



JANUARY						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, January 28, 2026, 9:00 a.m.

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota
Virtual Monitoring via Zoom Webinar

Join Zoom Webinar:
<https://us06web.zoom.us/j/85618960197?pwd=MgGtaWm57jKKzuqRyTcpAYbh7xzWAc.1>
Passcode: 650379
+1 312 626 6799 US (Chicago)
Webinar ID: 856 1896 0197
Passcode: 650379

Agenda

CALL TO ORDER

ROLL CALL

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

SETTING OF THE AGENDA

APPROVAL OF MINUTES: JANUARY 12, 2026, WORKSHOP; JANUARY 14, 2026, REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-109	Harley A Carlotta Flor Living Trust	Blaine	Final Site Drainage Plan Land Development Wetland Alteration Floodplain Alteration	CAPROC 7 items
25-114	Sunset Rural Farms LLC	Blaine	Final Site Drainage Plan Land Development	CAPROC 7 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated January 20, 2026.

ITEMS REQUIRING BOARD ACTION

1. RCWD Board Election of Officers (Nick Tomczik)
2. HEI Task Order 2026-004: Comprehensive Wetland Protection and Management Plans Annual Reporting – 2025 (Patrick Hughes)
3. HEI Task Order 2026-005: Hansen Park Iron-Enhanced Sand Filter Rehabilitation (Tom Schmidt)
4. HEI Task Orders 2026-002: GIS and Ditch Records Maintenance; DrainageDB Annual Subscription & 2026-003: MS4Front Annual Subscription and Implementation Services (Nick Tomczik)
5. Winter Salt Week Proclamation 2026 (Kendra Sommerfeld)
6. Anoka County Ditch 55 Branch #8 Transfer Petition Schedule (Tom Schmidt)
7. Check Register Dated January 28, 2026, in the Amount of \$289,479.64 and January Interim Financial Statements Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Chloride Pollution and the District's Role (Matt Kocian)
2. Staff Reports
3. February Calendar
4. Administrator Updates
5. Manager Updates

**APPROVAL OF MINUTES: JANUARY 12, 2026, WORKSHOP;
JANUARY 14, 2026, REGULAR MEETING**

DRAFT

RCWD BOARD OF MANAGERS WORKSHOP

Monday, January 12, 2026

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

- 1 The Board convened the workshop at 9:00 a.m.
- 2 Attendance: Mike Bradley, Jess Robertson, John Waller, Marcie Weinandt
- 3 Staff: Administrator Nick Tomczik, Drainage & Facilities Manager Tom Schmidt,
4 Communications & Outreach Manager Kendra Sommerfeld, Project Manager
5 David Petry, Program Support Technician Emmet Hurley (video-conference),
6 Office Manager Theresa Stasica
- 7 Consultants: District Engineer Chris Otterness-Houston Engineering Inc., District Attorney
8 John Kolb-Rinke Noonan
- 9 Visitors: Aaron Berg-City of Columbus

10
11 **Anoka County Ditch 10-22-32 Repair Alternative #4**

12 Staff provided information to the Board on the evaluation of Alternative #4 which included
13 updated modeling results and updated cost estimates. Staff also updated the Board on
14 maintenance completed. The Board discussed the need to involve cities, county and the public in
15 consideration of the potential repair and directed staff & engineers to provide a framework to
16 accomplish this at a future workshop.

17 **Citizen Advisory Committee Member Operating Procedure Updates 2026**

18 Communications & Outreach Manager Sommerfeld reviewed her recommended updates with
19 the Board. The changes aim to improve the quality of discussions and make the committee more
20 effective in addressing major issues like the elements of the 10-year plan.

21 The Board directed staff to bring these recommended updates to the next CAC meeting for their
22 review and input. Staff will share their findings at a future workshop.

23 **Citizen Advisory Committee Member Appointments for 2026**

24 Communications & Outreach Manager Sommerfeld reviewed the slate of 2026 re-appointments
25 with the Board which requested a corrected slate. This item is on Wednesday's agenda for Board
26 consideration.

27

28 5 minutes break

29

30 **Ramsey County Ditches 2, 3, and 5 Suite of Projects Update**

31 Project Manager David Petry reviewed with the Board the history and status of the suite of
32 projects in response to the municipalities petition. The Board and staff discussed potential
33 funding which included legislative bonding and grant opportunities.

34 **Administrator Updates**

- 35 • Meeting with Metro Shooting new potential applicant.
- 36 • RCWD City/County Partner meeting February 10, 2026, 10 a.m.-noon at the New Brighton
37 Community Center.
- 38 • Hansen Park area LOMAR issued by FEMA
- 39 • ACD 53-62 Br 5 + 6 repair site work close at hand by contractor
- 40 • Senator & Representative meetings for the Jones Lake Project

41

42 The workshop was adjourned at 11:11 a.m.

DRAFT

1
2 For Consideration of Approval at the January 28, 2026 Board Meeting.
3 Use these minutes only for reference until that time.
4

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, January 14, 2026

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, Treasurer, Marcie Weinandt, and Secretary Jess Robertson

Absent: None

Staff Present: Administrator Nick Tomczik, Regulatory Manager Patrick Hughes, Drainage & Facilities Manager Tom Schmidt, Program Technician Emmet Hurley (video-conference), Communications & Outreach Manager Kendra Sommerfeld, Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI) and District Attorney John Kolb from Rinke Noonan

Visitors: None

OPEN MIC/PUBLIC COMMENT

SETTING OF THE AGENDA

President Bradley noted that they would remove item 4 from the agenda because the Board wanted to send this back to the Citizen Advisory Commission (CAC) for their feedback on the CAC Member Operating Procedure Policy Updates for 2026, and noted that a revised CAC appointment handout had been placed at the dais for the Board.

***Motion by Manager Waller, seconded by Manager Robertson, to approve the agenda as amended.
Motion carried 4-0.***

35

READING OF THE MINUTES AND THEIR APPROVAL

36 Minutes of the December 8, 2025, Workshop and December 10, 2025, Board of Managers Regular
37 Meeting. *Motion by Manager Robertson, seconded by Manager Weinandt, to approve the minutes as
38 presented. Motion carried 4-0.*

39

40 CONSENT AGENDA

41 The following items will be acted upon without discussion in accordance with the staff recommendation and
42 associated documentation unless a Manager or another interested person requests an opportunity for discussion:

43 Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-102	ROC Communications	Columbus	Final Site Drainage Plan	CAPROC 7 items
25-111	Lyngblomsten Senior Housing Inc	Lino Lakes	Final Site Drainage Plan	CAPROC 3 items
25-117	Anoka County Highway Department	Fridley	Street & Utility Plan	CAPROC 4 items

51 *Motion by Manager Bradley, seconded by Manager Weinandt, to approve the Consent Agenda as
52 outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and
53 Recommendations, dated January 5, 2026, presented. Motion carried 4-0.*

54

55 ITEMS REQUIRING BOARD ACTION

56 1. Oath of Office for Managers Robertson and Weinandt

57 District Attorney Kolb administered the Oath of Office to Managers Robertson and Weinandt.

58

59 2. Anoka County Ditch 55 – Petition for the Transfer of Branch #8

60 Drainage and Facilities Manager Schmidt explained that the District had received a petition for the
61 transfer of Branch #8 of ACD 55 and briefly reviewed the procedural steps to be followed in this
62 process.

63

64 *Motion by Manager Waller, seconded by Manager Weinandt, to adopt Resolution 2026-01
65 Resolution Findings And Order Accepting Petition, Appointing Engineer And Initiating Proceedings
66 For Partial Drainage System Transfer Of Anoka County Ditch 55, Branch 8, Pursuant To Minnesota
67 Statutes §103e.812.*

68

ORDER

69 A. The Board of Managers hereby accepts the petition and appoints Houston Engineering, Inc.,
70 to review the proposed transfer of the portion (Branch 8) of ACD 55 to the City of Lino Lakes
71 as Water Management Authority and to prepare a report and recommendation for the
72 Board's review and consideration.

73 B. Upon receipt of the Engineer's report, and after consultation with the Board, staff is directed
74 to notice a public hearing on the petitioned transfer pursuant to Minnesota Statutes section
75 103E.812.

76 **ROLL CALL:**

77 **Manager Bradley – Aye**
78 **Manager Robertson – Aye**
79 **Manager Waller – Aye**
80 **Manager Weinandt – Aye**

81 ***Motion carried 4-0.***

83 **3. Washington Judicial Ditch #2 Maintenance Work Order**

84 Drainage and Facilities Manager Schmidt reviewed the Work Order request for maintenance of
85 WJD #2 between Highway 61 and its terminus at 65th Street in Hugo. He explained that this work
86 was necessary to physically reestablish the ditch right-of-way and provide needed access for
87 channel excavation. He noted that this work order would just be for tree work at this time.

89 ***Motion by Manager Waller, seconded by Manager Bradley, to approve the work order for Hugo's
90 Tree Service, not to exceed \$54,230 (the estimated amount plus a 10% [\$4,930.00] contingency),
91 delegated to the Administrator.***

92 Manager Waller noted that this was a highly treed area, and he did not believe the District had
93 recently worked on it.

96 Drainage and Facilities Manager Schmidt stated that this is the remaining piece of JD2 that was not
97 maintained in the 2005 maintenance projects.

99 ***Motion carried 4-0.***

100 **4. Citizen Advisory Committee Member Appointments for 2026**

102 Communications & Outreach Manager Sommerfeld presented the recommended slate of
103 appointments for the CAC for 2026.

105 President Bradley noted that everyone presented for appointment had already served on the CAC
106 and had proven to be quality members of the CAC.

108 ***Motion by Manager Bradley, seconded by Manager Weinandt, to appoint the following slate of
109 CAC members for 2026.***

Name	Affiliation or Organization	County
Asleson, Kate	Anoka County	Anoka
Rebecca Keller	Lino Lakes	Anoka

Truchon, Mary Jo*	Anoka Conservation District	Anoka
O'Connell, Teresa	Lino Lakes	Anoka
Lazarus, William	Shoreview	Ramsey
Gebhard, Lisa	New Brighton	Ramsey
Schroeder, Michael*	Ramsey Conservation Department	Ramsey
Lindholm, Matt*	Washington SWCD	Washington
McDonald, Jim	New Brighton	Ramsey

110

Motion carried 4-0.

111

112

5. Check Register Dated January 14, 2026, in the Amount of \$266,529.12, Prepared by Redpath and Company

113

114

115

116

117

118

Motion by Manager Weinandt, seconded by Manager Robertson, to approve the check register dated January 14, 2026, in the Amount of \$266,529.12, prepared by Redpath and Company.***Motion carried 4-0.***

119

120

ITEMS FOR DISCUSSION AND INFORMATION

121

122

1. District Engineer Updates and Timeline

123

2. Administrator Updates

124

125

126

District Administrator Tomczik noted the resignation of Manager Wagamon and explained that staff were looking into creating a plaque to honor his time serving on the Board.

127

3. Manager Updates

128

129

130

131

132

Manager Waller gave a brief review of the discussion that took place at the landowner meeting for ACD 53-62. He stated that he felt it was important that the District take a look and find some way to lower the water levels in that ditch system. He noted that he would like to hear a more detailed plan from staff on how they were going to work on lobbying efforts at the capital and suggested that they start with members of the Environment Committee and the Agriculture Committee.

133

134

135

The Board briefly discussed its proposed resolution to Mn Watersheds and frustration with the services and approach of Mn Watersheds' lobbyists.

136

137

ADJOURNMENT

138

Motion by Manager Robertson, seconded by Manager Waller, to adjourn the meeting at 9:23 a.m.

139

Motion carried 4-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-109	Harley A Carlotta Flor Living Trust	Blaine	Final Site Drainage Plan Land Development Wetland Alteration Floodplain Alteration	CAPROC 7 items
25-114	Sunset Rural Farms LLC	Blaine	Final Site Drainage Plan Land Development	CAPROC 7 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated January 20, 2026.

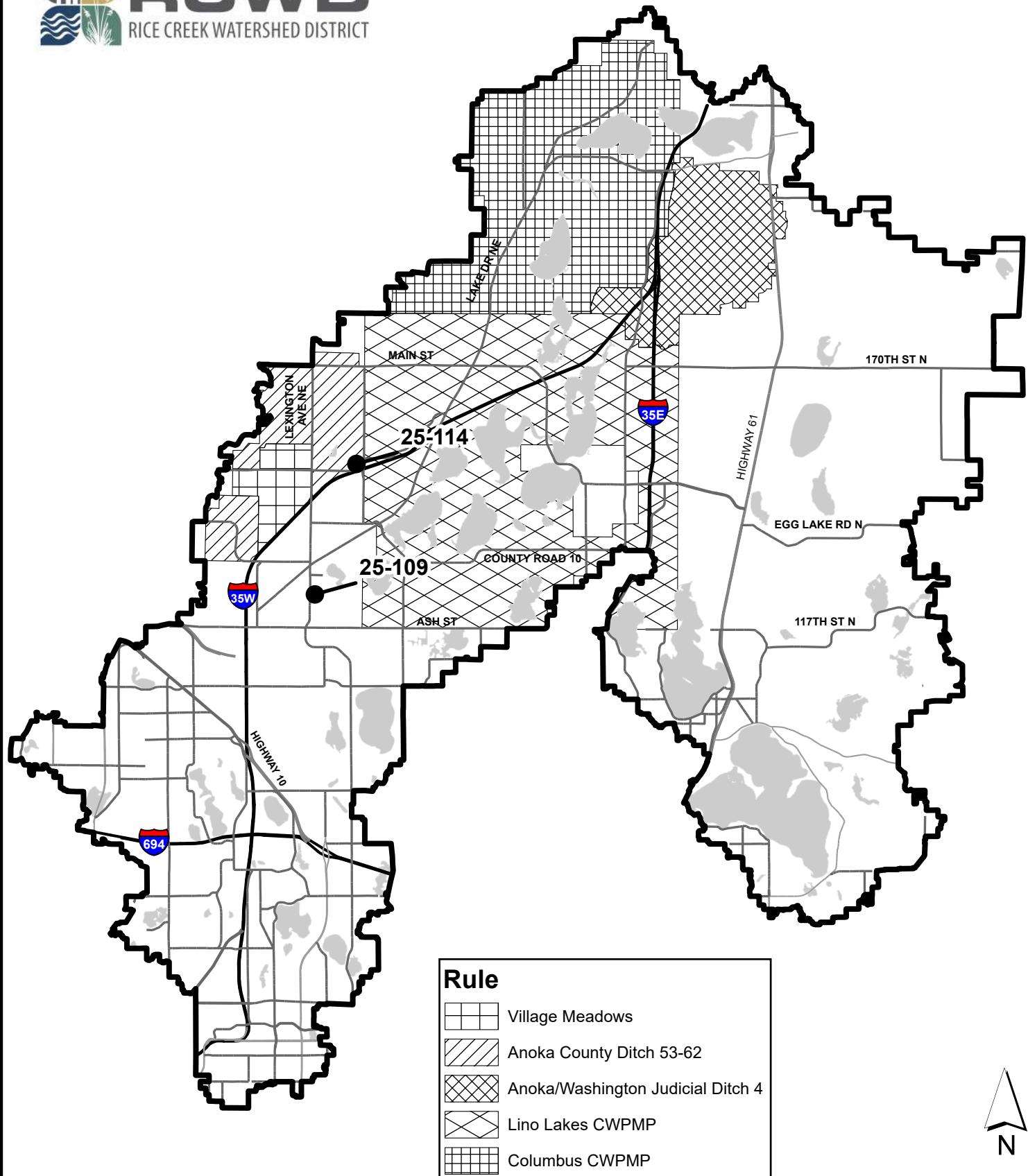
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**

January 28, 2026

It was moved by _____ and seconded by _____ to Approve, Conditionally Approve Pending Receipt of Changes, or Deny, the Permit Application noted in the following Table of Contents, in accordance with the District Engineer's Findings and Recommendations, as contained in the Engineer's Findings and Recommendations, as contained in the Engineer's Reports dated January 20, 2026.

TABLE OF CONTENTS

Permit Application		Page	Recommendation
Number	Applicant		
	Permit Location Map	12	
25-109	Harley A Carlotta Flor Living Trust	13	CAPROC
25-114	Sunset Rural Farms LLC	19	CAPROC





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

25-109

Permit Application Name:

Flowerfield

Applicant/Landowner:

Harley A Carlotta Flor Living Trust
Attn: Melanie Lundgren
4398 Flowerfield Rd
Circle Pines, MN 55014
Ph: 612-719-9233
melanie@katehaven.com

Permit Contact:

Kjolhaug Environmental Services
Attn: Melissa Barrett
26105 Wild Rose Lane
Shorewood, MN 55331
Ph: 952-401-8757
Fx: 952-401-8798
melissa@kjolhaugenv.com

Carlson Engineering
Attn: Aaron Briski
3890 Pheasant Ridge Dr NE STE 100
Blaine, MN 55449
Ph: 763-489-7940
abriski@carlson-engineering.com

Fenway Land Company
Attn: Mark Guenther
13925 Fenway Blvd N
Hugo, MN 55038
Ph: 651-425-0469
mark@fenwaylandco.com

Project Name: Flowerfield

Purpose: FSD – Final Site Drainage, LD – Land Development, WA – Wetland Alteration, FA – Floodplain Alteration; Construct 32 single family homes with corresponding street and utilities and associated stormwater features

Site Size: 29.85± acre parcel / 12.5 ± acres of disturbed area; existing and proposed impervious areas are 0 ± acres and 4.067 ± acres, respectively

Location: NE quadrant of the intersection of Lexington Avenue and Flowerfield Road, Blaine

T-R-S: NW ¼, Section 36, T31N, R23W

District Rule: C, D, E, F

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:
 - (b) Tabulation of the construction implementation schedule.

- (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
- (e) Clear identification of all temporary erosion and sediment control measures. Applicant should clearly indicate placement of inlet protection and erosion control blanket.
- (f) Clear identification of all permanent erosion control measures. Clarify rip-rap locations on the grading and erosion plan.
- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).
- (i) A Storm Water Pollution Prevention Plan for projects that require an NPDES Permit.

Rule F – Wetland Alteration

2. Applicant must provide shape file of wetland boundaries; a condition of approval of the type and boundary delineation.

Administrative

3. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Additionally, erosion control measures are added/clarified as under Section D above.
 - Label EOF of Infiltration Basin 100
 - Update the HWL of Pond 200
4. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Blaine).
5. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
6. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
7. The applicant must submit a surety of \$18,800 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$6,250 for 12.5 acres of disturbance, \$8,100 for 16,250 CF of storm water treatment, and \$4,450 for 593 CY of floodplain mitigation.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
2. Provide an as-built survey and computation of the floodplain fill and mitigation storage areas and volume for verification of compliance with the approved plans before return of the surety.
3. Provide an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans

Exhibits:

1. Revised plan set containing 10 sheets, revision date 01-02-2026 and received 01-05-2026
2. Permit application, dated 10-31-2025 and received 11-7-2025
3. Rev. 4 Stormwater Calculations, dated and received 1-13-2026, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing condition, soil borings (dated 11-6-2025). Rev. 3, 1-5-2026, received Rev. 2, received 12-26-2025, Rev. 1 received 11-21-2025. Original received 11-7-2025
4. Floodplain calculation sheet, no date, received 12-26-2025
5. Joint application form, signed 11-19-2025 and received 11-21-2025
6. City of Blaine email regarding shoreland ordinance, received 12-03-2025
7. Review file 24-184R

Findings:

1. Description – The project proposes to construct 32 single family homes on a $29.85\pm$ acre parcel located in Blaine. The project will increase the impervious area $0\pm$ acres to $4.067\pm$ acres and disturb $12.5\pm$ acres overall. The project is located within the Long Lake Resource of Concern. A small portion of the site drains to the northwest toward Lexington Avenue, with the majority of the drainage on-site flows to the wetland complex in the center of the property which is connected to Rice Creek approximately 0.6 miles to the south. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.
2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
Infiltration Basin 100	Western property line	Settling area	$0.204\pm$ acre feet	900.5
Infiltration Basin 151	South of IB 100	Settling area	$0.054\pm$ acre feet	900.3
Infiltration Basin 200	Eastern property line	Settling area	$0.204\pm$ acre feet	893.0

Soils on site are primarily HSG A/B consisting of silty sands (SM) and poorly graded sand with silt (SP-SM). Thus, infiltration is considered feasible and used to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.1-inches over the new/reconstructed area ($4.067\pm$ acres) for a total requirement of $16,240\pm$ cubic feet (0.373 acre-feet).

Adequate pre-treatment has been provided. Drawdown is expected within 48 hours using an appropriate rate of 0.5 inches per hour. The highest static water elevation in the soil boring was 888.2, with no other indicators of redox above that elevation, which provides a minimum of three feet of separation. The project is located within a DWSM area, but not within the 1-year emergency response zone. The applicant has treated 98% of the required impervious area. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(a).

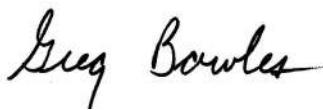
Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
To Lexington Avenue	0.0	0.0	0.2	0.1	0.4	0.2
Sum A (south wetland)	2.8	2.3	10.4	5.8	34.5	14.9
Sum B (north wetland)	0.3	0.6	1.5	1.6	9.9	10.3
Total	3.1	2.9	11.6	7.5	41.5	19.8
80% of existing	2.5		9.3		33.2	

The project is located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7 within tolerance of the model.

The applicant has complied with the bounce and inundation requirements of C.8 and the freeboard requirements of Rule C.9(h).

3. Wetlands – Wetlands were delineated under review file 24-184R. A boundary decision was issued on 12-03-2024 and remains valid at the time of this application. A de minimis application was submitted to the District for proposed wetland impacts on 11-21-2025. The project will include 4,252 ft² of wetland impact associated with site grading and land development. The impacts are adjacent to a public water wetland but the area is not adopted as part of the city's shoreland ordinance, as confirmed by the city on 12-03-2025. The wetlands to be impacted are not permanently or semi permanently flooded, are in a less than 50 percent area/county, and are outside of the shoreland protection zone and thus the LGU finds that the proposed impacts qualify for de minimis consistent with 8420.0420 Subpart 9. A notice of decision was issued on 01-22-2026.
4. Floodplain – The regulatory floodplain is 886.8 (NAVD 88). The applicant is placing 593 cubic yards of fill within the floodplain. This is offset by 650 cubic yards of mitigation. The applicant has complied with Rule E.
5. Erosion Control – Proposed erosion control methods on the erosion control sheet include and silt fence, rock construction entrances. Applicant should clearly indicate location of other measures such as erosion control blanket, inlet protection and rip rap. The project will disturb more than 1 acre; an NPDES permit is required. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of Rice Creek which is impaired for nutrients.
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
9. Previous Permit Information – Wetlands were delineated under review file 24-184R.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.



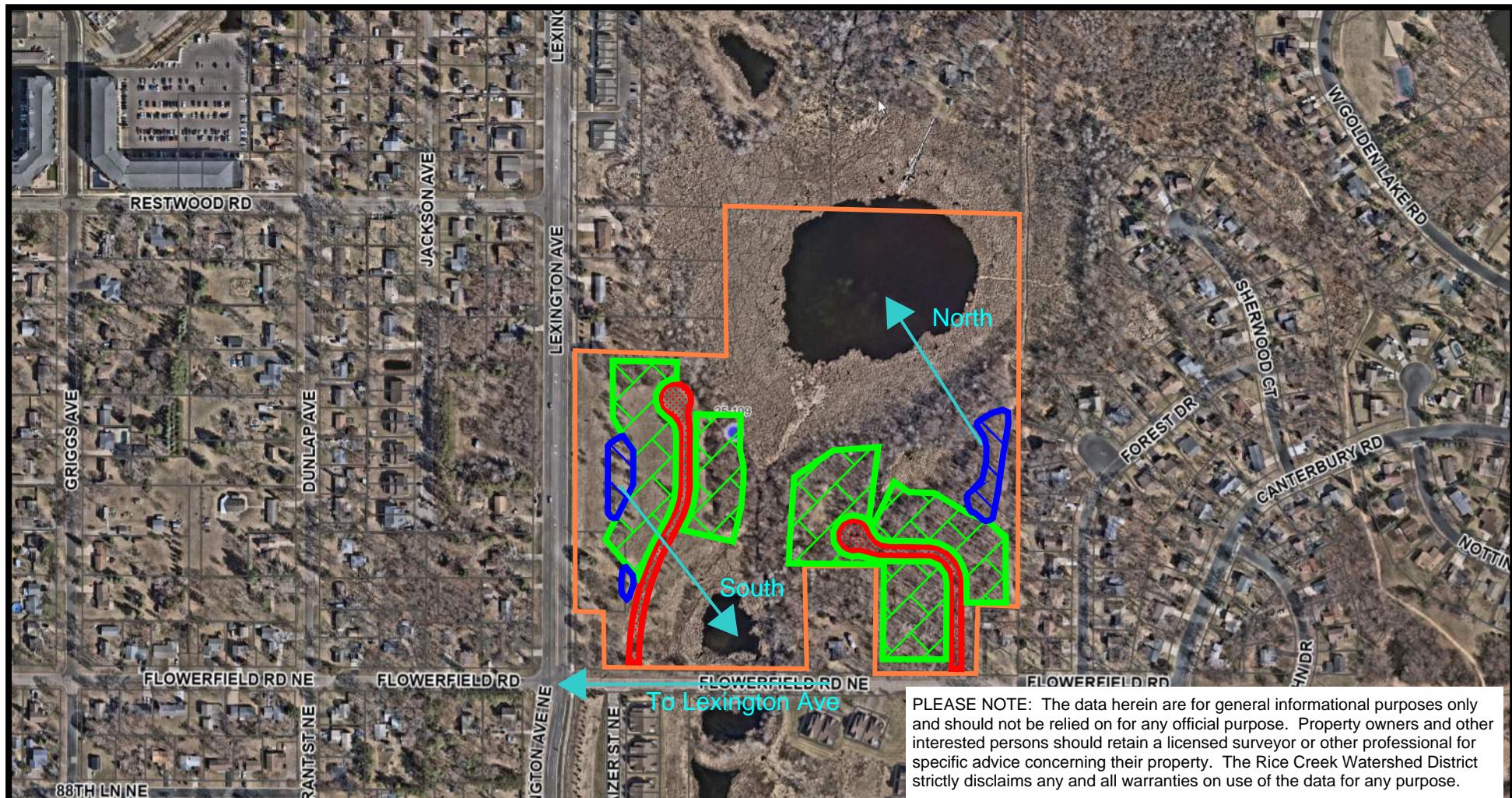
1/20/2026

Greg Bowles, MN Reg. No 41929



Legend





Legend

Project Location

New Single Family Homes

 New Road

Surface Infiltration Basin

→ Drainage Arrow





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

25-114

Permit Application Name:

Sunset Townhomes

Applicant/Landowner:

Sunset Rural Farms LLC
Attn: Dean and Tony Capra
21622 Luan Drive NE
East Bethel MN 55011

Alexander Levitan Revocable Living Trust
Attn: Alexander and Lucy Levitan
2051 Long Lake Road
New Brighton MN 55112
levit008@comcast.net

Dullum Family Revocable Trust
Attn: Shannon Dullum

Permit Contact:

Measure Group
Attn: Pete Moreau
PO Box 10
Wayzata MN 55391
(641) 583-0173
pmoreau@measuregrp.com

Measure Group
Attn: Josh McKinney
PO Box 10
Wayzata MN 55391
jmckinney@measuregrp.com

Enclave Development
Attn: Brian Bochman
300 23rd Ave. E STE 300
West Fargo ND 58078
(701) 997-2567
brian@enclavecompanies.com

Project Name: Sunset Townhomes

Purpose: FSD – Final Site Drainage, LD – Land Development; Proposed townhome subdivision.

Site Size: 27.90± acre parcel / 18.67 ± acres of disturbed area; existing and proposed impervious areas are 0 ± acres and 9.89 ± acres, respectively

Location: 11008 Sunset Ave NE, Blaine, MN

T-R-S: SE ¼, Section 13, T31N, R23W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:

- (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

2. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Ensure the vertical datum is labeled.
3. The applicant must pay the deferred Water Management District Charges associated with this parcel. These charges were previously noticed to the landowner in conjunction with a public hearing which established the charges to be due upon development or redevelopment of the parcel. The charges are subject to change during the 12-month CAPROC term of this permit application. Therefore, the applicant must contact the District prior to submitting final payment to verify the amount to be paid to the District.

PID: 13-31-23-44-0001

Amount: \$1,299.40

RCWD Fund: 80-24 (ACD 53-62)

4. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Blaine).
5. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
6. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
7. The applicant must submit a surety of \$27,450 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$7,750 for 18.67 acres of disturbance and \$19,700 for 39,491 CF of storm water treatment.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.

Exhibits:

1. Revised plan sheets C2.0, C3.0-3.4, C5.9, dated 01-08-2026 and received 01-08-2026
2. Plan set containing 54 sheets, dated 12-05-2025 and received 12-05-2025
3. MS4 Permit application receipt, received 12-04-2025
4. Stormwater Calculations, dated 01-08-2026 and received 01-08-2026, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
5. Stormwater Calculations, dated 12-04-2025 and received 12-05-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions

6. Email, dated 01-15-2025, providing updated wetland inundation time periods and explanation
7. Geotechnical report, dated 09-29-2021 and received 12-05-2025 within the Stormwater Narrative
8. Review file 21-253R

Findings:

1. Description – The project proposes to construct 25 townhome buildings with 175 units on a 27.90± acre parcel located in Blaine. The project will increase the impervious area from 0± acres to 9.89± acres and disturb 18.67± acres overall. The majority of the site drains to a wetland in the center of the site, which does not discharge off the property. Smaller portions of the site flow to the southwest, southeast, and north. Drainage flows overland, eventually reaching ACD-53-62 Branch 1, Lateral 1, and then to Golden Lake, the Resource of Concern. The applicant has submitted a \$5,400 application fee for a Rule C permit creating 5 or more acres of new and/or reconstructed impervious surface.
2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
East Infiltration Basin	Northeast corner of site	Catch basin sump	16,355± cubic feet below the outlet	905.50
West Infiltration Basins	Northwest corner of site	Catch basin sump	49,950± cubic feet below the outlet	905.50

Soils on site are primarily HSG B consisting of poorly graded sands with silt (SP-SM). Thus, infiltration is considered feasible. Per Rule C.6(c)(1), the Water Quality requirement is 1.1-inches over the new/reconstructed area (9.89± acres) for a total requirement of 39,491± cubic feet.

Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 0.45 inches per hour. The seasonal high water table is estimated at elevation 897.5, which provides a minimum of three feet of separation. The project is located within a DWSM area, but not within the 1-year emergency response zone. The applicant has treated 100% of the required impervious area. Additional TSS removal is not required. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(a).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
North of site	0.6	0.6	2.3	2.3	7.9	7.9
Southwest of site	0.9	0.9	3.0	2.0	9.5	4.8
Southeast of site	1.6	1.0	3.9	2.5	10.4	6.5
Totals	3.1	2.5	9.2	6.8	27.8	19.2

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

This permit complies with the bounce and inundation requirements of Rule C.8 for the on-site wetland with a susceptibility category of “slightly susceptible.”

The applicant has complied with the freeboard requirements of Rule C.9(h).

3. Wetlands – Wetlands were delineated under review file(s) 21-253R with boundary decision, which remains valid, issued on 11-03-2021.

The project area is located within the ACD 53-62 CWPMP boundary but is not subject to Wetland Management Corridor (WMC) requirements. No wetlands will be impacted as part of this permit.

4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrances, inlet protection and rip rap. The project will disturb more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheet C7.1. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project does not flow to a nutrient impaired water (within 1 mile).
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations –Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage.
9. Previous Permit Information – Permits 21-100 and 23-032 were previously applied for at the site and withdrawn. Review files 19-217R, 21-253R, 23-057R, and 25-210R are for the site.

I assisted in the preparation of this report under the supervision of the District Engineer.

Karina M Hanson

01/21/2026

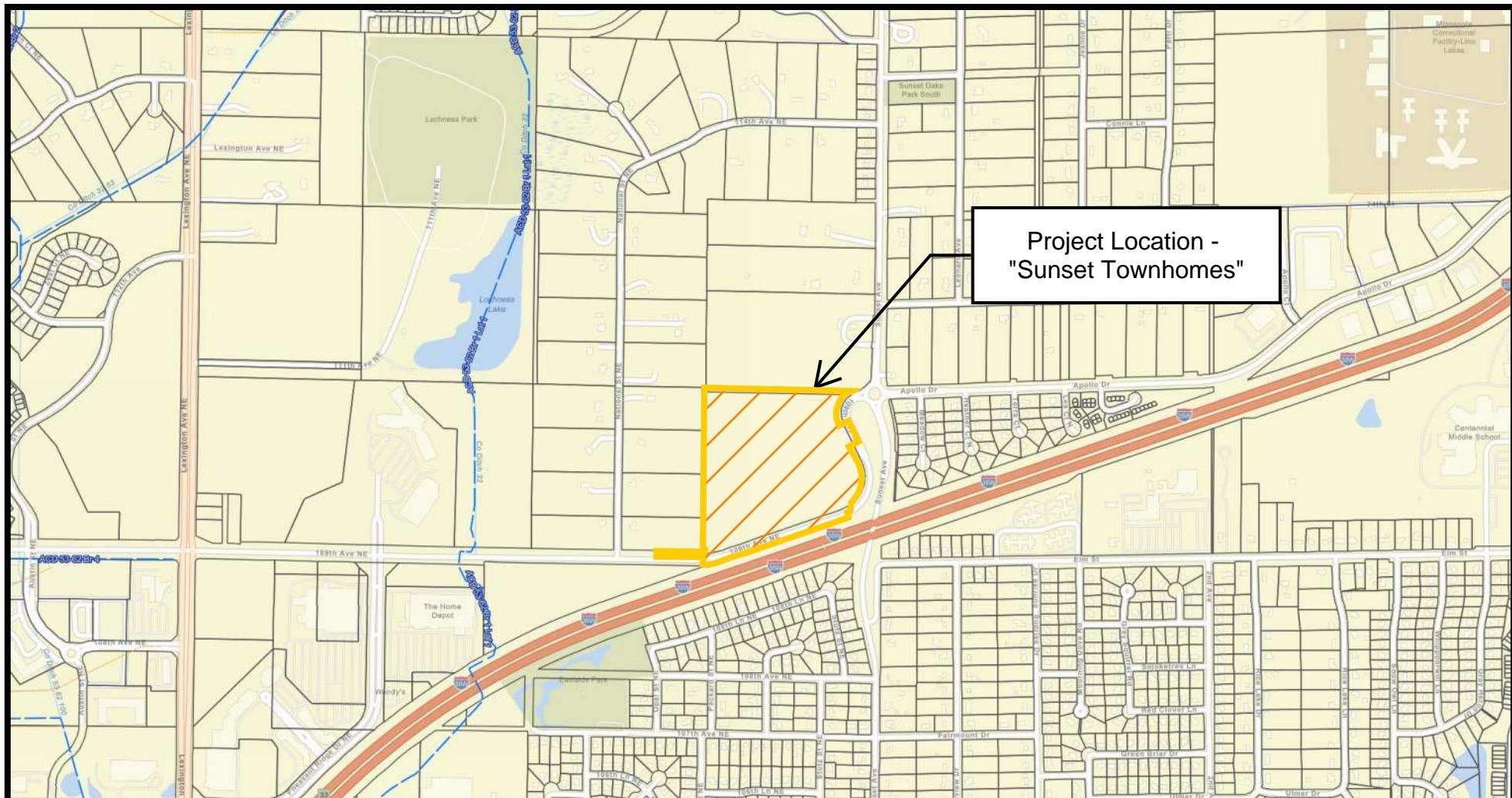
Karina Hanson, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

Greg Bowles

01/21/2026

Greg Bowles, MN Reg. No 41929



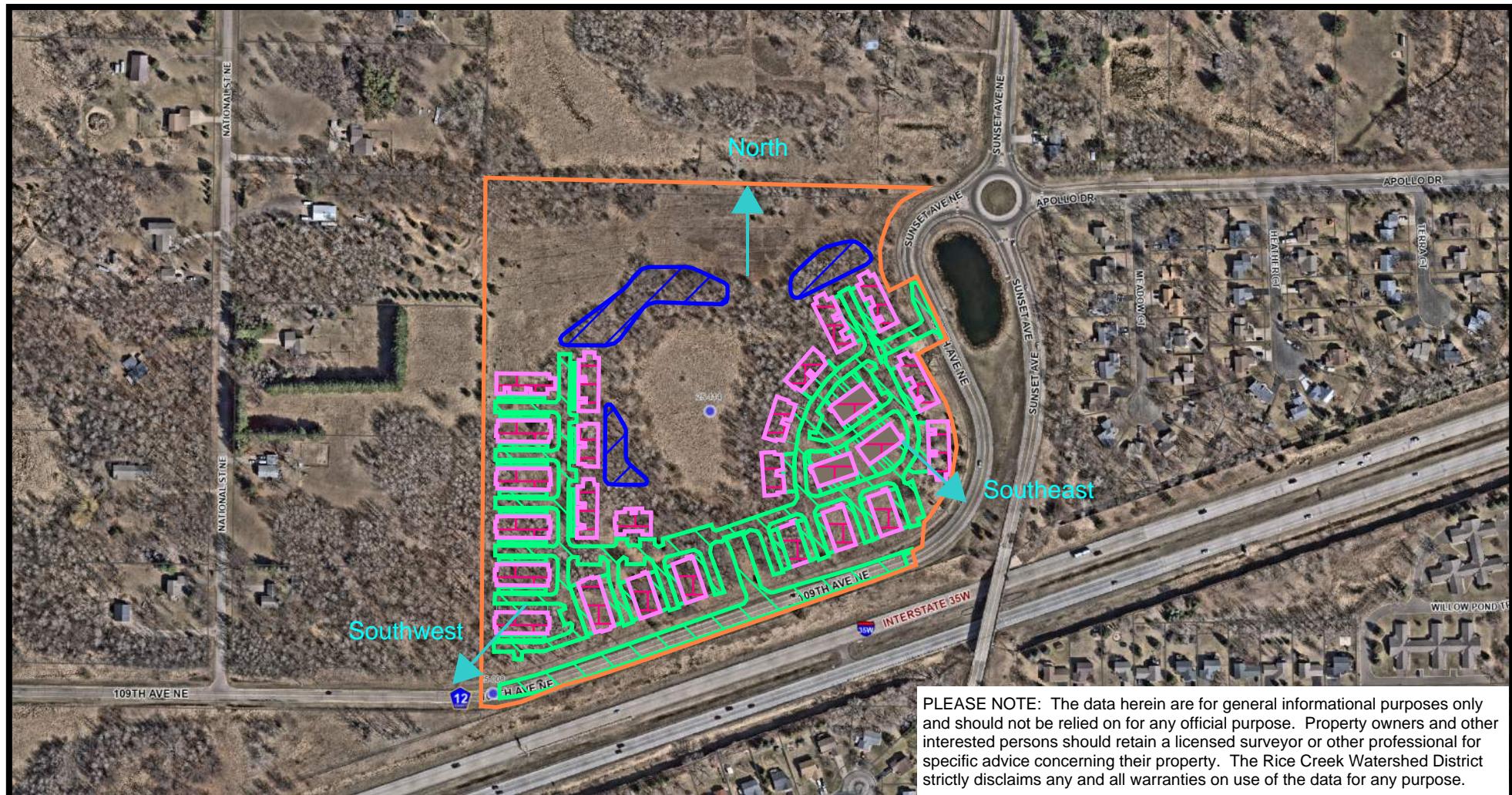
Legend

Project Location

----- Public Ditch - Open Channel

----- Private Ditch





Legend

- Project Location
- Proposed Pavement
- Proposed Structure
- Infiltration Basin
- Drainage Arrow



ITEMS REQUIRING BOARD ACTION

1. RCWD Board Election of Officers (Nick Tomczik)

MEMORANDUM

Rice Creek Watershed District



Date: January 21, 2026
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: RCWD Board Election of Officers

Introduction

Annually the RCWD Board must elect its officers.

Background

The District Board By-Laws, Article V, direct the election of officers each calendar year "...on or before the first regularly scheduled meeting in February...". The officer term is one-year unless re-elected. The officers are President, First Vice-President, Second Vice-President, Secretary and Treasurer. The duties of each officer's position are captured in the Bylaw Article V attachment.

The following is a parliamentary refresher:

- A manager, with a second, may move a slate of officers. If no manager objects, the slate may be voted on. However, any manager may request that each office be voted on individually, no second or vote is required.
- If election does not proceed by slate, the order of elections should be president, treasurer, secretary, vice president, second vice president.
- A nomination may be made by any manager. There is not the need for a motion, second, or vote. The nominated manager may refuse the nomination or accept it. Once nominations cease, the chair should confirm that there are no more nominations and close the nominations. Again, there is no vote on closing nominations.
- Votes are to be public, voice.

Staff Recommendation

Staff recommend managers consider officer positions and act.

Attachment

- RCWD Board Bylaw Article V Sections 1-4

ARTICLE V. - OFFICERS AND BOARD

Section 1. ELECTION of OFFICERS: The following officers shall be elected each calendar year on or before the first regularly scheduled meeting in February: President, First Vice-President, Second Vice-President, Secretary and Treasurer. Terms are for one-year unless re-elected.

Section 2. OFFICER VACANCIES: MS 103D.315 Subd. 3: "*The managers must fill vacancies occurring in the officers' positions.*"

Section 3. TEMPORARY APPOINTMENTS OF OFFICERS: The Board may appoint a Board member as officer pro tem if an officer is absent or disabled and action by that officer is required.

Section 4. DUTIES OF OFFICERS:

- (a) President: The President shall preside at all meetings of the Board of Managers. The President shall serve under the supervision and direction of the Board and shall see that all orders and resolutions of the Board are carried into effect. The President shall execute all contracts or instruments requiring an officer's signature, unless otherwise directed by the Board, and shall have the general powers and duties usually vested in the office of President of the Board and shall have such other powers and perform such other duties as the Board may from time to time prescribe.
- (b) First Vice-President: In the absence of the President at a regularly held RCWD meeting, the First Vice-President shall preside at the meeting. The First Vice-President shall exercise and perform the authorities and duties of the President in the event of the latter's absence, death, disqualification, or incapacity until the RCWD Board of Managers elect a new President. The First Vice-President shall exercise and perform such other authorities and duties as may be prescribed or limited from time to time by the Board of Managers.
- (c) Second Vice-President: In the absence of the President and the First Vice-President, the Second Vice-President shall preside at any regularly held RCWD meeting. The Second Vice-President shall exercise and perform such other authorities and duties as may be prescribed or limited from time to time by the Board of Managers.
- (d) Secretary: The Secretary shall cause to be recorded all votes and the minutes of all proceedings of the Board of Managers and of the members in a book to be kept for that purpose. The Secretary shall give, or cause to be given, notice of all meetings of the Board, and shall perform such other duties as may from time to time be prescribed by the Board or by the President.
- (e) Treasurer: The Treasurer shall have the care and custody of the funds and securities and shall disburse the funds of RCWD as may be ordered from time to time by the Board. The Treasurer shall keep or cause to be kept full and accurate accounts of receipts and disbursements in books belonging to RCWD, and shall deposit all monies, securities and other valuable effects of the RCWD in the name and to the credit of the RCWD in such depositories as may be designated from time to time by the Board. Except to the extent that some other person or persons may be specifically authorized by the Board to do so, the Treasurer shall make, execute, and endorse all checks and other commercial paper on behalf of RCWD when requested by the Board and shall perform such other duties as may be prescribed by the Board. Checks may be executed before Board approval but the Treasurer shall oversee procedures to prevent premature disbursement.

ITEMS REQUIRING BOARD ACTION

2. HEI Task Order 2026-004: Comprehensive Wetland Protection and Management Plans Annual Reporting – 2025 (Patrick Hughes)

MEMORANDUM

Rice Creek Watershed District



Date: January 16th, 2026
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: 2025 Comprehensive Wetland Protection and Management Plans Annual Reporting – Houston Engineering Task Order

Introduction

This item is a task order for Board consideration and action. RCWD, through a Houston Engineering task order, annually compiles permitted activity within the Comprehensive Wetland Protection and Management Plan (CWPMP) areas within the District.

Background

Local government units (LGUs) administering the Wetland Conservation Act (WCA) are required to annually report to the Board of Water and Soil Resources (BWSR) on wetland-related activities (8420.0200 Subpart 2.i.). Further, LGUs with an adopted comprehensive wetland management plan must annually provide information to BWSR regarding activities that vary from WCA rule and document compliance with the plan standards. The District annually compiles a report of the permitted activities that occur within the five Comprehensive Wetland Protection and Management Plan (CWPMP) areas throughout the District. Houston Engineering assists in gathering the data from MS4Front and assembling the annual report. This agenda item relates to the annual report for activities within the 2025 calendar year.

RCWD adopted the five CWPMPs into rule in 2013. RCWD has previously completed and submitted these annual reports each year through 2024. HEI has prepared a task order to assemble the CWPMP Annual Report for the 2025 activities to submit to BWSR in 2026.

Staff Recommendation

Staff recommend approving the HEI Task Order 2026-04 to prepare the 2025 CWPMP Annual Monitoring Report.

Proposed Motion

Manager _____ moves to authorize the Board President to execute the HEI Task Order 2026-04 to prepare the 2025 CWPMP Annual Monitoring Report in an amount not to exceed \$17,000, seconded by Manager _____.

Attachments

- Houston Engineering Task Order No. 2026-04, dated January 15, 2026



SCOPE OF SERVICES

Task Order No. 2026-004
Rice Creek Watershed
District



Comprehensive Wetland Protection and Management Plans Annual Reporting - 2025

RCWD Administrative Information:

Account No.: 70-03

Account Name: Comprehensive Wetland Protection and Management Plans
Annual Reporting

Houston Engineering Project No.: R005555-0063 Phase 026

Task Order Purpose:

The purpose of this project is to prepare the 2025 Comprehensive Wetland Protection and Management Plan (CWPMP) Annual Monitoring Report, summarizing the permitting details within those areas in the Rice Creek Watershed District (RCWD) that have an adopted and implemented CWPMP's. The RCWD manages five different areas with BWSR approved CWPMP's. Annual reporting to the Board of Water and Soil Resources (BWSR) is a requirement of CWPMP's under the Wetland Conservation Act (MN Rule 8420.0830). As described in MN Rule (8420.0830), "...the local government unit with an approved and adopted comprehensive wetland management plan must annually provide information to the (BWSR) board regarding activities that vary from this chapter...and documenting compliance with the minimum plan standards developed..."

For the purposes of this Task Order, the permit inventory information will use the reporting format that was completed for recent annual reporting efforts. The report summarizes permit details from the individual implementation dates for each of the five CWPMP within Rice Creek Watershed District Rule F: Village Meadows, Anoka County Ditch 53-62, Lino Lakes, Anoka/Washington Judicial Ditch 4 and Columbus. Permit inventory details from 2025 will be added to this report. The report will include an inventory and description of wetland alteration activities, a quantification of wetland impacts and mitigation acreages, a description and quantification of exemptions, and any variances granted for the 2025 year. The report will also include a review of CWPMP goals and



HoustonEngineering Inc.

Task Order No. 2026-004
Rice Creek Watershed District



**Comprehensive Wetland Protection and Management Plans
Annual Reporting - 2025**

whether the goals are being attained for the CWPMP areas, and a discussion of rule implementation, areas for improvement, and a summary of variances. The report will also summarize the overarching goal of achieving no-net-loss of wetland acreages and services for each of the CWPMP areas. HEI will also continue to map the Wetland Management Corridor (WMC) recorded easements, to the parcel level, that have resulted from the implementation of the rule.

Professional Services Rendered:

HEI will provide the following professional services during the completion of this Task Order:

- Inventory individual CWPMP 2025 permit details using the Permit Database, Laserfiche and the permit files to summarize and report the permits numbers, the number of permits processed under CWPMP rule for each CWPMP area, describe the type of wetland, and describe the impacts permitted and mitigation provided and easement / buffer establishment. The inventory will also identify the number of exemptions, variances and implementation information. Permitting information will be reviewed for activities completed from January 1st, 2025 through December 31st, 2025.
- Prepare a tabular summary for each Rule area showing and summarizing the impacts and actions eligible for credit.
- Summarize projects abandoned and replaced with alternate projects.
- Create a tabular summary of the number of exemptions and variances issued, and the reasons for each variance for each CWPMP area.
- Prepare separate maps for each CWPMP showing the location of permit and the type of action.



HoustonEngineering Inc.

Task Order No. 2026-004
Rice Creek Watershed District



Comprehensive Wetland Protection and Management Plans Annual Reporting - 2025

- Prepare a map of established WMC easements resulting from the permitting process. This will be mapped to the parcel level. Each CWPMP area will have one map showing permit numbers and WMC easements at the parcel level. If, at a later date, the District elects to provide a map of the actual recorded WMC easement boundaries, this can be provided under a separate task order.
- Compile this information into an overall report for each CWPMP area. Each plan area, (Village Meadows, Anoka County Ditch 53-62, Anoka/Washington Judicial Ditch 4, Lino Lakes and Columbus) will be summarized separately. The original CWPMP reports will be reviewed and goals, impact and mitigation ratios will be summarized within each report. A discussion of the effectiveness of the Rule F in meeting the established goals, and in meeting the WCA goal of no-net-loss will be provided as part of the report.

Attachment A provides additional identification of the anticipated tasks necessary for executing this Task Order.

Deliverables:

Deliverables will include:

- A draft 2025 Annual Report with five subsections for the individual CWPMP boundaries: one subsection for each of Village Meadows, Anoka County Ditch 53-62, Lino Lakes, Anoka/Washington Judicial Ditch 4, and Columbus. The annual report will include a map, to the parcel level, of the acquired WMC easement areas.
- A final monitoring report incorporating RCWD comments.



HoustonEngineering Inc.

SCOPE OF SERVICES
Task Order No. 2026-004
Rice Creek Watershed District



**Comprehensive Wetland Protection and Management Plans
Annual Reporting - 2025**

Schedule and Compensation:

We estimate a cost of **\$17,000** for services described within this task order. HEI shall not exceed this amount for the completion of this work without prior authorization from the Rice Creek Watershed District. HEI will provide a draft of the combined 2025 CWPMP Annual Report by **February 9, 2026**.

Assumptions:

The estimated compensation for the execution of the tasks identified within the "Professional Services Rendered" section of this Task Order is based upon the following assumptions:

1. Permit information and wetland impact and mitigation details are accessible from the Permit Database, Laserfiche and/or the paper file folders.
2. Permit review will include up to 85 permits and 40 review files.
3. Tables and updated wetland accounting information will be updated with new acreages. However, the 2024 report text will be utilized, as appropriate, for results and conclusions discussion.
4. HEI will acquire WMC easement GIS or recorded parcel data from District staff and/or Laserfiche, and map to the parcel level.



HoustonEngineering Inc.



**Comprehensive Wetland Protection and Management Plans
Annual Reporting - 2025**

SIGNATURES:

The services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This **Task Order** shall be effective January 12, 2026 as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

By: _____
Name: Michael Bradley
Title: President
Date: _____

Houston Engineering, Inc.

By: Chris Otterness _____
Name: Chris Otterness, P.E.
Title: District Engineer
Date: January 15, 2026

ITEMS REQUIRING BOARD ACTION

3. HEI Task Order 2026-005: Hansen Park Iron-Enhanced Sand Filter Rehabilitation (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: January 20, 2026
To: RCWD Board of Managers
From: Tom Schmidt, Drainage & Facilities Manager
Subject: HEI Task Order 2026-005 Hansen Park Iron-Enhanced Sand Filter Rehabilitation

Introduction

The Board is being asked to approve a task order for Houston Engineering (HEI) to evaluate the current functional condition of the iron-enhanced sand filter (IESF) at Hansen Park.

Background

Over its operational lifespan, staff have noted several design elements that appear to be contributing to increased maintenance frequency and operational limitations, and those have discussed with the engineer. Mitigating and addressing these issues improves the facility's reliability, efficiency, and cost-effectiveness. For example, the intake to the pump vault appears to allow too much sediment into the system, leading to deposition in the sand filter beds. This necessitates more frequent maintenance of the beds for the sand filter to function properly. Another element is protecting the sand beds from flooding during high-water events in the pond, which degrade the iron filings in the sand, thereby shortening the life of the sand bed media and necessitating media replacement.

This task order will produce a list of potential Hansen Park IESF modifications for later consideration and implementation.

Staff Recommendation

District staff recommend that the Board approve Task Order -2026-005, not to exceed \$18,300.

Proposed Motion

Manager _____ moves to approve Task Order 2026-005 Hansen Park IESF rehabilitation, not to exceed \$18,300 and further authorizes the District administrator to sign the task order. Seconded by Manager _____.

Attachment

- HEI Task Order 2026-005 Hansen Park IESF Rehabilitation.

SCOPE OF SERVICES



Task Order No. 2026-005
Rice Creek Watershed District



Hansen Park IESF Rehabilitation

RCWD Administrative Information:

Account No.: 95-03
Account Name: District Facilities Repair

Houston Engineering Project No.: R005555-0375

Task Order Purpose:

The purpose of the task order is provide engineering services to evaluate the current condition of the Hansen Park Iron-Enhanced Sand Filter (IESF) system, update the operation and maintenance plan, and recommend rehabilitation of components to improve the function and operation of the system.

Based on our site visit during the Hansen Park IESF tour, we understand that there are several maintenance needs and potential design modifications to evaluate, including the modification of the pumping system inlet, providing the ability to isolate the sump manhole, addressing inflow into components due to high groundwater levels, sealing electrical components, and replacing fouled filter media. These components will be assessed for infrastructure improvements. We also noted operational items related to the design function that should be assessed such as the low water alarm for the pump shut off, and shortened dosing schedules.

We understand that testing has been completed by the University of Minnesota (UMN) St. Anthony Falls Laboratory which will inform our evaluation of the filtration media. We further understand that the experience of several years of operations have informed the operation and maintenance practices which need to be memorialized to ensure consistency in management.

Professional Services Rendered:

HEI intends to provide the following professional services during the completion of this Task Order:

Task 1 – IESF System Evaluation and Rehabilitation Recommendations

- Data collection and documentation:
 - Data collection and review of known issues, subsequent system modifications, water level data, operation and maintenance practices, and relevant documents.

SCOPE OF SERVICES



Task Order No. 2026-005
Rice Creek Watershed District



Hansen Park IESF Rehabilitation

- Site meeting with district staff to review maintenance challenges and system operations, preferably demonstrating a pumping and drawdown test. A sample of the filter media will be collected which will be tested for permeability rate.
- Evaluation of rehabilitation options for maintenance challenges, anticipated to include a “low level of effort” fix and a “more permanent” solution, as appropriate. Solutions may include operational modifications or infrastructure modifications
- Feasibility evaluation and recommendations for the pump inlet to reduce sediment influx and provide isolation of the sump manhole, including a concept figure that modifies the previously developed construction plans
- Evaluation of operational items assessed such as the low water alarm for the pump shut off, and dosing schedules, including confirmation of system control settings.
- Evaluation for retrofitting or replacement of the iron-sand media and recommendations based on sediment laboratory results and infiltration rates
- Technical Memorandum summarizing the maintenance issues, describing potential solutions, and recommendations

Task 2 – Operation and Maintenance Manual Update

- Review existing section of the Operations and Maintenance Manual for general updates (i.e. names, dated information), completeness and updates based on the meetings with RCWD operations staff.
- Update IESF maintenance based on; 1) the latest research from the UMN; and 2) input / experience from prior and current RCWD staff.
- Prepare draft and final updated Operations and Maintenance Manual including:
 - Check lists of summarizing inspection items
 - Recommended operation and maintenance schedule and frequency

Deliverables:

The deliverables for the Task Order consist of the following:

- Draft and final technical memorandum
- Draft and final updated Operation and Maintenance Manual

SCOPE OF SERVICES



HoustonEngineering Inc.

Task Order No. 2026-005
Rice Creek Watershed District



Hansen Park IESF Rehabilitation

- Meetings including: on-site field meeting and two virtual staff meetings with RCWD.

Schedule and Compensation:

HEI recommends a budget in the amount of **\$18,300** for engineering services described within this task order. HEI shall not exceed this amount for the completion of this work without prior authorization. HEI will deliver the Feasibility Memorandum and updated Operations and Maintenance Manual by **June 30th, 2026**.

Assumptions:

The estimated compensation for the execution of the tasks identified within the "Professional Services Rendered" section of this Task Order is based upon the following assumptions:

1. Existing as-built record drawings are assumed to be sufficient, no additional survey is included.
2. Concept figures will be made for 4 infrastructure modifications, assumed to be shown as mark-ups on existing construction documents
3. Coordination with an electrician/electrical engineer is not anticipated and electrical recommendations are assumed to be provided by EPG Companies.
4. Addressing one set of unified comments for the draft technical memorandum and Operation and Maintenance Manual.
5. Development of construction documents, solicitation of quotes, or construction administration is not included in this task order.

SCOPE OF SERVICES



Task Order No. 2026-005
Rice Creek Watershed District



Hansen Park IESF Rehabilitation

SIGNATURES:

The services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This **Task Order** shall be effective **January 21, 2026** as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

By: _____
Name: Nick Tomczik
Title: Administrator
Date: _____

Houston Engineering, Inc.

By: Chris Otterness
Name: Chris Otterness
Title: District Engineer
Date: January 15, 2026

Attachment A
ESTIMATED BUDGET
Hansen Park IESF Rehabilitation



2026 Rates ==> \$231 \$211 \$153 \$1

Date Prepared: 1/16/26

Prepared by: A. Schmidt

Checked by: C. Otterness

TASK DESCRIPTION	Engineer 11	Project Manager	Engineer 3	Expenses	Total	
	CO/DM	AS	ND/KH		Hours	Dollars
Total Labor Hours ==>						
13	34	49	620	716		
Total Labor Dollars ==>	\$3,003	\$7,174	\$7,497	\$620		\$18,294
Hansen Park IESF Rehabilitation	13	34	49	620	96	\$18,294
Task 1 - IESF System Evaluation and Rehabilitation Recommendations	9	21	29	620	59	\$2,847
	\$2,079	\$4,431	\$4,437	\$620		
Data Review	4	4	3	620	11	\$2,847
Background data review		1	3			
Kickoff/Site Visit Meeting (1) with District Staff	3	3				
Permeability Testing	1			620		
Survey						
Evaluation and Technical Memo	5	17	26	0	48	\$8,720
Background and Document Maintenance Issues		1	4			
Evaluation of Rehabilitation options (IESF, operations, sed)	1	4	8			
Rehabilitation Concept Figures (4)	1	4	8			
Cost Estimate for 4 modifications		2	4			
Recommendations	1	1				
Meeting on draft memo	1	3				
Draft memo, revisions, finalize memo	1	2	2			
Task 2 - Operation and Maintenance Manual Update	4	13	20	0	37	\$6,727
	\$924	\$2,743	\$3,060	\$0		
O&M Manual update	4	13	20	0	37	\$6,727
Review O&M and update existing sections		1	4			
Interview Meeting with Kyle and Able	1	3				
Add sections based on staff input (4 subsections)	1	4	8			
O&M schedule and Check lists (3 checklists)	1	3	6			
Draft manual, revisions, finalize manual	1	2	2			

Total Estimated Cost **\$18,294**

ITEMS REQUIRING BOARD ACTION

4. HEI Task Orders 2026-002: GIS and Ditch Records Maintenance; DrainageDB Annual Subscription & 2026-003: MS4Front Annual Subscription and Implementation Services (Nick Tomczik)



MEMORANDUM

Rice Creek Watershed District

Date: January 21, 2026
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: 2026 Information Management – HEI Task Orders

Introduction

The District annually considers HEI task orders to pay for software subscriptions and the general maintenance and upkeep of software data.

Background

The District has established software use of DrainageDB for public drainage system records, GIS Data management, and MS4Front for grants, regulatory, and general alignment of District work efforts. These software systems and resultant information are foundational in the District's work. Two HEI task orders are under consideration; the expenses in each are planned for in annual budgeting work.

Staff Recommendation

Staff recommend Board approval of the HEI Task Order 2026-002 and 2026-003.

Proposed Motions

Manager _____ moves approval of HEI Task Order 2026-002 in an amount not to exceed \$23,000 and authorize the District Administrator to sign, seconded by Manager _____.

Manager _____ moves approval of HEI Task Order 2026-003 in an amount not to exceed \$22,000 and authorize the District Administrator to sign, seconded by Manager _____.

Attachments

- HEI Task Order 2026-002
- HEI Task Order 2026-003

SCOPE OF SERVICES



Task Order No. 2026-002
Rice Creek Watershed District



GIS and Ditch Records Maintenance; DrainageDB Annual Subscription

RCWD Administrative Information:

Account No.: 35-05

Account Name: Information Management

Houston Engineering Project No.: R005555-0031 Phase 026

Task Order Purpose:

The project purpose is to provide maintenance for RCWD's GIS data and ditch records. This task order also includes the annual subscription to the DrainageDB software and maintenance for drainage records management.

Professional Services Rendered:

HEI intends to provide the following professional services during the completion of this Task Order:

1. HEI will provide technical support and maintenance services for the GIS viewers, ArcGIS Online account, drainage records and GIS data. Technical support could include software upgrades, data updates, bug fixes, enhancements, configuration changes or correspondence regarding the applications and data. HEI will only complete revisions, updates, tasks or services as authorized by the RCWD with the exception of routine GIS layer and drainage record updates. The RCWD will supply an email as authorization to provide technical support or fill a maintenance request. HEI can provide a cost estimate to complete the request, if the RCWD requests one. HEI has assumed approximately 100 hours for the year's requests and routine data updates depending upon HEI staff completing the request and corresponding annual fee schedule. These data updates include, but are not limited to:

- a. Updating Water Management District (WMD) charges annually and as new charges are certified;
- b. Adding public drainage system documents to DrainageDB;
- c. Modifying the public drainage system geodatabase to reflect modifications approved by the RCWD Board as drainage authority;
- d. Downloading updates to data layers created outside of the District (e.g. parcel data)
- e. Publishing map service updates to the district's ArcGIS online account.
- f. Configuration revisions as requested by staff to the GIS viewers.

SCOPE OF SERVICES



Task Order No. 2026-002
Rice Creek Watershed District



GIS and Ditch Records Maintenance; DrainageDB Annual Subscription

2. HEI will provide their DrainageDB software as a software subscription to RCWD for a 12-month period beginning January 1, 2026 and ending December 31, 2026 for \$4,000. This includes hosting, technical support and maintenance as per the software as a service subscription agreement.

Procedure for Requesting Maintenance

The procedure for making a GIS maintenance request and completing it will follow these steps.

- 1) RCWD staff will email Brian Fischer (bfischer@houstoneng.com) and carbon copy Chris Otterness (cotterness@houstoneng.com) requesting completion of the work. The email may include a request for a cost for the work if desired by the RCWD. The email should include requesting a read receipt to ensure it is received by Brian Fischer.
- 2) Brian will respond within one business day that he received the request and start to coordinate with a HEI programmer to evaluate the request.
- 3) Alternatively, if Brian is out of the office, Chris Otterness will respond within two business days of receiving the request.
- 4) If both Brian and Chris are unavailable due to vacation or illness, the first one to be back in the office will respond indicating that the request was received.
- 5) HEI will determine the technical feasibility of completing the request based on the web hosting environment and current programming of the application. If the request is not feasible or will require more than 4 hours of time to complete, then the RCWD will be notified.
- 6) If the request is feasible and causing an issue with the website being down or a feature not functioning properly, HEI will strive to complete the request within two business days after evaluation.
- 7) If the request is feasible and a feature enhancement or issue that is not affecting the website from running properly, then the HEI will strive to address the request within 6 business days.

Deliverables:

The deliverables for the Task Order consist of an application maintenance and support requests completed as requested. The other deliverable consists of hosting the web applications in accordance the "Warranties and Maintenance" portion of this Task Order.

Warranties and Maintenance:

SCOPE OF SERVICES



Task Order No. 2026-002
Rice Creek Watershed District



GIS and Ditch Records Maintenance; DrainageDB Annual Subscription

HEI makes no warranties of merchantability or fitness for a particular purpose or any other warranties or guaranties whatsoever, expressed or implied, with respect to any service performed or any materials provided under this Task Order. In addition, and without limitation, HEI does not guarantee the website application and source code is free from programming bugs or irregularities or that the service performed or materials provided are free of claims of any person by way of infringement (including, but not limited to, patent or copyright infringement) or the like.

While HEI will make every reasonable effort to protect and backup data for the RCWD on a regular basis, Engineer is not responsible for Client's files residing on HEI's server. The RCWD is solely responsible for independent backup of data stored on HEI's server and network. If HEI needs and is able to restore client's files due to a file lost HEI is not responsible for, HEI may charge an additional fee for this service.

Use of illegal or copyright material on any web page or other distribution mechanism used in conjunction with these applications by the RCWD, can result in termination of this Task Order. Illegal material is defined as any material not permitted under United States local, state or federal laws. If "illegal material" was submitted by a client of the RCWD without RCWD's knowledge, this Task Order can remain in effect if the RCWD removes the "illegal material."

Any use of Houston Engineering's systems that disrupts the normal use of the system for other Houston Engineering Inc. customers is considered to be abuse of Houston Engineering Inc. services and is grounds for termination of this Task Order. Some examples of abuse include spawning dozens of processes, consuming large amounts of memory or CPU cycles for long periods of time, attempting to access other account areas of other HEI Clients, or conducting provocative activities such as mass emailing, which may result in retaliatory actions against Houston Engineering Inc. systems.

Schedule and Compensation:

HEI will perform the professional services identified above on a time and materials basis up to the not-to-exceed amount of **\$19,000**. HEI will notify the RCWD, should this amount be exceeded, for authorization to proceed. Services will be performed as requested from January 1,

SCOPE OF SERVICES



Task Order No. 2026-002
Rice Creek Watershed District



GIS and Ditch Records Maintenance; DrainageDB Annual Subscription

2026 thru December 31, 2026. These services will be billed on a time and materials basis per the standard rates described by the latest contract amendment. RCWD will only be charged for actual time worked up to the not-to-exceed amount.

HEI will provide a DrainageDB software subscription as identified above for a fixed fee of **\$4,000** for the period of January 1, 2026 thru December 31, 2026.

Assumptions:

The estimated compensation for the execution of the tasks identified within the "Professional Services Rendered" section of this Task Order is based upon the following assumptions:

1. RCWD will provide clear explanation and markups of the service requests.
2. RCWD will provide access to their ArcGIS Online organizational account to HEI.
3. HEI staff will strive to respond within two business days, but there may be times when both Brian and Chris are out of the office for more than two business days.
4. HEI will add content to the maximum extent possible as part of the normal workflow process as District Engineer as part of project-specific costs.

SCOPE OF SERVICES



Task Order No. 2026-002
Rice Creek Watershed District



GIS and Ditch Records Maintenance; DrainageDB Annual Subscription

SIGNATURES:

The services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This Task Order shall be effective January 1, 2026 as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

By: _____
Name: Nick Tomczik
Title: Administrator
Date: _____

Houston Engineering, Inc.

By: Chris Otterness
Name: Chris Otterness
Title: District Engineer
Date: January 14, 2026

SCOPE OF SERVICES



Task Order No. 2026-003
Rice Creek Watershed District



MS4Front Annual Subscription and Implementation Services

RCWD Administrative Information:

Account No.: 35-05

Account Name: Information Management

Houston Engineering Project No.: R005555-0324 Phase 026

Task Order Purpose:

The task order purpose is to provide an annual subscription to Houston Engineering's MS4Front software platform. The task order includes a block of hours for the year to be used for as requested existing module configuration revisions, new module setup, new report creation or other technical services in relationship to the MS4Front as requested.

Professional Services Rendered:

HEI intends to provide the following professional services during the completion of this Task Order:

1. HEI will provide technical support for MS4Front configuration and report creation. Technical support could include configuration changes, correspondence, data imports, data exports, report creation, map layer configuration or other technical tasks. HEI will only complete tasks or services as authorized by the RCWD. The RCWD will supply an email as authorization to provide technical support requests. HEI can provide a cost estimate to complete the request, if the RCWD requests one. HEI has assumed 100 hours for the year's requests and routine data updates. Any larger enhancement requests would be done under a separate task order.
2. HEI will provide their MS4Front software as a software subscription to RCWD for a 12-month period beginning January 1, 2026 and ending December 31, 2026 for \$6,000. This includes hosting, technical support and bug fixes as per the software as a service subscription agreement.

Procedure for Requesting Maintenance

The procedure for making permit database web application maintenance request and completing it will follow these steps.

- 1) RCWD staff will email Brian Fischer (bfischer@houstoneng.com) and carbon copy Chris Otterness (cotterness@houstoneng.com) and Joe Jeurissen (jjurissen@houstoneng.com) requesting completion of the work. The email shall

SCOPE OF SERVICES



Task Order No. 2026-003
Rice Creek Watershed District



MS4Front Annual Subscription and Implementation Services

include a request for a quote for the work if desired by the RCWD. The email should include requesting a read receipt to ensure it is received by Brian Fischer.

- 2) Brian will respond within one business day that he received the request and start to coordinate with a HEI staff to evaluate the request.
- 3) Alternatively, if Brian is out of the office, Chris Otterness will respond within two business days of receiving the request.
- 4) If both Brian and Chris are unavailable due to vacation or illness, the first one to be back in the office will respond indicating that the request was received.
- 5) HEI will determine the technical feasibility of completing the request based on the web hosting environment and current programming of the application. If the request is not feasible or will require more than 4 hours of time to complete, then the RCWD will be notified.
- 6) If the request is feasible and causing an issue with the website being down or a feature not functioning properly, HEI will strive to complete the request within two business days after evaluation.
- 7) If the request is feasible and a feature enhancement or issue that is not affecting the website from running properly, then the HEI will strive to address the request within 6 business days.

Deliverables:

The deliverables for the Task Order consist of an application maintenance and support requests completed as requested.

Schedule and Compensation:

HEI will perform the professional services identified above on a time and materials basis up to the not-to-exceed amount of **\$16,000**. HEI will notify the RCWD, should this amount be exceeded, for authorization to proceed. Services will be performed as requested from January 1, 2026 thru December 31, 2026. These services will be billed on a time and materials basis per the standard rates described by the latest contract amendment. RCWD will only be charged for actual time worked up to the not-to-exceed amount.

HEI will provide a MS4Front software subscription as identified above for a fixed fee of **\$6,000** for the period of January 1, 2026 thru December 31, 2026.

SCOPE OF SERVICES



**Task Order No. 2026-003
Rice Creek Watershed District**



MS4Front Annual Subscription and Implementation Services

Assumptions:

The estimated compensation for the execution of the tasks identified within the "Professional Services Rendered" section of this Task Order is based upon the following assumptions:

1. RCWD will provide clear explanation and markups of the service requests.
2. RCWD will maintain a subscription to ESRI's ArcGIS online and provide access to HEI developers. RCWD will be responsible for an ArcGIS online user subscription for each field staff that needs access to mobile apps. RCWD will be responsible for all field equipment such as smart phones and tablet devices.
3. HEI staff will strive to respond within two business days, but there may be times when both Brian and Chris are out of the office for more than two business days.
4. HEI will add content to the maximum extent possible as part of the normal workflow process as District Engineer as part of project-specific costs.

SCOPE OF SERVICES



Task Order No. 2026-003
Rice Creek Watershed District



MS4Front Annual Subscription and Implementation Services

SIGNATURES:

The services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This Task Order shall be effective January 1, 2026 as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

By: _____
Name: Nick Tomczik
Title: Administrator
Date: _____

Houston Engineering, Inc.

By: Chris Otterness
Name: Chris Otterness
Title: District Engineer
Date: January 14, 2026

ITEMS REQUIRING BOARD ACTION

5. Winter Salt Week Proclamation 2026 (Kendra Sommerfeld)

MEMORANDUM

Rice Creek Watershed District



Date: January 22, 2026
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Winter Salt Week Proclamation 2026

Introduction

Winter salt use is a growing concern for water quality in the Rice Creek Watershed District. Deicing salt applied to roads, parking lots, and sidewalks eventually enters lakes, streams, and groundwater, contributing to rising chloride levels. Staff is requesting Board adoption of a Winter Salt Week 2026 Proclamation to highlight this issue and support public education efforts.

Background

Winter Salt Week provides an opportunity to raise awareness among residents, businesses, and local governments about responsible salt use. Adoption demonstrates RCWD's commitment to protecting freshwater resources while supporting safe winter travel and aligns with the District's education and outreach goals. Additional information about Winter Salt Week can be found here, <https://wintersaltweek.org/>.

Staff Recommendation

Staff recommends adoption of the Winter Salt Week 2026 Proclamation, recognizing January 26–30, 2026, as Winter Salt Week in the Rice Creek Watershed District.

Proposed Motion

It was moved by Manager _____ and seconded by Manager _____, to adopt the Winter Salt Week 2026 Proclamation

WINTER SALT WEEK PROCLAMATION

WHEREAS, all the salt applied to Rice Creek Watershed District's roadways, parking lots, and sidewalks eventually ends up in our freshwater, polluting lakes, streams, and groundwater; and

WHEREAS, chloride contamination is increasing statewide, with measurable impacts on our drinking water; and

WHEREAS, even a small amount—just one teaspoon—can pollute five gallons of water to a level that is toxic for aquatic life, and removing salt from water is costly and challenging; and

WHEREAS, winter maintenance best practices not only protect our freshwater resources, but also minimize damage to infrastructure and property and reduce harm to aquatic plants and animals while maintaining public safety; and

WHEREAS, raising awareness among residents, businesses, and local governments about the responsible use of deicing salt is essential to balancing public safety with environmental stewardship; and

WHEREAS, Winter Salt Week serves as an opportunity to educate our communities on smart salting practices, including effective application methods and environmental considerations; and

WHEREAS, the residents of Rice Creek Watershed District can make meaningful contributions to salt pollution reduction by learning about smart salting practices, engaging in safe winter driving, and hiring trained service providers; and

WHEREAS, the Rice Creek Watershed District is committed to promoting winter maintenance strategies that ensure public safety while protecting the health of our freshwater resources for present and future generations; and

NOW, THEREFORE, the Rice Creek Watershed District proclaims January 26-30, 2026 as

“WINTER SALT WEEK”

And urges all residents, businesses, and state departments to take part in activities and initiatives that promote the responsible use of deicing salt and encourage the adoption of winter maintenance strategies which maintain safety while reducing environmental harm.

ITEMS REQUIRING BOARD ACTION

6. Anoka County Ditch 55 Branch #8 Transfer Petition Schedule (Tom Schmidt)

ITEMS REQUIRING BOARD ACTION

7. Check Register Dated January 28, 2026, in the Amount of \$289,479.64 and January Interim Financial Statements Prepared by Redpath and Company

Rice Creek Watershed District

Check Register

January 15, 2026 - January 28, 2026

To Be Approved at the January 28, 2026 Board Meeting

Check #	Date	Payee	Description	
26787*	01/14/26	Mapita North America, Inc.	Training & Education	1,000.00
26788	01/28/26	Anoka Conservation District	Contracted Services	16,500.00 *2025
26789	01/28/26	City of White Bear Lake	Construction	5,402.62 *2025
26790	01/28/26	Houston Engineering, Inc.	Engineering	145,387.20 *2025
26791	01/28/26	League of Minnesota Cities	Dues	2,497.00
26792	01/28/26	League of MN Cities Ins. Trust P&C	Insurance & Bonds	227.00
26793	01/28/26	ODP Business Solutions, LLC	Equipment	1,161.54 *2025
26794	01/28/26	ODP Business Solutions, LLC	Office Supplies	74.96 *2025
26795	01/28/26	Ramsey County	Contracted Services	10,093.50 *2025
26796	01/28/26	Rinke Noonan	Legal	6,166.60 *2025
26797	01/28/26	RMB Environmental Laboratories, Inc.	Lab Expense	289.80 *2025
26798	01/28/26	Ramsey-Wash. Metro Watershed District	Training & Education	1,999.20 *2025
26799	01/28/26	Kye Samuelson	Construction	500.00 *2025
26800	01/28/26	St. Paul Pioneer Press	Legal Notices	324.36 *2025
26801	01/28/26	Washington Conservation District	Contracted Services	6,876.25 *2025
26802	01/28/26	WCHO Services, LLC	Contracted Services	2,000.00
11361V	11/22/23	Storlie & Associates LLC	Surety Release - #20-059	(11,750.00)
11420V	10/23/24	Driven Brands	Surety Release - #22-048	(1,000.00)
11445V	02/26/25	Northern Natural Gas Co.	Surety Release - #23-004	(2,000.00)
11455V	04/09/25	MGS Properties LLC	Surety Release - #22-045	(3,100.00)
11515	01/28/26	Northern Natural Gas Co.	Surety Release - #23-004	2,000.00 *Reissue
Payroll	01/31/26	January 31st Payroll (estimate)	January 31st Payroll (estimate)	41,070.81
Payroll	01/31/26	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	1,099.15
EFT	12/24/25	Health Equity	Employee Benefits	66.42
EFT	12/24/25	Health Equity	Employee Benefits	319.00
EFT	12/24/25	Health Equity	Employee Benefits	66.42
EFT	12/24/25	Health Equity	Employee Benefits	319.00
EFT	01/06/26	Health Equity	Employee Benefits	215.00
EFT	01/07/26	Health Equity	Employee Benefits	20.00
EFT	01/14/26	Health Equity	Employee Benefits	367.50
EFT	01/08/26	Health Equity	Employee Benefits	40.00
EFT	01/28/26	US Geological Survey	Contracted Services	3,605.25
EFT	01/28/26	Blaine Shopping Center, LLC	February Rent	10,447.03
EFT	01/28/26	First Unum Life Insurance Company	February Employee Benefits	806.87
EFT	01/28/26	Medica	February Employee Benefits	15,144.65
EFT	01/28/26	Delta Dental of Minnesota	February Employee Benefits	1,082.04
EFT	11/26/25	Metronet	Telecommunications	554.91
EFT	11/26/25	Verizon Wireless	Telecommunications	646.41
EFT	11/26/25	Xcel Energy	Telecommunications	0.00
EFT	12/31/25	Premium Waters, Inc.	Meeting Supplies	104.98 *2025
EFT	12/31/25	Xcel Energy	Telecommunications	9.42 *2025
EFT	01/31/26	4M Bank Fee (estimate)	Check Positive Pay-surety fee (estimate)	80.25
EFT	01/31/26	4M Bank Fee (estimate)	Check Positive Pay-admin fee (estimate)	81.50
EFT	01/31/26	4M Bank Fee	ACH Positive Pay-monthly fee	17.50
EFT	01/31/26	Internal Revenue Service (estimate)	1/31 Federal Withholding (estimate)	14,370.06
EFT	01/31/26	Minnesota Revenue (estimate)	1/31 State Withholding (estimate)	2,581.00
EFT	01/31/26	Empower Retirement	1/31 Deferred Compensation	860.00

Check #	Date	Payee	Description	
EFT	01/31/26	Empower Retirement	1/31 Roth IRA	390.00
EFT	01/31/26	Health Equity	1/31 HSA	503.00
EFT	01/31/26	PERA (estimate)	1/31 PERA (estimate)	8,551.97
EFT	01/31/26	Voya Retirement (estimate)	January Health Care Savings (estimate)	<u>1,409.47</u>
Total				<u>\$289,479.64</u>

*26786-Void due to printer error

Rice Creek Watershed District Budget Status Report

Administrative & Program Budget

Fiscal Year 2026

1/31/2026

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$33,000.00	-	\$625.00	\$625.00	\$32,375.00	1.89%
	Manager expenses	4010-4011	11,000.00	-	215.96	215.96	10,784.04	1.96%
Employees	Staff salary/taxes/benefits	4100-4140	266,785.00	-	21,486.49	21,486.49	245,298.51	8.05%
	District training & education	4265	8,000.00	-	154.62	154.62	7,845.38	1.93%
	Employee expenses	4320	1,200.00	-	22.40	22.40	1,177.60	1.87%
Administration/Office	Office/Meeting/Software	4200-4205	6,626.00	-	-	-	6,626.00	0.00%
	Printing	4208	400	-	-	-	400.00	0.00%
	Rent/Office	4210	22,600	-	2,089.41	2,089.41	20,510.59	9.25%
	Telecommunications	4240	4,700	-	307.24	307.24	4,392.76	6.54%
	Dues	4245	16,368	-	15,297.00	15,297.00	1,071.00	93.46%
	Publications	4250	200	-	-	-	200.00	0.00%
	Insurance	4270	7,600.00	-	7,405.40	7,405.40	194.60	97.44%
	Postage	4280	200.00	-	-	-	200.00	0.00%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Recruitment	4340	50.00	-	-	-	50.00	0.00%
	Equipment-Computer	4634	250.00	-	-	-	250.00	0.00%
	Office Equipment/Lease	4635	4,200.00	-	39.91	39.91	4,160.09	0.95%
	Bank Charges	4910	600.00	-	179.25	179.25	420.75	29.88%
	Sub-Total-Administration:		385,279.00	-	47,822.68	47,822.68	337,456.32	12.41%
Consultants	Auditor/Accounting	4330	25,000.00	-	82.05	82.05	24,917.95	0.33%
	Legal	4410	50,000.00	-	-	-	50,000.00	0.00%
	Consultants/Professional Serv.	4335-4337	24,000.00	-	-	-	24,000.00	0.00%
	Engineering-General	4500	57,000.00	-	-	-	57,000.00	0.00%
	Sub-Total-Consultants:		156,000.00	-	82.05	82.05	155,917.95	0.05%
TOTAL			\$541,279.00	-	\$47,904.73	\$47,904.73	\$493,374.27	8.85%

No Assurance Is Provided On These Financial Statements

Page 1 of 2

Rice Creek Watershed District Budget Status Report

Administrative & Program Budget

Fiscal Year 2026

1/31/2026

Revenue/Expenditures By Project		2026 Budget	2026 Year to date Revenue	2026 Current Month Expense	2026 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$541,279.00	\$0.00	\$47,904.73	\$47,904.73	\$493,374.27	8.85%
30 - Environmental Education		314,720.00	-	25,604.85	25,604.85	289,115.15	8.14%
35 - Information Management		275,386.00	-	9,921.00	9,921.00	265,465.00	3.60%
60 - Restoration Projects		4,159,896.00	8,903.50	29,503.83	29,503.83	4,130,392.17	0.71%
70 - Regulatory		1,476,440.00	21,000.00	52,470.27	52,470.27	1,423,969.73	3.55%
80 - Ditch & Creek Maintenance		2,014,514.00	10,616.59	28,501.46	28,501.46	1,986,012.54	1.41%
90 - Lake & Stream Management		1,149,963.00	-	34,414.49	34,414.49	1,115,548.51	2.99%
95 - District Facilities		1,360,895.00	-	16,380.20	16,380.20	1,344,514.80	1.20%
Total District Revenue/Expenditures		\$11,293,093.00	\$40,520.09	\$244,700.83	\$244,700.83	\$11,048,392.17	2.17%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2025	2026 Fund Balance Transfers	2026 Year to date Revenue	2026 Current Month Expense	2026 Year to date Expense	Fund Balance @ 1/31/2026
10 - General Fund		\$719,653.61	(486,880.00)	\$0.00	\$47,904.73	\$47,904.73	\$184,868.88
30 - Environmental Education		301,822.39	(156,911.00)	-	25,604.85	25,604.85	119,306.54
35 - Information Management		454,596.10	(287,973.00)	-	9,921.00	9,921.00	156,702.10
60 - Restoration Projects		3,522,100.00	(509,660.00)	8,903.50	29,503.83	29,503.83	2,991,839.67
70 - Regulatory		1,404,730.43	(465,277.00)	21,000.00	52,470.27	52,470.27	907,983.16
80 - Ditch & Creek Maintenance		2,524,205.40	(1,368,998.00)	10,616.59	28,501.46	28,501.46	1,137,322.53
90 - Lake & Stream Management		1,431,485.67	(1,135,978.00)	-	34,414.49	34,414.49	261,093.18
95 - District Facilities		1,467,575.09	(791,264.00)	-	16,380.20	16,380.20	659,930.89
99 - Project Anticipation		4,500,000.00	5,202,941.00	-	-	-	9,702,941.00
Total District Fund Balance:		\$16,326,168.69	\$0.00	\$40,520.09	\$244,700.83	\$244,700.83	\$16,121,987.95

No Assurance Is Provided On These Financial Statements

Page 2 of 2

Rice Creek Watershed District

Interim Financial Statements

January 31, 2026

REDPATH
AND COMPANY

4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	511,539.00	(511,539.00)
Interest Revenue	0.00	0.00	12,941.00	(12,941.00)
Investment Income	0.00	0.00	16,799.00	(16,799.00)
Total Revenues	0.00	0.00	541,279.00	(541,279.00)
Expenses				
Manager Per Diem	625.00	625.00	33,000.00	(32,375.00)
Manager Expense	168.15	168.15	6,000.00	(5,831.85)
Manager Travel	47.81	47.81	5,000.00	(4,952.19)
Wages	14,954.78	14,954.78	184,410.00	(169,455.22)
Benefits	2,313.59	2,313.59	31,393.00	(29,079.41)
PERA Expense	1,121.60	1,121.60	13,831.00	(12,709.40)
HCSA Contributions	1,409.47	1,409.47	17,273.00	(15,863.53)
Payroll Taxes	1,369.45	1,369.45	15,878.00	(14,508.55)
Payroll Taxes-Unemployment	317.60	317.60	4,000.00	(3,682.40)
Office Supplies	0.00	0.00	2,426.00	(2,426.00)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	0.00	0.00	3,700.00	(3,700.00)
Printing	0.00	0.00	400.00	(400.00)
Rent	2,089.41	2,089.41	22,600.00	(20,510.59)
Telecommunications	307.24	307.24	4,700.00	(4,392.76)
Dues	15,297.00	15,297.00	16,368.00	(1,071.00)
Publications	0.00	0.00	200.00	(200.00)
Training & Education	154.62	154.62	8,000.00	(7,845.38)
Insurance & Bonds	7,405.40	7,405.40	7,600.00	(194.60)
Postage	0.00	0.00	200.00	(200.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	22.40	22.40	1,200.00	(1,177.60)
Audit & Accounting	82.05	82.05	25,000.00	(24,917.95)
Professional Services	0.00	0.00	18,000.00	(18,000.00)
Contracted Services	0.00	0.00	6,000.00	(6,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	0.00	0.00	50,000.00	(50,000.00)
Engineering	0.00	0.00	57,000.00	(57,000.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	39.91	39.91	2,200.00	(2,160.09)
Bank Charges	179.25	179.25	600.00	(420.75)
Total Expenses	47,904.73	47,904.73	541,279.00	(493,374.27)
Total Revenues Over/(Under) Expenditures - General Fund	(47,904.73)	(47,904.73)	0.00	(47,904.73)
Total Revenue Over/(Under) Expenditur	\$ (47,904.73)	(47,904.73)	0.00	(47,904.73)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	183,928.00	(183,928.00)
Interest Income	0.00	0.00	7,524.00	(7,524.00)
Investment Income	0.00	0.00	9,767.00	(9,767.00)
Total Revenues	0.00	0.00	201,219.00	(201,219.00)
Expenses				
Wages	8,843.49	8,843.49	108,525.00	(99,681.51)
Interns	0.00	0.00	5,404.00	(5,404.00)
Benefits	1,018.62	1,018.62	12,730.00	(11,711.38)
PERA Expense	663.26	663.26	8,139.00	(7,475.74)
Payroll Taxes	658.51	658.51	9,809.00	(9,150.49)
Office Supplies	0.00	0.00	1,213.00	(1,213.00)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	500.00	(500.00)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	0.00	0.00	200.00	(200.00)
Rent	1,044.70	1,044.70	11,300.00	(10,255.30)
Telecommunications	153.62	153.62	2,350.00	(2,196.38)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	0.00	4,000.00	(4,000.00)
Insurance and Bonds	3,702.70	3,702.70	3,800.00	(97.30)
Postage	0.00	0.00	100.00	(100.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	0.00	600.00	(600.00)
Audit & Accounting	0.00	0.00	12,500.00	(12,500.00)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	0.00	0.00	6,000.00	(6,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	0.00	0.00	6,000.00	(6,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Computer Equipment	0.00	0.00	500.00	(500.00)
Equipment	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	19.95	19.95	1,100.00	(1,080.05)
Bank Charges	0.00	0.00	300.00	(300.00)
Total Expenses	16,104.85	16,104.85	201,220.00	(185,115.15)
Total Revenues Over/(Under) Expenditures - Communication:	(16,104.85)	(16,104.85)	(1.00)	(16,103.85)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	0.00	13,000.00	(13,000.00)
Total Revenues	0.00	0.00	13,000.00	(13,000.00)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Printing	0.00	0.00	1,500.00	(1,500.00)
Training & Education	4,750.00	4,750.00	5,000.00	(250.00)
Professional Services	0.00	0.00	5,500.00	(5,500.00)
Total expenses	4,750.00	4,750.00	13,000.00	(8,250.00)
Total Revenues Over/(Under) Expenditures - Watershed Communicati	(4,750.00)	(4,750.00)	0.00	(4,750.00)
<u>MASTER WATER STEWARD PROGRAM - 30-03</u>				
Revenues				
General Property Tax	0.00	0.00	17,000.00	(17,000.00)
Total Revenues	0.00	0.00	17,000.00	(17,000.00)
Expenses				
Training & Education	0.00	0.00	5,000.00	(5,000.00)
Professional Services	0.00	0.00	4,000.00	(4,000.00)
Contracted Services	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	0.00	17,000.00	(17,000.00)
Total Revenues Over/(Under) Expenditures - Master Water:	0.00	0.00	0.00	0.00
<u>OUTREACH PARTNERSHIPS - 30-04</u>				
Revenues				
General Property Tax	0.00	0.00	42,000.00	(42,000.00)
Total Revenues	0.00	0.00	42,000.00	(42,000.00)
Expenses				
Training & Education	4,750.00	4,750.00	11,000.00	(6,250.00)
Contracted Services	0.00	0.00	35,000.00	(35,000.00)
Total expenses	4,750.00	4,750.00	46,000.00	(41,250.00)
Total Revenues Over/(Under) Expenditures - Outreach:	(4,750.00)	(4,750.00)	(4,000.00)	(750.00)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

Current Month	Year to Date	Annual Budget	Over/(Under) Budget
---------------	--------------	---------------	------------------------

MINI-GRANTS PROGRAM - 30-05

Revenues			
General Property Tax	0.00	0.00	30,000.00
Total Revenues	0.00	0.00	30,000.00
Expenses			
Construction	0.00	0.00	30,000.00
Total expenses	0.00	0.00	30,000.00
Total Revenues Over/(Under) Expenditures - Mini-Grants:	0.00	0.00	0.00

ENGINEERING & TECHNICAL SUPPORT - 30-06

Revenues			
General Property Tax	0.00	0.00	2,500.00
Total Revenues	0.00	0.00	2,500.00
Expenses			
Engineering	0.00	0.00	2,500.00
Total expenses	0.00	0.00	2,500.00
Total Revenues Over/(Under) Expenditures - Eng. & Technical:	0.00	0.00	0.00

WATERSHED PLAN MAINTENANCE - 30-08

Revenues			
General Property Tax	0.00	0.00	5,000.00
Total Revenues	0.00	0.00	5,000.00
Expenses			
Legal	0.00	0.00	1,000.00
Engineering	0.00	0.00	4,000.00
Total expenses	0.00	0.00	5,000.00
Total Revenues Over/(Under) Expenditures - Watershed Plan:	0.00	0.00	0.00
Total Revenue Over/(Under) Expenditur	\$ (25,604.85)	\$ (25,604.85)	(4,001.00)
			(21,603.85)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	145,255.00	(145,255.00)
Interest Revenue	0.00	0.00	6,584.00	(6,584.00)
Investment Interest	0.00	0.00	8,547.00	(8,547.00)
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>160,386.00</u>	<u>(160,386.00)</u>
Expenses				
Wages	2,611.90	2,611.90	31,997.00	(29,385.10)
Benefits	245.17	245.17	4,443.00	(4,197.83)
PERA Expense	195.90	195.90	2,400.00	(2,204.10)
Payroll Taxes	194.11	194.11	2,755.00	(2,560.89)
Office Supplies	0.00	0.00	606.00	(606.00)
Computer Software	0.00	0.00	15,560.00	(15,560.00)
Printing	0.00	0.00	100.00	(100.00)
Rent	522.35	522.35	5,650.00	(5,127.65)
Telecommunications	76.81	76.81	1,175.00	(1,098.19)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	0.00	2,000.00	(2,000.00)
Insurance and Bonds	1,851.35	1,851.35	1,900.00	(48.65)
Postage	0.00	0.00	50.00	(50.00)
Staff Travel	0.00	0.00	300.00	(300.00)
Audit & Accounting	0.00	0.00	6,250.00	(6,250.00)
Professional Services	3,123.43	3,123.43	58,900.00	(55,776.57)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	0.00	0.00	22,000.00	(22,000.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	9.98	9.98	550.00	(540.02)
Bank Charges	0.00	0.00	150.00	(150.00)
Total Expenses	<u>8,831.00</u>	<u>8,831.00</u>	<u>160,386.00</u>	<u>(151,555.00)</u>
Total Revenues Over/(Under) Expenditures - Information Management	<u>(8,831.00)</u>	<u>(8,831.00)</u>	<u>0.00</u>	<u>(8,831.00)</u>

BOUNDARY MANAGEMENT PROGRAM - 35-03

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total Expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - Boundary Mgmt:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget

DISTRICT-WIDE MODEL - 35-04

Revenues				
General Property Tax	0.00	0.00	45,000.00	(45,000.00)
Total Revenues	0.00	0.00	45,000.00	(45,000.00)
Expenses				
Legal	0.00	0.00	7,500.00	(7,500.00)
Engineering	0.00	0.00	52,500.00	(52,500.00)
Total Expenses	0.00	0.00	60,000.00	(60,000.00)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	0.00	0.00	(15,000.00)	15,000.00

DATABASE & VIEWER MAINTENANCE - 35-05

Revenues				
General Property Tax	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	30,000.00	(30,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	35,000.00	(35,000.00)
Total expenses	0.00	0.00	40,000.00	(40,000.00)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	0.00	0.00	(10,000.00)	10,000.00

DISTRICT WEBSITE - 35-15

Revenues				
General Property Tax	0.00	0.00	7,500.00	(7,500.00)
Total Revenues	0.00	0.00	7,500.00	(7,500.00)
Expenses				
Professional Services	1,090.00	1,090.00	13,500.00	(12,410.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	500.00	(500.00)
Total expenses	1,090.00	1,090.00	15,000.00	(13,910.00)
Total Revenues Over/(Under)				
Expenditures - District Website:	(1,090.00)	(1,090.00)	(7,500.00)	6,410.00
Total Revenue Over/(Under) Expenditur	\$ (9,921.00)	\$ (9,921.00)	\$ (32,500.00)	\$ 22,579.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	161,134.00	(161,134.00)
Interest Revenue	0.00	0.00	99,457.00	(99,457.00)
Investment Interest	0.00	0.00	129,102.00	(129,102.00)
Total Revenues	0.00	0.00	389,693.00	(389,693.00)
Expenses				
Wages	19,175.66	19,175.66	234,959.00	(215,783.34)
Interns	0.00	0.00	5,404.00	(5,404.00)
Benefits	2,507.81	2,507.81	31,151.00	(28,643.19)
PERA Expense	1,438.18	1,438.18	17,622.00	(16,183.82)
Payroll Taxes	1,371.21	1,371.21	20,695.00	(19,323.79)
Office Supplies	0.00	0.00	1,213.00	(1,213.00)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	200.00	(200.00)
Rent	1,044.70	1,044.70	11,300.00	(10,255.30)
Telecommunications	153.62	153.62	2,350.00	(2,196.38)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	90.00	90.00	4,000.00	(3,910.00)
Insurance and Bonds	3,702.70	3,702.70	3,800.00	(97.30)
Postage	0.00	0.00	100.00	(100.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	0.00	0.00	600.00	(600.00)
Vehicle	0.00	0.00	12,000.00	(12,000.00)
Audit & Accounting	0.00	0.00	12,500.00	(12,500.00)
Professional Services	0.00	0.00	12,000.00	(12,000.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	0.00	0.00	1,750.00	(1,750.00)
Engineering	0.00	0.00	4,000.00	(4,000.00)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	19.95	19.95	1,100.00	(1,080.05)
Bank Charges	0.00	0.00	300.00	(300.00)
Total Expenses	29,503.83	29,503.83	389,694.00	(360,190.17)
Total Revenues Over/(Under) Expenditures - Restoration Projects:	(29,503.83)	(29,503.83)	(1.00)	(29,502.83)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

Current Month	Year to Date	Annual Budget	Over/(Under) Budget
---------------	--------------	---------------	------------------------

ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01

Revenues			
Grant Income	0.00	0.00	459,934.00
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>459,934.00</u>
Expenses			
Legal	0.00	0.00	5,000.00
Engineering	0.00	0.00	300,000.00
Construction	0.00	0.00	809,241.00
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>1,114,241.00</u>
Total Revenues Over/(Under) Expenditures - Anoka Chain:	<u>0.00</u>	<u>0.00</u>	<u>(654,307.00)</u>
			<u>654,307.00</u>

LOWER RC WATER MGMT. PROJECT - 60-03

Revenues			
Grants	8,903.50	8,903.50	35,500.00
Total Revenues	<u>8,903.50</u>	<u>8,903.50</u>	<u>35,500.00</u>
Expenses			
Legal	0.00	0.00	3,500.00
Engineering	0.00	0.00	110,000.00
Construction	0.00	0.00	175,000.00
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>288,500.00</u>
Total Revenues Over/(Under) Expenditures - Lower RC:	<u>8,903.50</u>	<u>8,903.50</u>	<u>(253,000.00)</u>
			<u>261,903.50</u>

MIDDLE RC WATER MGMT. PROJECT - 60-04

Revenues			
Total Revenues	0.00	0.00	0.00
Expenses			
Legal	0.00	0.00	1,000.00
Engineering	0.00	0.00	49,000.00
Construction	0.00	0.00	125,000.00
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>175,000.00</u>
Total Revenues Over/(Under) Expenditures - Middle RC Water Mgmt.	<u>0.00</u>	<u>0.00</u>	<u>(175,000.00)</u>
			<u>175,000.00</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

Current Month	Year to Date	Annual Budget	Over/(Under) Budget
---------------	--------------	---------------	------------------------

BALD EAGLE LAKE (BEL) WMD - 60-05

Revenues			
Total Revenues	0.00	0.00	0.00
Expenses			
Engineering	0.00	0.00	4,000.00
Construction Expense	0.00	0.00	24,486.00
Total expenses	0.00	0.00	28,486.00
Total Revenues Over/(Under) Expenditures - Bald Eagle Lake WMD:	0.00	0.00	(28,486.00)
			28,486.00

BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06

Revenues			
Total Revenues	0.00	0.00	0.00
Expenses			
Engineering	0.00	0.00	50,000.00
Construction	0.00	0.00	100,000.00
Total expenses	0.00	0.00	150,000.00
Total Revenues Over/(Under) Expenditures - Bald Eagle Lake:	0.00	0.00	(150,000.00)
			150,000.00

RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08

Revenues			
Grants	0.00	0.00	391,030.00
Total Revenues	0.00	0.00	391,030.00
Expenses			
Legal	0.00	0.00	15,000.00
Engineering	0.00	0.00	200,000.00
Construction Services	0.00	0.00	340,903.00
Total expenses	0.00	0.00	555,903.00
Total Revenues Over/(Under) Expenditures - Basic Water Mgmt. Proj	0.00	0.00	(164,873.00)
			164,873.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
Grants-Income`	0.00	0.00	16,665.00	(16,665.00)
Total Revenues	0.00	0.00	16,665.00	(16,665.00)
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	7,500.00	(7,500.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	9,832.00	(9,832.00)
Construction	0.00	0.00	29,500.00	(29,500.00)
Total expenses	0.00	0.00	48,332.00	(48,332.00)
Total Revenues Over/(Under) Expenditures - Regional Water Mgmt.	0.00	0.00	(31,667.00)	31,667.00

STORMWATER MGMT. COST SHARE - 60-15

Revenues				
General Property Tax	0.00	0.00	400,000.00	(400,000.00)
Total Revenues	0.00	0.00	400,000.00	(400,000.00)
Expenses				
Legal Notices	0.00	0.00	3,000.00	(3,000.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	18,000.00	(18,000.00)
Construction	0.00	0.00	1,098,214.00	(1,098,214.00)
Total expenses	0.00	0.00	1,119,714.00	(1,119,714.00)
Total Revenues Over/(Under) Expenditures - Stormwater Mgmt.:	0.00	0.00	(719,714.00)	719,714.00

SW URBAN LAKES IMPLEMENTATION - 60-24

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	19,000.00	(19,000.00)
Construction	0.00	0.00	79,500.00	(79,500.00)
Total expenses	0.00	0.00	100,000.00	(100,000.00)
Total Revenues Over/(Under) Expenditures - Southwest Urban Lake	0.00	0.00	(100,000.00)	100,000.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

Current Month	Year to Date	Annual Budget	Over/(Under) Budget
---------------	--------------	---------------	------------------------

CLEAR LAKE WATER MGMT.PROJECT - 60-29

Revenues			
Total Revenues	0.00	0.00	0.00
Expenses			
Contracted Services	0.00	0.00	10,000.00
Construction	0.00	0.00	75,000.00
Total expenses	0.00	0.00	85,000.00
Total Revenues Over/(Under)			
Expenditures - Clear Lake Water Mgmt.	0.00	0.00	(85,000.00)
			85,000.00

STORMWATER MASTER PLANNING - 60-35

Revenues			
Grants	0.00	0.00	40,000.00
Total Revenues	0.00	0.00	40,000.00
Total Revenues Over/(Under)			
Contracted Services	0.00	0.00	7,000.00
Legal	0.00	0.00	3,000.00
Engineering	0.00	0.00	30,000.00
Total expenses	0.00	0.00	40,000.00
Total Revenues Over/(Under)			
Expenditures - Stormwater Master:	0.00	0.00	0.00
			0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
General Property Tax	0.00	0.00	10,000.00	(10,000.00)
Total Revenues	0.00	0.00	10,000.00	(10,000.00)
Expenses				
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under) Expenditures - Municipal CIP:	0.00	0.00	0.00	0.00
<u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
General Property Tax	0.00	0.00	5,000.00	(5,000.00)
Grants	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	55,000.00	(55,000.00)
Expenses				
Contracted Services	0.00	0.00	49,000.00	(49,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	0.00	3,000.00	(3,000.00)
Total expenses	0.00	0.00	55,000.00	(55,000.00)
Total Revenues Over/(Under) Expenditures - Groundwater Mgmt.:	0.00	0.00	0.00	0.00
Total Revenue Over/(Under) Expenditure	\$ (20,600.33)	\$ (20,600.33)	\$ (2,362,048.00)	\$ 2,341,447.67

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	555,319.00	(555,319.00)
Interest Revenue	0.00	0.00	35,299.00	(35,299.00)
Investment Interest	0.00	0.00	45,821.00	(45,821.00)
 Total Revenues	 0.00	 0.00	636,439.00	(636,439.00)
Expenses				
Wages	30,711.14	30,711.14	374,474.00	(343,762.86)
Interns	0.00	0.00	5,404.00	(5,404.00)
Benefits	4,764.40	4,764.40	61,137.00	(56,372.60)
PERA Expense	2,303.34	2,303.34	28,086.00	(25,782.66)
Payroll Taxes	2,200.74	2,200.74	32,707.00	(30,506.26)
Office Supplies	7.96	7.96	3,032.00	(3,024.04)
Field Supplies	0.00	0.00	1,000.00	(1,000.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	500.00	(500.00)
Rent	2,611.76	2,611.76	28,250.00	(25,638.24)
Telecommunications	384.05	384.05	5,875.00	(5,490.95)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	160.00	160.00	10,000.00	(9,840.00)
Insurance and Bonds	9,256.75	9,256.75	9,500.00	(243.25)
Postage	0.00	0.00	250.00	(250.00)
Legal Notices	0.00	0.00	300.00	(300.00)
Staff Travel	0.00	0.00	1,500.00	(1,500.00)
Vehicle	20.25	20.25	15,000.00	(14,979.75)
Audit & Accounting	0.00	0.00	31,250.00	(31,250.00)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	0.00	0.00	16,000.00	(16,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	49.88	49.88	2,750.00	(2,700.12)
Bank Charges	0.00	0.00	750.00	(750.00)
 Total Expenses	 52,470.27	 52,470.27	636,440.00	(583,969.73)
 Total Revenues Over/(Under) Expenditures - Regulatory Management	 (52,470.27)	 (52,470.27)	 (1.00)	 (52,469.27)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	0.00	10,000.00	(10,000.00)
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>(10,000.00)</u>
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>(15,000.00)</u>
Total Revenues Over/(Under) Expenditures - Rule/Permit:	<u>0.00</u>	<u>0.00</u>	<u>(5,000.00)</u>	<u>5,000.00</u>
<u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
General Property Tax	0.00	0.00	528,800.00	(528,800.00)
Permit Fees	<u>21,000.00</u>	<u>21,000.00</u>	<u>61,200.00</u>	<u>(40,200.00)</u>
Total Revenues	<u>21,000.00</u>	<u>21,000.00</u>	<u>590,000.00</u>	<u>(569,000.00)</u>
Expenses				
Contracted Services	0.00	0.00	60,000.00	(60,000.00)
Legal	0.00	0.00	45,000.00	(45,000.00)
Legal-Audit	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	675,000.00	(675,000.00)
Engineering-Reporting	0.00	0.00	20,000.00	(20,000.00)
Engineering-Audit	0.00	0.00	20,000.00	(20,000.00)
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>825,000.00</u>	<u>(825,000.00)</u>
Total Revenues Over/(Under) Expenditures - Permit Review	<u>21,000.00</u>	<u>21,000.00</u>	<u>(235,000.00)</u>	<u>256,000.00</u>
Total Revenue Over/(Under) Expenditure	<u>\$ (31,470.27)</u>	<u>\$ (31,470.27)</u>	<u>\$ (240,001.00)</u>	<u>\$ 208,530.73</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	283,990.00	(283,990.00)
Interest Revenue	0.00	0.00	48,164.00	(48,164.00)
Investment Interest	0.00	0.00	62,520.00	(62,520.00)
 Total Revenues	 0.00	 0.00	394,674.00	(394,674.00)
Expenses				
Wages	14,772.81	14,772.81	181,058.00	(166,285.19)
Benefits	1,904.79	1,904.79	29,658.00	(27,753.21)
PERA Expense	1,107.96	1,107.96	13,579.00	(12,471.04)
Payroll Taxes	1,107.54	1,107.54	15,589.00	(14,481.46)
Office Supplies	0.00	0.00	1,819.00	(1,819.00)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	400.00	(400.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	300.00	(300.00)
Rent	1,567.05	1,567.05	16,950.00	(15,382.95)
Telecommunications	230.43	230.43	3,525.00	(3,294.57)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	144.90	144.90	6,000.00	(5,855.10)
Insurance and Bonds	5,554.05	5,554.05	5,700.00	(145.95)
Postage	0.00	0.00	150.00	(150.00)
Legal Notices	0.00	0.00	750.00	(750.00)
Staff Travel	0.00	0.00	900.00	(900.00)
Vehicle	82.00	82.00	15,000.00	(14,918.00)
Audit & Accounting	0.00	0.00	18,750.00	(18,750.00)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	3,000.00	(3,000.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	29.93	29.93	1,650.00	(1,620.07)
Bank Charges	0.00	0.00	450.00	(450.00)
 Total Expenses	 26,501.46	 26,501.46	332,303.00	(305,801.54)
 Total Revenues Over/(Under) Expenditures - Ditch & Creek:	 (26,501.46)	 (26,501.46)	 62,371.00	 (88,872.46)

NATURAL WATERWAY MGMT. - 80-01

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
 Total expenses	 0.00	 0.00	10,000.00	(10,000.00)
 Total Revenues Over/(Under) Expenditures - Natural Waterway:	 0.00	 0.00	 (10,000.00)	 10,000.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	0.00	450,000.00	(450,000.00)
Total Revenues	0.00	0.00	450,000.00	(450,000.00)
Expenses				
Field Supplies	0.00	0.00	6,000.00	(6,000.00)
Vehicle	0.00	0.00	8,000.00	(8,000.00)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	2,000.00	2,000.00	362,500.00	(360,500.00)
Legal	0.00	0.00	10,500.00	(10,500.00)
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	0.00	0.00	28,000.00	(28,000.00)
Equipment	0.00	0.00	12,000.00	(12,000.00)
Total expenses	2,000.00	2,000.00	450,000.00	(448,000.00)
Total Revenues Over/(Under) Expenditures - Ditches - Maintenance:	(2,000.00)	(2,000.00)	0.00	(2,000.00)

REPAIR REPORTS & STUDIES - 80-03

Revenues				
General Property Tax	0.00	0.00	239,000.00	(239,000.00)
Total Revenues	0.00	0.00	239,000.00	(239,000.00)
Expenses				
Legal Notices	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	0.00	40,000.00	(40,000.00)
Engineering	0.00	0.00	154,000.00	(154,000.00)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	0.00	0.00	209,000.00	(209,000.00)
Total Revenues Over/(Under) Expenditures - Repair Reports	0.00	0.00	30,000.00	(30,000.00)

ACD 10-22-32 WMD - 80-04

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 10-22-32	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	0.00	0.00
<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	37,451.00	(37,451.00)
Total expenses	0.00	0.00	37,451.00	(37,451.00)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	0.00	0.00	(37,451.00)	37,451.00
<u>RCD 4 WMD - 80-07</u>				
Revenues				
ROW Charges	9,595.92	9,595.92	9,500.00	95.92
Total Revenues	9,595.92	9,595.92	9,500.00	95.92
Expenses				
Construction	0.00	0.00	82,389.00	(82,389.00)
Total expenses	0.00	0.00	82,389.00	(82,389.00)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	9,595.92	9,595.92	(72,889.00)	82,484.92
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - RCD 4 Repair:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ARJD 1 REPAIR - 80-10</u>				
Revenues				
General Property Tax	0.00	0.00	70,000.00	(70,000.00)
Total Revenues	0.00	0.00	70,000.00	(70,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	55,000.00	(55,000.00)
Total expenses	0.00	0.00	70,000.00	(70,000.00)
Total Revenues Over/(Under) Expenditures - ARJD 1 Repair:	0.00	0.00	0.00	0.00
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	0.00	0.00	26,459.00	(26,459.00)
Total Revenues	0.00	0.00	26,459.00	(26,459.00)
Expenses				
Contracted Services	0.00	0.00	35,000.00	(35,000.00)
Total expenses	0.00	0.00	35,000.00	(35,000.00)
Total Revenues Over/(Under) Expenditures - Municipal PDS	0.00	0.00	(8,541.00)	8,541.00
<u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - AWJD 3	0.00	0.00	0.00	0.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	0.00	8,370.00	(8,370.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	0.00	18,370.00	(18,370.00)
Total Revenues Over/(Under) Expenditures - AWCD 15	0.00	0.00	(18,370.00)	18,370.00
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	0.00	5,000.00	(5,000.00)
Contracted Services	0.00	0.00	45,000.00	(45,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under) Expenditures - ACD 15 & AWJD 4:	0.00	0.00	(50,000.00)	50,000.00
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
Special Assessments	0.00	0.00	219,397.00	(219,397.00)
ROW Charges	1,020.67	1,020.67	2,845.00	(1,824.33)
Total Revenues	1,020.67	1,020.67	222,242.00	(221,221.33)
Expenses				
Professional Services	0.00	0.00	5,000.00	(5,000.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	355,000.00	(355,000.00)
Total expenses	0.00	0.00	372,000.00	(372,000.00)
Total Revenues Over/(Under) Expenditures - ACD 53-62 WMD:	1,020.67	1,020.67	(149,758.00)	150,778.67

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	0.00	248,000.00	(248,000.00)
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>248,000.00</u>	<u>(248,000.00)</u>
Expenses				
Legal	0.00	0.00	15,000.00	(15,000.00)
Engineering	0.00	0.00	77,000.00	(77,000.00)
Construction	0.00	0.00	156,000.00	(156,000.00)
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>248,000.00</u>	<u>(248,000.00)</u>
Total Revenues Over/(Under) Expenditures - ACD 53-62 Repair:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>ACD 10-22-32 REPAIR - 80-26</u>				
Revenues				
General Property Tax	0.00	0.00	100,000.00	(100,000.00)
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>(100,000.00)</u>
Expenses				
Legal	0.00	0.00	10,000.00	(10,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	80,000.00	(80,000.00)
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>(100,000.00)</u>
Total Revenues Over/(Under) Expenditures - ACD 10-22-32 Repair:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue Over/(Under) Expenditure	<u>\$ (17,884.87)</u>	<u>\$ (17,884.87)</u>	<u>\$ (254,638.00)</u>	<u>\$ 236,753.13</u>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	333,542.00	(333,542.00)
Interest Income	0.00	0.00	27,494.00	(27,494.00)
Investment Income	0.00	0.00	35,689.00	(35,689.00)
Total Revenues	0.00	0.00	396,725.00	(396,725.00)
Expenses				
Wages	20,059.81	20,059.81	246,585.00	(226,525.19)
Interns	0.00	0.00	5,404.00	(5,404.00)
Benefits	2,724.76	2,724.76	34,962.00	(32,237.24)
PERA Expense	1,504.48	1,504.48	18,494.00	(16,989.52)
Payroll Taxes	1,428.97	1,428.97	21,696.00	(20,267.03)
Office Supplies	0.00	0.00	1,213.00	(1,213.00)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	200.00	(200.00)
Rent	1,044.70	1,044.70	11,300.00	(10,255.30)
Telecommunications	153.62	153.62	2,350.00	(2,196.38)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	0.00	4,000.00	(4,000.00)
Insurance and Bonds	3,702.70	3,702.70	3,800.00	(97.30)
Postage	0.00	0.00	100.00	(100.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	0.00	600.00	(600.00)
Vehicle	20.25	20.25	15,000.00	(14,979.75)
Audit & Accounting	0.00	0.00	12,500.00	(12,500.00)
Professional Services	0.00	0.00	2,500.00	(2,500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	19.95	19.95	1,100.00	(1,080.05)
Bank Charges	0.00	0.00	300.00	(300.00)
Total Expenses	30,659.24	30,659.24	396,754.00	(366,094.76)
Total Revenues Over/(Under) Expenditures - Lake & Stream Mgmt.	(30,659.24)	(30,659.24)	(29.00)	(30,630.24)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	0.00	250,000.00	(250,000.00)
Total Revenues	0.00	0.00	250,000.00	(250,000.00)
Expenses				
Contracted Services	0.00	0.00	64,000.00	(64,000.00)
Education & Communication	0.00	0.00	9,000.00	(9,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	198,328.00	(198,328.00)
Total expenses	0.00	0.00	273,328.00	(273,328.00)
Total Revenues Over/(Under) Expenditures - Water Quality:	0.00	0.00	(23,328.00)	23,328.00
<u>SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04</u>				
Revenues				
General Property Tax	0.00	0.00	240,000.00	(240,000.00)
Total Revenues	0.00	0.00	240,000.00	(240,000.00)
Expenses				
Field Supplies	0.00	0.00	2,500.00	(2,500.00)
Computer Software	0.00	0.00	6,000.00	(6,000.00)
Telecommunications	0.00	0.00	1,000.00	(1,000.00)
Publications	0.00	0.00	300.00	(300.00)
Training & Education	150.00	150.00	1,500.00	(1,350.00)
Contracted Services	3,605.25	3,605.25	120,000.00	(116,394.75)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	29,000.00	(29,000.00)
Computer Equipment	0.00	0.00	11,900.00	(11,900.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Repairs & Maintenance	0.00	0.00	300.00	(300.00)
Lab Expense	0.00	0.00	65,000.00	(65,000.00)
Total expenses	3,755.25	3,755.25	240,000.00	(236,244.75)
Total Revenues Over/(Under) Expenditures - Surface Water:	(3,755.25)	(3,755.25)	0.00	(3,755.25)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

Current Month	Year to Date	Annual Budget	Over/(Under) Budget
---------------	--------------	---------------	------------------------

COMMON CARP MANAGEMENT - 90-26

Revenues			
General Property Tax	0.00	0.00	200,000.00
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>
Expenses			
Telecommunications	0.00	0.00	1,000.00
Staff Travel	0.00	0.00	100.00
Professional Services	0.00	0.00	150,000.00
Legal	0.00	0.00	500.00
Engineering	0.00	0.00	4,200.00
Construction	0.00	0.00	30,000.00
Equipment	0.00	0.00	14,200.00
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>
Total Revenues Over/(Under) Expenditures - Common Carp:	0.00	0.00	0.00

CURLY LEAF PONDWEED MGMT. - 90-27

Revenues			
General Property Tax	0.00	0.00	25,000.00
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
Expenses			
Contracted Services	0.00	0.00	40,000.00
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>
Total Revenues Over/(Under) Expenditures - Common Carp:	0.00	0.00	(15,000.00)
Total Revenue Over/(Under) Expenditure	\$ (34,414.49)	\$ (34,414.49)	\$ (38,357.00)
			3,942.51

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	160,163.00	(160,163.00)
Interest Revenue	0.00	0.00	32,537.00	(32,537.00)
Investment Interest	0.00	0.00	42,235.00	(42,235.00)
 Total Revenues	 0.00	 0.00	234,935.00	(234,935.00)
Expenses				
Wages	10,415.20	10,415.20	135,015.00	(124,599.80)
Interns	0.00	0.00	5,404.00	(5,404.00)
Benefits	1,227.89	1,227.89	22,469.00	(21,241.11)
PERA Expense	826.91	826.91	10,126.00	(9,299.09)
Payroll Taxes	839.91	839.91	12,090.00	(11,250.09)
Office Supplies	0.00	0.00	606.00	(606.00)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	100.00	(100.00)
Rent	522.36	522.36	5,650.00	(5,127.64)
Telecommunications	76.82	76.82	1,175.00	(1,098.18)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	0.00	2,000.00	(2,000.00)
Insurance & Bonds	1,851.35	1,851.35	1,900.00	(48.65)
Postage	0.00	0.00	50.00	(50.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	0.00	0.00	300.00	(300.00)
Vehicle Expense	0.00	0.00	15,000.00	(15,000.00)
Audit & Accounting	0.00	0.00	6,250.00	(6,250.00)
Professional Services	0.00	0.00	1,500.00	(1,500.00)
Contracted Services	0.00	0.00	7,000.00	(7,000.00)
Recruitment	0.00	0.00	50.00	(50.00)
Legal	609.78	609.78	1,000.00	(390.22)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Equipment-Computer	0.00	0.00	500.00	(500.00)
Equipment	0.00	0.00	3,500.00	(3,500.00)
Equipment Lease	9.98	9.98	550.00	(540.02)
Bank Charges	0.00	0.00	150.00	(150.00)
 Total Expenses	 16,380.20	 16,380.20	234,935.00	(218,554.80)
 Total Revenues Over/(Under) Expenditures - District Facilities:	 (16,380.20)	 (16,380.20)	 0.00	 (16,380.20)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and One Month Ending January 31, 2026
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Property Tax	0.00	0.00	714,273.00	(714,273.00)
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>714,273.00</u>	<u>(714,273.00)</u>
Expenses				
Legal	0.00	0.00	25,000.00	(25,000.00)
Engineering	0.00	0.00	63,210.00	(63,210.00)
Construction	0.00	0.00	845,000.00	(845,000.00)
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>933,210.00</u>	<u>(933,210.00)</u>
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	<u>0.00</u>	<u>0.00</u>	<u>(218,937.00)</u>	<u>218,937.00</u>
<u>INSPECTION OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Property Tax	0.00	0.00	192,750.00	(192,750.00)
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>192,750.00</u>	<u>(192,750.00)</u>
Expenses				
Field Supplies	0.00	0.00	6,500.00	(6,500.00)
Contracted Services	0.00	0.00	100,000.00	(100,000.00)
Legal	0.00	0.00	3,750.00	(3,750.00)
Engineering	0.00	0.00	55,000.00	(55,000.00)
Construction	0.00	0.00	21,000.00	(21,000.00)
Equipment	0.00	0.00	6,500.00	(6,500.00)
Total expenses	<u>0.00</u>	<u>0.00</u>	<u>192,750.00</u>	<u>(192,750.00)</u>
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue Over/(Under) Expenditur	<u>\$ (16,380.20)</u>	<u>\$ (16,380.20)</u>	<u>(218,937.00)</u>	<u>202,556.80</u>

ITEMS FOR DISCUSSION AND INFORMATION

1. Chloride Pollution and the District's Role (Matt Kocian)

MEMORANDUM

Rice Creek Watershed District



Date: January 20, 2026
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Chloride Pollution and the District's Role

Introduction

This is an information item, sharing an update on chloride (aka salt) pollution in the Rice Creek Watershed, and discussing the District's role

Background

January 26-30 is *Winter Salt Week* in North America. A collaboration of government and non-government organizations across the continent use this time to raise awareness of chloride pollution, and share chloride reduction strategies.

Chloride pollution can come from a variety of sources. In greater Minnesota, water softeners, road dust suppressant, and fertilizer can play a role in chloride pollution. In the Twin Cities Metro Area, the vast majority of chloride pollution comes from road salt, as more than 300,000 tons are applied annually.

Lakes and streams across the District are becoming increasingly salty. This can create a host of problems, including toxicity for fish and other critters, drinking well pollution, and even increases in phosphorus cycling in lakes. Unlike other pollutants, there are almost no options for removing salt from our waters. Typical stormwater treatment tools, like ponds, raingardens, and filtration basins, do not remove chloride. Several lakes in the District now exceed State Standards, and are listed as *impaired* for excess chloride (Figure 1). Nearly all long-term lake monitoring datasets show an increase in chloride over time. However, dips in chloride concentrations have been noted in years with very mild winters, like 2024/2025. This suggests that reducing road salt usage does translate to in-lake reductions in chloride. However, the problem does not *disappear*; dips in chloride concentrations mean chloride has been flushed downstream, or migrated downward into our aquifers.

The District's role in chloride pollution is multifaceted, and defined by our Watershed Management Plan.

- Education/Outreach: District staff share educational resources with partners and the public. We are sharing and promoting *Winter Salt Week* on our communication channel, such as social media and newsletters. In the past, the District has supported MPCA Smart Salting training programs for local government staff and others.
- Monitoring: District staff collect water samples from lakes, streams, and ditches, and analyze for chloride. Data are used to assess changes over time, and in relation to MN State Standards. Data have been synthesized and shared with partners in presentations.
- Partner grants: District grant programs have supported equipment purchases for local partners, such as salt-brine spray equipment (shown to reduce salt use by up to 30%) and salt storage shed covers.
- MN Watersheds Resolutions / Advocacy: In the past, MN Watersheds has passed Resolutions and supported legislative lobbying on various road salt reduction issues.

MEMORANDUM

Rice Creek Watershed District



More recently, District staff have participated in the Ramsey County Climate Action Workgroup (CLAW). This group is focused on promoting chloride reduction strategies in 2026. A summary of potential action items for chloride reduction, produced by a CLAW member, is attached here. Some of these ideas may not mesh with the District's role; they are presented here to illustrate the larger conversation on chloride pollution reduction.

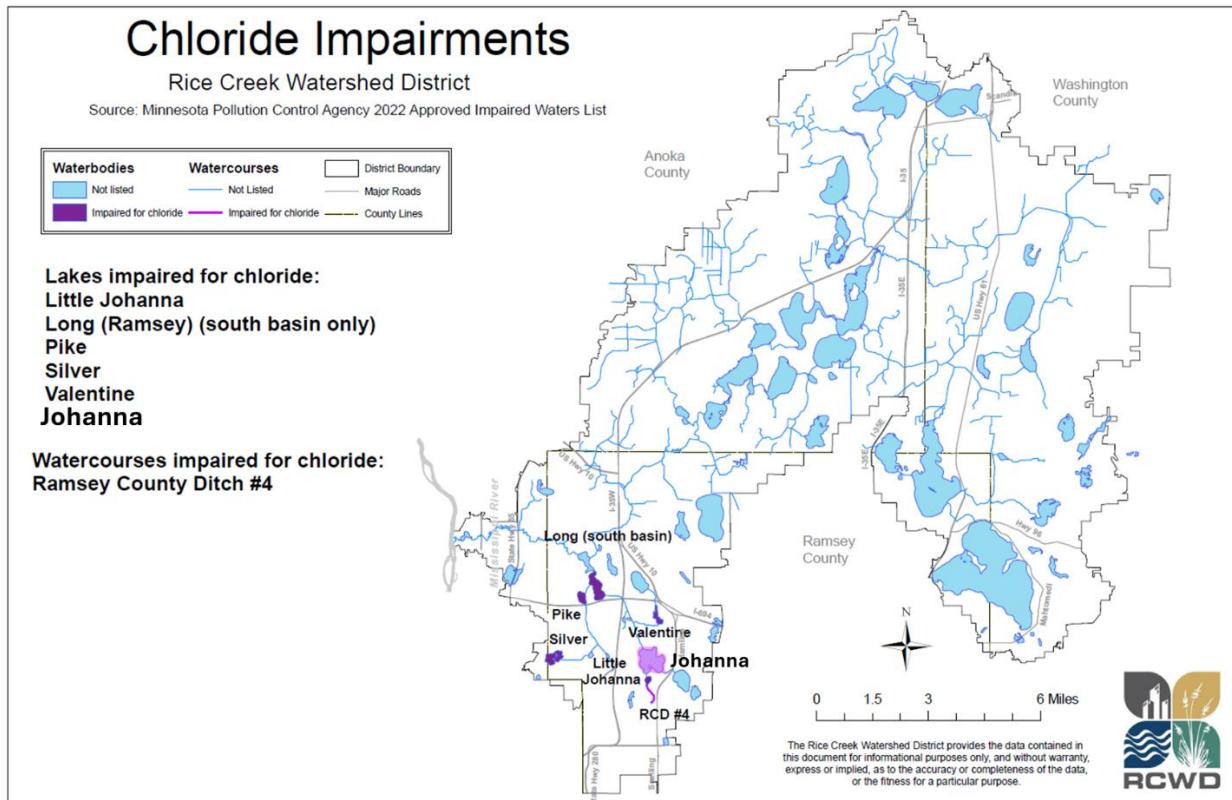


Figure 1. Minnesota Pollution Control Agency Chloride Impairments in the Rice Creek Watershed

Staff Recommendation

Stay the course. Continue to support District programs that educate partners and the public, monitor chloride pollution, and grants that reduce chloride pollution.

Attachments

- Potential chloride reduction initiatives. Source: Ramsey County Climate Action Workgroup, member Jessica Wilson (via MN Environmental Quality Board)

Potential chloride reduction initiatives

The Environmental Quality Board published the Groundwater Policy Report in September 2025. The chloride section of the report noted gaps and opportunities, specifically, “Implementation of policies that support chloride reduction are needed to move beyond voluntary chloride reduction actions.”

Policy Options

Limited liability legislation – not recommended for near-term focus

- The bill has been introduced, but prospects are limited due to unresolved disagreement between trial lawyers and industry groups regarding the negligence standard.
- The discussion has shifted away from chloride pollution, reducing its alignment with current objectives.
- *Committee consideration:* Monitor but do not prioritize at this time.

State and county contracting – strong candidate for committee action

- Contracting standards present a practical opportunity to influence practices.
- *Committee consideration:* Explore model language or guidance that could be shared with state and county partners.

Occupational licensure – strong candidate for committee action

- Licensure requirements could reinforce training and adoption of best practices.
- *Committee consideration:* Assess feasibility and alignment with current licensing frameworks.

Sustainable site development – viable and already in use

- The City of Hopkins’ Sustainable Buildings Policy requires project proposers to consider Low Salt Design feasibility, offering a concrete example.
- *Committee consideration:* Evaluate whether similar policies could be encouraged or adapted elsewhere.

Salt tax – longer-term policy option

- A potential addition for future legislative agendas; likely more complex and requiring additional analysis.
- *Committee consideration:* Identify information gaps or conditions needed before further exploration.

Funding Options

MPCA Chloride Reduction Program – near-term funding opportunity

- Established in 2019, the program provides training, direct assistance, and technical resources.
- A grant component was added in 2021.
- Funded through the Clean Water Fund.
- *Committee consideration:* Discuss whether to advocate for increased or sustained funding as a near-term action.

Knowledge, Engagement, and Capacity Building

Public engagement campaigns – ready for implementation

- Multiple campaigns are already developed, repeatable, and scalable statewide.
- Metro Watershed Partners hosts a monthly practitioner community of practice focused on chloride engagement campaigns.
- *Committee consideration:* Identify which campaigns align best with local governments goals and priorities.

Examples of existing campaigns:

- *Get Gritty* – multiple watershed district partners
- *Winter Salt Week* (January 26–30, 2026) – local proclamations offer a low-barrier entry point
- *Low Salt, No Salt, MN* – technical assistance framework
- *Salty Dawg* – Dakota County SWCD partnership with libraries; others adapting and expanding to Hennepin County libraries in 2026

Training and Best Practices

Smart Salting Certification – immediate capacity-building option

- MPCA's Smart Salting Certification program is well-established and widely recognized.
- Industry standards are already in place.
- *Committee consideration:* Determine whether to prioritize certification for staff or partners as an initial step.

Source control – primary strategy

- Conventional infrastructure BMPs are not applicable, and no viable remediation or treatment pathways currently exist.
- Prevention remains the most effective approach.
- *Committee consideration:* Ensure selected initiatives emphasize source control.

Equipment modernization – operational improvement option

- Modern equipment (for example, improved blade technology, AVL systems, brining, pre-wetting, etc.) can improve efficiency and reduce salt overuse without compromising safety.
- *Committee consideration:* Explore ways to fund equipment modernization.

ITEMS FOR DISCUSSION AND INFORMATION

2. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: January 20, 2026

To: RCWD Board of Managers

From: Sara Belden, Project Technician

Subject: Staff Report 11/26/2025 – 1/20/2026

General

- Reviewed the Valley Branch WD 2026-2035 Watershed Management Plan Update
 - Submitting comments on behalf of RCWD during the 60-day review period.
- Reviewed the Comprehensive Plan Amendment for Peltier Ponds
- WBIF/GIS Dashboard creation
 - Organized information on past WBIF funded projects within RCWD. The GIS Dashboard will show successful WBIF projects and track quantities of pollutant reductions.
- SMART Goals Q4 check-in and 2026 Goal setting
- Review of Stormwater Management Grant Applications
- Assisted with grant reporting materials for invoices and annual updates

Meetings and Workshops

- Attended regularly scheduled staff meetings
- Attended biweekly Project Team meetings
- Attended the MN Watersheds Conference
 - Attended to a variety of sessions related to water quality and flood mitigation projects
- Attended monthly meetings for the Jones Lake/RCD 2, 3, and 5 project
- Attended VWSR Peatland Wetland Restoration virtual training
- Attended Met Council's Regional Workshop for Integrated Water Planning
 - Metro wide water managers gathered to discuss water management plans and future planning efforts
- Attended St Anthony Falls Lab Stormwater Seminar Series
 - Seminar topic: Stormwater reduction and pollutant sourcing from trees

Upcoming

- Review and comments requested by neighboring agencies to solicit feedback for updated planning documents

MEMORANDUM

Rice Creek Watershed District



Date: January 15, 2026
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 1/15/2026

Highlights from Preceding Month

Regulatory

- ❖ Site Inspections
- ❖ As-Built Survey/Special Stipulation Coordination
- ❖ Permit Closures
 - Unresolved – 80-059 & 00-123

Lakes/Streams

- ❖ Survey Tool
 - With Outreach Program
- ❖ Shallow Lakes Outreach Ideas
 - With Outreach Program

GIS

- ❖ WBIF GIS Dashboard
 - Met With ACD
- ❖ Safe Wake Map - WBL

Meetings

- ❖ Staff Meetings
- ❖ Inspections Team Meeting
- ❖ Lake And Stream Team Meeting

Other

- ❖ Registered For Construction Installer Recertification

MEMORANDUM
Rice Creek Watershed District



Date: **January 20th, 2025**
To: **RCWD Board of Managers**
From: **Anna Grace, Regulatory Technician**
Subject: **Staff Report 11/25/25 – 1/19/26**

- End of year permit total – 123 permits (up 44.7% from 2024).
- End of year review file total – 231 review files (up 3.1% from 2024).
- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent 12 permit applications to HEI for review.
 - Sent one variance application to HEI for review.
- Sent eight permit applications to RCWD for review.
 - Reviewed one single-family home build permit application.
 - Reviewed one shoreline work permit application.
- Received 8 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Assisted in Administrative/Board Notices, CAPROC Notices, CAPROC Review, Permit Review, and Permit Issuance.
- Phone and email correspondence.
- Attended 18 scheduled meetings:
 - Attended the Sunset Ave wetland delineation site review.
 - Completed site inspection of violation site.
 - Scheduled and attended virtual pre-application meeting with HEI, TKDA regarding MCES Interceptor project in Forest Lake and Hugo.
 - Attended two virtual pre-application meetings with RCWD and TKDA regarding trail development and road restoration projects in White Bear Township.
 - Attended virtual pre-application meeting with RCWD, HEI, and Plowe regarding Clearscapes development in New Brighton.
 - Attended the RIM (Reinvest in Minnesota Peatland Restoration BWSR webinar).
 - Attended the Low Salt Design MPCA webinar.
 - Attended internal brainstorm meeting for upcoming Regulatory Work Group meeting.

MEMORANDUM
Rice Creek Watershed District



Date: **January 20th, 2026**
To: **RCWD Board of Managers**
From: **Abel Green, Operations and Maintenance Inspector**
Subject: **Staff Report**

- Following the districts public drainage inspection schedule inspecting and reporting of ditches and crossings as well as inspecting after rain events areas identified as potential problem sites, ensuring the system is still functioning as intended; continuously inspecting for and managing nuisance beaver
- Working through landowner phone calls with issues, problems, or complaints across the district; meeting on site to evaluate and figure out a solution
- Implementing and developing the vegetation maintenance plan for ditch ROW and district facilities including Iron Enhanced Sand Filters
- Bald Eagle IESF has been winterized
- Oasis IESF has been winterized, during spring start-up process we will be replacing and updating the Electronic Control System for smoother functionality
- Hansen IESF has been winterized, during spring set-up we will be changing the paddle wheel flow meter to a mag meter flow meter which will hopefully provide us with a more consistent flow measurement. All valves have been removed for maintenance
- Participated in the Iron Enhanced Sand Filter workshop hosted by Fresh Water Society
- Contracted ditch maintenance and brush cutting for the final stretch of 10-22-32 main trunk south of Pine street.
- Contracted and in the process of coordinating the tree removal on JD2 between county road 4 and 165th street
- In the process of recording inspections and repairs completed in 2025 to the annual report
- Reported all pumping numbers for IESF facilities as required by permits

MEMORANDUM

Rice Creek Watershed District

Date: January 20th, 2026
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: Staff Report for 11/25/25 to 1/20/26

Summary

- Created new permit and review files for MS4Front
- Sent notice of replacement plan application – 25-056, 26-003
- Sent notice of no-loss decision – 25-231R
- Sent notice of replacement plan decision – 25-075
- Attended the 12/10/2025 and 1/14/2026 Board Meetings
- Attended pre-application meeting for H2 trail project in White Bear Township
- Reviewed stormwater management grant applications amongst leadership team
- Attended pre-application meeting for Harvest Grange project in Lino Lakes
- Met with landowners adjacent to Nature's Refuge North development to discuss project
- Attended pre-application meeting at Forest Lake for Birchwood Estates project
- Attended regular PMT meeting for Sunset Ave (CR 53) project
- Held Q4 SMART goal check-in with Kelsey White and Erik Larson; finalized all forms
- Attended Jones Lake meeting with USACE
- Continued pre-application discussions surrounding Rice Creek Commons project
- Met with Forest Lake and Bolton & Menk regarding JD 4 Branch 3 drainage
- Attended regular PMT meeting for CSAH 35/Rice Creek Bridge project
- Submitted annual WCA expense report to Anoka County
- Attended pre-application meeting for Lino Lakes Shenandoah Park Restoration
- Attended regular PMT meeting for County Road D improvement project
- Hosted TEP meeting to discuss Peltier Ponds replacement project
- Attended Anoka TEP meeting (Otter Lake Road extension, Ravenwood)
- Met with Kendra to brainstorm regulatory work session
- Met with Lino Lakes/WSB to discuss CSMP and Peltier Ponds
- Hosted pre-application meeting for Xcel Arden Hills Substation project
- Attended pre-application meeting for Lavalle parcel in Hugo along JD3
- Hosted pre-application meeting for prospective developer for Metro Shooting
- Hosted pre-application meeting for 14925 Hornsby St in Columbus
- Participated in regular unresolved permit meeting
- Met with landowner and neighbor regarding historic home-build project on 137th Ave
- Hosted pre-application meeting for Dale Properties within Lino Lakes CSMP
- Attended pre-application meeting for White Bear Township street improvement project
- Met with Lino Lakes/WSB regarding Winter's Wetland Bank hydrology
- Completed monthly IT trainings via curricula

MEMORANDUM
Rice Creek Watershed District



Date: **January 22nd, 2026**
To: **RCWD Board of Managers**
From: **Emmet Hurley, Program Support Technician**
Subject: **Staff Report 12/03/2025 – 1/22/2026**

- Created Excel spreadsheets for 2026 Staff Timesheets; distributed to Staff
 - Regular ESST timesheet, as well as Managers timesheet
- Coordinated scheduling for Staff Events
 - Staff Potluck and Pizza Party; Polled staff to identify best date/time
- Developed SMART Goals for 2026 Cycle
 - Met with Nick Tomczik to discuss 2025 Goals and plan ahead for 2026 Goals
- Assembled and distributed Agenda Packets for RCWD Board Workshops/Meetings and CAC meetings
 - Updated RCWD website via WordPress to reflect upcoming Board Meetings and Workshops
 - Notified RCWD mailing list through MailChimp; notified Managers Weinandt, Wagamon, and Robertson of Packet availability at RCWD office
 - Delivered agenda packets to Managers Bradley, Wagamon, and Waller
- Posted public notices on District website
- Monitored the District's cybersecurity awareness and training program, along with simulated phishing attempts
 - Investigated real phishing events, and performed necessary remediation steps
- Administered Zoom Webinars for Board Workshops and Regular Meetings
 - Coordinated panelist allocations
 - Updated Outlook Zoom invitations with new Zoom Webinar Link; deleted old Zoom Meetings from Zoom Account to avoid confusion
 - Edited meeting recordings and posted on the RCWD YouTube channel; sent recording to local cable channels
- Attended various meetings
 - Monthly Staff meeting
 - EOY SMART Goals meeting
 - Meetings with various IT contractors/vendors
 - Virtually attended Board Workshop, Board Meeting, etc.
- Troubleshooting various IT issues

MEMORANDUM
Rice Creek Watershed District



Date: 1/22/2026
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Staff Report 11/25/2025 – 1/22/2026

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - Data entry, analysis, and reporting
 - Equipment and supplies inventory and ordering
 - WISKI database query training
 - Lab data review and error correction
 - RCWD Monitoring Program QA/QC report
- **White Bear Lake Work Group**
 - Quarterly Comp Plan meeting
 - Continued inquiries and data requests for WBL water level issues
- Centerville Lake Alum Project – develop updated access agreements and contractor communication
- Long Lake Carp Management
 - 2025 data review and 2026 planning
- U of MN Wakeboat report
 - Prepare memo and presentation for Board workshop
 - Meet with White Bear Lake Conservation district re: educational opportunities
- Silver Lake management plan development with WSB / St. Anothony
 - **Carp management data review and partner communication**
- Peltier Lake Management
 - Develop internal phosphorus load mitigation options – geochemical augmentation?
 - **Technical Advisory Committee meeting – data and meeting prep**
 - Host partner meeting
- Develop and submit MN DNR AIS grant applications (multiple lakes)
- **MN Watersheds Conference** – attend and present carp management program
- Ramsey County Climate Action Workgroup (CLAW) – attend meeting and share RCWD chloride data
- Staff supervision and development
 - 2025 review and 2026 SMART goals
 - Team meeting – 2026 field work planning

MEMORANDUM
Rice Creek Watershed District



Date: **January 20, 2026**
To: **RCWD Board of Managers**
From: **Erik Larson, Watershed Inspector**
Subject: **Staff Report 11/25/2025 – 1/20/2026**

- Completed routine inspections for 27 active/issued permits, along with drive-by inspections to observe site conditions without sending reports.
- 11 permits closed, with \$15,950.00 worth of surety returned.
- Performed follow-up inspections for non-compliant sites.
- Phone and email correspondence with city staff and contractors.
- Attended scheduled meetings.
 - Attended RCWD staff meetings.
 - Meetings within the regulatory team.
- Further research into unresolved/historic permits in multiple municipalities with free time, also attended internal regular Unresolved permit meetings.
- Assisted permit intake and review staff with various tasks as able.

MEMORANDUM

Rice Creek Watershed District



Date: January 20th, 2026
To: RCWD Board of Managers
From: Molly Nelson, Outreach and Grants Technician
Subject: Staff Report 11/25/25 to 1/20/26

Summary

- Planned and conducted Q1 meetings with Conservation District staff for Water Quality Grant technical assistance planning.
- Wrote and finalized 2026 SMART goals.
- Updated the Mini Grant Award Documents package and communications language to reflect any 2026 changes and improve the admin process for the program.
- Set up 2026 Mini Grants tracking spreadsheet and began application review. 21 applications were reviewed and 19 applications were approved.
- Created a new outreach handout for the Water Quality Grant Program
- Updated the database with any remaining grant project information from 2025 and new project information for 2026. Worked on cleanup for end of the year and ensured everything is aligned with the record retention policy.
- Conducted admin work for the North Metro Pollinator Pathways Grant and communicated remaining work and funds for 2026 with ACD.
- Wrote and distributed January newsletter articles promoting the 2026 grant programs to Circle Pines and Spring Lake Park.
- Reviewed and provided feedback for CAC protocol updates.
- 12/4/25-12/5/25: Minnesota Watersheds Conference
- 12/16/25 Assisted with Browns Preserve Frost Inspection, learned how to drive UTV and ATV
- 12/16/25: Webinar; When Green Turns to Blue, Integrating Stormwater Management into Green Roofs
- 1/5/26: GIS Dashboard Meeting with ACD
- 1/6/26: Springboard for the arts project and presentation Planning Meeting
- 1/6/26: Communications and Outreach Meeting for 2026 Surveys
- 1/12/26: WBT H2 Corridor planning meeting

MEMORANDUM
Rice Creek Watershed District



Date: 1/20/26
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 11/24/25 – 1/19/26

Highlights from the Preceding Month

- Collected water quality samples at various stream and ditch monitoring stations across the district, including targeted chloride monitoring at selected stations after thaw events.
- Began planning and seeking volunteers to monitor high priority lakes for the Community-Assisted Monitoring Program (CAMP) in 2026.
- Performed maintenance and calibration on lake and stream monitoring equipment and inventoried/restocked supplies. Sent in the multiparameter sonde for factory maintenance.
- Continued importing 2025 monitoring data into the WISKI database and optimizing import configurations and processes.
- Updated digital field data collection forms and reformatted them to allow for easier importing of data into the WISKI database.
- Completed the first draft of a technical memo assessing the results of quality assurance/quality control (QA/QC) sample results from both the previous and current labs.
- Reviewed lab results and communicated with lab personnel about errors and interpretation of results.
- Incorporated quality control measures into data collection forms and procedures to prevent and minimize errors.
- Attended the Washington County Water Consortium virtual meeting on December 3, which included a presentation about chloride pollution in lakes.
- Reviewed progress on 2025 SMART goals with supervisor and set new goals for 2026.

MEMORANDUM

Rice Creek Watershed District



Date: January 20, 2026
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: Staff Report

General

- SMART Goals – 2025 review and 2026 planning
- Submitted BWSR Water Quality & Storage Grant Application – Jones Lake Phase 2: \$1.087 million request
- Grant tracking/invoicing/reporting
- Stormwater Management Grant review

Meetings, Workshops, and Presentations

- Jones Lake Project
 - Regulatory Coordination (DNR/USACE/MPCA)
 - EAW open for review/comment Dec. 23 – Jan. 24
 - Monthly meetings (RCWD, HEI, New Brighton)
 - Elected official project update meetings – Rep. Fisher, Sen. Housley, Sen. Kunesh
- MN Watersheds Conference, Dec. 3-5
- Anoka County Hazard Mitigation Plan Update Meeting, Dec. 3
 - Hazard Mitigation Plan Website Workshop, Jan. 8
- Washington County Water Consortium, Dec. 3
- RCWD Project Team/Board/Staff/PDS meetings
- RCLLG CLAW Meeting – Chloride Reduction Initiatives, Dec. 11
- Twin Cities Metro Integrated Water Planning Workshop (Met Council), Jan. 7
- RCLLG CLAW Meeting – Chloride Reduction Strategies, Jan. 8
- MN Stormwater Seminar Series: Stormwater Reduction and Pollutant Sourcing from Urban Trees, Jan. 15
- RCWD/Freshwater/UMN Workshop: Exploring IESFs, Jan. 16

Upcoming

- BWSR Annual Grant Reports Due, Feb. 1
- MN Lake Management Symposium, Feb. 3
- City/County Partner Meeting – New Brighton Community Center, Feb. 10
- UMN Project Management Certificate Program – Project Planning, Feb. 18-20

MEMORANDUM
Rice Creek Watershed District



Date: **January 20, 2026**
To: **RCWD Board of Managers**
From: **Connor Price, Technical Field Assistant**
Subject: **Staff Report**

- Completed several ditch inspections and will continue to monitor the district ditch network and crossings to ensure that the system is still flowing unobstructed so they may function as intended
- Participated in pre-construction meeting with Houston, and Apex Drainage (Contractor) about Repair of 53-62 Br 5, and 6
- Met with several landowners in the area of 53-62 Br 5, 6 ditch repair to discuss access to ditch from the landowner's property
- Participated in a landowner information meeting about 53-62 ditch repair project
- Met with contractor and landowners on Branch 4 of 10-22-32 to discuss maintenance projects for this year
- Have been on site for the 53-62 ditch repair project to monitor progress and answer questions for any landowners that stop by
- Have been working on maps and an approximate schedule for mowing during the spring summer and fall months

MEMORANDUM

Rice Creek Watershed District



Date: January 20th, 2026
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Update November 26th – January 20th

Inspections/Regulatory

- Conducted multiple site inspections in Columbus and Forest Lake of active sites and provided inspection reports noting required corrective actions to permit holders.
- Followed up with applicant regarding additional information required to satisfy as-built requirements and closeout their permit.
- Participated in Regulatory Team meetings about the closeout process for Historic Permits.
- Contacted Applicants about the status of their projects and notifying them of approaching expiration dates of their permits.

Project Management

- Sent reminder email to Stormwater Management Grant mailing list about the December 30th application deadline.
- Received a total of 6 applications from the communities below and am currently in the review process of those documents. Have also shared the applications materials with Staff, HEI, and the CAC for their review.
 - Shoreview
 - New Brighton
 - Arden Hills
 - Lino Lake
- Reviewing and documenting the LEED requirements for platinum certification for communities.
- Working on presentation materials for both the CAC and the Board for the Public Hearing to discuss stormwater applications in February.

MEMORANDUM
Rice Creek Watershed District

Date: January 20, 2026
To: RCWD Board of Managers
From: Tom Schmidt, Drainage and District Facilities Manager
Subject: Staff Report January 2026

Highlights for this period

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Contracted with Dunaway Inc. for maintenance on Branch#4 of ACD10-22-32

Through the Robinson Property

Coordinated with the District Engineers on needed engineering task orders related to the PDS and District facilities.

Continued planning for fall/ early winter Public Drainage and District Facilities Maintenance projects.

Attended the ACD53-62 branch 5 & 6 repair Landowner info meeting.

Contracted with Hugo's Tree Service for ROW work on JD#2 in Hugo.

Compiled data for up coming District Annual report, Drainage and Facilities report, and presentation.

Worked with the Engineer and Regulatory manager on the potential City of Lino Lakes wetland bank .

MEMORANDUM

Rice Creek Watershed District

Date: January 20th, 2025
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Staff Report 11/24/2025-1/20/2026

Partnerships/Collaborations

- Planning 2026 workshops with Blue Thumb
- ISEF Workshops with Freshwater in progress
 - Next workshops and site visit planned
- Planning 2026 activities with Growing Green Hearts
- Community workshops and art project at West Hansen Park in progress
- Anoka County MS4 Partner Meetings
- Creating rain garden signs for Hayes Elementary/Anoka SWCD project collaboration
- Meeting with Wild Ones non-profit for rain garden maintenance collaboration
- Creating signs for silver view ponds stormwater management grant project
- Smart salt training with Ramsey County completed
- Participating in Sacred Waters, Shared Future campaign with Mississippi River organizations
- Planning shoreline contractor workshop with EMWREP
- Salt reduction initiative and campaign with neighboring watershed districts in progress
- Watershed district survey tool for community engagement in progress
 - Planning first survey
- Participating in Roseville's Climate action planning
- Outreach activities at Lost Lake Water Quality Grant project planning with WCD and EMWREP

Project/Program Outreach

- Collaborating with upcoming projects for outreach and communication items like articles, press releases, public meetings, signs, etc.
- Working on WBIF ArcGIS dashboard with projects team for outreach and education about program and projects
- Creating wake safe zone and lake report card for Water Quality program
- Assisting with a Regulatory Work Session for partners in 2026

Other

- ADA website compliant project in progress
- Planning City/County partner meeting in February

MEMORANDUM
Rice Creek Watershed District



Date: **January 20, 2026**
To: **RCWD Board of Managers**
From: **Theresa Stasica, Office Manager**
Subject: **Staff Report 12/3/2025 to 1/20/26**

- Code invoices for review.
- Gathered all timesheets and reviewed select employee timesheets for administrator's final review.
- Continued to provide administrative/HR support to employees.
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
- Provided draft minutes for the Board workshop.
- Review agenda packet materials.
- Attending on-line cyber security courses
- Provide requested information to Board members and Administrator as needed.
- Assisted Board and Staff as needed.
- Attended board meetings and staff meetings.
- Placed orders for supplies as needed.
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche.

MEMORANDUM
Rice Creek Watershed District



Date: **January 20, 2026**
To: **RCWD Board of Managers**
From: **Sarah Struntz, Watershed Inspector**
Subject: **Staff Report 11/26/2025-1/20/2026**

- Continuing with conducting routine inspections of sites. Establishing contact with new permits and inspection sites.
- Getting sites wrapped up for winter that will not be doing active work and ensuring proper stabilization measures are in place.
- Attended various scheduled meetings:
 - Staff meeting on 12/11
 - Historic permits meeting on 1/8
- Continuing to look into unresolved permits and reaching out to respective applicants or contacts to obtain any needed information. Conducting site visits for some sites to document conditions.
- Attended the Minnesota Watersheds Conference in Nisswa 12/3-12/5. Great opportunity to listen to various discussion topics and network with other watersheds.
- Held a couple meetings with various applicants to work towards permit closure and discuss best steps moving forward.
- Was out on annual leave 1/13-1/20.
- Closed out 3 active permits and 1 unresolved permit:
 - 21-006: Belden River Capstone on 11/21/2025
 - 25-003: Centennial High School Stadium Site Work Improvements on 11/20/2025
 - 24-021: CSAH 6/CSAH 35 Roundabout on 12/10/2025
 - 20-097: Blaine 35W Industrial on 12/22/2025 (\$90,950 in surety returned for this one, yay!)
 - Returned a total of \$231,750 in surety in 2025 by closing out permits (both active and unresolved).

MEMORANDUM

Rice Creek Watershed District



Date: January 21, 2026
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – January 2026

Highlights for Month

- ✓ Administrative
 - Office Building (Pine Tree) Repairs
 - Staff Meeting
 - Staff SMART Goals
 - Accounts Payable Review
 - Personnel Leave Requests
 - Board Meetings
 - Manager Appointment Communication
 - RCD 2,3,5 Capital Budget Request
 - North Risk Partners additional MnPML quote
 - Washington County Watershed PLOP
 - Communication Training
 - Metro Watersheds Meeting
 - Metro MN WD Meeting
- ✓ Communication & Outreach
 - Website ADA Compliance
 - IEFS Review Training
 - CAC Effectiveness Discussion
- ✓ Information Management
 - District Wide Model Updates
- ✓ Restoration Projects
 - RCD 2, 3, & 5 On-going, Jones Lake
 - Representative and Senator Engagement
 - SMG Closure Discussion
 - White Bear Lake Area Comprehensive Plan Work
- ✓ Regulatory
 - Rice Creek Commons RCWD Coordination Meeting
 - Metro Shooting Pre-Application Discussion
 - Permit Issuance
 - Permit Closures
- ✓ Drainage & Facilities Program
 - ACD 53-62 Br 5& 6 Repair
 - ACD 10-22-32 Maintenance Discussions & City Engagement
 - PLOP Discussions
 - IESF Maintenance
 - Biweekly Program Discussions with Consultants
- ✓ Lake & Stream Management
 - WBL Augmentation Data Support and Discussions

MEMORANDUM
Rice Creek Watershed District



Date: **January 20th, 2026**
To: **RCWD Board of Managers**
From: **Kelsey White, Permit Technician**
Subject: **Staff Report 11/25/2025 – 1/19/2026**

Reviews

- Reviewed 5 permit applications for administrative approval.
- Drafted 2 CAPROC amendments.
- Coordinated submittal and review of CAPROC items for 6 permit applications.
- Reviewed 2 wetland boundary/type applications and 2 WCA replacement plan applications for completeness.
- Issued 14 WCA decisions.
- Created 3 review files in Laserfiche.

Communications

- Sent notice of permit issuance for 4 permit applications.
- Sent 13 CAPROC notices and 2 Amended CAPROC notices.
- Drafted and sent 4 WCA application notices.
- Sent 8 administrative action notices to the Board.
- Sent 1 CAPROC expiration notice.
- Sent 2 permit review cost notices to applicants.

Meetings

- Coordinated and attended 6 WCA TEP meetings.
- Attended a preapplication meeting for the Arden Hills Xcel Substation.
- Participated in regulatory work group session.
- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended regular staff meetings.

Other Duties

- Completed monthly IT security awareness training.
- Saved records of permit application communications to Laserfiche.
- Responded to email and telephone inquiries about RCWD permitting procedures and requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

ITEMS FOR DISCUSSION AND INFORMATION

3. February Calendar



JANUARY						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MEMORANDUM

Rice Creek Watershed District

Date: January 22, 2026

To: RCWD Board of Managers

From: Emmet Hurley, Program Support Technician

Subject: February 2026 Calendar

Wednesday, February 4, 5:30 p.m. Citizen Advisory Committee Meeting
Board Liaison Manager Waller
RCWD District Conference Room and remotely*

Monday, February 9, 9 a.m. Board Workshop
RCWD District Conference Room and remotely*

Tuesday, February 10, 10 a.m. RCWD City-County Partner Meeting
at the New Brighton Community Center, 200 10th St NW,
New Brighton, MN 55112

Wednesday, February 11, 9 a.m. Regular Board of Managers Meeting
at Mounds View City Hall Council Chambers,
2401 County Road 10, Mounds View, MN and remotely*

Thursday, February 12, 4:30 p.m. Deadline for Manager Per Diem & Milage Claim Forms

Monday, February 16 President's Day-Office Closed

Wednesday, February 25, 9 a.m. Regular Board of Managers Meeting
at Mounds View City Hall Council Chambers,
2401 County Road 10, Mounds View, MN and remotely*

* Board members remotely=by alternative means (teleconference or video-teleconference) from remote locations; Public monitoring only.