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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, April 23, 2025, 9:00 a.m.

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota

Virtual Monitoring via Zoom Webinar

Join Zoom Webinar:

<https://us06web.zoom.us/j/88619625836?pwd=Jiu7UFJdXgNI1y2VLg7n66xCHnuCi6.1>

Passcode: 106516

+1 312 626 6799 US (Chicago)

Webinar ID: 886 1962 5836

Passcode: 106516

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

APPROVAL OF MINUTES: APRIL 7, 2025, WORKSHOP; APRIL 9, 2025, REGULAR MEETING

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. Anoka County Ditch 10-22-32 History & Conditions Memo (Tom Schmidt)
2. Anoka County Ditch 10-22-32 Main Trunk West Pine Street Culvert Lowering (Patrick Hughes)
3. Check Register Dated April 23, 2025, in the Amount of \$222,895.43 and April Interim Financial Statements Prepared by Redpath and Company

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

BOARD OF
MANAGERS

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County

ITEMS FOR DISCUSSION AND INFORMATION

1. Priebe Lake Outlet Project Operations and Maintenance Agreement Update (Tom Schmidt)
2. Anoka County Ditch 53-62 Branches 5 & 6 Water Management District Charge Development Task Order (Tom Schmidt)
3. Anoka County Ditch 53-62 Branches 5 & 6 Public Information Dates (Tom Schmidt)
4. Staff Reports
5. May Calendar
6. Administrator Updates
7. Manager Updates

**APPROVAL OF MINUTES: APRIL 7, 2025, WORKSHOP; APRIL 9,
2025, REGULAR MEETING**

Draft

RCWD BOARD OF MANAGERS WORKSHOP

Monday, April 7, 2025

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 9:00 a.m.

2 Attendance: Board members Mike Bradley, John Waller, Steve Wagamon, Jess Robertson, Marcie
3 Weinandt

4 Absent:

5 Staff: Administrator Nick Tomczik, Drainage & Facilities Manager Tom Schmidt,
6 Communications & Outreach Manager Kendra Sommerfeld, Program Support Technician
7 Emmet Hurley, Office Manager Theresa Stasica (video-conference)

8 Consultants: District Attorney John Kolb – Rinke Noonan, District Engineers Chris Otterness and Adam
9 Nies – Houston Engineering, Inc. (HEI)

10 Visitors:

11

12 **Administrator Review Process**

13 District Attorney John Kolb began the meeting discussing the Administrator Review Process. John Kolb
14 mentioned materials for the review process, as well as other organization's review process for comparison.
15 He also stated that the quarterly review doesn't need to involve all board members and asked the question
16 of 'How does performance review translate into pay?' John Kolb stated that this is just the start of the
17 process and doesn't know exactly what the board is looking for, but this is a really good starting point. He
18 also talked about the importance of objective performance standards.

19

20 Manager Wagamon asked if the Board is allowed to get together for a pre-performance review meeting.
21 John Kolb stated that there are some open meeting laws related to that issue, and that he would have to
22 look into it more. Manager Wagamon clarified that it's just a preparation meeting to come up with a
23 coherent consensus between the managers, to which John Kold responded "You really have no safe space
24 to do anything" because of the open meeting law.

25

26 Manager Weinandt stated that she sees goals as, for example, "working this year to see that every position
27 is filled" or "working this year to get the first steps on the bond package," and whether or not they met
28 those objectives, "Yes/No." Manager Weinandt asked Administrator Tomczik if he meets with staff every
29 quarter, to which he replied that he meets with each program manager and his direct reports.

30

31 Attorney Kolb suggested that the board could close the meeting or workshop for ~5 minutes each time
32 (quarterly, etc.) to briefly discuss with the administrator the review and process.

33

34 Manager Bradley asked if anyone has any ideas about objectives/goals. Manager Robertson responded by
35 stating that she would like to see goals to be set for the year. Manager Waller stated that the course of a
36 year is a long time and that things change over the course of the year, and suggested that the Administrator
37 reports on a regular basis. Manager Bradley requested that each Manager thinks about “the 1-5 things that
38 should be considered for the review process” in preparation for the May workshop.

39

40 **Outreach and Communications Program Review and Forecast**

41 Outreach & Communications Manager Kendra Sommerfeld began the presentation at 9:45am.

42

43 Kendra Sommerfeld stated that RCWD has updated its website and presented metrics surrounding website
44 engagement, top visited pages, etc., and then went over articles that are submitted to MN Watersheds
45 and/or posted to the RCWD website.

46

47 Another electronic aspect of the Outreach and Communications program is social media. Sommerfeld
48 stated engagements are really good. Outside of electronic media, RCWD also produces various signs. Some
49 signs include QR codes.

50

51 Kendra Sommerfeld stated that she has been really focused on targeted outreach such as post cards and
52 that it has been going well. She also stated that events/workshops have been focused on Raingarden
53 maintenance, and that events help people learn interactively. Another workshop type is about Aquatic
54 Plants, and the Outreach and Communications program has partnered with the UofM. A focus for the future
55 is in-person workshops. Last year there were two, but there are five planned for 2025.

56

57 Kendra Sommerfeld discussed various new partnerships, such as Hazel Elementary and Highview Middle
58 School, as well as continued partnerships with Friends of the Mississippi River. Highview Middle School is
59 going to collaborate with Christ the king Church on their new Raingarden.

60

61 Also discussed was the use of GIS tools to help with storytelling (signs/visuals, story maps), targeting (MS4
62 Front), etc. District Administrator Nick Tomczik elaborated on the potential budget increase, saying that the
63 GIS expenses are not insignificant, yet are to some degree transferable across issues, programs.

64

65 Looking to 2026: more in person events/workshops, more collaboration with WQG projects, more use of
66 social media and GIS technology, among other goals. Budget outlook: slight increase (new technology/tools
67 such as GIS), expecting more projects and opportunities, new partnerships/opportunities.

68

69 **MN Watersheds 2025 Request for Resolutions**

70 District Administrator Nick Tomczik began this item by stating that there is an early deadline of June 2nd for
71 resolutions, and that there are several items on the existing MN Watershed's resolution list that the District
72 previously expressed interest in, such as open meeting law and others.

73

74 Nick Tomczik stated that, of the resolutions that are set to sunset, included is the DNRs public water
75 designations, and that he doesn't expect this to be problematic. Attorney John Kolb added that the DNR
76 will do a re-inventory but isn't aware of when this will happen. He says that his understanding is that they
77 will follow the same process as before.

78

79 Nick Tomczik asked Managers to think about any issues that they would like to bring attention to. Managers
80 made note of the cost allocation for ditch repair, the Wetland Conservation Act and its 25-year threshold,
81 and tax forfeit wetland bank maintenance issues.

82

83 5-minute break

84

85 **Anoka County Ditch 53-62 Branch 5 & 6 Draft Repair Report**

86 The board reconvened at 10:38am

87

88 Drainage & Facilities Manager Tom Schmidt began the item stating that the next major system repair in the
89 queue is ACD 53-62 Branches 5 & 6.

90

91 District Engineer Adam Nies began the presentation with a map of the District, highlighting where we are
92 and where the ACD 53-62 Branches 5 & 6 are located. Components of the proposed repair include open
93 channel excavation and culvert replacement. Environmental considerations include wetlands, public
94 waters, and threatened and endangered species.

95

96 Adam Nies noted the DNR NHIS Review. There was a requirement of a rare plant survey, and stated that
97 the survey revealed there were Swamp Blackberries, Bristle-berries, and Tubercled Rein-orchid within the
98 proximity of the drainage system, each of which are on the state threatened and endangered species list.

99

100 Conclusions on current system performance include that the ditch continues to deteriorate over time and
101 that the use of the ditch is becoming more urban. Primary needs of upstream landowners are predictability
102 of drainage function and conveyance of high-magnitude events.

103

104 The Engineer described three alternatives:

105

1) Do nothing, let conditions continue to degrade

106

a. Only viable if system is no longer providing useful purpose

107

2) Full repair/ACSIC

108

a. Excavation of the entire length of open channel

109

b. Lowering Culverts to the ACSIC

110 3) Selective Repair

- 111 a. Large segments of ditch repaired to ACSIC
- 112 b. Some segments partially leave ditch as-is and do not replace culverts
- 113 c. Avoid impacts to public waters runoff elevations
- 114 d. Consider abandonment of Branch 5 Lateral 1
- 115

116 Manager Robertson asked if abandoning the portion of the ditch would create problems for the homes in
117 the area, to which District Engineer Chris Otterness noted that the lateral proposed to be abandoned
118 (Branch 5 Lateral 1) does not currently convey water from these homes and that it provides no functional
119 purpose.

120

121 Manager Weinandt asked if the purpose of the repair is for more land to be developed. Administrator
122 Tomczik clarified that the purpose is to address the district obligation to manage the system, function, and
123 board consider function and balance the costs, including the regulations today.

124

125 District Engineer Otterness stated that the proposed development on the Gun Club Property will be mostly
126 unaffected by the repairs as that property drains to the North and East, toward branches of the ACD 53-62
127 system that have been cleaned already.

128

129 Manager Wagamon inquired about the effect of the repair on 100-year events, and District Engineer
130 Otterness responded by stating that ditch repairs generally have much less of an effect in that type of event,
131 compared to smaller magnitude, higher frequency events.

132

133 Manager Robertson left the meeting at 11:17am

134

135 District Attorney Kolb clarified that the WCA 25-year rule still applies in certain situations.

136 Discourse took place regarding the effect ditch has/will have on properties and the District's
137 responsibility/non-responsibility to those properties.

138

139 The Board discussed the proposed charge to the Water Management District. – and the assumption of a
140 60-40 split between the water management district and ad valorem as in past repairs. Timeline includes a
141 public information meeting in the near future, public hearing (Spring 2025), board considerations of
142 resolution/order to establish a repair and WMD charge (following hearing), plan development/project bid
143 (Summer 2025), meeting with landowners in construction zone (Fall 2025), and construction (Fall/winter
144 2025).

145

146 **Administrator Updates**

- 147 • Working with HEI on task order for municipal BMP maintenance criteria from which to define the
- 148 criteria for potential actions
- 149 • City of Columbus greatly appreciated RCWD's assistance to finance its trail associated with Clear
- 150 Lake, extended their appreciation and consider the past MOU matter resolved

- 151 • Working to renew contract with Pitney Bowes (postage machine); engaging Rinke Noonan
152 • State administered grants are including verification of felonies/financial crimes, so the District’s self-
153 certification process will likely be an annual event
154 • Ramsey County 2, 3, and 5 project – House bill 204
155
156 The workshop was adjourned at 11:45am
157

For Consideration of Approval at the April 23, 2025, Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, April 9, 2025

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, 2nd Vice-Pres. Steve Wagamon,
Secretary Jess Robertson, and Treasurer Marcie Weinandt

Absent: None

Staff Present: District Administrator Nick Tomczik, Regulatory Manager Patrick Hughes, Outreach & Grant
Technician Molly Nelson, Lake & Stream Manager Matt Kocian, Communications &
Outreach Manager Kendra Sommerfeld, Drainage & Facilities Manager Tom Schmidt,
Program Technician Emmet Hurley (video-conference), Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI) (via electronic
means); District Attorney John Kolb from Rinke Noonan (via electronic means)

Visitors: Chris Stowe and Catherine Decker

SETTING OF THE AGENDA

District Administrator Tomczik stated that there had been a public request to utilize technology at Open Mic
and that the item be moved to later on the agenda and suggested that it be moved following 'Items
Requiring Board Action'. He continued that virtual technology was not currently available for the meeting
but hoped that it would be up and running in about 15 minutes. He explained that District Engineer
Otterness and District Attorney Kolb were available, via telephone, while they were working on the
technical issues.

***Motion by Manager Bradley, seconded by Manager Weinandt, to approve the agenda as amended,
moving Open Mic after Items Requiring Board Action. Motion carried 5-0.***

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the March 26, 2025, Board of Managers Regular Meeting. Motion by *Manager Robertson*, seconded by *Manager Weinandt*, to approve the minutes as presented. Motion carried 5-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests an opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-015	Brighton and American Sandblasting	Blaine	Final Site Drainage Plan Floodplain Alteration Public/Private Drainage System	CAPROC 14 items

It was moved by Manager Wagamon and seconded by Manager Robertson, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated April 2, 2025. Motion carried 5-0.

WATER QUALITY GRANT PROGRAM COST SHARE APPLICATION

No.	Applicant	Location	Project Type	Eligible Cost	Pollutant Reduction	Funding Recommendation
R25-02	Charlotte Reed	White Bear Lake	Raingarden	\$12,825.41	Volume: 5,733 cu-ft/yr TSS: 19.52 lbs/yr TP: 0.107 lbs/yr	75% cost share of \$12,825.41 not to exceed 75%; or \$10,000 whichever cost is lower

Outreach & Grant Technician Nelson clarified that the rain garden would be located on the north end and not the south, as was stated in the memo for this item. She explained that there was also a typographical error on the Ramsey County SWCD estimate. She noted that there was a correction made to the bid with some updated numbers for materials, and explained that the new estimate was \$9,619.06 for the grant award was based on the most current information the District had received.

It was moved by Manager Bradley and seconded by Manager Weinandt, to approve the Water Quality Grant Cost Share application, as outlined in the above Table of Contents in accordance with RCWD Outreach and Grants Technician's Recommendations dated April 3, 2025, with the amendment to the award amount to be \$9,619.06 based on the most current information the District had received, not to

66 **exceed 75% of the eligible project costs. Motion carried 5-0.**

67 President Bradley stated that he felt this would solve a flooding problem that had existed for a number of
68 years.

69 Manager Weinandt encouraged people to watch the video located on the District website prepared by
70 Outreach and Grants Technician Nelson because she felt she did an excellent job promoting the grant
71 programs available through the District.

73 **ITEMS REQUIRING BOARD ACTION**

74 **1. Open Meeting Law – RCWD**

75 District Administrator Tomczik explained that this item was for board consideration of its open
76 meeting protocols of, past COVID declaration, current state statute, and how virtual participation
77 would best serve the District and its members. He noted that the declaration the Board had
78 adopted was included in the packet information and reminded them that it was adopted under the
79 COVID-19 health pandemic and stated that with the pandemic essentially in the past, this
80 declaration no longer seemed to have a reasonable basis and staff felt that the Board should
81 consider rescinding this declaration. He explained that MN Statute 13D provides opportunities for
82 Managers to participate remotely and noted that the District could look at the further development
83 of a policy position on this item. He stated that in consideration of virtual public participation and
84 review of the virtual software limitations and reminded the Board of the recent meeting that was
85 interrupted when someone disrupted the meeting with inappropriate material. He noted that the
86 District has shifted to a different software that does allow for secure links, but explained that the
87 State law did not guarantee public remote participation, but rather for monitoring of meetings. He
88 stated that his main staff recommendation today was to rescind the past COVID declaration and to
89 proceed under the stated Open Meeting Law and how the board may amend.

91 ***Motion by Manager Bradley, seconded by Manager Wagamon, to authorize rescinding Revised***
92 ***Declaration under Minnesota Open Meeting Law, §13D.021 April 7, 2022.***

94 President Bradley noted that he was a bit leery about taking this action because COVID-19 still
95 existed and had appreciated the Board's position that they appreciated people not showing up if
96 they had COVID. He shared that he hoped the Board would continue to be adults and choose to act
97 according to the best health interests of the entire Board. He explained that he felt it was more
98 information to protect people's health than it was to show up for a meeting.

100 Manager Waller stated that he felt the language in the memorandum gave the Board the flexibility
101 to provide a person who was ill or the public to participate virtually.

103 Manager Robertson stated that she agreed with Manager Waller and explained that the State
104 Statute allowed for some flexibility in this area. She noted that she felt this encapsulated some of
105 the disruptions that have taken place and stated that she felt that this action was more than

appropriate and did not believe anyone was trying to stifle the public's ability to participate. She explained that she would remind the public that they can send e-mails and ask that they be read into the public record.

Manager Weinandt asked that when District Attorney Kolb was present with the Board, they continue their conversation about what things may look like going forward. She stated that she wanted to be sure that, as presenters, for example, District Attorney Kolb, to be able to join remotely and noted that they also recently had a situation where a Manager ended up not being able to attend the meeting with a 'doctor's note' but were still able to participate. She noted that she did not think this action took away that ability but wanted to get some clarity about what is and is not allowed from District Attorney Kolb.

Motion carried 5-0.

2. Curlyleaf Pondweed Management Agreements

Lake and Stream Manager Kocian stated the District had been working on the management of curlyleaf pondweed for over 20 years. He reminded the Board that the District had an Aquatic and Invasive Species (AIS) Policy that was drafted in 2017, which had the general idea of making sure that their activities related to AIS were consistent with the Watershed Management Plan and explained that a copy of the policy was included in the meeting packet. A key point in the District's AIS policy is that we only actively manage AIS that are directly linked to water quality degradation. He noted that there was a statement within the policy that says that every so often, the District would review current science and make changes, if necessary, such as adding or removing species. He explained that he had taken a look at the science recently and gave a brief overview of the most recent study information related to curlyleaf pondweed. He stated that he felt one of the biggest takeaways is that from the time the District had developed the AIS policy in 2017 to now, there was even more research information that suggested that curlyleaf pondweed contributes to water quality decline, and therefore, it was within the District's purview for management.

Manager Wagamon asked if Lake and Stream Manager Kocian had also seen this in his testing.

Lake and Stream Manager Kocian stated that there was sufficient scientific evidence that links curlyleaf pondweed to water quality degradation. He noted that the DNR had just hired a new researcher, who came from the University of Minnesota and had done their PhD work on curlyleaf pondweed. He explained that in the District's monitoring data, he felt what they were seeing was that curlyleaf pondweed management alone was probably not enough to 'fix a lake' but in combination with other management actions such as alum treatments or carp management, it fits into the larger plan. He explained that every year, the District cost-shares with lake associations to manage curlyleaf pondweed. He noted that every year, the District, contractors, and the DNR conducts surveys to determine where the curlyleaf pondweed is and where they want to do the treatments and explained that they only treated dense areas where there was no native vegetation.

President Bradley stated that there was very little snow this past winter and stated that he assumed that would mean that there would be a bumper crop of curlyleaf pondweed.

Lake and Stream Manager Kocian stated that there was some research about 12 years ago from the University of Minnesota linking low snow cover years to higher curlyleaf pondweed years. He stated that he felt that there was a lot of variability within that and noted that last year there was a very mild winter with low snow cover, and the expectation was for a bumper crop of curlyleaf pondweed, but that was not how it actually played out.

Manager Waller stated that the District has best management practices and asked if Lake and Stream Manager Kocian was saying that herbicide should be done in early spring.

Lake and Stream Manager Kocian stated that was correct.

Manager Waller noted that a long time ago, lake associations would harvest the curlyleaf pondweed, and the District was finally able to convince them that this was not the correct action because it ended up spreading the root system.

Lake and Stream Manager Kocian noted that occasionally, lake associations still do some harvesting, but it was fairly rare, and those that have done it have generally been unhappy with the results of their efforts.

Manager Waller explained that the District was no longer providing funding for that management practice because of its poor outcomes.

Lake and Stream Manager Kocian noted that there may be some lakes where harvesting the curlyleaf pondweed may make sense, but on larger, recreational lakes, it does not.

Motion by Manager Bradley, seconded by Manager Weinandt, to authorize the District Administrator to enter into cost-share agreements with lake associations for curlyleaf pondweed treatments in 2025. Motion carried 5-0.

Motion by Manager Bradley, seconded by Manager Weinandt, to authorize the District Administrator to enter into professional services agreements for herbicide treatment of curlyleaf pondweed with the total costs not to exceed \$35,000. Motion carried 5-0.

3. RCWD Annual Report Approval

Communications & Outreach Manager Sommerfeld stated that she was looking for feedback from the board in the District's annual report and authorization to release it to the public.

President Bradley noted that it was a lengthy report.

Communications & Outreach Manager Sommerfeld explained that it kept the same format as it had in the past and noted that she had tried her best to reduce the text and add additional pictures, but because the District does a lot of great work, that is sometimes hard to do.

Manager Weinandt stated that the audience for the District's annual report was BWSR as well as anybody within the District to be able to find out what all the District had been involved in. She stated that she felt this information continued to illustrate that there was much more that happened within the District than is often seen. She thanked Communications & Outreach Manager Sommerfeld for making the annual report something that she felt was very easy to read.

Motion by Manager Weinandt, seconded by Manager Wagamon, to approve the 2024 Annual Report with any necessary formatting and non-substantive changes and authorize submission to the Board of Water and Soil Resources and other required recipients by the deadline. Motion carried 5-0.

Communications & Outreach Manager Sommerfeld clarified that she had received the comments and suggested edits that were submitted by President Bradley and had incorporated them into the most recent version of the report.

4. Anoka County Ditch #72 Maintenance Work Order

Drainage & Facilities Manager Schmidt explained that they were seeking approval for tree and vegetation removal as well as minor sediment and debris removal on the outlet channel of ACD-72 in Lino Lakes, which was adjacent to the Eagle Brook Church campus. He explained that the tree work exceeded the amount delegated for approval by President Bradley, which is why they were bringing this to the full Board.

Motion by Manager Wagamon, seconded by Manager Waller, to approve the work order for Hugo Tree Service, estimated at \$22,500.00. Motion carried 5-0.

5. Check Register April 9, 2025, in the Amount of \$109,611.87 Prepared by Redpath and Company

Motion by Manager Weinandt, seconded by Manager Wagamon, to approve the check register dated April 9, 2025, in the Amount of \$109,611.87 prepared by Redpath and Company. Motion carried 5-0.

OPEN MIC/PUBLIC COMMENT

Chris Stowe, 426 Pine Street, addressed the work done on West Pine Street, highlighting the need to lower the pipe to prevent water stagnation and flooding. He expressed concerns about the impact on the water table and wetlands, and suggested the need for a different engineering firm. Mr. Stowe also presented videos of the Pine Street and West Pine Street culverts, emphasizing the issue of water stagnation and the need for further action.

Catherine Decker, 614 Pine Street, Lino Lakes, expressed dissatisfaction with the lack of detail in the prior meeting minutes, particularly regarding her own statement. Ms. Decker raised concerns about unfair treatment of Mr. Stowe and the behavior of District Board, staff and consultants. She criticized the handling of her neighbor's concerns and the potential impact of development under Lino Lakes on her property. She called for the board to maintain the size of the floodplain, take all residents' concerns seriously, and treat them professionally. Lastly, Ms. Decker suggested that addressing the potential development of the sod farms before it happens would be more sensible. Ms. Decker provided the Board and the Office Manager a copy of her statement to be included in the District's meeting file.

The Board discussed with staff the concerns raised. The Board directed staff to research and bring back to the Board meeting protocol for minute approval and open mic.

ITEMS FOR DISCUSSION AND INFORMATION

1. District Engineer Updates and Timeline

2. Administrator Updates

District Administrator Tomczik stated staff would bring the street sweeping report to the May Workshop meeting and noted that they were also will be developing a Task Order for municipal BMP maintenance support for Board consideration. He reminded the Board that the next city-county partner meeting would be held in the fall. He explained that the City of Columbus had thanked the District for its financial support as they move through their wetland issues associated with Hornsby St trail and Clear Lake. He shared that the Pitney Bowes mail machine issue had been resolved with the help of Rinke Noonan. He noted that yesterday, he had testified at the House Capital Investment Committee hearing for HF 204 for RCD 2,3,5 project. He stated that on April 15, 2025, he would be speaking at the Roseville Library to the League of Women Voters about watersheds and stated that was also the date for the Metro Watershed, so he would not be able to attend the Mn Watershed meeting.

3. Managers Update

Manager Waller stated that he had attended the Washington County Consortium along with Drainage & Facilities Manager Schmidt and Regulatory Manager Hughes, where they heard a presentation regarding beavers and an update from BWSR on WCA rule changes.

Manager Weinandt noted that she and President Bradley had attended the hearing that took place yesterday and expressed her gratitude for the representative that introduced the bonding request. She stated that later today, she would be meeting at the District offices with District staff and the 4M Fund manager to review the District's investments. She noted that tomorrow morning, she planned to attend the Ramsey County elected officials meeting where there would be a presentation regarding RCD 2, 3, and 5. She noted that next week's Metro Watersheds meeting would be in person, not virtual, which she planned to attend.

272

273

Manager Wagamon stated that he had attended the CAC meeting, which he felt was a really good meeting.

274

275

276

President Bradley shared that he felt that District Administrator Tomczik had done a great job testifying before the House.

277

278

279

ADJOURNMENT

280

Motion by Manager Robertson, seconded by Manager Wagamon, to adjourn the meeting at 10:00 a.m.

281

Motion carried 5-0.

282

ITEMS REQUIRING BOARD ACTION

1. Anoka County Ditch 10-22-32 History & Conditions Memo (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: April 14, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage and Facilities Manager
Subject: ACD 10-22-32 – Conditions Report

Introduction

RCWD is the drainage authority for Anoka County Ditch 10-22-32 (ACD10-22-32). As the drainage authority, RCWD has submitted a Wetland Conservation Act (WCA) application to the Regulatory Department to lower the culvert under West Pine Street on the Main Trunk of ACD 10-22-32, located on the Lino Lakes and Columbus border. The Board, under past consideration of culvert lowering, inquired as to the system's overall condition considering potential maintenance in alignment with its As Constructed and Subsequently Improved Condition (ACSIC). This information is precursor to consideration of application as the WCA LGU.

Background

At the October 23, 2024, Board Meeting, Drainage Authority staff submitted a WCA replacement plan and request to use mitigation credits required to lower the Main trunk culvert under West Pine Street, which the Board did not approve. However, continuing under the District's maintenance obligations, the Board by consensus directed re-examination of the system and potential culvert lowering on the main trunk and for staff to resubmit the WCA no-loss application.

Managers expressed several reasons for further consideration. Some managers recognized and noted concern among some downstream landowners, and some of the managers stated concern about the condition of the ditch downstream of the culvert. In response to those concerns, staff and the district engineer have prepared a conditions report detailing the current conditions of the ACD 10-22-32 system and the proposed management of those conditions, which align with current program operational procedures developed during more than 18 years of public drainage administration experience. The operational procedures align with other drainage authorities' operational procedures and practices statewide.

Staff Recommendation

Staff recommend that the Board of Managers approve lowering the West Pine Street culvert on the Main Trunk of ACD 10-22-32 based on the conditions report, which staff finds does not preclude lowering of the culvert.

Attachments

- ACD 10-22-32 Conditions Report

Technical Memorandum

To: Nick Tomczik, Administrator
Rice Creek Watershed District

From: Chris Otterness, District Engineer, Houston Engineering, Inc.
Tom Schmidt, Public Drainage and Facilities Manager, Rice Creek Watershed District

Subject: ACD 10-22-32
Conditions Report

Date: April 16, 2025

HEI Project #: R005555-0080 Phase 0025

Introduction / Background

The purpose of this report is to provide a comprehensive summary of conditions along the drainage system and recommendations for near and long term maintenance, ACD 10-22-32 was in a highly degraded condition prior to 2008 where portions of the drainage system had little or no capacity and the function of the system was unpredictable. The District implemented a prioritized comprehensive public drainage program. Maintenance activities began with culvert installation under Pine Street in 2008 and continued with extensive reconstruction of the system between 2011 and 2015. As with nearly all reconstruction efforts, rigorous follow-up maintenance was required in the subsequent 10 years. Maintenance requirements are anticipated to reduce as the ditch stabilizes; however, some maintenance is likely to be required every year as all open ditch systems are in a constant state of degradation.

The system is one of the largest in the District, and demand on the system has been accelerated by land modification, development. This drainage system has been extensively modified over its history, beginning with the establishment of ACD 10, 22, and 32 which each attempted to replumb the system to make it work better, continuing with private modifications of the public system in the 1950s and 1960s, and then further modification with land development in the last 30 years. Despite the numerous modifications, the system's function is limited to the capacity that was originally established in 1890-1898, providing a predictable surface outlet for lands that did not have an outlet pre-settlement.

In the process of maintaining and repairing the system, the RCWD Board of Managers adopted a "Functional Profile" for the system in 2011 in conjunction with a consolidation of ACD 10, ACD 22, and ACD 32, which established the alignment and grade of the collective drainage system. The RCWD Board later completed a reestablishment of records in 2022 that established the As-Constructed and Subsequently Improved Condition (ACSIC) for the portion of ACD 10-22-32 north of

Pine Street. Together, these proceedings define the alignment, profile, and cross-section for the management of the drainage system as a lawful repair. Exceedance of the depth or cross-section of the ditch compared to the ACSIC (including the 2011 Functional Profile) to increase capacity and/or function of the system is considered to be an “improvement” under MS103E and cannot be initiated by the drainage authority without a petition from benefitting landowners meeting the requirements under the statute. Improvements are subject to additional environmental considerations and trigger wetland and other environmental regulations that are not required for maintenance ..

Management Protocols

Based on 18+ years of experience with accelerated drainage system management, staff have established general “rules-of-thumb” (referred to here as “management protocols”) to guide when to complete maintenance on a given system. These are not “set-in-stone” and require discretion of the drainage inspector. Below is a summary of the management protocols for open ditch systems. These have been subdivided into three levels of priority:

- “Immediate priority items” (one day to one month response);
- “Seasonal priority items (response within current/forthcoming construction season); and
- “Monitored/scheduled Items” (items not necessarily needing completion in calendar year and may be scheduled, combined or reprioritized in the future).

For the purposes of these protocols, culvert or ditch bottom elevations that are within one foot of the ACSIC grade are considered “near the ACSIC grade” and generally are considered to be lower priority than locations with greater deviation from the ACSIC grade, though extenuating circumstance may require quicker response times.

OPEN CHANNEL MAINTENANCE

Immediate Priority Items

- Beaver dams. *These should only be removed after the beaver has been trapped from the area, unless imminent property damage (structures, cash crops, etc.) will result.*
- Bank sloughing that threatens to damage infrastructure
- Constructed obstructions

Seasonal Priority Items

- Excessive sediment accumulation (greater than one foot above ACSIC and resulting in significant diminishment in performance)
- Excessive vegetation growth in channel resulting in significant diminishment in performance)
- Accelerated bank erosion

Monitored/Scheduled Items

- Moderate sediment accumulation (less than one foot above ACSIC grade)
- Light to moderate bank erosion
- Moderate vegetation in channel

CULVERT/DITCH CROSSING MAINTENANCE

Immediate Priority Items

- Blocked/obstructed culverts
- Notifying crossing owner of existing/imminent failures

Seasonal Priority Items

- Chronic debris-catchers
- Known constrictions that potentially can potentially increase flood damage recurrence

Monitored/Scheduled Items

- Moderate sediment accumulation in culverts
- Deteriorated culverts

*TREE AND BRUSH MAINTENANCE***Immediate Priority Items**

- Trees in ditch that are significantly backing up water
- Recent landowner placement of trees/permanent structures in right-of-way

Seasonal Priority Items

- Trees fallen across the ditch, not significantly backing up water but at risk for future blockage

Monitored/Scheduled Items

- Brush mowing/spraying
- Trees leaning over ditch

Observed Conditions on ACD 10-22-32

This section identifies general conditions all locations of the ACD 10-22-32 public drainage system and specifically indicates areas of concern noted by District staff, the District Engineer, and/or landowners, describes the nature of the concern, identifies whether action is required to address the concern, and recommends a relative timeframe from completing the action. Some of the areas of concern have already been sufficiently addressed via recent actions by the RCWD and its partners.

Observations describing the conditions are based on a 2023 survey completed by Houston Engineering for the portion of the system south of Pine Street, field observations by District drainage inspector & staff, and documentation of maintenance efforts. See the attached figure for locations along the system.

*MAIN TRUNK***Location 1 – Outlet (Marshan Lake) to I-35W (STA 0+00 to 30+00)**

The ditch bottom and culvert crossings at this location is at or below the ACSIC profile. There are 2 large logs in the ditch immediately downstream of the 35W culvert holding back some water. No other obstructions have been observed in the ditch. This location is heavily wooded, and tree/brush mowing should be prioritized/scheduled. Downstream (southeast) of Lake Drive, the ditch is prone to meandering and should be routinely monitored for instability and sloughing.

Location 2 – I-35W to Lilac St. (STA 30+00 to 55+00)

All of the culverts at this location are at/near the ACSIC grade, are sufficiently sized, and are in good condition, except the primary entrance to the State of MN prison (STA 45+00). This culvert is not currently obstructing the system; however, deterioration of the culvert has caused a sinkhole in the landowner's driveway. A permit has been issued to the State of MN to replace the culvert. Replacement will match the size and elevation of the existing crossing, which are consistent with the ACSIC. The permittee will need to provide an as-built survey of the crossing once installed. **No action by the RCWD is necessary.**

The ditch bottom elevation is consistent with the ACSIC grade at this location, other than one location south of the prison entrance where a localized hump was reported. However, cattail and other vegetative growth has reduced the efficiency of the channel during lower flow periods. **We recommend removal of the vegetation root mass and placement of the spoils along the west ditch bank during the summer of 2025.** This work will require continued coordination with landowner representatives of the prison.

No obstructions to flow have been identified in this segment of ditch. However, at least one significant tree has been noted to have fallen across the ditch, and additional trees/brush along the bank may need to be removed. At the last observation by District staff, the tree across the ditch is not obstructing the normal flow of the ditch. **Rapid response is not required for this item; however, the tree should be removed as late spring conditions allow for access (seasonal priority), and other tree debris may be removed at that time as noted by District staff.**

Location 3 – Lilac St. to Carl St. (STA 55+00 to 87+50)

There are a few locations in this portion of the ditch, particularly the portion of ditch just south of the Air Park, where sediment has accumulated to a depth greater than one foot. **We recommend that a clean-out of the ditch in this location be scheduled during the 2025 construction season (seasonal priority).**

Culverts at the Air Park and Carl Street are adequately sized and at an elevation consistent with the ACSIC.

No obstructions have been observed in this portion of the ditch. This location is heavily wooded, and tree/brush mowing should be prioritized/scheduled.

Location 4 – Carl St. to 125th Ave./CSAH 14 (STA 87+53 to 126+50)

Several concerns have been raised by landowners regarding the elevation of the ditch channel at this location. However, the 2023 survey indicates that the ditch is generally at or below the ACSIC grade, with only minor accumulations of sediment above the ACSIC. As such, no cleanout of sediment is required at this time.

A field crossing to property owned by Robinson Landscaping at STA 91+30 is at the ACSIC condition and is properly sized but is in deteriorated condition. Due to this condition, the culvert is prone to collecting debris, which has diminished capacity. During one incident in the summer of 2023, RCWD contracted pumping services to draw down water upstream of the culvert. **The culvert is in need of replacement during the 2025 construction season, and minor channel shaping is required in the vicinity of the crossing, both upstream and downstream (seasonal priority).**

Location 5- 125th Ave./CSAH 14 to W. Pine Street (STA 126+50 to 185+50)

Significant sediment was identified in the quarter-mile of channel south of W. Pine Street in the 2023 survey. This sediment was removed during repair activities in 2024. The remainder of the ditch in this segment is at or below the ACSIC grade.

Three culverts are located along this segment:

Field crossing on Dan Robinson / Robinson Landscaping Properties (STA 159+00). This culvert is near the ACSIC grade and meets RCWD capacity requirements related to overtopping. However, the culvert diameter (15") is substantially smaller than upstream culverts (generally 24"). The culvert has sufficient capacity for 2-year and smaller rainfall events, but ponds water over 2-feet upstream for the 100-year event (this does not impact any upstream structures. The culvert/crossing does not currently constitute an obstruction; however, once the culvert has deteriorated to the extent that it requires replacement, we recommend that the culvert size be increased to at least 24."

Field X-ing on Dan Robinson Property (STA 170+50). This culvert is sufficiently sized (24") but is approximately 2-feet above the ACSIC grade. It is lower than the ACSIC grade at the next upstream crossing (W. Pine Street) but likely serves as a sediment trap at its current elevation. **We recommend that this crossing be lowered during the 2025 construction season (seasonal priority).**

W. Pine Street (STA 186+00). This culvert is sufficiently sized (24") but is approximately 1.8-feet above the ACSIC grade. The RCWD has recently submitted an application to the Local Government Unit (LGU) for a proposed lowering of this culvert. **We recommend this culvert be lowered once the application has been approved, in coordination with the City of Columbus (immediate priority).**

Location 6 - W. Pine Street to End of Ditch (STA 186+00 to 281+00)

A 2020 survey identified a few locations between W. Pine Street and Jodrell Street. This sediment was removed during 2024 repairs to the ditch. No significant sediment accumulation locations have been currently identified along this portion of the drainage system.

Two pipelines cross this portion of the system: a Flint Hills Resources pipeline at 206+20 and a Northern Natural Gas pipeline at 243+04. Both pipelines are below the ACSIC grade but are locations of chronic beaver activity. In coordination with landowners, these locations are routinely monitored, with responsive trapping and dam removal upon identification of an obstruction.

Several culverts are located along this portion of the drainage system. Most are at the ACSIC grade and are sufficiently sized. However, there are three culverts of note:

Driveway at Rybak Property ("137th Ave.") (STA 216+00). There are two culverts at this location. The more recently installed culvert (constructed in 2015 by RCWD) is approximately 1.9 feet above the ACSIC and 0.7 feet above its DNR-permitted grade. The location of this culvert as the outlet of a public water result in challenges to lowering the culvert below its permitted elevation that are unlikely to be overcome without costs that far exceed the value provided. **We recommend lowering the culvert to the DNR-permitted elevation during the 2025 construction season (seasonal priority).**

Jodrell St. (STA 230+16). There are two culverts at this location. The lower culvert (constructed in 2013 by RCWD) is approximately 1.3 feet above the ACSIC grade. We understand that the City of Columbus may have interest in installing one or more additional culverts under Jodrell St. in the vicinity of the public drainage system. This work does not seem likely to result in RCWD permitting challenges, and we welcome the City to coordinate with RCWD staff as they consider this work.

BRANCH 1

Location 7 – Main Trunk to End of Ditch (STA 0+00 to 52+38)

The ditch bottom is at or below the ACSIC grade along this entire branch of the system. One obstruction of the drainage system has been identified at Palamino Lane (STA 25+37). Colloquially referred to as "the Teepee", this segment of storm sewer is elevated above the ACSIC grade due to a Magellan pipeline crossing the drainage system at a shallow grade. Due to pipeline and multiple utilities that cross Branch 1 here, lowering the stormsewer is infeasible. The RCWD has identified and addressed potential damages to upstream properties resulting from the elevated grade on the system.

BRANCH 1 LATERAL 1

Location 8 – Branch 1 to End of Ditch (STA 0+00 to 16+20)

Trees are prevalent along the drainage system on this lateral. Mowing and/or spraying of trees and brush should be prioritized/scheduled.

Some sediment accumulation in this portion of drainage system was identified in the 2023 survey; however, this accumulation does not exceed one foot. If deadfalls are identified along this branch requiring removal, we recommend that the channel be cleaned out concurrently with that work (monitored/scheduled priority).

BRANCH 2

Location 9– Main Trunk to 4th Ave. (STA 0+00 to 29+50)

This portion of Branch 2 is primarily along agricultural fields. The ditch has positive drainage, but the 2023 survey indicates that there may be up to a foot of sediment in the lower 1,000-1,500 feet of this branch. We recommend that RCWD staff visit this area later in the year when water levels are low and consider prioritizing this area for future maintenance (monitored/scheduled priority).

Location 10– 4th Ave. to End of Ditch (STA 29+50 to 69+91)

Based on the 2023 survey, this location does not appear to have significant sedimentation occurring. Each of the culverts was reviewed in the 2010 Repair Report for grade and size. We are not aware of any significant concerns noted for this branch.

This location is heavily wooded, and tree/brush mowing should be prioritized/scheduled.

BRANCH 3

Location 11– Main Trunk to End of Ditch (STA 0+00 to 79+00)

Per the 2023 survey, the channel bottom in this branch is consistent with or below the ACSIC grade for its entire length. A landowner report concern regarding sediment accumulation and/or vegetative obstructions along the lower 1,000 feet of this branch (along CSAH 14). **We recommend that RCWD staff investigate this location and coordinate the cleaning of this portion of ditch during the 2025 construction season if it is determined that the vegetation is negatively affecting the performance of the ditch (seasonal priority).**

No concerns regarding culvert elevation or capacity have been noted.

BRANCH 4

Location 12– Main Trunk to 4th Ave. (STA 0+00 to 32+00)

Current ditch bottom elevations in this location are consistent with the ACSIC grade, as are culverts along this portion of Branch 4.

Capacity of each crossing was reviewed in the 2010 Repair Report and each crossing met the criteria for road overtopping. However, concerns have been raised regarding two of the culverts:

Dan/Scott Robinson Driveway (STA 30+00): The diameter of this culvert (18") is less than the diameters of the upstream (24") and downstream (30") culverts. This culvert has sufficient capacity for more frequent rainfalls (2-year recurrence) but creates a more substantial raise in water levels for the 100-year rainfall event (nearly 3 feet). Increasing the size of this culvert could reduce structural flood risk upstream. **We recommend that a sizing review be completed for this culvert, reviewing impacts upstream and downstream, and consider potential replacement in the 2025 calendar year (seasonal priority).**

4th Avenue (STA 32+22): A landowner has indicated concern regarding the grade and sizing of this culvert. This culvert is consistent with the ACSIC grade, is consistent with RCWD's overtopping criteria, and does not substantially back up water for the 2-, 10-, and 100-year events. The City of Lino Lakes recently replaced a catch basin manhole inline with the culvert and cleaned out debris from inside the culvert. We are unaware of any deficiencies with this culvert, and thus no actions are required at this time.

Location 13– 4th Ave. to Pine St. (STA 32+00 to 71+50)

Landowners have expressed concern regarding the grade of the ditch in this location. However, the 2023 survey indicates no locations where sediment has significantly accumulated above the ACSIC grade. It is possible that vegetative accumulation and/or bank sloughing have created isolated locations of flow inefficiency in the channel. We recommend RCWD staff complete a site visit under low water conditions and consider prioritization of repairs as necessary (monitored/scheduled priority).

Landowners have also indicated concern with culvert elevations in this location, particularly at Andall St. and Pine St. The 2023 survey confirms that the elevation of each of these culverts is consistent with the ACSIC grade and provide positive drainage from upstream to downstream. The 2010 Repair Report confirmed that each culvert meets RCWD overtopping design criteria.

This location is heavily wooded, and tree/brush mowing is currently scheduled to be completed once seasonal road restrictions are lifted (seasonal priority).

Location 14– Pine St. to End of Ditch (STA 71+50 to 98+24)

This portion of Branch 4 was cleaned within the last 10 years, and the survey indicates no substantial accumulation of sediment. No concerns are noted.

BRANCH 4 LATERAL 1

Location 15– Branch 4 to End of Ditch (STA 0+00 to 12+01)

This lateral was cleaned within the last 10 years, and the survey indicates no substantial accumulation of sediment. No concerns are noted.

Conclusions/Recommendations

Overall, the ACD 10-22-32 system is operating nearly identically to the as-constructed and subsequently improved condition, with only a few locations having deficiencies that reduced function. The primary focus of near-term activities should be addressing these locations. Once these locations are addressed, other locations may be addressed to decrease the likelihood of future obstructions. The following are specific recommendations regarding the timing of repairs noted above:

Immediate Priority Items

- Complete the lowering of the Main Trunk culvert at W. Pine Street to coincide with the City of Columbus road maintenance

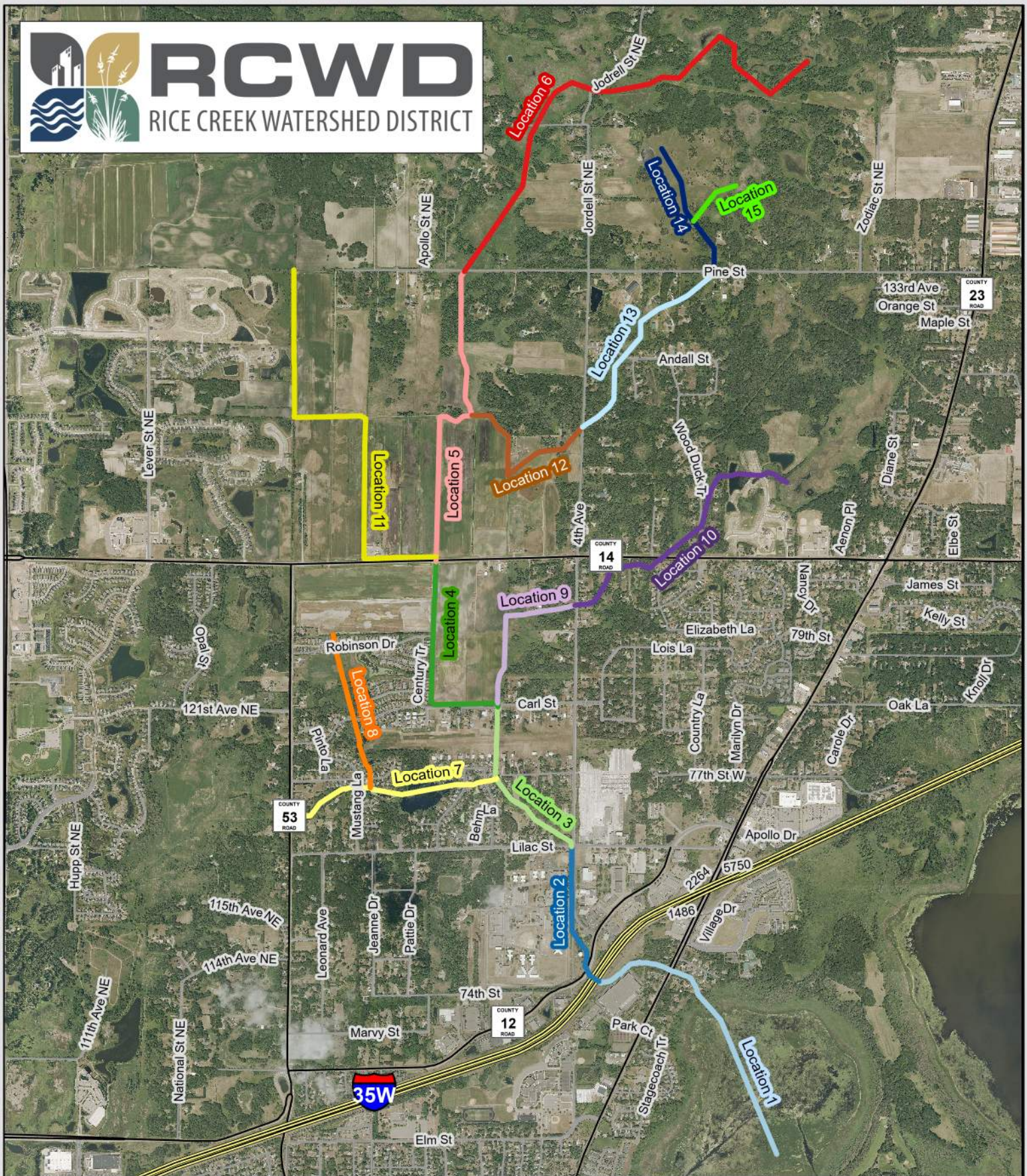
Seasonal Priority Items

- Remove excess vegetation in the channel north of the prison culvert entrance
- Remove the tree from the ditch at STA 37+00
- Complete a cleanout of the ditch between Lilac St. and Carl St.
- Lower Rybak culvert to DNR permitted grade
- Review the need for cleaning on Branch 3 along CSAH 14
- And an evaluation of the Field crossing over branch #3
- Complete a sizing review of the culvert at Branch 4 STA 30+00

Generally, many of the wooded areas along the drainage system are experiencing re-growth of brush and small trees. Mowing in 2025 should be focused on Branches 2 and 4 in spring. Locations requiring mowing or other vegetation management should be reviewed each year.



RCWD
RICE CREEK WATERSHED DISTRICT



- Location Number
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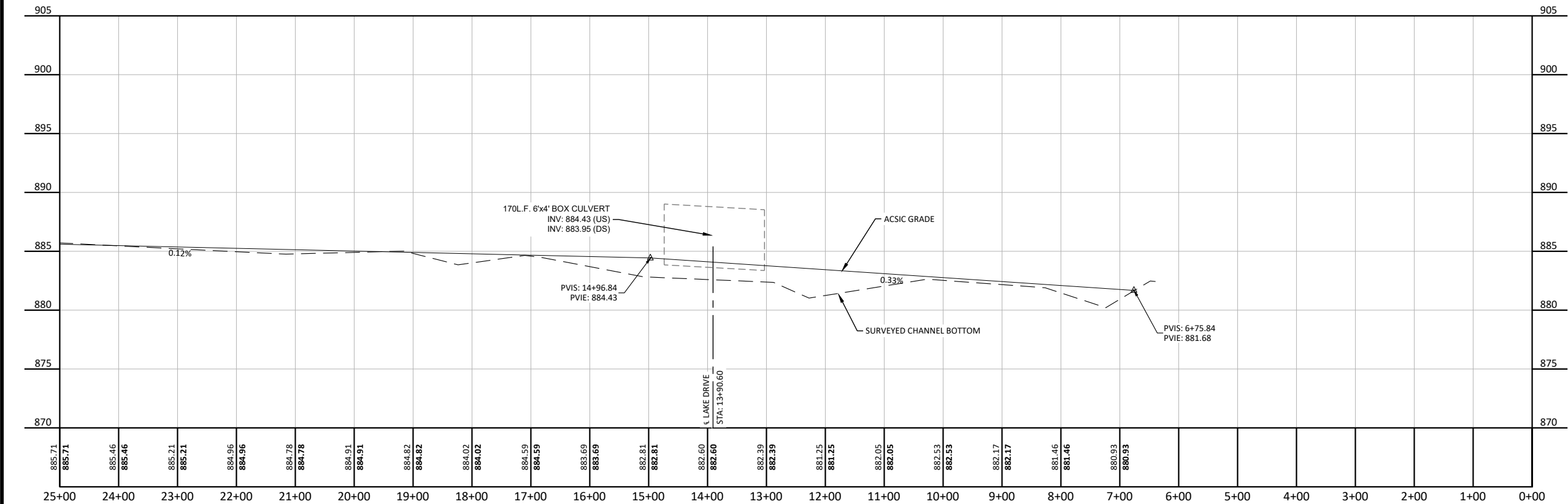
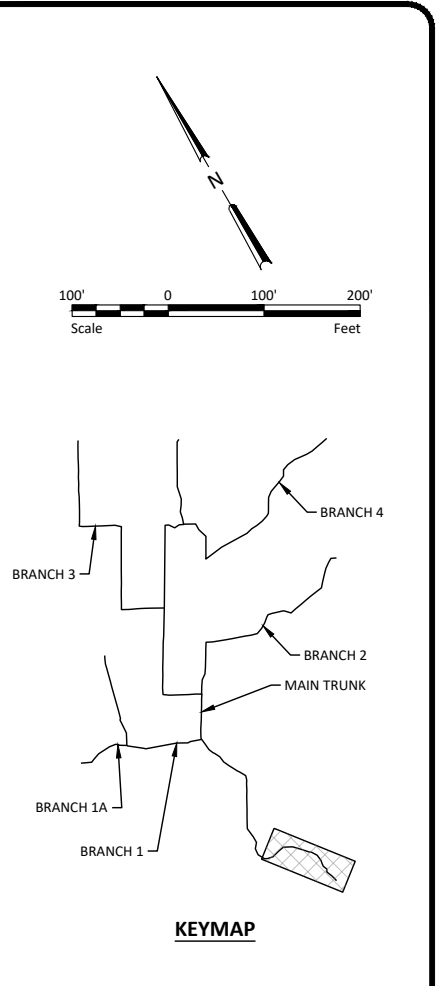


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ACD 10-22-32 Conditions Report Map

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HOUSTON
engineering, inc.



NOTE:

1. SURVEYED CHANNEL BOTTOM IS BASED ON SURVEY TAKEN FROM 11/1/2023 TO 12/27/2023.
2. FUNCTIONAL PROFILE IS FROM THE HISTORICAL REVIEW REPORT DATED FEBRUARY 9, 2010.

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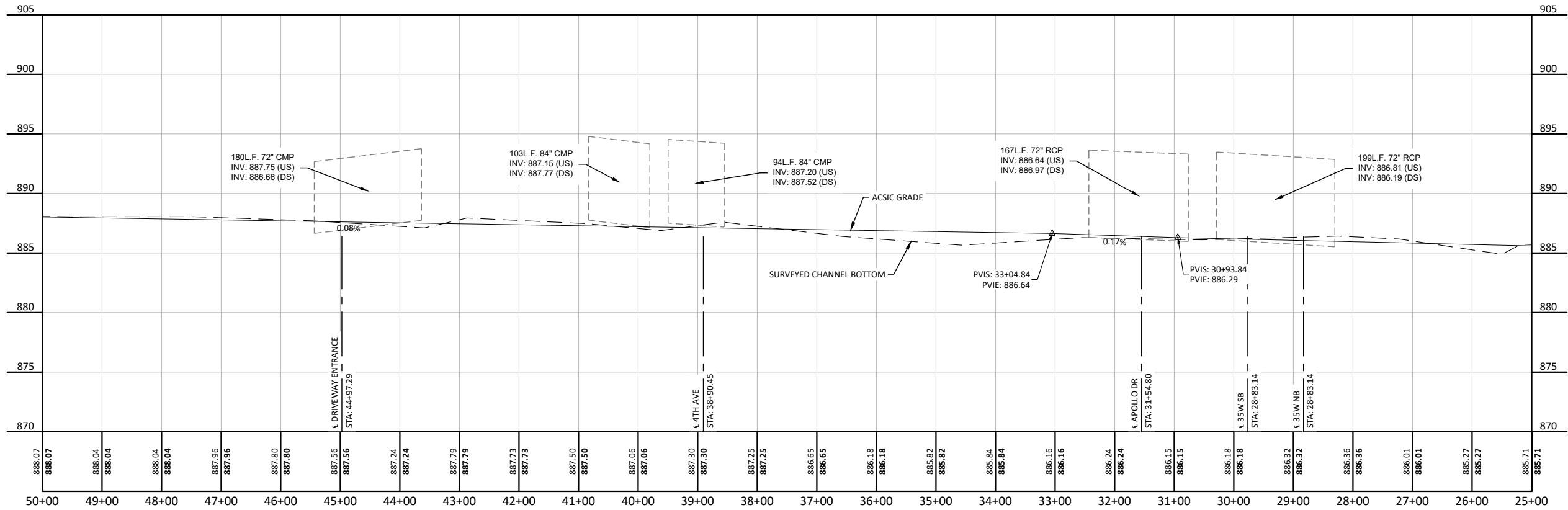
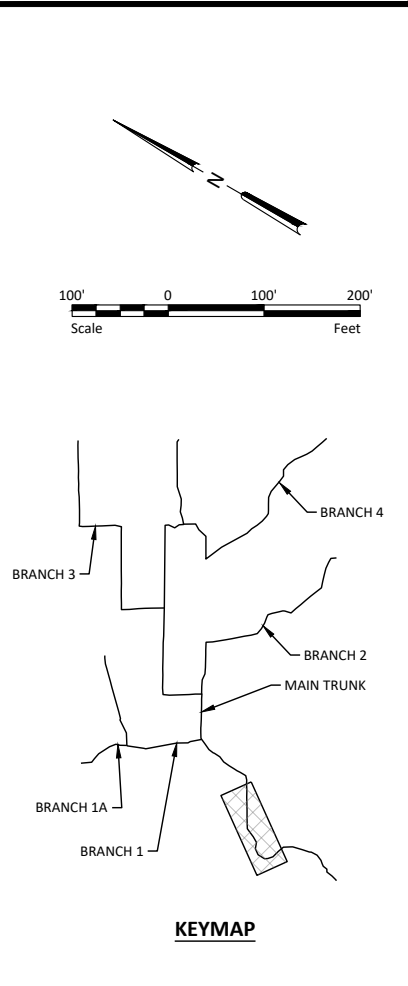
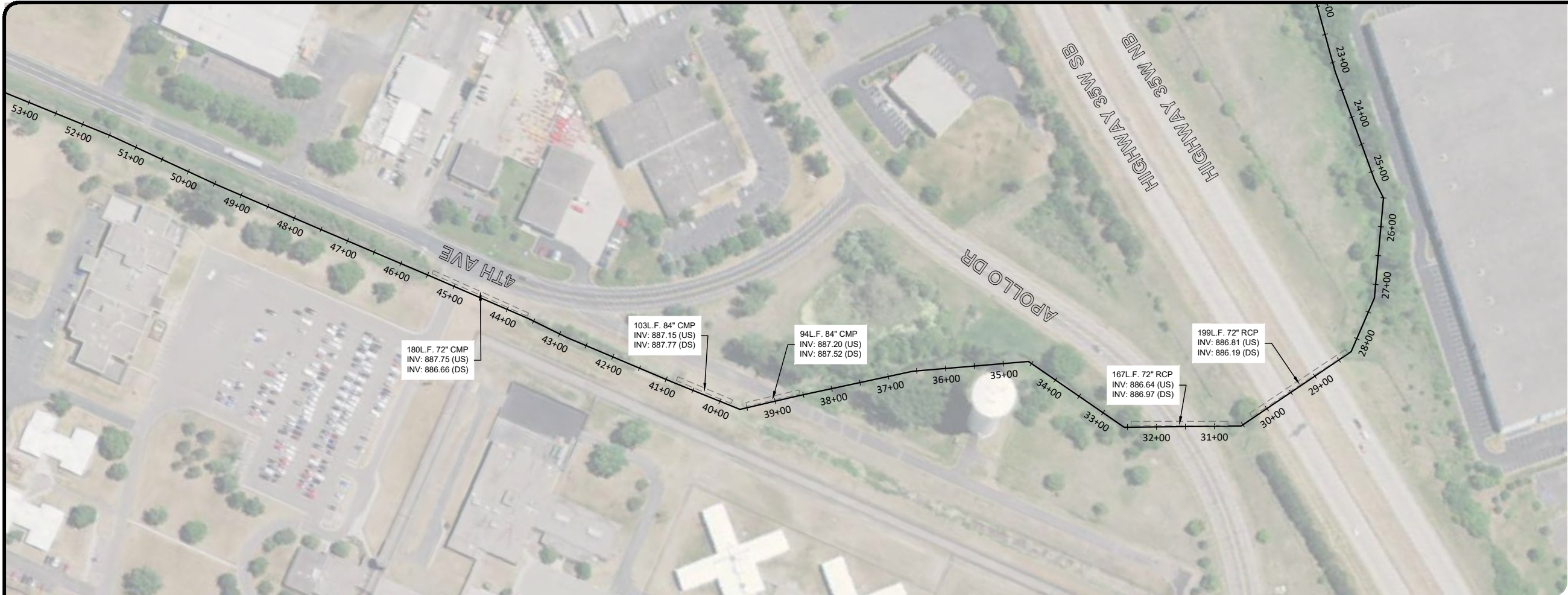
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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

MAIN TRUNK
PROJECT NO. 5555-0351

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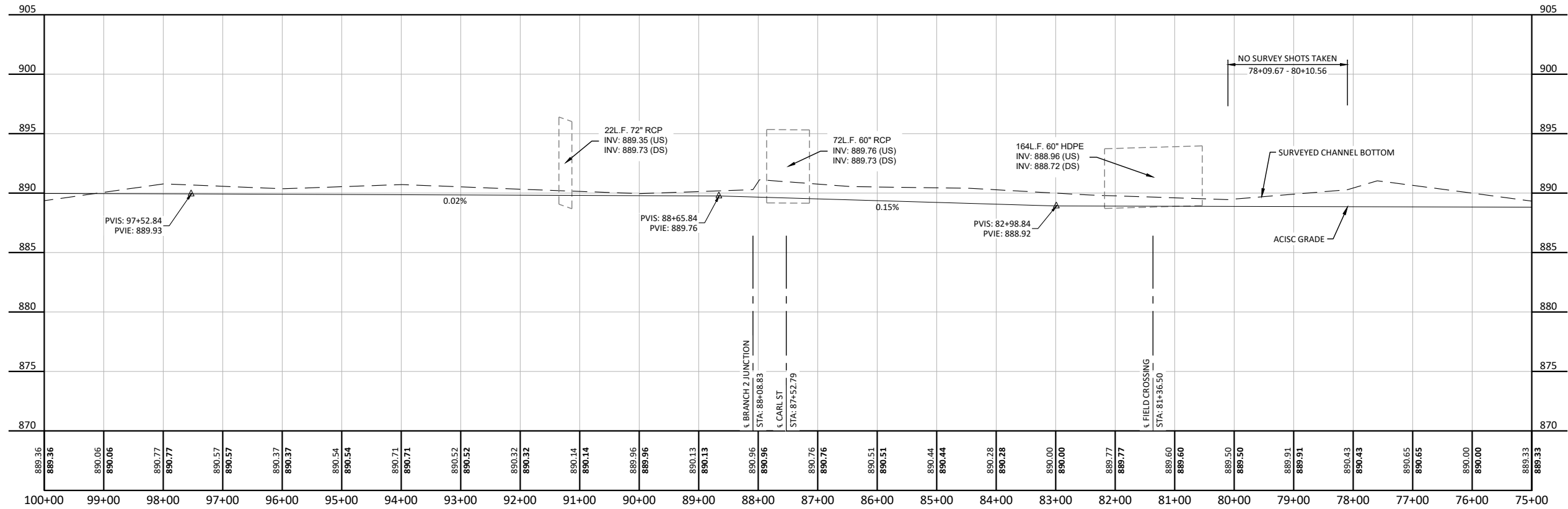
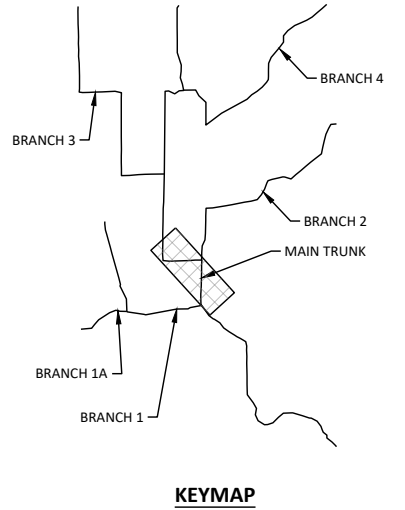
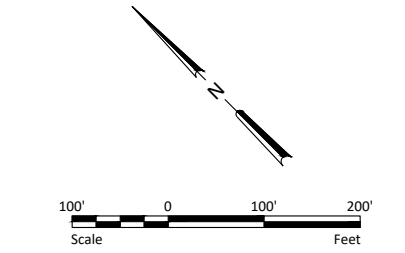


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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

MAIN TRUNK
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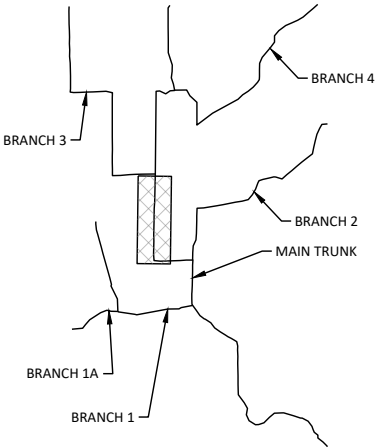


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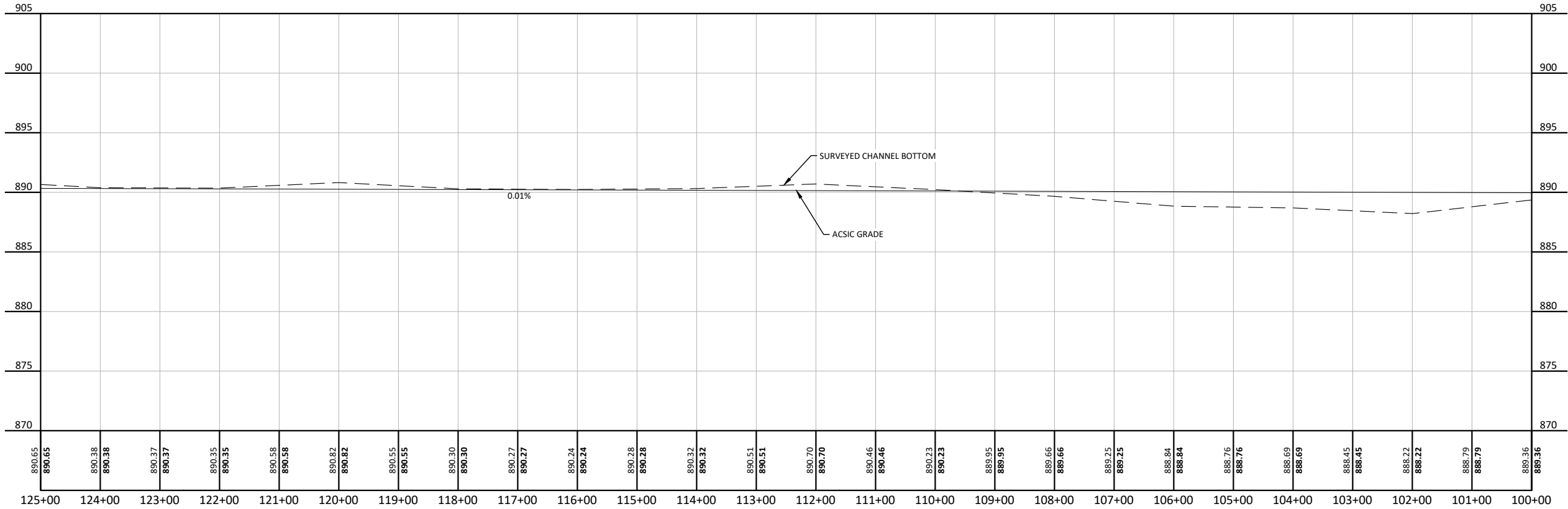
ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

MAIN TRUNK
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KEYMAP



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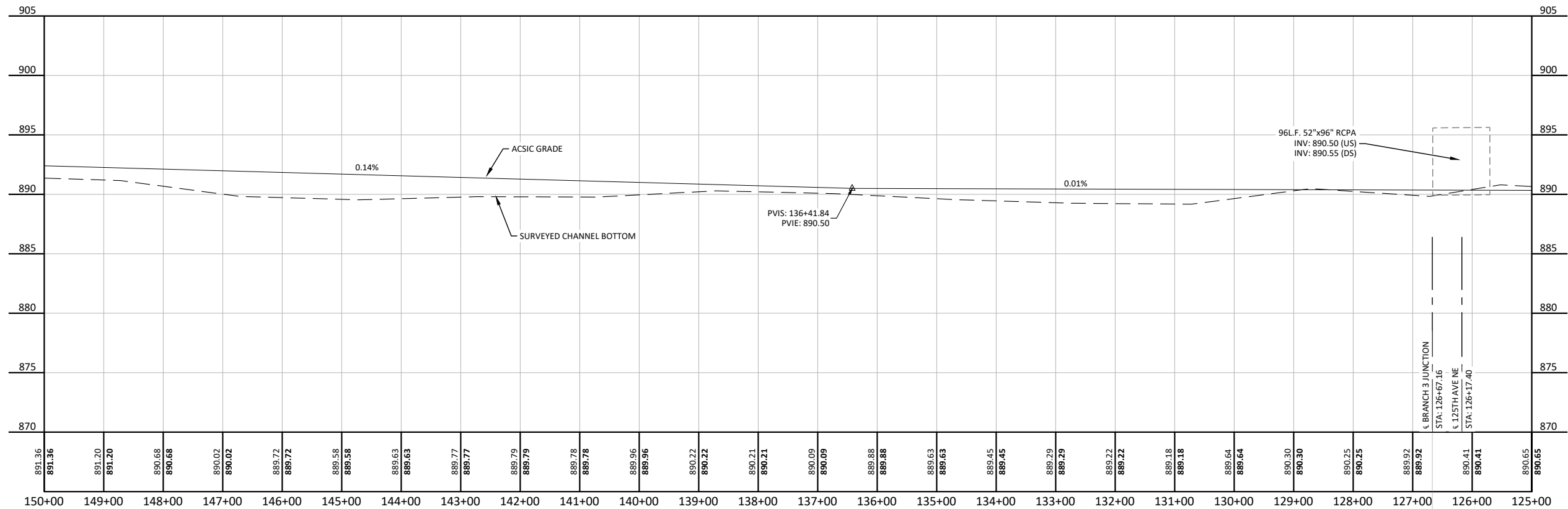
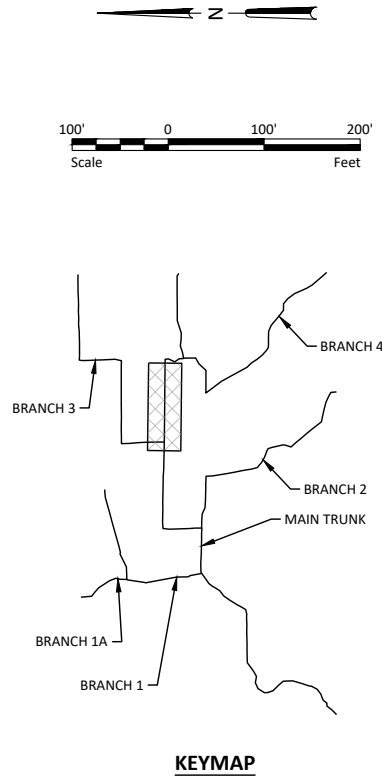
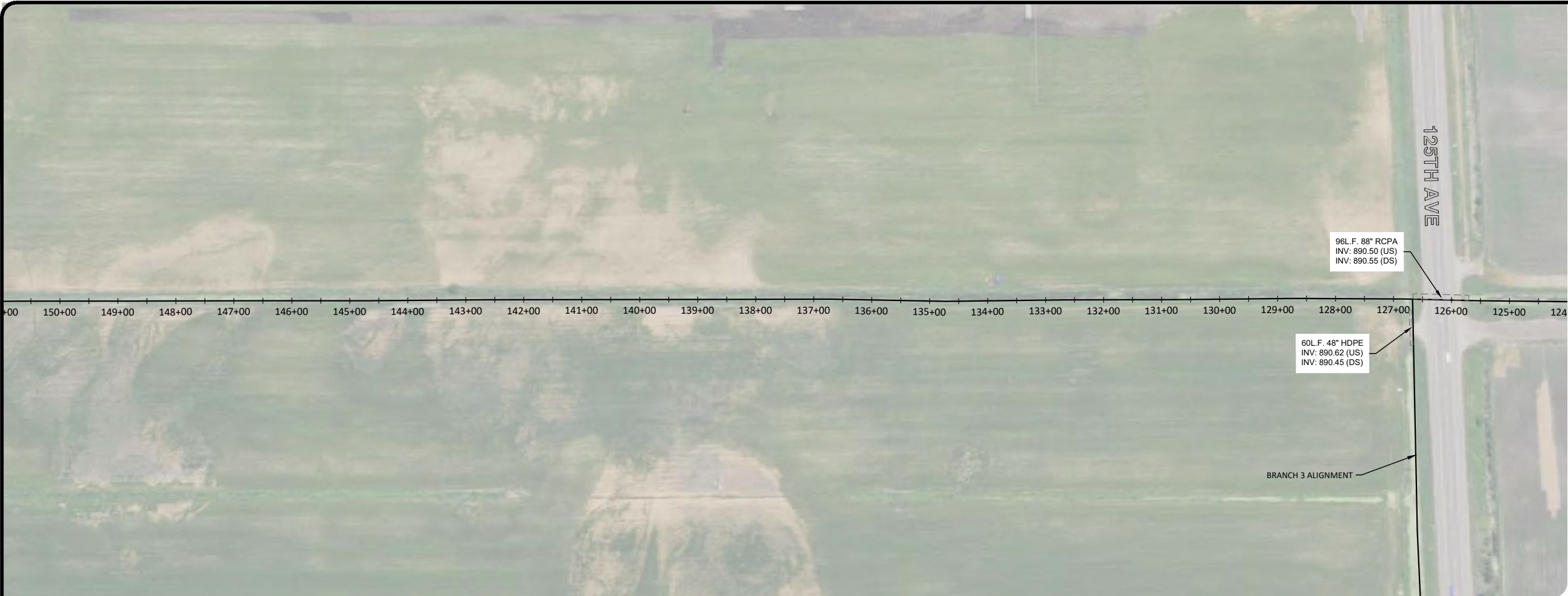


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INSPECTION PROFILE

MAIN TRUNK
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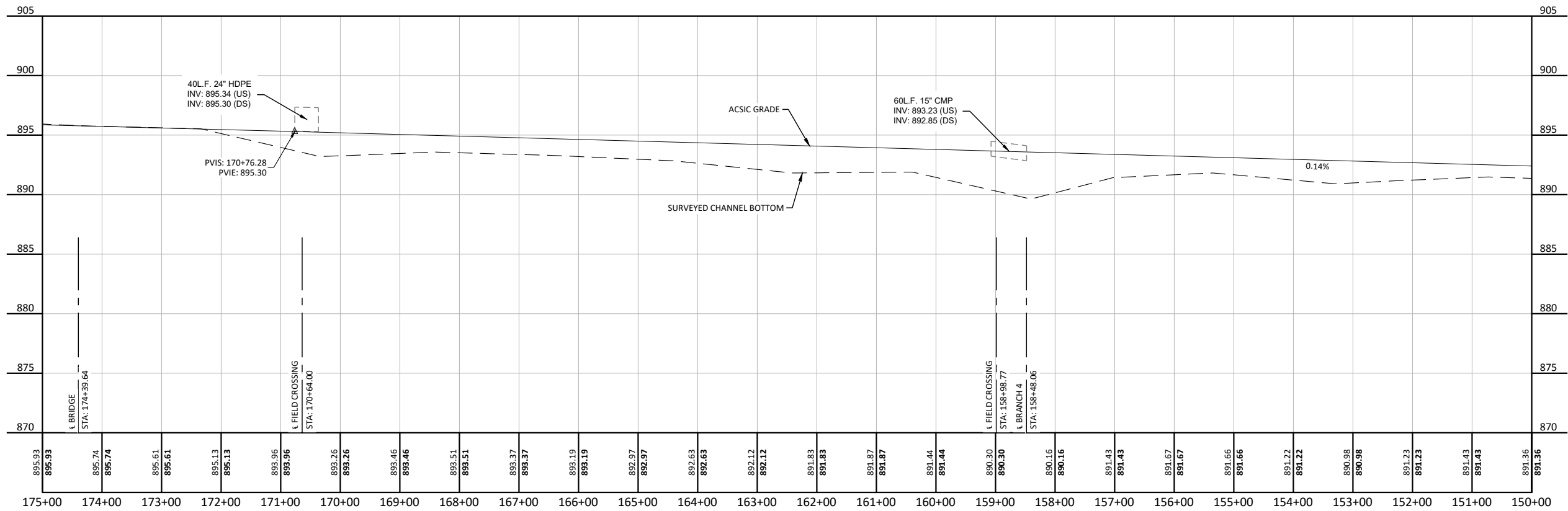
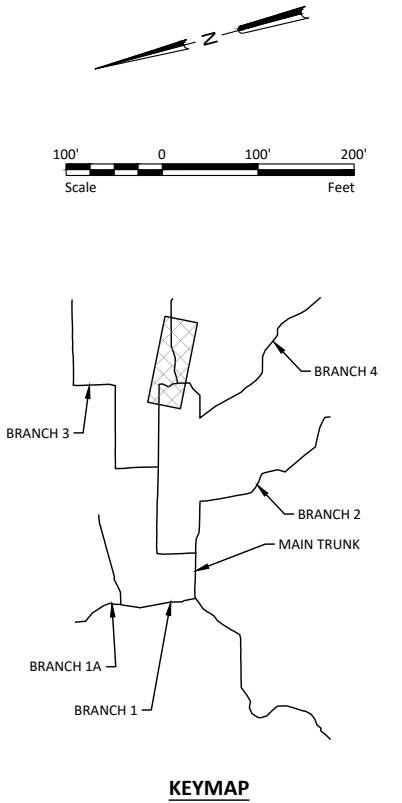


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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

MAIN TRUNK
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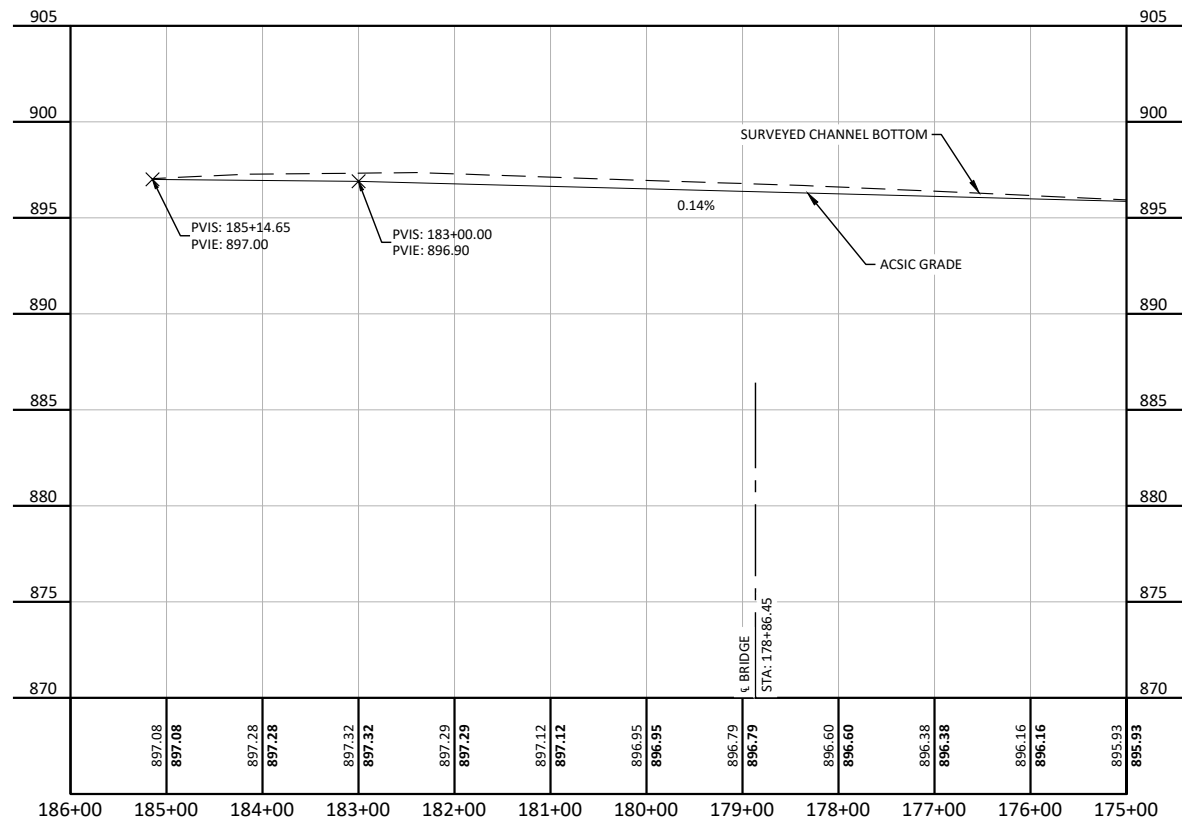
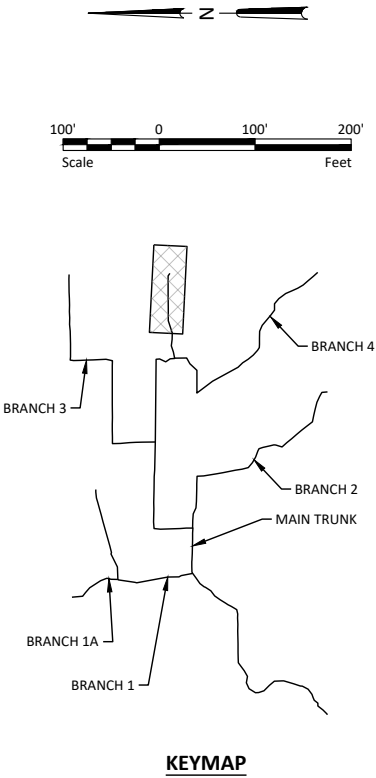
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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

MAIN TRUNK
PROJECT NO. 5555-0351

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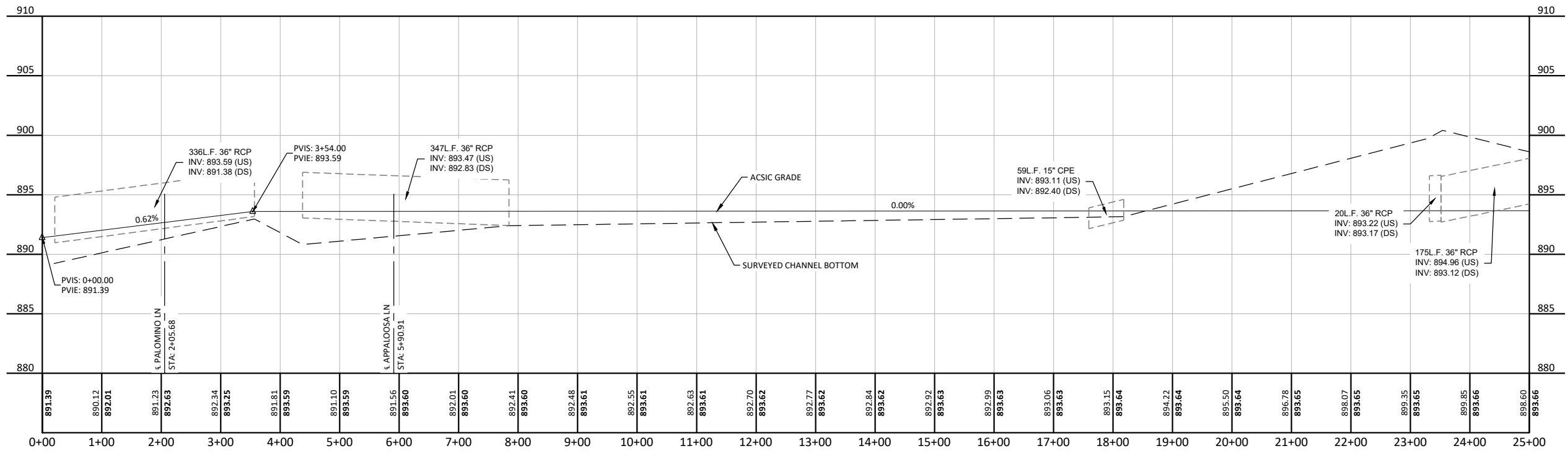
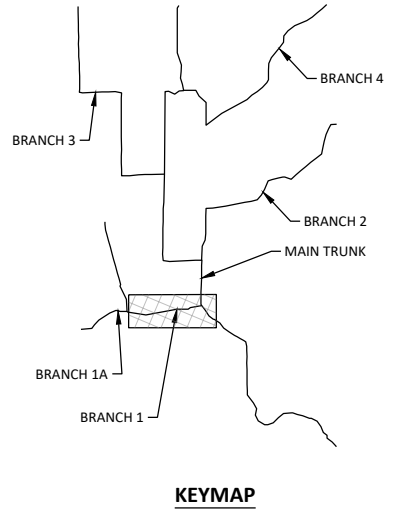
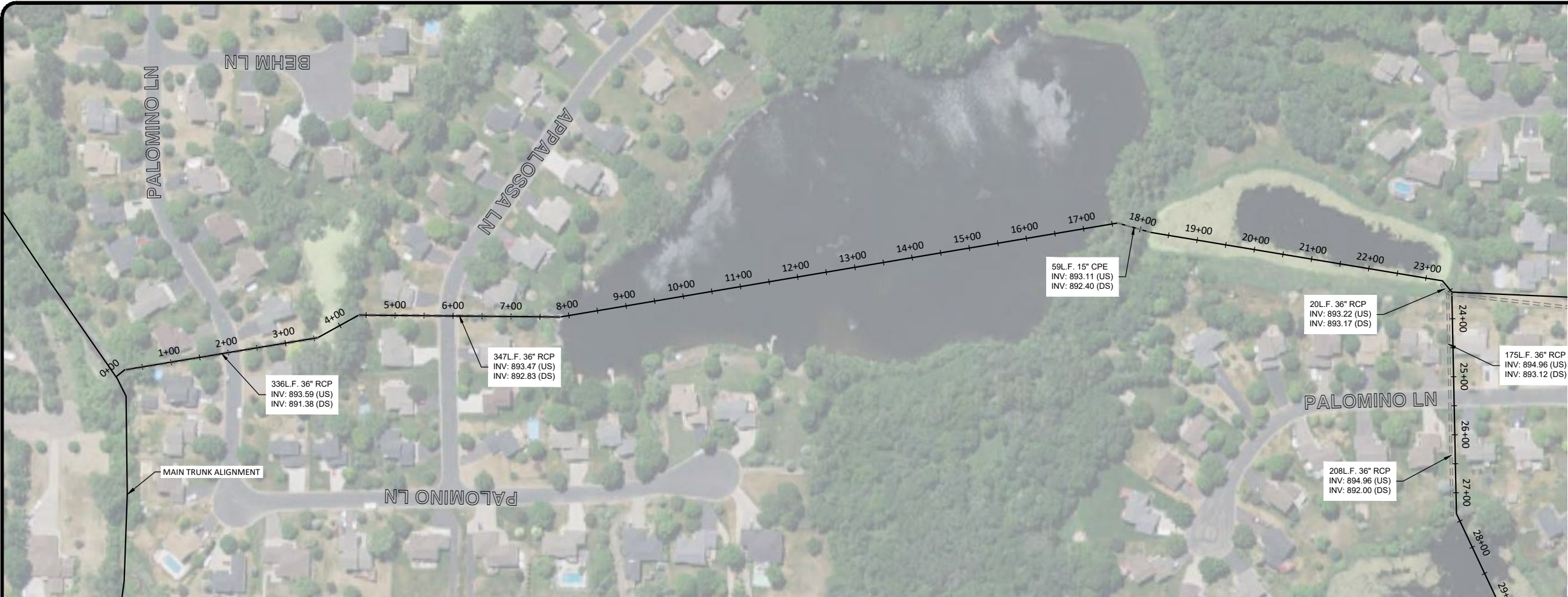
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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

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PROJECT NO. 5555-0351

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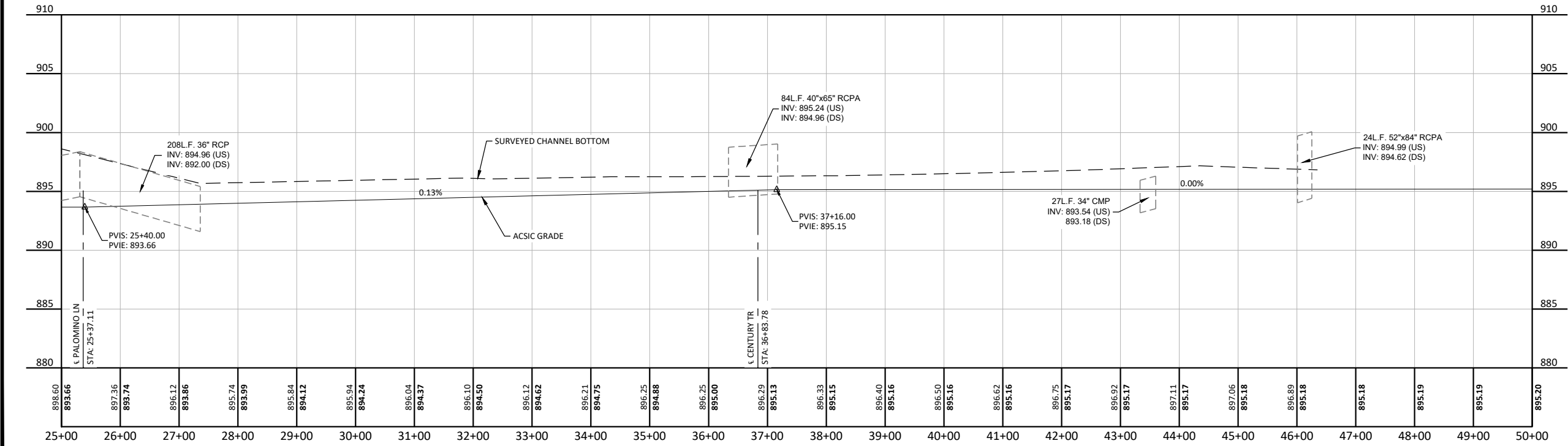
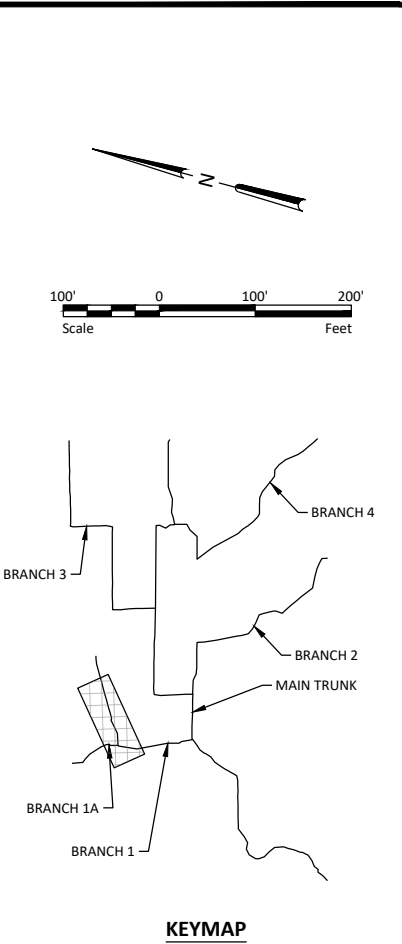


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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

BRANCH 1
PROJECT NO. 5555-0351

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PRELIMINARY
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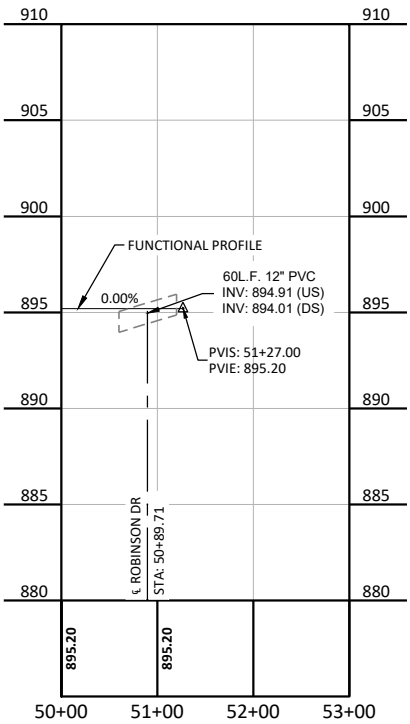
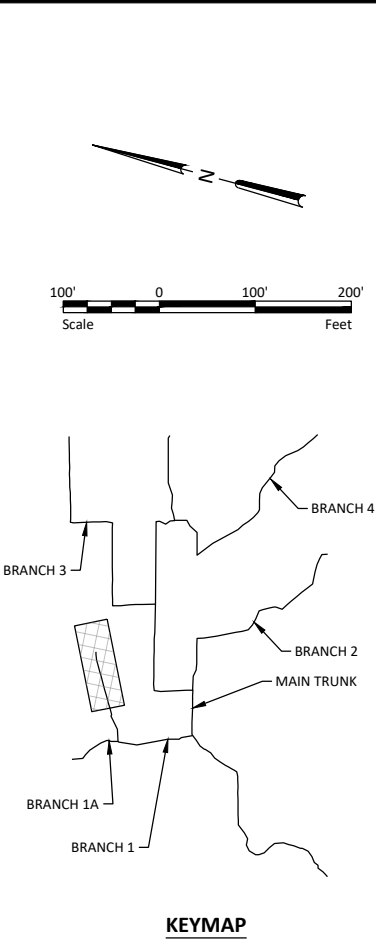
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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

BRANCH 1
PROJECT NO. 5555-0351

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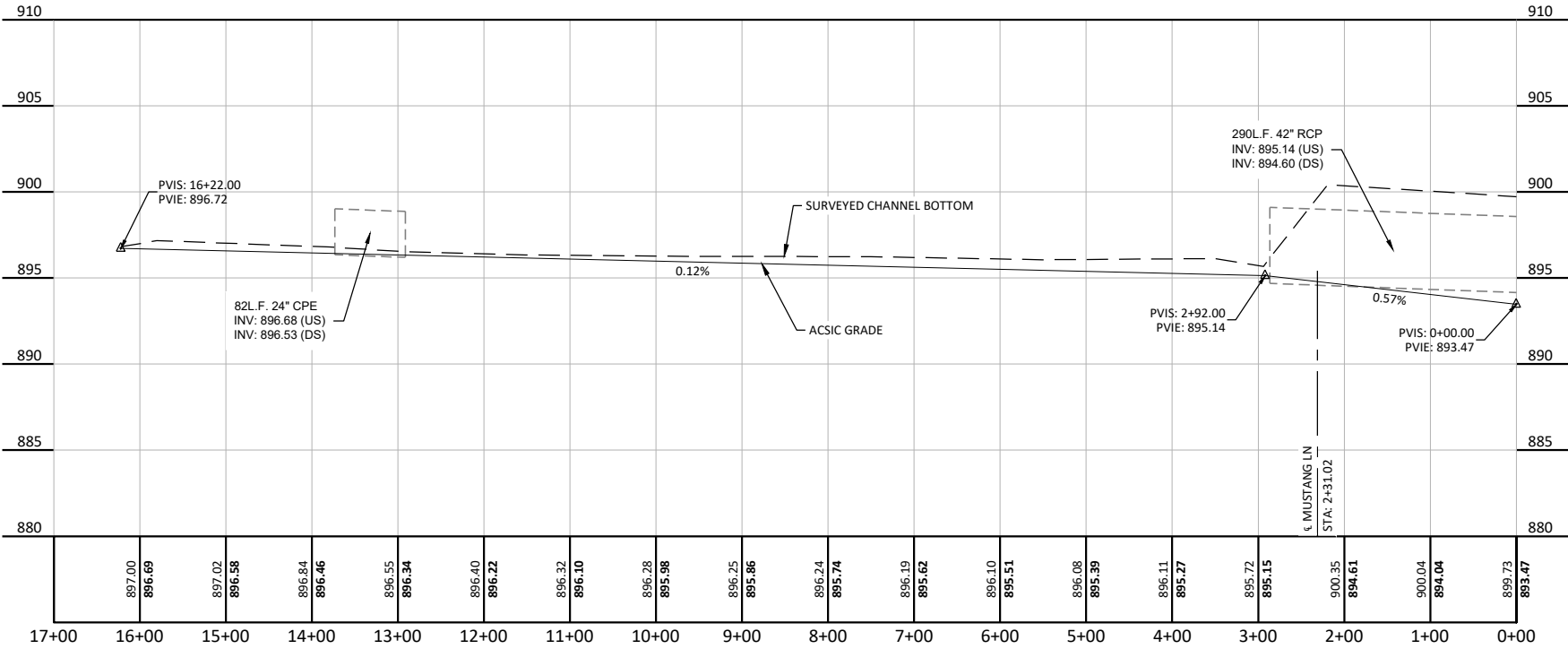
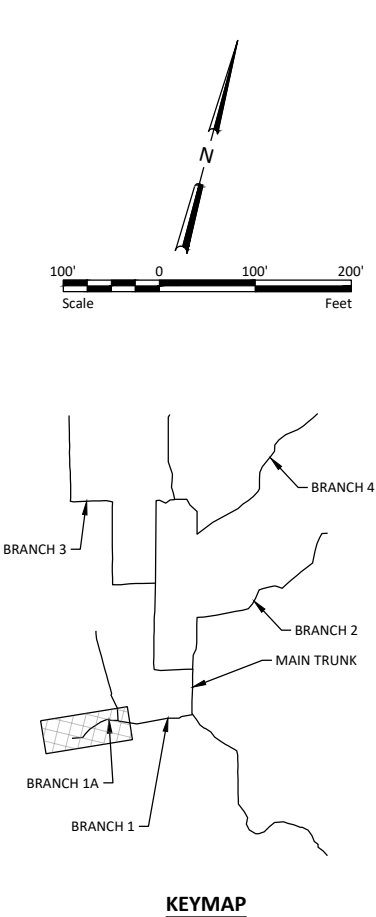


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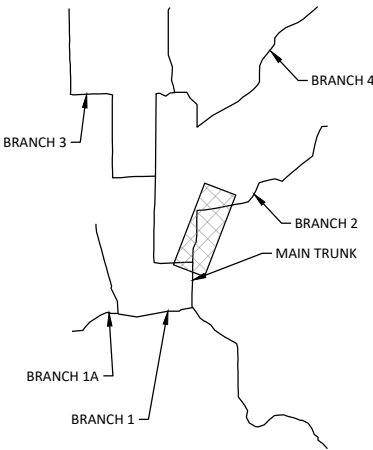
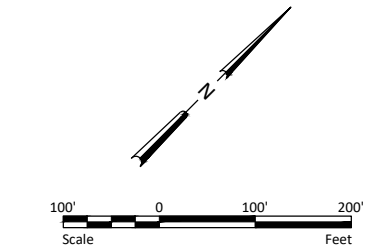


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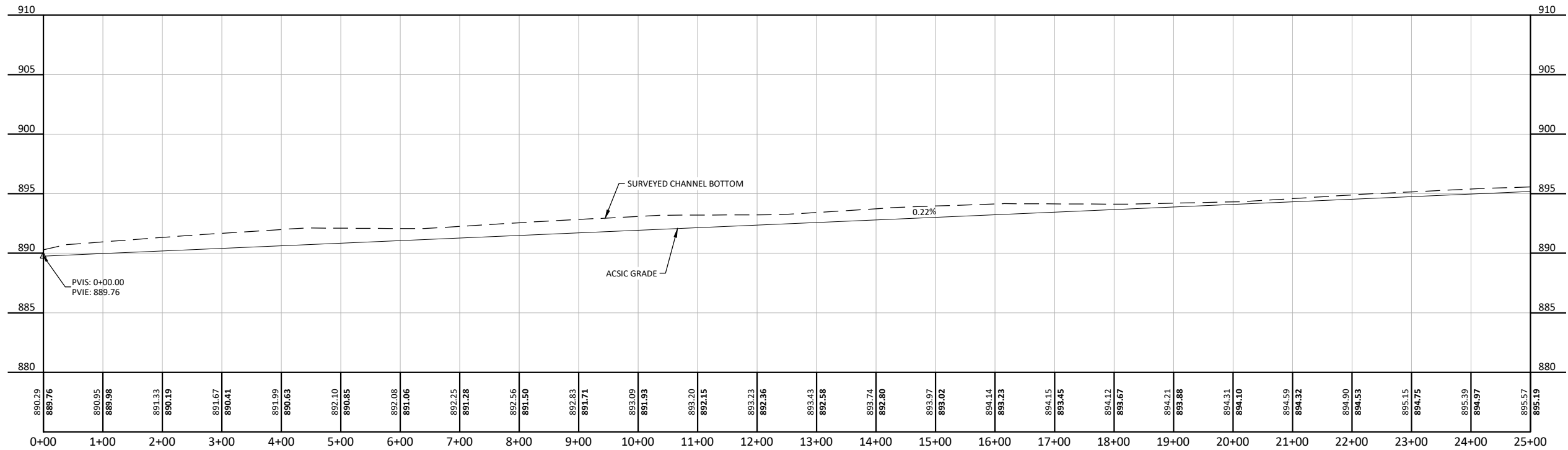
ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

BRANCH 1A
PROJECT NO. 5555-0351

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KEYMAP



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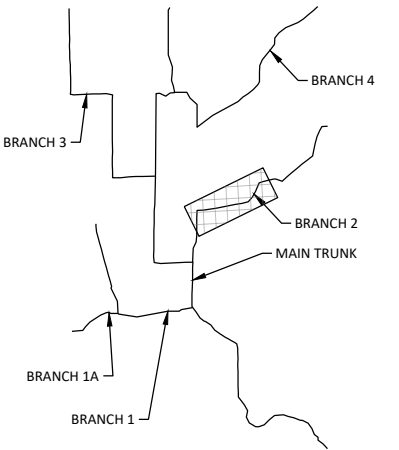
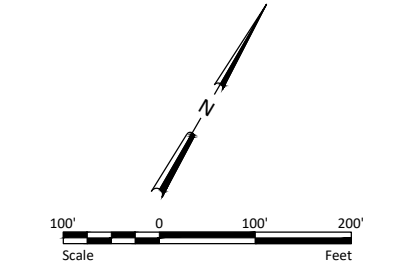
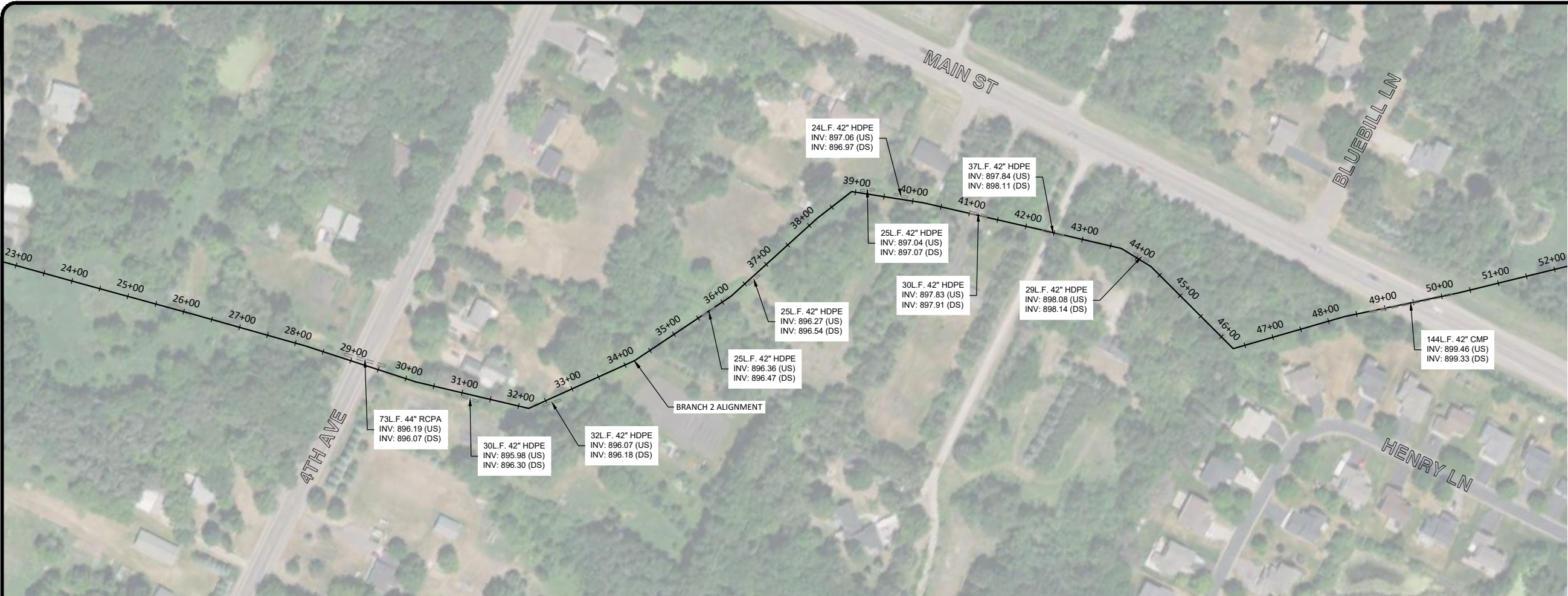


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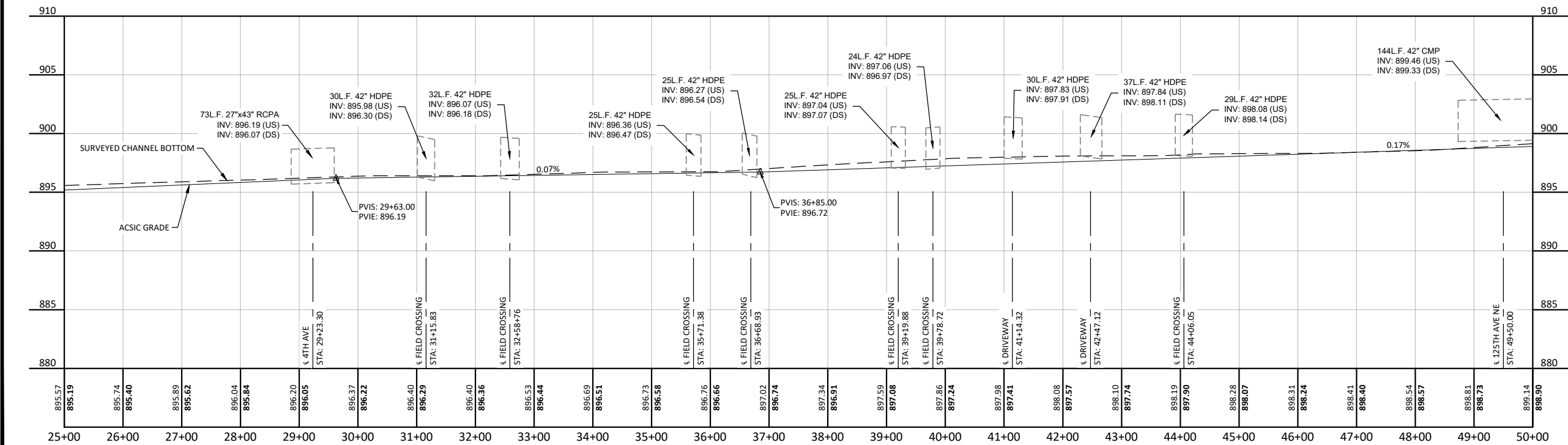
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INSPECTION PROFILE

BRANCH 2
PROJECT NO. 5555-0351

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KEYMAP



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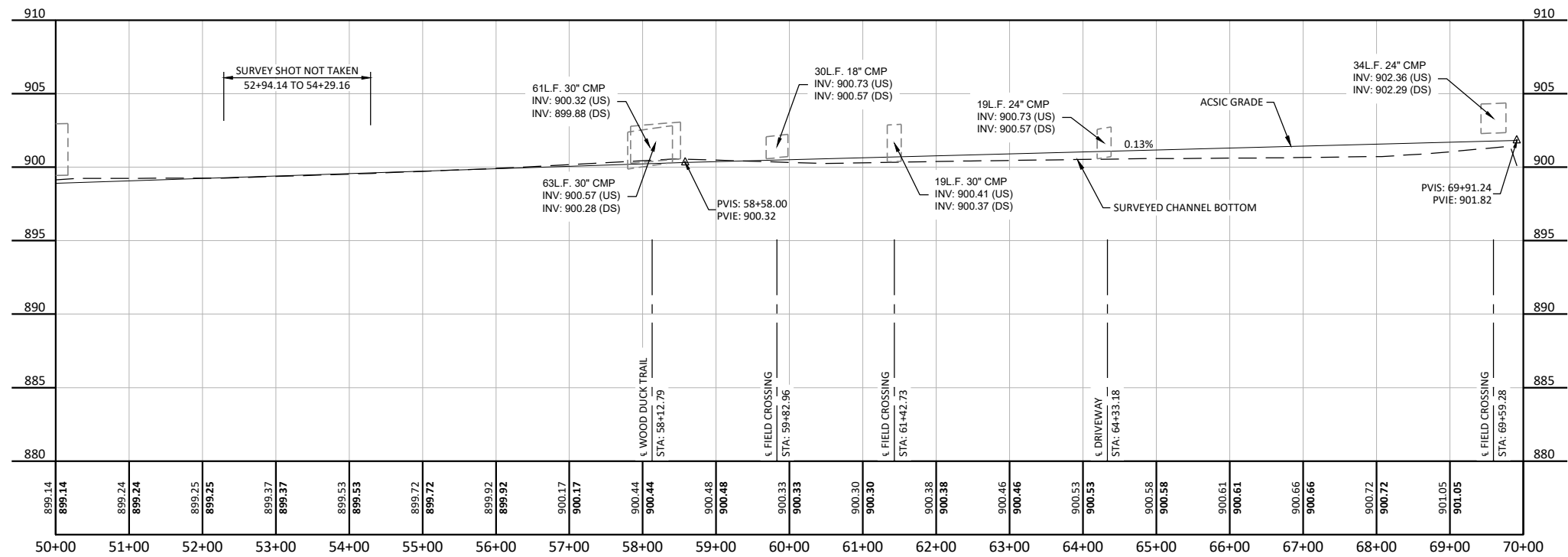
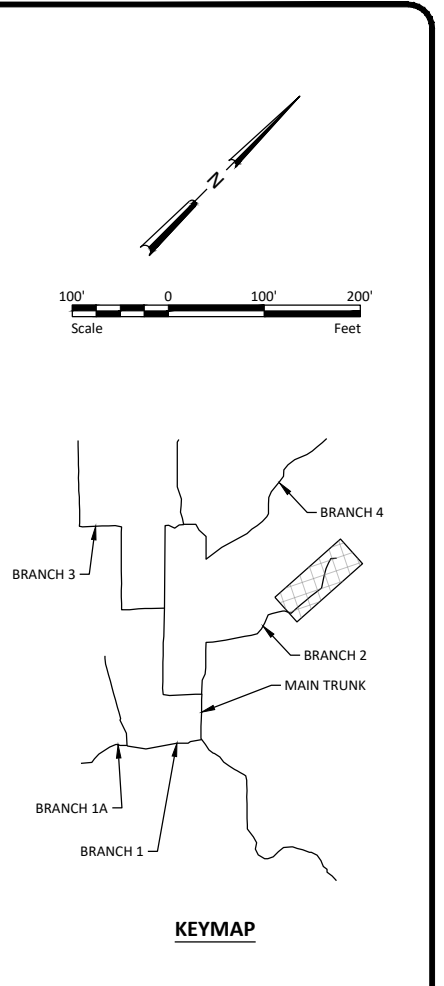
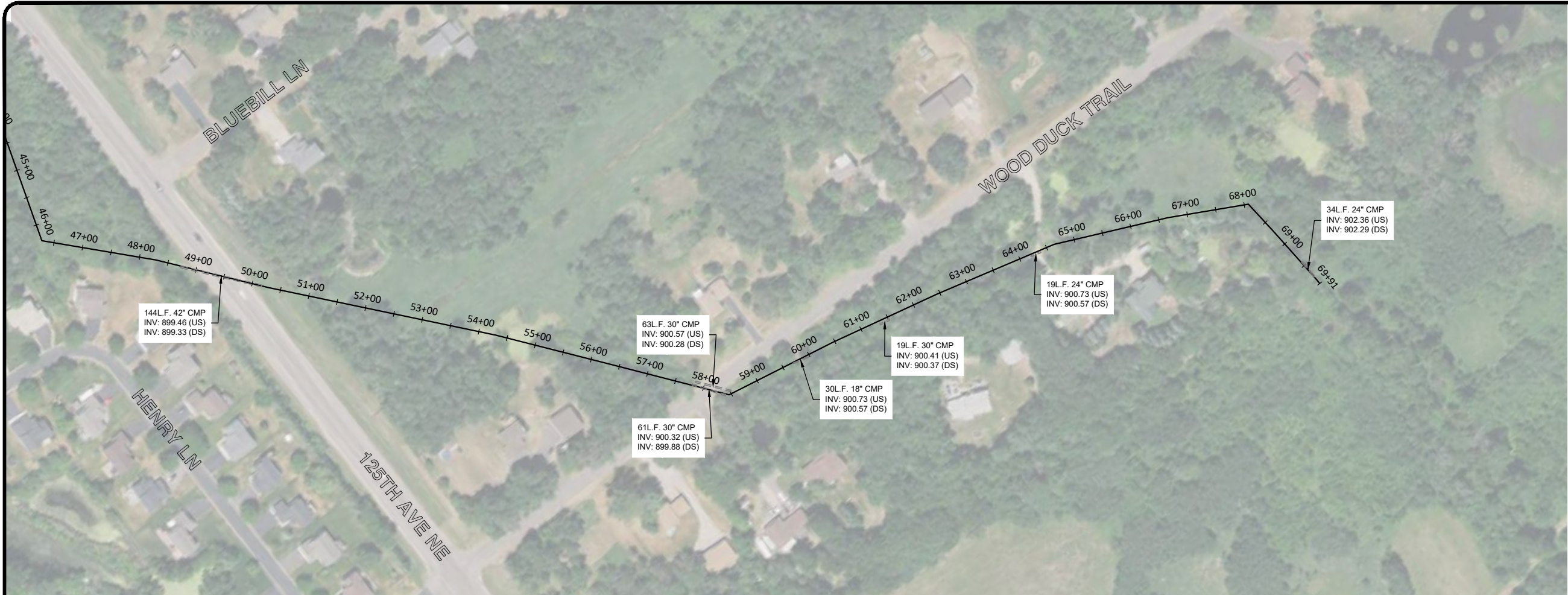


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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

BRANCH 2
PROJECT NO. 5555-0351

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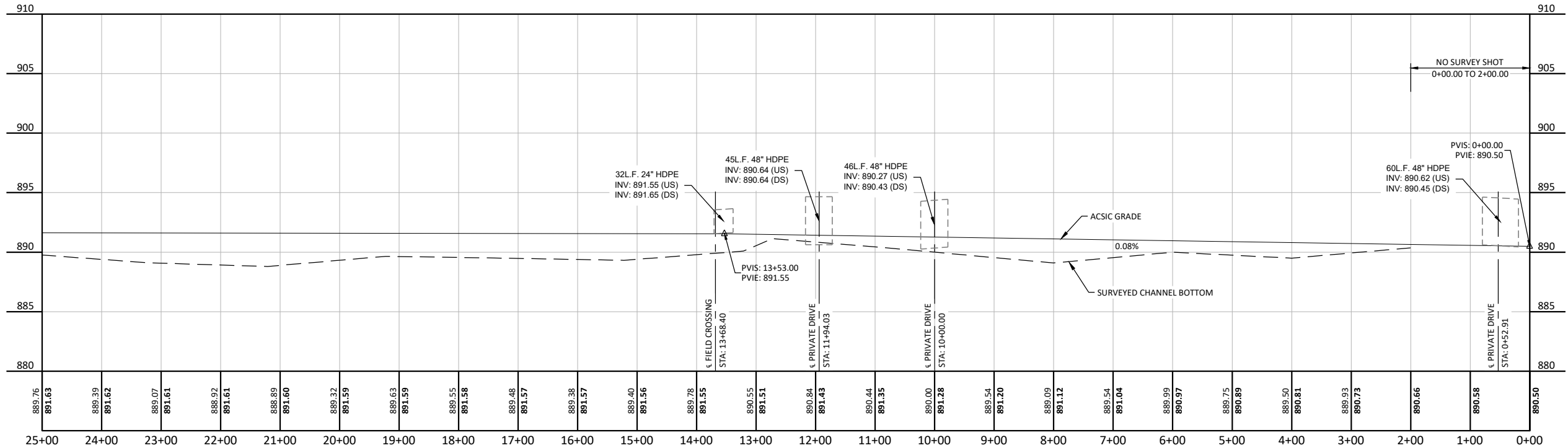
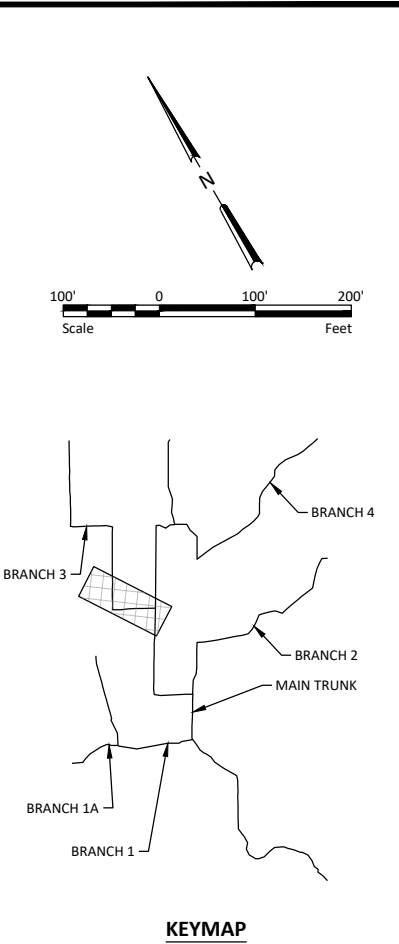
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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

BRANCH 2
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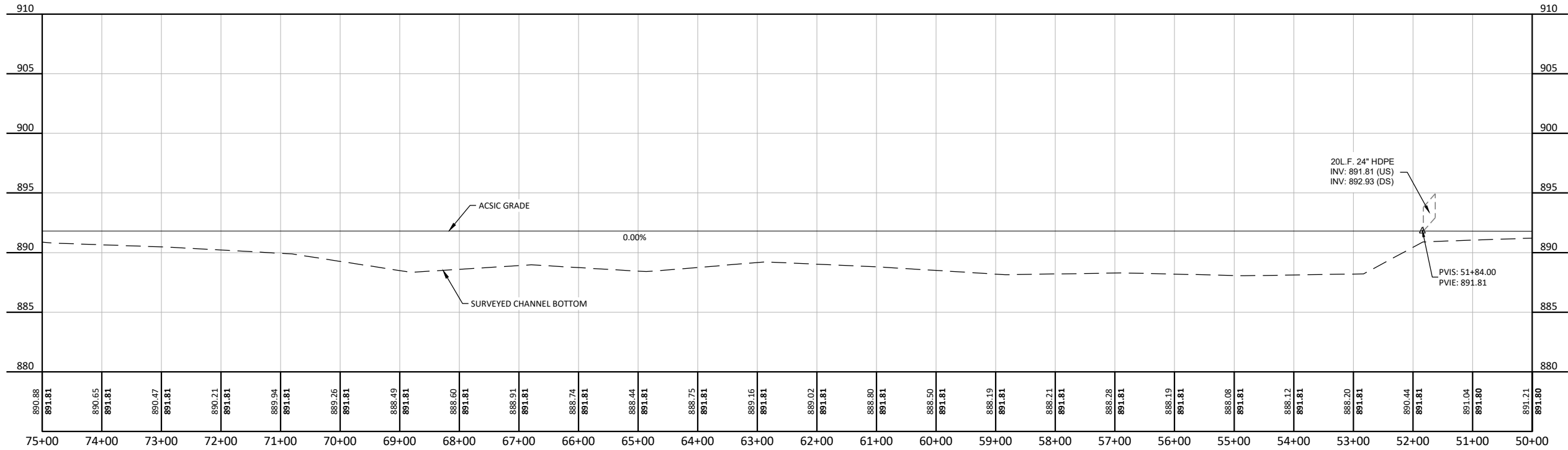
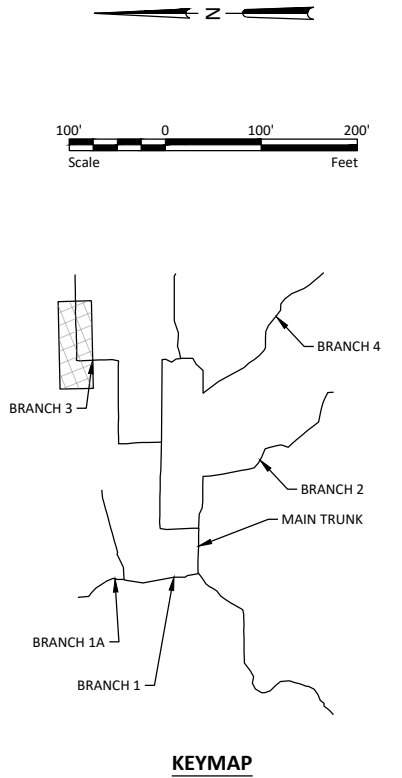
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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

BRANCH 3
PROJECT NO. 5555-0351

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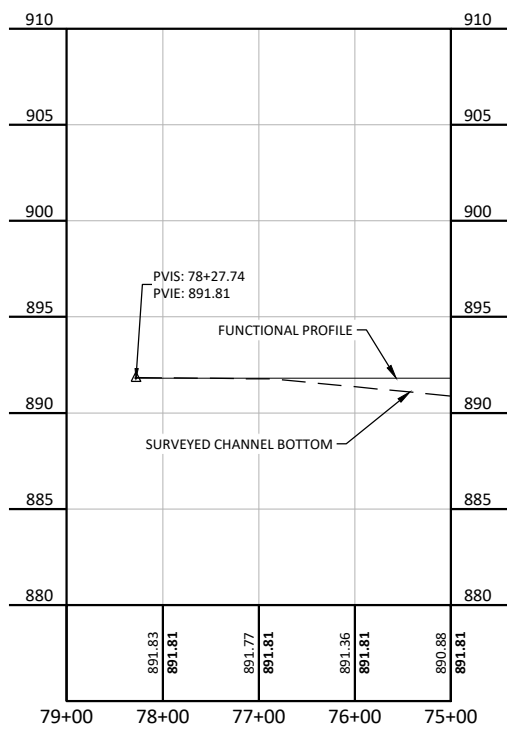
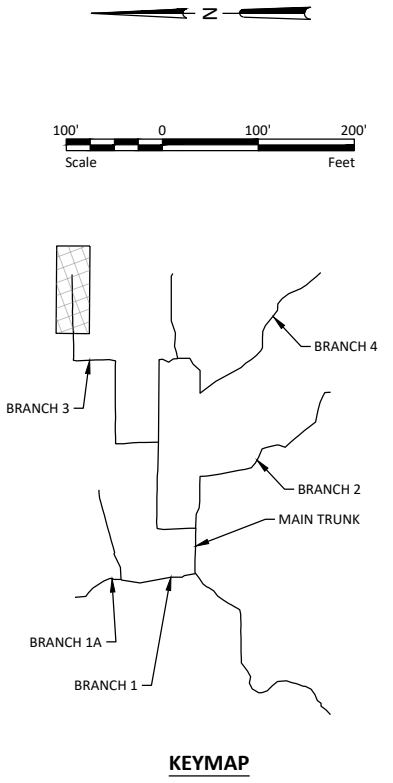
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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

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PROJECT NO. 5555-0351

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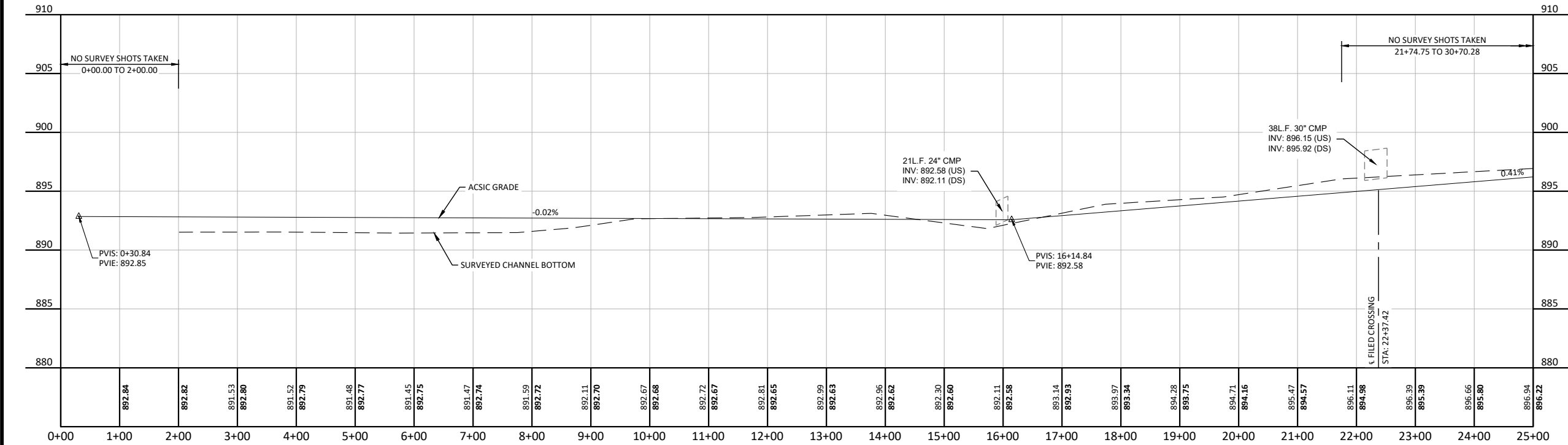
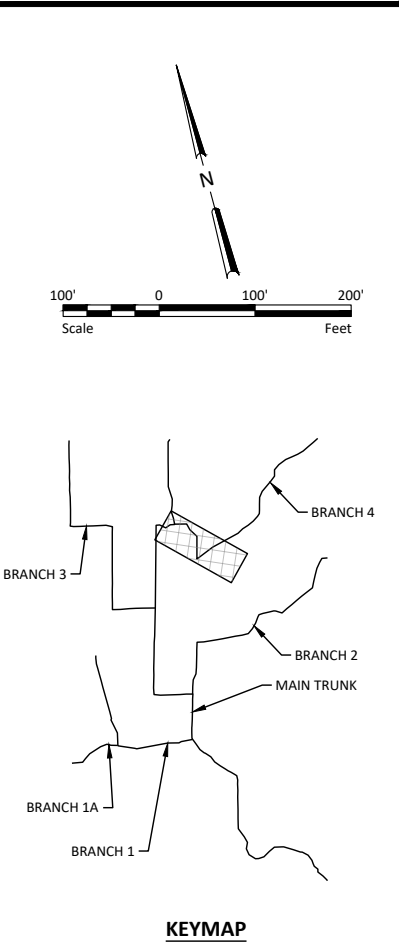


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ANOKA COUNTY DITCH 10-22-32 INSPECTION PROFILE

BRANCH 3
PROJECT NO. 5555-0351

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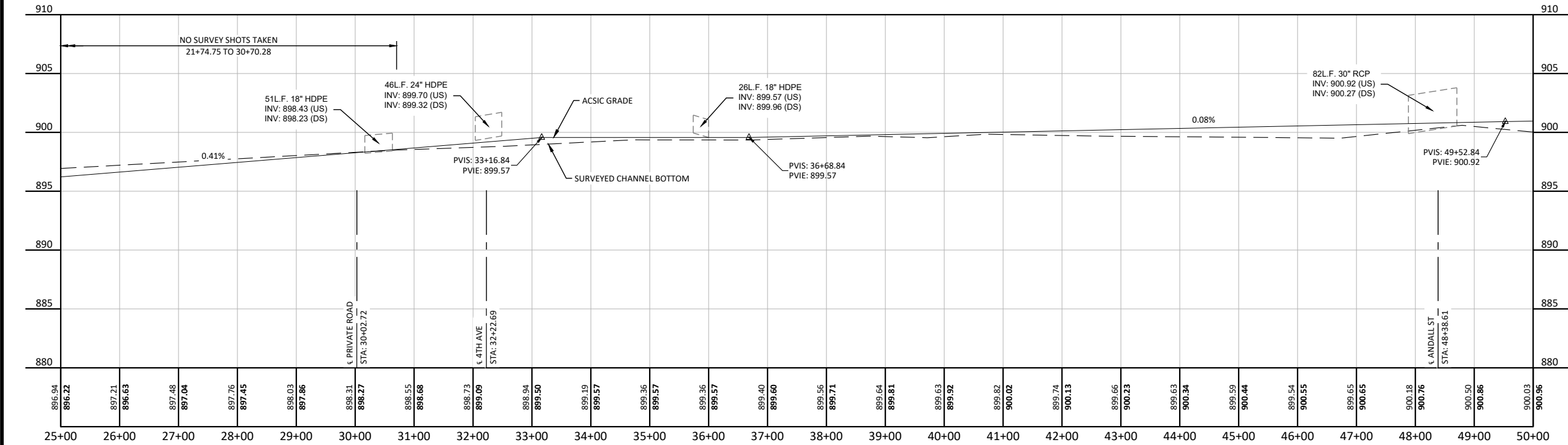
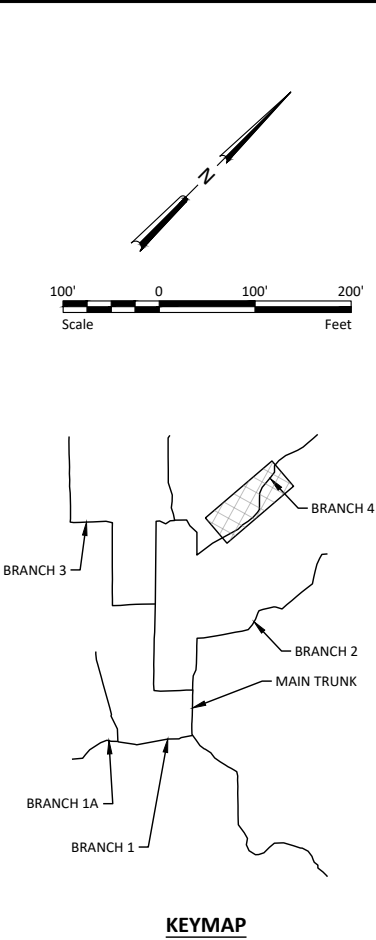
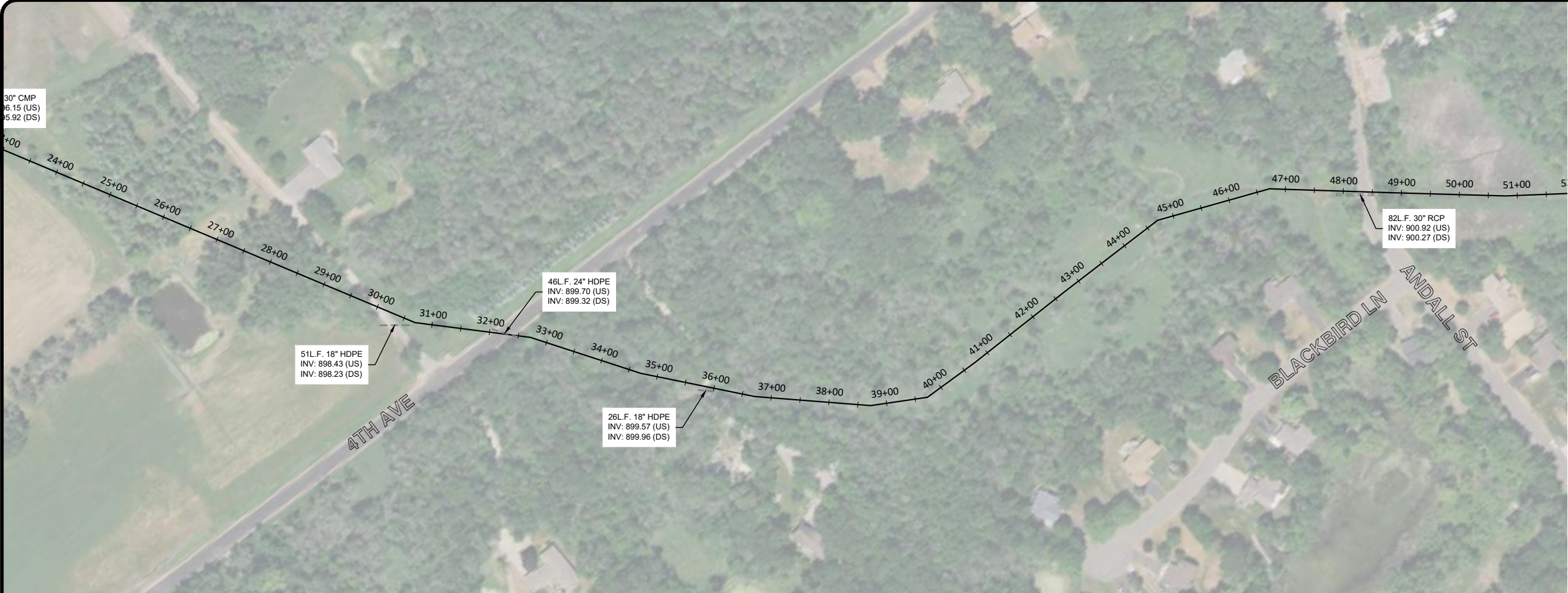


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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

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PROJECT NO. 5555-0351

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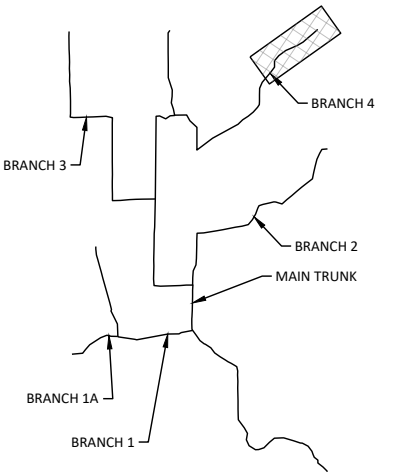
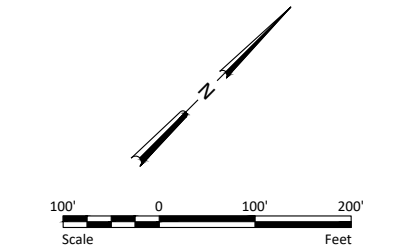
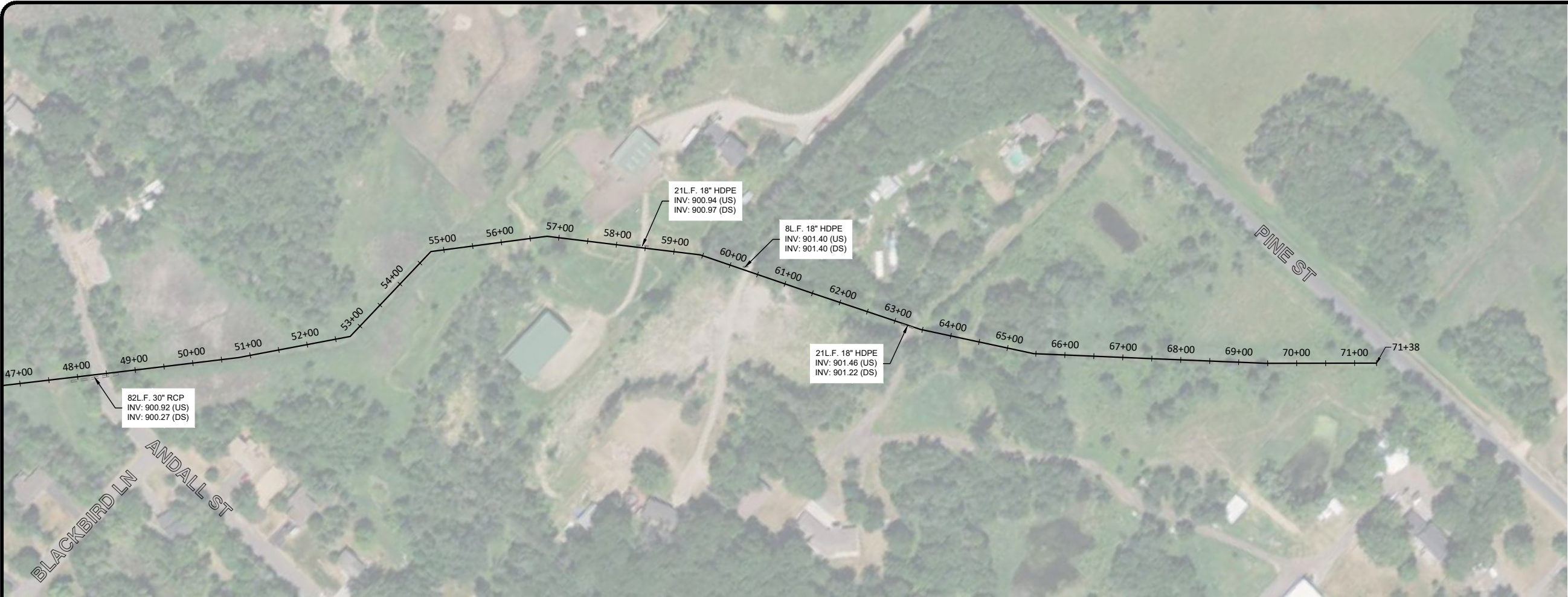
ANOKA COUNTY DITCH 10-22-32 INSPECTION PROFILE

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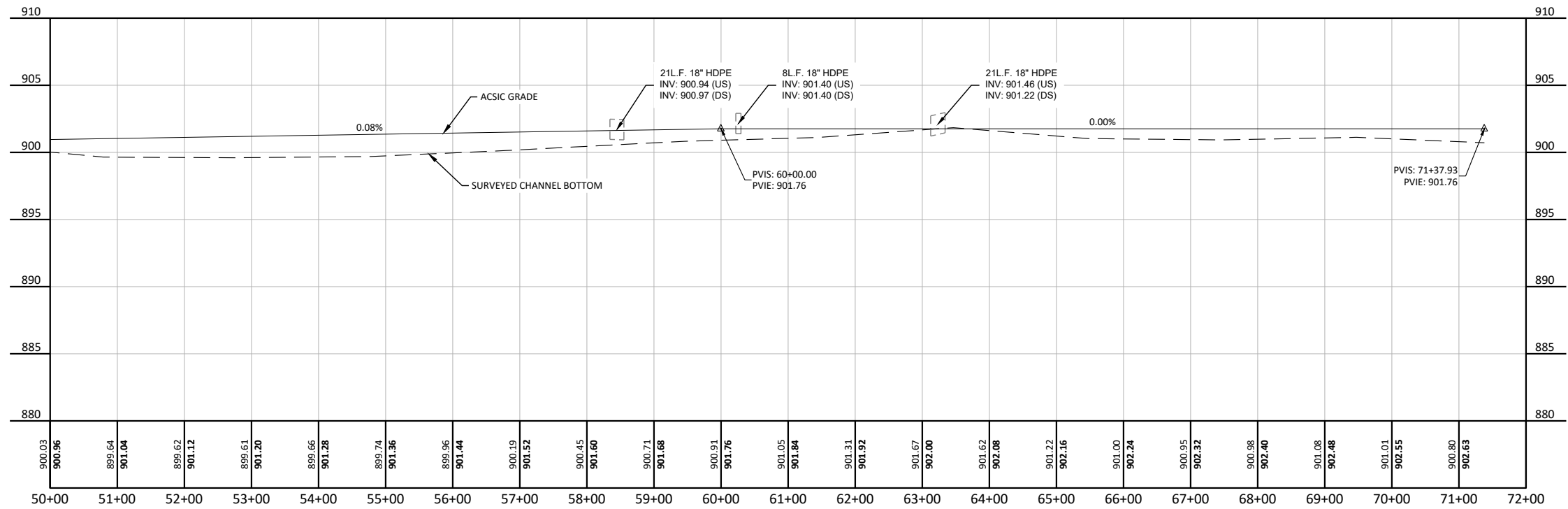
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KEYMAP



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ANOKA COUNTY DITCH 10-22-32
INSPECTION PROFILE

BRANCH 4
PROJECT NO. 5555-0351

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ITEMS REQUIRING BOARD ACTION

2. Anoka County Ditch 10-22-32 Main Trunk West Pine Street Culvert Lowering (Patrick Hughes)

MEMORANDUM

Rice Creek Watershed District



Date: April 16th, 2025
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: ACD 10-22-32 Main Trunk – W Pine Street Culvert WCA Application

Introduction

RCWD is the drainage authority for Anoka County Ditch (ACD) 10-22-32 and also the local government unit (LGU) that administers the Wetland Conservation Act (WCA) within Lino Lakes and Columbus. As the drainage authority, RCWD has submitted to the Regulatory Department a WCA application associated with the lowering of the culvert under W Pine Street on the Main Trunk of Anoka County Ditch 10-22-32, on the border of Lino Lakes and Columbus. Action is required by the Board of Managers as the WCA LGU.

Background

The W Pine Street culvert project was considered last year. A no-loss, exemption, and wetland replacement plan application was submitted to RCWD as the WCA LGU on 05/17/2024. The project was to restore the functionality of the Main Trunk of ACD 10-22-32 by lowering the culvert under W Pine Street to the As Constructed and Subsequently Improved Condition (ACSIC). The application was deemed complete prior to the 2024 WCA Statute change and accordingly was evaluated under the pre-existing drainage exemption language. The application was distributed for comment by RCWD on 05/20/2024. The majority of the wetland impacts from the project were to Type 1/2/6 wetlands and were exempt from replacement per WCA 8420.0420 Subpart 3. The project would result in 1.018 acres of wetland impact to Type 3 wetlands, which did require replacement. The mitigation was proposed be provided via wetland bank credits from the Brown's Preserve wetland bank, which the District owns. The application was considered at the October 23, 2024 regular Board Meeting. The Board of Managers elected not to approve the application, expressing concern with the downstream condition of the system and wanting to further review ACD 10-22-32 as a whole. The Board identified that lowering the culvert may not result in a permanent solution to expressed landowner concerns and would like a more comprehensive solution.

Under its comprehensive management of Public Drainage Systems, the Board of Managers elected to re-examine the culvert lowering project again. A no-loss and wetland replacement plan application was submitted to RCWD as the WCA LGU on 03/26/2025. With the re-application, the project must now comply with the 2024 WCA Statute changes. During review, it was acknowledged that the statute language has greater implications for public drainage system projects than just the drainage exemption. Wetland typing is moving away from the Circular 39 classification (e.g. Type 1, 2, 3) to a Hydrogeomorphic classification system (e.g. Lacustrine, Organic Flat, Depression). The wetlands adjacent to the ditch are classified as a depression per HGM. The lowering of water levels in the ditch will not result in a conversion of wetland to upland, even with a small increase in lateral drainage. Therefore, the maintenance of the public drainage system qualifies for no-loss (i.e. an activity that will not impact wetland) and wetland replacement is not required.

MEMORANDUM

Rice Creek Watershed District



RCWD staff finds that the no-loss application complies with the Wetland Conservation Act and District Rule F. Included is a Resolution for Board consideration to approve the no-loss application. A WCA notice of decision will be issued after Board adoption of the attached Resolution.

Staff Recommendation

Staff is recommending that the Board of Managers approve Resolution 2025-03 approving the WCA no-loss application on the Main Trunk of ACD 10-22-32.

Proposed Motion

Manager _____ moves to adopt Resolution 2025-03, seconded by Manager _____.

Attachments

- Notice of decision 25-030
- Resolution 2025-03

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

☒ Attachment(s) (specify):

- Figure 5: Aquatic Resources Delineation map, dated 04/16/2024
- Construction Plan: ACD 10-22-32 Pine Street Culvert Lowering, dated 10/01/2024
- Figure 1: ACD 10-22-32 Lateral Effect Due to Lowering of Pine Street Culvert, dated 12/22/2023
- Anoka County Ditch 10-22-32 Evaluation of Maintenance Alternatives Technical Memo, dated 01/23/2023
- RCWD Board of Managers Resolution 2025-03

☒ Summary:

In 2008, RCWD performed select repairs on Anoka County Ditch 10-22-32. This included replacement of a culvert under Pine Street on the main trunk of the system. The Board had not yet determined and reestablished the As-Constructed Subsequently Improved Condition (ACSIC) of ACD 10-22-32 and thus the culvert was replaced at the level of the existing sediment in the ditch and processed as a no-loss approval, with TEP concurrence. The culvert is currently at an elevation of 898.77 (NAVD 88) upstream and 899.21 (NAVD 88) downstream. A historical review and ACSIC determination was made in 2022 for those areas of the system at and north of Pine Street. The District, as the drainage authority, has an obligation to maintain the function of its public drainage systems. The culvert under Pine Street must be lowered to restore the capacity of the ACD 10-22-32 drainage system. The culvert will be lowered to 897.0 (NAVD 88) upstream and 896.9 (NAVD 88) downstream. This will restore drainage function by lowering the culvert to the ACSIC grade. RCWD will be responsible for the construction associated with the culvert lowering and future maintenance will be the responsibility of the road authority.

A wetland delineation was completed in the fall of 2023 and a notice of decision was issued on 11/29/2023 under Review File #23-206R.

The culvert lowering project was originally considered in 2024. A no-loss, exemption, and replacement plan application was completed by the District and Houston Engineering (HEI) and noticed for comment on 05/20/2024. The application was submitted and deemed complete per 15.99 prior to the 2024 WCA Statute change, and was evaluated according to the drainage exemption under 8420.0420 Subpart 3.B.(1) as it applied prior to the change. At the 10/23/2024 regular meeting, the RCWD Board of Managers voted against a motion to adopt Resolution 2024-08, which would have approved the replacement, exemption, and no-loss determination for the ACD 10-22-32 Main Trunk culvert replacement (W Pine Street). The denial rested on the determination of a majority of the Board that, as applicant, the RCWD was not yet able to conclude that the proposed culvert lowering should proceed. This determination also constituted a failure to set forth a project purpose as necessary to meet the WCA sequencing requirement (8420.0520). The Board majority expressed that while lowering the culvert to the ACSIC would provide benefit to upstream landowners, there is concern with the downstream condition and that the District, as drainage authority, needs to further review the ACD 10-22-32 system as a whole. The Board was of the judgment that lowering the culvert may not result in a permanent solution to expressed landowner concerns and wanted staff to continue to work with the cities in the area toward a more comprehensive solution. Additional details are available in RCWD Board Resolution 2024-09, the 10/23/2025 meeting minutes, and WCA notice of decision 24-038.

Under its comprehensive management of Public Drainage Systems, the Board of managers elected to re-examine the culvert lowering project again. A no-loss and wetland replacement plan application was submitted to RCWD as the WCA LGU on 03/26/2025. With the re-application, the project must comply with the 2024 WCA Statute changes. The revised application does not include an exemption request as all wetlands in this area have existed for more than 25 years despite ditch maintenance. The Statute language identifies a shift away from Circular 39 wetland classification to a Hydrogeomorphic wetland classification system. The wetlands adjacent to the ditch are a depression, per HGM. The lowering of water levels in the ditch will not result in a conversion of wetland to upland, even with a small increase in lateral drainage effect, due to the wetland classification, soils, and scope and effect investigation. Therefore, the maintenance of the public drainage system will not impact wetland and therefore qualifies for no-loss.

See attached RCWD Board Resolution 2025-03.

Attached Project Documents

☒ Site Location Map ☐ Project Plan(s)/Descriptions/Reports (specify):

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

☐ Yes¹ ☒ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

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Notice Distribution (include name)

Required on all notices:

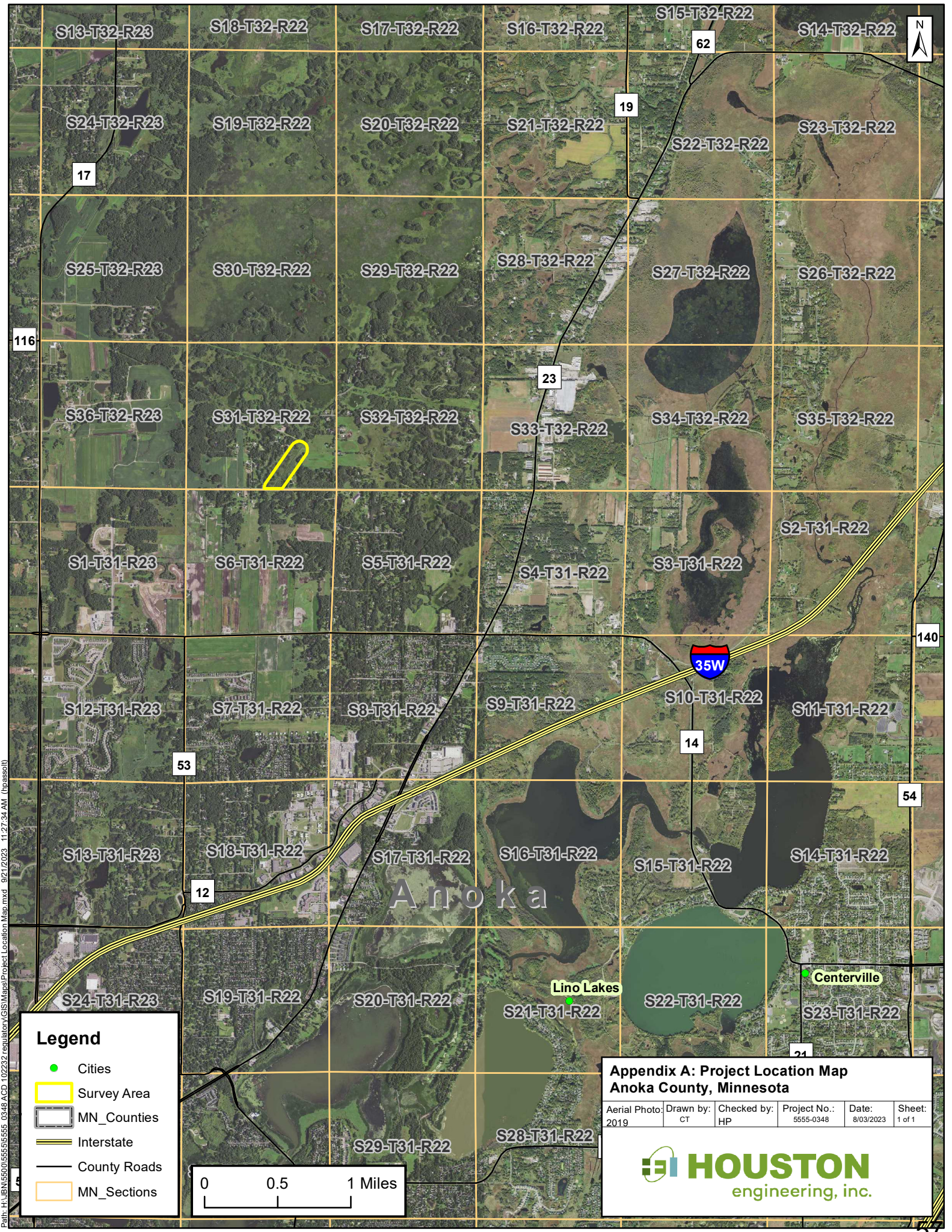
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<input type="checkbox"/> LGU TEP Member (if different than LGU contact):	
<input checked="" type="checkbox"/> DNR Representative: Melissa Collins, North Metro Area Hydrologist	
<input type="checkbox"/> Watershed District or Watershed Mgmt. Org.:	
<input checked="" type="checkbox"/> Applicant: Tom Schmidt (RCWD)	
<input checked="" type="checkbox"/> Agent/Consultant: Chris Otterness (Houston Engineering)	

Optional or As Applicable:

<input checked="" type="checkbox"/> Corps of Engineers: TBD
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input checked="" type="checkbox"/> Members of the Public (notice only): Jack Davis & Ellie Hahn (City of Columbus), Michael Grochala & Diane Hankee (City of Lino Lakes), Rebecca Haug (Anoka County)
<input checked="" type="checkbox"/> Other: Property owners of Anoka County PIDs 313222420001, 313222410001, 313222410004, 313222440002, 313222430003, 313222430002

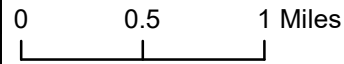
Signature:	Date:
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This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.



Legend

- Cities
- ▭ Survey Area
- ▭ MN_Counties
- ▬ Interstate
- ▬ County Roads
- ▭ MN_Sections

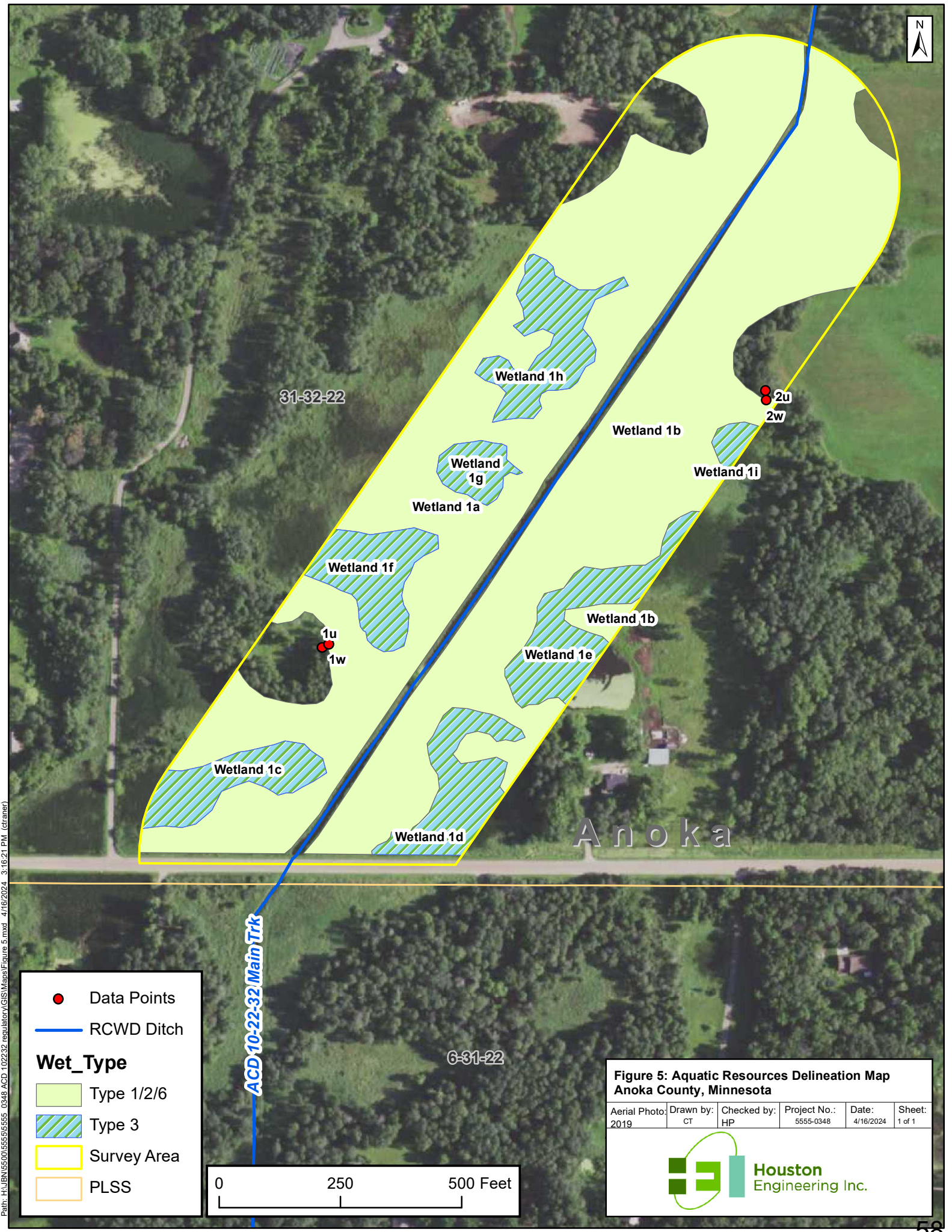


**Appendix A: Project Location Map
Anoka County, Minnesota**

Aerial Photo: 2019	Drawn by: CT	Checked by: HP	Project No.: 5555-0348	Date: 8/03/2023	Sheet: 1 of 1
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Path: H:\JUN\5500\5555\5555 0348 ACD 102232 regulator\GIS\Map\Figure 5.mxd 4/16/2024 3:16:21 PM (ctraner)

Data Points

RCWD Ditch

Wet_Type

Type 1/2/6

Type 3

Survey Area

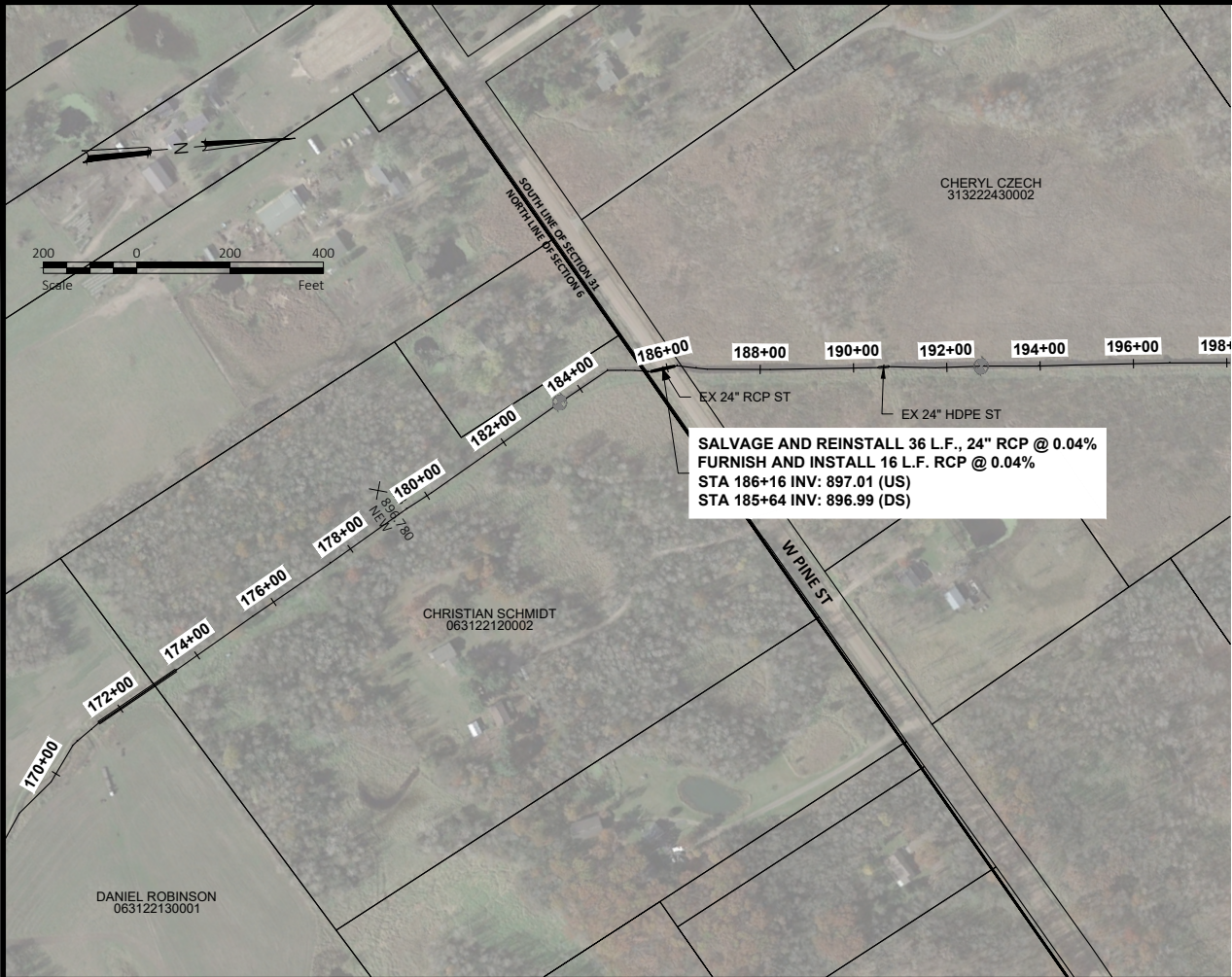
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Figure 5: Aquatic Resources Delineation Map
Anoka County, Minnesota

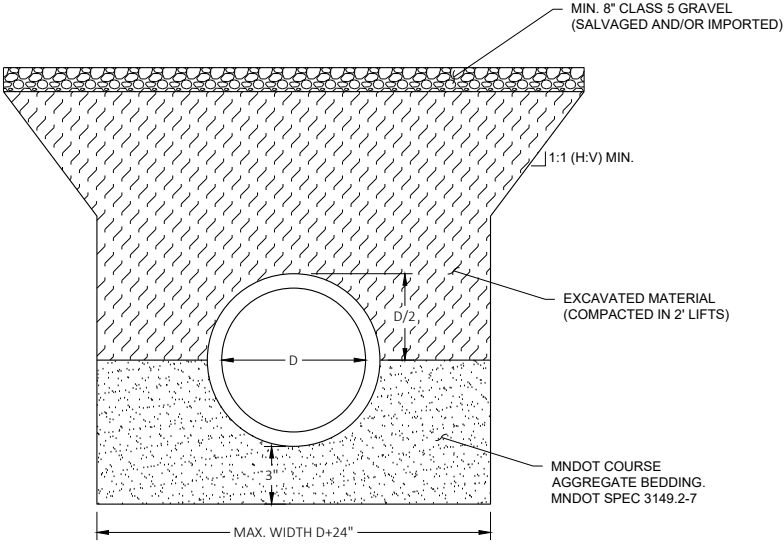
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Houston
Engineering Inc.

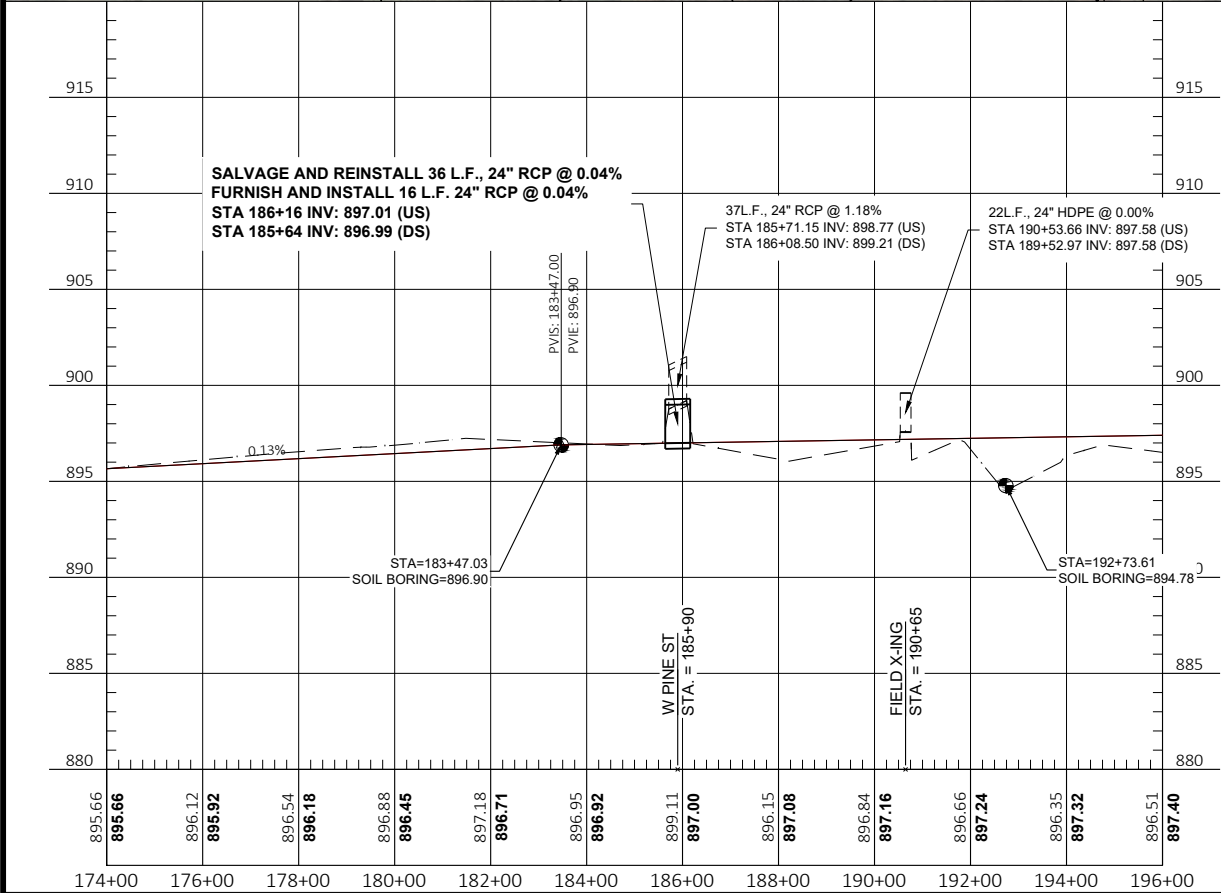
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- NOTES:
1. INSLOPES SHALL MATCH EXISTING, BUT NO STEEPER THAN 3:1 (H:V).
 2. CONTRACTOR SHALL SEPARATE ORGANIC AND MINERAL EXCAVATED SOILS. NO ORGANICS SHALL BE REPLACED WITHIN THE ROADWAY SECTION.
 3. EROSION CONTROL BLANKET SHALL BE PLACED ON BOTH SIDES OF AND ABOVE EACH CULVERT END, FOR A MINIMUM DISTANCE OF 10 FEET.
 4. ALL PIPE JOINTS SHALL BE WRAPPED WITH FABRIC.



TYPICAL BEDDING SECTION FOR RCP
NOT TO SCALE



ESTIMATED QUANTITIES		
ITEMS	UNIT	QUANTITY
SALVAGE/REINSTALL CULVERT	LF	36
24" RCP	LF	16
COARSE AGGREGATE BEDDING	CY	5.8
EROSION CONTROL BLANKET	SY	58
CLASS 5 AGGREGATE	CY	20
SEEDING	LUMP SUM	1

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No.	Revision	Date	By

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Christopher C. Otterness
License No. 41961

10/01/2024

Maple Grove
P: 763.493.4522
F: 763.493.5572

Drawn by
AMZ

Checked by
CCO

Date
10-1-2024

Scale
AS SHOWN

ACD 10-22-32 PINE STREET CULVERT LOWERING
ANOKA COUNTY
RICE CREEK WATERSHED DISTRICT

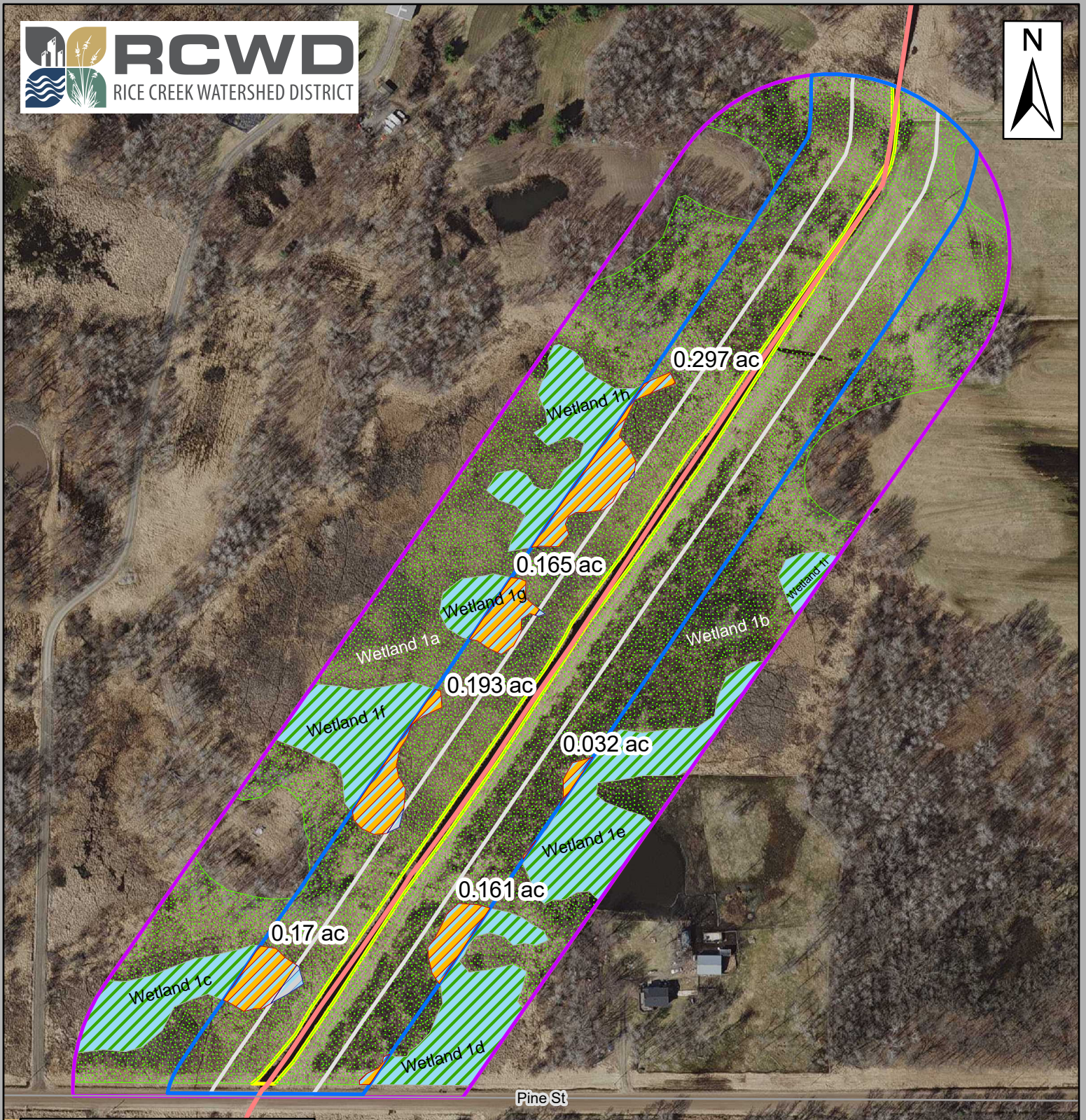
CONSTRUCTION PLAN

PROJECT NO. 5555-0348

SHEET

1 of 1

59



- ACD 10-22-32 Alignment
- Delineation Boundary
- Proposed Lateral Effect
- Existing Lateral Effect

Lateral Effects

- Existing - 72' from Ditch Centerline
- Proposed - 141' from Ditch Centerline

Delineated Wetlands

- Other Waters
- Type 1/2/6
- Type 3

Figure 1: ACD 10-22-32 Lateral Effect Due to Lowering of Pine Street Culvert

Scale: AS SHOWN	Drawn by: KRB	Checked by: CO	Project No.: 5555-348	Date: 12/22/2023
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Technical Memorandum

To: Nick Tomczik; Rice Creek Watershed District Administrator
From: Bret Zimmerman, PE
Cait Caswell, EIT
Through: Chris Otterness, PE
CC: Tom Schmidt, RCWD
Ashlee Ricci, RCWD
Subject: Anoka County Ditch 10-22-32 Evaluation of Maintenance Alternatives
Date: January 23, 2023
Project: 5555-0321

INTRODUCTION

The purpose of this project is to evaluate potential alternatives to restore drainage capacity to a portion of Anoka County Ditch (ACD) 10-22-32, specifically those portions of the Main Trunk upstream (north) of Pine Street (see **Figure 1**). In 2021, the Rice Creek Watershed District (RCWD) completed a review of the As-Constructed and Subsequently Improved Condition (ACSIC) of ACD 10-22-32 north of Pine Street, which culminated in a reestablishment of the public drainage system record per Minnesota Statue 103E. The ACSIC review and associated survey indicated that three road crossings utilize culverts higher than the ACSIC grade. In addition, a pipeline managed by Flint Hills Resources / Minnesota Pipeline is just below the ACSIC grade (creating maintenance challenges), and another pipeline managed by Northern Natural Gas is a location of chronic beaver activity.

Per the RCWD drainage management flowchart, observed isolated deficiencies in capacity along the public drainage systems are addressed through evaluation of minor maintenance alternatives. To understand the benefit, cost, and feasibility of maintenance approaches, HEI evaluated several maintenance alternatives for restoring drainage capacity in this location. These alternatives were modeled, with peak water levels compared at critical locations along the drainage system. This report will summarize these results, along with performance, cost, and regulation considerations, and provide a recommendation for maintenance.

ALTERNATIVES AND MODELING

Modeling Approach

The analysis was performed using XPSWMM (v. 2019.1.3) hydrologic modeling software. All models used the Curve-Number (CN) hydrologic theory, which estimates runoff volumes based on the combination of rainfall input, soil type, and land use at any given location. Hydrologic parameters in all alternatives remain identical, so any changes are directly related to the changes in elevation and/or capacity of drainage system components. The modeling completed for this analysis is short-duration based analysis according to the 24-hour storm. As with all of the District's hydrology/hydraulics models, it does not account for subsurface flow through soil or other long-term hydrologic changes.

Alternative 1 – Existing Conditions

The existing conditions model assumes ACSIC grade in the ditch (including at the two pipeline crossings that have shallow cover) and that culverts are at elevations taken during recent survey in 2020 and 2021. This model was created as a baseline to compare the effectiveness/value of all other alternatives. Note that “existing conditions” along ACD 10-22-32 have changed substantially in the last 10 years as repairs and minor maintenance have been completed along the entire drainage system.

Alternative 2 – Pre-pipeline Hump Cleanout

The pre-pipeline hump cleanout model assumes ACSIC grade in the ditch, culverts at surveyed elevations, and a 2.5-foot-tall hump in the ditch to represent a beaver dam that existed at the Northern Natural Gas pipeline prior to the 2021 maintenance completed at this location by the RCWD. The field crossing culvert at station 275+03, the northernmost culvert, was also modeled at the size and elevation it was prior to the 2021 maintenance activity. This model was created to evaluate the hydraulic impact of this recent maintenance effort with respect to other alternatives.

Alternative 3 – Permitted Grade

The permitted grade model assumes ACSIC grade in the ditch and lowers Pine Street to ACSIC grade. The culverts at 137th Ave are both lowered to the permitted grade established in the 2015 DNR Public Waters Work Permit. All other crossings remain at their surveyed elevations, including Jodrell Street. This alternative is intended to represent the maximum maintenance to ACD 10-22-32 that can be completed without additional regulatory approvals from the DNR.

Alternative 4 – Full ACSIC

The full ACSIC model assumes ACSIC grade in the ditch and lowers the Pine Street, 137th Ave and Jodrell Street culverts to ACSIC grade. All other crossings remain at their surveyed elevations. This is intended to represent a full restoration of drainage system capacity to ACD 10-22-32 to the ACSIC.

Alternative 5 – Full ACSIC with Additional Capacity

The full ACSIC with additional capacity model assumes ACSIC grade in the ditch, lowers the Pine Street, 137th Ave and Jodrell Street culverts to ACSIC grade and adds an additional 24-inch HDPE culvert at all crossings. The purpose of this alternative is to evaluate whether increasing size/number of culvert crossings under any of the roadways will significantly change peak flooding elevations.

RESULTS

Modeling results for each of the five alternatives are provided in **Tables 1 and 2** for the 2-year rainfall (2.7 inches) and 10-year rainfall (4.1 inches), respectively. Peak water surface elevations are reported at seven different locations, each of which is upstream of an existing culvert crossing (see **Figure 1**).

From the modeling results, we can derive the following conclusions:

- The recent maintenance completed in 2021 drastically lowered peak water surface elevations upstream of the Northern Natural Gas pipeline crossing (up to 2-feet). No other maintenance on the public drainage system has the ability to significantly lower peak water surface elevations in this location.
- Lowering the culvert at Pine Street will substantially lower peak water levels on lands between 137th Ave and Pine Street (up to 1.3 feet)
- Lowering the 137th Ave. culvert to the previously permitted grade (Alternative 3) will reduce the peak water surface elevation by 0.3-0.4 feet between 137th Ave. and Jodrell Street and by 0.1 – 0.2 feet just upstream of Jodrell Street. Although this decrease will not substantially affect/enhance adjacent land use, lowering these culverts does provide a nominal increase in capacity and the cost is relatively low.
- Lowering the 137th Ave. culverts and Jodrell Street culverts to the ACSIC grade will further lower peak elevations from 137th Ave to just upstream of Jodrell Street by 0.4-0.7 feet (compared to the Permitted Grade alternative). The benefit of this lowering of peak water elevation is relatively minimal, for a couple of reasons:
 - The decrease in peak water surface elevation extends only to approximately the Northern Natural Gas pipeline crossing. Upstream of the pipeline, these modifications have no discernable effect.
 - The land adjacent to the portion of the ditch affected by the Full ACSIC alternative consists of wetlands. The modeled peak flood events rise up out of the banks of the ditch, but not significantly higher than the grade variations within the wetland. As such, the difference in flood extent in this location for any alternative cannot be discerned when mapped. Further, the flooded areas (most of which are public waters) will remain wetlands under all alternatives due to the high water table in the area and lateral inflows. Therefore, there does not appear to be any significant flood extent change or land use value provided by this alternative
- Increasing the number or size of culverts under any of the crossings has no significant effect on peak flood elevations.

Table 1 – Peak water surface elevations during a 2-year rainfall event

2 year	Location 1 Sta. 275+03 Field Crossing		Location 2 Sta. 264+79 Field Crossing		Location 3 Sta. 230+16 Jodrell St		Location 4 Sta. 216+00 137 th Ave ^[1]		Location 5 Sta. 204+54 Field Crossing		Location 6 Sta. 190+65 Field Crossing		Location 7 Sta. 185+90 Pine St	
	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]
Alt 1. Existing Conditions	901.0	---	900.8	---	900.4	---	900.3	---	899.5	---	899.5	---	899.5	---
Alt 2. Pre-pipeline Hump Cleanout	902.6	1.6	902.6	1.8	900.4	0.0	900.3	0.0	899.5	0.0	899.5	0.0	899.5	0.0
Alt 3. Permitted Grade	901.0	0.0	900.8	0.0	900.2	-0.2	899.9	-0.4	899.2	-0.3	898.9	-0.6	898.3	-1.2
Alt 4. Full ACSIC	901.0	0.0	900.8	0.0	899.5	-0.9	899.3	-1.0	899.3	-0.2	898.9	-0.6	898.3	-1.2
Alt 5. Full ACSIC with Additional Capacity	900.9	-0.1	900.8	0.0	899.5	-0.9	899.3	-1.0	899.2	-0.3	898.7	-0.8	898.2	-1.3

Table 2 – Peak water surface elevations during a 10-year rainfall event

10 year	Location 1 Sta. 275+03 Field Crossing		Location 2 Sta. 264+79 Field Crossing		Location 3 Sta. 230+16 Jodrell St		Location 4 Sta. 216+00 137 th Ave ^[1]		Location 5 Sta. 204+54 Field Crossing		Location 6 Sta. 190+65 Field Crossing		Location 7 Sta. 185+90 Pine St	
	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]	WSE ^[2]	Diff. ^[3]
Alt 1. Existing Conditions	902.1	---	901.7	---	900.8	---	900.6	---	900.1	---	900.0	---	900.0	---
Alt 2. Pre-pipeline Hump Cleanout	904.1	2.0	903.0	1.3	900.8	0.0	900.6	0.0	900.0	-0.1	900.0	0.0	899.9	-0.1
Alt 3. Permitted Grade	902.1	0.0	901.7	0.0	900.7	-0.1	900.3	-0.3	899.5	-0.6	899.5	-0.5	898.9	-1.1
Alt 4. Full ACSIC	902.1	0.0	901.7	0.0	900.2	-0.6	899.9	-0.7	899.9	-0.2	899.6	-0.4	899.0	-1.0
Alt 5. Full ACSIC with Additional Capacity	901.8	-0.3	901.7	0.0	900.2	-0.6	899.7	-0.9	899.7	-0.4	899.5	-0.5	899.2	-0.8

[1] Permitted Grade at 137th Ave is 899.60

[2] Peak Water Surface Elevation Upstream of Crossing

[3] Change Relative to Existing Conditions

RECOMMENDATION

Based on the analysis, the maintenance activities on ACD 10-22-32 providing the greatest impact to drainage system capacity are the continued maintenance of grades at the two pipeline crossings and the lowering of the Pine Street culvert. The RCWD should continue to monitor and maintain the open channel regularly and take actions to control the beaver populations, particularly at the two pipeline crossings. We recommend the RCWD proceed with repairs to lower the culvert under Pine Street. This will require a review of potential wetland impacts under the Wetland Conservation Act and may require a mitigation plan. This will also require coordination with the Cities of Columbus and Lino Lakes as joint road authorities.

Additionally, the culverts under 137th Ave should be lowered to the previously permitted elevation. Although the incremental decrease in water surface elevation is relatively small, there is minimal cost and regulatory engagement required to complete this action.

The analysis revealed no significant benefit or necessity of lowering 137th Ave and Jodrell Street culverts to ACSIC grade. Lowering these culverts to ACSIC grade would have no measurable reduction in flooding extent and will not affect the landowner's ability to modify their use of this land. Construction cost for lowering the Jodrell Street culvert would be substantially greater than any of the other maintenance activities, and feasibility and cost of obtaining regulatory approval from the DNR is uncertain.

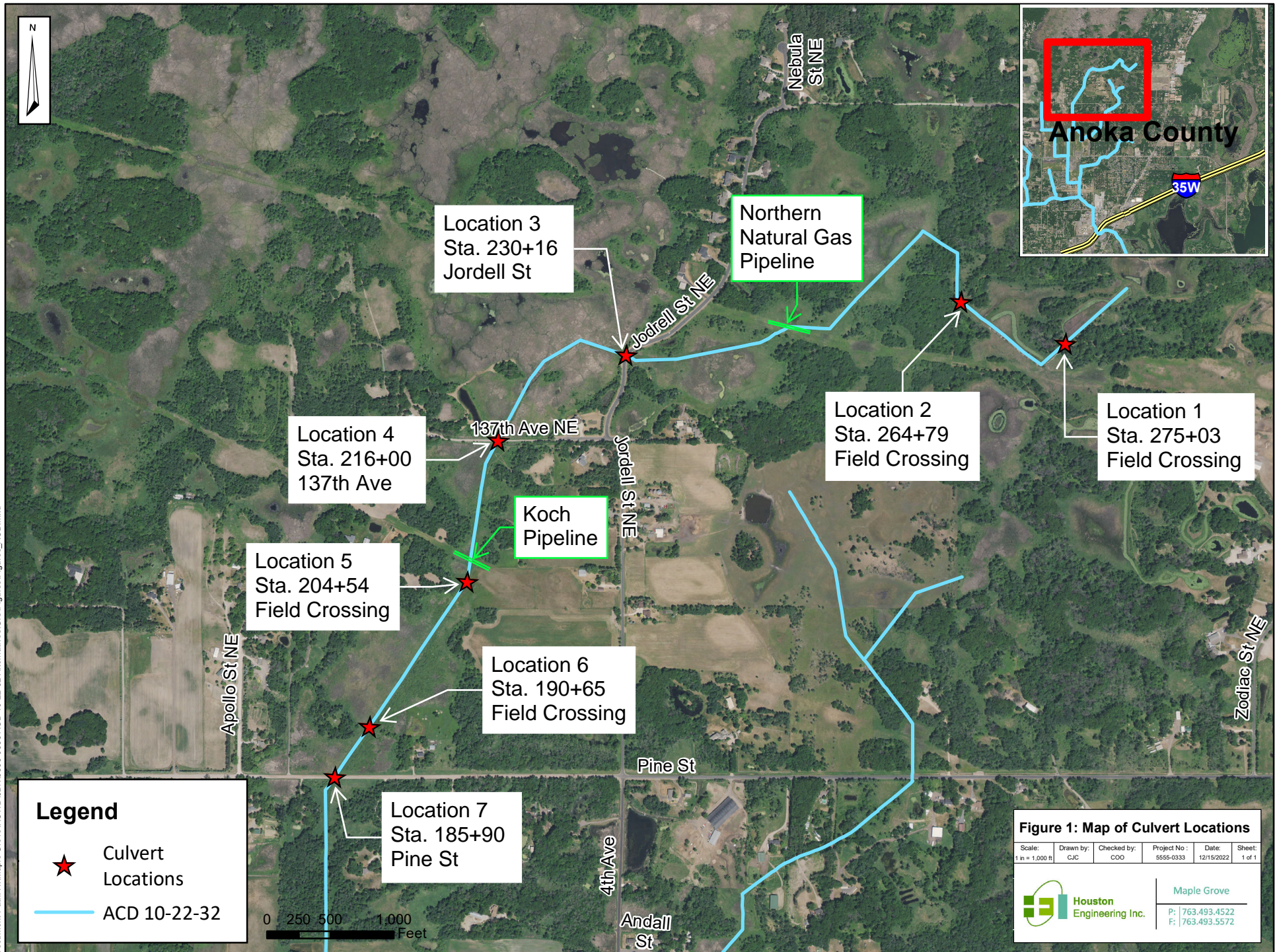
The two pipeline crossings of the upper portion of ACD 10-22-32 (Flint Hills Resources pipeline between Pine Street and 137th Ave. and Northern Natural Gas pipeline east of Jodrell Street) are both lower than the as-constructed grade of ACD 10-22-32. Though they do not project into the ditch bottom, they have historically impacted maintenance of the public drainage system in multiple ways:

1. Cleanout of the ACD 10-22-32 ditch over each pipeline location has at times been disallowed by pipeline representatives citing pipeline safety guidelines. However, recent cleanout over the Northern Natural Gas pipeline crossing occurred successfully under the authorization and observation of pipeline representatives.
2. Work scheduling in these locations is subject to the availability of pipeline representatives to be onsite. This has delayed the initiation of work in these areas by weeks or even months, and has prevented timely response to observed deficiencies.
3. The elevated hump/berm providing cover over the pipeline on either side of the ditch creates an attractive location for beaver damming efforts. This requires more frequent inspection and maintenance than other portions of the District's public drainage systems.

The preferred solution to these maintenance issues is the lowering of the pipeline. However, due to the significant expense and impact of lowering a pipeline, and given that the pipelines in these locations are not projecting into the original ditch bottom, other near term solutions should be pursued. We recommend continued engagement with the pipeline companies to clarify process, responsibilities, and timeframes when addressing needed maintenance at these and other pipeline crossings in the RCWD.

ACD 10-22-32 Alternatives

Document Path: H:\Maple Grove\RCWD\UBN\555-0333 ACD 10-22-32 Alternatives\GIS\Figures_ACD.mxd



**RESOLUTION NO. 2025-03
RICE CREEK WATERSHED DISTRICT
BOARD OF MANAGERS**

**NO-LOSS DETERMINATION
for ACD 10-22-32 CULVERT REPLACEMENT (W PINE STREET)**

Manager _____ offered the following Resolution and moved its adoption, seconded by Manager _____:

WHEREAS the Rice Creek Watershed District (“District”), as the drainage authority for Anoka County Ditch (ACD) 10-22-32, has prepared a no-loss application under the Minnesota Wetland Conservation Act (WCA) and the District’s Wetland Alteration Rule (Rule F), for impacts to wetland from a proposed lowering of the culvert under W Pine Street, along the Main Trunk of ACD 10-22-32, at the boundary of the cities of Columbus and Lino Lakes;

WHEREAS the application proposes to lower the culvert to an elevation of 897.0 feet (NAVD 88) (upstream invert) and 896.9 feet (NAVD 88) (downstream invert), in conformance with the As Constructed and Subsequently Improved Condition (ACSIC) of ACD 10-22-32 at that location;

WHEREAS the District is the designated local government unit (LGU) responsible to consider the application pursuant to WCA;

WHEREAS on November 29, 2023, the District, as WCA LGU, approved a wetland boundary and type application for the project;

WHEREAS District staff, in coordination with the WCA Technical Evaluation Panel (TEP), has reviewed the application, and has prepared a proposed Notice of Decision (NOD) concurring in the application’s determination of no loss of wetland;

WHEREAS on March 27, 2025, the District provided notice of the application to those required by Minnesota Rules 8420 to receive it;

WHEREAS the Board finds that the determinations and recommendations of District staff and the TEP, as set forth in the proposed NOD, are sound, and adopts those determinations and recommendations;

THEREFORE BE IT RESOLVED that the Board approves the Notice of Decision as presented by District staff, and authorizes the District administrator to issue the NOD, with any final non-material changes, and distribute it, all in accordance with WCA and its implementing rules.

The question was on the adoption of Resolution 2025-03 and there were __ yeas and __ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
BRADLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBERTSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAGAMON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WALLER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WEINANDT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the President declared the Resolution _____.

Jessica Robertson, Secretary

Dated: _____, 2025

* * * * *

I, Jessica Robertson, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this _____ day of _____, 2025.

Jessica Robertson, Secretary

ITEMS REQUIRING BOARD ACTION

3. Check Register Dated April 23, 2025, in the Amount of \$222,895.43 and April Interim Financial Statements Prepared by Redpath and Company



April 16, 2025

Nick Tomczik
District Administrator
Rice Creek Watershed District
4325 Pheasant Ridge Drive, Suite 611
Blaine, Minnesota 55449

Dear Nick:

Enclosed please find the checks, invoices, check register, the Administrative and Program Budget and Interim Financial Statements for Rice Creek Watershed District for the one month and four months and ending April 30, 2025.

Please examine these statements and if you have any questions or need additional copies, please call me.

Sincerely,

REDPATH AND COMPANY, LLC.

A handwritten signature in black ink, appearing to read "Mark Gibbs".

Mark C. Gibbs, CPA

Enclosure

Rice Creek Watershed District
Check Register
April 10, 2025 - April 23, 2025
To Be Approved at the April 23, 2025 Board Meeting

Check #	Date	Payee	Description	
26447	04/23/25	Bluum of Minnesota LLC	Professional Services	\$310.65
26448	04/23/25	City of Columbus	3/26/25 Board Action/Construction	18,006.52
26449	04/23/25	Houston Engineering, Inc.	Engineering Expense	54,572.10
26450	04/23/25	John Leach	Mini Grant-Construction	451.25
26451	04/23/25	Leymar Companies LLC	Professional Services	350.00
26452	04/23/25	Metro Blooms	Contracted Services	7,200.00
26453	04/23/25	NineNorth	Professional Services	470.00
26454	04/23/25	Premium Waters, Inc.	Meeting Supplies	62.48
26455	04/23/25	Ramsey County	Contracted Services	7,461.20
26456	04/23/25	RMB Environmental Laboratories, Inc.	Lab Expense	126.00
26457	04/23/25	Rymark	Professional Services	3,181.22
26458	04/23/25	Smith Partners	Legal Expense	179.00
26459	04/23/25	Timesaver Off Site Secretarial	Professional Services	458.25
26460	04/23/25	Washington Conservation District	Contracted Services	6,154.83
26461	04/23/25	Washington Co. Property Records & Tax	Professional Services	12.00
11456	04/23/25	Rosemary Adamson	Surety Release - #98-100	1,000.00
Payroll	04/30/25	April 30th Payroll (estimate)	April 30th Payroll (estimate)	40,122.40
Payroll	04/30/25	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	3,664.42
EFT	04/23/25	Delta Dental of Minnesota	Employee Benefits	1,116.29
EFT	04/09/25	Health Equity	Employee Benefits	39.00
EFT	03/20/25	Health Equity	Employee Benefits	638.00
EFT	03/24/25	Health Equity	Employee Benefits	101.71
EFT	03/31/25	Health Equity	Employee Benefits	2.08
EFT	04/09/25	Health Equity	Employee Benefits	131.12
EFT	04/23/25	First Unum Life Insurance Company	Employee Benefits	1,123.67
EFT	04/23/25	Blaine Shopping Center	Rent	8,836.98
EFT	04/23/25	Yardi (Blaine Shopping Center, LLC)	May-service fee	0.95
EFT	04/23/25	Metronet	Telecommunications	553.15
EFT	04/23/25	Per Mar Security Services	Professional Services	1,050.00
EFT	04/23/25	Redpath & Company, LLC	Audit & Accounting	36,792.90
EFT	04/23/25	Verizon Wireless	Telecommunications	134.09
EFT	04/23/25	Verizon Wireless	Telecommunications	645.97
EFT	04/23/25	Xcel Energy	Telecommunications	9.42
EFT	04/30/25	4M Bank Fee	Bank Fee	254.50
EFT	04/30/25	Internal Revenue Service (estimate)	4/30 Federal Withholding (estimate)	14,107.51
EFT	04/30/25	Minnesota Revenue (estimate)	4/30 State Withholding (estimate)	2,460.00
EFT	04/30/25	Empower Retirement	4/30 Deferred Compensation	1,060.00
EFT	04/30/25	Empower Retirement	4/30 Roth IRA	190.00
EFT	04/30/25	Health Equity	4/30 HSA	453.83
EFT	04/30/25	PERA (estimate)	4/30 PERA (estimate)	8,080.08
EFT	04/30/25	Empower Retirement (estimate)	April Health Care Savings (estimate)	1,331.86
Total				<u>\$222,895.43</u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
4/30/2025

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$33,000.00	-	\$3,250.00	\$7,750.00	\$25,250.00	23.48%
	Manager expenses	4010-4011	9,000.00	-	414.42	1,035.12	7,964.88	11.50%
Employees	Staff salary/taxes/benefits	4100-4140	261,869.00	-	18,658.48	81,324.10	180,544.90	31.06%
	District training & education	4265	9,000.00	-	53.10	203.10	8,796.90	2.26%
	Employee expenses	4320	1,100.00	-	18.62	88.48	1,011.52	8.04%
Administration/ Office	Office/Meeting/Software	4200-4205	5,750.00	-	137.44	1,693.57	4,056.43	29.45%
	Printing	4208	500.00	-	-	-	500.00	0.00%
	Rent/Office	4210	25,000.00	-	1,768.35	7,072.45	17,927.55	28.29%
	Telecommunications	4240	4,904.00	-	303.80	1,074.07	3,829.93	21.90%
	Dues	4245	15,899.00	-	-	15,158.00	741.00	95.34%
	Publications	4250	200.00	-	-	-	200.00	0.00%
	Insurance	4270	8,000.00	-	-	7,103.04	896.96	88.79%
	Postage	4280	1,100.00	-	-	-	1,100.00	0.00%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Office Equipment/Lease	4635	4,450.00	-	133.86	674.28	3,775.72	15.15%
	Sub-Total-Administration:		381,272.00	-	24,738.07	123,176.21	258,095.79	32.31%
Consultants	Auditor/Accounting	4330	22,000.00	-	7,358.58	10,432.17	11,567.83	47.42%
	Legal	4410	50,000.00	-	2,184.20	5,941.10	44,058.90	11.88%
	Consultants/Professional Serv.	4420	26,000.00	-	1,731.50	4,195.50	21,804.50	16.14%
	Engineering-General	4500	56,000.00	-	3,400.00	10,368.00	45,632.00	18.51%
	Sub-Total-Consultants:		154,000.00	-	14,674.28	30,936.77	123,063.23	20.09%
TOTAL			\$535,272.00	-	\$39,412.35	\$154,112.98	\$381,159.02	28.79%

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
4/30/2025

Revenue/Expenditures By Project		2025 Budget	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$535,272.00	\$27,249.72	\$39,412.35	\$154,112.98	\$381,159.02	28.79%
30 - Environmental Education		305,389.00	4,367.80	24,021.86	80,171.34	225,217.66	26.25%
35 - Information Management		316,014.00	4,519.66	18,267.22	90,795.62	225,218.38	28.73%
60 - Restoration Projects		2,922,551.00	41,799.51	53,120.06	290,893.39	2,631,657.61	9.95%
70 - Regulatory		1,565,687.00	55,093.10	94,919.42	352,903.74	1,212,783.26	22.54%
80 - Ditch & Creek Maintenance		1,955,483.00	28,936.08	37,813.29	218,080.14	1,737,402.86	11.15%
90 - Lake & Stream Management		1,155,911.00	16,532.26	40,080.21	142,441.68	1,013,469.32	12.32%
95 - District Facilities		654,307.00	9,358.33	16,084.34	62,286.44	592,020.56	9.52%
Total District Revenue/Expenditures		\$9,410,614.00	\$187,856.46	\$323,718.75	\$1,391,685.33	\$8,018,928.67	14.79%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2024	2025 Fund Balance Transfers	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Fund Balance @ 4/30/2025
10 - General Fund		\$653,497.17	-	\$18,245.68	\$39,412.35	\$154,112.98	\$517,629.87
30 - Environmental Education		290,193.75	-	4,367.80	24,021.86	80,171.34	214,390.21
35 - Information Management		423,303.31	-	4,519.66	18,267.22	90,795.62	337,027.35
60 - Restoration Projects		3,509,694.96	-	41,799.51	53,120.06	290,893.39	3,260,601.08
70 - Regulatory		1,189,787.81	-	55,093.10	94,919.42	352,903.74	891,977.17
80 - Ditch & Creek Maintenance		1,729,405.19	-	28,936.08	37,813.29	218,080.14	1,540,261.13
90 - Lake & Stream Management		1,158,894.38	-	16,532.26	40,080.21	142,441.68	1,032,984.96
95 - District Facilities		1,151,539.17	-	9,358.33	16,084.34	62,286.44	1,098,611.06
99 - Project Anticipation		4,500,000.00	-	-	-	-	4,500,000.00
Total District Fund Balance:		\$14,606,315.74	-	\$178,852.42	\$323,718.75	\$1,391,685.33	\$13,393,482.83

Rice Creek Watershed District

Interim Financial Statements

April 30, 2025



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	510,167.00	(510,167.00)
Interest Revenue	0.00	6,307.71	0.00	6,307.71
Investment Interest-Surety	0.00	19,593.96	25,105.00	(5,511.04)
Investment Income	0.00	1,348.05	0.00	1,348.05
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	27,249.72	535,272.00	(508,022.28)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Manager Per Diem	3,250.00	7,750.00	33,000.00	(25,250.00)
Manager Expense	8.00	244.40	4,000.00	(3,755.60)
Manager Travel	406.42	790.72	5,000.00	(4,209.28)
Wages	14,261.00	56,980.28	178,469.00	(121,488.72)
Benefits	1,712.60	9,400.93	35,086.00	(25,685.07)
PERA Expense	1,069.57	4,273.50	13,385.00	(9,111.50)
HCSA Contributions	0.00	3,995.32	16,275.00	(12,279.68)
Payroll Taxes	1,315.20	4,854.27	13,653.00	(8,798.73)
Payroll Taxes-Unemployment	300.11	1,819.80	5,000.00	(3,180.20)
Office Supplies	57.46	1,086.64	2,426.00	(1,339.36)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	62.48	299.93	2,500.00	(2,200.07)
Printing	0.00	0.00	500.00	(500.00)
Rent	1,768.35	7,072.45	25,000.00	(17,927.55)
Telecommunications	303.80	1,074.07	4,904.00	(3,829.93)
Dues	0.00	15,158.00	15,899.00	(741.00)
Publications	0.00	0.00	200.00	(200.00)
Training & Education	53.10	203.10	9,000.00	(8,796.90)
Insurance & Bonds	0.00	7,103.04	8,000.00	(896.96)
Postage	0.00	0.00	1,100.00	(1,100.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	18.62	88.48	1,100.00	(1,011.52)
Audit & Accounting	7,358.58	10,432.17	22,000.00	(11,567.83)
Professional Services	1,411.50	3,875.50	19,000.00	(15,124.50)
Contracted Services	320.00	320.00	7,000.00	(6,680.00)
Legal	2,184.20	5,941.10	50,000.00	(44,058.90)
Engineering	3,400.00	10,368.00	56,000.00	(45,632.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	133.86	674.28	2,200.00	(1,525.72)
Bank Charges	17.50	307.00	325.00	(18.00)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	39,412.35	154,112.98	535,272.00	(381,159.02)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - General Fund	(39,412.35)	(126,863.26)	0.00	(126,863.26)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenue Over/(Under) Expenditure	\$ (39,412.35)	(126,863.26)	0.00	(126,863.26)
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Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	185,936.00	(185,936.00)
Interest Income	0.00	3,598.70	14,323.00	(10,724.30)
Investment Income	0.00	769.10	0.00	769.10
Total Revenues	0.00	4,367.80	200,259.00	(195,891.20)
Expenses				
Wages	8,373.86	33,495.44	103,919.00	(70,423.56)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	884.26	3,426.15	10,988.00	(7,561.85)
PERA Expense	628.04	2,512.16	7,794.00	(5,281.84)
Payroll Taxes	624.04	2,496.17	8,289.00	(5,792.83)
Office Supplies	0.00	17.39	1,213.00	(1,195.61)
Field Supplies	0.00	112.14	250.00	(137.86)
Computer Software	0.00	0.00	500.00	(500.00)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	3,534.80	12,500.00	(8,965.20)
Telecommunications	151.91	537.07	2,452.00	(1,914.93)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	26.55	365.55	4,500.00	(4,134.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	49.00	81.76	550.00	(468.24)
Audit & Accounting	3,679.29	5,307.29	11,000.00	(5,692.71)
Professional Services	15.24	45.72	3,000.00	(2,954.28)
Contracted Services	320.00	320.00	7,000.00	(6,680.00)
Legal	390.40	658.80	3,000.00	(2,341.20)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	66.93	337.13	1,100.00	(762.87)
Total Expenses	16,093.22	56,799.09	190,389.00	(133,589.91)
Total Revenues Over/(Under)				
Expenditures - Communication:	(16,093.22)	(52,431.29)	9,870.00	(62,301.29)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	0.00	14,000.00	(14,000.00)
Total Revenues	0.00	0.00	14,000.00	(14,000.00)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Meeting Supplies	0.00	9.37	0.00	9.37
Printing	0.00	0.00	1,000.00	(1,000.00)
Training & Education	98.39	1,055.33	8,500.00	(7,444.67)
Legal	179.00	381.30	3,500.00	(3,118.70)
Total expenses	277.39	1,446.00	14,000.00	(12,554.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	(277.39)	(1,446.00)	0.00	(1,446.00)

MASTER WATER STEWARD PROGRAM - 30-03

Revenues				
General Property Tax	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	0.00	9,500.00	(9,500.00)
Expenses				
Training & Education	0.00	0.00	5,000.00	(5,000.00)
Contracted Services	0.00	8,100.00	25,000.00	(16,900.00)
Total expenses	0.00	8,100.00	30,000.00	(21,900.00)
Total Revenues Over/(Under)				
Expenditures - Master Water:	0.00	(8,100.00)	(20,500.00)	12,400.00

OUTREACH PARTNERSHIPS - 30-04

Revenues				
General Property Tax	0.00	0.00	28,000.00	(28,000.00)
Total Revenues	0.00	0.00	28,000.00	(28,000.00)
Expenses				
Training & Education	0.00	350.00	10,000.00	(9,650.00)
Contracted Services	7,200.00	13,025.00	33,000.00	(19,975.00)
Total expenses	7,200.00	13,375.00	43,000.00	(29,625.00)
Total Revenues Over/(Under)				
Expenditures - Outreach:	(7,200.00)	(13,375.00)	(15,000.00)	1,625.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	0.00	0.00	8,630.00	(8,630.00)
Total Revenues	0.00	0.00	8,630.00	(8,630.00)
Expenses				
Construction	451.25	451.25	20,000.00	(19,548.75)
Total expenses	451.25	451.25	20,000.00	(19,548.75)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	(451.25)	(451.25)	(11,370.00)	10,918.75
<u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	0.00	0.00	3,000.00	(3,000.00)
Total Revenues	0.00	0.00	3,000.00	(3,000.00)
Expenses				
Engineering	0.00	0.00	3,000.00	(3,000.00)
Total expenses	0.00	0.00	3,000.00	(3,000.00)
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	0.00	0.00	0.00	0.00
<u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,000.00	(4,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	0.00	0.00	(2,500.00)	2,500.00
Total Revenue Over/(Under) Expenditur	\$ (24,021.86)	\$ (75,803.54)	(39,500.00)	(36,303.54)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	137,693.00	(137,693.00)
Interest Revenue	0.00	3,723.83	14,821.00	(11,097.17)
Investment Interest	0.00	795.83	0.00	795.83
Total Revenues	0.00	4,519.66	152,514.00	(147,994.34)
Expenses				
Wages	2,501.79	9,934.93	31,856.00	(21,921.07)
Benefits	204.33	905.07	5,030.00	(4,124.93)
PERA Expense	187.63	745.12	2,389.00	(1,643.88)
Payroll Taxes	187.16	743.08	2,438.00	(1,694.92)
Office Supplies	0.00	8.70	606.00	(597.30)
Computer Software	26.50	792.04	15,203.00	(14,410.96)
Printing	0.00	0.00	125.00	(125.00)
Rent	441.85	1,767.40	6,250.00	(4,482.60)
Telecommunications	75.95	268.51	1,226.00	(957.49)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	269.77	406.77	2,250.00	(1,843.23)
Insurance and Bonds	0.00	1,775.76	2,000.00	(224.24)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	1,839.65	2,653.65	5,500.00	(2,846.35)
Professional Services	3,841.87	19,788.75	55,670.00	(35,881.25)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	3,150.00	17,240.00	57,320.00	(40,080.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	33.47	168.59	550.00	(381.41)
Total Expenses	12,759.97	57,198.37	192,513.00	(135,314.63)
Total Revenues Over/(Under)				
Expenditures - Information Management	(12,759.97)	(52,678.71)	(39,999.00)	(12,679.71)

BOUNDARY MANAGEMENT PROGRAM - 35-03

Revenues				
General Property Tax	0.00	0.00	1,000.00	(1,000.00)
Total Revenues	0.00	0.00	1,000.00	(1,000.00)
Expenses				
Legal	0.00	0.00	250.00	(250.00)
Engineering	0.00	0.00	750.00	(750.00)
Total Expenses	0.00	0.00	1,000.00	(1,000.00)
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
General Property Tax	0.00	0.00	60,000.00	(60,000.00)
Total Revenues	0.00	0.00	60,000.00	(60,000.00)
Expenses				
Legal	0.00	0.00	7,500.00	(7,500.00)
Engineering	2,671.75	16,507.00	52,500.00	(35,993.00)
Total Expenses	2,671.75	16,507.00	60,000.00	(43,493.00)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	(2,671.75)	(16,507.00)	0.00	(16,507.00)
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	0.00	0.00	60,000.00	(60,000.00)
Total Revenues	0.00	0.00	60,000.00	(60,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	1,923.50	15,491.25	55,000.00	(39,508.75)
Total expenses	1,923.50	15,491.25	60,000.00	(44,508.75)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	(1,923.50)	(15,491.25)	0.00	(15,491.25)
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Professional Services	912.00	1,599.00	1,500.00	99.00
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Total expenses	912.00	1,599.00	2,500.00	(901.00)
Total Revenues Over/(Under)				
Expenditures - District Website:	(912.00)	(1,599.00)	0.00	(1,599.00)
Total Revenue Over/(Under) Expenditur	\$ (18,267.22)	\$ (86,275.96)	(39,999.00)	(46,276.96)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	200,393.00	(200,393.00)
Interest Revenue	0.00	34,439.27	137,070.00	(102,630.73)
Investment Interest	0.00	7,360.24	0.00	7,360.24
Total Revenues	0.00	41,799.51	337,463.00	(295,663.49)
Expenses				
Wages	18,143.65	72,265.19	238,530.00	(166,264.81)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,967.64	8,794.51	43,415.00	(34,620.49)
PERA Expense	1,360.78	5,438.99	17,890.00	(12,451.01)
Payroll Taxes	1,320.69	5,252.85	18,587.00	(13,334.15)
Office Supplies	0.00	17.39	1,213.00	(1,195.61)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	3,534.80	12,500.00	(8,965.20)
Telecommunications	151.91	537.07	2,452.00	(1,914.93)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	26.55	531.55	4,500.00	(3,968.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	0.00	0.00	12,000.00	(12,000.00)
Audit & Accounting	3,679.29	5,307.29	11,000.00	(5,692.71)
Professional Services	0.00	0.00	12,000.00	(12,000.00)
Contracted Services	480.00	480.00	10,500.00	(10,020.00)
Legal	237.40	432.60	0.00	432.60
Engineering	638.50	638.50	1,750.00	(1,111.50)
Computer Equipment	0.00	0.00	4,000.00	(4,000.00)
Equipment Lease	66.93	337.13	1,250.00	(912.87)
Bank Charges	0.00	0.00	1,100.00	(1,100.00)
Total Expenses	28,957.04	107,119.39	403,821.00	(296,701.61)
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	(28,957.04)	(65,319.88)	(66,358.00)	1,038.12

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01</u>				
Revenues				
General Property Tax	0.00	0.00	160,000.00	(160,000.00)
Total Revenues	0.00	0.00	160,000.00	(160,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	130,000.00	(130,000.00)
Total expenses	0.00	0.00	160,000.00	(160,000.00)
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	0.00	0.00	0.00	0.00
<u>LOWER RC WATER MGMT. PROJECT - 60-03</u>				
Revenues				
General Property Tax	0.00	0.00	54,750.00	(54,750.00)
Total Revenues	0.00	0.00	54,750.00	(54,750.00)
Expenses				
Engineering	0.00	0.00	40,000.00	(40,000.00)
Construction	0.00	0.00	145,000.00	(145,000.00)
Total expenses	0.00	0.00	185,000.00	(185,000.00)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	0.00	0.00	(130,250.00)	130,250.00
<u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	75,000.00	(75,000.00)
Total expenses	0.00	0.00	100,000.00	(100,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	0.00	(100,000.00)	100,000.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	12.00	12.00	0.00	12.00
Engineering	0.00	0.00	4,000.00	(4,000.00)
Construction Expense	0.00	0.00	24,272.00	(24,272.00)
Total expenses	12.00	12.00	28,272.00	(28,260.00)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	(12.00)	(12.00)	(28,272.00)	28,260.00
<u>BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06</u>				
Revenues				
General Property Tax	0.00	0.00	62,050.00	(62,050.00)
Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	92,050.00	(92,050.00)
Expenses				
Engineering	4,665.00	15,328.16	50,000.00	(34,671.84)
Construction	0.00	25,000.00	50,000.00	(25,000.00)
Total expenses	4,665.00	40,328.16	100,000.00	(59,671.84)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	(4,665.00)	(40,328.16)	(7,950.00)	(32,378.16)
<u>RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08</u>				
Revenues				
General Property Tax	0.00	0.00	73,000.00	(73,000.00)
Total Revenues	0.00	0.00	73,000.00	(73,000.00)
Expenses				
Legal	0.00	0.00	15,000.00	(15,000.00)
Engineering	0.00	1,871.25	335,000.00	(333,128.75)
Construction Services	0.00	0.00	150,000.00	(150,000.00)
Total expenses	0.00	1,871.25	500,000.00	(498,128.75)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	0.00	(1,871.25)	(427,000.00)	425,128.75

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	32,500.00	(32,500.00)
Total expenses	0.00	0.00	54,000.00	(54,000.00)
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	0.00	0.00	(54,000.00)	54,000.00
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	0.00	0.00	226,824.00	(226,824.00)
Total Revenues	0.00	0.00	226,824.00	(226,824.00)
Expenses				
Legal Notices	0.00	954.82	3,000.00	(2,045.18)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	5,957.00	18,000.00	(12,043.00)
Construction	0.00	108,283.00	1,084,933.00	(976,650.00)
Total expenses	0.00	115,194.82	1,106,433.00	(991,238.18)
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	0.00	(115,194.82)	(879,609.00)	764,414.18
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	19,000.00	(19,000.00)
Construction	0.00	0.00	79,500.00	(79,500.00)
Total expenses	0.00	0.00	100,000.00	(100,000.00)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	0.00	0.00	(100,000.00)	100,000.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	0.00	0.00	47,158.00	(47,158.00)
Total Revenues	0.00	0.00	47,158.00	(47,158.00)
Expenses				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Construction	18,006.52	18,006.52	75,000.00	(56,993.48)
Total expenses	18,006.52	18,006.52	85,000.00	(66,993.48)
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	(18,006.52)	(18,006.52)	(37,842.00)	19,835.48
<u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	0.00	0.00	18,250.00	(18,250.00)
Total Revenues	0.00	0.00	18,250.00	(18,250.00)
Total Revenues Over/(Under)				
Contracted Services	0.00	522.00	7,000.00	(6,478.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	1,479.50	7,419.25	25,000.00	(17,580.75)
Total expenses	1,479.50	7,941.25	35,000.00	(27,058.75)
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	(1,479.50)	(7,941.25)	(16,750.00)	8,808.75
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
General Property Tax	0.00	0.00	1,350.00	(1,350.00)
Total Revenues	0.00	0.00	1,350.00	(1,350.00)
Expenses				
Contracted Services	0.00	420.00	0.00	420.00
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	420.00	10,000.00	(9,580.00)
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	0.00	(420.00)	(8,650.00)	8,230.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
General Property Tax	0.00	0.00	42,000.00	(42,000.00)
Total Revenues	0.00	0.00	42,000.00	(42,000.00)
Expenses				
Contracted Services	0.00	0.00	49,000.00	(49,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	0.00	3,000.00	(3,000.00)
Total expenses	0.00	0.00	55,000.00	(55,000.00)
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	0.00	0.00	(13,000.00)	13,000.00
Total Revenue Over/(Under) Expenditur	\$ (53,120.06)	\$ (249,093.88)	(1,869,681.00)	1,620,587.12

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	141,055.00	(141,055.00)
Interest Revenue	0.00	18,450.02	73,432.00	(54,981.98)
Investment Interest	0.00	3,943.08	0.00	3,943.08
Total Revenues	0.00	22,393.10	214,487.00	(192,093.90)
Expenses				
Wages	28,936.23	115,593.59	348,652.00	(233,058.41)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	4,102.41	17,158.28	49,729.00	(32,570.72)
PERA Expense	2,170.22	8,691.46	26,149.00	(17,457.54)
Payroll Taxes	2,138.94	8,566.59	27,011.00	(18,444.41)
Office Supplies	0.00	43.49	3,032.00	(2,988.51)
Field Supplies	0.00	155.92	500.00	(344.08)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	625.00	(625.00)
Rent	2,209.25	8,837.00	31,250.00	(22,413.00)
Telecommunications	379.75	1,342.60	6,130.00	(4,787.40)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	66.37	156.37	11,250.00	(11,093.63)
Insurance and Bonds	0.00	8,878.79	10,000.00	(1,121.21)
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	300.00	(300.00)
Staff Travel	0.00	30.80	1,375.00	(1,344.20)
Vehicle	126.54	274.97	12,000.00	(11,725.03)
Audit & Accounting	9,198.23	13,268.23	27,500.00	(14,231.77)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	800.00	800.00	17,500.00	(16,700.00)
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	167.33	842.85	2,750.00	(1,907.15)
Total Expenses	50,295.27	184,640.94	590,687.00	(406,046.06)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(50,295.27)	(162,247.84)	(376,200.00)	213,952.16

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	0.00	40,000.00	(40,000.00)
Total Revenues	0.00	0.00	40,000.00	(40,000.00)
Expenses				
Contracted Services	0.00	430.50	0.00	430.50
Legal	0.00	0.00	20,000.00	(20,000.00)
Engineering	0.00	0.00	30,000.00	(30,000.00)
Total Expenses	0.00	430.50	50,000.00	(49,569.50)
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	0.00	(430.50)	(10,000.00)	9,569.50
 <u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
Permit Fees	3,000.00	32,700.00	61,200.00	(28,500.00)
Total Revenues	3,000.00	32,700.00	61,200.00	(28,500.00)
Expenses				
Contracted Services	5,007.20	5,686.45	60,000.00	(54,313.55)
Legal	4,864.20	9,253.30	45,000.00	(35,746.70)
Legal-Audit	0.00	0.00	5,000.00	(5,000.00)
Engineering	34,752.75	143,035.55	775,000.00	(631,964.45)
Engineering-Reporting	0.00	9,857.00	20,000.00	(10,143.00)
Engineering-Audit	0.00	0.00	20,000.00	(20,000.00)
Total expenses	44,624.15	167,832.30	925,000.00	(757,167.70)
Total Revenues Over/(Under)				
Expenditures - Permit Review	(41,624.15)	(135,132.30)	(863,800.00)	728,667.70
 Total Revenue Over/(Under) Expenditur	 \$ (91,919.42)	 \$ (297,810.64)	 (1,250,000.00)	 952,189.36

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	252,484.00	(252,484.00)
Interest Revenue	0.00	23,043.44	91,714.00	(68,670.56)
Investment Interest	0.00	4,924.76	0.00	4,924.76
Total Revenues	0.00	27,968.20	344,198.00	(316,229.80)
Expenses				
Wages	13,941.56	55,493.28	182,803.00	(127,309.72)
Benefits	1,636.41	7,216.60	27,364.00	(20,147.40)
PERA Expense	1,045.61	4,188.42	13,710.00	(9,521.58)
Payroll Taxes	1,046.38	4,165.94	13,984.00	(9,818.06)
Office Supplies	74.14	160.23	1,819.00	(1,658.77)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	400.00	(400.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	375.00	(375.00)
Rent	1,325.55	5,302.20	18,750.00	(13,447.80)
Telecommunications	262.86	910.60	3,678.00	(2,767.40)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	227.20	588.23	6,750.00	(6,161.77)
Insurance and Bonds	0.00	5,327.28	6,000.00	(672.72)
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	0.00	9.31	825.00	(815.69)
Vehicle	63.27	442.48	12,000.00	(11,557.52)
Audit & Accounting	5,518.94	7,960.94	16,500.00	(8,539.06)
Professional Services	0.00	235.00	13,740.00	(13,505.00)
Contracted Services	480.00	480.00	7,500.00	(7,020.00)
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	168.00	6,500.00	(6,332.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	100.40	505.72	1,650.00	(1,144.28)
Total Expenses	25,722.32	93,154.23	344,198.00	(251,043.77)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	(25,722.32)	(65,186.03)	0.00	(65,186.03)

NATURAL WATERWAY MGMT. - 80-01

Revenues				
General Property Taxes	0.00	0.00	8,612.00	(8,612.00)
Total Revenues	0.00	0.00	8,612.00	(8,612.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	0.00	0.00	(1,388.00)	1,388.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	0.00	288,502.00	(288,502.00)
Total Revenues	0.00	0.00	288,502.00	(288,502.00)
Expenses				
Field Supplies	54.37	54.37	6,000.00	(5,945.63)
Vehicle	0.00	0.00	8,000.00	(8,000.00)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	1,000.00	77,689.50	260,000.00	(182,310.50)
Legal	0.00	0.00	8,000.00	(8,000.00)
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	4.50	4.50	28,000.00	(27,995.50)
Equipment	0.00	237.99	12,000.00	(11,762.01)
Total expenses	1,058.87	77,986.36	345,000.00	(267,013.64)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	(1,058.87)	(77,986.36)	(56,498.00)	(21,488.36)
<u>REPAIR REPORTS & STUDIES - 80-03</u>				
Revenues				
General Propety Tax	0.00	0.00	130,000.00	(130,000.00)
Grant Income	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	160,000.00	(160,000.00)
Expenses				
Legal Notices	0.00	2,268.20	10,000.00	(7,731.80)
Legal	780.00	3,159.00	40,000.00	(36,841.00)
Engineering	9,706.10	39,826.35	105,000.00	(65,173.65)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	10,486.10	45,253.55	160,000.00	(114,746.45)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	(10,486.10)	(45,253.55)	0.00	(45,253.55)
<u>ACD 10-22-32 WMD - 80-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	0.00	14,361.00	(14,361.00)
Total expenses	0.00	0.00	14,361.00	(14,361.00)
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	0.00	0.00	(14,361.00)	14,361.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	0.00	0.00
<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	1,140.00	41,016.00	(39,876.00)
Total expenses	0.00	1,140.00	41,016.00	(39,876.00)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	0.00	(1,140.00)	(41,016.00)	39,876.00
<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	0.00	0.00	85,038.00	(85,038.00)
ROW Charges	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	0.00	94,538.00	(94,538.00)
Expenses				
Construction	0.00	0.00	94,358.00	(94,358.00)
Total expenses	0.00	0.00	94,358.00	(94,358.00)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	0.00	0.00	180.00	(180.00)
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	0.00	0.00	48,000.00	(48,000.00)
Total Revenues	0.00	0.00	48,000.00	(48,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	0.00	38,000.00	(38,000.00)
Total expenses	0.00	0.00	48,000.00	(48,000.00)
Total Revenues Over/(Under) Expenditures - RCD 4 Repair:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	0.00	0.00	43,060.00	(43,060.00)
Total Revenues	0.00	0.00	43,060.00	(43,060.00)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Municipal PDS	0.00	0.00	(6,940.00)	6,940.00
<u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	546.00	546.00	0.00	546.00
Total expenses	546.00	546.00	0.00	546.00
Total Revenues Over/(Under)				
Expenditures - AWJD 3	(546.00)	(546.00)	0.00	(546.00)
<u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	0.00	0.00	18,370.00	(18,370.00)
Total Revenues	0.00	0.00	18,370.00	(18,370.00)
Expenses				
Professional Services	0.00	0.00	8,370.00	(8,370.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	0.00	18,370.00	(18,370.00)
Total Revenues Over/(Under)				
Expenditures - AWCD 15	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	0.00	0.00	198,076.00	(198,076.00)
Total Revenues	0.00	0.00	198,076.00	(198,076.00)
Expenses				
Professional Services	0.00	0.00	30,000.00	(30,000.00)
Contracted Services	0.00	0.00	200,000.00	(200,000.00)
Total expenses	0.00	0.00	230,000.00	(230,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 15 & AWJD 4:	0.00	0.00	(31,924.00)	31,924.00
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
General Property Taxes	0.00	0.00	227,340.00	(227,340.00)
Special Assessments	0.00	967.88	0.00	967.88
Total Revenues	0.00	967.88	227,340.00	(226,372.12)
Expenses				
Professional Services	0.00	0.00	5,000.00	(5,000.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	0.00	342,000.00	(342,000.00)
Total expenses	0.00	0.00	354,000.00	(354,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 WMD:	0.00	967.88	(126,660.00)	127,627.88
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	0.00	189,410.00	(189,410.00)
Total Revenues	0.00	0.00	189,410.00	(189,410.00)
Expenses				
Legal	0.00	0.00	15,000.00	(15,000.00)
Engineering	0.00	0.00	77,000.00	(77,000.00)
Construction	0.00	0.00	154,000.00	(154,000.00)
Total expenses	0.00	0.00	246,000.00	(246,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	0.00	0.00	(56,590.00)	56,590.00
Total Revenue Over/(Under) Expenditur	\$ (37,813.29)	\$ (189,144.06)	(335,197.00)	146,052.94

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	254,906.00	(254,906.00)
Interest Income	0.00	13,621.19	54,213.00	(40,591.81)
Investment Income	0.00	2,911.07	0.00	2,911.07
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	0.00	16,532.26	309,119.00	(292,586.74)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	19,063.50	76,324.69	240,435.00	(164,110.31)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	2,204.48	9,567.94	35,916.00	(26,348.06)
PERA Expense	1,429.77	5,724.38	18,033.00	(12,308.62)
Payroll Taxes	1,384.42	5,543.12	18,733.00	(13,189.88)
Office Supplies	159.98	209.83	1,213.00	(1,003.17)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	3,534.80	12,500.00	(8,965.20)
Telecommunications	151.91	537.07	2,452.00	(1,914.93)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	26.55	26.55	4,500.00	(4,473.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	0.00	54.00	12,000.00	(11,946.00)
Audit & Accounting	3,679.29	5,307.29	11,000.00	(5,692.71)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	480.00	480.00	10,500.00	(10,020.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	66.93	337.13	1,100.00	(762.87)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	29,530.53	111,198.32	384,266.00	(273,067.68)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(29,530.53)	(94,666.06)	(75,147.00)	(19,519.06)
	<hr/>	<hr/>	<hr/>	<hr/>

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	0.00	281,646.00	(281,646.00)
Total Revenues	0.00	0.00	281,646.00	(281,646.00)
Expenses				
Professional Services	0.00	0.00	9,000.00	(9,000.00)
Contracted Services	5,971.00	8,228.50	60,500.00	(52,271.50)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	210,146.00	(210,146.00)
Total expenses	5,971.00	8,228.50	281,646.00	(273,417.50)
Total Revenues Over/(Under)				
Expenditures - Water Quality:	(5,971.00)	(8,228.50)	0.00	(8,228.50)

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	0.00	0.00	240,000.00	(240,000.00)
Total Revenues	0.00	0.00	240,000.00	(240,000.00)
Expenses				
Field Supplies	17.96	151.17	2,500.00	(2,348.83)
Computer Software	0.00	0.00	5,000.00	(5,000.00)
Telecommunications	0.00	0.00	1,000.00	(1,000.00)
Publications	0.00	112.00	200.00	(88.00)
Training & Education	0.00	105.00	1,800.00	(1,695.00)
Contracted Services	2,637.83	6,207.33	115,000.00	(108,792.67)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	29,000.00	(29,000.00)
Computer Equipment	0.00	0.00	14,700.00	(14,700.00)
Equipment	0.00	671.90	5,000.00	(4,328.10)
Repairs & Maintenance	0.00	0.00	300.00	(300.00)
Lab Expense	126.00	210.00	65,000.00	(64,790.00)
Total expenses	2,781.79	7,457.40	240,000.00	(232,542.60)
Total Revenues Over/(Under)				
Expenditures - Surface Water:	(2,781.79)	(7,457.40)	0.00	(7,457.40)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	0.00	0.00	200,000.00	(200,000.00)
Total Revenues	0.00	0.00	200,000.00	(200,000.00)
Expenses				
Field Supplies	669.84	669.84	0.00	669.84
Telecommunications	77.05	237.62	1,000.00	(762.38)
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	1,050.00	14,650.00	150,000.00	(135,350.00)
Contracted Services	0.00	0.00	3,000.00	(3,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,200.00	(4,200.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Equipment	0.00	0.00	10,700.00	(10,700.00)
Total expenses	1,796.89	15,557.46	200,000.00	(184,442.54)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(1,796.89)	(15,557.46)	0.00	(15,557.46)
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	50,000.00	(50,000.00)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	0.00	0.00	0.00	0.00
Total Revenue Over/(Under) Expenditur	\$ (40,080.21)	\$ (125,909.42)	(75,147.00)	(50,762.42)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	201,620.00	(201,620.00)
Interest Revenue	0.00	7,710.46	30,688.00	(22,977.54)
Investment Interest	0.00	1,647.87	0.00	1,647.87
Total Revenues	0.00	9,358.33	232,308.00	(222,949.67)
Expenses				
Wages	10,419.50	41,667.08	139,831.00	(98,163.92)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,053.31	4,386.57	21,536.00	(17,149.43)
PERA Expense	781.47	3,125.08	10,487.00	(7,361.92)
Payroll Taxes	793.54	3,173.33	11,036.00	(7,862.67)
Office Supplies	0.00	118.70	606.00	(487.30)
Field Supplies	0.00	0.00	250.00	(250.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	125.00	(125.00)
Rent	441.83	1,767.34	6,250.00	(4,482.66)
Telecommunications	75.93	268.47	1,226.00	(957.53)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	200.65	561.68	2,250.00	(1,688.32)
Insurance & Bonds	0.00	1,775.76	2,000.00	(224.24)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Vehicle Expense	63.26	216.35	12,000.00	(11,783.65)
Audit & Accounting	1,839.63	2,653.63	5,500.00	(2,846.37)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	320.00	320.00	7,000.00	(6,680.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	33.47	168.59	550.00	(381.41)
Total Expenses	16,022.59	60,202.58	232,306.00	(172,103.42)
Total Revenues Over/(Under)				
Expenditures - District Facilities:	(16,022.59)	(50,844.25)	2.00	(50,846.25)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Four Months Ending April 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Property Tax	0.00	0.00	310,000.00	(310,000.00)
Total Revenues	0.00	0.00	310,000.00	(310,000.00)
Expenses				
Legal	0.00	0.00	17,000.00	(17,000.00)
Engineering	0.00	0.00	43,000.00	(43,000.00)
Construction	0.00	0.00	250,000.00	(250,000.00)
Total expenses	0.00	0.00	310,000.00	(310,000.00)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	0.00	0.00	0.00	0.00

INSPECTION OPERATION & MAINTENANCE - 95-04

Revenues				
General Property Tax	0.00	0.00	112,000.00	(112,000.00)
Total Revenues	0.00	0.00	112,000.00	(112,000.00)
Expenses				
Field Supplies	0.00	50.37	5,000.00	(4,949.63)
Telecommunications	61.75	190.50	0.00	190.50
Vehicle	0.00	38.99	0.00	38.99
Contracted Services	0.00	0.00	40,000.00	(40,000.00)
Legal	0.00	273.00	3,000.00	(2,727.00)
Engineering	0.00	1,531.00	40,000.00	(38,469.00)
Construction	0.00	0.00	21,000.00	(21,000.00)
Equipment	0.00	0.00	3,000.00	(3,000.00)
Total expenses	61.75	2,083.86	112,000.00	(109,916.14)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(61.75)	(2,083.86)	0.00	(2,083.86)
Total Revenue Over/(Under) Expenditur	\$ (16,084.34)	\$ (52,928.11)	2.00	(52,930.11)

ITEMS FOR DISCUSSION AND INFORMATION

1. Priebe Lake Outlet Project Operations and Maintenance Agreement Update (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: April 14, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage & Facilities Manager
Subject: Operations and Maintenance Agreement for the Priebe Lake Outfall Project

Introduction

An informational item on the operations and maintenance agreement for the Priebe Lake Outfall Project (PLOP) and associated Facilities.

Background

After discussion with PLOP partners, District Staff developed an operations and maintenance agreement for the PLOP and associated facilities. A draft agreement was distributed to the municipal partners in December 2024 for feedback and comment. The Only comments received were from the city of White Bear Lake. Those comments have been incorporated into the maintenance agreement. And staff will now distribute the final draft back to the partners seeking signatures. Staff are sharing this agreement with the Board to foster understanding of the agreement that the district will enter into concerning the PLOP.

Staff Recommendation

This Item is informational and for discussion.

Attachments

- Operations and Maintenance Agreement for the Priebe Lake Outfall Project and associated Facilities – Final
- Operations and Maintenance Agreement for the Priebe Lake Outfall Project and associated Facilities – Redline

Operations and Maintenance Agreement for the Priebe Lake Outfall Project and Associated Facilities

This Agreement between the Rice Creek Watershed District (RCWD) and the Cities of Birchwood Village, Mahtomedi and White Bear Lake (Cities), together, the “Parties”, is intended to address the obligations and expectations of the Parties related to the Priebe Lake Outfall Project (PLOP) and associated facilities. This Agreement is further intended to facilitate the collaboration of RCWD, Birchwood Village, Mahtomedi, and White Bear Lake in managing the PLOP and associated facilities for the benefit of all Parties and those citizens benefitted by the combined water management and stormwater system. This Agreement is effective as of the signature date of the last executing Party to the Agreement.

I. Recitals:

- A. The Priebe Lake Outfall Project (PLOP) was constructed by the RCWD in 1979-1980 in response to a 1976 petition by the Cities of White Bear Lake and Birchwood Village to solve repeated serious flooding of homes in the 1960’s and early 1970’s around Priebe Lake (DNR Public Water 62-36P) in the vicinity of Riviera Drive N and E County Line Road.
- B. The original PLOP included the Priebe Lake Outlet Structure and storm sewer piping (PLOP Storm Sewer), from the Priebe Lake Outlet Structure to its discharge into Hall’s Marsh (DNR Public Water Wetland 82-480W) in Birchwood Village (Hall’s Marsh Outfall) – see Attachment A.
- C. In 1980 the PLOP was amended to also include an outlet structure to control flow from Hall’s Marsh into White Bear Lake (DNR Public Water 82-167P) (Halls Marsh Outlet) – see Attachment A.
- D. The PLOP was established and is maintained as a lake outlet/flood damage reduction project and not a stormwater project.
- E. The original project was permitted by the Minnesota Department of Natural Resources (#1980-6067) and paid for through a 20-year special assessment to benefitted landowners in the drainage area of the system. The Hall’s Marsh Outlet was paid for with RCWD ad valorem (District-wide) funding.
- F. The PLOP is recognized within RCWD’s 2020 Watershed Management Plan as a District Facility.
- G. The RCWD Engineer completed a condition assessment for the PLOP in July 2020, recommending that the original outlet control structure at Priebe Lake be replaced. The remainder of the PLOP Storm Sewer was found to be in good condition.

- H. The current Priebe Lake Outlet Structure was installed in 2022 by RCWD, to replace the original structure that was failing.
- I. The current Priebe Lake Outlet Structure was permitted by the Minnesota Department of Natural Resources (#Number?) and paid for by RCWD ad valorem funds under M.S. 103B.
- J. The PLOP Storm Sewer is comingled with associated stormwater facilities owned by the Cities of Birchwood Village (Tighe-Schmitz Park Outlet), Mahtomedi (Wedgewood Hills Dry Basin), and White Bear Lake (Pond A) – Attachments A and B.
- K. This agreement applies to the PLOP and associated stormwater facilities identified in attachments A and B, all of which manage the flow of stormwater from the PLOP drainage area identified in Attachment C to White Bear Lake. Stormwater from Halls Marsh Outfall flow naturally through Halls Marsh, discharge from Halls Marsh through the Halls Marsh Outlet Structure, and continue along the natural watercourses and wetlands to White Bear Lake. It is not uncommon for high water conditions on White Bear Lake to back-flow into Halls Marsh.
- L. The PLOP storm sewer plan and profile, Priebe Lake Outlet Structure record drawings and Operation and Maintenance Plan, and Halls Marsh Outlet Repair Record Drawings are included in Attachments D-G.

Based on the foregoing, the Parties agree as follows:

II. General Provisions:

- A. Each Party shall carry insurance and hold the other harmless for damage or other claims related to the existence or operation of the Party's infrastructure. Each Party agrees to provide standard indemnifications to the others.
- B. Costs associated with each activity described herein are the individual responsibility of each respective Party.
- C. Each Party shall provide 5-days' advance notice to the other Parties before performing any maintenance activity described herein; advance notice for inspection activities or emergency maintenance not required.
- D. Each Party agrees to communicate and cooperate in good faith to the others in order to allow each to carry out its duties under the Agreement – including waiver of any applicable permit fees.
- E. Each Party agrees to share the results or reports of inspection activities or analyses.

- F. All timelines referenced herein are flexible and subject to change due to weather and permitting timelines. Notwithstanding the flexibility described above, each Party is expected to exercise diligence in executing its obligations herein.
- G. Each Party is responsible for future inspection and maintenance of its own infrastructure as outlined herein.
- H. Sediment removal within Priebe Lake and Pond A require drawdown of the water level within each basin.
- Priebe Lake drawdown will be passive via the outlet structure and requires issuance of a DNR permit.
 - Pond A drawdown will rely on pumping and does not require a DNR permit.
- I. Each party is responsible for communicating with its respective constituents regarding the shared goals and actions to be implemented through this Agreement.
- J. Each Party is responsible for complying with all applicable federal, state, and local laws.
- K. The approval of this Agreement and authorization for its execution shall be reflected in a resolution of the governing body of each Party to be provided to each other Party to this Agreement.
- L. The timelines in this Agreement are to be viewed as a general guide in order to promote the diligence of each Party in executing its obligations.
- M. The use of terms such as “storm sewer” in this Agreement are for ease of understanding and not to assign status to the project as a “storm water project” or to make it subject to Municipal Separate Stormwater System (MS4) regulation.
- N. This agreement constitutes the entire agreement of the Parties.
- O. This Agreement may be executed in counter parts.
- P. Disputes under this Agreement shall be resolved pursuant to Minnesota Statutes Section 103D.539 by submitting the dispute to the dispute resolution committee of the Board of Water and Soil Resources. Any decision of the dispute resolution committee shall binding on the Parties.

III. Birchwood Village Agrees To:

- A. Provide RCWD with access to Halls Marsh property under City ownership (see map at Attachment G) for inspection and maintenance activities outlined this agreement.
- B. Provide Mahtomedi and RCWD with access via its property to the property in Mahtomedi containing the Wedgewood Hills dry basin for inspection and maintenance activities outlined in the Agreement.
- C. Rescind its formal objection to DNR approval of Priebe Lake drawdown to allow for sediment removal, Structure maintenance and other water quality improvement activities.
- D. Accept responsibility for all costs associated with maintenance and repair of the outlet from Tighe-Schmitz Park into the PLOP Storm Sewer as identified in Attachment A (to be coordinated by RCWD).
- E. Accept responsibility for vegetative and/or habitat management activities within Halls Marsh related to the City's desired property use and management and engaging RCWD when PLOP management may enhance City efforts.

IV. Mahtomedi Agrees To:

- A. Inspect Wedgewood Hills dry basin as identified in Attachment A every five years.
- B. Jointly with RCWD, analyze Wedgewood Hills dry basin for possible water quality retrofit improvements; if a feasible and cost-effective project is found, cooperate with RCWD to implement the project.
- C. Accept responsibility for all costs associated with sediment pollutant¹ testing, removal of accumulated and/or contaminated sediment, and outlet control structure maintenance at Wedgewood Hills dry basin (to be coordinated by RCWD, as referenced below).
- D. Remove sediment and maintain outlet control structure in Wedgewood Hills dry basin as needed and indicated by future inspections.

V. White Bear Lake Agrees To:

¹ Sediment pollutant testing shall be limited to areas where sediment removal is planned or required and shall occur in accordance with Minnesota Pollution Control Agency (MPCA) standards to characterize the sediment for dredged material disposal. Testing shall include testing for Polycyclic Aromatic Hydrocarbon (PAH), along with other pollutants required by the MPCA.

- A. Inspect City-owned storm sewer outfalls into Priebe Lake at least every five years.
- B. Inspect Pond A and its outlet control structure for sediment buildup and function as identified in Attachment A at least every five years.
- C. Jointly with RCWD, analyze Pond A for possible water quality retrofit improvements; if a feasible and cost-effective project is found, cooperate with RCWD to implement the project.
- D. Accept responsibility for all costs associated with sediment pollutant testing, removal of accumulated and/or contaminated sediment, and outlet control structure maintenance at Pond A (to be coordinated by RCWD, as referenced below).²
- E. Serve as co-applicant with RCWD for DNR permit to complete drawdown of Priebe Lake.
- F. Accept responsibility for all costs associated with sediment pollutant testing, removal of accumulated and/or contaminated sediment, and outlet maintenance at its storm sewer outfalls to Priebe Lake (to be coordinated by RCWD, as referenced below).
- G. Remove sediment deltas at its storm sewer outfalls in Priebe Lake and Pond A as needed and indicated by future inspections.

VI. RCWD Agrees To:

- A. Inspect and maintain the PLOP (Priebe Outlet, PLOP storm sewer, Halls Marsh Outfall, Halls Marsh Outlet) as identified in Attachment A.
- B. Coordinate a project to undertake sediment pollutant testing within Priebe Lake, Pond A, Wedgewood Hills dry basin and at the Halls Marsh Outfall (expanded scope from 2021 Birchwood Village testing) within six (6) months of the effective date of this Agreement.
 - Costs for Priebe Lake and Pond A sediment pollutant testing will be responsibility of White Bear Lake.
 - Costs for Wedgewood Hills dry basin sediment pollutant testing will be responsibility of Mahtomedi.
 - Costs associated with Halls Marsh Outfall sediment pollutant testing will be responsibility of RCWD.

² The Parties acknowledge that County Road runoff may also enter into Pond A

- C. Coordinate a maintenance project to remove accumulated or contaminated sediment deltas from Priebe Lake, Pond A, Wedgewood Hills dry basin and at the Halls Marsh Outfall, including any needed outlet control structure maintenance at each site, within eighteen (18) months of completion of sediment pollutant testing as described above. The project may include excavation to ensure proper water drainage. RCWD will coordinate with the City of Birchwood Village on the timing of this maintenance.
- D. Manage DNR permitting process for drawdown of Priebe Lake with White Bear Lake as a co-applicant on any permit.
- E. Manage DNR permitting process for sediment removal from Priebe Lake and at the Halls Marsh Outfall.
- F. Inspect the areas adjacent to the Halls Marsh Outfall for sediment accumulation every five years.
- G. Remove sediment deltas at the Halls Marsh Outfall as needed and indicated by future inspections.
- H. Inspect Halls Marsh Outfall and the Halls Marsh Outlet to White Bear Lake a minimum of three times annually and promptly remove any debris found to be causing a major flow obstruction.
- I. Collaborate with White Bear Lake on a project to retrofit or improve Pond A and its outlet for water quality if a feasible and cost-effective project is found.
- J. Collaborate with Mahtomedi on a project to retrofit or improve the Wedgewood Hills dry basin for water quality if a feasible and cost-effective project is found.
- K. Collaborate with Birchwood Village on a project to retrofit or improve the Tighe-Schmitz Park Outlet for water quality if a feasible and cost-effective project is found.
- L. Continue to consider multiple strategies to decrease Total Phosphorus (TP) and Total Suspended Solids (TSS) loading to White Bear Lake and achieve water quality goals as indicated in its Watershed Management Plan.
- M. Develop a drawdown plan in advance of completing a drawdown of Priebe Lake and share the plan the City-Parties to this Agreement.
- N. Coordinate the sediment pollutant testing, sediment removal, and outlet control structure maintenance activities in partnership with the City-Parties for the initial phase

of work, including consultant and contractor management and invoicing of costs to each Party.

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IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers and upon authorizing action of their governing bodies.

Rice Creek Watershed District

By _____
Its Board President

Approved as to form:

By _____
Its Attorney

Dated: _____

City of Mahtomedi, Minnesota

By _____
Its Mayor

Approved as to form:

By _____
Its Attorney

Dated: _____

City of Birchwood Village, Minnesota

By _____
Its Mayor

Approved as to form:

By _____
Its Attorney

Dated: _____

City of White Bear Lake, Minnesota

By _____
Its Mayor

Approved as to form:

By _____
Its Attorney

Dated: _____

Attachments:

Attachment A – PLOP and Associated Facilities

Attachment B – Tighe Schmitz Park Detail

Attachment C – PLOP Drainage Area and Associated Parcels

Attachment D – PLOP Storm Water Sewer Plan and Profile

Attachment E – Priebe Lake Outlet Structure Record Drawings

Attachment F – Priebe Lake Outlet Structure Operation and Maintenance Plan

Attachment G – Halls Marsh Outlet Repair Record Drawings

Operations and Maintenance Agreement for the Priebe Lake ~~Outlet Structure~~ Outfall Project and Associated Facilities

This Agreement between the Rice Creek Watershed District (RCWD) and the Cities of Birchwood Village, Mahtomedi and White Bear Lake (~~City Parties~~Cities), together, the “Parties”, is intended to address the obligations and expectations of the Parties related to the Priebe Lake ~~outlet structure~~Outfall Project (PLOP) and associated facilities. This Agreement is further intended to facilitate the collaboration of RCWD, Birchwood Village, Mahtomedi, and White Bear Lake in managing the ~~Priebe Lake-outlet structure~~PLOP and associated facilities for the benefit of all Parties and those citizens benefitted by the combined water management and stormwater system. This Agreement is effective as of the signature date of the last executing Party to the Agreement.

I. Recitals:

- A. ~~The Parties adopt the following recitals which are intended to be incorporated into the agreement~~ The Priebe Lake Outfall Project (PLOP) was constructed by the RCWD in 1979-1980 in response to a 1976 petition by the Cities of White Bear Lake and Birchwood Village to solve repeated serious flooding of homes in the 1960’s and early 1970’s around Priebe Lake (DNR Public Water 62-36P) in the vicinity of Riviera Drive N and E County Line Road.
- B. ~~This agreement applies to a series of related features, facilities and structures, all of which manage the flow of storm water from the Cities to White Bear Lake. Said features, facilities and structures include Priebe Lake, Pond A, Wedgewood Hills dry basin, Tighe-Schmitz Park Outlet, and the Halls Marsh Outfall and outlet. Maps and diagrams showing Priebe Lake, Pond A, Wedgewood Hills dry basin, Tighe-Schmitz Park Outlet, Halls Marsh and associated facilities, including construction details for each, are attached to this Agreement as Attachments A – C and E-G. The original PLOP included the Priebe Lake Outlet Structure and storm sewer piping (PLOP Storm Sewer), from the Priebe Lake Outlet Structure to its discharge into Hall’s Marsh (DNR Public Water Wetland 82-480W) in Birchwood Village (Hall’s Marsh Outfall) – see Attachment A.~~
- C. ~~The current Priebe Lake-outlet structure (Structure), installed in 2022, replaced a structure originally installed in 1980 as part of the Rice Creek Watershed District’s Priebe Lake Outfall Project (PLOP) permitted by the Minnesota Department of Natural Resources (#1980-6087). In 1980 the PLOP was amended to also include an outlet structure to control flow from Hall’s Marsh into White Bear Lake (DNR Public Water 82-167P) (Halls Marsh Outlet) – see Attachment A.~~
- D. The PLOP was established and is maintained as a lake outlet/flood damage reduction project and not a stormwater project.

- ~~E. The Structure and its operation and maintenance are subject to an operations and maintenance plan attached hereto as Attachment D. The original project was permitted by the Minnesota Department of Natural Resources (#1980-6067) and paid for through a 20-year special assessment to benefitted landowners in the drainage area of the system. The Hall's Marsh Outlet was paid for with RCWD ad valorem (District-wide) funding.~~
- ~~E.F. Stormwater from a portion of the City of White Bear Lake discharges to Priebe Lake and is handled by the Structure. The PLOP is recognized within RCWD's 2020 Watershed Management Plan as a District Facility.~~
- ~~F.G. The Structure is connected to a 27-inch Reinforced Concrete Pipe (RCP) (PLOP Storm Sewer) which traverses both private property and public right of way in the City of Birchwood Village before outletting into Halls Marsh, two-thirds of a mile to the east of Priebe Lake. The RCWD Engineer completed a condition assessment for the PLOP in July 2020, recommending that the original outlet control structure at Priebe Lake be replaced. The remainder of the PLOP Storm Sewer was found to be in good condition.~~
- ~~H. As it traverses property in the City of Birchwood Village, the PLOP Storm Sewer is comingled with municipal stormwater facilities owned by the Cities of Birchwood Village and Mahtomedi. The current Priebe Lake Outlet Structure -was installed in 2022 by RCWD, to replace the original structure that was failing.~~
- ~~I. Waters flowing through the Structure and those added by municipal stormwater facilities discharge to Halls Marsh through an outfall structure (Halls Marsh Outfall). The waters then flow naturally through Halls Marsh, discharge from Halls Marsh through an outlet structure (Halls Marsh Outlet), and continue along natural watercourses and wetlands to White Bear Lake. The current Priebe Lake Outlet Structure was permitted by the Minnesota Department of Natural Resources (#Number?) and paid for by RCWD ad valorem funds under M.S. 103B.~~
- ~~J. It is not uncommon for high water conditions on White Bear Lake to back-flow into Halls Marsh. The PLOP Storm Sewer is comingled with associated stormwater facilities owned by the Cities of Birchwood Village (Tighe-Schmitz Park Outlet), Mahtomedi (Wedgewood Hills Dry Basin), and White Bear Lake (Pond A) – Attachments A and B.~~
- ~~K. This agreement applies to the PLOP and associated stormwater facilities identified in attachments A and B, all of which manage the flow of stormwater from the PLOP drainage area identified in Attachment C to White Bear Lake. Stormwater from Halls Marsh Outfall flow naturally through Halls Marsh, discharge from Halls Marsh through the Halls Marsh Outlet Structure, and continue along the natural watercourses and wetlands to White Bear Lake. It is not uncommon for high water conditions on White Bear Lake to back-flow into Halls Marsh.~~

L. The PLOP storm sewer plan and profile, Priebe Lake Outlet Structure record drawings and Operation and Maintenance Plan, and Halls Marsh Outlet Repair Record Drawings are included in Attachments D-G.

Based on the foregoing, the Parties agree as follows:

II. General Provisions:

- A. Each Party shall carry insurance and hold the other harmless for damage or other claims related to the existence or operation of the Party's infrastructure. Each Party agrees to provide standard indemnifications to the others.
- B. Costs associated with each activity described herein are the individual responsibility of each respective Party.
- C. Each Party shall provide 5-days' advance notice to the other Parties before performing any maintenance activity described herein; advance notice for inspection activities or emergency maintenance not required.
- D. Each Party agrees to communicate and cooperate in good faith to the others in order to allow each to carry out its duties under the Agreement – including waiver of any applicable permit fees.
- E. Each Party agrees to share the results or reports of inspection activities or analyses.
- F. All timelines referenced herein are flexible and subject to change due to weather and permitting timelines. Notwithstanding the flexibility described above, each Party is expected to exercise diligence in executing its obligations herein.
- G. Each Party is responsible for future inspection and maintenance of its own infrastructure as outlined herein.
- H. Sediment removal within Priebe Lake and Pond A require drawdown of the water level within each basin.
 - Priebe Lake drawdown will be passive via the outlet structure and requires issuance of a DNR permit.
 - Pond A drawdown will rely on pumping and does not require a DNR permit.
- I. Each party is responsible for communicating with its respective constituents regarding the shared goals and actions to be implemented through this Agreement.

- J. Each Party is responsible for complying with all applicable federal, state, and local laws.
- K. The approval of this Agreement and authorization for its execution shall be reflected in a resolution of the governing body of each Party to be provided to each other Party to this Agreement.
- L. The timelines in this Agreement are to be viewed as a general guide in order to promote the diligence of each Party in executing its obligations.
- M. The use of terms such as “storm sewer” in this Agreement are for ease of understanding and not to assign status to the project as a “storm water project” or to make it subject to Municipal Separate Stormwater System (MS4) regulation.
- N. This agreement constitutes the entire agreement of the Parties.
- O. This Agreement may be executed in counter parts.
- P. Disputes under this Agreement shall be resolved pursuant to Minnesota Statutes Section 103D.539 by submitting the dispute to the dispute resolution committee of the Board of Water and Soil Resources. Any decision of the dispute resolution committee shall binding on the Parties.

III. Birchwood Village Agrees To:

- A. Provide RCWD with access to Halls Marsh property under City ownership (see map at Attachment G) for inspection and maintenance activities outlined this agreement.
- B. Provide Mahtomedi and RCWD with access via its property to the property in Mahtomedi containing the Wedgewood Hills dry basin for inspection and maintenance activities outlined in the Agreement.
- C. Rescind its formal objection to DNR approval of Priebe Lake drawdown to allow for sediment removal, Structure maintenance and other water quality improvement activities.
- D. Accept responsibility for all costs associated with maintenance and repair of the outlet from Tighe-Schmitz Park into the PLOP Storm Sewer as identified in Attachment A (to be coordinated by RCWD).

- E. Accept responsibility for vegetative and/or habitat management activities within Halls Marsh related to the City's desired property use and management and engaging RCWD when PLOP management may enhance City efforts.

IV. Mahtomedi Agrees To:

- A. Inspect Wedgewood Hills dry basin as identified in Attachment A every five years.
- B. Jointly with RCWD, analyze Wedgewood Hills dry basin for possible water quality retrofit improvements; if a feasible and cost-effective project is found, cooperate with RCWD to implement the project.
- C. Accept responsibility for all costs associated with sediment pollutant¹ testing, removal of accumulated and/or contaminated sediment, and outlet control structure maintenance at Wedgewood Hills dry basin (to be coordinated by RCWD, as referenced below).
- D. Remove sediment and maintain outlet control structure in Wedgewood Hills dry basin as needed and indicated by future inspections.

V. White Bear Lake Agrees To:

- A. Inspect City-owned storm sewer outfalls into Priebe Lake at least every five years.
- B. Inspect Pond A and its outlet control structure for sediment buildup and function as identified in Attachment A at least every five years.
- C. Jointly with RCWD, analyze Pond A for possible water quality retrofit improvements; if a feasible and cost-effective project is found, cooperate with RCWD to implement the project.
- D. Accept responsibility for all costs associated with sediment pollutant testing, removal of accumulated and/or contaminated sediment, and outlet control structure maintenance at Pond A (to be coordinated by RCWD, as referenced below).²
- E. Serve as co-applicant with RCWD for DNR permit to complete drawdown of Priebe Lake.

¹ Sediment pollutant testing shall be limited to areas where sediment removal is planned or required and shall occur in accordance with Minnesota Pollution Control Agency (MPCA) standards to characterize the sediment for dredged material disposal. Testing shall include testing for Polycyclic Aromatic Hydrocarbon (PAH), along with other pollutants required by the MPCA.

² [The Parties acknowledge that County Road runoff may also enter into Pond A](#)

- F. Accept responsibility for all costs associated with sediment pollutant testing, removal of accumulated and/or contaminated sediment, and outlet maintenance at its storm sewer outfalls to Priebe Lake (to be coordinated by RCWD, as referenced below).
- G. Remove sediment deltas at its storm sewer outfalls in Priebe Lake and Pond A as needed and indicated by future inspections.

VI. RCWD Agrees To:

A. Inspect and maintain the PLOP (Priebe Outlet, PLOP storm sewer, Halls Marsh Outfall, Halls Marsh Outlet) as identified in Attachment A.

A.B. Coordinate a project to undertake sediment pollutant testing within Priebe Lake, Pond A, Wedgewood Hills dry basin and at the Halls Marsh Outfall (expanded scope from 2021 Birchwood Village testing) within six (6) months of the effective date of this Agreement.

- Costs for Priebe Lake and Pond A sediment pollutant testing will be responsibility of White Bear Lake.
- Costs for Wedgewood Hills dry basin sediment pollutant testing will be responsibility of Mahtomedi.
- Costs associated with Halls Marsh Outfall sediment pollutant testing will be responsibility of RCWD.

B.C. Coordinate a maintenance project to remove accumulated or contaminated sediment deltas from Priebe Lake, Pond A, Wedgewood Hills dry basin and at the Halls Marsh Outfall, including any needed outlet control structure maintenance at each site, within eighteen (18) months of completion of sediment pollutant testing as described above. The project may include excavation to ensure proper water drainage. RCWD will coordinate with the City of Birchwood Village on the timing of this maintenance.

C.D. Manage DNR permitting process for drawdown of Priebe Lake with White Bear Lake as a co-applicant on any permit.

D.E. Manage DNR permitting process for sediment removal from Priebe Lake and at the Halls Marsh Outfall.

E.F. Inspect the areas adjacent to the Halls Marsh Outfall for sediment accumulation every five years.

~~F.~~G. Remove sediment deltas at the Halls Marsh Outfall as needed and indicated by future inspections.

~~G.~~H. Inspect Halls Marsh Outfall and the Halls Marsh Outlet to White Bear Lake a minimum of three times annually and promptly remove any debris found to be causing a major flow obstruction.

~~H.~~I. Collaborate with White Bear Lake on a project to retrofit or improve Pond A and its outlet for water quality if a feasible and cost-effective project is found.

~~I.~~J. Collaborate with Mahtomedi on a project to retrofit or improve the Wedgewood Hills dry basin for water quality if a feasible and cost-effective project is found.

~~J.~~K. Collaborate with Birchwood Village on a project to retrofit or improve the Tighe-Schmitz Park Outlet for water quality if a feasible and cost-effective project is found.

~~K.~~L. Continue to consider multiple strategies to decrease Total Phosphorus (TP) and Total Suspended Solids (TSS) loading to White Bear Lake and achieve water quality goals as indicated in its Watershed Management Plan.

~~L.~~M. Develop a drawdown plan in advance of completing a drawdown of Priebe Lake and share the plan the City-Parties to this Agreement.

~~M.~~N. Coordinate the sediment pollutant testing, sediment removal, and outlet control structure maintenance activities in partnership with the City-Parties for the initial phase of work, including consultant and contractor management and invoicing of costs to each Party.

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IN TESTIMONY WHEREOF the Parties have duly executed this agreement by their duly authorized officers and upon authorizing action of their governing bodies.

Rice Creek Watershed District

By _____
Its Board President

Approved as to form:

By _____
Its Attorney

Dated: _____

City of Mahtomedi, Minnesota

By _____
Its Mayor

Approved as to form:

By _____
Its Attorney

Dated: _____

City of Birchwood Village, Minnesota

By _____
Its Mayor

Approved as to form:

By _____
Its Attorney

Dated: _____

City of White Bear Lake, Minnesota

By _____
Its Mayor

Approved as to form:

By _____
Its Attorney

Dated: _____

Attachments:

Attachment A – ~~PLOP Overview Map (in progress)~~ and Associated Facilities

Attachment B – ~~PLOP Stormsewer Survey~~ Tighe Schmitz Park Detail

Attachment C – ~~Priebe Lake Outlet Record Drawings~~ PLOP Drainage Area and Associated Parcels

Attachment D – ~~Priebe Lake Outlet O&M plan~~ PLOP Storm Water Sewer Plan and Profile

Attachment E – ~~Halls Marsh Outlet Record Drawings~~ Priebe Lake Outlet Structure Record Drawings

Attachment F – ~~Tighe Schmitz Park Outlet Map~~ Priebe Lake Outlet Structure Operation and Maintenance Plan

Attachment G – ~~Municipal Ownership Map (in progress)~~ Halls Marsh Outlet Repair Record Drawings

ITEMS FOR DISCUSSION AND INFORMATION

2. Anoka County Ditch 53-62 Branches 5 & 6 Water Management District Charge Development Task Order (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: April 14, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage & Facilities Manager
Subject: ACD 53-62 Branches 5 & 6 Water Management District Charge Development Task Order

Introduction

An informational item on HEI Task Order No. 2025-005

Background

The Board directed the district engineer to prepare a report on the repair of Branches 5 and 6 of Anoka County Ditch 53 62 (ACD 53-62). As part of the repair process, the District has typically developed a Water Management District (WMD) and later in the process considered allocation of repair costs. The WMD enumerates the parcels and potential charges for the repair project. A separate task order is required for the engineer to complete this work, while the recommended budget of the task order (\$10,000) is within the authority delegated to the administrator to approve, staff is bringing it to the board for transparency, considering the relative timeframes of the potential repair work.

Staff Recommendation

This Item is informational and for discussion.

Attachment

Task Order No. 2025-005

SCOPE OF SERVICES



Task Order No. 2025-005
Rice Creek Watershed District



ACD 53-62 Branches 5 & 6 WMD Charge Development

RCWD Administrative Information:

Account No.: 80-25
Account Name: ACD 53-62 Repair

Houston Engineering Project No.: R005555-0361

Task Order Purpose:

Following the completion of the ACD 53-62 Branches 5 & 6 Repair Report, a Watershed Management District (WMD) charge determination has been requested by the RCWD. Branches 5 & 6 are the last remaining portions of ACD 53-62 to be repaired on a large-scale basis, and previous portions of the ditch system have utilized WMD charges to fund a portion of the repair efforts. This means that the watershed of ACD 53-62 has been charged three times previously, this being the fourth time that landowners within the benefitting area will be charged. A similar process of charge determination will be utilized with the development of this new WMD charge, in keeping with what was done on past portions of this system. It is presumed that a 60:40 split between the WMD charge and ad Valorem funding will be used to fund the repair to remain consistent with previous charges on this system, although it is up to the Board of Managers to determine the funding ratios.

Professional Services Rendered:

HEI intends to provide the following professional services during the completion of this Task Order:

1. Update the parcel data for the previously administered WMD charge utilized during previous phases / branches of the ACD 53-62 repair.
2. Establish the WMD per parcel charge for associated parcels within the ACD 53-62 drainage area.
3. Charge certification with the Anoka County tax roll.

Deliverables:

The deliverables for the Task Order consist of the following:

- Coordination with RCWD staff during charge development.
- Technical Memorandum detailing the charge development procedure and summarizing the resulting per parcel charges.

SCOPE OF SERVICES



Task Order No. 2025-005
Rice Creek Watershed District



ACD 53-62 Branches 5 & 6 WMD Charge Development

- Draft letters to public entities for right of way charges.
- Coordination with the County for certification of charges in the tax roll.

Schedule and Compensation:

HEI recommends a budget in the amount of **\$10,000** for engineering services described within this task order. HEI shall not exceed this amount for the completion of this work without prior authorization. The schedule for submittal of the technical memo is **May 1, 2025**, however the certification of the charges with the County will come later in the year, typically in September.

Assumptions:

The estimated compensation for the execution of the tasks identified within the "Professional Services Rendered" section of this Task Order is based upon the following assumptions:

1. Except for certification to the county tax roll, this task order does not include time for charge administration or fund management.

SIGNATURES:

The services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This **Task Order** shall be effective **April 1, 2025** as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

By: _____

Name: Nick Tomczik

Title: Administrator

Date: _____

Houston Engineering, Inc.

By: 

Name: Chris Otterness

Title: District Engineer

Date: April 8, 2025

ITEMS FOR DISCUSSION AND INFORMATION

3. Anoka County Ditch 53-62 Branches 5 & 6 Public Information Dates (Tom Schmidt)

ITEMS FOR DISCUSSION AND INFORMATION

4. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: April 15th, 2025

To: RCWD Board of Managers

From: Sara Belden, Project Technician

Subject: Staff Report 3/19/2025 – 4/15/2025

- Completed review and scanning of four file boxes related to Locke Lake and Long Lake Chain of Lakes to help Theresa with cleaning out historic reports from the District office.
- Attended the Stormwater Seminar Series presentation on extreme weather impacts across the water sector. One Federal and several State employees discussed future conditions and ways to adapt water infrastructure to future conditions.
- Met with Fridley staff to discuss future Mississippi Street reconstruction projects. Edgewater Gardens Park is a potential site for project development.
- Met with Ramsey County regarding water reuse at Hilltop golf course in Roseville. Determined we would not pursue a reuse project for that site at this time.
- Reviewed recorded workshop surrounding shoreline restoration for contractors hosted by Carnelian Marine WD and EMWREP to address ice heave concerns, permitting requirements, options for natural shore restoration planning, and funding assistance.
- Received a tour of some District Facilities from Tom, where we looked at many of the older projects that were a part of the LLCOL suite. I got to learn about many of the older structures in the District mainly within Ramsey County.
- Prepared for an upcoming meeting between District and Freshwater staff to introduce ideas for a comprehensive evaluation of potential outcomes regarding Locke Lake in Fridley.
- Attended laser level training put on by Tom to refresh survey skills and knowledge.

MEMORANDUM

Rice Creek Watershed District



Date: April 14, 2025
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 3/17/2025 – 4/14/2025

Highlights from Preceding Month

Regulatory

- ❖ Historic Permit Closures
- ❖ Site Inspections

Lakes/Streams

- ❖ Lake Monitoring
 - Chloride
- ❖ Stream Equipment Deployment
- ❖ Carp Barrier Installation
- ❖ Tech Memo Work
- ❖ Program Installation on New Field Laptop

GIS

- ❖ Inspectors – Mobile App
- ❖ Corresponding with HEI – New Boundary Map

Meetings

- ❖ BWSR Spring Training
- ❖ All Staff Training – Glacial Geology
- ❖ Laser Level Training
- ❖ Internal Historic Permit Meeting
- ❖ Lake and Stream team meeting
- ❖ Inspection team meetings
- ❖ Staff meetings

MEMORANDUM

Rice Creek Watershed District



Date: April 14th, 2025
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 3/18/25 – 4/14/25

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent four permit applications to HEI for review.
- Sent four permit applications to RCWD for review.
- Reviewed two permit applications for single-family demo build/shoreline work and a CenterPoint project in Fridley.
- Received 13 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Assisted in Administrative/Board Notices, CAPROC Notices, CAPROC Review, Permit Review, and Permit Issuance.
- Phone and email correspondence.
- Attended 11 scheduled meetings:
 - Scheduled and attended a virtual pre-application meeting with the project's consultants, HEI, and RCWD to discuss industrial expansion project in Columbus.
 - Attended a virtual meeting with City of Blaine, ISG, and RCWD to discuss the Blaine Wetland 7 site.
 - Attended a second pre-application meeting with RCWD, HEI, and project's consultants regarding commercial lot redevelopment in Shoreview.
 - Attended the in-house laser level training presented by Tom Schmidt.
 - Attended the all-staff Glacial Geology training presented by Carrie Jennings of Freshwater.

MEMORANDUM

Rice Creek Watershed District



Date: April 15, 2025
To: RCWD Board of Managers
From: Abel Green, Operations and Maintenance Inspector
Subject: Staff Report

- Following the districts public drainage inspection schedule inspecting and reporting of ditches and crossings as well as inspecting after rain events areas identified as potential problem sites, ensuring the system is still functioning as intended; continuously inspecting for and managing nuisance beaver
- Working through land owner complaints and phone calls from across the district with various issues; meeting on site to evaluate the issue and figure out the solution
- Working with contractor on JD3 repairing damaged infrastructure by high water and reassessing back side drainage issues not known before high precipitation year; final section will be completed once conditions are dry or frozen enough to get large equipment on site. Access point is drying up nicely, with little to no precipitation hoping to get underway very soon
- Working on issues with ACD72 drain tile to reduce over capacity loads, after inspection determined old clay tile had failed and would need to be replaced. Working with contractor for estimate on replacement, ordered materials and will have on site
- Scheduling brush clearing and ditch maintenance for stretches of 10-22-32 from the prison up to main street
- Bald Eagle IESF will receive a control unit retro-fit which upgrades to a new and more reliable control unit which should resolve all issues at this site. New unit is scheduled to be installed by EPG in April during installation and de-winterization of the facility
- Scheduling and working with contractors to mow and mulch district ROW's that have had repair projects done, with continual mowing and spraying we will avoid woody vegetation establishment we hope to reduce beaver impact and downed trees in the ditch
- Created a vegetation maintenance plan for ditch ROW and district facilities including Iron Enhanced Sand Filters and in the process of scheduling
- Setting water control structure levels for spring and summer months and assessing for potential issues or damage to weir structures and facility

MEMORANDUM

Rice Creek Watershed District

Date: April 15th, 2025
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: Staff Report for 03/18/25 to 04/15/25

Summary

- Created new permit and review files for MS4Front
- Sent notice of replacement plan application – 25-030
- Sent notice of no-loss decision – 25-004
- Sent notice of exemption decision – 23-059
- Sent notice of replacement plan decision – 24-076
- Shared wetland bank prospectus for TEP review – 21-258R
- Reviewed permit application – 25-025
- Assisted in the drafting of engineer's reports – 23-059, 25-008, 25-024
- Attended the 03/26/2025 and 04/09/2025 Board Meetings
- Participated in regular RCWD leadership meeting
- Met with City of Blaine to discuss BWS Site 7 monitoring/maintenance plan
- Participated in monthly unresolved permit coordination meeting
- Investigated estoppel certificate request for closed Permit 08-048
- Investigated potential violations in Lexington, Arden Hills, New Brighton, Shoreview
- Attended BWSR Spring Training session
- Hosted pre-application meeting for 1050 East Ave subdivision project
- Attended brainstorm session for City-County Partner meeting
- Completed Q1 SMART goal check-ins with Erik Larson and Kelsey White
- Attended CR 53 (Sunset Ave) drainage discussion meeting
- Attended CR 50 & TH 61 kickoff project meeting
- Attended April Washington County Water Consortium meeting
- Attended CR 19 (Potomac Street) regular PMT meeting
- Attended BCWD Regulatory Program Review Partner Meeting
- Hosted pre-application meeting for Zest Street project in Blaine
- Attended CSAH 6 Mississippi Street kick-off PMT meeting
- Reviewed and discussed WSB water reuse study
- Attended CSAH 35/Ric Creek bridge replacement kickoff meeting
- Participated in laser level training from Drainage & Facilities Manager
- Attended Sunset Ave (CR 53) regular PMT meeting
- Attended Commons Park Improvements (RCWD permit #25-009) pre-con meeting
- Participated in Anoka TEP meeting – ACD 10-22-32, app #24-085, Winter's bank, Old Mill
- Created packet materials for ACD 10-22-32 W Pine Street Culvert
- Reported Q1 inspection hours related to Centerville JPA

MEMORANDUM

Rice Creek Watershed District



Date: April 17th, 2025
To: RCWD Board of Managers
From: Emmet Hurley, Program Support Technician
Subject: Staff Report 3/19/2025 –4/17/2025

- Assembled and distributed Agenda Packets for RCWD Board Workshops/Meetings and CAC meetings
 - Updated RCWD website via WordPress to reflect upcoming Board Meetings and Workshops
 - Notified RCWD mailing list through MailChimp; notified Managers Weinandt and Robertson of Packet availability at RCWD office
- Transitioned RCWD's virtual platform for public attendance of Board Meetings from Zoom Meetings to Zoom Webinars
 - In response to an incident at the 03/26/2025 Board Meeting
 - Configured the webinars to be consistent with RCWD's requirements
 - Gathered list of 'permanent' panelists to be included on every webinar going forward
 - Created panelist sign-up section to be included in each meeting's Zoom document (found in meeting folders)
- Reported 03/26/2025 Board Meeting incident to Mounds View Police Department
- Created Packet Assembly Protocol document outlining the standard procedure for assembling agenda packets for both Board and CAC meetings using SharePoint
 - Includes general timeline of the packet assembly process as well as deadlines for commonly included packet materials
 - Outlines the use of Zoom Webinars for Board Meetings versus Zoom Meetings for CAC Meetings
 - Staff can refer to these instructions to ensure timely and organized distribution of packet materials
- Monitored the District's cybersecurity awareness and training program, along with simulated phishing attempts
- Administered Zoom Meeting/Webinars for Board Workshops and Regular Meetings
 - Edited meeting recordings and posted on the RCWD YouTube channel; sent recording to local cable channels
- Attended various meetings
 - Monthly staff meeting
 - Meetings with various IT contractors/vendors
 - Virtually attended Board Workshop, Board Meeting, etc.
- Troubleshooting various IT issues
 - File conversions for MS Access, office network connection issues, VPN connection issues, SharePoint file synchronization, etc.

MEMORANDUM

Rice Creek Watershed District



Date: April 15, 2025
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Staff Report 3/15 – 4/15/2025

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - **Data entry**, analysis, and reporting
 - Lake chloride monitoring – ice-out monitoring
 - Lab transition – changing commercial lab services
- **Curlyleaf pondweed management**
 - Board packet materials and presentation
 - Obtain quotes for 2025 management
 - Coordinate delineations (mapping)
- **Long Lake Carp Management**
 - **Equipment delivery and installation**
 - **Operate PIT antenna – monitoring carp migration**
 - **Inspect all barriers and arrange for maintenance**
- Hwy 61 Ponds Project
 - Mid-project meeting and potential retrofit project vetting
- Program Manager Development & Team Leader Meeting
 - RCWD Leadership Team meeting – project development
- Silver Lake management plan development with WSB / St. Anthony
 - Develop carp management outline
- Peltier Lake Management
 - Develop internal phosphorus load mitigation options – geochemical augmentation?
- Shoreview Environmental Quality Committee – attend and present on chloride in RCWD
- Meet with Northwestern University re: chloride management – research options and send notes
- U of MN lake revegetation study – provide support for new U of MN lake management study
- Review WSB water reuse report
- Attend statewide carp management meeting – MCWD, U of MN, DNR

MEMORANDUM

Rice Creek Watershed District



Date: April 15, 2025
To: RCWD Board of Managers
From: Erik Larson, Watershed Inspector
Subject: Staff Report 3/18/2025 – 4/15/2025

- Completed routine inspections for 21 active/open permits, along with drive-by inspections to observe site conditions without sending reports.
- Continued efforts in closing unresolved permits from the past, with one successfully closed from 1998 with a surety return.
- Performed follow-up inspections for non-compliant sites.
- Phone and email correspondence with city staff and contractors.
- Attended scheduled meetings.
 - Attended RCWD staff meetings.
 - Meetings within the regulatory team.
- Further research into unresolved/historic permits in multiple municipalities.
- RCWD's Glacial Geology - All Staff Training: (March 18) Found this presentation very interesting.

MEMORANDUM

Rice Creek Watershed District



Date: April 15th, 2025
To: RCWD Board of Managers
From: Molly Nelson, Grants and Outreach Technician
Subject: Staff Report 3/19/25 - 4/15/25

Introduction

The highlights of my work from March 19th to April 15th are as follows: (Note that these are highlights and not the full extent of all work that I have done).

- Processed and approved 26 Mini Grant Applications.
- Continued work on 2025 Pollinator Pathway Grant with Anoka County.
- Reviewed and processed Water Quality Grant application R25-02 Reede Raingarden project.
- Continued planning for 2025 work and potential projects for the Water Quality and Mini Grants.
- Planned and coordinated with staff for the April CAC meeting. Revised the March minutes and took minutes at the April meeting.
- Reviewed and redlined design plans for upcoming grant projects in Washington County.
- Conducted technical assistance site visits for potential and awarded Mini Grant projects.
- Worked with RSWCD on transitioning technical assistance work while they work to fill the empty landscape design specialist position for Water Quality Grant project work. Due to this transition, there has been some additional work in coordinating potential applicants internally.
- Continued work with the Communications and Outreach Coordinator to review the design of educational materials for water quality projects.
- Continued work on the Enhanced Street Sweeping Prioritization Study with HEI.
- Conducted outreach to past grant recipients on maintenance workshops and other maintenance guidance tools.
- Continued planning efforts with Hennepin County and St Anthony Village for the stormwater basin restoration outreach work and planning with the SAV high school for education connections.
- Attended and conducted outreach at the Anoka County Master Gardeners Landscape and Home expo on April 12th.
- Attended the EMWREP Shoreland Contractors Workshop on March 19th to gain perspective on existing teachings to shoreland contractors for restoration work and learn about ice heave damage remediation processes.
- Attended and conducted outreach at the Fridley homeowners event on March 19th.
- Attended BWSR Spring Training on March 31st and the BWSR successful outreach strategies workshop on April 1st.
- Attended the plants for stormwater design webinar presented by Dan Shaw on April 3rd.

MEMORANDUM

Rice Creek Watershed District



Date: 4/15/25
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 3/18/25 – 4/14/25

Highlights from Preceding Month

- Finalized updates to the legal watershed boundary in Ramsey, Anoka, and Hennepin counties (the new boundary went into effect on March 11, 2025 and the changes will be reflected for taxes payable in 2026).
- Collected routine & targeted chloride water samples and installed continuous level logging equipment at various stream & ditch monitoring sites across the District.
- Entered 2025 monitoring data into the new WISKI database and worked with IT on updates to the WISKI virtual machine.
- Performed routine maintenance and calibration on lake and stream monitoring equipment and restocked supplies.
- Planned for a spring event focused on monitoring equipment demonstration with the steering team for the Twin Cities Water Monitoring and Data Assessment Group (TC-WaMoDaG).
- Enrolled volunteers for lake monitoring in 2025 for the Met Council's Community-Assisted Monitoring Program (CAMP). Inventoried & restocked supply kits and delivered them to the volunteers ahead of the first sampling week (April 14-20).
- Continued setting up new field computer, including installing software programs & troubleshooting issues.
- Participated in a staff training on RCWD's glacial geology on March 18.
- Participated in a staff training on laser level surveying on April 10.

MEMORANDUM

Rice Creek Watershed District



Date: April 15, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: Staff Report

General

- HEI Enhanced Street Sweeping Initiative technical memo review
- WSB RCWD Storm Water Re-use System Evaluation report review
- Hanson Park review and site visit
- Submitted WBIF Funding Request (\$108,900)
- Stormwater Management Grant pay applications review
- DNR Flood Hazzard Mitigation Grant review
- Submitted BWSR Water Quality and Storage Grant Application (\$50,000)
-

Meetings and Workshops

- RCWD Leadership Team/Staff/Project Team/PDS Project meetings
- City of Fridley Staff – Mississippi Street corridor projects
- MPCA Interactive water quality maps from MN's Nutrient Reduction Strategy webinar
- Cooperative Weed Management Area – Lunch and Learn Series webinar
- Ramsey County Parks and Rec – Midland Hills Country Club stormwater reuse discussion
- Metro Rice Creek Convene #4 meeting
- Lower Rice Creek – Old Central Ave planning – internal and PMT
- University of Northwestern site visit with facility staff – salt storage and other potential projects
- City and County Partner Meeting planning
- Washington County Water Consortium meeting – beavers and WCA updates
- MDNR Floodplain Management Workshop (Cambridge)
- DNR Staff - Hardwood Creek WMA site visit
- Community member – Les Bolstad Golf Course planning
- Ramsey County League of Local Governments – Collective Action Workgroup – presentation on RCWD Climate Resilience and Flood Hazzard Reduction projects
- MGLP Lake Conservation Webinar Series - The Legacy Phosphorus Problem: Solutions for protecting inland lakes

Upcoming

- Freshwater Society meeting – Locke Lake discussion
- Metro Watershed Districts – stormwater pond maintenance discussion
- CAC Meeting – presentation on project updates

MEMORANDUM

Rice Creek Watershed District



Date: April 14, 2025
To: RCWD Board of Managers
From: Connor Price, Technical Field Assistant
Subject: Staff Report

- Completed several ditch inspections and will continue to monitor the district ditch network and crossings to ensure that the system is still flowing unobstructed so they may function as intended
- Deployed buoys at carp barrier
- Met with several landowners on 10-22-32 Branch 2 to discuss upcoming Vegetation maintenance
- Found 4 beaver dams on JD2 3 dams near JD5 outlet
- Removed small blockage on ACD 31 Main Trunk by hand
- Met with a landowner near end of ACD 10-22-32 Main Trunk
- Met with a landowner on ACD 10-22-32 Branch 4 and discussed planned future maintenance
- Created Presentation for and presented to CAC at March meeting with Abel Green about RCWD's District Facilities and the Public Drainage System
- Installed beehive on intake on JD5
- Met with landowner on ACD 72 to discuss a blockage and or break in the tile system on Branch 1
- Checked mud lake outlet for any blockages for any blockages and found none after landowner concerns of high water in Clear Lake
- Started process of setting water control structures for spring/summer

MEMORANDUM

Rice Creek Watershed District



Date: April 15th, 2025
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Update March 19th – April 15th

Inspections and Regulatory

- Conducted routine inspections of active sites in the Forest Lake and Columbus areas and prepared and submitted inspection reports documenting compliance issues for the permittee and the cities.
- Meet on site with a Columbus resident to discuss concerns within their subdivision and several areas of potential erosion issues regarding several retaining walls.

Project Management

- Conducted preliminary review of Stormwater Grant closure requests from Arden Hills and Fridley and submitted initial comments and guidance to Projects Manager for final review.
- Provided written follow up to Fridley and Arden Hills on what information was still needed to submit their respective stormwater grant projects for Administrator's signature and to be added to the check register.
- Provided the MPCA requested information regarding parts of the District's MS4/SWPPP following coordination with the Regulatory Manager.
- Submitted the MS4 reevaluation petition to the MPCA for review following the discussion at the March 26th Board meeting and presented by the Projects Manager. RCWD staff received confirmation from the MPCA that at this time the District does not require coverage under the MS4 permit.
- RCWD organized and hosted a fourth WBIF meeting to discuss potential projects for the remaining funds in the grant budget (~\$53K). Washington County Conservation District and the City of Mounds View both presented potential options and the WCD project located in Mahtomedi was ultimately selected. This project would consist of the installation of Isolator Rows along Mahtomedi Ave & Locust to capture and treat stormwater.

MEMORANDUM
Rice Creek Watershed District



Date: April 15, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage and District Facilities Manager
Subject: Staff Report April 2025

Highlights for this period

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Finalized Contract documents with Stantec for 2025 IESF Maintenance.

Worked on the ACD10-22-32 Conditions report with the District Engineer

Met with Chris Stowe and Katherine Decker on site to discuss their ACD10-22-32 concerns.

Continued construction season maintenance project planning.

MEMORANDUM

Rice Creek Watershed District

Date: April 15, 2025
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Staff Report 3/18/2025-4/15/2025

MN Water Stewards

- Capstone project approved Forest Lake High School and WCD
 - Project starts spring 2025
- Working with Fridley for the Water Steward art project
 - Project being constructed, install occurs late spring/early summer

Partnerships/Collaborations

- Scheduled workshops with Blue Thumb for 2025- 2 rain garden, 2 shoreline workshops
- Scheduled AIS Detector Workshop with U of M
- Planning ISEF Workshops with Freshwater
- Joined Freshwater event planning- 100 Year Mississippi Restoration/Protection Celebration
- Partnership with Growing Green Hearts
 - Workshops have started
- Sponsored and planned outreach events and workshops with White Bear Art Center
 - Contract signed
- Supporting and promoting Comfort Lake Forest Lake WD educational classes and workshop in Forest Lake/Hugo/White Bear Lake area
- New partnership with Anoka SWCD and Mini Grant/Pollinator Pathway Grant
 - Contract signed, outreach starting
- Planning native aquatic plant workshops
- Planning outreach events with Friends of Mississippi River
- Blue Thumb workshop committee meetings
- Planning outreach events with Fridley

Project/Program Outreach

- Promotional work for Water Quality Grant
- Locke Lake discussion with Fridley and RCWD team
- New Brighton Hansen Park planning, outreach signs and education
- Planning educational signage and GIS outreach items at Hansen Park
 - GIS work planning

Other

- 2024 Annual report approved and sent out

MEMORANDUM

Rice Creek Watershed District



Date: April 14, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 3/19/2024 to 4/14/2025

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet.
- Gathered all timesheets and reviewed select employee timesheets for administrator's final review.
- Provide bi-monthly payroll template to Redpath and updated information as needed.
- Continued to provided administrative/HR support to new employees.
- Monitor Medica and HealthEquity.
- Track accounts receivable and deposit checks as needed.
- Review and track monthly financial reports.
- Tracking grant expenses for FY2023 WBIF grant & 2024 BWSR CWF grant.
- Handled HR/Benefit issues and entered updated employee info as needed on vendor portals.
- Attend quarterly Treasurer's Meeting
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
- Reviewed draft minutes for the Board workshop.
- Review monthly check register and interim financial statements.
- Retrieved, reviewed, and coded statements for district 6 bank accounts.
- Monitor District financial accounts and investments, US Bank and 4M.
- Attending on-line cyber security courses
- Provide requested information to Board members and Administrator as needed.
- Assisted Board and Staff as needed.
- Attended board meetings and staff meetings.
- Placed orders for supplies as needed.
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche.

MEMORANDUM

Rice Creek Watershed District



Date: April 9, 2025
To: RCWD Board of Managers
From: Sarah Struntz, Watershed Inspector
Subject: Staff Report 3/19/2025-4/15/2025

- Continuing with conducting routine inspections of sites. Establishing contact with new permits and inspection sites.
- Attended various scheduled meetings:
 - Historic permit meeting on 3/27
- Looking into unresolved permits and reaching out to respective applicants or contacts to obtain any needed information.
- Had 6 month check in with Nick.
- Attended a pre-construction meeting:
 - 24-021: CSAH 6/ CSAH 35 Roundabout on 4/3
- Closed out 1 historic permit and close to closing one additional permit:
 - 10-028: Fridley Assisted Living on 3/24
 - 00-114: Sunrise Assisted Living (in process of closing and returning surety, just tracking down information for surety return)
- Out on annual leave 4/10-4/15.

MEMORANDUM

Rice Creek Watershed District



Date: April 15, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – April 2025

Highlights for Month

- ✓ Administrative
 - MnPCA's RCWD MS4 Designation
 - Office Building (Pine Tree) options
 - All staff Training Glacial Geology
 - Program Manager Meeting
 - 4M Account Investments Discussion
 - Staff Quarterly Check Ins
 - Staff Meeting
 - Accounts Payable Review
 - Personnel Leave Requests
 - Board Meetings
 - Program Coordination Leadership Meetings
- ✓ Communication & Outreach
 - GIS In communication discussion
 - City County Partner Discussion
 - Representative Gottfried
 - House Capital Investment Committee testify
 - League of Women Voters Watershed Event
 - Blue Thumb Trademark Transfer
- ✓ Information Management
 - New Switch
 - RCWD Local Server Admin Discussion
 - Boundary Update
- ✓ Restoration Projects
 - Old Central Feasibility work
 - SW Reuse Discussion
 -
 - RCD 2, 3, & 5 On-going
 - SW Reuse Study – WSB
- ✓ Regulatory
 - Metro Shooting and Trost Settlements
 - Lino Lakes AUAR Discussions
 - SW Reuse Study – WSB
 - Permit Closures
- ✓ Drainage & Facilities Program
 - ACD 102232 conditions
 - Circle Pines Meeting of PDS/Pond
 - Lino Lakes AUAR Discussions
 - PLOP Discussions and Agreement
 - Maintenance Cost/Budget Discussions
 - Biweekly Program Discussions with Consultants
- ✓ Lake & Stream Management
 - Annual Program Contracts
 -

MEMORANDUM

Rice Creek Watershed District



Date: April 14th, 2025
To: RCWD Board of Managers
From: Kelsey White, Permit Technician
Subject: Staff Report 3/18/2025 – 4/14/2025

Reviews

- Reviewed 3 administrative permit applications.
- Drafted and noticed 2 permit amendments.
- Coordinated submittal and review of CAPROC items for 16 permit applications.
- Reviewed and coordinated completion of programmatic stormwater management facility maintenance agreement with the City of Fridley.

Communications

- Sent notice of permit issuance for 7 permit applications.
- Sent 6 CAPROC notices.
- Sent 7 administrative action notices to the Board.
- Sent one CAPROC expiration notice.
- Sent 2 notices of MN Statute 15.99 decision timeframe extension.

Meetings

- Participated in one TEP meeting.
- Attended one pre-application meeting.
- Participated in permit coordination meetings and monthly permit triage.
- Attended regular staff meetings.
- Attended all-staff training on RCWD's glacial geology.
- Attended laser level demonstration presented by Tom Schmidt.
- Met with the St. Clair Lakes HOA to discuss status and permit stipulations of Permit 21-009.

Other Duties

- Completed monthly security awareness training.
- Responded to email and telephone inquiries about RCWD permitting procedures and requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

ITEMS FOR DISCUSSION AND INFORMATION

5. May Calendar



APRIL						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MEMORANDUM

Rice Creek Watershed District

Date: April 14, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: May Calendar

- Wednesday, May 7, 5:30 p.m.** Citizen Advisory Committee Meeting
 Board Liaison Manager Bradley
 RCWD District Conference Room and remotely*
- Monday, May 12, 9 a.m.** Board Workshop
 RCWD District Conference Room and remotely*
- Wednesday, May 14, 9:00 a.m.** Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*
- Thursday, May 15, 4:30 p.m.** Deadline for Per Diem & Milage Claim Forms
- Monday, May 26** **Memorial Day-Office Closed**
- Wednesday, May 28, 9:00 a.m.** Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*