



APPROVED

**RCWD BOARD OF MANAGERS WORKSHOP**

Monday, February 12, 2024

Rice Creek Watershed District Conference Room  
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota  
and

Meeting also conducted by alternative means  
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 9:00 a.m.

2 Attendance: Board members John Waller, Marcie Weinandt, Steve Wagamon, Jess Robertson, Mike  
3 Bradley (videoconference).

4 Absent:

5 Staff: Administrator Nick Tomczik, Lake and Stream Program Manager Matt Kocian, Drainage &  
6 Facilities Manager Ashlee Ricci, Patrick Hughes Regulatory Manager, Abby Tekiela Project Technician,  
7 Regulatory Technician Anna Grace (videoconference), Inspection Coordinator Terrence Chastan-Davis,  
8 Communications and Outreach Manager Kendra Sommerfield (videoconference), Technical Field  
9 Assistant Abel Green (videoconference).

10 Consultants: District Engineer Chris Otterness-Houston Engineering, Inc.

11 Videoconference Visitors: City of Columbus Engineer Kevin Bittner, City of Columbus Council Member  
12 Janet Hegland.

13 Visitors: Scott Robinson

14 **“Historic Permits” – Permit Program Update:**

15 Regulatory Manager Patrick Hughes and Project Technician Abby Tekiela gave a presentation on historic  
16 permits at RCWD. A historic permit is a permit created in 2007 or earlier and still holds a surety balance.  
17 The presentation outlined that the renewed historic permit project addresses all open permits that have a  
18 surety balance and the strategies put in place to manage these permits.

19 RCWD confirmed to the Board all records are housed internally in LaserFiche. Through licensing, records  
20 are also available for export on the MS4 database. District Engineer, Chris Otterness, further shared that  
21 every year a hard drive of completed engineering files is shared with the District. District Administrator,  
22 Nick Tomczik, noted the policy manual includes the official protocols of business with Houston  
23 engineering and the transfer of information process. Managers noted Board packets include the check  
24 register for surety return tracking and a periodic update to the Board on open permit management could  
25 be helpful moving forward.

26  
27 **Centerville Inspection Joint Powers Agreement:**

28 Inspection Coordinator, Terrence Chastan-Davis, presented the Board with the proposed City of  
29 Centerville inspection agreement extension. Terrence shared the Board has been presented with the  
30 extension request every year since 2021. As the City of Centerville and RCWD are both happy with the  
31 agreement, Terrence proposed a process plan update to amend the agreement to automatic renewal and

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**BOARD OF  
MANAGERS**

Jess Robertson  
Anoka County

Steven P. Wagamon  
Anoka County

Michael J. Bradley  
Ramsey County

Marcie Weinandt  
Ramsey County

John J. Waller  
Washington County

32 to incorporate RCWD’s inspection fee schedule into the agreement. With these updates the Board would  
33 not need to approve the extension each year.

34

35 Manager Robertson inquired if the City will still have the option to cancel the agreement at renewal time.  
36 Terrence Chastan-Davis confirmed this is the case for both parties.

37

38 This item will be brought to the 2/14/24 Board meeting for the Board’s decision.

39

40 **Manager Bradley joined the Board meeting (videoconference) at 10:00 a.m.**

41

42 **Carp Management Update:**

43 Lake and Stream Program Manager, Matt Kocian, informed the Board he will be walking up a professional  
44 service agreement at the upcoming 2/14/24 Board meeting. Matt shared that normally this agreement  
45 would be presented in later February, but due to quickly changing weather conditions, Spring is coming  
46 sooner. Staff wanting to provide notice on the content ahead of 14<sup>th</sup> Board meeting for consideration.  
47 Manager Roberston noted items added to agendas without prior notice are not ideal for public  
48 transparency and to avoid this when possible. Manager Robertson in this case noted understanding the  
49 timely aspect of this item.

50

51 Managers inquired on how RCWD long term management of carp is going. Matt shared he will be presenting  
52 on the topic at the 2/14/24 Board meeting.

53

54 **RCWD Facilities Vegetation Management:**

55 Drainage and Facilities Manager, Ashlee Ricci, shared the Red Rock Five and Davey Natural Resource  
56 contracts intending to be brought to the 2/14/24 Board meeting for the Board to act. Red Rock Five is the  
57 company contracted for prescribed burns on District Facilities. Burns are typically completed every 3 to 5  
58 years. Upcoming burns will be this Spring or the Spring of 2025 (workload and weather dependent). Davey  
59 Resource Group is contracted to complete vegetation management of the District’s Iron Enhanced Sand  
60 Filters.

61

62 Ashlee also provided a brief update on JD 3 noting most of the work has been completed. RCWD will  
63 continue to work with the DNR. An amphibious excavator will be implemented in an attempt to excavate  
64 the remaining 450 linear feet of work through Public Water Inventory Wetland.

65

66 **Citizen Advisory Committee Appreciation Protocols:**

67 Communications and Outreach Manager, Kendra Sommerfield, shared with the Board RCWD was looking  
68 to formalize a “thank you,” protocol for resigning CAC members and other volunteers.

69 Through group discussion the Board concluded that a framed certificate signed by District President and  
70 including the resigning CAC member in the minutes was best.

71

72 **Public Drainage Authority – As Constructed Subsequently Improved Condition Determination Process:**

73 District Engineer, Chris Otterness, gave a presentation to the Board of Managers on how a Public Drainage  
74 System’s ACSIC is determined.

75 The presentation to be shared in two parts: Part one (2/14/24) Presentation provides understanding of  
76 how an ACSIC is determined for any public drainage system in the State of Minnesota. The Part 2  
77 presentation (to be provided at the March Board Workshop) will provide an understanding of how this  
78 methodology was utilized on ACD 10-22-32.

79

80 Manager Roberston left the meeting at 11:00 a.m.

81

82 Manager Wagamon left the meeting at 11:30 a.m.

83

84 **Administrator Tomczik updates:**

85 • Staff continue to seek State funding for the I35 mitigation project. Contact at the State share  
86 that the District should be prepared for no funding or alternative State funding amounts,  
87 further sharing in the cost. Administrator Tomczik made note of other potential sources of  
88 RCD 235 WMD, project anticipation fund, partners, and potential partial grants.

89 • MN Watershed’s Legislative Event coming up March 6 – 7<sup>th</sup>. A handout for the event was made  
90 available. Managers can register through Theresa or the website.

91 • District team met with MnDNR regarding ACD 10-22-32 Alternative 4. MnDNR staff  
92 communicated wanting to further understand the model, a good discussion, and additional  
93 response forthcoming.

94

95 The workshop was adjourned at 11:53 a.m.