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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, May 28, 2025, 9:00 a.m.

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota

Virtual Monitoring via Zoom Webinar

Join Zoom Webinar:

<https://us06web.zoom.us/j/86285751256?pwd=5F1UQnxba32mdFCd8TUHAaMHamWC4a.1>

Passcode: 226654

+1 312 626 6799 US (Chicago)

Webinar ID: 862 8575 1256

Passcode: 226654

Agenda

CALL TO ORDER

ROLL CALL

SETTING OF THE AGENDA

APPROVAL OF MINUTES: MAY 12, 2025, WORKSHOP; MAY 14, 2025, REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
24-076	KCR Investments LLC	Lino Lakes	Final Site Drainage Plan Land Development Wetland Alteration	CAPROC 18 items
24-085	Tyme Properties, LLC/ Alino LLC	Lino Lakes	Final Site Drainage Plan Wetland Alteration Floodplain Alteration	CAPROC 11 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated May 20, 2025.

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

BOARD OF
MANAGERS

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

ITEMS REQUIRING BOARD ACTION

1. Minnesota Watershed's Request for Resolutions (Kendra Sommerfeld)
2. MPCA OSG Grant Award – Moore Lake Stormwater Resilience Analysis (David Petry)
3. Check Register Dated May 28, 2025, in the Amount of \$248,573.27 and May Interim Financial Statements Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports
2. June Calendar
3. Administrator Updates
4. Manager Updates

**APPROVAL OF MINUTES: MAY 12, 2025, WORKSHOP; MAY 14,
2025, REGULAR MEETING**

Draft

RCWD BOARD OF MANAGERS WORKSHOP

Monday, May 12, 2025

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 9:03 a.m.

2 Attendance: Board members Mike Bradley, John Waller, Steve Wagamon, Jess Robertson, Marcie
3 Weinandt

4 Absent:

5 Staff: Administrator Nick Tomczik, Regulatory Manager Patrick Hughes, Outreach and Grant
6 Technician Molly Nelson, Project Manager David Petry, Lake and Stream Manager Matt
7 Kocian, Program Support Technician Emmet Hurley (video-conference), Office Manager
8 Theresa Stasica

9 Consultants: District Engineers Chris Otterness and Katie Cassidy – Houston Engineering Inc. (HEI),
10 District Attorney John Kolb-Rinke Noonan (video-conference); Corey Boyer- PMA
11 Financial Network, LLC (video-conference)

12 Visitors: Chris Stowe, Catherine Decker

13

14 **RCWD Investments Update**

15 Corey Boyer from PMA Financial presented the district's current investment portfolio, which includes CDs
16 and treasuries. He also reviewed a limited term duration fund which the board may consider for future
17 investments. The district's cash flow was discussed, and Mr. Boyer noted that the district has a strong
18 liquidity position. The board discussed the potential risks and benefits of investing in the limited term
19 duration fund, which offers a longer time horizon and potentially higher returns. The Board by consensus
20 agreed to invest additional reserve dollars and guided Treasurer Weinandt and Administrator Tomczik to
21 monitor and compare fixed rate (CD's/Treasuries) options to what projected yields are in the LTD Fund as
22 investing additional reserve dollars based on the district's needs and financial situation.

23 **Regulatory Program Review & 2025 Forecast**

24 Regulatory Manager Hughes gave a presentation to the Board on the regulatory program 2024
25 accomplishments, comparison of permit activities 2020-2024, and current year activities with the
26 implementation of the revised rule, which has been in effect since January 1st. Regulatory Manager Hughes
27 also reported that the department will continue its work on reviewing its rule, open communication with
28 cities and counties for projects in the future, work on open permit administration, CWPMP reports, Level 2
29 audits, BMP maintenance, and staff development and training.

30 5-minute break

31 **Enhanced Street Sweeping Initiative - Prioritization Analysis**

32 Outreach and Grants Technician Nelson and District Engineers Otterness and Cassidy gave a presentation
33 to the Board on the completed Enhanced Street Sweeping Initiative - Prioritization Analysis technical
34 memorandum directed by the Boards approved task order 2024-006. They discussed the effectiveness of
35 street sweeping in removing pollutants such as phosphorus, nitrogen, sediment, and metals from roadways.
36 They summarized the results of the engineers' analysis, which prioritized locations (cities) to invest funding
37 for enhanced sweeping.

38 The Board discussed the district's potential financial support and whether to dedicate any funding for
39 enhanced street sweeping or to simply provide the prioritization information to municipalities. Staff noted
40 the potential for cost-sharing with municipalities for enhanced street sweeping, which could be more
41 effective and cost-effective than other methods. The Board directed staff to do more research on potential
42 grant opportunities.

43 Manager Robertson informed the Board that she needed to leave at 11:30 a.m. due to a previously
44 scheduled city commitment.

45 **Administrator Review Process**

46 The Board discussed the evaluation form included in the agenda packet and the process. The Board
47 discussed that each manager would complete the form every 6 months and provide their completed form
48 to the District Attorney. The District Attorney will aggregate information and provide a rating average of
49 the evaluation items to the managers. Manager comments will be confidential and not seen by other
50 managers. The Board discussed completion of the first evaluation form by July 1st. The Board discussed
51 the inclusion of the job description as the basis of the evaluation form, providing sufficient space for
52 comments, and functionality in the evaluation form used by the managers.

53 Manager Robertson left the meeting.

54 **Administrator Updates**

- 55
- 56 • City of Columbus will be scheduling a meeting to discuss ACD 10-22-32, and he made himself
available to attend.
 - 57 • Staff handed out information to the Board for a new action item on Wednesday's agenda:
58 Clearwater Creek Stabilization BWSR Watershed Based Implementation Funding (WBIF) Grant.
 - 59 • Shared University of Northwestern discharge incident and potential comment at Wednesday's
60 meeting.
- 61

62 The workshop was adjourned at 11:31 a.m.

DRAFT

For Consideration of Approval at the May 28, 2025 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, May 14, 2025

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, 2nd Vice-Pres. Steve Wagamon,
Secretary Jess Robertson, and Treasurer Marcie Weinandt

Absent: None

Staff Present: District Administrator Nick Tomczik, Regulatory Manager Patrick Hughes, Outreach & Grant
Technician Molly Nelson, Project Manager David Petry, District Technician/Inspector Will
Roach, Drainage & Facilities Manager Tom Schmidt, Program Technician Emmet Hurley
(video-conference), Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI) and District Attorney
John Kolb from Rinke Noonan (video-conference)

Visitors: Dan Coughlin-University of Northwestern, Don Peterson-City of Mounds View Public Works

SETTING OF THE AGENDA

District Administrator Tomcik stated staff proposed amend to the agenda adding a new Action Item #2,
Clearwater Creek Stabilization Watershed Based Implementation Funding (WBIF). He noted that Public
Works Director Don Peterson with the of Mounds View should have some time to visit the meeting and give
the Board an update on its Stormwater Management Grant that they received from the District.

Motion by Manager Bradley, seconded by Manager Weinandt, to approve the agenda as amended.

Motion carried 5-0.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the April 23, 2025, Board of Managers Regular Meeting. Motion by *Manager Robertson*, seconded by *Manager Wagamon*, to approve the minutes as presented. Motion carried 5-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-022	City of Falcon Heights	Falcon Heights	Final Site Drainage Plan	CAPROC 4 items
25-032	Menlo Capital Partners, LLC	Lexington	Final Site Drainage Plan	CAPROC 8 items
25-034	City of Forest Lake	Forest Lake	Final Site Drainage Plan	CAPROC 3 items

Regulatory Manager Hughes explained that there was one error that needed to be corrected in the Board's information. He directed them to page 22 of the packet, related to Permit No. 25-022, and stated that within the table for biofiltration basin, the volume provided was incorrectly listed and should be 2,798 cubic feet, instead of 1,039 cubic feet.

Manager Weinandt noted that it appeared that they cannot get any farther south in the District as it relates to this proposal.

Regulatory Manager Hughes stated that Permit No. 25-022 in Falcon Heights was recently added to the District with the boundary change.

Manager Waller referenced Permit No. 25-034 and noted that the mapping did not show where old Branch 1 was, which was now under the authority of the City of Forest Lake. He stated that he felt it would be nice to see how that would flow into the District's system.

It was moved by Manager Weinandt, and seconded by Manager Robertson, to approve the consent agenda as amended in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated May 6, 2025, with the correction as described by Regulatory Manager Hughes. Motion carried 5-0.

Water Quality Grant Program Cost Share Application

No.	Applicant	Location	Project Type	Eligible Cost	Pollutant Reduction	Funding Recommendation

R25-03	Yi He & Mei Chen	Roseville	Raingarden	\$8,118.00	Volume: 5,136 cu-ft/yr TSS: 17.48 lbs/yr TP: 0.096 lbs/yr	75% cost share of \$8,118.00 not to exceed 75%; or \$10,000 whichever cost is lower
R25-04	Lorna Alamri	Shoreview	Raingarden & Upland Native Plant Restoration	\$16,328.75	Volume: 6,508 cu-ft/yr TSS: 22.14 lbs/yr TP: 0.12 lbs/yr	50% cost share of \$16,328.75 not to exceed 50%; or \$10,000 whichever cost is lower
R25-05	Shane & Sherry Gydesen	White Bear Township	Shoreline Stabilization & Restoration	\$18,450.00	Volume: 680 cu-ft/yr TSS: 2,802.31 lbs/yr TP: 0.24 lbs/yr	50% cost share of \$18,450.00 not to exceed 50%; or \$10,000 whichever cost is lower

Outreach & Grant Technician Nelson gave a brief overview of each cost-share application request.

President Bradley highlighted some of the conversation at the CAC related to the use of bio logs versus riprap and explained that the CAC had recommended approval of the use of bio logs for the Bald Eagle Lake project.

Outreach & Grant Technician Nelson gave a brief description related to the design of the logs to deteriorate over time and native plants to grow into the logs and stabilize the shoreline. She noted that the logs would be staked, so they should be firm in the shoreline.

President Bradley noted that this had also been reviewed by the Ramsey County Soil and Water.

It was moved by Manager Weinandt and seconded by Manager Bradley, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD Outreach and Grants Technician's Recommendations dated May 8, 2025. Motion carried 5-0.

OPEN MIC/PUBLIC COMMENT

Dan Coughlin, University of Northwestern, stated that he wanted to inform the Board, in case they weren't aware, that they had an oil leak in their maintenance building last week that ended up going into an original 1918 drain that conveyed directly into Lake Johanna. He gave a brief overview of the work being done to clean up the product and explained that they were able to gather up most of the product within the first

few hours. He explained that he was here because he just wanted to make sure the Board was aware of this incident. He stated that as part of this situation, he has discovered that 5 floor drains in the building convey directly into Lake Johanna and explained that he had ordered them to be plugged and was still working on plans to get them permanently sealed and capped.

Manager Waller suggested that Mr. Coughlin could speak to staff about a possible cost-share application with the District to help cover some of the costs related to sealing and capping the drains.

District Administrator Tomczik noted that staff had discussed options with different funding programs that may be available, and none of them directly support this type of situation and explained that the burden would fall on the property owner. He noted that Mounds View Public Works Director Peterson had just arrived and suggested that he be allowed to update the Board on their Stormwater Management Grant.

Mounds View Public Works Director Peterson stated that the project was underway and the contractor had removed quite a bit of the invasives and was currently working on the south BMPs near the apartments and would also do the restoration on the south tip of the lake, near County Road H2. He explained that with the grant, they were also looking at putting in an iron-enhanced separator, but that work had not yet begun due to mobilization of the equipment. He noted that he felt the project, overall, was going well.

Manager Weinandt stated that she had walked past the area the other night and was amazed at how much work had already been done. She asked if there had been an excavation of the pond.

Mr. Peterson stated that there had not been any excavation because it did not need to be dredged and was close to its original design. He noted that there are some high spots, but to get equipment to those areas, they would have to travel through wetlands, which they chose not to do. He stated that through their recent survey, they found that the apartment buildings' parking lot stormwater drains directly into the pond, which was the reason for the two infiltration basins, with the hope that they will capture quite a bit of the water and sediment coming in from the parking lot.

ITEMS REQUIRING BOARD ACTION

1. HEI Task Order 2025-10: Regional Pond Dredging Support

Project Manager Petry explained that the District periodically reached out to their partners and asked how they could better serve them. He stated that a response that has come to the District several times has been helping with stormwater pond maintenance. He noted that Roseville has three different watershed districts, and Ramsey-Washington has been running a program since 2017 related to stormwater pond management, where they help facilitate the contract to do the maintenance and dredging. He highlighted some of the conversations that had happened with Ramsey-Washington about their program and interest from other area metro watershed district project managers, and explained that this was why staff were asking for a HEI Task Order to dig deeper into what a dredging support program may look like for the District.

124 President Bradley noted that he was interested in working with their partners, but was not
125 interested in the District becoming street sweepers or pond cleaners.

126
127 Project Manager Petry noted that one of the advantages of the Ramsey-Washington program was
128 that they were able to package numerous ponds together to get a better rate rather than
129 contracting them out individually. He explained that Roseville had indicated that they have money
130 to spend on dredging, but wanted a 'driver' to facilitate the work. He stated that Ramsey-
131 Washington oversees the contract, and the cities reimburse the district for everything except
132 mobilization, de-mobilization, and seed.

133
134 Manager Robertson stated that she agreed that the District's best influence was to be the driver of
135 the best practices for communities. She explained that she was all for the District being the best
136 practices guidance entity, but was not sure that they needed to spend \$15,000 on a study to
137 determine this information. She noted that the challenge was that there were 3 counties with a
138 myriad of unique cities that operate differently. She stated that she agreed with President Bradley
139 that the best practices direction was the mode that should be used for the most efficacy for what
140 the Board can do, rather than just creating more grant programs.

141
142 Manager Wagamon stated that he agreed.

143
144 Manager Waller stated that he felt the proposed study was far too broad and noted that he believed
145 the engineering project should take a look and find out what the capacity of the stormwater ponds
146 were because the District did have some responsibility related to finding out how much storage they
147 have or what was a regional pond versus an individual property owned pond, which may provide
148 some background for the District on best management practices.

149
150 District Administrator Tomczik stated that Manager Waller had raised a good point regarding
151 defining criteria because each entity and its pond was uniquely different.

152
153 Manager Waller noted that he felt this was another example of an unnecessarily duplicative overlap
154 between the District and the communities.

155
156 Manager Weinandt stated that the District was a member of the University of Minnesota's Storm
157 Water Council and noted that they had received a lot of support to study the multiple impacts of
158 stormwater and believed that many of the best practices were already there. She stated that she
159 agreed with President Bradley's earlier comments that the District should not be in the business of
160 buying a street sweeper and sweeping the streets, but did feel that they could take a look at their
161 possible role in coordinating those efforts, but wasn't sure that was what this proposed study would
162 focus on.

164 Manager Waller reiterated that he felt that knowing the capacity of the stormwater ponds was
165 important.

166
167 ***Motion by Manager Waller, seconded by Manager Bradley, to approve Task Order 2025-010 for***
168 ***Houston Engineering, Inc., estimated at \$15,000.00.***
169

170 District Administrator Tomczik stated that he appreciated the comments the Board has made
171 regarding the broadness of the report from the recent workshop, as well as this item. He noted
172 that in both cases, it was rather broad because they were looking for a basis and technical
173 information that would support the Board in defining a policy position.
174

175 Manager Weinandt asked District Engineer Otterness how he saw what the Board had talked about
176 at their recent workshop, informing them what might be proposed in this case.
177

178 District Engineer Otterness stated that based on the feedback given during the Workshop, he had
179 concerns about this proposed task order hitting the mark on what the Board wanted. He noted
180 that he was willing to prepare a task order for whatever scope the Board would like and explained
181 that looking at capacity would be a much larger task to take on because it meant they would have
182 to do field surveys.
183

184 Manager Robertson stated that she understood the District had rules, but the cities are constantly
185 hiring contractors to guide them through these processes. She stated that even though the rules
186 are set, she felt it behooved the cities to find how they meet the standard of the regulatory guidance.
187

188 President Bradley explained that the reason he had an interest in this was the recent experience
189 with Circle Pines.
190

191 Manager Wagamon stated that he did not have an issue with the proposed scope and stated that
192 he agreed with District Engineer Otterness that it would be a large undertaking for them to look at
193 the volume of all of the stormwater ponds. He noted that he also agreed with Manager Robertson
194 that it should be on the cities.
195

196 District Administrator Tomczik stated that in its facilitation effort that the District may undertake,
197 that the volume of the stormwater ponds be a city responsibility as part of the process.
198

199 Manager Weinandt outlined the deliverables from this proposed task order and noted that she
200 assumed it included some reference to what other watersheds are doing, whether some regional
201 pond dredging support made sense or not, and presentations at Board workshop meetings to
202 discuss this further.
203

President Bradley asked if the Board would support amending the staff recommendation to incorporate that into the motion, so there would be a bit more guidance and not so broad.

Manager Robertson stated that she felt this was an example of the challenge that arises when something is placed in a meeting packet without being discussed at a workshop. She stated that she felt the conversation that was currently taking place was a workshop-type conversation and suggested that the Board should table this discussion and move it to a workshop.

District Attorney Kolb stated that a motion to table would be an intervening motion that would take precedence over and would have to be resolved before the matter currently under consideration could move forward.

Motion by Manager Robertson, seconded by Manager Wagamon, to table discussion of Task Order 2025-010 for Houston Engineering, Inc., estimated at \$15,000.00, and move it to a Board workshop in the near future.

Motion carried 5-0.

2. Clearwater Creek Stabilization BWSR Watershed Based Implementation Funding (WBIF) Grant.

District Technician/Inspector Roach explained that this year, BWSR allocated a total of \$448,016 to the area and noted that the Convening Committee had met 4 times to discuss projects for submission to BWSR. He noted that as of their March 25, 2025 meeting, there were 7 projects approved for submission to BWSR for use of the allocated funds, including: City of Lino Lakes Shenandoah Park Plans and Specs - \$52,650; Rice Creek Watershed District JD3 Clearwater Creek Restoration - \$108,900; Ramsey County SWCD Island Lake Shoreline Restoration - \$100,000; Washington SWCD Lost Lake Bioretention and Shoreline - \$48,000; Washington SWCD Soil Health Implementation - \$10,000; Washington SWCD Tighe – Schmitz WQ Improvement Projects - \$75,000; and Washington SWCD Isolator Rows at Mahtomedi Ave & Locust - \$53,466. He explained that BWSR had offered the \$108,900 grant to the District for the JD3 Clearwater Creek restoration project to be directed towards the preparation of design plans.

Motion by Manager Robertson, seconded by Manager Waller, to direct staff to prepare work plans to submit to BWSR for approval and authorize the District Administrator to execute the grant agreement upon BWSR approval of the work plan, including any modifications to the plan as required by BWSR.

Manager Weinandt pointed out that these funds come from the Clean Water Council.

Motion carried 5-0.

3. Check Register May 14, 2025, in the Amount of \$157,459.64 Prepared by Redpath and Company

Motion by Manager Weinandt, seconded by Manager Robertson, to approve check register dated May 14, 2025, in the Amount of \$157,459.64 as prepared by Redpath and Company. Motion carried 5-0.

ITEMS FOR DISCUSSION AND INFORMATION

1. Anoka County Ditch #10-22-32 Maintenance Work Update

Drainage and Facilities Manager Schmidt stated that he was here to clarify the expenditure that was approved by President Bradley, under delegated authority. He explained that the District had retained Rybak Companies, Inc. to complete the necessary maintenance work before the lowering of the West Pine Street culvert on ACD 10-22-32 and noted that he expected this work to begin soon.

President Bradley stated that when the payment request came across his desk, he checked to make sure that there was no conflict of interest in this situation and found there was none.

Manager Waller commended Drainage and Facilities Manager Schmidt for the color-coded map he had distributed of the ACD 10-22-32 area and noted that he believed it was one of the best he had seen.

2. Minnesota Pollution Control Agency Grant - Jones Lake Project

Project Manager Petry stated the District had been looking for a variety of funding sources to implement the Jones Lake project in New Brighton. He noted that the District had applied to the MPCA for a Stormwater Resilience grant for the maximum amount of \$5,000,000. He explained that the MPCA contacted the District last week and explained that they were willing to offer a partial award of \$1,173,207.42 based on available funds. He stated that staff have been discussing options to phase the project to be able to accept this money and get the project moving forward. He explained that they were here asking if there was consensus of the Board to go ahead and amend the grant request to the number communicated by the MPCA.

There was consensus of the Board to amend the MPCA grant request from \$5,000,000 to \$1,173,207.42.

Project Manager Petry reminded the Board that there was a 10% grant requirement that went along with this grant request that would be the District's responsibility.

3. District Engineer Updates and Timeline

District Engineer Otterness stated that he has received correspondence that the Drainage Work Group was intended to start meeting again in June. He stated that he would not be able to attend in June, but was planning to send someone in his place.

286 Manager Weinandt asked who covered District Engineer Otterness' staff expense for time on the
287 Drainage Work Group.

288
289 District Engineer Otterness stated that it was handled by Houston Engineering's funds.
290

291 **4. Administrator Updates**

292 District Administrator Tomczik stated the Lake Joanna outlet structure in Arden Hills is a subject of
293 concern, and Houston Engineering had been on-site to provide a technical review. He explained
294 that the safety of the structure was in question and would most likely need to be replaced. He
295 stated that the District had been in communication with Ramsey County, and there may be some
296 temporary safety efforts put into place ahead of its actual replacement. He stated that the City of
297 Columbus will be scheduling a meeting to discuss ACD 10-22-32, and he made himself available to
298 attend.
299

300 **5. Managers Update**

301 Manager Waller stated that he had attended the Washington County Consortium meeting and gave
302 a brief overview of their topics of discussion, including biochar. He stated that White Bear Lake will
303 be a study topic for the Met Council. Manager Waller explained he had received an email from
304 staff and consultants which included comments and suggestions for each manager's comments
305 regarding the MN Watershed resolution topics. The resolution topics were discussed at the April
306 workshop. He explained that the opinions expressed by staff were essentially saying that they felt
307 the topics were difficult and hard to address. Manager Waller brought a visual aid to share with the
308 Board supporting his resolution topics. The statement read: "If the public waters wetlands interfere
309 with or prevent the authorized functioning of the public drainage system, the State shall provide for
310 the necessary work to allow for the proper use and maintenance of the drainage system while still
311 preserving the public waters wetlands."
312

313 Manager Weinandt stated that if the Board wants to have robust discussions at the workshops, she
314 suggested that they may need to change the start time to allow more time because she did not feel
315 rushing at the end of the meeting did them any good. She noted that she felt the most recent
316 workshop meeting was difficult to track due to the comments that were coming from the audience.
317 She felt that they needed to get a handle on that situation because it was very disruptive.
318

319 Manager Wagamon stated that he would also be attending the meeting mentioned by District
320 Administrator Tomczik with the City of Columbus.
321

322 Manager Robertson thanked Drainage and Facilities Manager Schmidt for taking the time to help a
323 Blaine resident with some ongoing drainage issues they have had. She stated that Drainage and
324 Facilities Manager Schmidt had spent a lot of time with the resident trying to address their issues,
325 which she appreciated. She stated that related to the workshop matter she felt it was more of a
326 time management issue with the Board, rather than a calendar issue.

327

328

ADJOURNMENT

329

Motion by Manager Robertson, seconded by Manager Waller, to adjourn the meeting at 10:14 a.m.

330

Motion carried 5-0.

331

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
24-076	KCR Investments LLC	Lino Lakes	Final Site Drainage Plan Land Development Wetland Alteration	CAPROC 18 items
24-085	Tyme Properties, LLC/ Alino LLC	Lino Lakes	Final Site Drainage Plan Wetland Alteration Floodplain Alteration	CAPROC 11 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated May 20, 2025.

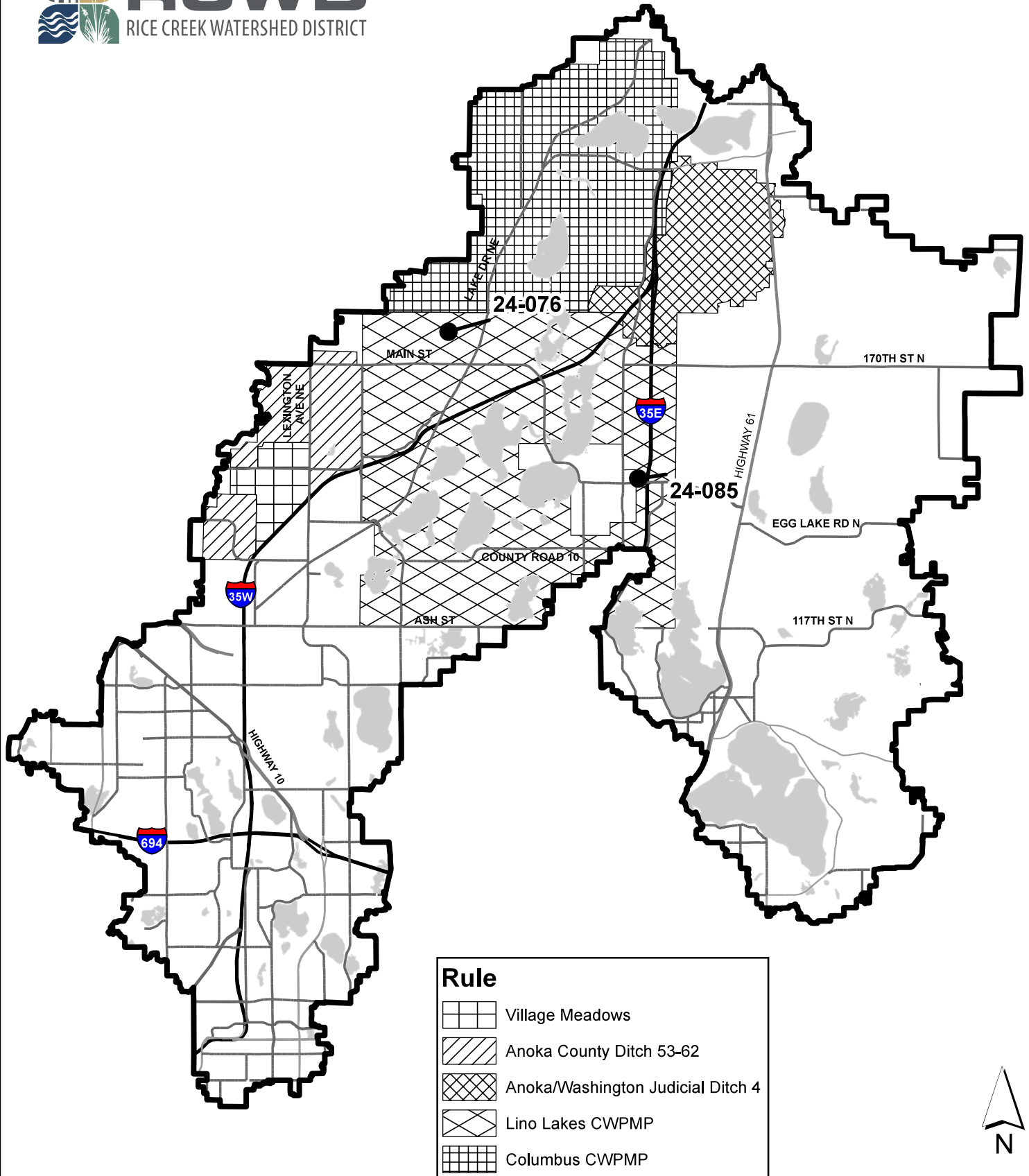
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**

May 28, 2025

It was moved by _____ and seconded by
_____ to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in
accordance with the District Engineer's Findings and Recommendations, as contained in
the Engineer's Findings and Recommendations, as contained in the Engineer's Reports
dated May 20th, 2025.

TABLE OF CONTENTS

Permit Application <u>Number</u>	<u>Applicant</u>	Page	Recommendation
Permit Location Map		18	
24-076	KCR Investments LLC	19	CAPROC
24-085	Tyme Properties, LLC/Alino LLC	28	CAPROC



Permit Reviews
05/28/2025 Agenda



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

24-076

Permit Application Name:

Nature's Refuge North

Applicant/Landowner:

KCR Investments LLC
Attn: Richard and Kathleen Carlson
35209 Sand Pointe Drive
Crosslake, MN 56442
KCR Investments LLC

Permit Contact:

Carlson Engineering
Attn: Justin Olson
3890 Pheasant Ridge Drive NE STE 100
Blaine, MN 55449
Ph: 763-489-7942
jolson@carlson-engineering.com

Kjolhaug Environmental Services Company
Attn: Melissa Barrett
2500 Shadywood Road STE 130
Orono, Minnesota 55331
Ph: 952-388-3752
melissa@kjolhaugenv.com

M/I Homes
Attn: Emily Becker
5354 Parkdale Drive STE 100
St. Louis Park, MN 55416
Ph: 763-586-7217
ebecker@mihomes.com

Project Name: Nature's Refuge North

Purpose: FSD – Final Site Drainage, LD – Land Development WA – Wetland Alteration; Residential development including grading, streets, storm sewer, Sanitary, and watermain

Site Size: 2 parcels totaling 59.3± acres / 37.7 ± acres of disturbed area; existing and proposed impervious areas are 0± acres and 10.89 ± acres, respectively

Location: Parcels 053122420003, and 053122130001, Lino Lakes

T-R-S: NE ¼, Section 5, T31N, R22W

District Rule: C, D, F, I

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:

- (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

- (e) Clear identification of all temporary erosion and sediment control measures which will remain in place until permanent vegetation is established. Applicant must show rock construction entrance and inlet protection.
- (f) Clear identification of all permanent erosion control measures, specifically stabilization at pond 500 emergency overflow
- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Rule F – Wetland Alteration

- 2. Applicant must provide shape file of wetland boundaries; a condition of approval of the type and boundary delineation.
- 3. Applicant must supply the District with a copy of the receipt for the MnDNR Take Permit (*Carex pallescens*, *Rubus fulleri*, *Rubus semisetosus*, *Rubus stipulatus*, *Trichophorum clintonii*, and *Viola lanceolata* var. *lanceolata*).
- 4. Applicant must provide a “Standard Credit Withdrawal Form”, which is signed by the bank user and the bank seller
- 5. The applicant must provide proof of BWSR debiting wetland bank for the correct amount and type of wetland credit.
- 6. As a condition of permit issuance under Rule F.6(e)(9), a property owner must file on the deed a declaration, in a form approved by the District, establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. A draft must be submitted for review prior to recordation.
- 7. The property owner must convey to the District and record or register, in a form acceptable to the District, a perpetual, assignable easement over the WMC.
- 8. A map of the final WMC boundary must be prepared and submitted for approval, and a GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.
- 9. The applicant must provide a buffer signage plan including proposed signage and placement location for District consideration.

Rule I – Public Drainage Systems

- 10. Slope on the cover over the pipe to AD 53-62 must be 5:1 or less.
- 11. Applicant must place a note on the plans that rip-rap shall not be placed in the bottom of the public drainage system channel.

Administrative

- 12. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Ensure all temporary and permanent erosion control measures are shown.
- 13. The applicant must pay the deferred Water Management District Charges associated with this parcel. These charges were previously noticed to the landowner in conjunction with a public hearing which established the charges to be due upon development or redevelopment of the parcel. The charges are subject to change during the 12-month CAPROC term of this permit application. Therefore, the

applicant must contact the District prior to submitting final payment to verify the amount to be paid to the District.

PID: 05-31-22-13-0001

Amount: \$1,171.08

RCWD Fund: 80-04 (ACD 10-22-32)

14. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Lino Lakes).
15. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
16. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
17. The applicant must submit a surety of \$35,900 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$12,500 for 46,871 acres of disturbance, and \$23,400 for 46,871 CF of storm water treatment.
18. The applicant has been notified that permit costs have exceeded \$7,500. The applicant is responsible for permit review costs in excess of \$9,000 and must pay any remaining balance due. Contact the District after all other conditions have been addressed for the final amount.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
2. Provide an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans
3. Installation of permanent, freestanding markers at development side edge of buffer, wetland or otherwise, with a design and text approved by District staff in writing and in compliance with the approved plans

Exhibits:

1. Revised plan set containing 28 sheets, revision date 5-5-2025, received 5-7-2025
2. Permit application, dated and received 3-10-2025
3. Revised Stormwater Calculations, dated 5-5-2025 and received 5-7-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions and geotechnical report (dated 11-22-2023)
4. Revised Stormwater Calculations, dated and received 4-25-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions and geotechnical report (dated 11-22-2023)

5. Stormwater Calculations, dated 3-4-2025 and received 3-10-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions and geotechnical report (dated 11-22-2023)
6. NURP sizing calculations, dated 5-5-2025 and received 5-14-2025
7. SWPP Plan, dated 3-4-2025 and received 3-10-2025.
8. WCA sequencing decision, dated 03-26-2025.
9. DNR email not pursuing Rare Natural Communities designation, dated and received 02-18-2025.
10. Response to TEP comments, dated and received 12-18-2024.
11. Figure 4 – Complete Wetland Avoidance Alternative, undated and received 12-18-2024.
12. Updated Figure 3 – Proposed Plan & Wetland Impacts, undated and received 12-18-2024.
13. TEP comments on sequencing application, dated 12-12-2024.
14. Wetland Native Plant Communities at Nature's Refuge memo, dated 12-02-2024 and received 12-03-2024.
15. Figure 6 – Rare Species Locations, undated and received 11-12-2024.
16. Rare plant buffer exhibit, dated and received 11-11-2024.
17. DNR email potential Rare Natural Community, dated and received 11-04-2024.
18. WCA sequencing application, signed 10-21-2024 and received 10-28-2024.
19. Review files 22-272R, 23-208R.

Findings:

1. Description – The project proposes to construct 93 single family homes on 2 parcels totaling 59.3± acres located in Lino Lakes. The project will increase the impervious area from 0± acres to 10.89± acres and disturb 37.7± acres overall. Drainage patterns remain similar under existing and proposed conditions with drainage to wetlands both on and off site. Water leaves the site in all directions, eventually ending up in ACD 10-22-32 Branch 2 and ultimately Marshan Lake, the Resource of concern. The applicant has submitted a \$5,400 application fee for a Rule C permit creating 5 or more acres of new and/or reconstructed impervious surface.
2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	NURP requirement	Volume provided	EOF
Pond 500	Northern portion of the property	0.227 acre feet	4.854± acre feet below the outlet	909.0
Pond 600	Southern portion of the property	0.849 acre feet	4.671± acre feet below the outlet	906.5
Non-water quality pond 300	Southeast corner	Rate Control Only		905.0

Soils on site are primarily HSG A and B consisting of silty sands (SM), poorly graded sand (SP) and poorly graded sand with silt (SP-SM). Infiltration is not considered feasible due to high water table and is the NURP ponds are acceptable to meet the water quality requirement. The new/reconstructed area is 10.89± acres. Per Rule C.6(c)(1), the Water Quality requirement is governed by the NURP sizing requirement of 2.5-inches of run-off over the contributing area to the pond.

The pond sizing, and outlets and overflows are consistent with the design criteria of Rule C.9(d). The applicant has treated 97% of the required impervious area either via the ponds, or roof drainage meeting C.6(f) criteria. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6. The applicant is also proposing a reuse system. Since infiltration is not considered feasible, it is not a required part of the RCWD permit.

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
South	0.0	0.2	0.0	0.3	0.4	0.5
Southwest	0.0	0.0	0.0	0.0	0.4	0.5
East	0.0	0.0	0.0	0.0	1.0	0.2
Northeast	0.0	0.0	0.2	0.2	2.4	2.4
North	0.0	0.2	0.1	0.5	3.6	2.9
Northwest	0.0	0.0	0.0	0.0	0.2	0.1
West	0.3	0.3	0.6	0.6	2.8	2.8
Totals*	0.3	0.5	1.0	1.0	8.7	7.5

*differences due to time of concentration

The project is not located within the Flood Management Zone. The increases shown are within the tolerance of the model. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the bounce and inundation requirements of Rule C.8 and the freeboard requirements of Rule C.9(h).

3. Wetlands – The property was delineated for wetlands under review file 23-208R. A boundary decision was issued on 11-17-2023 and remains valid at the time of this application. The project may include a connection to the existing Arena Acres development to the west and the city's right-of-way was delineated under review file 24-171R. A boundary decision was issued on 10-16-2024 and also remains valid at the time of this application.

The project area is located within the Lino Lakes CWPMP boundary and is subject to Wetland Management Corridor (WMC) requirements per F.6(b)(2)(ii).

RCWD received a WCA sequencing application on 10-28-2024 for the construction of a 92-lot single-family residential subdivision project in Lino Lakes. The application proposes 1.98 acres of permanent wetland impact associated with roadway construction, borrow and stormwater pond construction, and overall grading of the project area. The application included discussion of a no-build alternative and a complete avoidance alternative. A notice of application was sent on 10-31-2024 and the comment period closed on 11-25-2024. The DNR commented on 11-04-2024 that they had received an incomplete take permit application for impacts to threatened and endangered species and will require the applicant to evaluate alternative layouts and sites for the project. The DNR also identified that portions of the project area could be identified as a Rare Natural Community due to the extensive number of rare species identified. Conversations between the developer, their team, and the DNR continued until the DNR confirmed on 02-18-2025 that they were not designating a Rare Natural Community. The threatened & endangered take permit has not yet been granted and will be a condition of this approval. Separately, the TEP commented on 12-12-2024 regarding roadway connections from the project to other nearby developments, the net density calculation, and the

potential for further wetland impact avoidance. The applicant provided a response to TEP comments on 12-18-2024, including an updated plan avoiding impacts to Wetland 8. The applicant and their team met with the TEP on 03-05-2025 to discuss the 12-18-2024 submittal and any remaining comments. The updated plan includes 1.57 acres of permanent impact if the city does not require a roadway connection to Arena Acres. The application included a MnRAM assessment for the wetland degradation status of the impacted wetlands. Wetlands 2A, 2B, and 13 are high quality and outside of the WMC and will require a 2:1 replacement ratio consistent with Table F1. Wetlands 6, 6A, 8, 9, and 12 are marginally degraded and outside of the WMC and will require a 1.5:1 replacement ratio consistent with Table F1. The LGU and the TEP find that the applicant has sufficiently avoided and minimized wetland impacts and has met the criteria of 8420.0520. The RCWD Board of Managers approved the sequencing application at their regular meeting on 03-26-2025.

A replacement plan application was submitted on 03-14-2025. The application was noticed on 03-17-2025 and the comment period ended on 04-08-2025. The application utilized the same sequencing argument as previously submitted and did not change the proposed amount of wetland impacts. The project will require 3.02 acres of wetland replacement.

Impact/Mitigation Table

Wetland Name (Location)	Impact Amount (acres)	Replacement Ratio	Required (acres)
Wetland 2A	0.04	2:1	0.08
Wetland 2B	0.05	2:1	0.10
Wetland 6A	0.02	1.5:1	0.03
Wetland 6	0.14	1.5:1	0.21
Wetland 8	0.36	1.5:1	0.54
Wetland 9	0.75	1.5:1	1.13
Wetland 12	0.35	1.5:1	0.53
Wetland 13	0.27	2:1	0.41
Total	1.98		3.02

The property owner must file on the deed a declaration in a form approved by the District establishing a vegetated buffer area adjacent to the delineated wetland edge within the final WMC and other wetland buffers approved as part of a permit under this Rule. The declaration must state that on further subdivision of the property, each subdivided lot of record shall meet the monumentation requirement of Section 6(e)(8).

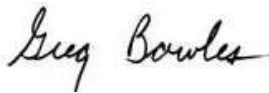
A map of the final WMC boundary must be prepared and submitted to the District for approval, per Rule F.6(b)(4). The map will reflect any change to the boundary as a result of the permitted activity. The final WMC, including associated buffer, shall be subject to an easement in favor of the District as described in Section 6(f). A GIS shapefile or CADD file of the final WMC boundary shall be submitted to the District.

The property owner must convey to the District and record or register, in a form acceptable to the District, a perpetual, assignable easement granting the District the authority to monitor, modify and maintain hydrologic and vegetative conditions within the WMC wetland and buffer adjacent to WMC wetland, including the authority to install and maintain structural elements within those areas and reasonable access to those areas to perform authorized activities, per Rule F.6(d)(f). The WMC shall be identified and delineated as part of the recorded easement.

Wetland replacement will occur via wetland bank account #1762, in the amount of 3.02 acres. The wetland bank is within the contributing drainage area of the CWPMP consistent with Rule F.6(d)(5). The applicant must provide the final BWSR withdrawal transaction form and demonstrate final withdrawal from the BWSR Bank.

4. Floodplain – The regulatory floodplain along ACD 10-22-32 is 904.5 (NAVD 88). The project will not impact the floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrance, erosion control blanket and rip rap. The project will disturb more than 1 acre; an NPDES permit is required. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project does not flow to a nutrient impaired water (within 1 mile).
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – The applicant is proposing an outlet pipe within the 10-22-32 Branch 2 right-of-way. The applicant must modify the final plans as noted above. As such, the pipe will not impede maintenance and is compliant with Rule I.
8. Documenting Easements and Maintenance Obligations – Applicant must meet the easement and maintenance obligations per requirements listed above.
9. Previous Permit Information – 17-122 Nature's Refuge.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.



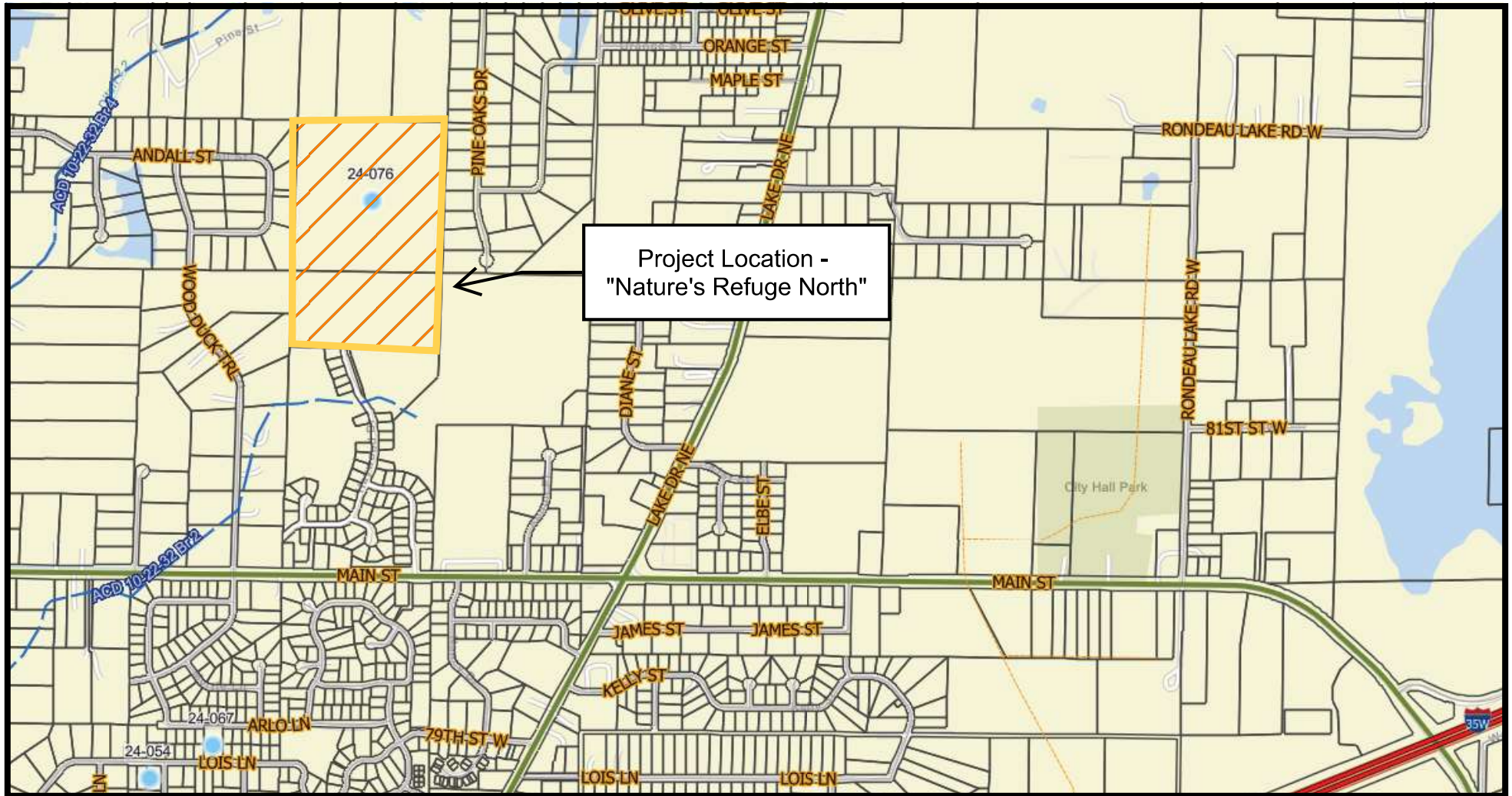
05/20/2025

Greg Bowles, MN Reg. No 41929



05/20/2025

Katherine MacDonald, MN Reg. No 44590



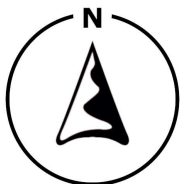
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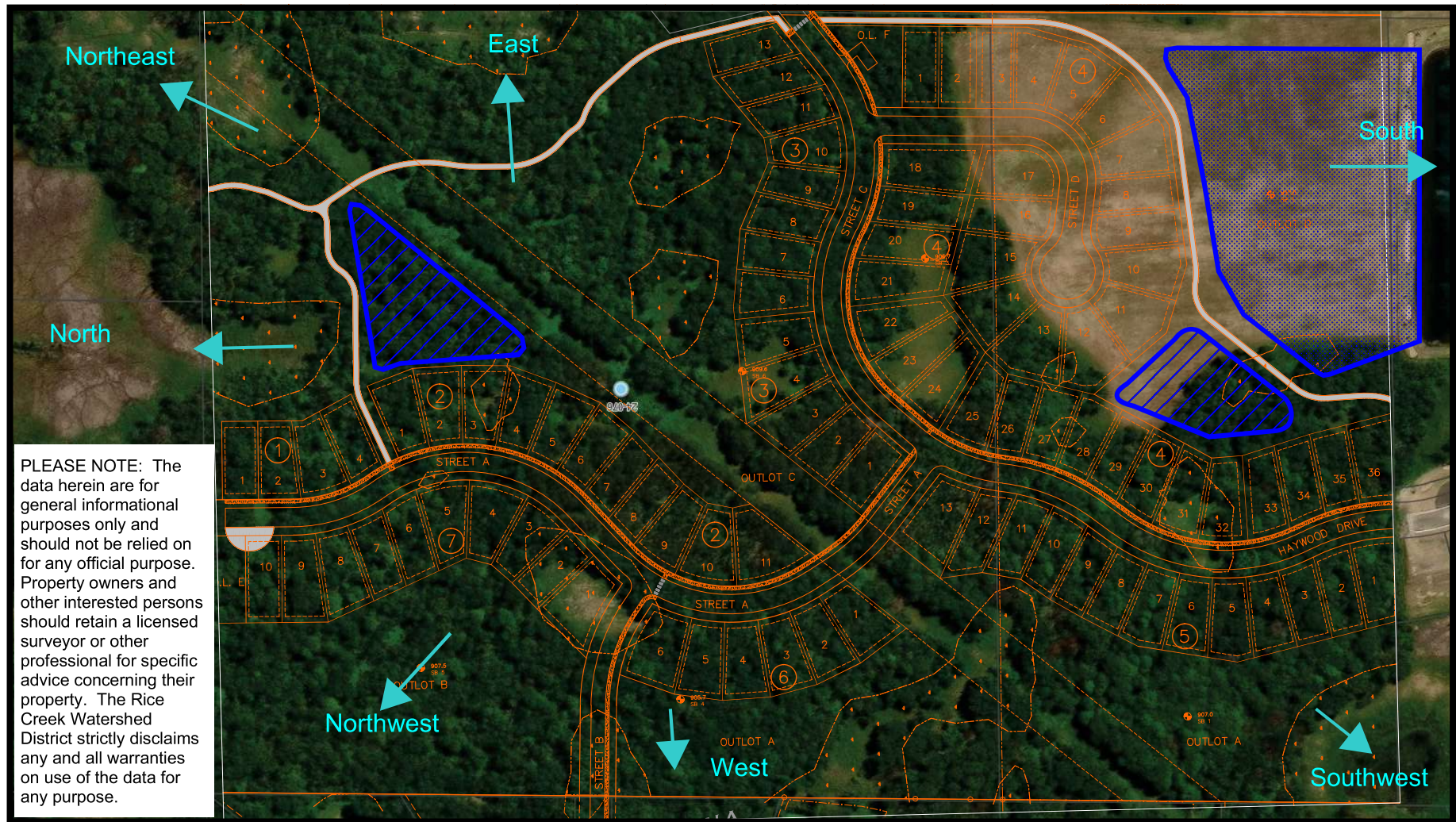


Project Location

----- Public Ditch - Open Channel

----- Private Ditch






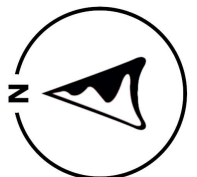
Legend

 Nature's Refuge North Plat

 NURP Pond

 Non-water quality pond 300

 Drainage Arrow





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

24-085

Permit Application Name:

Mainstreet Chipotle, Valvoline and Retail

Applicant/Landowner:

Tyme Properties, LLC/Alino LLC
Attn: Paul Schreier
3435 Labore Rd Suite 150
Vadnais Heights, MN 55110
Ph: 651-330-2403
paul@tymeproperties.com

Permit Contact:

Midwest Natural Resources, Inc.
Attn: Ken Arndt
1032 West 7th St. Suite 150
St. Paul, MN 55102
Ph: 612-310-6260
ken.arndt@mnrinc.us

Capital Real Estate, Inc.
Attn: Allison Morgan
7650 Edenborough Way STE 200
Edina, MN 55435
Ph: 612-313-0136
amorgan@caprei.com

Bogart, Pederson & Associates
10376 First Street
Becker, MN 55308
Attn: Chris Dahn
Ph: 701-630-0508
cdahn@bogart-pederson.com

Project Name: Mainstreet Chipotle, Valvoline and Retail

Purpose: FSD – Final Site Drainage, WA – Wetland Alteration, FA – Floodplain Alteration; New development of three retail buildings and related improvements.

Site Size: 15.0± acre parcel / 2.75 ± acres of disturbed area; existing and proposed impervious areas are 0.1 ± acres and 1.97± acres, respectively

Location: Northeast corner of main street and 21st Ave N, Lino Lakes

T-R-S: NW ¼, Section 24, T31N, R22W

District Rule: C, D, F

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:

- (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Rule F – Wetland Alteration

2. Applicant must provide shape file of wetland boundaries; a condition of approval of the type and boundary delineation.
3. Applicant must provide a “Standard Credit Withdrawal Form”, which is signed by the bank user and the bank seller.
4. The applicant must provide proof of BWSR debiting wetland bank for the correct amount and type of wetland credit.

Administrative

5. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Ensure the datum is labeled.
 - Ensure inspection ports for underground system are labeled on the plans.
6. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Lino Lakes).
7. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
8. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
9. The applicant must submit a cash surety of \$9,500 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$2,000 for 2.7 acres of disturbance and \$7,500 for 14,954 CF of storm water treatment.
10. The applicant or contractor must provide a construction schedule for the underground system (or communicate when the schedule will be provided). A note shall be added to the final plans to contact the RCWD inspection prior to the installation. See Stipulation 3.
11. The applicant has been notified that permit costs have exceeded \$7,500. The applicant is responsible for permit review costs in excess of \$9,000 and must pay any remaining balance due. Contact the District after all other conditions have been addressed for the final amount.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
2. Provide an as-built survey of wetland boundaries, quantifying the wetland impact area for verification of compliance with the approved plans

- RCWD inspector must be notified prior to installation of underground system and liner.

Exhibits:

- Revised plan set containing 25 sheets dated 4-25-2025 and received 4-28-2025.
- Permit application dated 12-18-2024 and received 12-26-2024.
- Revised Stormwater Calculations, dated 4-25-2025 and received 4-28-2025, containing narrative, drainage maps, geotechnical report, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
- Revised Stormwater Calculations, dated 3-7-2025 and received 3-7-2025, containing narrative, drainage maps, geotechnical report, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
- Stormwater Calculations, dated 12-23-2024 and received 12-26-2024, containing narrative, drainage maps, geotechnical report, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for
- Review files 22-198R and 24-112R.

Findings:

- Description – The project proposes to construct new development of three retail buildings on a 15.0± acre parcel located in Lino Lakes. The project will increase the impervious area from 0.1± acres to 1.97± acres and disturb 2.75± acres overall. The site drains to a culvert at the corner of 21st Avenue north and Main Street which flows to ACD-55 and ultimately Peltier Lake, the Resource of Concern. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.
- Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
Underground Filtration Basin	Under proposed parking lot.	Hydrodynamic Separator CBMH 4-5, 5-3 & 5-6	18,894± cubic feet below the outlet	909.0
Rain Guardian	North intersection with existing Park and Ride access	TSS removal		

Soils on site are primarily HSG D consisting of clayey sands (SC). Thus, infiltration is not considered feasible and filtration is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 2.2-inches over the new/reconstructed area (1.87± acres) for a total requirement of 14,954± cubic feet.

Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 0.7 inches per hour. 12-inches of sand has been provided above the drain tile. The seasonal high water table is estimated at elevation 903.00, which provides adequate separation. The applicant has treated 91% of the required impervious area. Additional TSS removal is provided by a rain guardian. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(c).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
To 21 st Ave/Main St Storm Sewer	5.0	2.4	7.4	3.4	9.9	8.2
East towards MnDOT ROW	4.2	2.4	7.7	5.7	12.4	10.5
Totals	9.2	4.8	15.1	9.1	22.4	18.7

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the bounce and inundation requirements of Rule C.8 and the freeboard requirements of Rule C.9(g).

3. Wetlands – Wetlands were delineated under review file 22-198R with boundary decision, which remains valid, issued on 10-14-2022.

The project area is located within the Lino Lakes CWPMP boundary and is subject to Wetland Management Corridor (WMC) requirements. There is no preliminary WMC on or adjacent to the property; thus, buffer and easement requirements of F.6 do not apply.

A replacement plan application was submitted to the District for proposed wetland impacts for a commercial development consisting of three lots subdivided on the southerly 2.28-acre portion of Outlot A, Alino Addition. Outlot A consists of approximately 14.65 acres. The application was noticed to the TEP on 2-4-2025 and the comment period closed on 2-27-2025. The application provided an alternative analysis, including discussion of no-build and complete avoidance alternatives. The TEP provided comments on 2-24-2025, and after further discussion with the applicant's authorized contact, additional comments on 4-18-2025. The TEP commented on potential alternative sites and modification of size, scope, and configuration of the project utilizing the remaining upland on Outlot A. The authorized contact provided a response to TEP comments on 4-4-2025 and 5-9-2025; respectively, detailing access, visibility, and economic viability considerations. The response included a Ghost Plat that preserves wetland on the northern portions of Outlot A. The applicant has addressed TEP comments and the TEP concurs that WCA impact sequencing is reasonably met.

The application included the required MnRAM analysis of the wetland basin. The MnRAM determined that Wetland 3 is outside of the WMC and moderately to severely degraded; therefore a 1:1 replacement ratio was applied consistent with Table F1.

Impact/Mitigation Table

Wetland Name (Location)	Impact Amount	Replacement Ratio	Required
Wetland 3	0.651	1:1	0.651

Wetland replacement will occur via wetland bank account 1522, in the amount of 0.651 acres. The wetland bank is within the contributing drainage area of the CWPMP consistent with Rule F 6(d)(5). The applicant must provide the final BWSR withdrawal transaction form and demonstrate final withdrawal from the BWSR Bank.

4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, fiber-log rolls, rock construction entrances, inlet protection and rip rap. The project will disturb more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheet C11. The information listed under

the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of Clearwater Creek and Peltier Lake, the ROC, which are impaired for nutrients.

6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
9. Previous Permit Information – The wetland boundary for the project was reviewed and approved under file 24-122R. The extension of 21st Avenue is under permit 14-002 and the I-35E and CR 14 Park and Ride is under permit 14-011.

I assisted in the preparation of this report under the supervision of the District Engineer.

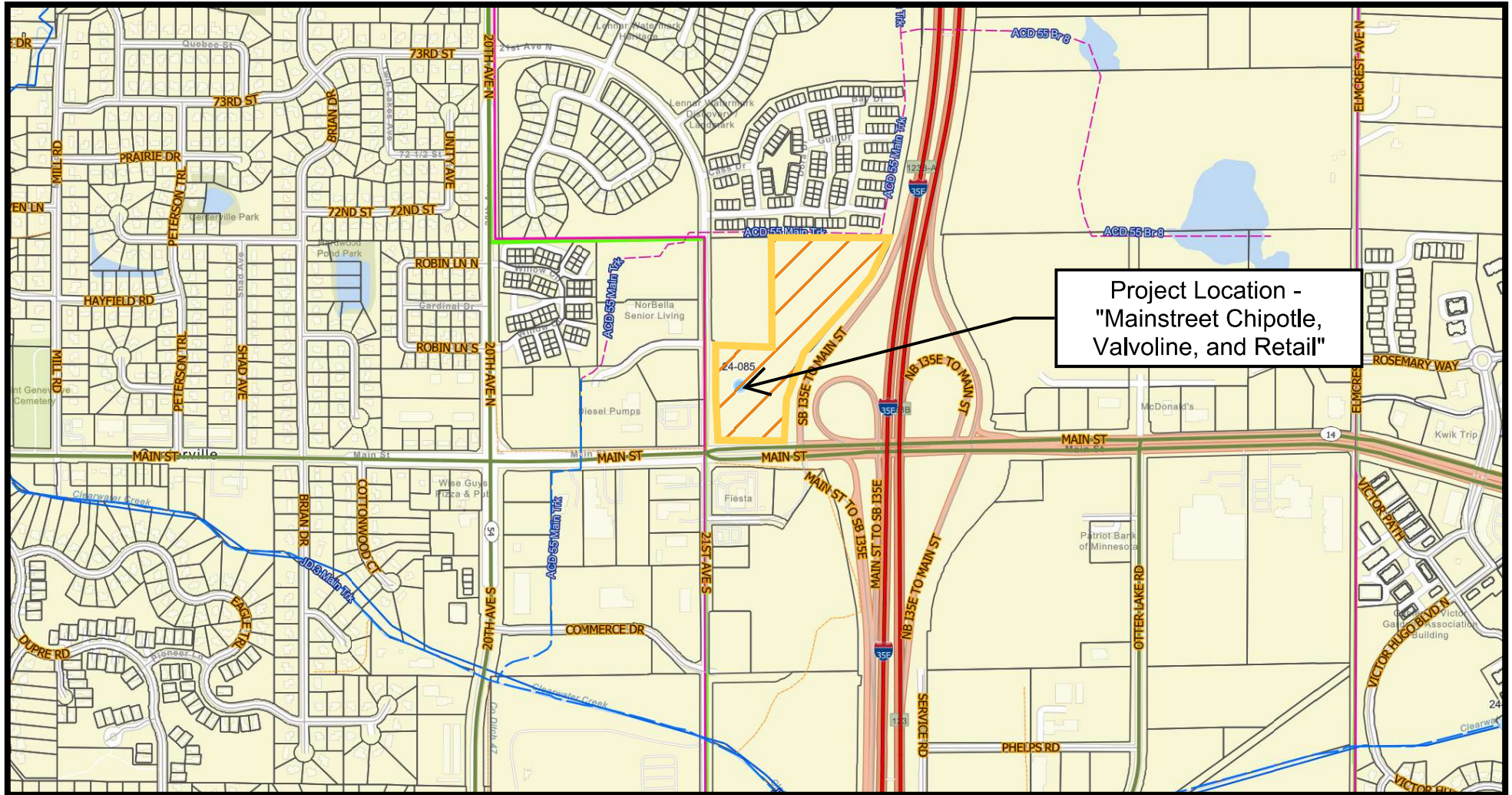
Belle Reeve 05/20/2025

Belle Reeve, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

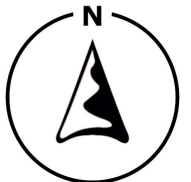
K. MacDonald 05/20/2025

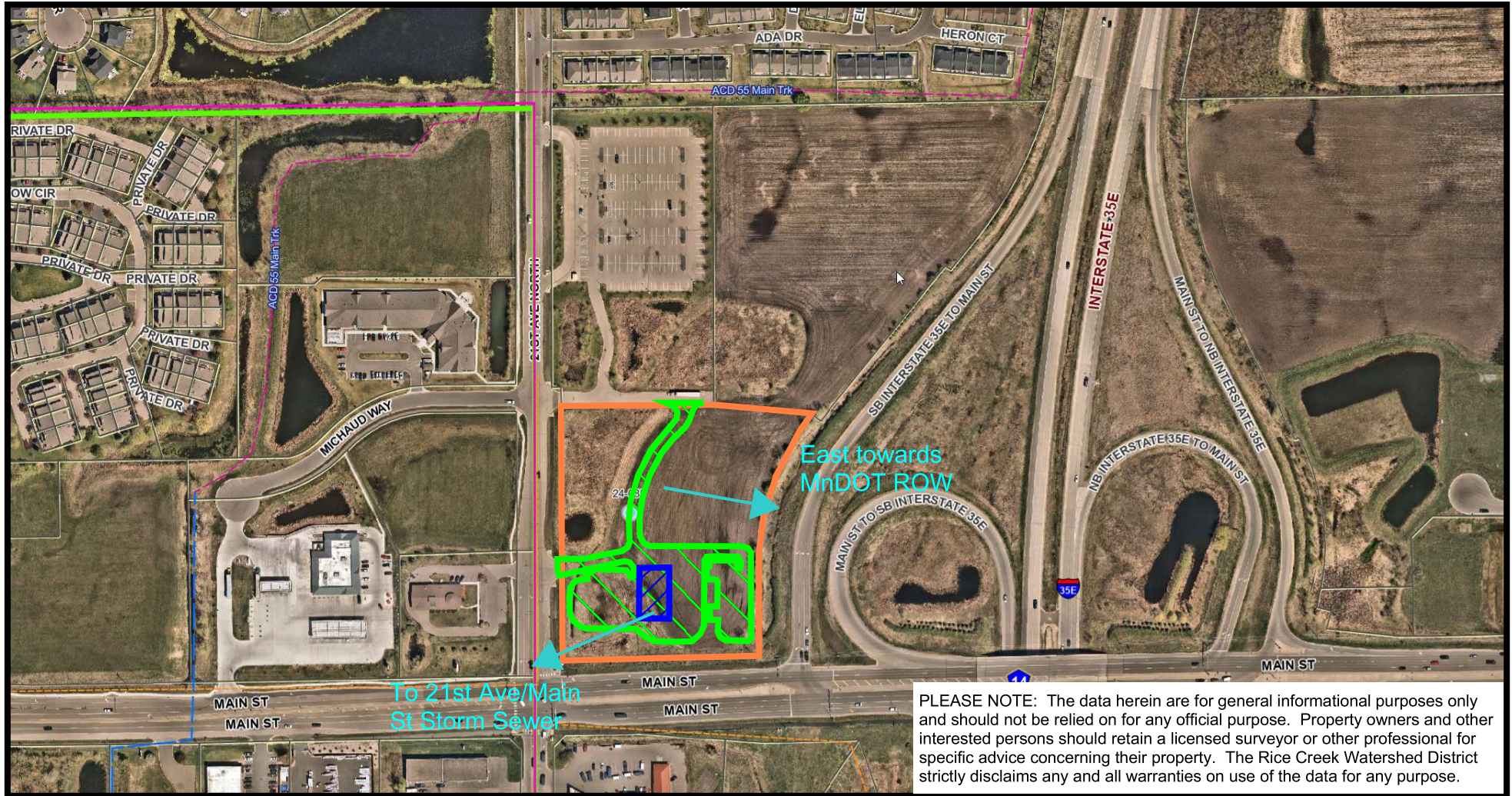
Katherine MacDonald, MN Reg. No 44590








Legend

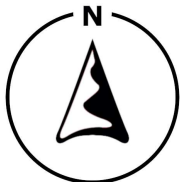
- Project Location
- Lino Lakes CWPMP
- Public Waterway
- Private Ditch
- Public Ditch - Open Channel
- Public Ditch - Municipal
- Public Ditch - Tile





Legend

-  Lino Lakes CWPMP
-  New Impervious Area
-  Underground Filtration Basin
-  Project Location
-  Drainage Arrow



ITEMS REQUIRING BOARD ACTION

1. Minnesota Watershed's Request for Resolutions (Kendra Sommerfeld)

MEMORANDUM

Rice Creek Watershed District

Date: May 21, 2025
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Proposed MN Watersheds Resolution for 2025

Introduction

The RCWD Board of Managers directs staff on a legislative strategy that includes legislative communication, requests for support on District priorities, proposals for MN Watershed's resolution process, and participation in the annual MN Watershed's legislative activities. Current efforts relate to the MN Watershed's resolution process.

Background

At the May 12, 2025 Board workshop, Managers discussed several possible topics for submission. Staff followed up on those suggestions, researched feasibility, and brought back information to support further discussion. Based on that input, one resolution topic was identified to advance for formal consideration by the Board.

Staff compiled the draft resolution, Expanding Wetland Exemption for All Public Drainage Repairs, for the Board to review and approve for submission to MN Watersheds by June 2, 2025. The proposed resolution recommends expanding this exemption to apply to all drainage system repairs, regardless of wetland age.

Staff Recommendation

Staff recommend that the Board review and comment on the draft resolution and direct staff to submit it to MN Watersheds for consideration in the 2025 legislative platform.

Proposed Motion

Manager _____ moves to direct staff to submit the proposed resolution with attachments, Expanding Wetland Exemption for All Public Drainage Repair, to MN Watersheds, seconded by Manager _____.

Attachments

- Draft Resolution: Expanding Wetland Exemption for All Public Drainage Repairs

MEMORANDUM



DATE: April 1, 2025
TO: Minnesota Watersheds Members
FROM: Don Pereira and Michelle Overholser Resolutions and Legislative Committee Co-Chairs
RE: **2025 REQUEST FOR RESOLUTIONS**

It is the time of year for Minnesota Watersheds members to submit their policy recommendations through our resolutions process. This is YOUR organization and policy statements start with YOU! Here are the next steps and timeline:

- April / May** Members write, discuss, and approve resolutions at your WD/WMO meetings. As you are aware, a well-written, well-researched, concise resolution will fare better in the review process.
- June 2** Administrators submit resolutions and background information documents to Jan Voit, Executive Director at jvoit@mnwatersheds.com by **June 2**. The submitted resolutions will be compiled and distributed to members as soon as possible.
- NOTE: If all the requested information is not included, the resolution will NOT be accepted.**
- June 13** Deadline for members to submit comments during the 10-day early review of resolutions.
- The Legislative and Resolutions Committee will review the resolutions, gather more information, or ask for further clarification when deemed necessary; work with the submitting watersheds to combine similar resolutions; reject resolutions already active; and discuss and make recommendations to the membership on the passage of resolutions.
- July 1** Resolutions (with committee feedback) will be emailed to each Minnesota Watersheds member organization by **July 1**.
- NOTE: If possible, please hold a regional meeting to discuss the resolutions BEFORE the Annual Meeting on Resolutions and Petitions.**
- July** Members should discuss the resolutions at their July meeting(s) and decide who will be voting on their behalf at the Annual Meeting on Resolutions and Petitions (2 voting members and 1 alternate are to be designated by watershed organization)
- Early August** Delegates discuss and vote on resolutions at the **Annual Meeting on Resolutions and Petitions** hearing. Please be prepared to present and defend your resolution.
- November** The Resolutions and Legislative Committee will review existing and new resolutions and make a recommendation to the Minnesota Watersheds members for the 2026 legislative priorities.
- December** Minnesota Watersheds membership will vote on legislative priorities at the Annual Business Meeting. The Board of Directors will finalize the 2026 legislative platform.

NOTE: Resolutions passed by the membership will remain Minnesota Watersheds policy for five years after which they will sunset. If a member wishes to keep the resolution active, it must be resubmitted and passed again by the membership. Enclosed with this memorandum are the **active resolutions** and **those that will sunset on 12/31/25**. Also enclosed is the **Legislative Platform** that was adopted in 2024. If you have questions, Please feel free to contact co-chairs at dpereira@vbwd.org or 651-968-9788, michelle.overholser@ymrwd.com or 320-226-8223, or our executive director at jvoit@mnwatersheds.com or 507-822-0921.

THANK YOU FOR YOUR EFFORTS IN OUR POLICY DEVELOPMENT!

Background Information

2025 Minnesota Watersheds Resolution

Proposing Watershed: Rice Creek Watershed District

Contact Name: Nicholas Tomczik

Phone Number: (763) 398-3079

Email Address: ntomczik@ricecreek.org

Resolution Title: Expanding Wetland Exemption for All Public Drainage Repairs

Background that led to the submission of this resolution:

Describe the problem you wish to solve, provide background information to understand the factors that led to the issue, and explain why the issue is important now. If relevant, attach statutory or regulatory documents.

The Wetland Conservation Act (WCA) currently exempts potential impacts to wetlands that have existed for less than 25 years resulting from public drainage system repairs. However, many public drainage systems state-wide at the discretion of the Drainage Authority have been unmaintained or undermaintained for more than 25 years, and repairs determined to be necessary now or at a future date to these systems can trigger the need for extensive investigation to determine the potential for wetland impact and mitigation requirements. Determining the impacts from public drainage system repairs is inexact at best, and as a result the regulatory pathways to accomplish these repairs are often inconsistent and inconclusive. To address these complications, RCWD would like the WCA to be modified to extend this exemption to all public drainage system repairs. This would simplify regulatory engagement for drainage system repairs and reduce costs for drainage authorities and benefiting landowners.

Balancing efficient drainage repairs with wetland preservation is critical, especially as infrastructure needs grow due to increased flood risks and climate impacts. This issue is important to ensure timely repairs while protecting water resources.

Relevant regulatory documents include Minnesota Statute 103G.2241 and MN Rule 8420.0420, detailing the current exemptions and processes under the WCA.

Efforts to solve the problem:

Document the efforts you have taken to try to solve the issue. For example: have you spoken to state agency staff, legislators, county commissioners, etc.? If so, what was their response?

The RCWD has had extensive dialog with the Board of Water and Soil Resources (BWSR) staff for many years on the topic of evaluating wetland impacts from public drainage system repairs. Recent 2024 legislation attempted to simplify WCA, but did not address this specific issue.

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

Describe potential solutions for the problem. Provide references to statutes or rules if applicable.

Yes, legislative action is the appropriate means. The purpose of the proposal is to amend existing statutes to expand the 25-year wetlands exemption to include all public drainage repair activities.

If legislative action is not pursued, advocacy efforts could focus on engaging with local and state officials

to promote administrative modifications or policy adjustments. This might include informing DNR and BWSR of the importance of balancing repair efficiency with wetland preservation, emphasizing the economic and flood mitigation benefits of streamlined repairs.

Potential solutions include:

- Advocating for amendments to Minnesota Statutes 103G.2241 and MN Rules 8420.0420 to expand exemptions.
- Developing policies that support expedited drainage repair approvals without compromising wetland protections.

Anticipated support or opposition:

Who would be willing to partner with your watershed or Minnesota Watersheds on the issue? Who may be opposed to our efforts? (Ex. other local units of government, special interest groups, political parties, etc.)?

Other Watershed Districts that are Drainage Authorities for public drainage systems might support this issue. State agencies such as BWSR or DNR, wetland conservation special interest groups might oppose this effort.

This issue: (check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Applies only to our district | x <input checked="" type="checkbox"/> Requires legislative action |
| <input type="checkbox"/> Applies only to 1 or 2 regions | x <input checked="" type="checkbox"/> Requires state agency advocacy |
| <input checked="" type="checkbox"/> Applies to the entire state | <input type="checkbox"/> Impacts Minnesota Watersheds bylaws or MOPP
(MOPP = <i>Manual of Policies and Procedures</i>) |

ITEMS REQUIRING BOARD ACTION

2. MPCA OSG Grant Award – Moore Lake Stormwater Resilience Analysis (David Petry)

MEMORANDUM

Rice Creek Watershed District



Date: May 21, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: MPCA OSG Grant Award – Moore Lake Stormwater Resilience Analysis

Introduction

Rice Creek Watershed District (RCWD) applied to Minnesota Pollution Control Agency's (MPCA) Sewer Overflow and Stormwater Reuse Grant (OSG) opportunity requesting \$71,000. The grant has been awarded and staff is seeking Board approval to execute the grant agreement. There is no local match required for this grant.

Background

In 2013, RCWD completed a Stormwater Retrofit Analysis for Moore Lake. Since this report, several high priority projects have been completed, a total maximum daily load (TMDL) has been developed and approved, and additional stormwater management concerns have developed. For example, the recently constructed biochar- and iron-enhanced sand filter at Moore Lake Park was the top priority project identified in the 2013 report. Yet, stormwater in the northern portion of the park was not able to be redirected to this BMP and discharges directly to the lake without treatment. During rain events, the aged and inadequate infrastructure in this area causes stormwater to surcharge and causes flooding impacting the entrance to the park, roadway users, and regional trail users.

On November 21, 2024, RCWD, with cooperation from City of Fridley staff, applied to MPCA's Request for Proposals for Sewer Overflow and Stormwater Reuse Grants, requesting \$71,000 for the Moore Lake Stormwater Resilience Analysis project. The proposed work includes completing an updated feasibility analysis and developing preliminary designs for BMPs to address these concerns and make progress towards meeting the TMDL goals for the lake leading to delisting.

On February 6, 2025, MPCA notified David Petry (RCWD Project Manager) that RCWD had been selected for an award of \$71,000, and requested additional documentation including certification that "no current principals of the grantee have been convicted of a felony financial crime in the last 10 years". On May 21, 2025, MPCA submitted a grant agreement for approval (attached). Houston Engineering, Inc. (HEI), will draft a task order to complete this analysis and it will be presented to the Board for approval at a future date.

Staff Recommendation

Staff recommends Board acceptance of the awarded \$71,000 from MPCA for the Moore Lake Stormwater Resilience Analysis project and authorize the Administrator to approve and execute the attached grant agreement.

Proposed Motion

Manager _____ moves to accept the \$71,000 grant from MPCA and authorize the Administrator to execute the grant agreement for the Moore Lake Stormwater Resilience Analysis project, seconded by Manager _____.

Attachments

MPCA Grant Agreement – Moore Lake Stormwater Resilience Analysis

This grant agreement is between the state of Minnesota, acting through its Commissioner of the **Minnesota Pollution Control Agency**, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194 ("MPCA" or "State"), and **Rice Creek Watershed District**, 4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota 55449 ("Grantee").

Recitals

1. Under Minn. Stat. § 116.03, subd. 2, the State is empowered to enter into this grant.
2. The State is in need of the **Moore Lake Stormwater Resilience Analysis** (project).
3. Grantee will comply with required grants management policies and procedures set forth through [Minn. Stat. § 16B.97](#), subd. 4(a)(1).
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to [Minn. Stat. § 16B.98](#), subd. 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1. Term of Grant Agreement

- 1.1 **Effective date:** May 1, 2025, Per [Minn. Stat. § 16B.98](#), subd. 5, the Grantee must not begin work until this grant contract is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per [Minn. Stat. § 16B.98](#), subd. 7, no payments will be made to the Grantee until this grant agreement is fully executed.
- 1.2 **Expiration date:** June 30, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of terms.** The following clauses survive the expiration or cancellation of this grant agreement: Indemnification; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure.

2. Grantee's duties

The Grantee, who is not a state employee, will perform the duties specified in **Attachment A**, which is attached and incorporated into this grant agreement.

3. Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4. Consideration and payment

- 4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:
 - (a) **Compensation.** The Grantee will be paid according to the breakdown of costs contained in **Attachment A**, which is attached and incorporated into this grant agreement.

- (b) **Travel expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant agreement will not exceed \$0.00; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.
- (c) **Total obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed **\$71,000.00 (Seventy One Thousand Dollars and Zero Cents)**.

4.2 Payment

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule: upon completion of services.

The MPCA shall withhold a minimum of 10% (ten percent) of the grant award, until the MPCA is satisfied that the project has been completed according to the terms of this grant agreement, including expenditure or performance of all required match.

Email updates about the status of the project are required to be provided to the MPCA Authorized Representative whenever an invoice is submitted to MPCA Accounts Payable. The MPCA Authorized Representative will not approve an invoice through the state system without this project update.

Invoices must be emailed to mpca.ap@state.mn.us, and contain the following information:

- Name of Grantee
- Grantee project manager
- Project grant amount
- Invoice number
- Invoice date
- MPCA project manager;
- SWIFT Number
- Invoicing period (actual working period)
- Consultant costs; invoices may be requested
- Time breakdown of invoice. Amount billed to date for work, including itemization of actual hourly rates
- Itemized per diem expenses; receipts may be requested to be submitted with invoice
- Other items as requested

If there is a problem with submitting an invoice electronically, please contact the Accounts Payable Unit at 651-757-2491.

The Grantee shall submit an invoice for the final payment within 15 (fifteen) days of the original or amended end date of this grant agreement. The State reserves the right to review submitted invoices after 15 (fifteen) days and make a determination as to payment.

- (b) **Federal funds.** Payments under this grant agreement may be made from federal funds obtained by the State through CFA 66.447, Sewer Overflow and Stormwater Reuse Municipal Grant Program. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

Additional terms and conditions are located at: <https://www.epa.gov/grants/grant-terms-and-conditions>

- (c) The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

4.3 Contracting and bidding requirements

Per [Minn. Stat. §471.345](#), grantees that are municipalities as defined in Subd. 1 must follow the law.

- (a) For projects that include construction work and have a total project cost of \$25,000 or more, prevailing wage rules apply per [Minn. Stat. §§ 177.41](#) through [177.44](#); consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.
- (b) The grantee must not contract with vendors who are suspended or debarred in Minnesota (found on the Minnesota Department of Administration website at <https://mn.gov/admin/osp/government/suspended-debarred/>).

5. Conditions of payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6. Authorized Representative

The State's Authorized Representative is **Pamela Foster**, 525 S Lake Ave, Ste 400A, Duluth, MN 55802, 218-302-6619, pamela.foster@state.mn.us, or their successor, and has the authority to monitor the Grantee's performance and to accept the services provided under this agreement.

The Grantee's Authorized Representative is **David Petry**, 4325 Pheasant Ridge Dr NE, Suite 611, Blaine, MN 55449, 763-398-3089, dpetry@ricecreek.org, or their successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7. Assignment, Amendments, Change Orders, Waiver, and Grant Agreement complete

7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.

7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

7.3 **Change Orders.** If the State's Project Manager or the Grantee's Authorized Representative identifies a change needed in the workplan and/or budget, either party may initiate a Change Order using the Change Order Form provided by the MPCA. Change Orders may not delay or jeopardize the success of the Project, alter the overall scope of the Project, increase or decrease the overall amount of the Contract/Agreement, or cause an extension of the term of this Agreement. Major changes require an Amendment rather than a Change Order.

The Change Order Form must be approved and signed by the State's Project Manager and the Grantee's Authorized Representative **in advance of doing the work**. Documented changes will then become an integral and enforceable part of the Agreement. The MPCA has the sole discretion on the determination of whether a requested change is a Change Order or an Amendment. The state reserves the right to refuse any Change Order requests.

7.4 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.

7.5 **Grant Agreement complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8. Indemnification

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9. State audits

Under [Minn. Stat. § 16B.98](#), subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10. Government data practices and intellectual property

10.1 **Government data practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of [Minn. Stat. § 13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 Intellectual property rights

(a) **Intellectual property rights.** The State owns all rights, title and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this grant agreement. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant agreement. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant agreement. The Documents shall be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee, at the Grantee's expense, upon the written request of the State, or upon completion, termination, or cancellation of this grant agreement. To the extent possible, those Works eligible for copyright protection under the United States' Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

(b) Obligations.

- (1) **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant agreement, the Grantee shall immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure therein.
- (2) **Representation.** The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause Liability, the Grantee shall indemnify, defend, to the extent permitted by the Attorney General, and

hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including, but not limited to, attorney fees. If such a claim or action arises or in Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

- (3) **License.** The State hereby grants a limited, no-fee, noncommercial license to the Grantee to enable the Grantee's employees engaged in research and scholarly pursuits to make, have made, reproduce, modify, distribute, perform, and otherwise use the Works, including Documents, for research activities or to publish in scholarly or professional journals, provided that any existing or future intellectual property rights in the Works or Documents (including patents, licenses, trade or service marks, trade secrets, or copyrights) are not prejudiced or infringed upon, that the Minnesota Data Practices Act is complied with, and that individual rights to privacy are not violated. The Grantee shall indemnify and hold harmless the State for any claim or action based on the Grantee's use of the Works or Documents under the provisions of Clause 10.2(b)(2). Said license is subject to the State's publicity and acknowledgement requirements set forth in this grant agreement. The Grantee may reproduce and retain a copy of the Documents for research and academic use. The Grantee is responsible for security of the Grantee's copy of the Documents. A copy of any articles, materials or documents produced by the Grantee's employees, in any form, using or derived from the subject matter of this license, shall be promptly delivered without cost to the State.

11. Workers' compensation

The Grantee certifies that it is in compliance with [Minn. Stat. § 176.181](#), subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12. Publicity and endorsement

12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13. Governing law, jurisdiction, and venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Termination

14.1 Termination by the State.

(a) Without Cause

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

(b) With Cause

The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.2 Termination by the Commissioner of Administration

The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14.3 Termination for Insufficient Funding

The State may immediately terminate this grant agreement if:

(a) Funding is withdrawn by the United States Environmental Protection Agency.

(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15. Data disclosure

Under [Minn. Stat. § 270C.65](#), subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any. To protect Grantee's personal data, Grantee is strongly encouraged to obtain and use a Minnesota tax identification number.

16. Reporting requirements

Final Report. By the date specified in the project workplan, the Grantee shall submit a final planning and design report to the MPCA, including all project deliverables identified in the workplan, and summation of the following:

- Achievement of the outputs and outcomes established in the workplan
- The reason for delays or inability to complete tasks if outputs or outcomes were not met
- Any additional pertinent information on environmental/public health results.

If the MPCA determines that the information submitted in the Final Report and/or Project Deliverables is inadequate, the Grantee shall prepare and submit additional/corrected information reasonably requested by the MPCA. The Final Report and Project Deliverables shall not be approved by the MPCA and final payment shall not be disbursed unless the Report and Deliverables contains the specified information to the satisfaction of the MPCA.

Signatures

ITEMS REQUIRING BOARD ACTION

3. Check Register Dated May 28, 2025, in the Amount of \$248,573.27 and May Interim Financial Statements Prepared by Redpath and Company

Rice Creek Watershed District
Check Register
May 15, 2025 - May 28, 2025
To Be Approved at the May 28, 2025 Board Meeting

Check #	Date	Payee	Description	
26480	05/28/25	Anoka Conservation District	Contracted Services	\$5,700.00
26481	05/28/25	Barr Engineering	Engineering Expense	9,257.50
26482	05/28/25	Mike Busch	Contracted Services	1,050.00
26483	05/28/25	Carp Solutions, LLC	Professional Services	14,570.00
26484	05/28/25	Dunaway Construction	Contracted Services	7,500.00
26485	05/28/25	Empire Pipe Services	Contracted Services	2,525.00
26486	05/28/25	Growing Green Hearts, LLC	Contracted Services	1,800.00
26487	05/28/25	Tom Hoffman	Contracted Services	300.00
26488	05/28/25	Houston Engineering, Inc.	Engineering Expense	95,242.95
26489	05/28/25	NineNorth	Professional Services	470.00
26490	05/28/25	RMB Environmental Laboratories, Inc.	Lab Expense	5,118.40
26491	05/28/25	Washington Conservation District	Contracted Services	2,256.25
26492	05/28/25	Winnick Supply, Inc.	Construction	277.68
11460	05/28/25	Thomas Hanson	Surety Release - #01-112	250.00
Payroll	05/31/25	May 31st Payroll (estimate)	May 31st Payroll (estimate)	39,180.88
Payroll	05/31/25	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	2,123.22
EFT	05/28/25	Medica	June Employee Benefits	13,458.51
EFT	05/28/25	Delta Dental of Minnesota	June Employee Benefits	1,116.29
EFT	05/06/25	Health Equity	Employee Benefits	60.00
EFT	04/16/25	Health Equity	Employee Benefits	244.01
EFT	04/18/25	Health Equity	Employee Benefits	319.00
EFT	04/23/25	Health Equity	Employee Benefits	252.61
EFT	04/28/25	Health Equity	Employee Benefits	430.09
EFT	05/01/25	Health Equity	Employee Benefits	319.00
EFT	05/14/25	Health Equity	Employee Benefits	61.68
EFT	05/19/25	Health Equity	Employee Benefits	26.02
EFT	05/28/25	Premium Waters	4205,4201	174.95
EFT	05/28/25	Blaine Shopping Center	Rent	8,836.98
EFT	05/28/25	Yardi (Blaine Shopping Center, LLC)	June-service fee	0.95
EFT	05/28/25	Metronet	Telecommunications	553.15
EFT	05/28/25	Per Mar Security Services	Professional Services	350.00
EFT	05/28/25	Redpath & Company, LLC	Audit & Accounting	6,236.00
EFT	05/23/25	Verizon Wireless	Telecommunications	256.50
EFT	05/26/25	Verizon Wireless	Telecommunications	645.97
EFT	05/28/25	Xcel Energy	Telecommunications	20.03
EFT	04/30/25	4M Bank Fee	Stop payments	40.00
EFT	04/30/25	4M Bank Fee	Check Positive Pay set ups	365.10
EFT	05/31/25	4M Bank Fee	Bank Fee	17.50
EFT	05/31/25	Internal Revenue Service (estimate)	5/31 Federal Withholding (estimate)	13,596.92
EFT	05/31/25	Minnesota Revenue (estimate)	5/31 State Withholding (estimate)	2,440.00
EFT	05/31/25	Empower Retirement	5/31 Deferred Compensation	1,060.00
EFT	05/31/25	Empower Retirement	5/31 Roth IRA	190.00
EFT	05/31/25	Health Equity	5/31 HSA	453.83
EFT	05/31/25	PERA (estimate)	5/31 PERA (estimate)	8,091.56
EFT	05/31/25	Empower Retirement (estimate)	April Health Care Savings (estimate)	1,334.74
Total				<u>\$248,573.27</u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
5/31/2025

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$33,000.00	-	\$1,875.00	\$6,375.00	\$26,625.00	19.32%
	Manager expenses	4010-4011	9,000.00	-	248.22	\$868.92	8,131.08	9.65%
Employees	Staff salary/taxes/benefits	4100-4140	261,869.00	-	21,482.88	95,040.97	166,828.03	36.29%
	District training & education	4265	9,000.00	-	23.96	227.06	8,772.94	2.52%
	Employee expenses	4320	1,100.00	-	263.97	333.83	766.17	30.35%
Administration/ Office	Office/Meeting/Software	4200-4205	5,750.00	-	308.31	2,406.98	3,343.02	41.86%
	Printing	4208	500.00	-	-	-	500.00	0.00%
	Rent/Office	4210	25,000.00	-	1,768.35	8,840.80	16,159.20	35.36%
	Telecommunications	4240	4,904.00	-	303.80	1,509.29	3,394.71	30.78%
	Dues	4245	15,899.00	-	-	15,158.00	741.00	95.34%
	Publications	4250	200.00	-	-	-	200.00	0.00%
	Insurance	4270	8,000.00	-	-	7,103.04	896.96	88.79%
	Postage	4280	1,100.00	-	-	-	1,100.00	0.00%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Office Equipment/Lease	4635	4,450.00	-	324.82	999.10	3,450.90	22.45%
Sub-Total-Administration:			381,272.00	-	26,599.31	138,862.99	242,409.01	36.42%
Consultants	Auditor/Accounting	4330	22,000.00	-	1,247.20	11,679.37	10,320.63	53.09%
	Legal	4410	50,000.00	-	4,042.60	9,983.70	40,016.30	19.97%
	Consultants/Professional Serv.	4420	26,000.00	-	1,016.40	5,211.90	20,788.10	20.05%
	Engineering-General	4500	56,000.00	-	3,400.00	13,768.00	42,232.00	24.59%
Sub-Total-Consultants:			154,000.00	-	9,706.20	40,642.97	113,357.03	26.39%
TOTAL			\$535,272.00	-	\$36,305.51	\$179,505.96	\$355,766.04	33.54%

No Assurnace Is Provided On These Financial Statements

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
5/31/2025

Revenue/Expenditures By Project		2025 Budget	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$535,272.00	\$36,111.25	\$36,305.51	\$179,505.96	\$355,766.04	33.54%
30 - Environmental Education		305,389.00	5,617.88	18,464.20	94,104.82	211,284.18	30.81%
35 - Information Management		316,014.00	5,813.20	13,703.01	102,828.75	213,185.25	32.54%
60 - Restoration Projects		2,922,551.00	53,762.67	66,837.33	347,608.65	2,574,942.35	11.89%
70 - Regulatory		1,565,687.00	66,302.08	118,583.98	455,220.40	1,110,466.60	29.07%
80 - Ditch & Creek Maintenance		1,955,483.00	77,489.84	62,839.24	268,434.14	1,687,048.86	13.73%
90 - Lake & Stream Management		1,155,911.00	41,673.85	62,647.04	194,306.60	961,604.40	16.81%
95 - District Facilities		654,307.00	12,036.73	16,103.26	72,476.38	581,830.62	11.08%
Total District Revenue/Expenditures		\$9,410,614.00	\$298,807.50	\$395,483.57	\$1,714,485.70	\$7,696,128.30	18.22%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2024	2025 Fund Balance Transfers	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Fund Balance @ 4/30/2025
10 - General Fund		\$653,497.17	-	\$36,111.25	\$36,305.51	\$179,505.96	\$510,102.46
30 - Environmental Education		290,193.75	-	5,617.88	18,464.20	94,104.82	201,706.81
35 - Information Management		423,303.31	-	5,813.20	13,703.01	102,828.75	326,287.76
60 - Restoration Projects		3,509,694.96	-	53,762.67	66,837.33	347,608.65	3,215,848.98
70 - Regulatory		1,189,787.81	-	66,302.08	118,583.98	455,220.40	800,869.49
80 - Ditch & Creek Maintenance		1,729,405.19	-	77,489.84	62,839.24	268,434.14	1,538,460.89
90 - Lake & Stream Management		1,158,894.38	-	41,673.85	62,647.04	194,306.60	1,006,261.63
95 - District Facilities		1,151,539.17	-	12,036.73	16,103.26	72,476.38	1,091,099.52
99 - Project Anticipation		4,500,000.00	-	-	-	-	4,500,000.00
Total District Fund Balance:		\$14,606,315.74	-	\$298,807.50	\$395,483.57	\$1,714,485.70	\$13,190,637.54

Rice Creek Watershed District

Interim Financial Statements

May 31, 2025



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	510,167.00	(510,167.00)
Interest Revenue	1,958.83	8,266.54	0.00	8,266.54
Investment Interest-Surety	6,534.51	26,128.47	25,105.00	1,023.47
Investment Income	232.27	1,580.32	0.00	1,580.32
Miscellaneous Revenue	0.00	135.92	0.00	135.92
Total Revenues	8,725.61	36,111.25	535,272.00	(499,160.75)
Expenses				
Manager Per Diem	1,875.00	6,375.00	33,000.00	(26,625.00)
Manager Expense	0.00	236.40	4,000.00	(3,763.60)
Manager Travel	248.22	632.52	5,000.00	(4,367.48)
Wages	14,229.14	64,062.99	178,469.00	(114,406.01)
Benefits	3,371.51	13,163.80	35,086.00	(21,922.20)
PERA Expense	1,069.57	4,807.09	13,385.00	(8,577.91)
HCSA Contributions	1,334.74	5,330.06	16,275.00	(10,944.94)
Payroll Taxes	1,207.56	5,278.69	13,653.00	(8,374.31)
Payroll Taxes-Unemployment	270.36	2,398.34	5,000.00	(2,601.66)
Office Supplies	23.76	1,110.40	2,426.00	(1,315.60)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	267.05	566.98	2,500.00	(1,933.02)
Printing	0.00	0.00	500.00	(500.00)
Rent	1,768.35	8,840.80	25,000.00	(16,159.20)
Telecommunications	303.80	1,509.29	4,904.00	(3,394.71)
Dues	0.00	15,158.00	15,899.00	(741.00)
Publications	0.00	0.00	200.00	(200.00)
Training & Education	23.96	227.06	9,000.00	(8,772.94)
Insurance & Bonds	0.00	7,103.04	8,000.00	(896.96)
Postage	0.00	0.00	1,100.00	(1,100.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	263.97	333.83	1,100.00	(766.17)
Audit & Accounting	1,247.20	11,679.37	22,000.00	(10,320.63)
Professional Services	1,016.40	4,891.90	19,000.00	(14,108.10)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	4,042.60	9,983.70	50,000.00	(40,016.30)
Engineering	3,400.00	13,768.00	56,000.00	(42,232.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	324.82	999.10	2,200.00	(1,200.90)
Bank Charges	17.50	729.60	325.00	404.60
Total Expenses	36,305.51	179,505.96	535,272.00	(355,766.04)
Total Revenues Over/(Under)				
Expenditures - General Fund	(27,579.90)	(143,394.71)	0.00	(143,394.71)
Total Revenue Over/(Under) Expenditur	\$ (27,579.90)	(143,394.71)	0.00	(143,394.71)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	185,936.00	(185,936.00)
Interest Income	1,117.56	4,716.26	14,323.00	(9,606.74)
Investment Income	132.52	901.62	0.00	901.62
Total Revenues	1,250.08	5,617.88	200,259.00	(194,641.12)
Expenses				
Wages	8,373.86	37,682.37	103,919.00	(66,236.63)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,531.82	5,223.51	10,988.00	(5,764.49)
PERA Expense	628.04	2,826.18	7,794.00	(4,967.82)
Payroll Taxes	624.04	2,808.19	8,289.00	(5,480.81)
Office Supplies	11.88	29.27	1,213.00	(1,183.73)
Field Supplies	0.00	112.14	250.00	(137.86)
Computer Software	0.00	0.00	500.00	(500.00)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	4,418.50	12,500.00	(8,081.50)
Telecommunications	151.91	754.69	2,452.00	(1,697.31)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	365.55	4,500.00	(4,134.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	0.00	32.76	550.00	(517.24)
Audit & Accounting	623.60	5,930.89	11,000.00	(5,069.11)
Professional Services	15.24	60.96	3,000.00	(2,939.04)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	146.40	805.20	3,000.00	(2,194.80)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	162.41	499.54	1,100.00	(600.46)
Total Expenses	13,152.90	65,421.27	190,389.00	(124,967.73)
Total Revenues Over/(Under)				
Expenditures - Communication:	(11,902.82)	(59,803.39)	9,870.00	(69,673.39)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	0.00	14,000.00	(14,000.00)
Total Revenues	0.00	0.00	14,000.00	(14,000.00)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Meeting Supplies	0.00	9.37	0.00	9.37
Printing	74.00	74.00	1,000.00	(926.00)
Training & Education	145.30	1,200.63	8,500.00	(7,299.37)
Legal	1,042.00	1,423.30	3,500.00	(2,076.70)
Total expenses	1,261.30	2,707.30	14,000.00	(11,292.70)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	(1,261.30)	(2,707.30)	0.00	(2,707.30)

MASTER WATER STEWARD PROGRAM - 30-03

Revenues				
General Property Tax	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	0.00	9,500.00	(9,500.00)
Expenses				
Training & Education	0.00	0.00	5,000.00	(5,000.00)
Contracted Services	0.00	8,100.00	25,000.00	(16,900.00)
Total expenses	0.00	8,100.00	30,000.00	(21,900.00)
Total Revenues Over/(Under)				
Expenditures - Master Water:	0.00	(8,100.00)	(20,500.00)	12,400.00

OUTREACH PARTNERSHIPS - 30-04

Revenues				
General Property Tax	0.00	0.00	28,000.00	(28,000.00)
Total Revenues	0.00	0.00	28,000.00	(28,000.00)
Expenses				
Training & Education	250.00	600.00	10,000.00	(9,400.00)
Contracted Services	3,800.00	16,825.00	33,000.00	(16,175.00)
Total expenses	4,050.00	17,425.00	43,000.00	(25,575.00)
Total Revenues Over/(Under)				
Expenditures - Outreach:	(4,050.00)	(17,425.00)	(15,000.00)	(2,425.00)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	0.00	0.00	8,630.00	(8,630.00)
Total Revenues	0.00	0.00	8,630.00	(8,630.00)
Expenses				
Construction	0.00	451.25	20,000.00	(19,548.75)
Total expenses	0.00	451.25	20,000.00	(19,548.75)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	0.00	(451.25)	(11,370.00)	10,918.75
<u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	0.00	0.00	3,000.00	(3,000.00)
Total Revenues	0.00	0.00	3,000.00	(3,000.00)
Expenses				
Engineering	0.00	0.00	3,000.00	(3,000.00)
Total expenses	0.00	0.00	3,000.00	(3,000.00)
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	0.00	0.00	0.00	0.00
<u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,000.00	(4,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	0.00	0.00	(2,500.00)	2,500.00
Total Revenue Over/(Under) Expenditur	\$ (17,214.12)	\$ (88,486.94)	(39,500.00)	(48,986.94)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	137,693.00	(137,693.00)
Interest Revenue	1,156.42	4,880.25	14,821.00	(9,940.75)
Investment Interest	137.12	932.95	0.00	932.95
Total Revenues	1,293.54	5,813.20	152,514.00	(146,700.80)
Expenses				
Wages	2,470.26	11,138.53	31,856.00	(20,717.47)
Benefits	347.90	1,263.18	5,030.00	(3,766.82)
PERA Expense	185.26	835.38	2,389.00	(1,553.62)
Payroll Taxes	184.74	833.03	2,438.00	(1,604.97)
Office Supplies	5.94	14.64	606.00	(591.36)
Computer Software	26.50	818.54	15,203.00	(14,384.46)
Printing	0.00	0.00	125.00	(125.00)
Rent	441.85	2,209.25	6,250.00	(4,040.75)
Telecommunications	75.95	377.32	1,226.00	(848.68)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	150.27	2,250.00	(2,099.73)
Insurance and Bonds	0.00	1,775.76	2,000.00	(224.24)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	311.80	2,965.45	5,500.00	(2,534.55)
Professional Services	5,065.85	24,854.60	55,670.00	(30,815.40)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	0.00	17,240.00	57,320.00	(40,080.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	81.21	249.80	550.00	(300.20)
Total Expenses	9,197.26	64,725.75	192,513.00	(127,787.25)
Total Revenues Over/(Under)				
Expenditures - Information Management	(7,903.72)	(58,912.55)	(39,999.00)	(18,913.55)

BOUNDARY MANAGEMENT PROGRAM - 35-03

Revenues				
General Property Tax	0.00	0.00	1,000.00	(1,000.00)
Total Revenues	0.00	0.00	1,000.00	(1,000.00)
Expenses				
Legal	0.00	0.00	250.00	(250.00)
Engineering	0.00	0.00	750.00	(750.00)
Total Expenses	0.00	0.00	1,000.00	(1,000.00)
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
General Property Tax	0.00	0.00	60,000.00	(60,000.00)
Total Revenues	0.00	0.00	60,000.00	(60,000.00)
Expenses				
Legal	0.00	0.00	7,500.00	(7,500.00)
Engineering	2,324.50	18,831.50	52,500.00	(33,668.50)
Total Expenses	2,324.50	18,831.50	60,000.00	(41,168.50)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	(2,324.50)	(18,831.50)	0.00	(18,831.50)
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	0.00	0.00	60,000.00	(60,000.00)
Total Revenues	0.00	0.00	60,000.00	(60,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	2,103.75	17,595.00	55,000.00	(37,405.00)
Total expenses	2,103.75	17,595.00	60,000.00	(42,405.00)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	(2,103.75)	(17,595.00)	0.00	(17,595.00)
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Professional Services	77.50	1,676.50	1,500.00	176.50
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Total expenses	77.50	1,676.50	2,500.00	(823.50)
Total Revenues Over/(Under)				
Expenditures - District Website:	(77.50)	(1,676.50)	0.00	(1,676.50)
Total Revenue Over/(Under) Expenditur	\$ (12,409.47)	\$ (97,015.55)	(39,999.00)	(57,016.55)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	200,393.00	(200,393.00)
Interest Revenue	10,694.98	45,134.25	137,070.00	(91,935.75)
Investment Interest	1,268.18	8,628.42	0.00	8,628.42
Total Revenues	11,963.16	53,762.67	337,463.00	(283,700.33)
Expenses				
Wages	18,148.16	81,343.79	238,530.00	(157,186.21)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	3,735.54	12,752.22	43,415.00	(30,662.78)
PERA Expense	1,360.78	6,119.55	17,890.00	(11,770.45)
Payroll Taxes	1,321.04	5,913.72	18,587.00	(12,673.28)
Office Supplies	11.88	29.27	1,213.00	(1,183.73)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	4,418.50	12,500.00	(8,081.50)
Telecommunications	151.91	754.69	2,452.00	(1,697.31)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	531.55	4,500.00	(3,968.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	0.00	0.00	12,000.00	(12,000.00)
Audit & Accounting	623.60	5,930.89	11,000.00	(5,069.11)
Professional Services	0.00	0.00	12,000.00	(12,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	0.00	432.60	0.00	432.60
Engineering	0.00	638.50	1,750.00	(1,111.50)
Computer Equipment	0.00	0.00	4,000.00	(4,000.00)
Equipment Lease	162.41	499.54	1,250.00	(750.46)
Bank Charges	0.00	0.00	1,100.00	(1,100.00)
Total Expenses	26,399.02	123,396.34	403,821.00	(280,424.66)
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	(14,435.86)	(69,633.67)	(66,358.00)	(3,275.67)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01</u>				
Revenues				
General Property Tax	0.00	0.00	160,000.00	(160,000.00)
Total Revenues	0.00	0.00	160,000.00	(160,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	130,000.00	(130,000.00)
Total expenses	0.00	0.00	160,000.00	(160,000.00)
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	0.00	0.00	0.00	0.00
<u>LOWER RC WATER MGMT. PROJECT - 60-03</u>				
Revenues				
General Property Tax	0.00	0.00	54,750.00	(54,750.00)
Total Revenues	0.00	0.00	54,750.00	(54,750.00)
Expenses				
Engineering	0.00	0.00	40,000.00	(40,000.00)
Construction	0.00	0.00	145,000.00	(145,000.00)
Total expenses	0.00	0.00	185,000.00	(185,000.00)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	0.00	0.00	(130,250.00)	130,250.00
<u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	75,000.00	(75,000.00)
Total expenses	0.00	0.00	100,000.00	(100,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	0.00	(100,000.00)	100,000.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	12.00	0.00	12.00
Engineering	0.00	0.00	4,000.00	(4,000.00)
Construction Expense	0.00	0.00	24,272.00	(24,272.00)
Total expenses	0.00	12.00	28,272.00	(28,260.00)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	0.00	(12.00)	(28,272.00)	28,260.00

BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06

Revenues				
General Property Tax	0.00	0.00	62,050.00	(62,050.00)
Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	92,050.00	(92,050.00)
Expenses				
Engineering	9,257.50	24,585.66	50,000.00	(25,414.34)
Construction	0.00	25,000.00	50,000.00	(25,000.00)
Total expenses	9,257.50	49,585.66	100,000.00	(50,414.34)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	(9,257.50)	(49,585.66)	(7,950.00)	(41,635.66)

RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08

Revenues				
General Property Tax	0.00	0.00	73,000.00	(73,000.00)
Total Revenues	0.00	0.00	73,000.00	(73,000.00)
Expenses				
Legal	0.00	0.00	15,000.00	(15,000.00)
Engineering	224.00	2,095.25	335,000.00	(332,904.75)
Construction Services	0.00	0.00	150,000.00	(150,000.00)
Total expenses	224.00	2,095.25	500,000.00	(497,904.75)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	(224.00)	(2,095.25)	(427,000.00)	424,904.75

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	32,500.00	(32,500.00)
Total expenses	0.00	0.00	54,000.00	(54,000.00)
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	0.00	0.00	(54,000.00)	54,000.00
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	0.00	0.00	226,824.00	(226,824.00)
Total Revenues	0.00	0.00	226,824.00	(226,824.00)
Expenses				
Legal Notices	0.00	954.82	3,000.00	(2,045.18)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	5,957.00	18,000.00	(12,043.00)
Construction	28,676.31	136,959.31	1,084,933.00	(947,973.69)
Total expenses	28,676.31	143,871.13	1,106,433.00	(962,561.87)
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	(28,676.31)	(143,871.13)	(879,609.00)	735,737.87
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	410.00	410.00	19,000.00	(18,590.00)
Construction	0.00	0.00	79,500.00	(79,500.00)
Total expenses	410.00	410.00	100,000.00	(99,590.00)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	(410.00)	(410.00)	(100,000.00)	99,590.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	0.00	0.00	47,158.00	(47,158.00)
Total Revenues	0.00	0.00	47,158.00	(47,158.00)
Expenses				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	18,006.52	75,000.00	(56,993.48)
Total expenses	0.00	18,006.52	85,000.00	(66,993.48)
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	0.00	(18,006.52)	(37,842.00)	19,835.48
<u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	0.00	0.00	18,250.00	(18,250.00)
Total Revenues	0.00	0.00	18,250.00	(18,250.00)
Total Revenues Over/(Under)				
Contracted Services	0.00	522.00	7,000.00	(6,478.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	7,419.25	25,000.00	(17,580.75)
Total expenses	0.00	7,941.25	35,000.00	(27,058.75)
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	0.00	(7,941.25)	(16,750.00)	8,808.75
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
General Property Tax	0.00	0.00	1,350.00	(1,350.00)
Total Revenues	0.00	0.00	1,350.00	(1,350.00)
Expenses				
Contracted Services	0.00	420.00	0.00	420.00
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	420.00	10,000.00	(9,580.00)
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	0.00	(420.00)	(8,650.00)	8,230.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
General Property Tax	0.00	0.00	42,000.00	(42,000.00)
Total Revenues	0.00	0.00	42,000.00	(42,000.00)
Expenses				
Contracted Services	0.00	0.00	49,000.00	(49,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	1,870.50	1,870.50	3,000.00	(1,129.50)
Total expenses	1,870.50	1,870.50	55,000.00	(53,129.50)
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	(1,870.50)	(1,870.50)	(13,000.00)	11,129.50
Total Revenue Over/(Under) Expenditur	\$ (54,874.17)	\$ (293,845.98)	(1,869,681.00)	1,575,835.02

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	141,055.00	(141,055.00)
Interest Revenue	5,729.58	24,179.60	73,432.00	(49,252.40)
Investment Interest	679.40	4,622.48	0.00	4,622.48
Total Revenues	6,408.98	28,802.08	214,487.00	(185,684.92)
Expenses				
Wages	28,934.32	129,796.34	348,652.00	(218,855.66)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	7,990.78	25,615.12	49,729.00	(24,113.88)
PERA Expense	2,175.85	9,776.50	26,149.00	(16,372.50)
Payroll Taxes	2,144.68	9,635.99	27,011.00	(17,375.01)
Office Supplies	29.71	73.20	3,032.00	(2,958.80)
Field Supplies	0.00	155.92	500.00	(344.08)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	625.00	(625.00)
Rent	2,209.25	11,046.25	31,250.00	(20,203.75)
Telecommunications	379.75	1,886.63	6,130.00	(4,243.37)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	340.00	496.37	11,250.00	(10,753.63)
Insurance and Bonds	0.00	8,878.79	10,000.00	(1,121.21)
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	300.00	(300.00)
Staff Travel	43.40	74.20	1,375.00	(1,300.80)
Vehicle	392.45	667.42	12,000.00	(11,332.58)
Audit & Accounting	1,559.00	14,827.23	27,500.00	(12,672.77)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	0.00	800.00	17,500.00	(16,700.00)
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	406.04	1,248.89	2,750.00	(1,501.11)
Total Expenses	46,605.23	214,978.85	590,687.00	(375,708.15)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(40,196.25)	(186,176.77)	(376,200.00)	190,023.23

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	0.00	40,000.00	(40,000.00)
Total Revenues	0.00	0.00	40,000.00	(40,000.00)
Expenses				
Contracted Services	0.00	430.50	0.00	430.50
Legal	0.00	0.00	20,000.00	(20,000.00)
Engineering	0.00	0.00	30,000.00	(30,000.00)
Total Expenses	0.00	430.50	50,000.00	(49,569.50)
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	0.00	(430.50)	(10,000.00)	9,569.50
 <u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
Permit Fees	3,600.00	37,500.00	61,200.00	(23,700.00)
Total Revenues	3,600.00	37,500.00	61,200.00	(23,700.00)
Expenses				
Contracted Services	1,214.75	6,901.20	60,000.00	(53,098.80)
Legal	3,702.00	12,955.30	45,000.00	(32,044.70)
Legal-Audit	0.00	0.00	5,000.00	(5,000.00)
Engineering	67,062.00	210,097.55	775,000.00	(564,902.45)
Engineering-Reporting	0.00	9,857.00	20,000.00	(10,143.00)
Engineering-Audit	0.00	0.00	20,000.00	(20,000.00)
Total expenses	71,978.75	239,811.05	925,000.00	(685,188.95)
Total Revenues Over/(Under)				
Expenditures - Permit Review	(68,378.75)	(202,311.05)	(863,800.00)	661,488.95
 Total Revenue Over/(Under) Expenditur	 \$ (108,575.00)	 \$ (388,918.32)	 (1,250,000.00)	 861,081.68

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	252,484.00	(252,484.00)
Interest Revenue	7,156.04	30,199.48	91,714.00	(61,514.52)
Investment Interest	848.54	5,773.30	0.00	5,773.30
Total Revenues	8,004.58	35,972.78	344,198.00	(308,225.22)
Expenses				
Wages	13,980.97	62,514.85	182,803.00	(120,288.15)
Benefits	3,028.63	10,296.77	27,364.00	(17,067.23)
PERA Expense	1,046.24	4,712.71	13,710.00	(8,997.29)
Payroll Taxes	1,049.40	4,693.02	13,984.00	(9,290.98)
Office Supplies	47.82	208.05	1,819.00	(1,610.95)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	400.00	(400.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	375.00	(375.00)
Rent	1,325.55	6,627.75	18,750.00	(12,122.25)
Telecommunications	262.86	1,307.04	3,678.00	(2,370.96)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	0.00	588.23	6,750.00	(6,161.77)
Insurance and Bonds	0.00	5,327.28	6,000.00	(672.72)
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	0.00	9.31	825.00	(815.69)
Vehicle	154.47	596.95	12,000.00	(11,403.05)
Audit & Accounting	935.40	8,896.34	16,500.00	(7,603.66)
Professional Services	0.00	235.00	13,740.00	(13,505.00)
Contracted Services	0.00	480.00	7,500.00	(7,020.00)
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	168.00	6,500.00	(6,332.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	243.62	749.34	1,650.00	(900.66)
Total Expenses	22,074.96	107,410.64	344,198.00	(236,787.36)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	(14,070.38)	(71,437.86)	0.00	(71,437.86)
<u>NATURAL WATERWAY MGMT. - 80-01</u>				
Revenues				
General Property Taxes	0.00	0.00	8,612.00	(8,612.00)
Total Revenues	0.00	0.00	8,612.00	(8,612.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	0.00	0.00	(1,388.00)	1,388.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	0.00	288,502.00	(288,502.00)
Total Revenues	0.00	0.00	288,502.00	(288,502.00)
Expenses				
Field Supplies	0.00	54.37	6,000.00	(5,945.63)
Vehicle	466.75	466.75	8,000.00	(7,533.25)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	4,675.00	82,364.50	260,000.00	(177,635.50)
Legal	0.00	0.00	8,000.00	(8,000.00)
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	4,655.57	4,660.07	28,000.00	(23,339.93)
Equipment	0.00	237.99	12,000.00	(11,762.01)
Total expenses	9,797.32	87,783.68	345,000.00	(257,216.32)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	(9,797.32)	(87,783.68)	(56,498.00)	(31,285.68)
<u>REPAIR REPORTS & STUDIES - 80-03</u>				
Revenues				
General Property Tax	0.00	0.00	130,000.00	(130,000.00)
Grants	39,590.00	39,590.00	0.00	39,590.00
Grant Income	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	39,590.00	39,590.00	160,000.00	(120,410.00)
Expenses				
Legal Notices	0.00	2,268.20	10,000.00	(7,731.80)
Legal	1,609.20	4,768.20	40,000.00	(35,231.80)
Engineering	9,160.20	48,986.55	105,000.00	(56,013.45)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	10,769.40	56,022.95	160,000.00	(103,977.05)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	28,820.60	(16,432.95)	0.00	(16,432.95)
<u>ACD 10-22-32 WMD - 80-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	7,500.00	7,500.00	14,361.00	(6,861.00)
Total expenses	7,500.00	7,500.00	14,361.00	(6,861.00)
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	(7,500.00)	(7,500.00)	(14,361.00)	6,861.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	0.00	0.00
<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	1,050.00	2,190.00	41,016.00	(38,826.00)
Total expenses	1,050.00	2,190.00	41,016.00	(38,826.00)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	(1,050.00)	(2,190.00)	(41,016.00)	38,826.00
<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	0.00	0.00	85,038.00	(85,038.00)
ROW Charges	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	0.00	94,538.00	(94,538.00)
Expenses				
Construction	0.00	(2,800.01)	94,358.00	(97,158.01)
Total expenses	0.00	(2,800.01)	94,358.00	(97,158.01)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	0.00	2,800.01	180.00	2,620.01
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	0.00	0.00	48,000.00	(48,000.00)
Total Revenues	0.00	0.00	48,000.00	(48,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	(1,866.68)	38,000.00	(39,866.68)
Total expenses	0.00	(1,866.68)	48,000.00	(49,866.68)
Total Revenues Over/(Under) Expenditures - RCD 4 Repair:	0.00	1,866.68	0.00	1,866.68

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	0.00	0.00	43,060.00	(43,060.00)
Total Revenues	0.00	0.00	43,060.00	(43,060.00)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Municipal PDS	0.00	0.00	(6,940.00)	6,940.00
 <u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
 <u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	546.00	0.00	546.00
Total expenses	0.00	546.00	0.00	546.00
Total Revenues Over/(Under)				
Expenditures - AWJD 3	0.00	(546.00)	0.00	(546.00)
 <u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	0.00	0.00	18,370.00	(18,370.00)
Total Revenues	0.00	0.00	18,370.00	(18,370.00)
Expenses				
Professional Services	0.00	0.00	8,370.00	(8,370.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	0.00	18,370.00	(18,370.00)
Total Revenues Over/(Under)				
Expenditures - AWCD 15	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	0.00	0.00	198,076.00	(198,076.00)
Total Revenues	0.00	0.00	198,076.00	(198,076.00)
Expenses				
Professional Services	0.00	0.00	30,000.00	(30,000.00)
Contracted Services	0.00	0.00	200,000.00	(200,000.00)
Total expenses	0.00	0.00	230,000.00	(230,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 15 & AWJD 4:	0.00	0.00	(31,924.00)	31,924.00
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
General Property Taxes	0.00	0.00	227,340.00	(227,340.00)
Special Assessments	0.00	1,927.06	0.00	1,927.06
Total Revenues	0.00	1,927.06	227,340.00	(225,412.94)
Expenses				
Professional Services	0.00	0.00	5,000.00	(5,000.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	0.00	342,000.00	(342,000.00)
Total expenses	0.00	0.00	354,000.00	(354,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 WMD:	0.00	1,927.06	(126,660.00)	128,587.06
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	0.00	189,410.00	(189,410.00)
Total Revenues	0.00	0.00	189,410.00	(189,410.00)
Expenses				
Legal Notices	2,131.06	2,131.06	0.00	2,131.06
Legal	1,131.00	1,131.00	15,000.00	(13,869.00)
Engineering	8,385.50	8,385.50	77,000.00	(68,614.50)
Construction	0.00	0.00	154,000.00	(154,000.00)
Total expenses	11,647.56	11,647.56	246,000.00	(234,352.44)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	(11,647.56)	(11,647.56)	(56,590.00)	44,942.44
Total Revenue Over/(Under) Expenditur	\$ (15,244.66)	\$ (190,944.30)	(335,197.00)	144,252.70

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	254,906.00	(254,906.00)
Interest Income	4,230.01	17,851.20	54,213.00	(36,361.80)
Investment Income	501.58	3,412.65	0.00	3,412.65
Total Revenues	4,731.59	21,263.85	309,119.00	(287,855.15)
Expenses				
Wages	19,063.50	85,841.32	240,435.00	(154,593.68)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	4,283.25	13,899.68	35,916.00	(22,016.32)
PERA Expense	1,427.50	6,435.86	18,033.00	(11,597.14)
Payroll Taxes	1,384.41	6,234.16	18,733.00	(12,498.84)
Office Supplies	11.88	221.71	1,213.00	(991.29)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	4,418.50	12,500.00	(8,081.50)
Telecommunications	151.91	754.69	2,452.00	(1,697.31)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	26.55	4,500.00	(4,473.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	21.63	21.63	550.00	(528.37)
Vehicle	0.00	54.00	12,000.00	(11,946.00)
Audit & Accounting	623.60	5,930.89	11,000.00	(5,069.11)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	162.41	499.54	1,100.00	(600.46)
Total Expenses	28,013.79	128,370.05	384,266.00	(255,895.95)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(23,282.20)	(107,106.20)	(75,147.00)	(31,959.20)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	0.00	281,646.00	(281,646.00)
Total Revenues	0.00	0.00	281,646.00	(281,646.00)
Expenses				
Professional Services	0.00	0.00	9,000.00	(9,000.00)
Contracted Services	1,041.50	9,270.00	60,500.00	(51,230.00)
Education & Communication	746.47	746.47	0.00	746.47
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	210,146.00	(210,146.00)
Total expenses	1,787.97	10,016.47	281,646.00	(271,629.53)
Total Revenues Over/(Under)				
Expenditures - Water Quality:	(1,787.97)	(10,016.47)	0.00	(10,016.47)

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	0.00	0.00	240,000.00	(240,000.00)
Total Revenues	0.00	0.00	240,000.00	(240,000.00)
Expenses				
Field Supplies	77.89	229.06	2,500.00	(2,270.94)
Computer Software	53.68	53.68	5,000.00	(4,946.32)
Telecommunications	0.00	0.00	1,000.00	(1,000.00)
Publications	0.00	112.00	200.00	(88.00)
Training & Education	70.00	175.00	1,800.00	(1,625.00)
Contracted Services	9,269.50	15,476.83	115,000.00	(99,523.17)
Legal	17.00	17.00	500.00	(483.00)
Engineering	0.00	0.00	29,000.00	(29,000.00)
Computer Equipment	0.00	0.00	14,700.00	(14,700.00)
Equipment	0.00	671.90	5,000.00	(4,328.10)
Repairs & Maintenance	43.00	43.00	300.00	(257.00)
Lab Expense	5,118.40	5,328.40	65,000.00	(59,671.60)
Total expenses	14,649.47	22,106.87	240,000.00	(217,893.13)
Total Revenues Over/(Under)				
Expenditures - Surface Water:	(14,649.47)	(22,106.87)	0.00	(22,106.87)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	0.00	0.00	200,000.00	(200,000.00)
Grants	20,410.00	20,410.00	0.00	20,410.00
Total Revenues	20,410.00	20,410.00	200,000.00	(179,590.00)
Expenses				
Field Supplies	41.48	711.32	0.00	711.32
Telecommunications	213.83	511.39	1,000.00	(488.61)
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	15,270.00	29,920.00	150,000.00	(120,080.00)
Contracted Services	2,670.50	2,670.50	3,000.00	(329.50)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,200.00	(4,200.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Equipment	0.00	0.00	10,700.00	(10,700.00)
Total expenses	18,195.81	33,813.21	200,000.00	(166,186.79)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	2,214.19	(13,403.21)	0.00	(13,403.21)
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	50,000.00	(50,000.00)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	0.00	0.00	0.00	0.00
Total Revenue Over/(Under) Expenditur	\$ (37,505.45)	\$ (152,632.75)	(75,147.00)	(77,485.75)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	201,620.00	(201,620.00)
Interest Revenue	2,394.47	10,104.93	30,688.00	(20,583.07)
Investment Interest	283.93	1,931.80	0.00	1,931.80
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Total Revenues	2,678.40	12,036.73	232,308.00	(220,271.27)
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Wages	10,423.77	46,883.24	139,831.00	(92,947.76)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,831.85	6,219.67	21,536.00	(15,316.33)
PERA Expense	781.78	3,516.28	10,487.00	(6,970.72)
Payroll Taxes	793.54	3,570.27	11,036.00	(7,465.73)
Office Supplies	5.95	124.65	606.00	(481.35)
Field Supplies	216.24	216.24	250.00	(33.76)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	125.00	(125.00)
Rent	441.83	2,209.17	6,250.00	(4,040.83)
Telecommunications	75.95	377.28	1,226.00	(848.72)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	561.68	2,250.00	(1,688.32)
Insurance & Bonds	0.00	1,775.76	2,000.00	(224.24)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Vehicle Expense	154.46	370.81	12,000.00	(11,629.19)
Audit & Accounting	311.80	2,965.43	5,500.00	(2,534.57)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	414.80	414.80	1,000.00	(585.20)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	81.22	249.81	550.00	(300.19)
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Total Expenses	15,533.19	69,775.09	232,306.00	(162,530.91)
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Total Revenues Over/(Under)				
Expenditures - District Facilities:	(12,854.79)	(57,738.36)	2.00	(57,740.36)
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Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Five Months Ending May 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Property Tax	0.00	0.00	310,000.00	(310,000.00)
Total Revenues	0.00	0.00	310,000.00	(310,000.00)
Expenses				
Legal	0.00	0.00	17,000.00	(17,000.00)
Engineering	0.00	0.00	43,000.00	(43,000.00)
Construction	0.00	0.00	250,000.00	(250,000.00)
Total expenses	0.00	0.00	310,000.00	(310,000.00)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	0.00	0.00	0.00	0.00
<u>INSPECTION OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Property Tax	0.00	0.00	112,000.00	(112,000.00)
Total Revenues	0.00	0.00	112,000.00	(112,000.00)
Expenses				
Field Supplies	195.21	245.58	5,000.00	(4,754.42)
Telecommunications	72.36	310.22	0.00	310.22
Vehicle	0.00	38.99	0.00	38.99
Contracted Services	0.00	0.00	40,000.00	(40,000.00)
Legal	0.00	273.00	3,000.00	(2,727.00)
Engineering	302.50	1,833.50	40,000.00	(38,166.50)
Construction	0.00	0.00	21,000.00	(21,000.00)
Equipment	0.00	0.00	3,000.00	(3,000.00)
Total expenses	570.07	2,701.29	112,000.00	(109,298.71)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(570.07)	(2,701.29)	0.00	(2,701.29)
Total Revenue Over/(Under) Expenditur	\$ (13,424.86)	\$ (60,439.65)	2.00	(60,441.65)

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: May 19th, 2025

To: RCWD Board of Managers

From: Sara Belden, Project Technician

Subject: Staff Report 4/16/2025 – 5/19/2025

- Attended the Stormwater Seminar Series presentation on a stormwater filter project completed by Nine Mile Creek WD and the City of Edina. They used multiple different filter media at one site to experiment with which media performs the best.
- Met with Anoka Conservation District staff to discuss Edgewater Gardens Park, which could be a project site in tandem with future Mississippi Street reconstruction projects. We discussed if the site has potential to host additional stormwater treatment. Currently, there is a vegetated swale that carries water from a lift station near Mississippi Street, to the north to Locke Lake.
- Compiled a list of landowner contacts to address once we are ready to invite discussion of the removal of certain District Facilities that no longer meet the District's WMP Goals.
- Completed Q1 check-in for my 2025 SMART goals with David.
- Attended a seminar hosted by the Erosions and Stormwater Management program at the U of M on the topic of Shoreline and Streambank Bio-Engineering. Staff from Stearns SWCD presented a variety of successful shoreline projects
- Attended meeting with metro watershed district staff to learn about RWMWD stormwater pond maintenance program where they help facilitate dredging of regional stormwater ponds.
- Reviewed the 2025 Lino Lakes Alternative Urban Areawide Review Update for the I-35 Corridor during the 10-day comment period. Met with David to discuss suggestions for the document. Submitted comments on behalf of RCWD promoting our regulatory requirements and offered other suggestions related to our WMP.

MEMORANDUM

Rice Creek Watershed District



Date: May 20, 2025
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 4/14/2025 – 5/20/2025

Highlights from Preceding Month

Regulatory

- ❖ Historic Permit Closures
 - Including Permits from 1981 & 1983
- ❖ Site Inspections
- ❖ Permit Closures

Lakes/Streams

- ❖ Lake Monitoring
 - Canoe
 - Boat
- ❖ Stream Monitoring
 - Flow Measurements
- ❖ Tech Memo Work
- ❖ Temperature Logger Thermistor Chain Set Up
- ❖ CLP Delineations

GIS

- ❖ Inspectors – Mobile App
- ❖ Corresponding with HEI – New Boundary Map

Meetings

- ❖ Internal Historic Permit Meeting
- ❖ Lake and Stream Team Meeting
- ❖ Staff Meetings
- ❖ Ramsey County GIS User Group

MEMORANDUM

Rice Creek Watershed District



Date: May 20, 2025
To: RCWD Board of Managers
From: Abel Green, Operations and Maintenance Inspector
Subject: Staff Report

- Following the districts public drainage inspection schedule inspecting and reporting of ditches and crossings as well as inspecting after rain events areas identified as potential problem sites, ensuring the system is still functioning as intended; continuously inspecting for and managing nuisance beaver
- Working through land owner complaints and phone calls from across the district with various issues; meeting on site to evaluate the issue and figure out the solution
- Working with contractor on JD3 repairing damaged infrastructure by high water and reassessing back side drainage issues not known before high precipitation year; final section will be completed once conditions are dry enough to get equipment on site
- Completed a drain tile repair/replacement on ACD72; old clay tile had failed and resulted in flooding of landowner, replaced existing tile
- Completed ditch cleaning and tree removal project on ACD72 near Eagle Brook Church
- Scheduled brush clearing and ditch maintenance for stretches of 10-22-32 from the prison up to main street; work starting this week
- Bald Eagle IESF found a new issue with valves as a result of the old ECU which was replaced; replacing and reprogramming valves to have site running
- Scheduling and working with contractors to mow and mulch district ROW's that have had repair projects done, with continual mowing and spraying we will avoid woody vegetation establishment we hope to reduce beaver impact and downed trees in the ditch
- Created a vegetation maintenance plan for ditch ROW and district facilities including Iron Enhanced Sand Filters and in the process of scheduling
- Completed troubleshooting at Oasis IESF and facility is running for the season
- Identified issues at Hansen Park IESF and working to fix the problem for the future and mitigate future issues

MEMORANDUM

Rice Creek Watershed District



Date: May 20th, 2025
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 4/15/25 – 5/19/25

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent four permit applications to HEI for review.
- Sent two permit applications to RCWD for review.
- Reviewed one permit application for single-family build.
- Received 13 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Assisted in Administrative/Board Notices, CAPROC Notices, CAPROC Review, Permit Review, and Permit Issuance.
- Phone and email correspondence.
- Attended 10 scheduled meetings:
 - Scheduled and attended a virtual pre-application meeting with the City of White Bear Lake, RCWD, and HEI regarding their Downtown Revitalization project.
 - Attended a virtual pre-application meeting with WSB, Met Council, and RCWD regarding the Forest Lake Interceptor Rehab project.
 - Scheduled and attended a pre-application meeting with RCWD, HEI, and project's consultants regarding commercial lot redevelopment in Columbus.
 - Scheduled and attended pre-application meeting with landowner regarding permit application submittal requirements.
 - Completed Quarter-1 Input/Feedback Check-in with Patrick Hughes.
 - Presented to various RCWD staff members how to create Laserfiche and MS4 Front files.

MEMORANDUM

Rice Creek Watershed District

Date: May 20th, 2025
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: Staff Report for 04/15/25 to 05/20/25

Summary

- Created new permit and review files for MS4Front
- Sent notice of no-loss decision – 25-030
- Sent WCA determination notice – 25-008
- Assisted in the drafting of engineer's reports – 24-076, 25-035
- Attended the 04/23/2025 and 05/14/2025 Board Meetings
- Completed Q1 SMART goal check-ins with Anna Grace and Sarah Struntz
- Met with City of Blaine and developer regarding the Metro Shooting site
- Updated inspector data in MS4Front and coordinated assigned permits
- Met with City of Lino Lakes regarding Main St Master Plan and AUAR
- Met with Ramsey County to review Island Lake trail project
- Attended Anoka TEP meeting for Clearwater Commons development replacement plan
- Hosted pre-application meeting for 109th Ave NE and Sunset Ave
- Participated in regular RCWD leadership meeting
- Attended UMN Stormwater AMA – Shoreline and Streambank Bio-Engineering
- Attended CSAH 6 Mississippi Street PMT meeting
- Hosted pre-application meeting for 2700 Snelling Ave in Roseville
- Attended White Bear Lake downtown revitalization pre-app meeting
- Attended CR 19 (Potomac Street) regular PMT meeting
- Attended UMN Stormwater Seminar Series – high-volume stormwater filter at Rosland Park
- Attended pre-application meeting for Arden Hills Substation Xcel
- Met with Peltier Ponds team to discuss 103E petition process (ACD 72)
- Attended CR 50 & TH 61 regular PMT meeting
- Attended UMN Stormwater AMA – Threatened and Endangered Species Review
- Presented Regulatory Program Review & 2026 Forecast at 5/12/25 Board Workshop
- Attended CSAH 35/Rice Creek bridge replacement PMT meeting
- Attended UMN Stormwater Seminar Series – Winter Chloride Management
- Hosted pre-application meeting for MCES Forest Lake Interceptor Rehab project
- Attended Sunset Ave (CR 53) regular PMT meeting
- Hosted pre-application meeting for Medtronic Mounds View event center

MEMORANDUM

Rice Creek Watershed District



Date: May 21st, 2025
To: RCWD Board of Managers
From: Emmet Hurley, Program Support Technician
Subject: Staff Report 4/17/2025 –5/21/2025

- Assembled and distributed Agenda Packets for RCWD Board Workshops/Meetings and CAC meetings
 - Updated RCWD website via WordPress to reflect upcoming Board Meetings and Workshops
 - Notified RCWD mailing list through MailChimp; notified Managers Weinandt and Robertson of Packet availability at RCWD office
- Posted public notices on District website
- Monitored the District's cybersecurity awareness and training program, along with simulated phishing attempts
 - Investigated real phishing events, and performed necessary remediation steps
- Investigated Carp barrier 2 device SIM card data usage
 - Coordinated with Matt Kocian and Jesse Guggisberg (RCWD Verizon rep) to identify issue (increased workload as a result of new tech at the Carp Barrier 2 site)
 - Temporarily adjusted RCWD Verizon plan to include 20GB of data usage – avoiding extra overage fees – and scheduled reversion to original plan starting July/August
- Administered Zoom Webinars for Board Workshops and Regular Meetings
 - Coordinated panelist allocations
 - Updated Outlook Zoom invitations with new Zoom Webinar Link; deleted old Zoom Meetings from Zoom Account to avoid confusion
 - Edited meeting recordings and posted on the RCWD YouTube channel; sent recording to local cable channels
- Attended various meetings
 - Monthly staff meeting
 - SMART Goals meeting with District Administrator
 - Meetings with various IT contractors/vendors
 - Virtually attended Board Workshop, Board Meeting, etc.
- Worked on plan for SharePoint organization project
 - Transferring G: Drive documents to SharePoint for consolidated resource management
 - Index/README.txt file for layout/structure of SharePoint, allowing for better organization and accessibility
- Troubleshooting various IT issues
 - Teams soft-phone voicemail issues, office network connection issues, VPN connection issues, OneDrive/SharePoint issues, etc.

MEMORANDUM
Rice Creek Watershed District



Date: May 20, 2025
To: RCWD Board of Managers
From: Erik Larson, Watershed Inspector
Subject: Staff Report 4/15/2025 – 5/20/2025

- Completed routine inspections for 38 active/issued permits, along with drive-by inspections to observe site conditions without sending reports.
- Performed follow-up inspections for non-compliant sites.
- Phone and email correspondence with city staff and contractors.
- Attended pre-construction meetings for upcoming or current permits.
- Attended scheduled meetings.
 - Attended RCWD staff meetings.
 - Meetings within the regulatory team.
- Further research into unresolved/historic permits in multiple municipalities with sparse free time.
- Viewed two Minnesota Stormwater Seminar Series presentations.

MEMORANDUM

Rice Creek Watershed District



Date: May 20th, 2025
To: RCWD Board of Managers
From: Molly Nelson, Outreach and Grants Technician
Subject: Staff Report 4/16/25 - 5/20/25

Introduction

The highlights of my work from April 16th to May 20th are as follows: (Note that these are highlights and not the full extent of all work that I have done).

- Processed and approved 19 Mini Grant Applications.
- Continued work on 2025 Pollinator Pathway Grant with Anoka County.
- Reviewed and processed Water Quality Grant applications R25-03, R25-04, and R25-05.
- Continued planning for 2025 work and potential projects for the Water Quality and Mini Grants.
- Planned and coordinated with staff for the May CAC meeting. Revised the April minutes and took minutes at the May meeting.
- Conducted technical assistance site visits for potential and awarded Mini Grant projects.
- Worked with RSWCD on transitioning technical assistance work while they work to fill the empty landscape design specialist position for Water Quality Grant project work.
- Continued work with the Communications and Outreach Coordinator to review the design of educational materials for water quality projects.
- Continued work on the Enhanced Street Sweeping Prioritization Study with HEI. Presented at the May Board Workshop on the data analysis of this study in partnership with HEI.
- Attended a Laserfiche and MS4Front internal training on 4/17/25.
- Conducted communications on ice heave damage to residents on White Bear Lake. Initiated work on a webpage focused on shoreline repair versus shoreline restoration in response to ice heave damage support for regulatory and grants programs.
- Attended a free class on landscape design using Procreate on 4/24/25 to better understand stormwater BMP design processes.
- Attended coordination meetings with MNL on installation schedules for the Forest Lake High School WQG project.
- Presented at the facilities management meeting at Presbyterian Church of the Way to coordinate sign installation and an outreach event for the raingarden treatment train. Sign install was completed on 5/13/25.
- Attended and Assisted with the Rain Garden Maintenance Workshop hosted by RCWD and Blue Thumb on 5/12/25. Additional communications to all past grant recipients for raingardens with active O&Ms was also conducted.
- Conducted closure inspections with ACD for the Fridley road reconstruction raingardens on Channel Road NE on 5/13/25.

MEMORANDUM

Rice Creek Watershed District



Date: 5/20/25
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 4/15/25 – 5/19/25

Highlights from the Preceding Month

- Responded to a reported oil leak affecting Johanna Lake in Arden Hills on May 5.
- Assisted with a curly-leaf pondweed delineation on Golden Lake in Circle Pines on April 16.
- Collected chloride samples from Valentine & Silver lakes on April 23.
- Purchased new watercraft registration for the boat and the new canoe.
- Responded to a request for past monitoring data on Valentine Lake.
- Coordinated with volunteers on lake monitoring for the Met Council's Community-Assisted Monitoring Program (CAMP).
- Finished installing continuous level logging equipment at various stream & ditch monitoring sites across the district.
- Routine stream monitoring and equipment maintenance at various monitoring stations across the district.
- Performed routine maintenance and calibration on lake and stream monitoring equipment and restocked supplies.
- Entered 2025 monitoring data into the WISKI database.
- Continued planning for an upcoming event focused on monitoring equipment demonstration with the steering team for the Twin Cities Water Monitoring and Data Assessment Group (TC-WaMoDaG).
- Finished setting up the new field computer.
- Q1 smart goal review meeting.
- Attended internal staff training on file creation in Laserfiche and MS4Front.

MEMORANDUM

Rice Creek Watershed District



Date: May 20, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: Staff Report

General

- HEI Enhanced Street Sweeping Initiative review and planning
- Stormwater Management Grant pay applications review
- DNR Flood Hazard Mitigation Grant review
- Board Memo regarding Jones Lake partial award from MPCA (\$1.17M)
- Board Memo regarding stormwater pond maintenance task order
- Lino Lakes I-35 AUAR 2025 update review and comment
- Approval of BWSR WBIF Funding – Clearwater Creek (\$109k)
- University of Northwestern – response to spill

Meetings and Workshops

- Freshwater Society meeting – Locke Lake discussion
- RCWD Leadership Team/Staff/Project Team/PDS Project meetings
- RCWD Board Meetings/Workshop
- SMART Goals Q1 reviews with Sara and Will
- Edgewater Greens Park Feasibility meeting with Sara and ACD
- Metro Watershed Districts – stormwater pond maintenance discussion
- MN Stormwater Seminar Series – Turning tight spaces into big solutions
- Washington County Water Consortium meeting – biochar
- CAC Meeting – presentation on project updates
- RCLLG CLAW meeting
- City of Fridley Staff – Locke Lake futures
- City of New Brighton City Council Meeting – Presentation of RCD 2, 3, 5 updates
- MN Stormwater Seminar Series – Using winter chloride management to reduce impacts

Upcoming

- Raingarden and shoreline workshops with Kendra
- BWSR WBIF Clearwater Creek workplan submission
- Sara – 1 year anniversary with RCWD – June 10
- BWSR Grants Contract Training – June 11
- Continued coordination with Anoka Co Highways – CSAH 35 / Rice Creek Bridge Replacement

MEMORANDUM

Rice Creek Watershed District



Date: May 20, 2025
To: RCWD Board of Managers
From: Connor Price, Technical Field Assistant
Subject: Staff Report

- Completed several ditch inspections and will continue to monitor the district ditch network and crossings to ensure that the system is still flowing unobstructed so they may function as intended
- Removed blockage from tile intake on ACD 55
- Met with several landowners on 10-22-32 Branch 4 to discuss a vegetation maintenance project on their property
- Found another beaver dam on JD4 just downstream of Bituminous Roadways property
- Oasis IESF fixed and is now working
- Went with Houston to spot for droning on 4 different areas of open channel ditch
- Oversaw completion of ACD 72 tile repair project
- Worked with EPG to install and fix some mechanical and electrical issues at Hansen Park IESF
- Met with several landowners on JD3 near clearwater creek about downed trees in the ditch
- Removed remnant beaver dam from hall's Marsh outlet by hand
- Oversaw some of the tree removal and dredging going downstream of ACD 72 tile outlet to Lake Peltier
- Met with contractor and landowners south of Main Street on 10-22-32 Main Trunk to discuss upcoming vegetation and dredging project.
- Met with landowner on ACD 53-62 to discuss poor drainage on their property

MEMORANDUM

Rice Creek Watershed District



Date: May 15th, 2025
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/ Inspector
Subject: Staff Report: April 24th – May 20th, 2025

Inspections & Regulatory

- Conducting active site inspections in areas of Columbus and Forest Lake and noting corrective actions to applicants and city staff.
- Working with applicants to extend their permits to allow for more time to complete their work while also reminding them of any remaining permit stipulations.
- Investigate several concerns received by residents about potential compliance issues and coordinate any needed follow up.

Project Management

- Processing Stormwater Management Grant payment requests and following with grantees who have outstanding items needed to close out project.
- Reminder emails to the 2025 Stormwater Grant applicants that Cost-Share agreements are due at the end of May.
- Working through last steps for the FY24-25 WBIF program with RCWD Project Manager and District Administrator.
- Presented at May 14th Board Meeting to get authorization from Board to draft and submit workplan to BWSR to obtain grant funds for JD 3 Clearwater Creek Project.
- Preparing presentation materials for other Projects team staff regarding the WBIF program and convene process.
- Updated Stormwater Management Grant program documents and have shared with the Projects Manager for review and input before sharing with other staff members.

MEMORANDUM
Rice Creek Watershed District



Date: May 19, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage and District Facilities Manager
Subject: Staff Report May 2025

Highlights for this period

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Initiated Work on the downstream areas of ACD10-22-32 as described in the ACD10-22-32 Conditions report, as needed before beginning the West Pine Street culvert lowering project.

Held discussions with a landowner in Blaine, who has had ongoing drainage issues related to previous development adjacent to his property.

Continued 2025 seasonal maintenance projects.

Responded to numerous constituent questions regarding the upcoming ACD 62 branches five and six repair Public information meeting.

Continued working to get the District's iron-enhanced sand filters operational for the year.

The oasis pond IESF has been operational for the last two weeks; the bald eagle and Hansen Park IESF are 75% of the way there. I am confident that both will be operational by June 1.

Worked with Ramsey County Parks to restrict access to the Lake Johanna outlet structure fishing pier, for safety reasons, and will work with them as we develop a replacement plan for the structure.

Completed the ACD#72 maintenance project at Eagle Brook Church in Lino Lakes.

MEMORANDUM

Rice Creek Watershed District

Date: May 20, 2025
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Staff Report 4/15/2025-5/20/2025

MN Water Stewards

- Capstone project approved Forest Lake High School and WCD
 - Project started
- Working with Fridley for the Water Steward art project
 - Project being constructed, install occurs late spring/early summer

Partnerships/Collaborations

- Scheduled workshops with Blue Thumb for 2025- 2 rain garden, 2 shoreline workshop
 - Raingarden workshop completed
- Scheduled AIS Detector Workshop with U of M
- Agreement signed for ISEF Workshops with Freshwater- planning meeting this summer
- Partnership with Growing Green Hearts
 - Workshops have started
- Supporting and promoting Comfort Lake Forest Lake WD educational classes and workshop in Forest Lake/Hugo/White Bear Lake area
- New partnership with Anoka SWCD and Mini Grant/Pollinator Pathway Grant
 - Contract signed, outreach starting
- Blue Thumb workshop committee meetings
- 3 project signs installed at Water Quality Grant projects and Stormwater Management Projects
- Attending a Tighe Schmidt Park planning meeting with WCD
- Discussing art project at West Hansen Park
- Social Media and website updates and event promotional work

Project/Program Outreach

- Locke Lake discussion with Fridley and RCWD team
- New Brighton Hansen Park planning, outreach signs and education
- Planning educational signage and GIS outreach items at Hansen Park

MEMORANDUM

Rice Creek Watershed District



Date: May 21, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 4/15/2024 to 5/21/2025

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet.
- Gathered all timesheets and reviewed select employee timesheets for administrator's final review.
- Provide bi-monthly payroll template to Redpath and updated information as needed.
- Continued to provided administrative/HR support to new employees.
- Monitor Medica and HealthEquity.
- Track accounts receivable and deposit checks as needed.
- Review and track monthly financial reports.
- Tracking grant expenses for FY2023 WBIF grant & 2024 BWSR CWF grant.
- Handled HR/Benefit issues and entered updated employee info as needed on vendor portals.
- Attend quarterly Treasurer's Meeting
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
- Reviewed draft minutes for the Board workshop.
- Review monthly check register and interim financial statements.
- Retrieved, reviewed, and coded statements for district 6 bank accounts.
- Monitor District financial accounts and investments, US Bank and 4M.
- Attending on-line cyber security courses
- Provide requested information to Board members and Administrator as needed.
- Assisted Board and Staff as needed.
- Attended board meetings and staff meetings.
- Placed orders for supplies as needed.
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche.

MEMORANDUM

Rice Creek Watershed District



Date: May 20, 2025
To: RCWD Board of Managers
From: Sarah Struntz, Watershed Inspector
Subject: Staff Report 4/16/2025-5/20/2025

- Continuing with conducting routine inspections of sites. Establishing contact with new permits and inspection sites.
- Attended various scheduled meetings:
 - Staff meeting on 4/24, and 5/15
- Looking into unresolved permits and reaching out to respective applicants or contacts to obtain any needed information.
- Had 6-month check-in with Patrick. Went over SMART goals for remainder of the year.
- Attended the Regulatory Enforcement training on 4/30. Was a very good training with a lot of good discussion between other watershed districts or entities that conduct inspections.
- Closed out 1 historic permit and one active permit:
 - 00-114: Sunrise Assisted Living on 4/23
 - 23-074: 3100 101st Ave NE Site Grading & Berm on 4/18

MEMORANDUM

Rice Creek Watershed District



Date: May 19, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – May 2025

Highlights for Month

- ✓ Administrative
 - Office Building (Pine Tree) Repairs for Lease
 - Program Manager Meeting
 - 4M Account Investments Discussion
 - Staff Quarterly Check Ins
 - Staff Meeting
 - Administrator Review Options
 - Accounts Payable Review
 - Initiate 2026 Budgeting
 - Personnel Leave Requests
 - Board Meetings
 - Program Coordination Leadership Meetings
- ✓ Communication & Outreach
 - GIS In communication discussion
 - Representative Gottfried
 - Blue Thumb Trademark Transfer
 - Political Engagement Administration
- ✓ Information Management
 - District Wide Model Updates
 - SharePoint Software Usage
 - RCWD Local Server Admin Discussion
 - Boundary Update
- ✓ Restoration Projects
 - Enhanced Street Sweeping Discussion
 - SW Pond Discussions
 - Funding & Grants
 - Old Central Feasibility work
 - SW Reuse Discussion
 - RCD 2, 3, & 5 On-going
 - SW Reuse Study – WSB
- ✓ Regulatory
 - Metro Shooting and Trost Settlements
 - Lino Lakes AUAR Discussions
 - SW Reuse Study – WSB
 - Permit Closures
- ✓ Drainage & Facilities Program
 - ACD 102232 conditions
 - Lino Lakes AUAR Discussions
 - PLOP Discussions and Agreement
 - Maintenance Cost/Budget Discussions
 - Biweekly Program Discussions with Consultants
- ✓ Lake & Stream Management
 - Annual Program Contracts

MEMORANDUM

Rice Creek Watershed District



Date: May 20th, 2025
To: RCWD Board of Managers
From: Kelsey White, Permit Technician
Subject: Staff Report 4/15/2025 – 5/19/2025

Reviews

- Reviewed 5 administrative permit applications.
- Drafted and noticed 4 Amended CAPROCs and issued one permit amendment.
- Coordinated submittal and review of CAPROC items for 17 permit applications.
- Drafted the wetland sections for 24-085, 25-036, and 25-038 engineer reports.
- Conducted completeness reviews for 7 wetland boundary/type applications.
- Drafted and sent 7 wetland boundary/type application notices.
- Drafted and sent one wetland boundary/type decision.
- Created 7 review files in Laserfische.

Communications

- Sent notice of permit issuance for 15 permit applications.
- Sent 7 CAPROC notices.
- Sent 13 administrative action notices to the Board.
- Sent 2 notices of MN Statute 15.99 decision timeframe extension.

Meetings

- Coordinated 4 TEP meetings.
- Attended 2 pre-application meetings.
- Participated in permit coordination meetings and monthly permit triage.
- Attended regular staff meetings.

Other Duties

- Coordinated with legal counsel on drafting financial surety acknowledgement letters for permit 24-064.
- Completed monthly security awareness training.
- Responded to email and telephone inquiries about RCWD permitting procedures and requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

ITEMS FOR DISCUSSION AND INFORMATION

2. June Calendar



MAY						
S	M	T	W	T	F	S
	4	5	6	7	1	2
3	11	12	13	14	15	16
10	18	19	20	21	22	23
17	25	26	27	28	29	30
24						31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MEMORANDUM

Rice Creek Watershed District

Date: May 19, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: June Calendar

- Wednesday, June 4, 5:30 p.m.** Citizen Advisory Committee Meeting
 Board Liaison Manager Weinandt
 RCWD District Conference Room and remotely*
- Monday, June 9, 9 a.m.** Board Workshop
 RCWD District Conference Room and remotely*
- Wednesday, June 11, 9:00 a.m.** Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*
- Wednesday, June 11, 4:30 p.m.** Deadline for Manager Per Diem & Milage Claim Forms
- Thursday, June 19** Juneteenth, Office Closed
- Monday, June 23, 9:00 a.m.** Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*
- Tuesday-Thursday, June 24-26** Mn Watersheds Summer Tour
 hosted by Roseau River Watershed District
 Roseau, MN