for the Ricoh IMC 4510 copier. Motion carried 5-0.

9. Check Register Dated June 14, 2023, in the Amount of \$111,354.57 Prepared by Redpath and Company

Motion by Manager Weinandt, seconded by Manager Waller, to approve check register dated June 14, 2023, in the Amount of \$111,354.57 as prepared by Redpath and Company. Motion carried 5-0.

ITEMS FOR DISCUSSION AND INFORMATION

1. District Engineer Update and Timeline

2. Administrator Updates

District Administrator Tomczik noted that they are looking at the District provided health insurance for employees and noted that there appears to be some inflation and staff will plan accordingly in the District budget.

3. Managers Update

Manager Waller stated that he went down to Madison Lake to take the tour which was all about how they fix lakes. He stated that he also attended the Washington County Consortium and gave an overview of the general discussion topics. He explained that he had also attended the Forest Lake City Council meeting because they recently passed an ordinance that is a change in their ordinances and are prohibiting wetland mitigation banks within the city limits. He gave a brief history of where that ordinance decision originated based on activities in the city. He stated that he was at Birchwood last night and they remain concerned about Priebe Lake. He noted that they have a new mayor as well as some new councilmembers.

Manager Weinandt reiterated that she attended the CAC meeting and noted that they are looking for additional members from Ramsey County as well as Washington County. She stated that she is not able to attend the Minnesota Watershed meeting later this week in Albert Lea and is hopeful that there are staff members and perhaps additional Board members who will be able to attend.

Manager Waller noted that he will be attending the Minnesota Watershed meeting.

ADJOURNMENT

Motion by Manager Robertson, seconded by Manager Wagamon, to adjourn the meeting at 10:21 a.m. Motion carried 5-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
21-099	Headwaters Land Group	Forest Lake	Final Site Drainage Plan Land Development	Amendment CAPROC 15 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 21, 2023.

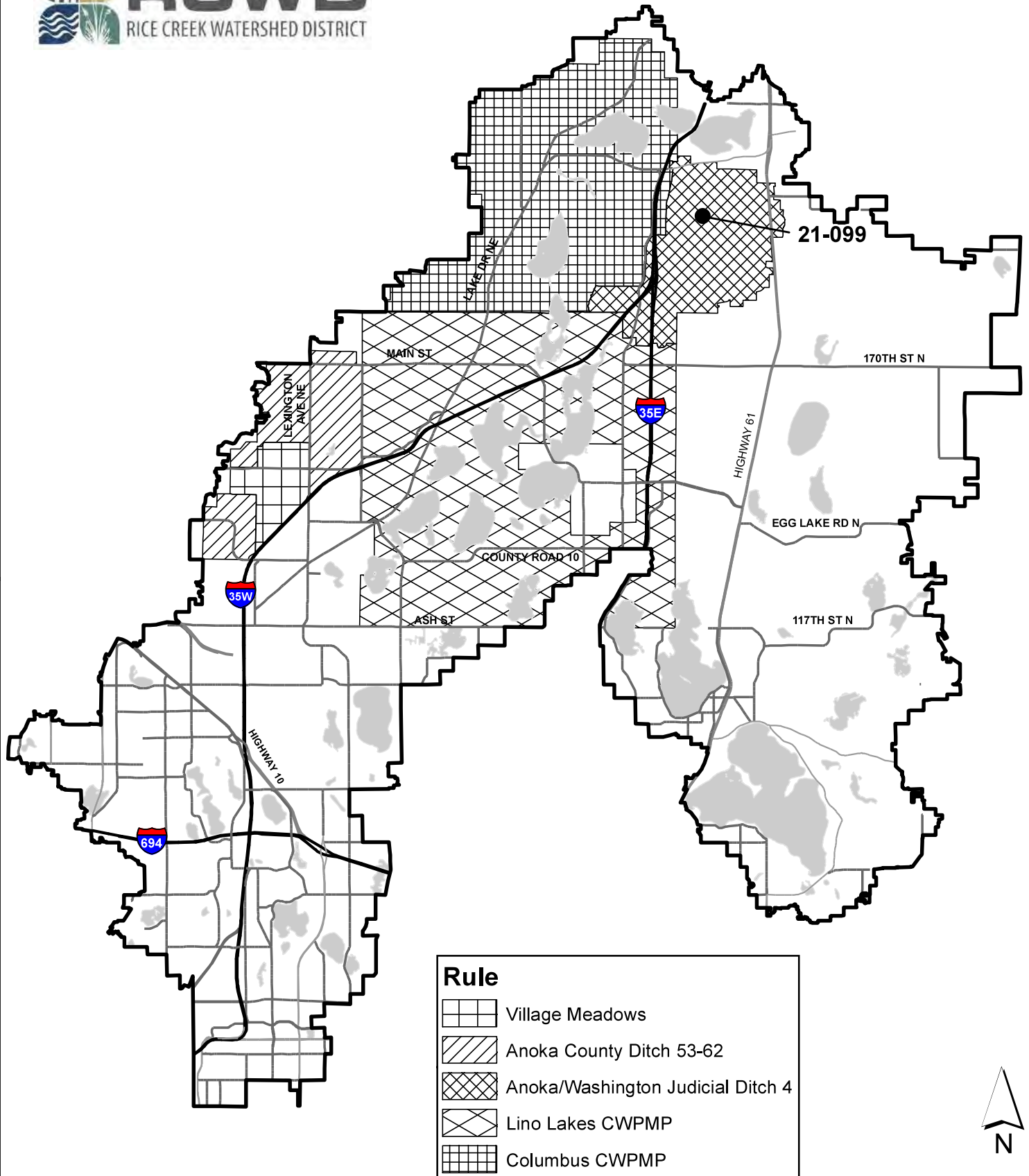
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**






June 28, 2023

It was moved by _____ and seconded by _____
_____ to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in
accordance with the District Engineer's Findings and Recommendations, as contained in
the Engineer's Findings and Recommendations, as contained in the Engineer's Reports
dated June 21, 2023.

TABLE OF CONTENTS

Permit Application Number	<u>Applicant</u>	Page	Recommendation
	Permit Location Map	17	
21-099	Headwaters Land Group	18	Amended CAPROC



Rule	
	Village Meadows
	Anoka County Ditch 53-62
	Anoka/Washington Judicial Ditch 4
	Lino Lakes CWPMP
	Columbus CWPMP



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

21-099

Permit Application Name:

Hidden Creek Phase 1

Applicant/Landowner:

Headwaters Land Group
Attn: Paul Bruggeman
6995 55th Street N
Oakdale, MN 55182
Ph: 651-248-1515
Email: paul@bruggemanbuilders.com

Permit Contact:

Development Consulting Services
Attn: John Dobbs
604 Bielenberg Dr.
Woodbury, MN 55125
Ph: 612-747-1463
Email: ejohndobbs@gmail.com

Permit Contact:

Widseth, Smith, Nolting, & Associates, Inc.
Attn: Timothy Houle
5368 266th Street
Wyoming, MN 55092
Ph: 218-316-3646
Email: Tim.M.Houle@Widseth.com

Permit Contact:

Earth Science Associates, Inc.
Attn: Kenneth Meek
37445 Grand Avenue
North Branch, MN 55056
Ph: 612-718-0413
Email: esa332@gmail.com

Project Name: Hidden Creek Phase 1

Purpose: FSD – Final Site Drainage, LD – Land Development; Construction of a new residential subdivision, including streets, utilities, and stormwater infrastructure

Site Size: 3 parcels totaling 130± acres / 25.3± acres of disturbed area; existing and proposed impervious areas are 0.05± acres and 4.56± acres, respectively

Location: Northwest of Headwaters Drive, South of Timber Wolf Hollow Development, Forest Lake

T-R-S: NW and NE ¼, Section 30, T32N, R21W

District Rule: C, D, E, F, G

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Amendment: The project was originally given CAPROC approval by the board on 5-11-2022. The applicant reapplied for the permit with no change in scope on 5-7-2023 and an administrative amendment was issued on 5-15-2023. On 5-19-2023, the applicant submitted revised information indicating a reduction in project scope which included a reduction from 125 to 22 lots and reduction in stormwater management practice. This constitutes a substantial change requiring reapproval from the board. For clarity, This Engineer's Report only contains information for the new design. A copy of the previously approved Engineer's report is attached for reference. A new approval will supersede all prior CAPROCs, which will no longer be of effect.

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
 - (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Rule F – Wetland Alteration

2. Applicant must provide a shape file of the wetland boundaries for the southern 70 acres; a condition of approval of the type and boundary delineation.
3. Applicant must provide a “Transaction Form for Withdrawal of Wetland Credits from the Minnesota Wetland Bank”, which is signed by the bank user and the bank seller
4. The applicant must provide proof of BWSR debiting wetland bank for the correct amount and type of wetland credit.
5. Applicant must provide a final updated replacement plan document containing all changes and addendums resulting from regulatory review.
6. As a condition of permit issuance under Rule F.6(e)(9), a property owner must file on the deed a declaration in a form approved, submit draft, by the District establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. A draft must be submitted for review prior to recordation.
7. The property owner must convey to the District and record or register, in a form acceptable to the District, submit draft, a perpetual, assignable easement over the WMC.
8. A map of the final WMC boundary must be prepared and submitted to the District for approval, and a GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.
9. The applicant must provide a buffer signage plan including proposed signage and placement location for District consideration.

Administrative

10. Email one final, signed full-sized pdf plan set. Include a list of changes that have been made since approval by the RCWD Board. District must confirm that final plans:
 - Have EOFs clearly labeled and
 - Provide a detail of the outlet control structure that matches the HydroCAD plan. The weir must be constructed of a permanent material (e.g. concrete and steel plates).
 - Provide that all house elevations comply with freeboard requirements of Rule C9(g).
11. The applicant is responsible for permit review costs in excess of \$9,000 and must pay any remaining balance due. Contact the District after all other conditions have been addressed for the final amount.
12. Submit a copy of the plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Forest Lake).

13. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
14. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
15. The applicant must submit a surety of \$36,000 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5,000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$9,250 for 25.3 acres of disturbance, \$22,000 for 44,039 CF of storm water treatment, and \$4,750 for 635 CY of floodplain mitigation.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
2. Provide an as-built survey and computation of the floodplain fill and mitigation storage areas and volume for verification of compliance with the approved plans before return of the surety.
3. Provide an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans
4. Installation of permanent, freestanding markers at development side edge of buffer, wetland or otherwise, with a design and text approved by District staff in writing and in compliance with the approved plans

Exhibits:

1. Plan set containing 36 sheets dated 3-25-2022 and received 4-22-2022.
2. Permit application, dated 4-27-2023 and received 5-7-2023.
3. Stormwater Calculations, dated 5-19-2022 and received 5-22-2023, containing narrative, soil boring map and logs (dated 4-5-2021) HydroCAD report for the 2-year, 10-year, and 100-year rainfall events and drainage maps, for proposed and existing conditions, NURP 2.5-event for proposed condition.
4. Revised proposed conditions drainage map, printed and received 6-9-2023
5. Floodplain figure, last revised 6-21-2023 and received 6-21-2023.
6. Memorandum from Bolton and Menk regarding regional stormwater model results, dated 4-22-2022 and received 4-22-2022.
7. Final proposed WMC buffer, dated and received
8. Addendum to wetland replacement plan, dated and received 04-22-2022.
9. Addendum to wetland replacement plan, dated 04-11-2022 and received 04-12-2022.
10. Revised wetland replacement plan, dated 03-02-2022 and received 04-01-2022.
11. Response to TEP comments, dated and received 03-24-2022.
12. TEP comments, dated 03-11-2022.
13. Revised wetland replacement plan, dated 02-01-2022 and received 02-15-2022.

14. Wetland replacement plan, dated December 2021 and received 12-30-2021.
15. Official CAPROC Engineer's report, dated 5-11-2022.
16. Review files 20-191R, 20-243R, and 21-285R.

Findings:

1. **Description** – The project proposes to construct a new residential subdivision, including 22 lots, streets, utilities, and stormwater infrastructure on three parcels totaling 130± acres, located in Forest Lake. The platted area of the proposed project is approximately 12.4± acres. The project will increase the impervious area from 0.05± acres to 4.56± acres and disturb 25.3± acres overall. Runoff from the site drains to the west to the Main Trunk of Anoka-Washington Judicial Ditch 4 (JD 4) and to the north to a restored wetland basin in an adjacent development (which outlets into Branch B of JD 4 and eventually into the Main Trunk). All site runoff flows to the Main Branch of JD 4 before discharging to Peltier Lake, which is the Resource of Concern. The applicant has submitted a \$5,400 application fee for a Rule C permit creating 5 or more acres of new and/or reconstructed impervious surface based on the original scope of the project.
2. **Stormwater** –The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	NURP requirement	Volume provided	EOF
Park North Wet (NURP) Pond	South of Enfield Avenue	1.011 AF	1.028 AF	896±
Park East Dry Basin/Channel	East of English Avenue	Rate Control Only		896±
SE Dry Basin	South of Headwaters Ave.	Rate Control Only		899.1±

Soils on site are primarily CL clay soils (HSG D), and thus infiltration is not considered feasible and a NURP is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 2.2-inches over the new/reconstructed area (4.51± acres) however NURP sizing governs.

The pond sizing, and outlets and overflows are consistent with the design criteria of Rule C.9(d). The applicant has treated 92.7% of the project area either through the BMPs or by meeting the criteria of C.6(f). Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(d).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
West to Wetland	5.6	5.6	14.2	14.2	36.9	36.9
West to JD 4	31.9	21.0	64.7	45.0	143.4	134.0
North to Enfield Ave.	0.1	0.1	0.3	0.3	1.1	1.1
North to Wetland	67.3	67.1	142.6	140.5	326.3	312.3
Totals	104.9	93.8	221.8	200.0	507.7	484.3

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7. The applicant must address Condition 10 to demonstrate compliance with the freeboard requirements of Rule C.9(g).

The off-site wetland is classified as slightly susceptible. Information in the regional model demonstrates compliance with the bounce and inundation requirements of Rule C.8.

3. **Wetlands** – The project occurs across parcels totaling 130 acres. Wetlands on the northern 60 acres were delineated under review file 20-191R with a boundary decision issued on 11-13-2020. Wetlands on the southern 70 acres were delineated under review file 21-285R with a boundary decision issued on 12-14-2021. Both approvals remain valid. The project area is located within the Anoka/Washington JD 4 CWPMP and is subject to Wetland Management Corridor (WMC) requirements consistent with F.6(b)(2)(i). The developed area has been reduced since the original application and now accounts for 4.33 acres, however the final WMC and associated buffer will need to be established for the parcels involved in the subdivision.

A replacement plan application was submitted to the District for proposed wetland impacts on 12-30-2021. The application was initially found to be incomplete and complete submittal was provided on 02-15-2022. The proposed project will impact 7,083 ft² of regulated wetland. The application was noticed to the TEP on 02-16-2022 and the comment period closed on 03-11-2022. The application originally proposed on-site replacement through wetland restoration and upland buffer. The TEP provided comments on 03-11-2022 including comment that the proposed on-site replacement was not viable due to the public drainage system proximity and also that the excess credit would not be banked for future applications. An updated replacement plan was provided on 04-01-2022 which instead proposed the purchase of wetland bank credits. Two addendums were also provided which included MnRAM outputs, identified the proposed final WMC and clarified the future alignment of Headwaters Parkway extension. Future impacts are expected to Wetland C3 if and when the roadway is extended and will be addressed under future replacement plan. The present design is at the applicant's own risk regarding approval for wetland impact associated with the road extension. The applicant has addressed all comments and the TEP concurs that WCA requirements are met.

The applicant has provided an alternatives analysis, including discussion of impact avoidance, minimization and mitigation. Applicant has provided a no-impact alternative, explored alternative site locations, and requested sequencing flexibility for all impacts due to wetland degradation. The applicant has reasonably avoided and minimized wetland impacts to the extent possible. The applicant submitted a MnRAM analysis which identified that all the impacted wetlands are severely degraded. The impacts to Wetlands B, C, CC, and C2 require 2:1 replacement as they are located outside the WMC, and the impact to Wetland D requires 3:1 replacement as it is inside the WMC. The applicant has applied the correct replacement ratios consistent with Table F1.

Since the WCA decision was issued on 05-11-2022, the project scope has been reduced from 125 lots to 22 lots. All of the approved wetland impacts will still occur in the reduced version of the development and the required wetland replacement has not changed.

Impact/Mitigation Table

Wetland Name (Location)	Impact Amount	Replacement Ratio	Required
Wetland B	804 ft ² (0.02)	2:1	0.04
Wetland C	3,409 ft ² (0.08)	2:1	0.16
Wetland CC	140 ft ² (0.003)	2:1	0.01
Wetland C2	1,860 ft ² (0.04)	2:1	0.08
Wetland D	870 ft ² (0.02)	3:1	0.06
Total	7,083 ft ² (0.1626 acres)		15,036 (0.3452 acres)

The property owner must file on the deed a declaration in a form approved by the District establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. The declaration must state that on further subdivision of the property, each subdivided lot of record shall meet the monumentation requirement of Section 6(e)(8).

A map of the final WMC boundary must be prepared and submitted to the District for approval, per Rule F.6(b)(4). The map will reflect any change to the boundary as a result of the permitted activity. The final WMC, including associated buffer, shall be subject to an easement in favor of the District as described in Section 6(f). A GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.

The property owner must convey to the District and record or register, in a form acceptable to the District, a perpetual, assignable easement granting the District the authority to monitor, modify and maintain hydrologic and vegetative conditions within the WMC wetland and buffer adjacent to WMC wetland, including the authority to install and maintain structural elements within those areas and reasonable access to those areas to perform authorized activities, per Rule F.6(d)(f). The WMC shall be identified and delineated as part of the recorded easement


Wetland replacement will occur via wetland bank account #1722, in the amount of 0.3252 acres. The wetland bank is within the contributing drainage area of the CWPMP consistent with Rule F.6(d)(5). The applicant must provide the final BWSR withdrawal transaction form and demonstrate final withdrawal from the BWSR Bank.

4. Floodplain – The regulatory floodplain on the site at an elevation of 896.9 (NAVD88). The applicant has proposed 635± CY of fill and has provided 1,016± CY of compensatory floodplain storage in compliance with Rule E requirements.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrances, inlet protection, and rip rap. An NPDES permit is required for the project. The SWPPP is located on plan sheets C6.01 to C6.07. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is not within 1 mile of a nutrient impaired water.
6. Regional Conveyances – An existing drain tile under the control of the City of Forest Lake (formerly a tile branch of JD-4) drains an area greater than 200 acres through the project site. The tile currently discharges to the west into the Main Branch of JD 4. The applicant has proposed routing the tile to the north to discharge into a private ditch located on the project site while maintaining the existing slope and capacity. The private ditch flows north into a wetland restoration area and eventually outletting into Branch 2 of JD 4.

The City of Forest Lake engineer incorporated the proposed design into the City's regional stormwater model and provided a memo dated 4-22-2022 concluding the proposed design will maintain the existing capacity of the drain tile. The capacity of wetland restoration area, its outlet, and JD 4 Branch 2 is sufficient to convey the flows from this tile. Thus, the applicant has complied with Rule G.

7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
9. Previous Permit Information – 16-117 contained an application for topsoil excavation but never received permit. Pre-application information is located in Review File 20-243R.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.



06/21/2023

Greg Bowles, MN Reg. No 41929



06/21/2023

Katherine MacDonald, MN Reg. No 44590



OFFICIAL DOCUMENT: This Engineer's report has been accepted by the RCWD Board of Managers. The Recommendations and Stipulations below are incorporated as binding terms of RCWD Permit 21-099.

Permit Application Number:

21-099

Permit Application Name:

Hidden Creek Phase 1

Applicant/Landowner:

Bruggeman Builders
Attn: Paul Bruggeman
9260 Jeffrey Blvd. N
Stillwater, MN 55082
Ph: 651-248-1515
Email: paul@bruggemanbuilders.com

Permit Contact:

Development Consulting Services
Attn: John Dobbs
604 Bielenberg Dr.
Woodbury, MN 55125
Ph: 612-747-1463
Email: ejohndobbs@gmail.com

Permit Contact:

Widseth, Smith, Nolting, & Associates, Inc.
Attn: Timothy Houle
6641 Lake Boulevard
PO Box 37
Forest Lake, MN 55025
Ph: 218-316-3646
Email: Tim.M.Houle@Widseth.com

Permit Contact:

Earth Science Associates, Inc.
Attn: Kenneth Meek
37445 Grand Avenue
North Branch, MN 55056
Ph: 612-718-0413
Email: esa332@gmail.com

Project Name: Hidden Creek Phase 1

Purpose: FSD – Final Site Drainage, LD – Land Development; Construction of a new residential subdivision, including streets, utilities, and stormwater infrastructure

Site Size: 3 Parcels totaling 130± acres / 51.9± acres of disturbed area; existing and proposed impervious areas are 0.00± acres and 19.23± acres, respectively

Location: Northwest of Headwaters Drive, South of Timber Wolf Hollow Development, Forest Lake

T-R-S: NW and NE ¼, Section 30, T32N, R21W

District Rule: C, D, E, F, G

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items.

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:

(c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

(h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Rule F – Wetland Alteration

2. Applicant must provide a shape file of the wetland boundaries for the southern 70 acres; a condition of approval of the type and boundary delineation.
3. Applicant must provide a “Transaction Form for Withdrawal of Wetland Credits from the Minnesota Wetland Bank”, which is signed by the bank user and the bank seller
4. The applicant must provide proof of BWSR debiting wetland bank for the correct amount and type of wetland credit.
5. Applicant must provide a final updated replacement plan document containing all changes and addendums resulting from regulatory review.
6. As a condition of permit issuance under Rule F.6(e)(9), a property owner must file on the deed a declaration in a form approved, submit draft, by the District establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. A draft must be submitted for review prior to recordation.
7. The property owner must convey to the District and record or register, in a form acceptable to the District, submit draft, a perpetual, assignable easement over the WMC.
8. A map of the final WMC boundary must be prepared and submitted to the District for approval, and a GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.
9. The applicant must provide a buffer signage plan including proposed signage and placement location for District consideration.

Administrative

10. Email one final, signed full-sized pdf plan set. Include a list of changes that have been made since approval by the RCWD Board. Label the EOF for the proposed BMP on the plan set.
11. The applicant is responsible for permit review costs in excess of \$9,000 and must pay any remaining balance due. Contact the District after all other conditions have been addressed for the final amount.
12. Submit a copy of the plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Forest Lake).
13. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
14. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
15. The applicant must submit a cash surety of \$84,900 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5,000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$16,000 for 51.9 acres of disturbance, \$59,100 for 118,130 CF of storm water treatment, and \$9,800 for 1,305 CY of floodplain mitigation.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
2. Provide an as-built survey and computation of the floodplain fill and mitigation storage areas and volume for verification of compliance with the approved plans before return of the surety.
3. Provide an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans
4. Installation of permanent, freestanding markers at development side edge of buffer, wetland or otherwise, with a design and text approved by District staff in writing and in compliance with the approved plans

Exhibits:

1. Plan set containing 36 sheets dated 3-25-2022 and received 4-22-2022.
2. Permit application, dated 1-12-2022 and received 1-20-2022.
3. Revised Stormwater Calculations, dated 4-22-2022 and received 4-22-2022, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
4. Revised Stormwater Calculations, dated 3-25-2022 and received 3-25-2022, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
5. Stormwater Calculations, dated 2-14-2022 and received 2-14-2022, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions.
6. Comment response email from Widseth, Smith, and Nolting, dated 4-22-2022.
7. Memorandum from Bolton and Menk regarding regional stormwater model results, dated 4-22-2022 and received 4-22-2022.
8. Geotechnical report, dated 2-4-2020 and received 2-14-2022.
9. Soil boring logs, dated 4-5-2021 and received 2-14-2022.
10. Project phasing plan, dated 4-22-2022 and received 4-22-2022.
11. Final proposed WMC buffer, dated and received
12. Addendum to wetland replacement plan, dated and received 04-22-2022.
13. Addendum to wetland replacement plan, dated 04-11-2022 and received 04-12-2022.
14. Revised wetland replacement plan, dated 03-02-2022 and received 04-01-2022.
15. Response to TEP comments, dated and received 03-24-2022.
16. TEP comments, dated 03-11-2022.
17. Revised wetland replacement plan, dated 02-01-2022 and received 02-15-2022.

18. Wetland replacement plan, dated December 2021 and received 12-30-2021.

19. Review files 20-191R, 20-243R, and 21-285R.

Findings:

1. Description – The project proposes to construct a new residential subdivision, including homes, streets, utilities, and stormwater infrastructure on three parcels totaling 130± acres, located in Forest Lake. The platted area of the proposed project is 64.1± acres. The project will increase the impervious area from 0.00± acres to 19.23± acres and disturb 51.9± acres overall. Runoff from the site drains to the west to the Main Trunk of Anoka-Washington Judicial Ditch 4 (JD 4) and to the north to a restored wetland basin in an adjacent development (which outlets into Branch B of JD 4 and eventually into the Main Trunk). All site runoff flows to the Main Branch of JD 4 before discharging to Peltier Lake, which is the Resource of Concern. The applicant has submitted a \$5,400 application fee for a Rule C permit creating 5 or more acres of new and/or reconstructed impervious surface.
2. Stormwater –The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
Park South Biofiltration Basin	South of Park North Pond	Park North Pond	167,109± cubic feet below the outlet	896±
Park North Pond	Center of Project	Rate Control Only		896±
Park East Dry Basin	East of English Avenue	Rate Control Only		896±
SE Dry Basin	South of Headwaters Ave.	Rate Control Only		899.1±

Soils on site are primarily CL clay soils (HSG D), and thus infiltration is not considered feasible and bio-filtration is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.69-inches over the new/reconstructed area (19.23± acres) for a total requirement of 118,130± cubic feet.

Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 1.75 inches per hour. 12-inches of sand have been provided above the drain tile. The seasonal high water table is estimated at an elevation of 891±, which is below the bottom of the biofiltration basin and provides adequate separation. The applicant has treated 98% of the project area either through the BMPs or by meeting the criteria of C.6(f). Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(c).

Site discharges are summarized in the following table:

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
West to Wetland	5.6	5.6	14.2	14.2	36.9	36.9
West to JD 4	31.8	16.5	64.7	29.8	143.4	126.7
North to Enfield Ave.	0.1	0.0	0.3	0.0	1.1	0.0
North to Wetland	67.1	68.7	142.1	139.9	325.1	302.1
Totals	104.6	90.8	221.3	183.9	506.5	465.7

The project is not located within the Flood Management Zone. The proposed rate increase for the 2-year event to the wetland will not cause an adverse impact. The applicant has complied with the rate control requirements of Rule C.7. The applicant has complied with the freeboard requirements of Rule C.9(g).

The off-site wetland is classified as slightly susceptible. Information in the regional model demonstrates compliance with the bounce and inundation requirements of Rule C.8.

3. Wetlands – The project occurs across parcels totaling 130 acres. The northern 60 acres of wetlands were delineated under review file 20-191R with a boundary decision issued on 11-13-2020. The southern 70 acres of wetlands were delineated under review file 21-285R with a boundary decision issued on 12-14-2021. Both approvals remain valid. The project area is located within the Anoka/Washington JD 4 CWPMP and is subject to Wetland Management Corridor (WMC) requirements consistent with F.6(b)(2)(i). The platted and developed area accounts for 64.1 acres, however the final WMC and associated buffer will be established for the entire 130 acres.

A replacement plan application was submitted to the District for proposed wetland impacts on 12-30-2021. The application was initially found to be incomplete and complete submittal was provided on 02-15-2022. The proposed project will impact 7,083 ft² of regulated wetland. The application was noticed to the TEP on 02-16-2022 and the comment period closed on 03-11-2022. The application originally proposed on-site replacement through wetland restoration and upland buffer. The TEP provided comments on 03-11-2022 including comment that the proposed on-site replacement was not viable due to the public drainage system proximity and also that the excess credit would not be banked for future applications. An updated replacement plan was provided on 04-01-2022 which instead proposed the purchase of wetland bank credits. Two addendums were also provided which included MnRAM outputs, identified the proposed final WMC and clarified the future alignment of Headwaters Parkway extension. Future impacts are expected to Wetland C3 when the roadway is extended and will be addressed under future replacement plan. The applicant has addressed all comments and the TEP concurs that WCA requirements are met.

The applicant has provided an alternatives analysis, including discussion of impact avoidance, minimization and mitigation. Applicant has provided a no-impact alternative, explored alternative site locations, and requested sequencing flexibility for all impacts due to wetland degradation. The applicant has reasonably avoided and minimized wetland impacts to the extent possible. The applicant submitted a MnRAM analysis which identified that all the impacted wetlands are severely degraded. The impacts to Wetlands B, C, CC, and C2 require 2:1 replacement as they are located outside the WMC, and the impact to Wetland D requires 3:1 replacement as it is inside the WMC. The applicant has applied the correct replacement ratios consistent with Table F1.

Impact/Mitigation Table

Wetland Name (Location)	Impact Amount	Replacement Ratio	Required
Wetland B	804 ft ² (0.02)	2:1	0.04
Wetland C	3,409 ft ² (0.08)	2:1	0.16
Wetland CC	140 ft ² (0.003)	2:1	0.01
Wetland C2	1,860 ft ² (0.04)	2:1	0.08
Wetland D	870 ft ² (0.02)	3:1	0.06
Total	7,083 ft ² (0.1626 acres)		15,036 (0.3452 acres)

The property owner must file on the deed a declaration in a form approved by the District establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. The declaration must state that on further subdivision of the property, each subdivided lot of record shall meet the monumentation requirement of Section 6(e)(8).

A map of the final WMC boundary must be prepared and submitted to the District for approval, per Rule F.6(b)(4). The map will reflect any change to the boundary as a result of the permitted activity. The final WMC, including associated buffer, shall be subject to an easement in favor of the District as described in Section 6(f). A GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.

The property owner must convey to the District and record or register, in a form acceptable to the District, a perpetual, assignable easement granting the District the authority to monitor, modify and maintain hydrologic and vegetative conditions within the WMC wetland and buffer adjacent to WMC wetland, including the authority to install and maintain structural elements within those areas and reasonable access to those areas to perform authorized activities, per Rule F.6(d)(f). The WMC shall be identified and delineated as part of the recorded easement.

Wetland replacement will occur via wetland bank account #1722, in the amount of 0.3252 acres. The wetland bank is within the contributing drainage area of the CWPMP consistent with Rule F.6(d)(5). The applicant must provide the final BWSR withdrawal transaction form and demonstrate final withdrawal from the BWSR Bank.

4. Floodplain – The regulatory floodplain on the site at an elevation of 896.9 (NAVD88). The applicant has proposed 1,305± CY of fill and has provided 1,352± CY of compensatory floodplain storage in compliance with Rule E requirements.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrances, inlet protection, and rip rap. An NPDES permit is required for the project. The SWPPP is located on plan sheets C6.01 to C6.07. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is not within 1 mile of a nutrient impaired water.
6. Regional Conveyances – An existing drain tile under the control of the City of Forest Lake (formerly a tile branch of JD-4) drains an area greater than 200 acres through the project site. The tile currently discharges to the west into the Main Branch of JD 4. The applicant has proposed routing the tile to the north to discharge into a private ditch located on the project site while maintaining the existing slope and capacity. The private ditch flows north into a wetland restoration area and eventually outletting into Branch 2 of JD 4.

The City of Forest Lake engineer incorporated the proposed design into the City's regional stormwater model and provided a memo dated 4-22-2022 concluding the proposed design will maintain the existing capacity of the drain tile. The capacity of wetland restoration area, its outlet, and JD 4 Branch 2 is sufficient to convey the flows from this tile. Thus, the applicant has complied with Rule G.

7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
9. Previous Permit Information – 16-117 contained an application for topsoil excavation but never received permit. Pre-application information is located in Review File 20-243R.



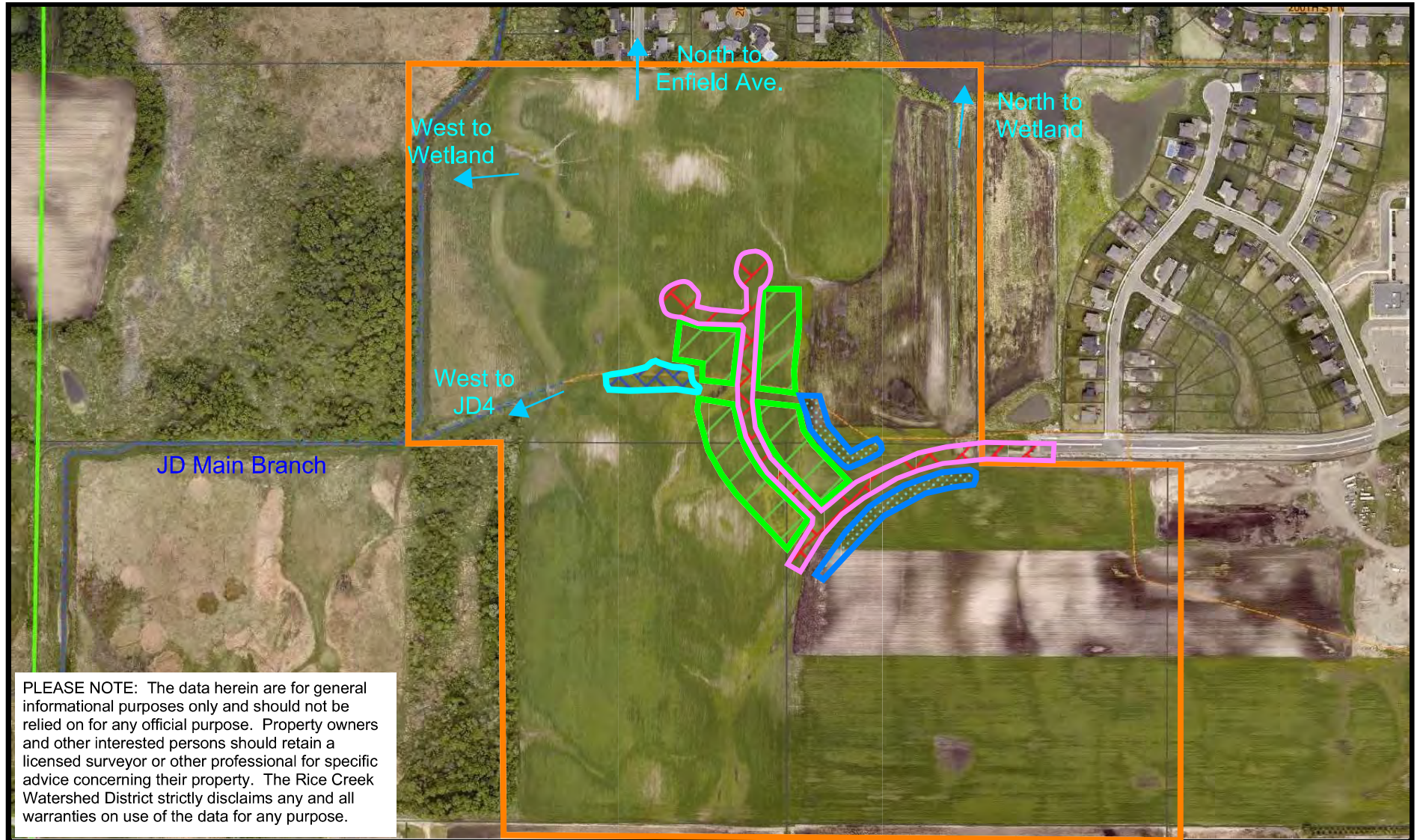
Project Location

Public Ditch - Open Channel







Public Ditch - Tile

Private





Legend

- | | | | | | |
|---|--------------------|---|-----------|---|----------------|
|  | Project Location |  | NURP Pond |  | Drainage Arrow |
|  | Single-Family Lots |  | Dry Basin | | |
|  | Streets | | | | |



ANNUAL PUBLIC INFORMATION MEETING-DISTRICT'S STORM WATER POLLUTION PREVENTION PROGRAM (SWPPP)



Published in the Pioneer Press newspaper May 25, 2023

Mailed notice to cities in District and Anoka, Hennepin, Ramsey, and Washington Counties May 23, 2023

District website & posted notice at office May 23, 2023

District email noticing May 23, 2023.

Notice of Annual Public Information Meeting

Storm Water Pollution Prevention Program

MS4 (Municipal Separate Storm Sewer System)

NOTICE IS HEREBY GIVEN that the Annual Public Information Meeting on the District's Storm Water Pollution Prevention Program (SWPPP) will be held on Wednesday, June 28, 2023 during the Rice Creek Watershed District Board of Managers regular meeting at 9:00 AM in the City of Shoreview, 4600 North Victoria Street, Shoreview, Minnesota. Public participation using interactive technology will also be possible using Zoom. Please contact Theresa Stasica at tstasica@ricecreek.org 763-398-3070 for zoom instructions. In addition, by a declaration under Minnesota Open Meeting Law Section 13D.021, all meetings of the RCWD Board of Managers are in person and public while recognizing that a Manager may, based on advice from a health care professional, have a legitimate reason for not attending a meeting in a public place in person, such as COVID-19 exposure or infection, and in such circumstances may participate in the meeting remotely. The purpose of this meeting is to present the District's 2022 MS4 Annual Report and receive comments and respond to questions regarding the District's SWPPP. Interested parties will have an opportunity to provide oral or written input on the Best Management Practices (BMPs) being utilized by the District, please contact Will Roach at wroach@ricecreek.org with any questions or comments regarding the SWPPP. The District's SWPPP can be reviewed on the District's website www.ricecreek.org or a copy is available for review at the District office, 4325 Pheasant Ridge Drive NE, Suite 611, Blaine, MN 55449. 763-398-3070.

To Join Zoom Meeting:

<https://us06web.zoom.us/j/88655786726?pwd=anRUUGdOSnIFTTc4NnRTRzdQaitlQT09>

Meeting ID: 886 5578 6726

Passcode: 692951

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 886 5578 6726

Passcode: 692951

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

**BOARD OF
MANAGERS**

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County

MEMORANDUM

Rice Creek Watershed District



Date: June 14th, 2023
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: 2022 MS4 Highlights

Introduction

The Rice Creek Watershed District (RCWD) is required to prepare an annual report to submit to the Minnesota Pollution Control Agency (MPCA) as required under its Municipal Separate Storm Sewer System (MS4) General Permit. The MPCA is currently in the process of developing a new e-service platform for regulatory agencies to submit their annual MS4 reports. This platform is expected to go live sometime in 2024. As the platform is not yet active the MPCA has determined that rather than submit reports for 2022 and 2023 separately, they will both be submitted in 2024 when the e-service is active. While an MS4 report is not required to be submitted to the MPCA this year, the annual SWPPP presentation is still required as part of the District's MS4 permit.

Background

The MPCA is in the process of developing a new e-service for the annual MS4 reporting process and is updating the annual report to align with the requirements of the 2020 MS4 General Permit. The MPCA had indicated that the new platform will be launched sometime in 2024 and will communicate to MS4 permittees when e-service becomes available. As the new e-service is not yet available and the MPCA has discontinued its use of the previous reporting platform, regulatory agencies, such as RCWD, that have coverage under the 2020 MS4 permit do not need to submit an annual report for calendar year 2022 by June 30, 2023. Instead, once the MPCA's new service is launched the RCWD will be submitting MS4 activities for each previous reporting year (2022 and 2023).

The RCWD's MS4 is limited to the portion of the 103E public drainage system that is within the U.S. Census Urbanizing Area. The Urbanizing Area is defined by the 2010 census data as the 2020 data is not yet available. The RCWD administers its rules in a uniform manner, regardless of if a project site is the Urbanizing Area or not.

While a report for the previous reporting year, 2022, is not required per the MPCA guidance summarized above, Staff have pulled together key information regarding the General Permit's six Minimum Control Measures (MCMs). Key figures highlighted include total number of cost-share and mini-grants, the total number of site violations and top three most common violations, waterbodies submitted to be removed from the impaired waters lists, and total number of issued permits that required permanent stormwater BMPs. To summarize, the MPCA does not require a MS4 annual report to be submitted by June 30th, 2023, and instead will have reporting for 2022 and 2023 be submitted in 2024. As the 2020 census data is not yet available, staff is uncertain what the final Urbanizing Area may look like, however, since District rules are applied consistently across its jurisdictional boundary any potential shift in the Urbanizing Area would not impact District operations. Staff have pulled relevant information pertaining to the SWPPP in order to inform the Board and public as required under the MCMs. Staff will engage the Board as appropriate under the future MPCA reporting protocols.



Rice Creek Watershed District MS4 Stormwater Pollution Prevention Program 2023 Public Information Meeting

June 28, 2023

Will Roach – Watershed Technician/Inspector

Ali Chalberg – Watershed Technician/Inspector

2022 Annual SWPPP Reporting

The MPCA is currently in the process of developing a new e-service platform to aid in MS4 reporting that is expected to go live in 2024.

As this project is still in the works the MPCA will not require the submittal of individual annual reports for 2022 or 2023, rather once the e-service is online, agencies will submit reports for calendar years 2022 and 2023 once it is live in 2024.

RCWD's MS4 General Permit

- Federally mandated by the U.S. Environmental Protection Agency
- Administered locally by the Minnesota Pollution Control Agency
- Authorizes stormwater discharge from our Municipal Separate Storm Sewer System (MS4) to “Waters of the State”
- RCWD's MS4 is limited to the portion of 103E public drainage system within the U.S. Census Urbanizing Area
 - 2010 Data as 2020 has not been released
 - Staff administers rules uniformly across the District
- RCWD is required to develop and implement a Stormwater Pollution Prevention Program (SWPPP)

What's In a SWPPP? Six MCMs

Minimum Control Measures (MCMs) are areas of focus for stormwater pollution prevention defined within the permit:

1. Public Education & Outreach
2. Public Participation & Involvement
3. Illicit Discharge Detection & Elimination
4. Construction Site Stormwater Runoff Control
5. Post-Construction Stormwater Management
6. Pollution Prevention & Good Housekeeping

Each RCWD staff member plays a role!

2022 MS4 SWPPP Highlights

MCM 1 – Public Education & Outreach

- Grant Programs & Technical Assistance
 - 12 cost-share projects
 - 23 mini grants projects
- Collaborative Programs and Resource Partnerships
 - AWROC, Blue Thumb, EMWREP, Watershed Partners, Minnesota Water Stewards, Freshwater Society
- Articles, Displays, & Materials, Virtual Presentations
- Virtual Workshops & Fairs, Adopt-A-Drain Program
- Social Media Posts
- New RCWD website under development

2022 MS4 SWPPP Highlights

MCM 2 – Public Participation & Involvement

- Annual SWPPP public information meeting held on June 28, 2023 to offer an opportunity for the public to comment on RCWD's activities.
- RCWD also participates in and/or hosts many other activities throughout the year focused on pollution prevention and water quality.
- **PLACE HOLDER FOR # OF WRITTEN OR VERBAL COMMENTS RECEIVED REGARDING THE MS4 PROGRAM OR SWPPP.**

2022 MS4 Highlights

MCM 3 – Illicit Discharge Detection & Elimination

- RCWD Rule H: Illicit Discharge and Connection
- MS4Front database hosts GIS mapping of MS4 system
- Staff coordinated investigation of every IDDE complaint
 - usually passed along to relevant municipal staff as RCWD's jurisdiction for IDDE matters is limited
- 1 illicit discharge reported in 2022

2022 MS4 SWPPP Highlights

MCM 4 – Construction Site Stormwater Runoff Control

- RCWD Rule D: Erosion and Sediment Control Plans
- RCWD Inspectors are trained & enforce controls
- Established policies for inspecting sites
 - 70 active construction sites (> 1 Acre)
 - 449 site inspections (> 1 Acre)
 - 98 violation notices sent, most common issues:
 - Perimeter Control (38)
 - Exposed Soils (33)
 - Storage, Handling, and Disposal of Construction Products, Materials, and Wastes (16)

2022 MS4 SWPPP Highlights

MCM 5 – Post-Construction Stormwater Management

- RCWD Rule C: Stormwater Management
- RCWD operates robust permit review program
 - RCWD Rule C: Stormwater Management Plans
 - Ditch, Drainage, & Utility Easement Requirements
 - Stormwater Maintenance Agreements required for BMPs
 - 46 permits issued in 2022 for projects that required permanent stormwater BMPs
- MS4Front database has allowed GIS mapping of all BMPs associated with permits 2013-present

2022 MS4 SWPPP Highlights

MCM 6 – Pollution Prevention & Good Housekeeping

- Many of the requirements of this MCM do not apply to current RCWD operations
- Only a handful of RCWD District Facilities have any relationship with MS4 general permit. RCWD emphasizing focus on operation/maintenance of all District Facilities (MS4 – related or not).
- 3 of the 5 MS4 District Facilities were inspected in 2022 (60%)
 - 1 Sediment Basin
 - 2 Iron Enhanced Sand Filter

2022 MS4 SWPPP Highlights

RCWD TMDL Reporting (MCM 7)

- Total Mass Daily Load (TMDL): The total amount of pollutant that a waterbody/water course can accept and still meet the State Water Quality Standards for public health and healthy ecosystems.
- Waters proposed to be removed from the 303(d) list: Bald Eagle, White Rock, and Long Lake (both North & South basins), Golden Lake

Impaired Waters Inventory Map

Rice Creek Watershed District

Source: Minnesota Pollution Control Agency 2022 Approved Impaired Waters List

Lakes/Wetlands

Not listed

Impaired for:

Aquatic Consumption, Aquatic Recreation, Aquatic Life

Aquatic Consumption, Aquatic Recreation

Aquatic Recreation, Aquatic Life

Aquatic Consumption

Aquatic Recreation

Aquatic Life

Streams

Not Listed

Impaired for:

Aquatic Recreation, Aquatic Life

Aquatic Life

County Lines

Major Roads

District Boundary

Delisted

Lake Johanna was delisted for mercury in 2020.

Howard Lake was delisted for nutrients in 2014.

Sunset Lake was delisted for nutrients in 2008.

IMPAIRED LAKES/WETLANDS

Name	Stressor
Bald Eagle	Mercury, Nutrients
Baldwin	Nutrients
Centerville	Nutrients
Clear	Mercury, PFOS
East Moore	Nutrients
Fish	Nutrients
George Watch	Nutrients
Golden	Mercury, Nutrients
Island	Mercury, Nutrients
Jones	Biota (M/P)
Johanna	PFOS
Josephine	Mercury
Little Johanna	PFOS, Nutrients, Chloride
Long (Ramsey)	
-->North basin	Mercury
-->South basin	Mercury, Nutrients, Chloride
Lost	Mercury
Marshan	Nutrients
Otter	Mercury
Peltier	Mercury, Nutrients
Pike	Nutrients, Chloride
Priebe	Nutrients
Reshanau	Nutrients
Rice	Nutrients
Silver	Mercury, Nutrients, Chloride
Turtle	Mercury

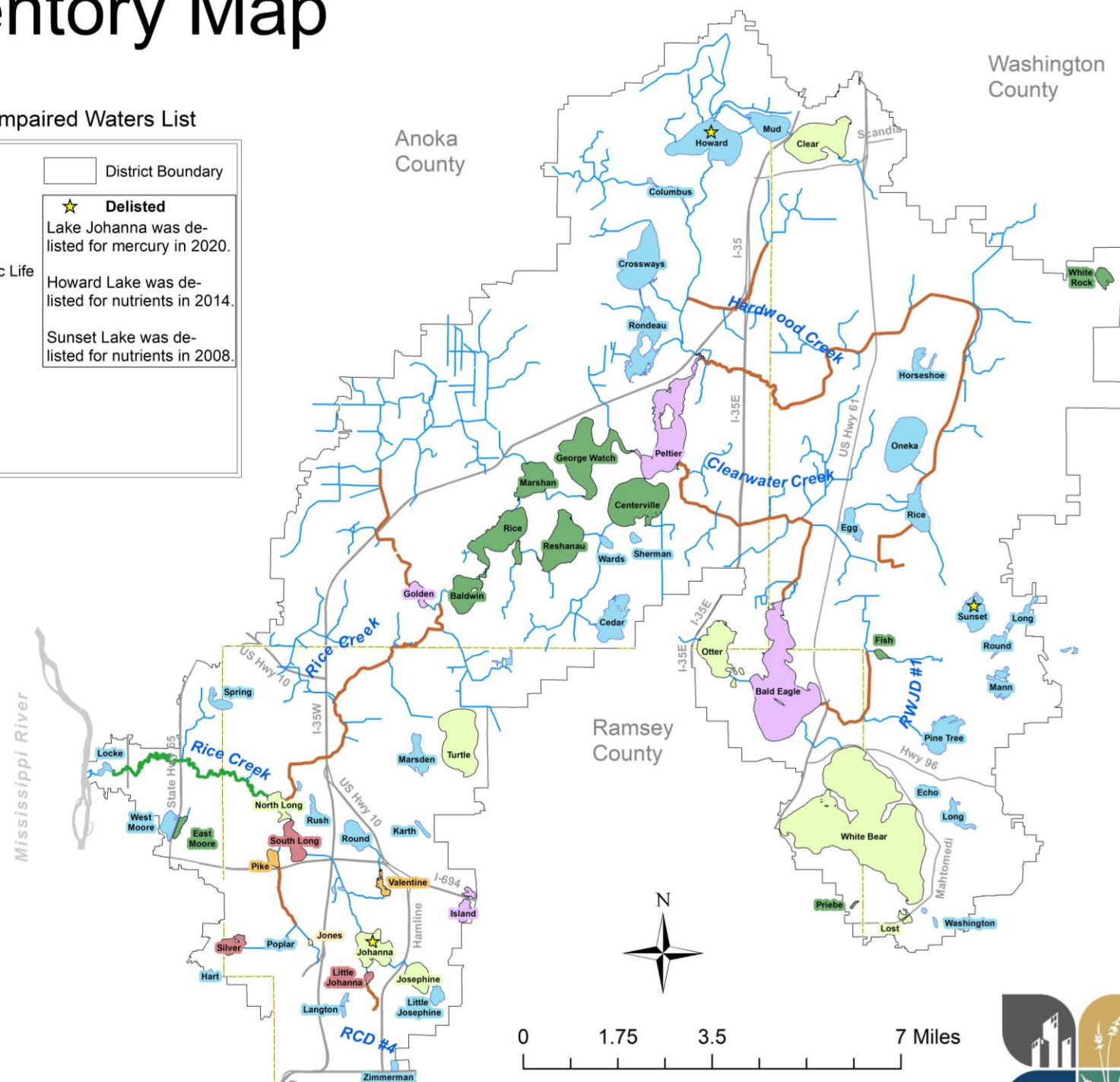
IMPAIRED STREAMS

Name	Stressor
Clearwater Creek	DO, Biota (F/M)
Hardwood Creek	
-->Headwaters to Hwy 61	DO
-->Hwy 61 to Peltier Lk	DO, Biota (F)
Ramsey Washington	
Judicial Ditch #1	DO
Middle Rice Creek	Biota (F/M)
Lower Rice Creek	E. coli, Biota (F/M)
Ramsey County Ditch #4	Chloride
Anoka County Ditch #4	Biota (M)
Anoka County Ditch 53-62	Biota (M)
Ramsey County Ditch #2	Biota (F, M)

"Nutrients" = Nutrient/Eutrophication
Biological Indicators

"PFOS" = Perfluorooctane Sulfonate
in fish tissue

"Biota" = Fish bioassessments (F)
and/or
benthic macroinvertebrate
bioassessments (M)
and/or
aquatic plant



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Aquatic Recreation, Aquatic Life

Aquatic Life

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Golden	Mercury, Nutrients
Island	Mercury, Nutrients
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Josephine	Mercury
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Marshan	Nutrients
Otter	Mercury
Peltier	Mercury, Nutrients
Pike	Nutrients, Chloride
Priebe	Nutrients
Reshanau	Nutrients
Rice	Nutrients
Silver	Mercury, Nutrients, Chloride
Turtle	Mercury

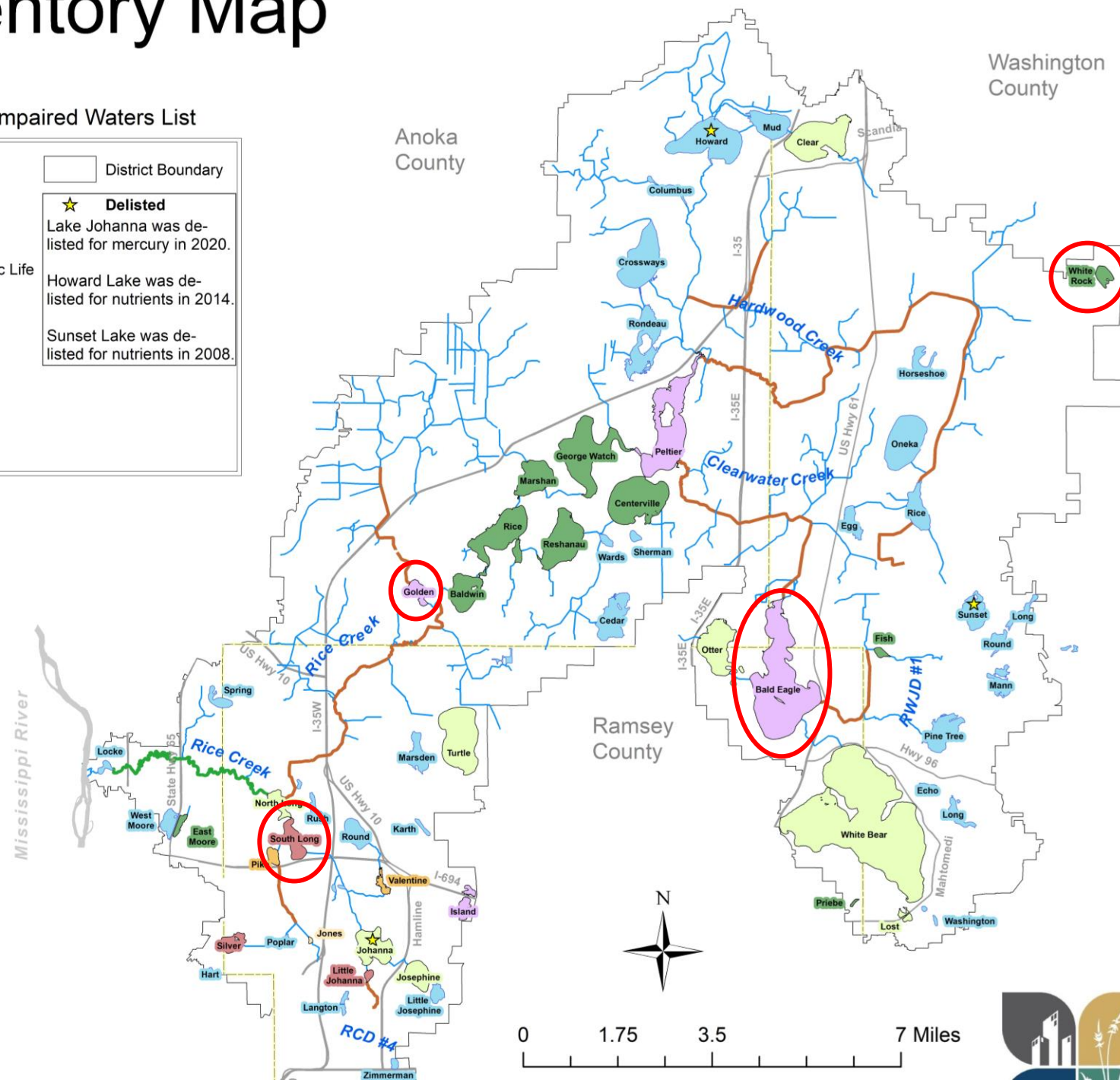
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benthic macroinvertebrate
bioassessments (M)
and/or
aquatic plant



Summary

- MS4 reports for 2022 & 2023 to be submitted together in 2024, no annual report due June 30th, 2023.
- As the 2020 census data is not yet available, uncertain of what the new urbanizing area will look like. District applies rules across District the same regardless.
- RCWD currently in the process of revising its boundary, like with census data, possible shift but shouldn't impact how rules are administered.



Rice Creek Watershed District MS4 Stormwater Pollution
Prevention Program 2023 Public Information Meeting

Any Questions or Comments?

RCWD's Future with MS4

103E systems are either MS4 conveyance or "waters of the state" but cannot be both.

Internal consideration of risk/benefit to RCWD and its municipal partners.

ITEMS REQUIRING BOARD ACTION

1. Check Register Dated June 28, 2023, in the Amount of \$486,986.48 Prepared by Redpath and Company

Rice Creek Watershed District

Check Register

June 15, 2023 - June 28, 2023

To Be Approved at the June 28, 2023 Board Meeting

Check #	Date	Payee	Description	Amount
25164	06/28/23	Blaine Shopping Center, LLC	Rent	\$8,405.95
25165	06/28/23	Carp Solutions, LLC	Professional Services	19,895.00
25166	06/28/23	Career Enhancement Options, Inc.	Professional Services	1,848.75
25167	06/28/23	City of Hugo	Construction	176,000.00
25168	06/28/23	Davey Resource Group, Inc.	Contracted Services	12,050.00
25169	06/28/23	Delta Dental	Benefits	855.00
25170	06/28/23	Gary Delaney	Construction	7,500.00
25171	06/28/23	First Unum Life Insurance Co.	Benefits	868.93
25172	06/28/23	Freshwater Society	Contracted Services	20,000.00
25173	06/28/23	HealthPartners	Employee Benefits	11,157.84
25174	06/28/23	Houston Engineering, Inc.	April Engineering Expense	114,923.04
25175	06/28/23	Instrumental Research, Inc.	Lab Expenses	1,756.00
25176	06/28/23	Lake Management, Inc.	Contracted Services	16,522.62
25177	06/28/23	Leymar Companies, LLC	Computer Equipment	3,363.00
25178	06/28/23	Living Water Tree Service	Contracted Services	500.00
25179	06/28/23	Redpath & Company, LLC.	Audit and Accounting	3,425.62
25180	06/28/23	Rinke Noonan	Legal Expenses	2,350.00
25181	06/28/23	Smith Partners	Legal Expenses	11,624.34
25182	06/28/23	St. Paul Pioneer Press	Legal Notice	574.40
25183	06/28/23	Verizon Wireless	Cell Phone Expense	846.89
25184	06/28/23	Washington Conservation Dist.	Contracted Services	5,207.00
11315	06/28/23	Mortenson Development, Inc.	Surety Release - #18-030	5,000.00
Payroll	06/30/23	June 30th Payroll (estimate)	June 30th Payroll (estimate)	30,280.69
Payroll	06/30/23	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	6,899.36
EFT	06/13/23	Further	Cafeteria Plan Reimbursements	255.00
EFT	06/20/23	Further	Employee Benefits	45.00
EFT	06/28/23	Xcel Energy	Telecommunications	15.68
EFT	06/19/23	Card Services-Elan	May/June Credit Card	3,245.43
EFT	06/30/23	Internal Revenue Service (estimate)	06/30 Federal Withholding (estimate)	11,073.93
EFT	06/30/23	Minnesota Revenue (estimate)	06/30 State Withholding (estimate)	1,926.00
EFT	06/30/23	Empower Retirement	06/30 Deferred Compensation	955.00
EFT	06/30/23	Empower Retirement	06/30 Roth IRA	265.00
EFT	06/30/23	Empower Retirement	06/30 Health Care Savings (estimate)	1,039.15
EFT	06/30/23	PERA (estimate)	06/30 PERA (estimate)	6,311.86
Total				<u>\$486,986.48</u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2023
6/30/2023

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$32,500.00	-	\$4,375.00	\$14,625.00	\$17,875.00	45.00%
	Manager expenses	4010	6,000.00	-	656.63	2,553.58	3,446.42	42.56%
Committees	Committee/Bd Mtg. Exp.	4800	-	-	-	-	-	-
Employees	Staff salary/taxes/benefits	4100-4140	246,310.00	-	17,234.03	118,453.31	127,856.69	48.09%
	District training & education	4265	7,200.00	-	151.44	290.21	6,909.79	4.03%
	Employee expenses	4320-4321	1,100.00	-	159.69	437.75	662.25	39.80%
Administration/ Office	Office/Meeting/Software	4200-4205	4,950.00	-	167.34	1,177.88	3,772.12	23.80%
	Printing	4208	500.00	-	-	-	500.00	0.00%
	Rent/Office	4210	22,200.00	-	1,681.19	11,768.33	10,431.67	53.01%
	Telecommunications	4240	7,500.00	-	519.26	2,769.28	4,730.72	36.92%
	Dues	4245	15,500.00	-	-	12,500.00	3,000.00	80.65%
	Publications	4250	200.00	-	42.00	42.00	158.00	21.00%
	Insurance	4270	7,000.00	-	-	7,228.60	(228.60)	103.27%
	Postage	4280	1,100.00	-	-	(10.00)	1,110.00	-0.91%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Office Equipment/Lease	4635	4,120.00	-	966.71	3,392.55	727.45	82.34%
	Sub-Total-Administration:		357,680.00	-	25,953.29	175,228.49	182,451.51	48.99%
Consultants	Auditor/Accounting	4330	18,000.00	-	685.12	11,407.96	6,592.04	63.38%
	Legal	4410	50,000.00	-	2,569.84	17,933.34	32,066.66	35.87%
	Consultants/Professional Serv.	4420	24,000.00	-	1,866.39	7,671.60	16,328.40	31.97%
	Engineering-General	4500	56,000.00	-	3,518.75	17,118.72	38,881.28	30.57%
	Sub-Total-Consultants:		148,000.00	-	8,640.10	54,131.62	93,868.38	36.58%
TOTAL			\$505,680.00	-	\$34,593.39	\$229,360.11	\$276,319.89	45.36%

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2023
6/30/2023

Revenue/Expenditures By Project		2023 Budget	2023 Year to date Revenue	2023 Current Month Expense	2023 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$505,680.00	59,785.76	\$34,593.39	\$229,360.11	\$276,319.89	45.36%
30 - Environmental Education		231,081.00	5,359.31	12,912.53	96,919.77	134,161.23	41.94%
35 - Information Management		317,679.00	7,369.05	29,386.07	114,244.44	203,434.56	35.96%
60 - Restoration Projects		2,037,423.00	79,893.30	245,150.75	417,439.23	1,619,983.77	20.49%
70 - Regulatory		1,422,713.00	90,996.43	103,191.03	547,222.63	875,490.37	38.46%
80 - Ditch & Creek Maintenance		2,036,181.00	57,554.37	49,385.68	339,046.42	1,697,134.58	16.65%
90 - Lake & Stream Management		1,084,135.00	29,517.97	102,874.74	337,892.49	746,242.51	31.17%
95 - District Facilities		709,196.00	16,459.11	28,352.82	105,652.50	603,543.50	14.90%
Total District Revenue/Expenditures		\$8,344,088.00	\$346,935.30	\$605,847.01	\$2,187,777.59	\$6,156,310.41	26.22%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2022	2023 Fund Balance Transfers	2023 Year to date Revenue	2023 Current Month Expense	2023 Year to date Expense	Fund Balance @ 6/30/2023
10 - General Fund		\$295,952.24	-	59,785.76	\$34,593.39	\$229,360.11	\$126,377.89
30 - Environmental Education		207,497.00	-	5,359.31	12,912.53	96,919.77	115,936.54
35 - Information Management		454,006.00	(200,000.00)	7,369.05	29,386.07	114,244.44	147,130.61
60 - Restoration Projects		4,195,168.00	(2,200,000.00)	79,893.30	245,150.75	417,439.23	1,657,622.07
70 - Regulatory		1,178,467.00	(500,000.00)	90,996.43	103,191.03	547,222.63	222,240.80
80 - Ditch & Creek Maintenance		1,585,755.00	-	57,554.37	49,385.68	339,046.42	1,304,262.95
90 - Lake & Stream Management		2,185,205.00	(1,600,000.00)	29,517.97	102,874.74	337,892.49	276,830.48
95 - District Facilities		379,841.00	-	16,459.11	28,352.82	105,652.50	290,647.61
99 - Project Anticipation		0.00	4,500,000.00	-	-	-	4,500,000.00
Total District Fund Balance:		\$10,481,891.24	-	\$346,935.30	\$605,847.01	\$2,187,777.59	\$8,641,048.95

Rice Creek Watershed District

Interim Financial Statements

June 30, 2023



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
Interest Revenue	\$ 0.00	\$ 11,735.05	\$ 504,664.00	(\$ 492,928.95)
Investment Interest-Surety	0.00	47,922.91	1,016.00	46,906.91
Miscellaneous Revenue	0.00	127.80	0.00	127.80
Total Revenues	0.00	59,785.76	505,680.00	(445,894.24)
Expenses				
Manager Per Diem	4,375.00	14,625.00	32,500.00	(17,875.00)
Manager Expense	107.48	668.60	2,000.00	(1,331.40)
Manager Travel	549.15	1,884.98	4,000.00	(2,115.02)
Wages	13,991.47	84,656.84	170,888.00	(86,231.16)
Benefits	2,361.43	13,620.24	28,900.00	(15,279.76)
PERA Expense	1,049.36	6,349.19	12,817.00	(6,467.81)
HCSA Contributions	1,039.15	5,823.16	15,132.00	(9,308.84)
Payroll Taxes	1,337.37	7,107.61	13,073.00	(5,965.39)
Payroll Taxes-Unemployment	66.59	896.27	5,500.00	(4,603.73)
Office Supplies	111.84	764.16	1,800.00	(1,035.84)
Field Supplies	0.00	0.00	200.00	(200.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	62.49	413.72	2,700.00	(2,286.28)
Printing	0.00	0.00	500.00	(500.00)
Rent	1,681.19	11,768.33	22,200.00	(10,431.67)
Telecommunications	519.26	2,769.28	7,500.00	(4,730.72)
Dues	0.00	12,500.00	15,500.00	(3,000.00)
Publications	42.00	42.00	200.00	(158.00)
Training & Education	151.44	290.21	7,200.00	(6,909.79)
Insurance & Bonds	0.00	7,228.60	7,000.00	228.60
Postage	0.00	(10.00)	1,100.00	(1,110.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	20.96	437.75	1,100.00	(662.25)
Audit & Accounting	685.12	11,407.96	18,000.00	(6,592.04)
Professional Services	1,866.39	7,671.60	24,000.00	(16,328.40)
Legal	2,569.84	17,933.34	50,000.00	(32,066.66)
Engineering	3,518.75	17,118.72	56,000.00	(38,881.28)
Equipment	876.80	2,453.39	2,000.00	453.39
Equipment Lease	89.91	939.16	2,120.00	(1,180.84)
Total Expenses	37,072.99	229,360.11	505,680.00	(276,319.89)
Revenue Over/(Under) Expenditures	(\$ 37,072.99)	(\$ 169,574.35)	\$ 0.00	(\$ 169,574.35)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	150,258.00	(150,258.00)
Interest Income	0.00	5,359.31	464.00	4,895.31
Total Revenues	0.00	5,359.31	150,722.00	(145,362.69)
Expenses				
Wages	6,416.52	38,347.39	78,538.00	(40,190.61)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	696.78	7,069.76	11,166.00	(4,096.24)
PERA Expense	481.24	2,876.06	5,626.00	(2,749.94)
Payroll Taxes	488.22	2,949.74	6,391.00	(3,441.26)
Office Supplies	40.00	139.37	900.00	(760.63)
Computer Software	0.00	26.50	1,000.00	(973.50)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	840.60	5,884.20	11,100.00	(5,215.80)
Telecommunications	259.63	1,359.03	3,750.00	(2,390.97)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	1,563.98	1,830.20	3,600.00	(1,769.80)
Insurance and Bonds	0.00	3,614.30	3,500.00	114.30
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	72.71	95.24	550.00	(454.76)
Audit & Accounting	342.56	5,678.98	9,000.00	(3,321.02)
Professional Services	467.63	1,111.01	6,500.00	(5,388.99)
Legal	0.00	403.21	1,000.00	(596.79)
Engineering	0.00	0.00	500.00	(500.00)
Equipment	803.95	1,592.25	1,250.00	342.25
Equipment-Lease	44.95	469.58	1,060.00	(590.42)
Total Expenses	12,518.77	73,506.82	152,081.00	(78,574.18)
Total Revenues Over/(Under)				
Expenditures - Communication:	(12,518.77)	(68,147.51)	(1,359.00)	(66,788.51)
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	0.00	11,000.00	(11,000.00)
Total Revenues	0.00	0.00	11,000.00	(11,000.00)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Printing	0.00	48.47	1,500.00	(1,451.53)
Training & Education	252.36	284.71	8,500.00	(8,215.29)
Total expenses	252.36	333.18	11,000.00	(10,666.82)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	(252.36)	(333.18)	0.00	(333.18)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MASTER WATER STEWARD PROGRAM - 30-03</u>				
Revenues				
General Property Tax	0.00	0.00	19,000.00	(19,000.00)
Total Revenues	0.00	0.00	19,000.00	(19,000.00)
Expenses				
Training & Education	0.00	0.00	9,000.00	(9,000.00)
Contracted Services	0.00	6,000.00	10,000.00	(4,000.00)
Total expenses	0.00	6,000.00	19,000.00	(13,000.00)
Total Revenues Over/(Under)				
Expenditures - Master Water:	0.00	(6,000.00)	0.00	(6,000.00)
<u>OUTREACH PARTNERSHIPS - 30-04</u>				
Revenues				
General Property Tax	0.00	0.00	28,000.00	(28,000.00)
Total Revenues	0.00	0.00	28,000.00	(28,000.00)
Expenses				
Training & Education	0.00	500.00	8,500.00	(8,000.00)
Contracted Services	0.00	14,495.90	19,500.00	(5,004.10)
Total expenses	0.00	14,995.90	28,000.00	(13,004.10)
Total Revenues Over/(Under)				
Expenditures - Outreach:	0.00	(14,995.90)	0.00	(14,995.90)
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	0.00	0.00	10,000.00	(10,000.00)
Total Revenues	0.00	0.00	10,000.00	(10,000.00)
Expenses				
Construction	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Environmental Education - 30
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	0.00	0.00	6,000.00	(6,000.00)
Total Revenues	0.00	0.00	6,000.00	(6,000.00)
Expenses				
Training & Education	0.00	0.00	6,000.00	(6,000.00)
Engineering	0.00	2,083.87	0.00	2,083.87
Total expenses	0.00	2,083.87	6,000.00	(3,916.13)
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	0.00	(2,083.87)	0.00	(2,083.87)
<u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	0.00	0.00	5,000.00	(5,000.00)
Total Revenues	0.00	0.00	5,000.00	(5,000.00)
Expenses				
Engineering	0.00	0.00	5,000.00	(5,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	0.00	0.00	0.00	0.00
Total Revenue Over/(Under) Expenditure	\$ (12,771.13)	\$ (91,560.46)	(1,359.00)	(90,201.46)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information & Technology Management - 35
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	137,040.00	(137,040.00)
Interest Revenue	0.00	7,369.05	638.00	6,731.05
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	7,369.05	137,678.00	(130,308.95)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	1,000.00	1,369.28	16,250.00	(14,880.72)
Benefits	236.63	3,106.22	2,787.00	319.22
PERA Expense	75.00	102.70	1,219.00	(1,116.30)
Payroll Taxes	76.50	104.75	1,242.00	(1,137.25)
Office Supplies	45.98	129.25	450.00	(320.75)
Computer Software	1,660.50	3,021.04	11,000.00	(7,978.96)
Printing	55.00	55.00	125.00	(70.00)
Rent	420.30	2,942.10	5,550.00	(2,607.90)
Telecommunications	129.81	666.68	1,875.00	(1,208.32)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	10.99	10.99	1,800.00	(1,789.01)
Insurance and Bonds	0.00	1,807.15	1,750.00	57.15
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	171.28	2,839.51	4,500.00	(1,660.49)
Professional Services	7,207.67	23,297.29	47,500.00	(24,202.71)
Contracted Services	0.00	0.00	1,500.00	(1,500.00)
Computer Equipment	199.75	3,960.60	37,500.00	(33,539.40)
Equipment	219.20	1,098.35	1,500.00	(401.65)
Equipment Lease	22.48	234.78	530.00	(295.22)
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Total Expenses	11,531.09	44,745.69	137,678.00	(92,932.31)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Information Management	(11,531.09)	(37,376.64)	0.00	(37,376.64)
	<hr/>	<hr/>	<hr/>	<hr/>
<u>BOUNDARY MANAGEMENT PROGRAM - 35-03</u>				
Revenues				
General Property Tax	0.00	0.00	15,000.00	(15,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	0.00	15,000.00	(15,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	5,282.50	5,282.50	13,000.00	(7,717.50)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	5,282.50	5,282.50	15,000.00	(9,717.50)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	(5,282.50)	(5,282.50)	0.00	(5,282.50)
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Rice Creek Watershed District
Statement of Revenue and Expenditures - Information & Technology Management - 35
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	16,678.00	38,000.00	(21,322.00)
Total Expenses	0.00	16,678.00	40,000.00	(23,322.00)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	0.00	(16,678.00)	(40,000.00)	23,322.00
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	0.00	0.00	55,000.00	(55,000.00)
Total Revenues	0.00	0.00	55,000.00	(55,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	2,147.25	19,323.00	70,000.00	(50,677.00)
Construction Expense	0.00	96.64	0.00	96.64
Total expenses	2,147.25	19,419.64	75,000.00	(55,580.36)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	(2,147.25)	(19,419.64)	(20,000.00)	580.36
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	50,000.00	(50,000.00)
Expenses				
Professional Services	10,000.00	25,000.00	45,000.00	(20,000.00)
Legal	0.00	2,728.23	3,000.00	(271.77)
Engineering	0.00	390.38	2,000.00	(1,609.62)
Total expenses	10,000.00	28,118.61	50,000.00	(21,881.39)
Total Revenues Over/(Under)				
Expenditures - District Website:	(10,000.00)	(28,118.61)	0.00	(28,118.61)
Total Revenue Over/(Under) Expenditure	\$ (28,960.84)	\$ (106,875.39)	(60,000.00)	(46,875.39)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	291,539.00	(291,539.00)
Interest Revenue	0.00	47,286.70	4,095.00	43,191.70
Miscellaneous Income	0.00	1,200.00	0.00	1,200.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	48,486.70	295,634.00	(247,147.30)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	8,405.64	43,542.19	178,830.00	(135,287.81)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	1,044.11	7,625.72	21,119.00	(13,493.28)
PERA Expense	630.42	3,073.23	13,262.00	(10,188.77)
Payroll Taxes	627.44	2,984.16	14,063.00	(11,078.84)
Office Supplies	40.00	281.30	900.00	(618.70)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	840.60	5,884.20	11,100.00	(5,215.80)
Telecommunications	259.63	1,412.12	3,750.00	(2,337.88)
Publications	0.00	61.15	100.00	(38.85)
Training & Education	21.98	21.98	3,600.00	(3,578.02)
Insurance and Bonds	0.00	3,614.30	3,500.00	114.30
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	348.80	348.80	1,000.00	(651.20)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	107.58	331.23	13,000.00	(12,668.77)
Audit & Accounting	342.56	5,678.98	9,000.00	(3,321.02)
Professional Services	467.63	1,431.70	6,500.00	(5,068.30)
Legal	0.00	403.21	2,000.00	(1,596.79)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Equipment	438.40	1,226.70	1,250.00	(23.30)
Equipment Lease	44.95	469.58	1,060.00	(590.42)
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Total Expenses	13,619.74	78,450.55	295,634.00	(217,183.45)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	(13,619.74)	(29,963.85)	0.00	(29,963.85)
	<hr/>	<hr/>	<hr/>	<hr/>

ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01

Revenues				
General Property Tax	0.00	0.00	83,479.00	(83,479.00)
Grant Income	0.00	0.00	46,521.00	(46,521.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	0.00	130,000.00	(130,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	2,785.50	7,896.25	45,000.00	(37,103.75)
Construction	0.00	8,670.25	100,000.00	(91,329.75)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	2,785.50	16,566.50	150,000.00	(133,433.50)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	(2,785.50)	(16,566.50)	(20,000.00)	3,433.50
	<hr/>	<hr/>	<hr/>	<hr/>

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LOWER RC WATER MGMT. PROJECT - 60-03</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	100,000.00	(100,000.00)
Construction	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	150,000.00	(150,000.00)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	0.00	0.00	(150,000.00)	150,000.00
<u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	0.00	(50,000.00)	50,000.00
<u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	9.00	6,789.00	(6,780.00)
Contracted Services	0.00	0.00	25,000.00	(25,000.00)
Total expenses	0.00	9.00	31,789.00	(31,780.00)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	0.00	(9.00)	(31,789.00)	31,780.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06</u>				
Revenues				
General Property Tax	0.00	0.00	25,000.00	(25,000.00)
Total Revenues	0.00	0.00	25,000.00	(25,000.00)
Expenses				
Engineering	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	0.00	0.00	(25,000.00)	25,000.00
<u>RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08</u>				
Revenues				
General Property Tax	0.00	0.00	250,000.00	(250,000.00)
Total Revenues	0.00	0.00	250,000.00	(250,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	13,114.27	74,475.22	145,000.00	(70,524.78)
Construction Services	0.00	0.00	100,000.00	(100,000.00)
Total expenses	13,114.27	74,475.22	250,000.00	(175,524.78)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	(13,114.27)	(74,475.22)	0.00	(74,475.22)
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
Grants-Income`	0.00	31,406.60	0.00	31,406.60
Total Revenues	0.00	31,406.60	0.00	31,406.60
Expenses				
Training & Education	0.00	1,933.12	0.00	1,933.12
Legal Notices	0.00	0.00	500.00	(500.00)
Staff Travel	0.00	49.71	0.00	49.71
Contracted Services	20,000.00	20,000.00	10,000.00	10,000.00
Legal	0.00	0.00	500.00	(500.00)
Engineering	17,977.75	42,976.63	9,000.00	33,976.63
Construction	0.00	0.00	30,000.00	(30,000.00)
Total expenses	37,977.75	64,959.46	50,000.00	14,959.46
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	(37,977.75)	(33,552.86)	(50,000.00)	16,447.14

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	0.00	0.00	310,000.00	(310,000.00)
Total Revenues	0.00	0.00	310,000.00	(310,000.00)
Expenses				
Legal Notices	0.00	742.40	3,000.00	(2,257.60)
Legal	0.00	362.60	0.00	362.60
Engineering	0.00	2,342.00	12,000.00	(9,658.00)
Construction	176,000.00	176,000.00	770,000.00	(594,000.00)
Total expenses	176,000.00	179,447.00	785,000.00	(605,553.00)
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	(176,000.00)	(179,447.00)	(475,000.00)	295,553.00
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	647.50	2,976.25	19,000.00	(16,023.75)
Construction	0.00	0.00	55,000.00	(55,000.00)
Total expenses	647.50	2,976.25	75,000.00	(72,023.75)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	(647.50)	(2,976.25)	(75,000.00)	72,023.75
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	0.00	0.00	75,000.00	(75,000.00)
Total Revenues	0.00	0.00	75,000.00	(75,000.00)
Expenses				
Contracted Services	0.00	0.00	15,000.00	(15,000.00)
Construction	0.00	0.00	60,000.00	(60,000.00)
Total expenses	0.00	0.00	75,000.00	(75,000.00)
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	0.00	0.00	0.00	0.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	0.00	0.00	10,000.00	(10,000.00)
Total Revenues	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Contracted Services	0.00	0.00	7,000.00	(7,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	0.00	40,000.00	(40,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	0.00	0.00	(40,000.00)	40,000.00
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	118.75	118.75	8,000.00	(7,881.25)
Total expenses	118.75	118.75	10,000.00	(9,881.25)
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	(118.75)	(118.75)	(10,000.00)	9,881.25
<u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	436.50	436.50	12,000.00	(11,563.50)
Total expenses	436.50	436.50	15,000.00	(14,563.50)
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	(436.50)	(436.50)	(15,000.00)	14,563.50
Total Revenue Over/(Under) Expenditure	\$ (244,700.01)	\$ (337,545.93)	(941,789.00)	604,243.07

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY PROJECT MANAGEMENT - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	494,854.00	(494,854.00)
Interest Revenue	0.00	33,022.13	2,859.00	30,163.13
Miscellaneous	0.00	1,110.00	0.00	1,110.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	34,132.13	497,713.00	(463,580.87)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	24,548.19	138,808.32	311,533.00	(172,724.68)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	2,916.74	19,877.55	37,319.00	(17,441.45)
PERA Expense	1,841.12	10,579.88	23,247.00	(12,667.12)
Payroll Taxes	1,868.17	10,336.77	24,214.00	(13,877.23)
Office Supplies	115.42	660.96	2,250.00	(1,589.04)
Field Supplies	129.99	582.51	500.00	82.51
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	95.00	625.00	(530.00)
Rent	2,101.49	14,710.39	27,750.00	(13,039.61)
Telecommunications	649.07	3,752.63	9,375.00	(5,622.37)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	54.95	244.95	9,000.00	(8,755.05)
Insurance and Bonds	0.00	9,035.75	8,750.00	285.75
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	500.00	(500.00)
Staff Travel	4.85	64.65	1,375.00	(1,310.35)
Vehicle	152.91	535.46	13,000.00	(12,464.54)
Audit & Accounting	856.41	14,197.48	22,500.00	(8,302.52)
Professional Services	1,169.06	2,777.49	14,250.00	(11,472.51)
Legal	362.60	765.82	2,500.00	(1,734.18)
Engineering	0.00	0.00	2,500.00	(2,500.00)
Equipment	1,096.00	3,066.74	2,000.00	1,066.74
Equipment Lease	112.38	1,173.93	2,650.00	(1,476.07)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	37,979.35	231,326.28	522,713.00	(291,386.72)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(37,979.35)	(197,194.15)	(25,000.00)	(172,194.15)
	<hr/>	<hr/>	<hr/>	<hr/>
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	0.00	10,000.00	(10,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	0.00	10,000.00	(10,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Legal	0.00	0.00	4,000.00	(4,000.00)
Engineering	0.00	0.00	16,000.00	(16,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	0.00	0.00	20,000.00	(20,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	0.00	0.00	(10,000.00)	10,000.00
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Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory Projects - 70
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
General Property Tax	0.00	0.00	558,864.00	(558,864.00)
Permit Fees	0.00	41,863.75	221,136.00	(179,272.25)
Income-Rule C Reviews	0.00	899.55	0.00	899.55
Miscellaneous Income	0.00	14,101.00	0.00	14,101.00
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Total Revenues	0.00	56,864.30	780,000.00	(723,135.70)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Contracted Services	1,582.00	7,612.74	0.00	7,612.74
Legal	8,510.60	26,447.49	40,000.00	(13,552.51)
Legal-Audit	0.00	0.00	3,000.00	(3,000.00)
Engineering	47,531.75	257,576.37	800,000.00	(542,423.63)
Engineering-Reporting	0.00	14,207.75	17,000.00	(2,792.25)
Engineering-Audit	6,232.00	10,052.00	20,000.00	(9,948.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	63,856.35	315,896.35	880,000.00	(564,103.65)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Permit Review	(63,856.35)	(259,032.05)	(100,000.00)	(159,032.05)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue Over/(Under) Expenditure	\$ (101,835.70)	\$ (456,226.20)	(135,000.00)	(321,226.20)
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Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	187,121.00	(187,121.00)
Interest Revenue	0.00	47,263.57	4,092.00	43,171.57
Miscellaneous Income	0.00	6,000.00	0.00	6,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	53,263.57	191,213.00	(137,949.43)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	11,973.89	73,606.59	188,700.00	(115,093.41)
Benefits	1,449.75	11,516.48	25,418.00	(13,901.52)
PERA Expense	898.04	5,567.87	14,010.00	(8,442.13)
Payroll Taxes	903.00	5,580.46	14,436.00	(8,855.54)
Office Supplies	90.00	492.48	1,350.00	(857.52)
Field Supplies	0.00	302.51	250.00	52.51
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	375.00	(375.00)
Rent	1,290.89	9,176.21	16,650.00	(7,473.79)
Telecommunications	422.48	2,590.26	5,625.00	(3,034.74)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	32.97	874.89	5,400.00	(4,525.11)
Insurance and Bonds	0.00	5,421.45	5,250.00	171.45
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	225.60	1,356.90	750.00	606.90
Staff Travel	0.00	88.43	825.00	(736.57)
Vehicle	136.67	1,249.31	13,000.00	(11,750.69)
Audit & Accounting	513.84	8,518.49	13,500.00	(4,981.51)
Professional Services	881.43	2,754.87	10,550.00	(7,795.13)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	209.50	2,087.31	5,000.00	(2,912.69)
Engineering	1,289.25	4,900.46	7,500.00	(2,599.54)
Equipment	657.60	1,840.03	2,500.00	(659.97)
Equipment Lease	67.43	704.38	1,590.00	(885.62)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	21,042.34	138,629.38	334,904.00	(196,274.62)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	(21,042.34)	(85,365.81)	(143,691.00)	58,325.19
	<hr/>	<hr/>	<hr/>	<hr/>

NATURAL WATERWAY MGMT. - 80-01

Revenues				
General Property Taxes	0.00	0.00	5,656.00	(5,656.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	0.00	5,656.00	(5,656.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	0.00	0.00	10,000.00	(10,000.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	0.00	0.00	(4,344.00)	4,344.00
	<hr/>	<hr/>	<hr/>	<hr/>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	0.00	189,490.00	(189,490.00)
Total Revenues	0.00	0.00	189,490.00	(189,490.00)
Expenses				
Field Supplies	14.81	14.81	7,000.00	(6,985.19)
Vehicle	0.00	0.00	7,000.00	(7,000.00)
Professional Services	0.00	0.00	1,000.00	(1,000.00)
Contracted Services	6,825.00	6,825.00	240,000.00	(233,175.00)
Legal	0.00	0.00	10,000.00	(10,000.00)
Engineering	0.00	1,881.50	20,000.00	(18,118.50)
Construction	367.74	15,935.74	40,000.00	(24,064.26)
Equipment	0.00	0.00	10,000.00	(10,000.00)
Total expenses	7,207.55	24,657.05	335,000.00	(310,342.95)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	(7,207.55)	(24,657.05)	(145,510.00)	120,852.95
<u>REPAIR REPORTS & STUDIES - 80-03</u>				
Revenues				
General Property Tax	0.00	0.00	93,896.00	(93,896.00)
Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	123,896.00	(123,896.00)
Expenses				
Legal Notices	0.00	2,261.64	10,000.00	(7,738.36)
Legal	1,195.50	9,886.10	40,000.00	(30,113.90)
Engineering	9,956.42	33,107.42	141,000.00	(107,892.58)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	11,151.92	45,255.16	196,000.00	(150,744.84)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	(11,151.92)	(45,255.16)	(72,104.00)	26,848.84
<u>ACD 10-22-32 WMD - 80-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	28,339.00	(28,339.00)
Total expenses	0.00	0.00	28,339.00	(28,339.00)
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	0.00	0.00	(28,339.00)	28,339.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	8,456.00	(8,456.00)
Total expenses	0.00	0.00	8,456.00	(8,456.00)
Total Revenues Over/(Under)				
Expenditures - ACD 31:WMD:	0.00	0.00	(8,456.00)	8,456.00

<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	45,971.00	(45,971.00)
Total expenses	0.00	0.00	45,971.00	(45,971.00)
Total Revenues Over/(Under)				
Expenditures - ACD 46 WMD:	0.00	0.00	(45,971.00)	45,971.00

<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	0.00	1,409.39	74,647.00	(73,237.61)
ROW Charges	0.00	0.00	23,944.00	(23,944.00)
Total Revenues	0.00	1,409.39	98,591.00	(97,181.61)
Expenses				
Construction	0.00	0.00	97,138.00	(97,138.00)
Total expenses	0.00	0.00	97,138.00	(97,138.00)
Total Revenues Over/(Under)				
Expenditures - RCD 4 WMD:	0.00	1,409.39	1,453.00	(43.61)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	0.00	0.00	19,797.00	(19,797.00)
Total Revenues	0.00	0.00	19,797.00	(19,797.00)
Expenses				
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	32,500.00	(32,500.00)
Total expenses	0.00	0.00	35,000.00	(35,000.00)
Total Revenues Over/(Under)				
Expenditures - RCD 4 Repair:	0.00	0.00	(15,203.00)	15,203.00
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	0.00	0.00	28,282.00	(28,282.00)
Total Revenues	0.00	0.00	28,282.00	(28,282.00)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Municipal PDS	0.00	0.00	(21,718.00)	21,718.00
<u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
General Property Tax	0.00	0.00	311,103.00	(311,103.00)
Total Revenues	0.00	0.00	311,103.00	(311,103.00)
Expenses				
Legal Notices	0.00	1,580.20	0.00	1,580.20
Legal	945.00	945.00	5,000.00	(4,055.00)
Engineering	2,241.50	23,535.50	125,000.00	(101,464.50)
Construction	0.00	0.00	420,000.00	(420,000.00)
Total expenses	3,186.50	26,060.70	550,000.00	(523,939.30)
Total Revenues Over/(Under)				

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
Expenditures - AWJD 3	<u>(3,186.50)</u>	<u>(26,060.70)</u>	<u>(238,897.00)</u>	<u>212,836.30</u>
<u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	<u>0.00</u>	<u>0.00</u>	<u>11,524.00</u>	<u>(11,524.00)</u>
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>11,524.00</u>	<u>(11,524.00)</u>
Expenses				
Professional Services	<u>0.00</u>	<u>3.00</u>	<u>0.00</u>	<u>3.00</u>
Contracted Services	<u>0.00</u>	<u>0.00</u>	<u>20,373.00</u>	<u>(20,373.00)</u>
Total expenses	<u>0.00</u>	<u>3.00</u>	<u>20,373.00</u>	<u>(20,370.00)</u>
Total Revenues Over/(Under)	<u>0.00</u>	<u>(3.00)</u>	<u>(8,849.00)</u>	<u>8,846.00</u>
Expenditures - AWCD 15	<u>0.00</u>	<u>(3.00)</u>	<u>(8,849.00)</u>	<u>8,846.00</u>
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	<u>0.00</u>	<u>0.00</u>	<u>16,969.00</u>	<u>(16,969.00)</u>
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>16,969.00</u>	<u>(16,969.00)</u>
Expenses				
Contracted Services	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>(30,000.00)</u>
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>(30,000.00)</u>
Total Revenues Over/(Under)	<u>0.00</u>	<u>0.00</u>	<u>(13,031.00)</u>	<u>13,031.00</u>
Expenditures - ACD 15 & AWJD 4:	<u>0.00</u>	<u>0.00</u>	<u>(13,031.00)</u>	<u>13,031.00</u>
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
Special Assessments	<u>0.00</u>	<u>2,881.41</u>	<u>26,782.00</u>	<u>(23,900.59)</u>
ROW Charges	<u>0.00</u>	<u>0.00</u>	<u>5,624.00</u>	<u>(5,624.00)</u>
Total Revenues	<u>0.00</u>	<u>2,881.41</u>	<u>32,406.00</u>	<u>(29,524.59)</u>
Expenses				
Professional Services	<u>0.00</u>	<u>149.43</u>	<u>0.00</u>	<u>149.43</u>
Legal	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>(2,000.00)</u>
Engineering	<u>815.46</u>	<u>9,249.39</u>	<u>32,000.00</u>	<u>(22,750.61)</u>
Construction	<u>2,956.88</u>	<u>40,883.25</u>	<u>143,000.00</u>	<u>(102,116.75)</u>
Total expenses	<u>3,772.34</u>	<u>50,282.07</u>	<u>177,000.00</u>	<u>(126,717.93)</u>
Total Revenues Over/(Under)	<u>(3,772.34)</u>	<u>(47,400.66)</u>	<u>(144,594.00)</u>	<u>97,193.34</u>
Expenditures - ACD 53-62 WMD:	<u>(3,772.34)</u>	<u>(47,400.66)</u>	<u>(144,594.00)</u>	<u>97,193.34</u>

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	0.00	66,746.00	(66,746.00)
Total Revenues	0.00	0.00	66,746.00	(66,746.00)
Expenses				
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	543.64	6,166.25	20,000.00	(13,833.75)
Construction	1,971.25	47,992.81	95,000.00	(47,007.19)
Total expenses	2,514.89	54,159.06	118,000.00	(63,840.94)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	(2,514.89)	(54,159.06)	(51,254.00)	(2,905.06)
 Total Revenue Over/(Under) Expenditure	 \$ (48,875.54)	 \$ (281,492.05)	 (940,508.00)	 659,015.95

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	316,956.00	(316,956.00)
Interest Income	0.00	25,167.97	2,179.00	22,988.97
Miscellaneous Income	0.00	1,000.00	0.00	1,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	26,167.97	319,135.00	(292,967.03)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	13,953.69	80,674.92	198,525.00	(117,850.08)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	1,808.10	7,691.69	25,291.00	(17,599.31)
PERA Expense	1,046.52	5,973.45	14,889.00	(8,915.55)
Payroll Taxes	1,026.65	5,725.90	15,570.00	(9,844.10)
Office Supplies	40.00	261.02	900.00	(638.98)
Field Supplies	0.00	110.04	250.00	(139.96)
Printing	0.00	205.00	250.00	(45.00)
Rent	840.60	6,424.20	11,100.00	(4,675.80)
Telecommunications	259.63	1,615.66	3,750.00	(2,134.34)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	21.98	71.98	3,600.00	(3,528.02)
Insurance and Bonds	0.00	3,614.30	3,500.00	114.30
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	17.69	550.00	(532.31)
Vehicle	107.58	506.13	13,000.00	(12,493.87)
Audit & Accounting	342.56	5,678.92	9,000.00	(3,321.08)
Professional Services	467.63	1,111.01	6,500.00	(5,388.99)
Legal	0.00	1,050.71	1,000.00	50.71
Engineering	0.00	0.00	2,500.00	(2,500.00)
Equipment	438.40	1,226.70	2,000.00	(773.30)
Equipment Lease	44.95	469.58	1,060.00	(590.42)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	20,398.29	122,488.90	319,135.00	(196,646.10)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(20,398.29)	(96,320.93)	0.00	(96,320.93)
	<hr/>	<hr/>	<hr/>	<hr/>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	0.00	250,000.00	(250,000.00)
Total Revenues	0.00	0.00	250,000.00	(250,000.00)
Expenses				
Professional Services	0.00	500.00	3,000.00	(2,500.00)
Contracted Services	6,427.00	8,855.00	15,000.00	(6,145.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	7,500.00	7,500.00	260,000.00	(252,500.00)
Total expenses	13,927.00	16,855.00	280,000.00	(263,145.00)
Total Revenues Over/(Under)				
Expenditures - Water Quality:	(13,927.00)	(16,855.00)	(30,000.00)	13,145.00

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	0.00	0.00	210,000.00	(210,000.00)
Miscellaneous Income	0.00	3,350.00	0.00	3,350.00
Total Revenues	0.00	3,350.00	210,000.00	(206,650.00)
Expenses				
Office Supplies	0.00	23.46	100.00	(76.54)
Field Supplies	266.32	603.52	2,000.00	(1,396.48)
Computer Software	0.00	0.00	500.00	(500.00)
Telecommunications	70.02	155.03	500.00	(344.97)
Publications	0.00	140.00	200.00	(60.00)
Training & Education	0.00	40.00	1,000.00	(960.00)
Staff Travel	0.00	0.00	600.00	(600.00)
Vehicle	0.00	0.00	1,500.00	(1,500.00)
Contracted Services	0.00	6,157.50	115,000.00	(108,842.50)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	8,452.50	30,000.00	(21,547.50)
Equipment	0.00	3,252.09	15,000.00	(11,747.91)
Repairs & Maintenance	0.00	0.00	500.00	(500.00)
Lab Expense	3,247.00	6,783.80	42,600.00	(35,816.20)
Total expenses	3,583.34	25,607.90	210,000.00	(184,392.10)
Total Revenues Over/(Under)				
Expenditures - Surface Water:	(3,583.34)	(22,257.90)	0.00	(22,257.90)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream - 90
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	0.00	0.00	180,000.00	(180,000.00)
Grants	0.00	0.00	25,000.00	(25,000.00)
Total Revenues	0.00	0.00	205,000.00	(205,000.00)
Expenses				
Telecommunications	56.67	141.60	200.00	(58.40)
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	19,895.00	89,321.67	150,000.00	(60,678.33)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	1,010.10	1,500.00	(489.90)
Engineering	187.25	1,316.61	10,000.00	(8,683.39)
Construction	8,677.50	46,422.00	51,200.00	(4,778.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Total expenses	28,816.42	138,211.98	225,000.00	(86,788.02)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(28,816.42)	(138,211.98)	(20,000.00)	(118,211.98)
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	50,000.00	(50,000.00)
Expenses				
Contracted Services	34,728.71	34,728.71	50,000.00	(15,271.29)
Total expenses	34,728.71	34,728.71	50,000.00	(15,271.29)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(34,728.71)	(34,728.71)	0.00	(34,728.71)
Total Revenue Over/(Under) Expenditure	\$ (101,453.76)	\$ (308,374.52)	(50,000.00)	(258,374.52)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	266,297.00	(266,297.00)
Interest Revenue	0.00	16,459.11	1,426.00	15,033.11
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	16,459.11	267,723.00	(251,263.89)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	9,879.51	51,202.36	168,178.00	(116,975.64)
Interns	0.00	60.00	5,000.00	(4,940.00)
Benefits	1,334.14	5,285.23	23,836.00	(18,550.77)
PERA Expense	740.96	3,786.73	12,504.00	(8,717.27)
Payroll Taxes	748.56	3,659.20	13,248.00	(9,588.80)
Office Supplies	20.00	117.52	450.00	(332.48)
Field Supplies	0.00	192.47	250.00	(57.53)
Meeting Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	55.00	125.00	(70.00)
Rent	420.28	2,942.02	5,550.00	(2,607.98)
Telecommunications	129.82	819.89	1,875.00	(1,055.11)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	10.99	509.26	1,800.00	(1,290.74)
Insurance & Bonds	0.00	1,807.15	1,750.00	57.15
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Vehicle Expense	107.58	589.11	13,000.00	(12,410.89)
Audit & Accounting	171.29	2,839.51	4,500.00	(1,660.49)
Professional Services	233.78	555.43	4,250.00	(3,694.57)
Legal	0.00	637.47	1,000.00	(362.53)
Engineering	0.00	145.50	1,000.00	(854.50)
Equipment	219.20	613.35	500.00	113.35
Equipment Lease	22.46	234.73	530.00	(295.27)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	14,038.57	76,051.93	260,196.00	(184,144.07)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - District Facilities:	(14,038.57)	(59,592.82)	7,527.00	(67,119.82)
	<hr/>	<hr/>	<hr/>	<hr/>

LONG LAKE SEDIMENT BASIN MAINT. - 95-01

Revenues	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses	<hr/>	<hr/>	<hr/>	<hr/>
Total expenses	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Long Lake:	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Six Months Ending June 30, 2023
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LOCK LAKE SEDIMENT BASIN MAINT. - 95-02</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - Long Lake:	0.00	0.00	0.00	0.00
 <u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Property Tax	0.00	0.00	159,507.00	(159,507.00)
Total Revenues	0.00	0.00	159,507.00	(159,507.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	35,000.00	(35,000.00)
Construction	0.00	0.00	115,000.00	(115,000.00)
Total expenses	0.00	0.00	155,000.00	(155,000.00)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	0.00	0.00	4,507.00	(4,507.00)
 <u>INSPECTION OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Property Tax	0.00	0.00	281,966.00	(281,966.00)
Grans-Income	0.00	0.00	20,000.00	(20,000.00)
Total Revenues	0.00	0.00	301,966.00	(301,966.00)
Expenses				
Field Supplies	64.08	64.08	5,000.00	(4,935.92)
Telecommunications	94.95	332.97	0.00	332.97
Contracted Services	13,300.00	17,100.00	75,000.00	(57,900.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	97.00	11,110.64	45,000.00	(33,889.36)
Construction	0.00	157.88	164,000.00	(163,842.12)
Equipment	0.00	835.00	3,000.00	(2,165.00)
Total expenses	13,556.03	29,600.57	294,000.00	(264,399.43)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(13,556.03)	(29,600.57)	7,966.00	(37,566.57)
Total Revenue Over/(Under) Expenditure	\$ (27,594.60)	\$ (89,193.39)	20,000.00	(109,193.39)

Substantially all disclosures required by generally accepted accounting principles are not included.

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: June 21, 2023
To: RCWD Board of Managers
From: Abel Green, Technical Field Assistant
Subject: Staff Report

- Reviewed districts Iron Enhanced Sand Filter Operation and maintenance documents and troubleshoot issues we had to get them functional
- Inspected ditches that were reported by the public and create repair reports for any that require extra attention
- Inspected fish barriers and water control structures changing their function in accordance with DNR requirements
- Install/Deinstall proper signage around facilities that instruct or inform citizens about our facilities that are operating
- Met with concerned citizens to discuss proposed plans and contracts to give them more information about the process and what will actually happen and how it can potentially impact their land with updated timelines
- Coordinated on-site meetings for Iron Enhanced Sand Filter operation at the bald eagle, oasis, and Hansen park facilities
- Pursuing an opportunity to shadow installation of a new IESF facility to get hands on experience with setup and start up and troubleshooting steps to maximize operation and effect of RCWD facilities
- Met with city staff to review their part in Oasis IESF facility as per the MOA
- Continued to inspect lower rice creek repaired sites for failure or existing problems
- General maintenance and grounds upkeep of district facilities including weed/tree removal, dewatering, and improving overall function and visibility

MEMORANDUM

Rice Creek Watershed District

Date: June 21, 2023
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 5/17/2023 – 6/21/2023

Highlights from Preceding Month

Overview: The past month I have been busy with inspections. These included meeting up with contractors/landowners on site to talk about projects as well as violations and follow-up inspections. Construction season is in full swing! We also welcomed Abby to our team. I took her out on a few inspections and have worked with her to get her familiar with what the inspection program does. Finally, I have been helping Matt and Catherine out with monitoring lakes.

Inspections

- ❖ Inspected ~45 sites
- ❖ Attended onsite meetings with Contractors

MS4

- ❖ Helping Will Transition into main contact regarding MS4
- ❖ Working with Will on June 28th Board meeting material

Lakes/Streams

- ❖ Sampling equipment maintenance
- ❖ PIT Antenna site maintenance
- ❖ Lake Sampling
 - Boat
 - Canoe
 - Plant
- ❖ Submit samples to lab for analysis

Meetings

- ❖ New Website overview meeting
- ❖ Project meetings
- ❖ Inspection team meetings
- ❖ Staff meetings

Other

- ❖ June 6th was my one year work anniversary!

MEMORANDUM

Rice Creek Watershed District

Date: June 21, 2023
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Program Manager
Subject: Staff Report 5/15 – 6/21/2023

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - Data entry, analysis, and reporting – presentation to Board
 - Finalize/execute Peltier Lake sediment coring agreement with Barr Engineering
 - **Lake monitoring**
- **Long Lake Carp Management**
 - New physical barrier on Johanna Creek –
 - Barrier construction – project close-out and final contractor payment
 - **2023 Long Lake / Rice Creek site setup and operation**
 - **PIT antenna installation and maintenance**
 - **Rental equipment return**
- **2023 curlyleaf pondweed management**
 - **coordinate with contractors, surveyors, lake association partners, and the DNR for treatments on 5 lakes**
 - **cost-share agreements and DNR permits**
- **Potential Centerville Lake Alum project**
 - **pre-project development and investigation**
 - **meeting with BWSR re: CWF grant application**
 - **finalize WMD approach with HEI**
 - **meet with legal council on WMP amendment process**
- Kyle transitional items
 - Clear Lake / WCD retrofit project – meet with Forest Lake
 - Centerville SWA with ACD
- Renew RCWD / USGS agreement for Rice Creek streamgage (w/Board presentation)
- Karth Lake level model review with HEI and Karth Lake Improvement District
- Clear Lake Association Annual Meeting – attend and present
- Bald Eagle Area Association meeting
- Initiate RCWD Projects index and clean-up project (w/ Abby Tekiela)

MEMORANDUM

Rice Creek Watershed District



Date: June 21, 2023
To: RCWD Board of Managers
From: Molly Nelson, Watershed Technician/ Water Resources Specialist
Subject: Staff Report 5/17/23 - 6/21/23

Introduction

The highlights of my work from May 17th to June 21st are as follows:
(Note that these are highlights and not the full extent of all work that I have done)

RCWD Cost-Share & Citizen Advisory Committee

I continued efforts with assisting at the monthly CAC (Citizen Advisory Committee) meeting for minutes and other coordination. This month, I presented phase two of my work with creating a cost-benefit analysis for the Water Quality Grant Program. Additionally, two Water Quality Grant applications were presented and discussed. One application was a new type of project (pet waste management stations) that I researched and planned to present to the CAC and the Board for a pilot project and future projects in the program.

Multiple landowners have reached out about potential projects for cost-share, and I have been meeting with them to discuss the program and review their ideas. I've attended additional preliminary site visits with WCD to test if it is beneficial for RCWD staff to join the technical site visits. I have also been increasing targeted outreach efforts in Anoka and Washington counties to increase the number of applicants with intentions to match Ramsey county's output. The R23-02 shoreline restoration project was completed this month. Additionally, I conducted budget planning and review for the 2024 year for budget 90-01.

Five final mini grant applications have been reviewed and processed this past month. The program has run out of funds for the 2023 year as of this point. I am working to provide proper guidance for projects and obtain photos and stories from applicants throughout the project installation process. I have been continuously working to enter data into the MS4front database from past WQ grant projects, as well as transferring all files from the G drive to Laserfiche to free up space.

A CAC member requested a presentation on shoreline stabilization and restoration projects for the Clear Lake Association, which I put together and used examples from projects in past years in the Water Quality Grant Program.

Communications and Outreach

I have continued work with Kendra Sommerfeld on Outreach Programs and communications with the Public. This month has been focused on prepping and designing outreach materials for upcoming events in the Summer. I also helped with additional work coordinating storm drain stenciling projects and newsletter articles.

I am actively working on organizing the database for all materials and historical work when time permits. I have completed additional work with the public by answering questions about the District and directing people to the correct program.

MEMORANDUM

Rice Creek Watershed District

Date: June 19, 2023
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – June 2023

Highlights for Preceding Month

- ✓ Administrative
 - New employee handbook administration
 - Hiring / On-boarding for:
 - Program Support Technician
 - Project Program Manager Discussions
 - Office Cubicle Project
 - Water Resource Policy Plan Advisory Group
 - Accounts Payable Review
 - Personnel Leave Requests
 - Board Meeting & Staff Meeting
 - HR Consultant appraisal process
 - Salary Study
- ✓ Communication & Outreach
 - Website Comments
 - MPCA Resiliency Grant
- ✓ Information Management
 - District Boundary Adjustment Process
- ✓ Restoration Projects
 - Restoration Approaches, Opportunities Discussion
 - Proposal Hugo Stormwater Reuse Study
- ✓ Regulatory
 - Forest Lake Wetland Bank Ordinance Proposal
 - Metro Shooting / Trost Settlement Discussions
 - Regulatory / PDS Coordination
- Inspection Team Meeting
- ✓ Ditch & Creek Maintenance
 - Flint Hills Pipeline Update
 - MS4 Permit PDS Designation
 - ACD 10-22-32 Alternatives Information Review
 - ACD 53-62 Repair Discussions
 - RCWD PDS and District Facilities Meeting
- ✓ Lake & Stream Management
 - Centerville Lake Consideration Alum Treatment
 - Golden Lake Considerations
- ✓ District Facilities
 - Facility Review Discussions

MEMORANDUM
Rice Creek Watershed District

Date: June 20th, 2023
To: RCWD Board of Managers
From: Patrick Hughes, Permit Coordinator/Wetland Specialist
Subject: Staff Report for 05/17/23 to 06/20/23

Summary

- Created new permit and review files for the online database
- Sent notice of no-loss decision – 23-111R
- Sent notice of replacement plan decision – 23-003
- Assisted in the drafting of engineer's reports – 21-099
- Attended the 05/24/2023 and 06/14/2023 Board Meetings
- Discussed 426 Pine Street violation next steps with City of Lino Lakes
- Hosted Washington TEP meeting for Forest Road North Lots replacement plan
- Assisted in explanation of permit review costs during RCWD Treasurer's meeting
- Attended CSAH 32 Monthly Meeting in May
- Discussed restoration plan and progress for Permit #21-044
- Gave regulatory program introduction presentation to new employee Abigail Tekiela
- Attended 4971 Scandia Trail N restoration order progress meeting
- Hosted pre-application meeting for Arden Hills Driver Exam Station improvements
- Hosted pre-application meeting for Gibbs Farm improvements
- Met to review Hidden Creek project amendment
- Attended City Engineers Association of Minnesota webinar on stormwater pond maintenance
- Assisted in MS4Front and Laserfiche overview meeting to WCD and RCD
- Shared permit and application updates for City of Forest Lake monthly staff meeting
- Hosted Anoka TEP (35W Logistics Center, BWS Trail, bank sites, replacement sites)
- Attended June City of Forest Lake monthly staff meeting
- Attended Forest Lake Apartments (Headwaters Village) pre-application meeting
- Met with Bolton & Menk to discuss upcoming projects in RCWD
- Reviewed draft prospectus for potential wetland bank in City of Hugo
- Hosted pre-application meeting for home-build on Ideal Ave
- Assembled regulatory information and materials related to 2024 RCWD budget
- Attended 06/12/2023 Board Workshop related to Metro Shooting Settlement
- Hosted pre-application meeting for City of Blaine's Austin Street Extension project
- Internally discussed and brainstormed regarding the historic permit project
- Attended meeting with Lennar and Carlson McCain regarding ACD 55 relocation issue
- Continued work on regulatory portions of new website

MEMORANDUM

Rice Creek Watershed District



Date: June 21, 2023
To: RCWD Board of Managers
From: Ashlee Ricci, Public Drainage Inspector
Subject: Staff Report (05/17/2023 – 06/21/2023)

Highlights from Preceding Month

- Attended regular staff meetings, Board workshop, and Board meeting
- Responded to citizen inquiries regarding drainage concerns
- Coordinated IT correspondence, device maintenance, device procurement
- Assist staff in resolving remote working technology problems
- Continued to ensure staff have remote access capabilities
- Attended drainage Team biweekly meetings
- Managed contracted services agreement workplans
- Managed multiple problem tickets with IT consultant
- Coordinated procurement of computers and other IT needs
- Continued work plan development for District Facilities and Public Drainage Systems
- Reviewed invoices for approval and coordinated payments with Office Manager
- Continued development of materials for onboarding staff into information technology
- Directed work tasks for Field Technical Assistant
- Sent project updates for ACD 53-62 Main Trunk repair;
- Review work on ACD 53-62 Main Trunk repair and coordinate with HEI rep
- Coordinate with City staff for ACD 53-62 Main Trunk repair
- Continued additional job duties to cover Project Manager's position
- Managed and reviewed budgets for IT and public drainage and facilities
- Began preparation for transition to new IT liaison and additional staff
- Reviewed and coordinated PDS MOA
- Review and investigate telecommunications options
- Review and meet with City of Birchwood engineers to discuss the PLOP MOA framework
- Attend virtually Drainage Work Group meeting
- Install equipment at the Bald Eagle Lake and Hansen Park iron-enhanced sand filters; review Oasis Pond IESF with City of Roseville
- Inspect drainage systems; begin coordination of beaver removals
- Inspect facilities, including vegetation management at BEL and Hansen Park IESF's
- Take new staff on tour of District

MEMORANDUM
Rice Creek Watershed District



Date: June 21st, 2023
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Report: May 18th – June 21st, 2023

Highlights from Preceding Month

- Conducted active site inspections of 15 sites in the cities of Columbus and Forest Lake.
- Sent out inspection reports for various projects to notify appropriate parties on needed corrective actions.
- Attended various internal meetings with other RCWD staff.
- Finalized the public notice for the annual MS4/SWPPP meeting scheduled for June 28th, 2023.
- Continued working on SWPPP presentation for June 28 board meeting.
- Conducted a close-out inspection for Permit 22-012 and drafted permit closure memo.
- Attended a TEP meeting in Lino Lakes
- Attended the monthly engineering meeting with Forest Lake
- Attended a site visit with Molly Nelson to discuss potential cost-share/mini grant opportunities with a property owner looking to make improvements on their site.

MEMORANDUM

Rice Creek Watershed District



Date: June 20, 2023
To: RCWD Board of Managers
From: Tom Schmidt, Public Drainage Inspector
Subject: Staff Report June 2023

Highlights for this month

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Continued working on Public Drainage and District Facility program planning.

Continued engaging with regulatory staff and consultants on the ongoing public drainage/pipeline conflict issues.

Worked with the District engineer on planning The next steps for the implementation of the selected ACD10-22-32 maintenance alternative.

Completed work with Anna on The installation of new office workstations. Including arranging telecommunication and electrical wiring.

Set the agenda for and led the public drainage system and project coordination biweekly meetings.

Attended board meetings and workshops presenting on public drainage system items.

Met with contractors regarding several planned maintenance projects.

Continued exploring avenues for the sale of the district's MOBI Trac.

Continued JD 2 well abandonment.

Worked with regulatory staff on resolving the ACD55 drain tile re-route issues.

Contracted for and completed right-of-way maintenance (Tree removal/mowing) on a section of branch 4 of ACD10-22-32.

MEMORANDUM

Rice Creek Watershed District

Date: June 20th, 2023
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications/Outreach Coordinator
Subject: Staff Report 5/17/2023- 6/20/2023

Water Stewards

- Monthly check-ins completed
- Working on capstone projects with City of Roseville

Blue Thumb

- In progress- Sustainable Landcare Training program
- Attending Steering Committee meetings

Partnerships/Collaborations

- Submitted circle pines, spring lake park, and Hugo newsletter articles
- Storm drain stenciling activities with local schools
- Assisting Lake Johanna Lake Association with outreach and educational efforts
- Reviewing RCWD Climate Resiliency Building Plan created by Freshwater
- Event planning and attending with various partners
- Attended Spring Lake Park Tower Days with Coon Creek Watershed District- promoted grant programs and rain gardens
- Library programming planning with Mahtomedi/Washington County Library

RCWD Website

- Wireframes, website layout complete
- Design phase complete
- Content Creation and Development in progress

Project Outreach

- Various lake water quality and aquatic vegetation educational videos and materials
- Various outreach activities for Johanna Creek Carp Barrier
 - MN Watersheds Newsletter submission
 - Design for educational sign complete, order submission in progress
- Various outreach activities and sign creation for Middle Rice Creek Restoration
 - Educational sign in progress, in final stages of design approval.
- Stormwater Grant Recipient Project outreach
 - Following up on completed projects to write articles and use them for outreach
- Creating ArcGIS Story Maps for various District activities and projects

MEMORANDUM

Rice Creek Watershed District



Date: 6/20/23
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 5/16/23 – 6/19/23

Highlights from Preceding Month

- Conducted routine monitoring and maintenance at various stream and ditch sites throughout the District.
- Conducted routine monitoring at various lake sites throughout the District.
- Maintained/calibrated/inventoried monitoring equipment and restocked monitoring supplies.
- Researched rating curve theory/development and prepared for collecting streamflow measurements using new equipment.
- Reviewed and analyzed new pumping and groundwater well data for the Oneka Ridge Reuse System.
- Assisted with a request for data relating to Centerville's LaMotte Pond reuse system.
- Ongoing coordination with affected cities/watershed management organizations/HEI/staff on boundary updates in the southwest portion of District (between RCWD and MWMO, CRWD, RWMWD, & VLAWMO) in Ramsey, Anoka & Hennepin counties, including:
 - Consideration of feedback and comments on the recommended legal boundary from affected watershed management organizations and cities.
- Ongoing coordination with Stormwater Management Grant recipients, including:
 - Processing the grant closeout/reimbursement request for the CSAH 8 Stormwater Reuse Project in Hugo.
- Assisted with requests relating to the new RCWD website.
- Assisted with preparing questions for legal counsel about staff determination of public vs. private data under the Data Practices Act.

MEMORANDUM

Rice Creek Watershed District



Date: June 21st, 2023
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 5/18/23 – 6/20/23

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent two permit applications to HEI for review.
- Sent five permit applications to RCWD for review.
- Received 10 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Phone and email correspondence.
- Attended 20 scheduled meetings.
 - Attended a pre-application meeting with HEI, RCWD, and project's consultants.
 - Attended an application meeting with RCWD, HEI, and the City of Forest Lake.
 - Attended the City Engineers Association of Minnesota Webinar, "Are Your Ponds Serving their Water Quality Function."
 - Assisted in on-boarding efforts of new RCWD staff member Abby Tekiela.
 - Met with Abby to discuss permit intake and to review GIS, permit reviewer, database, and Laserfiche.
 - Assigned file input to Abby for general project assessment/process review.
 - Attended MS4 Front and Laserfiche presentations created by Terrence Chastan-Davis.
 - Cubicles:
 - Oversaw cube installation and electric work – both are now complete.
 - Electric work inspected and permit obtained.
 - Coordinated with office staff on determining their new cube spots.
 - Theresa organized and sent final payments to cube and electrical vendors.

MEMORANDUM

Rice Creek Watershed District



Date: June 20, 2023
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 5/16/2023 to 6/20/2023

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet
- Provide bi-monthly payroll template to Redpath, updated information as needed
- Gathered and reviewed employee timesheets for administrator's final review
- Working on 2024 projected expenditures for budget
- Track accounts receivable and deposit checks as needed
- Review and track monthly financial reports
- Tracking expenses for Rule C permits that exceed \$9,000
- Tracking public drainage petition bonds and notify staff of status
- Tracking grant expenses for Peltier/Centerville Lakes Feasibility Study and FY2023 WBIF Grant
- Tracking grant expenses and created invoice #3 for MPCA Planning Grants for SWC Resilience reimbursement and working on close-out financial information
- Tracking HEI project task orders
- Handled HR/Benefit issues
- Created and finalized Benefits Summary Sheet
- Amended Employee Handbook and distribute
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes. Provided workshop minutes
- Monitor District financial accounts, US Bank and 4M
- Provide requested information to Board members and Administrator as needed
- Assisted Board and Staff as needed
- Provide information, assembled and distributed board packets for regular meetings and workshops, post regular meeting agenda packet on website, provided notice to web server
- Attended board meetings, board workshops and staff meetings
- Placed orders for supplies as needed
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche
- Begin working with Abby on agenda packet assembly
- Provided comments on job description
- Talked with Ellen re: performance review process
- Updated budget worksheets
- Met with No. Risk Partners discuss annual health ins renewal

MEMORANDUM

Rice Creek Watershed District



Date: June 20th, 2023
To: RCWD Board of Managers
From: Abby Tekiela, Program Support Technician
Subject: Staff Report 05/22/23 (First day) to 06/20/23

- Shadowed staff in public drainage (Ashlee Ricci), toured various district facilities and district
- Shadowed staff in inspections (Terrence Chasten-Davis & Ali Chalberg), visited active inspection sites
- Shadowed staff in permits (Anna Grace), reviewed permit in-take process
- Shadowed staff in water quality (Matt Kocian), shown PIT station
- Completed on-boarding trainings for Laserfiche, MS4Front
- Became acquainted with various RCWD office management functions such as mailing and use of Pitney Bowes machine, printing/scanning, and use of office printer
- Created informal presentation slides of phases 0-4 for tackling historic permits and potential angles of approach
- Facilitated first meeting with select staff regarding historic permitting and presented informal slides for feedback
- Worked with Houston Engineering to clarify searches in MS4Front
- Reviewed select historic permits to become familiar with permit review and common documentation related to permits
- Assisted Anna Grace with in-take of 2 permits to become familiar with process
- Assessed permit for rule triggers
- Created LaserFiche and MS4 database files
- Attended annual IT meeting with Rymark IT and RCWD staff
- Assisted Molly with in-office IT issue
- Attended 05/24 RCWD Board of Managers meeting
- Attended a Permit Coordination meeting
- Attended introduction to regulatory program meeting
- Attended 05/25 and 06/14 RCWD staff meeting
- Attended introduction to public drainage with Ashlee Ricci & Tom Schmidt
- Began Construction Installers online certification training
- Worked closely with Terrence Chasten-Davis and Ashlee Ricci
- Began work on project directory organization with Matt Kocian
- Attended educational webinar on stormwater ponds with City Engineers Association of MN
- Assisted Abel Green in the removal of portage signs
- Assisted Theresa Stasica with organization of the board packet

MEMORANDUM
Rice Creek Watershed District

Date: June 21, 2023
To: RCWD Board of Managers
From: Terrence Chastan-Davis, District Inspector/Technician
Subject: Staff Report (May 18-June 21, 2023)

Highlights from Preceding Month

- ✓ Completed 12 inspections of projects and reviewed files to confirm rule compliance.
 - Met with 4 site supervisors to discuss corrective actions on site.
 - Sent out inspection reports with specified corrective actions and requested updates when corrective actions were complete.
- ✓ Attended the monthly Forest Lake meeting to discuss RCWD permitted projects in the City of Forest Lake.
- ✓ Organized and participated in the inspector team meeting to discuss program efficiencies and projects with inspection and review staff.
- ✓ Attended and participated in 3 onsite visits with agency partners to review violation restoration.
- ✓ Assisted Ramsey County SWCD and Washington Conservation District inspectors with specific permit inquiries.
- ✓ Reviewed and coordinated the review of 3 as-built surveys for compliance with the approved plans.
- ✓ Coordinated program support technician onboarding activities with other RCWD staff. Specific new staff trainings included the following:
 - Introduction presentation for regulatory.
 - Training for MS4Front.
 - Training for Laserfiche.
 - Training for useful links that RCWD staff use.
- ✓ Participated during a website content meeting.
- ✓ Created new MS4Front logins for contracted inspectors.
- ✓ Held a procedure overview, MS4Front, and Laserfiche training with contracted inspectors.
- ✓ Presented to the RCWD Board regarding matters associated with the ACD 55 reroute/RCWD permit #18-046.
- ✓ Attended and participated in a meeting with Lennar, HEI staff, and Carlson McCain to discuss investigation options for ACD 55.
- ✓ Noticed the Board for two 10-day notices for work without a valid permit.

MEMORANDUM

Rice Creek Watershed District



- ✓ Reviewed two Washington Conservation District invoices for inspection services.
- ✓ Provided feedback and discussed revisions to the RCWD appraisal process with Ellen (Career Enhancement Options).
- ✓ Recommended 4 permits for closure and/or surety returns/partial returns.
- ✓ Noticed the Board and re-issued a permit for a project that has remaining site work.
- ✓ Assisted in responding to questions and concerns from the public, applicants, contractors, and contracted inspectors.

MEMORANDUM

Rice Creek Watershed District



Date: June 20th, 2023
To: RCWD Board of Managers
From: Kelsey White, Permit Review Technician
Subject: Staff Report 5/18/2023 – 6/20/2023

- Conducted completeness review for 5 wetland boundary/type applications.
- Drafted and sent 5 WCA Wetland Boundary/Type NOAs.
- Drafted and sent 6 WCA Wetland Boundary/Type NOD.
- Coordinated and attended 5 wetland boundary site reviews.
- Attended 3 TEP site reviews for potential WCA violations.
- Created 4 review files.
- Completed staff review for 5 permit applications.
- Drafted and noticed one amended CAPROC.
- Sent 5 administrative action notices to the Board.
- Sent 2 notices for permit review costs exceeding \$9,000.
- Sent notice of permit issuance for 7 permit applications.
- Sent 7 CAPROC notices and 2 Amended CAPROC notices.
- Coordinated with applicants on submittal and review of CAPROC items for 12 permit applications.
- Attended 2 pre-application meetings.
- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended monthly inspection team meeting.
- Attended City Engineers Association webinar on stormwater pond function and maintenance.
- Assisted with Program Support Tech onboarding.
- Provided introduction of conditional approval review process to Abby Tekiela.
- Responded to email and telephone inquiries about RCWD permitting requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

ITEMS FOR DISCUSSION AND INFORMATION

2. July Calendar



JULY						
S	M	T	W	T	F	S
	2	3	4	5	6	7
	8	9	10	11	12	13
	14	15	16	17	18	19
	20	21	22	23	24	25
	26	27	28	29	30	31

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MEMORANDUM

Rice Creek Watershed District

Date: June 15, 2023
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: July Calendar

Tuesday, July 4 Independence Day Holiday
Office Closed

Wednesday, July 5, 5:30 p.m. **NO Citizen Advisory Committee Meeting,**
Board Liaison Manager
RCWD District Conference Room and remotely*

Monday, July 10, 9 a.m. Board Workshop
RCWD District Conference Room and remotely*

Wednesday, July 12, 9 a.m. Regular Board of Managers Meeting
at Shoreview City Hall Council Chambers and remotely*

Wednesday, July 26, 9 a.m. Regular Board of Managers Meeting
at Shoreview City Hall Council Chambers and remotely*

Deadline for submission of per diem claims is July 13, 2023