



JUNE						
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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Monday, June 23, 2025, 9:00 a.m.

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota

Virtual Monitoring via Zoom Webinar

Join Zoom Webinar:

<https://us06web.zoom.us/j/88183106048?pwd=hlplQvTJHe5sxWnCfBkk4kAt1eOuOk.1>

Passcode: 226654

+1 312 626 6799 US (Chicago)

Webinar ID: 881 8310 6048

Passcode: 226654

Agenda

CALL TO ORDER

ROLL CALL

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

SETTING OF THE AGENDA

APPROVAL OF MINUTES: JUNE 9, 2025, WORKSHOP; JUNE 11, 2025, REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-061	City of White Bear Lake	White Bear Lake	Final Site Drainage Plan	CAPROC 4 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 13, 2025.

ITEMS REQUIRING BOARD ACTION

1. Anoka County Ditch 72 – Petition for the Partial Abandonment and Reroute (Tom Schmidt)
2. Anoka Washington Judicial Ditch 4 Work Order (Tom Schmidt)
3. HEI Task Order 2025-008: Old Central Avenue Feasibility Study (David Petry)
4. HEI Task Order 2025-011: JD 3 / Clearwater Creek – Channel Restoration Final Plans (David Petry)
5. Stream Health Evaluation Program Proposal – Friends of the Mississippi River (Matt Kocian)
6. Ramsey County Ditch 4 Repair – Valdez Final Pay Request (Tom Schmidt)
7. Check Register Dated June 23, 2025, in the Amount of \$226,183.84 and June Interim Financial Statements Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports
2. July Calendar
3. Administrator Updates
4. Manager Updates

**APPROVAL OF MINUTES: JUNE 9, 2025, WORKSHOP; JUNE 11,
2025, REGULAR MEETING**

Draft

RCWD BOARD OF MANAGERS WORKSHOP

Monday, June 9, 2025

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

1 The Board convened the workshop at 9:00 a.m.

2 Attendance: Board members Mike Bradley, John Waller, Jess Robertson, Marcie Weinandt

3 Absent: Board member Steve Wagamon

4 Staff: Administrator Nick Tomczik, Project Manager David Petry, Lake and Stream Manager
5 Matt Kocian, Program Support Technician Emmet Hurley, Water Monitoring Technician
6 Catherine Nester, Watershed Technician and Inspector Ali Chalberg

7 Consultants: District Engineer Chris Otterness-HEI, District Attorney John Kolb-Rinke Noonan (video-
8 conference)

9 Visitors:

10

11 President Bradley requested to remove the ACD 10-22-32 Alternative 4 item from today's agenda, due to
12 Manager Wagamon's absence and the importance of this agenda item to Manager Wagamon.

13

14 The board moved to approve the amended agenda.

15

16 Manager Weinandt requested an update on where the District is at with Ramsey County Ditches 2, 3, and
17 5 and to potentially discuss how to move forward. Manager Weinandt also inquired about how the Board
18 is going to go about the upcoming semi-annual Administrator review.

19

20

21 **HEI Task Order 2025-10: Regional Pond Dredging Support (Tabled 5/14/25)**

22 Administrator Tomczik introduced the item, stating it was tabled at the 5/14/2025 Board meeting.

23

24 David Petry explained that the overall idea of the Task Order is that the District asked their partners "what
25 can we do to be a better partner with you?" David Petry further explained that they heard on a couple of
26 occasions that stormwater pond maintenance has been an issue.

27

28 David Petry elaborated that the point of this task order is not to say "here's a program to approve," but
29 rather to come up with options and approach.

30

31 Chris Otterness gave context, stating that on the prior task order they had done more engagement similar
32 to what had been done on the street sweeping feasibility report, but he cut that part out and they are

33 “basically going directly to the development of a policy or a scope of a program,” and that would then be
34 what the Board could consider. Otterness further explained that this would provide assistance in line with
35 what cities are requesting.
36

37 David Petry concluded that the overall benefit of a program like this is being able to get a single contract
38 across city boundaries, lumping together more projects under the same contract to get a better rate.
39 Petry gave an example of his discussions with Craig from New Brighton, who has a relatively small annual
40 budget for stormwater pond maintenance that often gets eaten up by another project that comes up. This
41 is one of the first projects that they put off until another year. Having RCWD involved would help as a
42 driving force.
43

44 Manager Weinandt asked if this was mentioned in RCWD’s comprehensive water management plan,
45 and/or been identified as a high priority.
46

47 Administrator Tomczik clarified that Manager Weinandt was referring to maintenance of facilities itself,
48 and responded the plan addresses the district’s own facilities, but certainly partnering and collaborating
49 with our partners is a strong aspect of the plan. David Petry then added that stormwater ponds provide
50 water quality treatment as well as flood control, which are heavily prioritized in the plan.
51

52 Manager Bradley stated that his takeaway from the last Board meeting was that the District didn’t find
53 paying their salaries for doing the work appropriate, but interested in assisting them informationally.
54 Bradley further elaborated that he would be supportive of this task order.
55

56 Chris Otterness clarified that what they’re envisioning isn’t necessarily information sharing, but rather
57 working with the cities to develop contracting of this work. Furthermore, the district would be involved
58 with pushing the program forward, not necessarily funding the work, and could be classified as “technical
59 assistance” rather than “information sharing.”
60

61 Manager Bradley explained that this is basically a program where we arrange all the contracting and then
62 get reimbursed. David Petry replied, explaining that it is one possible solution (and is what they have an
63 example of) but he doesn’t want to focus on adopting one exact program, but rather is requesting that we
64 look into how it can work for RCWD.
65

66 Manager Robertson requested clarification from Bradley, if this is the same stance as with street
67 sweeping and further explain that she views those (stormwater ponds and street sweeping) as two totally
68 separate things. Manager Bradley responded, stating that street sweeping is a precursor to cleaning out
69 ponds, because if you have good street sweeping, you reduce the need to clean out ponds.
70

71 Robertson disagreed, giving the example of Blaine, which has hundreds of stormwater ponds that exist
72 mostly to mitigate flooding.
73

74 Administrator Tomczik pointed out that not all street catch basins and sewer systems have ponds
75 associated with them, especially in older communities, but a lot of them do have ponds which are a
76 catching sediment. Tomczik further explained that criteria for catching sediment at the source and
77 considering the downstream water is important as it allows us to focus on the bodies of water that need
78 the work.

79
80 Manager Waller commented, stating that at the previous meeting, that Administrator Tomczik pointed
81 out that the responsibility for cleaning the stormwater ponds belongs to the cities. Additionally,
82 pertaining to information about stormwater ponds, the cities know where they are, how many there are,
83 the depths of them, etc., so this information already exists. Manager Waller also added that we already
84 have a program that covers cost for this, and that it is the cities responsibility to acquire contracts.
85 Because we already have a program that provides funding to cities for various projects, Manager Waller
86 doesn't see the need for this.

87
88 Manager Weinandt moved to approve Task Order 2025-010 -Regional Pond Dredging Support, as revised
89 on May 15, 2025 by Houston Engineering, Inc., not to exceed \$6,000. Manager Bradley seconded the
90 motion.

91
92 Manager Robertson stated that she was unsure how she feels about the TO. Robertson understands that
93 this is just to develop some ideas and guardrails but she also doesn't like the cost. She also stated that she
94 doesn't know how you could equally apply any baseline rules around a program that wouldn't benefit one
95 city over another.

96
97 Manager Bradley responded to Robertson's comments, stating that we are always looking for ways in
98 which we provide benefit to our partners, and one of the things we provide value through is as a
99 centralized source of information. To that end, Bradley does not think spending \$6,000 to see if there was
100 something there would be unreasonable, which is why he would support the approval of this TO.

101
102 Manager Robertson posed a question for Manager Waller, asking which kind of maintenance he is
103 referring to the District as being responsible for. Manager Waller responded by stating that the District is
104 not responsible for any of the maintenance on the stormwater ponds, and that this is a proposal to start
105 making the District responsible for those ponds. Waller further explained that we have a program that's
106 already in existence, and he doesn't see the need for a study.

107
108 ***Motion to approve Task Order 2025-10: Regional Pond Dredging Support. Motion denied 2-2.***

109
110 **Monitoring Program Review & 2025 Forecast**

111 Administrator Tomczik introduced the item as part of RCWD's annual budget work.

112
113 Matt Kocian introduced the presentation and the water monitoring team, Ali Chalberg and Catherine
114 Nester, who were all in attendance.

115
116 Catherine Nester began the presentation with a tools and equipment update. These tools are used to
117 collect flow measurements and water level data. Catherine explained the use of a phone tracker and
118 acoustic doppler velocimeter to measure stream flows.
119
120 Ali Chalberg began the Golden Lake project presentation. She gave an overview of a thermistor chain
121 deployed to monitor water temperatures throughout the lake's depth.
122
123 Matt Kocian then gave an overview of the RCWD fund 90-04 budget for 2025-2026. The budget has been
124 approximately \$200,000 since 2008, but saw a 14% increase in 2024 to the amount of \$240,000. The
125 largest costs include: Laboratory Analysis of Water Samples, Equipment, and Contracted & Engineering
126 Services. Matt explained that it has been increasingly difficult to forecast this budget, partly due to volatile
127 pricing, and that some budgets can swing wildly based on periodic equipment costs and repairs.
128
129 Matt Kocian proposed a flat 2026 budget for funds 90-09 (Monitoring) and 90-26 (Carp Management),
130 and a reduced 2026 budget by 20% for fund 90-27 (Curlyleaf Pondweed Management).
131
132 **Anoka County Ditch 53-62 Branch 5 & 6 Water Management Charge Memo**
133 District Engineer Otterness presented the proposed water management district charges for the 53/62
134 repair project, explaining the 60/40 split between the district and the property owners, and the three-
135 year payment structure for properties with charges over \$300. The charges are based on updated land
136 use data, including recent residential development north of Main Street, and exclude certain statutory
137 exemptions like common areas and park land.
138
139 Manager Robertson stated that the City of Blaine has updated zoning maps which should be considered.
140
141 The board discussed the timing of charge approval, with Tom clarifying that it should be done after project
142 selection but before September 30th for 2026 billing.
143
144 **Administrator Updates**
145 Administrator Tomczik noted the email he sent; Minnesota Watersheds at 2025 resolutions and the new
146 schedule seeks comments from individual managers, and requested that Managers let him know of any.
147
148 Manager Robertson asked if we are pulling the ACD 10-22-32 item out of the June 11 Board meeting as
149 well, and Manager Bradley confirmed yes.
150
151 Administrator Tomczik gave an update that they are continuing to explore the facility decommissioning
152 process and has engaged Attorney Kolb to hopefully have some dialog with the previous attorney, as there
153 was a lot of past research that was done.
154
155 The workshop was adjourned at 11:13 a.m.

For Consideration of Approval at the June 23, 2025 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, June 11, 2025

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, Secretary Jess Robertson, and
Treasurer Marcie Weinandt

Absent: 2nd Vice-Pres. Steve Wagamon (with prior notice)

Staff Present: District Administrator Nick Tomczik, Regulatory Manager Patrick Hughes, Outreach & Grant
Technician Molly Nelson, Program Technician Emmet Hurley (video-conference), Office
Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI) and District Attorney
Hannah Schacherl Jansen from Rinke Noonan (video-conference)

Visitors: None

SETTING OF THE AGENDA

District Administrator Tomczik stated staff was requesting that Item #1, under Items Requiring Board Action, Anoka County Ditch 10-22-32, alternative 4, be removed from the agenda, based on the Board's removal at its recent workshop meeting.

Manager Robertson noted that they had also discussed moving the Open Mic/Public Comment segment of the meeting so that it would take place before the Consent Agenda items and the approval of the minutes.

President Bradley explained that he would like to add that topic as Item #2, under Items Requiring Board Action, so they would be able to make this a permanent change in the agenda order for their next meeting.

Motion by Manager Robertson, seconded by Manager Weinandt, to approve the agenda as amended. Motion carried 4-0.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the May 12, 2025, Workshop and May 14, 2025, Board of Managers Regular Meeting. Motion by Manager Robertson, seconded by Manager Weinandt, to approve the minutes as presented. Motion carried 4-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests the opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
24-050	Northeast Property Holdings, LLC	Columbus	Final Site Drainage Plan	CAPROC 7 items

It was moved by Manager Bradley and seconded by Manager Robertson, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 2, 2025. Motion carried 4-0.

Water Quality Grant Program Cost Share Application

No.	Applicant	Location	Project Type	Eligible Cost	Pollutant Reduction	Funding Recommendation
R24-06	Tina Fitzgerald	Roseville	Raingarden	\$9,910.00	Volume: 16,209 cu-ft/yr TSS: 29.32 lbs/yr TP: 0.16 lbs/yr	75% cost share of \$9,910.00 not to exceed 75%; or \$10,000 whichever cost is lower

Outreach & Grant Technician Molly Nelson gave a brief overview of the Water Quality Grant Program application and CAC recommendation for approval.

It was moved by Manager Weinandt and seconded by Manager Bradley, to approve the consent agenda as outlined in the above Table of Contents in accordance with the CAC and RCWD Outreach and Grants Technician's Recommendations dated June 5, 2025. Motion carried 4-0.

OPEN MIC/PUBLIC COMMENT

None

ITEMS REQUIRING BOARD ACTION**1. HEI Task Order 2024-013: 2025 District-Wide Modeling Program Annual Updates**

District Administrator Tomczik stated that the District-wide modeling is updated on an annual basis in order to keep the data current, provide for model software conversions and explained that the District had budgeted for this expense.

Motion by Manager Weinandt, seconded by Manager Waller, to approve and authorize the Board President to sign Houston Engineering Task Order 2025 – 013, 2025 District-wide modeling program annual updates.

Manager Waller noted that the cost had not been referenced for this expense.

Manager Robertson stated that it was in the task order at \$35,200.

President Bradley suggested that they add this information to the motion.

Amended motion by Manager Weinandt, second amended by Manager Waller, to approve and authorize the Board President to sign Houston Engineering Task Order 2025 – 013, 2025 District-wide modeling program annual updates, in the amount of \$35,200 for engineering services described within the Task Order.

Motion carried 4-0.

2. Open Mic/Public Comment

Manager Robertson stated that the Board had discussed moving the Open Mic/Public Comment portion of the meeting to a different location on the agenda. She explained that she would recommend that the Board permanently move the Open Mic/Public Comment agenda item to follow Roll Call.

Motion by Manager Robertson, seconded by Manager Bradley, to permanently move the Open Mic/Public Comment agenda item to immediately follow Roll Call.

Manager Robertson stated that she felt it would be helpful if President Bradley read aloud the narrative around the Open Mic/Public Comment so the public was aware that there would limited engagement with the Board and there would be possible follow-up from staff.

Motion carried 4-0.

3. Check Register June 11, 2025, in the Amount of \$181,806.02 Prepared by Redpath and Company

Motion by Manager Weinandt, seconded by Manager Waller, to approve check register dated June 11, 2025, in the Amount of \$181,806.02 prepared by Redpath and Company. Motion carried 4-0.

ITEMS FOR DISCUSSION AND INFORMATION

1. District Engineer Updates and Timeline

2. Administrator Updates

District Administrator Tomczik stated ongoing work at Hanson Park on the Iron Enhanced Sand Filter to address water interaction with the electrical system. He stated two work orders were recently approved, one addressing relocation of hard components and the other rewiring the system. He stated that there are some management opportunities on Lower Rice Creek and reminded the Board that the District frequently collaborates with 'willing landowners.' He explained that Anoka County has a number of road projects in the Fridley area, including one on Old Central Avenue where it intersects Rice Creek. The County was willing to allow creek access during its project and likely road closure. The District would be addressing stream bank stabilization and a storm sewer outfall at the creek. So, staff will be bringing forward a task order to have HEI look at this area and potential projects.

Manager Weinandt stated that ACD 10-22-32 was removed from the agenda, and she has two printed packets of that information and would encourage the other Board members to hang onto them so they have them for future discussions, so Office Manager Stasica did not have to print them again.

3. Manager Updates

Manager Waller stated that he attended the Washington County Consortium meeting and gave a brief review of the topics of discussion. He stated that there was a special meeting related to ACD 53-62 and noted that there was one comment submitted, which stated that he had not seen a large impact compared to the amount of money spent on maintenance of the drainage system. He noted that he understood this comment and his feelings and explained that it reminded him of a letter the District sent to the Township of Forest Lake in 1991 about the crossing over JD-2. He displayed a large board version of the letter and referenced a portion of the letter where it stated, 'if the records are recovered', which implied that they had been lost. He noted that this letter was from 1991 and the District was formed in 1972, and explained that he had been involved in finding the records referred to in the letter. He noted that for some reason, the records could not be found, so the entire drainage system was managed for almost 25 years with no knowledge of the profiles, which is why they have now gone through the lengthy historical review process. He explained that this came about because citizens had used the public forum to complain and brought it to their attention. He noted that he was in favor of the District having a more aggressive maintenance program than it currently has in place.

146 Manager Weinandt stated that she intended to attend the MN Watersheds meeting following the
147 rescheduled Board meeting.

148
149 President Bradley reminded the Board that the next meeting would be Monday, June 23, 2025, in
150 order to accommodate the MN Watersheds summer tour.

151
152 **ADJOURNMENT**

153 ***Motion by Manager Waller, seconded by Manager Robertson, to adjourn the meeting at 9:23 a.m.***

154 ***Motion carried 4-0.***

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-061	City of White Bear Lake	White Bear Lake	Final Site Drainage Plan	CAPROC 4 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated June 13, 2025.

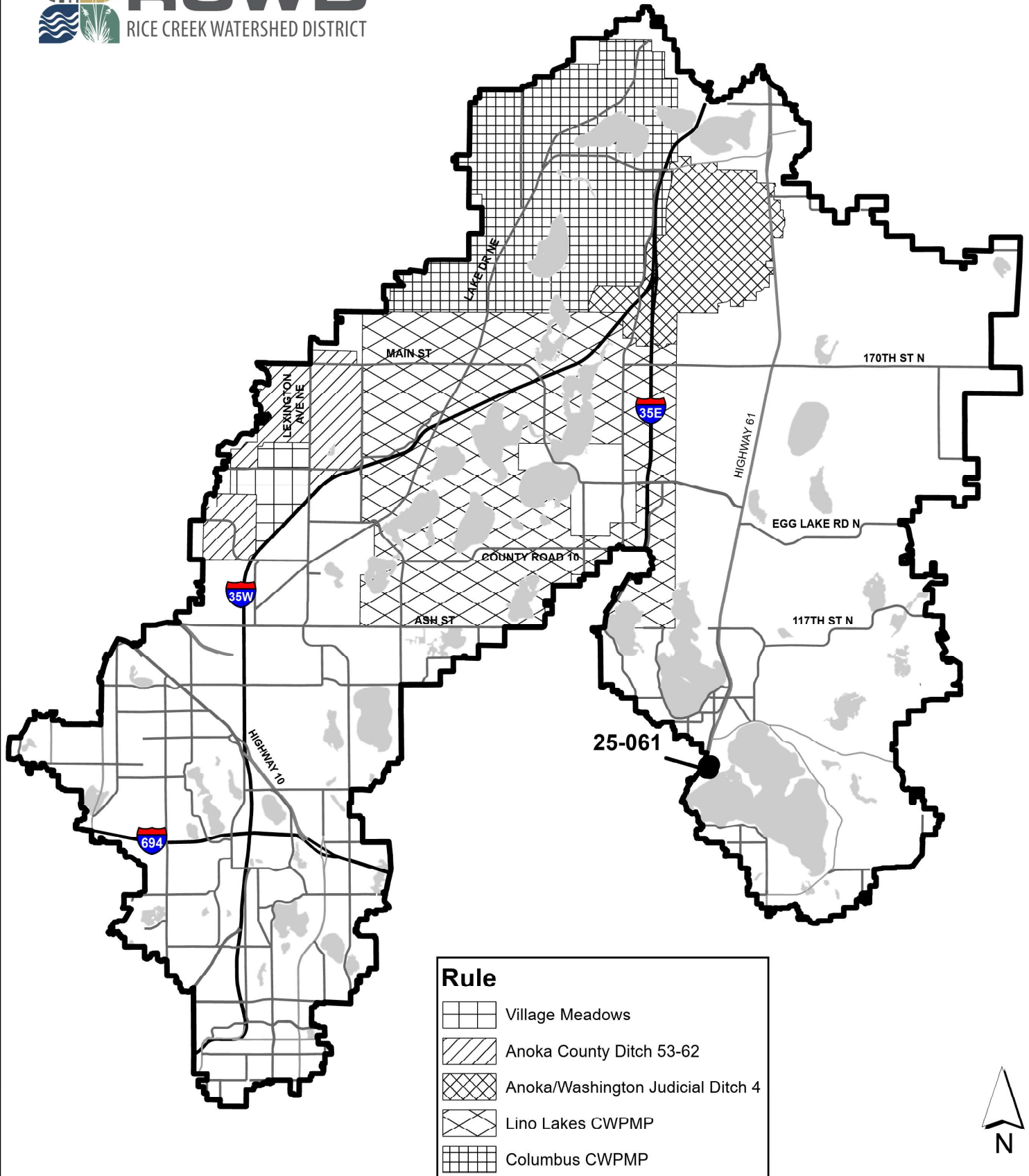
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**

June 23, 2025

It was moved by _____ and seconded by _____
_____ to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in
accordance with the District Engineer's Findings and Recommendations, as contained in
the Engineer's Findings and Recommendations, as contained in the Engineer's Reports
dated June 13, 2025.

TABLE OF CONTENTS

Permit Application		Page	Recommendation
<u>Number</u>	<u>Applicant</u>		
Permit Location Map		15	
25-061	City of White Bear Lake	16	CAPROC



Permit Reviews
06/23/2025 Agenda

Permit Application Number:

25-061

Permit Application Name:

2025 White Bear Lake Downtown Parking Lot Recon (25-01)

Applicant/Landowner:

City of White Bear Lake
Attn: Nathan Christensen
4701 Highway 61
White Bear Lake, MN 55110
Ph: 651-762-4812
Fx: 651-429-8500
nchristensen@whitebearlake.org

Permit Contact:

City of White Bear Lake
Attn: Dan Holzemer
Ph: 651-429-8531
dholzemer@whitebearlake.org

City of White Bear Lake
Attn: Connie Taillon
Ph: 651-429-8587
ctaillon@whitebearlake.org

Project Name: 2025 White Bear Lake Downtown Parking Lot Recon (25-01)

Purpose: FSD – Final Site Drainage; Public parking lot rehabilitation/reconstruction

Site Size: 4 parcels totaling 2.8± acres/ 2.3 ± acres of disturbed area; existing and proposed impervious areas are 99,890± SF to 100,938± SF, respectively

Location: Four parking lots between 3rd St & 5th St and Hwy 61 & Cook Ave, White Bear Lake

T-R-S: SW ¼, Section 14, T30N, R22W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule C - Stormwater

1. Either clearly show on the final plans (or submit a figure) the areas to be reconstructed.

Rule D – Erosion and Sediment Control

2. Submit the following information per Rule D.4:
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
 - (e) Clear identification of all temporary erosion and sediment control measures which will remain in place until permanent vegetation is established. Clearly show location of the bio-rolls and ensure inlet protection quantities are consistent (e.g. Lot 1 shows 9 locations on the erosion control plan but only lists 5 on the design sheet).
 - (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

3. Submit the permit application with the signature of the successful bidder to the District.
4. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Ensure the datum is labeled.

Stipulations: None.

Exhibits:

1. 95% plan set containing 25 of 50 sheets, plotted 5-23-2024 and 5-30-2025 and received 5-30-2025
2. Permit application, dated and received 5-30-2025
3. Stormwater Calculations, dated and received 5-30-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions for Lots 2 and 4, and geotechnical report (dated 2-3-2025).

Findings:

1. Description – The proposed project will consist of the renovation of four City owned parking lots located in downtown White Bear Lake. The parking lots are located on separate parcels totaling 2.8± acres. The project will increase the impervious area from 99,890± SF to 100,938± SF and disturb 2.3± acres overall. Drainage patterns remain unchanged with Lots 1, 3,4 and the south half of Lot 2 draining to city storm sewer and then to the ROC White Bear Lake. The north half of Lot 2 drains to TH 61 storm sewer to RCD 11 Main Trunk and then to the ROC Bald Eagle Lake. The applicant is a public entity and therefore is not charged an application fee.
2. Stormwater – The applicant is proposing to use banked volume control credit per Rule C.6(g) for the work proposed below.

Lot	Location	Proposed work	Impervious area (SF)			
			Existing	Proposed	Re-constructed	Mill and overlay
Lot 1	NW corner of 3rd St and Banning Ave	Partial mill and overlay with full reconstruction along the east side of the lot	44,867	44,867	4,900	39,967
Lot 2	SW corner of 5th St and Banning Ave	Mill and overlay, with additional parking spaces and reconstruction for new storm sewer	26,572	27,399	4,050	22,441
Lot 3	SW corner of 5th St and Cook Ave	Mill and overlay only	6,053	6,053	0	6,053
Lot 4	NW corner of 3rd St and Cook Ave	Mill and overlay, with some new and reconstruction for modifications to the center median	22,398	22,619	8,950	22,069

Soils on site are primarily HSG B consisting of silty sands (SM). The Water Quality requirement is 1.1-inches over the new/reconstructed area (10,408± SF) for a total requirement of 954± cubic feet. The city has 25,115 cubic feet of previously established volume credits. After this project, 24,161 cubic feet of credit will remain.

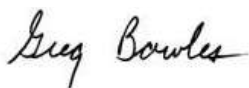
Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Cook Avenue storm sewer	2.0	2.0	3.2	3.0	5.4	5.4
5 th Street storm sewer	2.4	2.5	4.0	4.0	7.5	7.5

The project is not located within the Flood Management Zone. The increase to the 5th Street storm sewer in the two year event is within tolerance of the model. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(h).

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include inlet protection and bio-logs. The project will disturb more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheets 43-45. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project does not flow to a nutrient impaired water (within 1 mile).
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – There are no easement or maintenance obligations for the project.
9. Previous Permit Information – Pre-application information can be found in review file 25-069R.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.



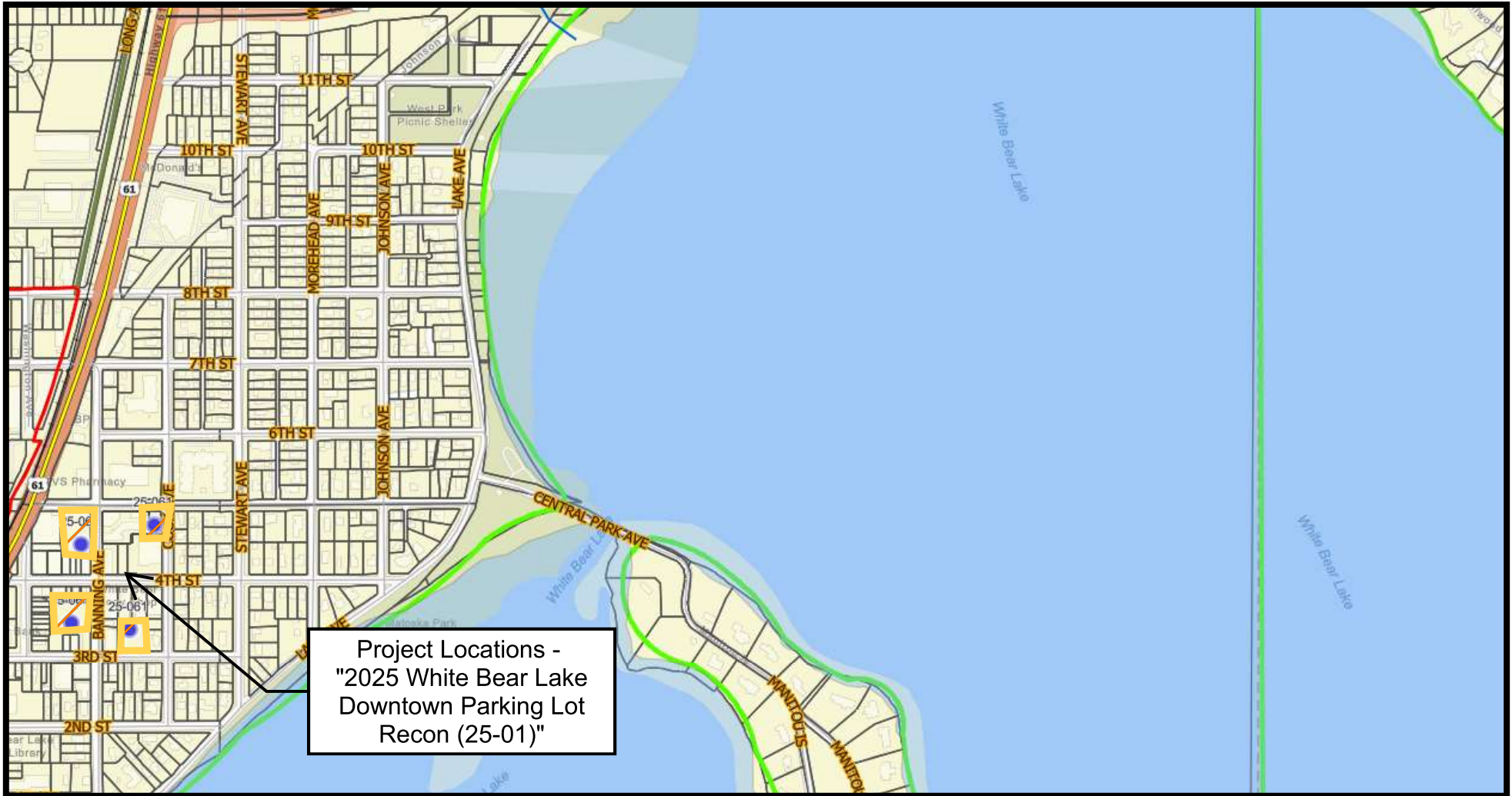
06/13/2025

Greg Bowles, MN Reg. No 41929



06/13/2025

Katherine MacDonald, MN Reg. No 44590

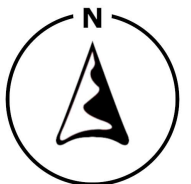


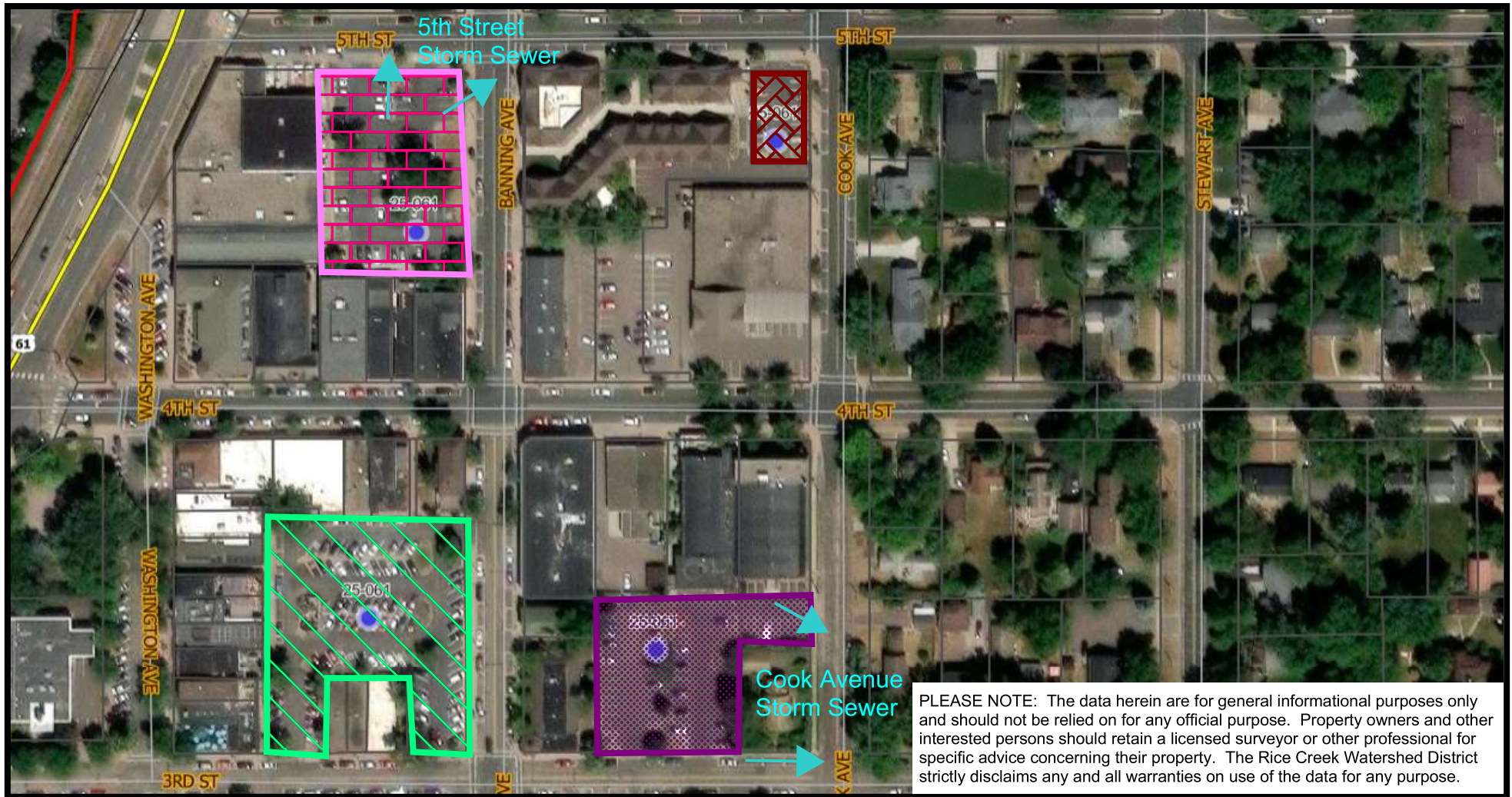
Legend

 District Boundary

 Project Locations

 Public Waterway



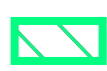



PLEASE NOTE: The data herein are for general informational purposes only and should not be relied on for any official purpose. Property owners and other interested persons should retain a licensed surveyor or other professional for specific advice concerning their property. The Rice Creek Watershed District strictly disclaims any and all warranties on use of the data for any purpose.

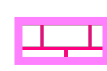
Legend


 District Boundary

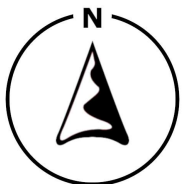
 Drainage Arrow

 Lot 1 - Partial reconstruction

 Lot 3 - Mill and Overlay Only

 Lot 2 - Expansion and reconstruction

 Lot 4 - Partial reconstruction



ITEMS REQUIRING BOARD ACTION

1. Anoka County Ditch 72 – Petition for the Partial Abandonment and Reroute (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage & Facilities Manager
Subject: Anoka County Ditch 72 - Petition for the Partial Abandonment and Reroute

Introduction

Rice Creek Watershed District (RCWD), as the Drainage Authority for Anoka County Ditch-72 (ACD-72), has received a petition for the partial abandonment and reroute of segments of the system. The procedural steps are for the Board to consider and accept the petition and appoint its engineer to review and file a report.

Background

On June 10, 2025, the District, as Public Drainage Authority, received a petition from U.S. Home, LLC (Petitioner), property owner Hal Leibel (Co-petitioner), and property owner Watermark HOA (Co-petitioner) to abandon & realign portions of ACD-72 Branch 1: Branch 1, Lateral 8 and, Branch 1, Lateral 11.

The Petitioner is seeking to accommodate a residential development of the property. The District's Attorney has reviewed the petition and has deemed it complete. The petitioners have submitted the required petition bond in accordance with district policy.

Staff Recommendation

Staff recommends adoption of resolution 2025-04

Proposed Motion

Manager _____ moves resolution 2025-04 for adoption, accepting the petition and directing the engineer to review and file a report with the Board.

Attachments

- Resolution 2025-04
- 5/14/25 signed Petition for Partial Removal and Replacement of Drainage, Peltier Ponds, Lino Lakes, MN.
- Peltier Ponds - ACD 72 Branch 1 Realignment Map

RESOLUTION 25-04

**RICE CREEK WATERSHED DISTRICT BOARD OF MANAGERS
DRAINAGE AUTHORITY FOR ANOKA COUNTY DITCH 72**

FINDINGS AND ORDER ACCEPTING PETITION AND DIRECTING APPOINTMENT OF ENGINEER

Manager _____ offered the following Resolution and moved its adoption, seconded by Manager _____:

FINDINGS

1. U.S. Home Corporation, Hal Leibel and Watermark Homeowners Association (Petitioners), with its consultant, John Bender, P.E., of James R. Hill, Inc., have petitioned the Board of Managers of the Rice Creek Watershed District (RCWD), Drainage Authority for the Anoka County Ditch 72 system (CD 72), to abandon re-align portions of CD 72. The petitioned actions are for the beneficial purpose of facilitating development of property owned by Petitioner and platted for development of the Peltier Ponds development project – a single-family and townhome housing development.
2. Petitioner intends to divert the flow of drainage system waters, re-align portions of the drainage system and abandon portions of the drainage system in order to both facilitate orderly development of the property and to provide continued drainage to upstream properties. All activities proposed by Petitioner are to occur on Petitioner's property.
3. The RCWD's action on the petition is governed by Minnesota Statutes Sections 103E.227 and 103E.806. The petition recites the required surety commitments for the petitioned action. The petition was accompanied by the required bond and exhibits showing the location of the installation, and plans and specifications for the proposed actions. Upon review, the petition appears complete.

Therefore, the RCWD Board of Managers makes the following:

ORDER

- A. The Board of Managers accepts the petition and appoints Houston Engineering to investigate the effect of the proposed action under the standards found in sections 103E.227 and 103E.806 and file a report of findings.
- B. The Engineer is directed to include in its investigation an assessment of effects from the proposed action to private property which may require Petitioner to acquire flowage or

other easements related to the diversion of drainage system waters and realignment of the drainage system, an assessment of the impact of encroachment on right of way of CD 72, an assessment of the impact of the proposed action on the function and integrity of CD 72, and an assessment of the requirements for alternative drainage system easements for the drainage system re-alignment.

- C. This order is not an approval of the proposed action, nor does it modify the drainage system. Subsequent proceedings on the petition will occur consistent with the requirements of Statutes Sections 103E.227 and 103E.806.

The question was on the adoption of the Resolution and there were __ yeas and __ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
BRADLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBERTSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAGAMON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WALLER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WEINANDT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the President declared the Resolution adopted.

Jessica Robertson, Secretary

Dated: June 23, 2025

* * * * *

I, Jessica Robertson, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above Resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 23rd day of June, 2025.

Jessica Robertson, Secretary



JAMES R. HILL, INC.

PLANNERS ENGINEERS SURVEYORS

Serving our Clients since 1976

2999 WEST COUNTY ROAD 42, SUITE 100
BURNSVILLE, MINNESOTA 55306
PH. (952) 890-6044 FAX (952) 890-6244

May 14, 2025

Public Ditch Authority
c/o Patrick Hughes, Rice Creek Watershed District
4325 Pheasant Ridge Drive
Blaine, MN 55449

Re: Petition for Partial Removal and Replacement of Draintile, Peltier Ponds, Lino
Lakes, MN

Dear Mr. Hughes:

With this letter and supporting documentation, U.S. Home, LLC (Petitioner), property owner Hal Leibel (Co-petitioner) and property owner Watermark HOA (Co-petitioner), formally petitions the Rice Creek Watershed District (RCWD) as the drainage authority for draintile systems, for permission to abandon and relocate portions of the Anoka County Ditch (ACD) 72 system, specifically draintile sections comprising ACD 72 Branch 1; ACD 72 Branch 1, Lateral 8 & ACD 72 Branch 1, Lateral 11. This petition is made pursuant to Minnesota Statutes, Section 103E and RCWD Rule I.

Background

This request is made to accommodate a residential development of the property by the Petitioner. The development will consist of single-family and townhome residences and associated infrastructure. The existing draintiles lie under the planned development, necessitating the realignment.

Existing Conditions

The draintile is located on Anoka County Parcel Identification Numbers 143122110001, 143122110002 & 133122230054 in Section 14, Township 31 North, Range 22 West. PID Numbers 143122110001 & 143122110002 are owned by Co-petitioner Hal Leibel and PID Number 133122230054 is owned by the Watermark HOA. ACD 72 Branch 1 (henceforth referred to as "Branch 1") and ACD 72 Branch 1, Lateral 11 (henceforth referred to as "Lateral 11") convey water from the east side of CSAH 54 onto the site. Both tile lines merge onsite and ultimately drain offsite to the north. ACD 72 Branch 1, Lateral 8 (henceforth referred to as "Lateral 8") begins onsite and merges with Branch 1 before it drains offsite to the north. Branch 1 is 6-inch diameter where it enters the site from the east, increases in size to 8-inch diameter approximately 410 lineal feet

downstream and increases in size again to 10-inch diameter where it merges with Lateral 8. Lateral 8 is all 8-inch diameter and Lateral 11 is all 6-inch diameter.

Branch 1 drains onsite land as well as private property east of CSAH 54. Lateral 8 drains only onsite area, no offsite area. Lateral 11 drains onsite area and formerly drained land east of CSAH 54 prior to construction of the Watermark development, but has been rendered unnecessary by the surface water management constructed with that development. The land east of CSAH 54 is owned by the Watermark HOA. Multiple onsite private draitiles connect to Branch 1. These private laterals do not drain any offsite area.

The existing draitile alignments and approximate elevations are shown on the enclosed ACD 72 Branch 1 Draitile Realignment plan.

Proposed Conditions

The proposed realignment of Branch 1 is shown on the enclosed ACD 72 Branch 1 Draitile Realignment plan. The new pipe will be dual-walled HDPE per current standards and will be of similar size and grades to the existing lines to maintain equal flow. Matching the pipe characteristics will ensure that the modifications do not adversely impact upstream or downstream land use. The proposed realignment will consist of approximately 1,018 feet of 6-inch draitile and five clean-outs for access and maintenance. Lateral 8, Lateral 11 and all onsite private draitile will be removed or abandoned.

Funding

Petitioner will provide 100% funding for design, construction, and oversight, costs associated with the draitile realignment. Petitioner is not requesting any funding from RCWD or other public entities for this project.

“Terms of the Funds”

The following language in the petition served as the “terms” of the funds. This is taken directly from state statute:

1. Accompanying this petition is the Petitioner’s escrow deposit of \$10,000. Petitioner acknowledges and agrees that additional deposit may be required as additional costs are incurred in the proceedings. Petitioner agrees to pay all costs and expenses that may be incurred if the proceedings are dismissed.
2. Petitioner acknowledges that the costs incurred before the proposed drainage system modification is established may not exceed the amount in the amount of the Petitioner’s deposit.
3. Petitioner acknowledges that a claim for expenses greater than the amount of the deposit may not be paid unless an additional deposit is filed.
4. Petitioner acknowledges that if the drainage authority determines that the cost of the proceedings will be greater than the Petitioner’s deposit before the

proposed drainage system modification is established, the drainage authority must require an additional deposit to cover all costs to be filed within a prescribed time.

5. Petitioner acknowledges that the proceeding will be stopped until the additional deposit prescribed by the drainage authority is filed.
6. Petitioner acknowledges that if the additional deposit is not filed within the time prescribed, the proceeding must be dismissed.
7. Petitioner acknowledges that the costs of the Rice Creek Watershed District in the proceedings will be paid from the deposit.

Maintenance

Ownership and maintenance responsibility of the draitile will continue to be with the RCWD. Petitioner will provide an easement and routes for RCWD access and maintenance.

We request that RCWD set a time and location for a public hearing on this petition and give notice of the hearing by mail to owners of all property benefited by the drainage system and either in a newspaper of general circulation within the affected drainage area or by publication on the RCWD web site pursuant to Minnesota Statutes, Sections 103E.805 and 103E.806.

Please contact me at (763) 657-0010 or jbender@jrhinc.com if you have any questions or require any additional information.

Sincerely,



John Bender, P.E.
James R. Hill, Inc.
Petitioner's Consultant



Jon Aune
Vice President
U.S. Home, LLC
Petitioner



Joe Jablonski
President
Watermark HOA
Co-Petitioner



Hal Leibel
Property Owner
Co-Petitioner

ITEMS REQUIRING BOARD ACTION

2. Anoka Washington Judicial Ditch 4 Work Order (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage & Facilities Manager
Subject: Anoka Washington Judicial Ditch 4 Work Order

Introduction

The Board is being asked to approve a Public Drainage System repair work order for Rybak Companies for sections of Anoka Washington Judicial Ditch 4 (AWJD-4).

Background

RCWD constructed the Brown's Preserve wetland bank to provide the District with wetland credits to meet its obligations for wetland mitigation. The project included rerouting AWJD-4 to the east along the County line. The re-routed of AWJD4 Main Trunk and a short portion of Branch-2 requires maintenance. The cost is attributable to the great length of the cleanout, approximately 6,472 LF. (approximately 1.3 miles). This was the only quote solicited, available, as Rybak Companies is the only known local contractor with a long-reach excavator. The long-reach excavator allows excavation to take place on one bank while placing spoil on the opposite bank, thereby avoiding perpendicularly connected private laterals and allowing for work from roads where available, putting less pressure on sensitive ditch banks.

Staff Recommendation

District staff recommend that the board approve the Public Drainage system repair work order for Rybak Companies for sections of AWJD 4, estimated at \$59,925. Funding is budgeted and available for this work from a combination of 80-22 Water Management District and 80-02 Ditch and Creek Maintenance.

Proposed Motion

Manager _____ moves to approve the Public Drainage system repair work order for Rybak Companies for sections of AWJD 4 as outlined and directed by staff in District Drainage Department Repair Report 25-043, estimated at \$59,925.

Attachment

- RCWD Drainage Department Repair Report 25-043

Rice Creek Watershed District
DRAINAGE DEPARTMENT
REPAIR REPORT
For Staff Documentation & Contractor Information

JD 4 Repair #25-043



OVERVIEW

Date Repair Was Created:	2025-06-12	Branch:	Main trunk and #2
Problem/Proposed Work:	Excavation		
Ditch Repair:			
Tile Repair:			
FEMA Event:	None	FEMA Date:	None

REPAIR LOCATION DETAILS

County:	Anoka, Washington	Township:	Forest Lake
Twp:	32	Range:	21
Section:	30	Qtr-Qtr Section:	
Latitude:	45.23130635952081	Longitude:	-93.01884485694113
Parcel Number:			
Location Details			

Rice Creek Watershed District DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

PERSON REQUESTING REPAIR

Name	Address	Phone
Tom Schmidt	4325 Phesant Ridge Dr. NE.	7633903076

STATUS LOG

Action	Date	Initials	Notes
For Review	06/12/2025	tschmidt	None

DRAINAGE AUTHORITY ACTIONS

Action	Date	Board Date	Initials	Notes
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REPAIR ESTIMATES

Order	Date	Contractor	Total Cost	Notes
1	2025-06-12	Rybak Companies	\$59925	

ITEMS REQUIRING BOARD ACTION

3. HEI Task Order 2025-008: Old Central Avenue Feasibility Study
(David Petry)

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: HEI Task Order 2025-008: Old Central Avenue Feasibility Study

Introduction

Rice Creek Watershed District (RCWD) has requested Houston Engineering, Inc. (HEI) to draft a task order to provide a feasibility study to assess potential streambank stabilization alternatives and stormwater treatment alternatives along Lower Rice Creek in Fridley. Staff are requesting approval of the task order from the RCWD Board of Managers.

Background

RCWD staff have maintained close coordination with Anoka County Transportation Division staff regarding upcoming projects in effort to identify opportunities to advance mutual goals. Anoka County is proposing three related projects in the immediate vicinity of Rice Creek at Old Central Avenue in Fridley: 1) bridge replacement, 2) associated road resurfacing, and 3) regional trail realignment. Early coordination has led to the identification of potential water quality projects to take advantage of the County's construction access points to the site in an area that is otherwise difficult to access. The bridge replacement is currently scheduled for 2027 and will be the first of the three related County projects.

Using a rapid Bank Erosion and Hazard Index (BEHI), HEI's 2018 technical memo, "Lower Rice Creek (Locke Lake) Sediment Source Management", identified one streambank near the Old Central Ave bridge as having a "very high" annual erosion rate, and the adjacent streambank as having a "moderate" annual erosion rate. Stabilizing these streambanks would continue to reduce sediment transport rate downstream to Locke Lake, adding to previous streambank stabilization work completed in Lower Rice Creek.

Additionally, RCWD staff have identified an opportunity to assess the feasibility of stormwater treatment alternatives near the storm sewer outlet downstream of the bridge. Stormwater treatment in this location would be "above and beyond" any regulatory requirements related to the construction project(s).

The deadline for the deliverables outlined in the task order is September 30, 2025. This task order will be assigned to 60-03 Lower Rice Creek Water Management Project and will work within the approved 2025 budget.

Staff Recommendation

Staff recommend the Board of Managers approve the task order for Houston Engineering, Inc. to complete a feasibility study assessing potential stormwater treatment and streambank stabilization alternatives adjacent to the Old Central Avenue bridge.

Proposed Motion

Manager _____ moves to approve Task Order 2025-008: Old Central Avenue Feasibility Study for Houston Engineering, Inc., not to exceed \$26,000.00, seconded by Manager _____.

Attachments

HEI Task Order 2025-008: Old Central Avenue Feasibility Study

SCOPE OF SERVICES



Task Order No. 2025-008
Rice Creek Watershed District



Old Central Avenue Feasibility Study

RCWD Administrative Information:

Account No.: 60-03
Account Name: Lower Rice Creek Management

Houston Engineering Project No.: R005555-0363

Task Order Purpose:

Anoka County is proposing to replace the box culverts under Old Central Avenue at the crossing of Rice Creek in Fridley in 2026. This proposed work provides an opportunity to treat stormwater runoff from 80 acres of street that flows directly into Rice Creek and to develop a project access for streambank repairs to portions of Lower Rice Creek between Old Central Avenue (CSAH 35) and Central Avenue (TH 65). Streambank stabilization and stormwater treatment will reduce sediment and nutrient loading to Locke Lake. The purpose of the task order is to provide the Rice Creek Watershed District with a feasibility study that will assess regional pond stormwater treatment alternatives at or near the storm sewer outlet located to NW of Old Central Avenue box culvert crossing and to identify potential access routes/stream bank stabilization alternatives at bank location #197 and #200 as identified within the technical memorandum "Lower Rice Creek (Locke Lake) Sediment" dated 9/4/2018.

Professional Services Rendered:

HEI intends to provide the following professional services during the completion of this Task Order:

Task 1 – Site Data and Project Meetings

HEI will gather background information for the drainage area to the 36" culvert along Old Central Avenue and of the stream bank assessment areas. This information is anticipated to include:

- Aerials, GIS storm sewer data, and soils.
- Assessment reports such as:
 - Locke Lake Sediment Plan
 - Lower Rive Creek Stormwater Retrofit Assessment
 - Norton Creek Feasibility Study Report
- Planning level Gopher One Call information on utilities

SCOPE OF SERVICES



Task Order No. 2025-008
Rice Creek Watershed District



Old Central Avenue Feasibility Study

Field Survey will be completed to verify location and elevation of the 36" storm sewer system along Old Central Avenue to use for ponding alternative analysis. Survey will also be completed of bank location #197 and #200 which will include top and toe of bank erosion area, bank location 50 feet upstream and downstream and three cross sections of Rice Creek at each of these locations along with 50 feet of topography surrounding both banks.

All project meetings (other than on-site meeting) are anticipated to be virtual meetings. Proposed meetings will include:

- Kickoff/Onsite Meeting with District staff
- Anoka County coordination meeting
- Draft alternatives review meeting with District Staff
- Regulatory meeting with the DNR (1)

Task 2 – Evaluation of Stormwater Alternatives

HEI will develop two concept ponding alternatives for stormwater treatment and show them in GIS figures. Assessment of regional ponding alternatives will consider the feasibility of diverting flow from the 36" storm sewer and treatment at the end of the pipe.

A preliminary opinion of probable cost will be determined for each of the alternatives. HEI will identify on a GIS figure an access route needed to complete these alternatives. Evaluation will determine regulatory requirements by having a meeting with the DNR and discuss WCA requirements with District staff for the proposed alternatives.

Task 3 – Development of Streambank Stabilization Alternatives

HEI will consider the bank stabilization techniques identified within the Lower Rice Creek technical memorandum for each location and further develop two bank alternative concepts for each location. The District model will be used to determine velocities/shear stress on the bank so that the appropriate stabilization alternative can be selected. A preliminary opinion of probable cost will be determined for each alternative. Concept alternatives and access routes will be shown in figures and presented to District staff for discussion and consideration. HEI will then schedule a

SCOPE OF SERVICES



Task Order No. 2025-008
Rice Creek Watershed District



Old Central Avenue Feasibility Study

virtual meeting with District staff to identify any changes to the alternatives and select the preferred alternative. As part of this task, HEI will also assess localized stabilization near the new box culvert and provide stabilization alternatives.

Phase 2 of the project is not included in this task order but will include the final design, bidding, and construction assistance of this project.

Task 4 – Feasibility Memorandum

HEI will complete a feasibility memorandum to summarize the study. It is anticipated that the memorandum will be approximately 6-8 pages and include the following sections:

- Background and Goals
- Description of stormwater and stream Alternatives
- Preliminary Opinion of Probable Cost
- Permitting Requirements
- Conclusion/Recommendation

Deliverables:

The deliverables for the Task Order consist of the following:

- Two (2) virtual meetings
- One onsite visit
- Figures depicting two (2) regional pond alternatives
- Figures depicting two (2) stream bank stabilization concept alternatives for bank #197 and #200 and selection of the preferred alternative for each
- Draft and final feasibility memorandum.

Schedule and Compensation:

HEI recommends a budget in the amount of **\$26,000** for engineering services described within this task order. HEI shall not exceed this amount for the completion of this work without prior authorization. A breakdown of costs by tasks is included in **Appendix A**. HEI will deliver the Feasibility Memorandum no later than **September 30, 2025**.

SCOPE OF SERVICES



Task Order No. 2025-008
Rice Creek Watershed District



Old Central Avenue Feasibility Study

Assumptions:

The estimated compensation for the execution of the tasks identified within the “Professional Services Rendered” section of this Task Order is based upon the following assumptions:

1. Alternatives will be developed to a concept level and shown in either GIS or CADD figures.
2. Two (2) alternatives per stormwater and each stream bank location.
3. Addressing one set of comments for the draft alternatives and memorandum.
4. Two full days of survey (16 hours).
5. No wetland delineation required.

SCOPE OF SERVICES



Task Order No. 2025-008
Rice Creek Watershed District



Old Central Avenue Feasibility Study

SIGNATURES:

The services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This **Task Order** shall be effective **May 20, 2025** as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

By: _____

Name: Nick Tomczik

Title: Administrator

Date: _____

Houston Engineering, Inc.

By: 

Name: Chris Otterness

Title: District Engineer

Date: May 20, 2025

ITEMS REQUIRING BOARD ACTION

4. HEI Task Order 2025-011: JD 3 / Clearwater Creek – Channel Restoration Final Plans (David Petry)

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: HEI Task Order 2025-011: JD 3 / Clearwater Creek – Channel Restoration Final Plans

Introduction

Rice Creek Watershed District (RCWD) has requested Houston Engineering, Inc. (HEI) to draft a task order to complete final designs, specifications, and complete regulatory coordination for the channel restoration of downstream reach of Clearwater Creek, or the Main Trunk of Anoka Washington Judicial Ditch (AWJD) 3. Staff requests approval of the task order from the RCWD Board of Managers.

Background

Clearwater Creek, which has been modified through the construction of AWJD 3, flows through Hugo, Lino Lakes, and Centerville before it outlets into Peltier Lake, which is impaired for excess nutrients. The section downstream of I-35E has a relatively steep grade with minor accumulated sediment, yet the banks are heavily scoured and sloughed due to high peak flows and sandy soil resulting in increased sediment and nutrient delivery downstream.

HEI's technical memo "Clearwater Creek Stabilization Feasibility" dated 09/03/2025 presented at a Board Workshop detailed the extent and severity of the issues, identified restoration alternatives for three adjacent reaches downstream of I-35E, and included estimated probable costs. The recommended alternatives prioritize stream bank stabilization to reduce instream erosion through reduction of channel velocities, establishing deep rooted vegetation along the stream banks, and reducing nutrient and sediment delivery to Peltier Lake.

The current phase of the project is to utilize the conceptualize restoration alternatives and further develop them through final design, construction plans and specifications, and permitting. Public engagement and coordination with both the Cities of Lino Lakes and Centerville will be critical for the successful implementation of this project. RCWD has been awarded \$108,900 through Minnesota Board of Water and Soil Resources (BWSR)'s FY25 Watershed Based Implementation Funding (WBIF) Grant Program for this project. The grant's deadline for the deliverables outlined in the task order is December 31, 2027.

Staff Recommendation

Staff recommend the Board of Managers approve the task order for Houston Engineering, Inc. to

Proposed Motion

Manager _____ moves to approve Houston Engineering, Inc.'s Task Order 2025-011: JD 3 / Clearwater Creek – Channel Restoration Final Plans, not to exceed \$110,000.00, seconded by Manager _____.

Attachments

HEI Task Order 2025-011: JD 3 / Clearwater Creek – Channel Restoration Final Plans

SCOPE OF SERVICES



Task Order No. 2025-011
Rice Creek Watershed District



JD 3 / Clearwater Creek – Channel Restoration Final Plans

RCWD Administrative Information:

Account No.: 60-01
Account Name: Anoka Chain of Lakes Water Management Project

Houston Engineering Project No.: R005555-0366

Task Order Purpose:

The purpose of the task order is to complete final design, prepare construction plans and specifications, and complete regulatory coordination on behalf of the RCWD for the channel restoration of the Main Trunk of Anoka Washington Judicial Ditch (AWJD) 3. The proposed restoration was conceptualized within the HEI memo *Clearwater Creek Stabilization Feasibility* dated 09/03/2024. That feasibility study recommended individualized workplans for three segments of the ditch to restore the stability of the JD 3 main channel reducing sediment delivery downstream to Peltier Lake and to better facilitate future maintenance. The work in the current phase of the project includes public outreach and coordination with multiple agencies including the Cities of Centerville and Lino Lakes.

Professional Services Rendered:

HEI intends to provide the following professional services during the completion of this Task Order:

1. Complete a review of existing easements, based on information from the Cities of Centerville and Lino Lakes. HEI will map the easements along the JD 3 corridor and indicate where additional easements may be needed to accommodate the work proposed in the feasibility study, or where the proposed work may be adjusted to fit within existing easements.
2. Complete final design of the channel restoration project. We anticipate this will include re-meander design, slope repair, and two-stage ditch design components as described within the feasibility study. **However, the extent and locations of these design components may vary from the recommended locations in the feasibility study based on landowner feedback, existing easement locations, and Board direction.**
3. Prepare the preliminary opinion of probable construction cost. This will not include the acquisition cost of the easements.
4. Prepare construction plans and specifications. This includes preparation and incorporation of a Stormwater Pollution Prevention Plan (SWPPP) into the construction documents.
5. Lead and coordinate public and agency engagement, such as a landowner meeting, individual site visits, and meetings with City and District Staff.
6. Permitting and regulatory coordination may involve the federal Clean Water Act Nationwide Permit or Regional General Permit, as administered by the USACE, and the state Wetland Conservation Act No-Loss documentation, consideration of MN Public Drainage law 103E, and FEMA floodplain / floodway No-Rise certification administered

SCOPE OF SERVICES



Task Order No. 2025-011
Rice Creek Watershed District



JD 3 / Clearwater Creek – Channel Restoration Final Plans

through the MnDNR. Note there is reasonable potential that a Conditional Letter of Map Revision (CLOMR) could be required, which is not included within the scope of this task order.

Deliverables:

The deliverables for the Task Order consist of the following:

- Final Construction plans and specifications package.
- Meetings including: virtual staff meetings with RCWD; 2 days of landowner meetings on site and an evening landowner group meeting; one virtual meeting with DNR to review final design; one virtual meeting with the Cities; one in-person meeting with Centerville; and Progress updates at Board Workshops.
- FEMA No-Rise analysis and certification for work in the floodway.
- Applicable permit applications and documentation.

Schedule and Compensation:

HEI recommends a budget in the amount of **\$110,000** for engineering services described within this task order. HEI shall not exceed this amount for the completion of this work without prior authorization.

Assumptions:

The estimated compensation for the execution of the tasks identified within the “Professional Services Rendered” section of this Task Order is based upon the following assumptions:

1. Final design will be permissible to regulating agencies, without major modification. We have assumed a total of 144 hours of regulatory coordination.
2. Potential easement acquisition is outside the scope of this task order and will be completed in a future project phase.
3. CLOMR and/or LOMR coordination will not be required.
4. Permitting work for CWA will fall under either Nationwide Permit or a Regional General Permit, and no individual permit will be required.
5. No Permit will be required under WCA, but a No-Loss application will be submitted.
6. No Public Water or watercourse are within the project limits.

SCOPE OF SERVICES



Task Order No. 2025-011
Rice Creek Watershed District



JD 3 / Clearwater Creek – Channel Restoration Final Plans

7. Easement documentation will be provided in a useable format from Cities either digitally or legible paper maps.

SIGNATURES:

The services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This **Task Order** shall be effective **June 1, 2025** as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

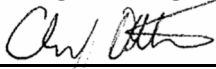
By: _____

Name: Nick Tomczik

Title: Administrator

Date: _____

Houston Engineering, Inc.

By: 

Name: Chris Otterness

Title: District Engineer

Date: June 3, 2025

ITEMS REQUIRING BOARD ACTION

5. Stream Health Evaluation Program Proposal – Friends of the Mississippi River (Matt Kocian)

MEMORANDUM

Rice Creek Watershed District



Date: June 13, 2025
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Stream Health Evaluation Program (SHEP) agreement

Introduction

Seeking Board approval for financial support of the Stream Health Evaluation Program (SHEP) in 2025

Background

The *Stream Health Evaluation Program* (SHEP) is a volunteer monitoring program in the Rice Creek Watershed. SHEP is managed by The Friends of the Mississippi River (FMR), a nonprofit based in St. Paul. The RCWD has been supporting SHEP since its inception in 2006. The purpose of this program is to collect biological monitoring data – more specifically, macroinvertebrate data - in streams around RCWD. Macroinvertebrates are small critters that live in all streams. They process nutrients and organic matter and are a vital part of the aquatic food chain – i.e. they are food for fish and other larger organisms. They also play a role in the terrestrial ecosystem, as some aquatic macroinvertebrates are the larval stage of flying insects. For example, *dragonflies* begin their lives in water.



Figure 1. *Left:* Green darter dragonfly larva; *Right:* 2024 SHEP volunteers (drawing and photo courtesy of the Friends of the Mississippi River)

The presence and absence of certain species of macroinvertebrates can tell us about the overall health of the stream ecosystem. That's because different species have different habitat needs and tolerances for pollution. The presence of only a few tolerant species would indicate pollution and/or loss of habitat, while the presence of many species, including pollution-sensitive species, would indicate a healthy ecosystem. This type of biological monitoring is complimentary to the District's monitoring program for chemical pollutants and physical parameters.

One of the most valuable aspects of SHEP is its longevity – 19 years! Long-term biological datasets provide insights into the changing health of these systems. At many RCWD sites, the long-term trend shows improvements in stream health. However, there have been dramatic fluctuations in the data in recent years, perhaps due to drought and other climatic factors. As our changing climate continues to affect water resources, SHEP data will provide insights into impacts on stream biota.

MEMORANDUM

Rice Creek Watershed District



SHEP is made up of dedicated volunteers that go through rigorous field and laboratory training; volunteers give between 8 and 46 hours of time annually. Training is done by professionals from FMR and Bolton and Menk, Inc. Quality Assurance / Quality Control (QA/QC) is provided by Bolton and Menk, by checking a subsample of macroinvertebrates that were already identified by volunteers. In recent years, volunteer accuracy has been 95%+.

An added benefit of the program is *outreach*. As volunteers learn more about the stream and water resources of Rice Creek, they become advocates for our water resources and the Rice Creek Watershed District.

FMR is requesting \$24,000 to administer SHEP in 2025; additional details are available in the attached Proposal.

Staff Recommendation

The Stream Health Evaluation Program provides high quality biological monitoring data for the RCWD in an economically feasible manner. District staff recommend proceeding with FMR in 2025. Costs were anticipated and are included in the Board-approved 2025 budget.

Proposed Motion

Manager _____ moves to authorize the Administrator to enter into an agreement with Friends of the Mississippi River for the Stream Health Evaluation Program, for an amount not to exceed \$24,000.00

Attachments

- 2025 Stream Health Evaluation Proposal, Friends of the Mississippi River
- SHEP Program Summary (from Kendra Sommerfeld, RCWD)

Rice Creek Watershed District Stream Health Evaluation Program

Proposal to: Rice Creek Watershed District Board

Submitted by: Friends of the Mississippi River

Amount Requested: \$24,000

Date: May 15, 2025

Friends of the Mississippi River respectfully requests \$24,000 in funding from the Rice Creek Watershed District for implementation of the Rice Creek Watershed Stream Health Evaluation Program in 2025-2026. The higher amount requested for 2025-2026 covers the increased costs for contractor fees and FMR staff time, as well as supplies and outreach and engagement initiatives vital to the sustainability of the program.

Introduction

Friends of the Mississippi River (FMR) is a leading citizen-based organization that works to protect and enhance the Mississippi River and its watershed in the Twin Cities area. FMR has a strong record of providing excellent educational programming as well as working with volunteers on river and watershed protection activities.

In the past year, 2,116 people participated in FMR's educational or stewardship and volunteer programs, contributing 6,291 hours of volunteer service. For the 2024 SHEP season, 34 community science volunteers monitored streams and worked in the lab for a total of over 667 hours.

FMR, in partnership with Minnesota Waters, the Minnesota Pollution Control Agency (MPCA), Rice Creek Watershed District (RCWD) staff, and other local partners, first developed the Stream Health Evaluation Program (SHEP) in 2005.

Since then, SHEP volunteers have collected reliable, accurate stream health data in accordance with strict MPCA monitoring protocols at a variety of monitoring sites in the watershed.

Program Model

SHEP is an exciting model for volunteer stream monitoring in the state of Minnesota. The program uses highly trained adult volunteers to evaluate the biological health of streams using advanced bioassessment protocols and indices specifically developed for this region.

As a result, SHEP provides the RCWD Board with a premier volunteer monitoring program that will provide quality certified data while actively engaging citizens in the work of the watershed.

SHEP, a model for water quality assessment:

- monitors the health of valuable water resources,
- uses research-based multiple index metrics,
- professionally trains adult volunteers,
- utilizes multiple levels of quality control to ensure quality results,
- provides relevant, reliable, and usable data to local decision-makers,

- engages citizens in water resource management and assessment,
- promotes water resource health to community members, and
- promotes partnership between local governments, state agencies, and community residents.

Program Objectives

1. To engage local citizens in monitoring in the RCWD
2. To provide relevant, accurate data to the RCWD staff and Board on the biological health of the watershed
3. To establish a long-term record of biological data for trend analysis – particularly along recently restored portions of Rice Creek, Hardwood Creek and Clearwater Creek
4. To form positive partnerships between local citizens, program partners, local municipalities and the RCWD staff and Board

SHEP 2024-2025

FMR looks forward to working with the RCWD on SHEP again in 2025-2026.

FMR will recruit three teams of ten to twelve volunteers. Preference is given to Rice Creek Watershed District residents. With guidance from the MPCA and technical assistance from Bolton & Menk, Inc., these volunteers will be professionally trained in the use of advanced, ecoregion-specific stream monitoring and assessment protocols. Volunteers will monitor nine stream sites in the RCWD to assess stream health at each site.

The program will provide multiple levels of quality control and oversight of the methods employed by the volunteers in the lab and in the field. Upon completion of data collection, analysis and quality assurance, a final report summarizing the monitoring results will be provided to RCWD staff and the public.

Program Description/Work Plan

- **Volunteer Recruitment:** FMR will continue to work with our three dedicated teams of volunteers, consisting of approximately ten residents from communities across the Rice Creek watershed. In cases where more volunteers are needed, FMR staff will communicate and follow up with people who have previously expressed an interest in participating in SHEP and, if needed, will collaborate with our partners to gather more participants.
- **Team Leadership:** Each SHEP team will be led by a designated team leader or a team of co-leads. Team leaders are an integral part of SHEP and are selected by program staff in consultation with SHEP volunteers. Team leaders receive a small stipend and are responsible for managing, monitoring activities and communication within their teams. They will also be responsible for maintaining safe conditions during field and lab activities as needed. Under the guidance of FMR staff and in coordination with Bolton & Menk Inc. Staff, SHEP team leads schedule their field and lab sessions for the coming the SHEP season.
- **Training:** Advanced volunteer training is essential to the success of SHEP. The SHEP training protocol was developed in partnership with the MPCA, Minnesota Waters, FMR

and other partners. SHEP volunteers participate in 8 to 16 hours of training in the MPCA's benthic macroinvertebrate sampling protocols across a pair of training phases during the season.

Field Training: The field collection and habitat assessment training session (or field training) will be held in August and includes an introduction to macroinvertebrate monitoring, habitat assessment protocols and streamflow measurement protocols. This session also includes benthic macroinvertebrate collection methods under the guidance of Bolton & Menk, Inc. staff.

Laboratory Training: A laboratory analysis training session (or lab training) will be held in September and will focus on benthic macroinvertebrate sample processing and family-level macroinvertebrate identification techniques.

The field and lab training sessions will provide SHEP volunteers with a critical understanding of benthic macroinvertebrate field collection and identification techniques in accordance with MPCA protocols. The training session will be managed by staff from FMR, with instruction provided by staff from Bolton & Menk, Inc. FMR works with Team Leaders and program partners to assign training dates, coordinate with volunteers, and assess any additional training needs.

- Stream Monitoring: SHEP volunteer teams will monitor nine stream sites across the Rice Creek Watershed. Site locations have been determined with input from RCWD staff. Team monitoring sites include

Team One:

- Hardwood Creek Above
- Hardwood Creek Below
- Clearwater Creek

Team Two:

- Rice Creek Above
- Rice Creek Below
- Rice Creek Irondale

Team Three:

- Locke Lake Park
- Locke Lake Above
- Locke Lake Below

- Quality Assurance/Quality Control: Staff from Bolton & Menk, Inc. will perform a quality assurance/quality control (QA/QC) check on all macroinvertebrate samples identified by SHEP volunteers. This check provides program partners and volunteers with a clear understanding of SHEP volunteer identification accuracy rates and ensures maximum data utility for the RCWD.

- Reporting of Results: Program staff will prepare a final written report to be delivered no later than April 30, 2024. Digital and printed copies of this report will be made available for project partners, SHEP volunteers, and other interested agencies, organizations, and

individuals upon request. Digital copies of the final report will be made available to the public through FMR's website at www.fmr.org.

- Volunteer Appreciation and Results Review: FMR and program partners will plan and host a volunteer appreciation and results review pizza party to celebrate the efforts of the SHEP volunteers and review the data results for the season. RCWD staff will be invited to participate in this event.

Program Timeline

Late Spring 2024 - Program Outreach & Development

Finalize program timeline and partnership agreements. Conduct outreach to new groups and recruit new volunteers to participate in the program. Coordination with local partners, cities, and RCWD staff. Develop schedule of field and lab training events.

Summer 2025 - Recruitment and Training

Continue volunteer recruitment and assign Team Leader positions. Schedule and implement SHEP volunteer trainings and field sampling events.

Fall 2025 - Macroinvertebrate Monitoring and Analysis

Complete volunteer field sampling and laboratory analysis sessions.

Winter 2025/2026 – Reporting

Conduct QA/QC and prepare final report. Schedule volunteer appreciation and results review event.

Spring 2026 – Reporting

Deliver final SHEP program report to RCWD no later than April 30, 2025.

Summer 2026 - Volunteer Appreciation

Host volunteer appreciation and results review event at the annual Kick-Off party for SHEP, where previous team members, returning, and new members all join together to review results and learn about the coming season.

Budget

Proposed 2025-2026 Rice Creek Watershed SHEP Budget

<u>Revenue</u>	
Partner	
RCWD	\$24,000
FMR	\$2,926
Total revenue	\$26,926
<u>Expenses</u>	
Item/Task	
FMR Staff time	
Volunteer recruitment, communications and outreach	\$1,500
Volunteer training	\$3,280
Analysis, review and report	\$3,280
Volunteer appreciation and events	\$1,640
Program Management	\$5,241
Expenses subtotal	\$14,941
Consultant	
Stream monitoring, volunteer training, and macroinvertebrate identification (Bolton & Menk)	\$7,840
Other expenses	
Team leader stipends	\$1,500
Meeting expenses (Food and drinks for volunteer appreciation and results review kick-off party, field training, and lab training)	\$420
Facility rental (We currently receive free rental for the majority of our rental spaces because we have an arrangement with a team lead who makes reservations for us. If we didn't have this arrangement, the estimated cost would be around \$1,500. The estimate is based on Lino Lakes Rental Prices and the time needed for Lab Training and an estimate on lab time for each team. We pay \$25 to reserve Lino Park for Kick-Off celebration)	\$25
Equipment	\$1,900
Mileage	\$300
Expenses subtotal	\$4,145
Total expenses	\$26,926

Project Budget Total

2024-2025 Program budget = \$26,926

2024-2025 Request to RCWD board = not to exceed \$24,000

Invoicing

Total invoices for the 2025-2026 Rice Creek Stream Health Evaluation Program are not to exceed \$24,000. FMR will invoice the RCWD on the following schedule: December 31, 2025 for up to \$24,000.

Restrictions

Total invoices for the RCWD for the 2024-2025 Rice Creek Stream Health Evaluation Program are not to exceed \$24,000.

Program Contact Information

Jacob Cunningham | jcunningham@fmr.org, 651.477.0933

Stewardship & Education Program Director, Friends of the Mississippi River
106 W Water St suite 600, St Paul, MN 55107

Alexandra Jabbarpour | ajabbarpour@fmr.org, 651.477.0934

Stewardship & Education Program Associate, Friends of the Mississippi River
106 W Water St suite 600, St Paul, MN 55107

Approvals

Signature:

Nick Tomczik

Administrator - Rice Creek Watershed District

Signature:

Whitney Clark

Executive Director - Friends of the Mississippi River

RCWD's SHEP 2024 Summary

SHEP (Stream Health Evaluation Program) is a volunteer-based bioassessment program designed to evaluate the biological health of streams and waterways within a watershed.

Hardwood Creek Above

- FBI scores show improvement over time, indicating better water quality.
- In 2024, identified 8 macroinvertebrate families, mainly Gammaridae (Scud)
- Total of 131 macroinvertebrates identified with 99.2% accuracy
- Maintained diverse macroinvertebrate community, suggesting healthy habitat.

Hardwood Creek Below

- Declining health trend over 14 years but some improvement in 2024.
- Dry beds in 2023 reflect low water flow, impacting macroinvertebrates.

Clearwater Creek

- Stable FBI score around 4.2, indicating fair water quality.
- Identified 12 families in 2024, supporting moderate water quality.
- Habitat conditions steady with minimal signs of degradation.

Rice Creek Above

- Consistent improvement trend with decreasing FBI scores, indicating healthier conditions.
- 2024 score above 6.4, reflecting good stream health.
- Increased presence of pollution-sensitive families suggests better water quality.

Rice Creek Below

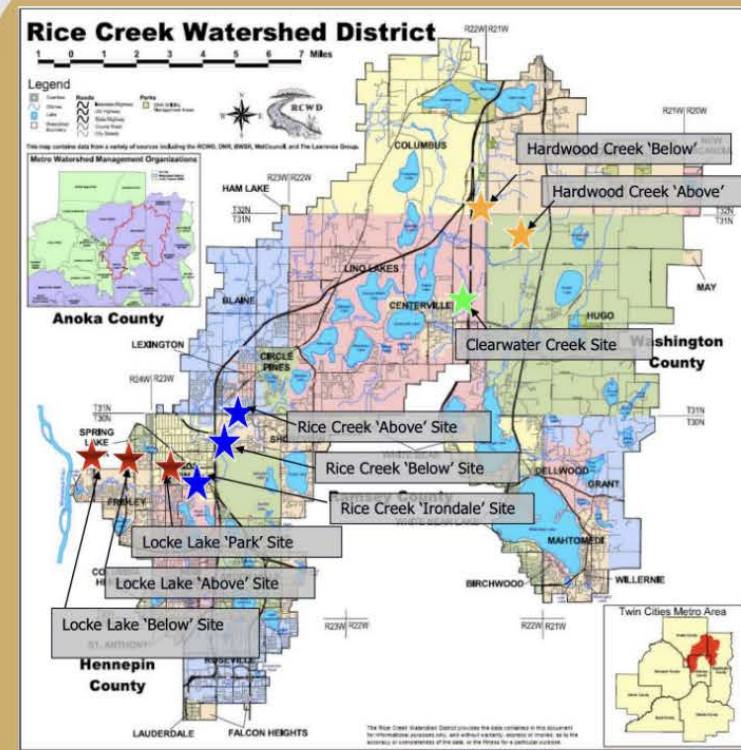
- Improvement shown, but year-to-year variability exists.
- 2024 score around 6.3, indicating good but not optimal water quality.

Rice Creek Irondale

- Stable scores between "fairly poor" and "poor."
- In 2024, identified 16 families, including pollution-tolerant species.

Locke Lake and Locke Lake Park

- Stable FBI scores around "fair" to "good," indicating consistent water quality.
- Species diversity varies, but scores suggest manageable pollution levels.
- Ongoing management is crucial for controlling invasive species and improving habitats.



Monitoring Sites

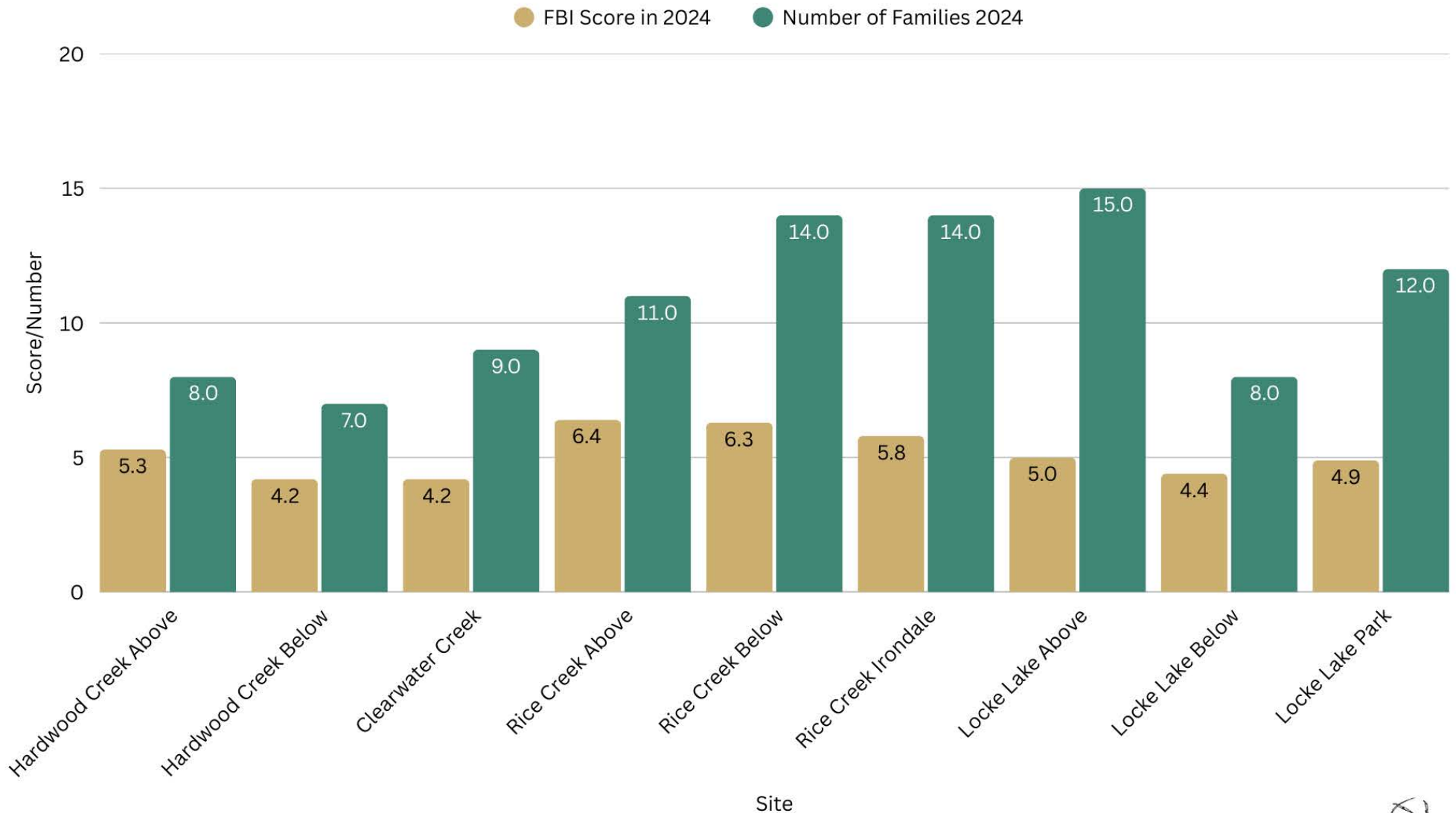
- **Northern three sites:** Hardwood Creek Above, Hardwood Creek Below and Clearwater Creek
- **Middle three sites:** Rice Creek Above, Rice Creek Below and Rice Creek Irondale, and
- **Southern three sites:** Locke Lake Park, Locke Lake Above and Locke Lake Below.



SHEP Volunteer Stats

34 volunteers, split into 3 teams, with six new recruits in 2024 and 28 returning members. They contributed 7.5 to 46 hours based on their roles in sampling, lab work, and training.

RCWD's SHEP 2024 Summary



Families are groups of macroinvertebrates at the family level, and they show how diverse and healthy aquatic ecosystems are. The more families you find, the healthier the environment usually is.

The Family Biotic Index (FBI) gives you a score that tells you about stream health based on macroinvertebrates. It uses tolerance values from 0 to 10, and lower scores mean there are more species sensitive to pollution, which is a good sign of cleaner streams.

ITEMS REQUIRING BOARD ACTION

6. Ramsey County Ditch 4 Repair – Valdez Final Pay Request (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage & Facilities Manager
Subject: Ramsey County Ditch 4 Repair - Valdez Final Pay Request

Introduction

The Board is asked to consider Valdes Lawn Care and Snow Removal, LLC's final pay request for the Ramsey County Ditch 4 (RCD-4) Repair Project and close the contract.

Background

Valdes Lawn Care and Snow Removal, LLC completed the public drainage repair work in 2024. The District Engineer has verified the work results, and final stabilization is now established on site. The contractor has satisfactorily completed several outstanding contract items, and the repair is now complete. HEI will provide a brief PowerPoint presentation on the repair project.

The final payment is in the amount of \$ 19,947.94.

Staff concur with the District Engineer's recommendation (attached) that the pay request is accurate and ready for approval. The recommended payment is the last and final payment, releasing all retained retainage. once issued, the District holds no additional retainage on the project.

Staff Recommendation

District staff recommend that the final payment of \$ 19,947.94 be issued to Valdes Lawn Care and Snow Removal, LLC, as detailed in the HEI Memorandum.

Proposed Motion

Manager _____ moves to approve Valdes Lawn Care and Snow Removal, LLC's final pay request as submitted and certified by the District Engineer and directs staff to issue payment of \$19,947.94, seconded by Manager _____.

Attachment

HEI Memorandum Ramsey County Ditch 4 Repair – Final Payment dated June 12, 2024

Technical Memorandum

To: Nick Tomczik, RCWD
Tom Schmidt and Abel Green, RCWD
From: Adam Nies, PE and Chris Otterness, PE (HEI)
Subject: Ramsey County Ditch 4 Repair – Final Payment
Date: June 12, 2025
Project: 5555-0352

The purpose of this memorandum is to recommend Final Payment to Valdes Lawn Care and Snow Removal, LLC. for the Ramsey County Ditch 4 Repair.

Project Update

The contractor has completed all work including "punchlist" items. Release of retainage is recommended at this time with the fulfillment and completion of the contract. Final payment is contingent upon receipt of the required closeout submittals including release of all liens and approval of Form IC-134.

Payment Application Review

We have reviewed the materials and quantities submitted by Valdes Lawn Care and Snow Removal, LLC. We have verified the completion of items for which payment has been requested.

The following is a summary of payment:

Work Completed to Date:	\$ 108,615.00	
Less 5% retainage:	\$ 0.00	(release all retainage for final payment)
Less previous payments:	\$ 88,667.06	
Pay Request for this estimate:	\$ 19,947.94	

A detailed summary of work completed and final payment certification are attached.

Recommendation

We recommend authorization of Final Payment in the amount of **\$19,947.94** to Valdes Lawn Care and Snow Removal, LLC, contingent upon receipt of the required closeout submittals including release of all liens and approval of Form IC-134.

SECTION 00920 PARTIAL PAYMENT CERTIFICATION

OWNER: Rice Creek Watershed District
PROJECT: RCD 4 Tree Clearing

CONTRACTOR: **Valdes Lawn Care and Snow Removal, LLC.**
ENGINEER: Houston Engineering Inc.

PARTIAL PAYMENT: **Final Payment**
PERIOD OF ESTIMATE: **9/2024 - 6/2025**

CONTRACT CHANGE ORDER SUMMARY

No.	Deduction	Additions
001		\$2,475
Totals		\$2,475
Net Change to Contract		

CONTRACT TIME:

Revisions: **N/A**
Days Remaining: **N/A**
On Schedule (y/n): **Yes**
Starting Date: **8/16/2024**
Projected Completion: April 1, 2025 (substantial)
July 1, 2025 (final)

ESTIMATE

Original Contract Amount.....	\$ 104,165.00
Change Orders.....	\$ 2,475.00
Revised Contract Amount.....	\$ 106,640.00
Completed to Date Amount.....	\$ 108,615.00
Materials On-Site.....	\$ N/A
Subtotal.....	\$ 108,615.00
Retainage.....	\$ 0.00
Previous Payments.....	\$ 88,667.06
Amount Due This Payment.....	\$ 19,947.94

(see attached breakdown)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of their knowledge, information and belief, the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and for which payments were received from the Owner, and that current payment shown herein is now due.

RELEASE OF CLAIMS AND WAIVER OF LIEN: NOW THEREFORE, upon receipt of the above payment amount, the undersigned does hereby irrevocably releases and waives any and all claims for payment of any type for any work up through and including the date of this application, and irrevocably releases and waives all bond claims, construction liens, mechanic's liens, and/or other liens, or right to claim any against the above project or any part thereof.

Contractor: Valdes Lawn Care and Snow Removal, LLC.

By:  Project Manager

Date: 6/11/2025

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: Houston Engineering, Inc.

By: 

Date: 6/12/2025

OWNER'S APPROVAL

Owner: Rice Creek Watershed District

By: _____

Date: _____

Item	Unit of Measure	Unit Price	Quantities			
			completed to date	partial pay 001	Final Pay	Extension
MOBILIZATION	LUMP SUM	\$2,450.00	1	0.5	0.5	\$1,225.00
TRAFFIC CONTROL & PUBLIC SAFETY	LUMP SUM	\$2,500.00	1	0.5	0.5	\$1,250.00
PROTECTION OF EXISTING ADJACENT FEATURES	LUMP SUM	\$2,250.00	1	0.5	0.5	\$1,125.00
TREE CLEARING AND REMOVAL	ACRE	\$10,250.00	6	6	0	\$0.00
HYDRO SEEDING	ACRE	\$5,250.00	4.45	2.225	2.225	\$11,681.25
SITE ACCESS GRADING	HOURS	\$185.00	35	35	0	\$0.00
EROSION CONTROL BLANKET	SQUARE YARDS	\$2.65	2700	2700	0	\$0.00
bio logs	LF	\$4.00	500	500	0	\$0.00
silt curtain	LF	\$18.45	50	50	0	\$0.00

subtotal **\$15,281.25**

release of retainage (was \$4,666.69) \$0.00

Total - FINAL payment	\$19,947.94
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ITEMS REQUIRING BOARD ACTION

7. Check Register Dated June 23, 2025, in the Amount of \$226,183.84 and June Interim Financial Statements Prepared by Redpath and Company

Rice Creek Watershed District

Check Register

June 12, 2025 - June 23, 2025

To Be Approved at the June 23, 2025 Board Meeting

Check #	Date	Payee	Description	
26509	06/23/25	Amazon Capital Services	Training and Education	\$46.56
26510	06/23/25	Joseph Grubbs	Contracted Services	1,375.00
26511	06/23/25	Houston Engineering, Inc.	Engineering Expense	64,463.77
26512	06/23/25	Living Water Tree Service	Contracted Services	13,700.00
26513	06/23/25	NineNorth	Professional Services	705.00
26514	06/23/25	Premium Waters, Inc.	Meeting Supplies	60.98
26515	06/23/25	RMB Environmental Laboratories, Inc.	Lab Expense	7,756.00
26516	06/23/25	Tech Sales Co.	Equipment	245.00
26517	06/23/25	Tri-State Bobcat	Professional Services	2,490.00
26518	06/23/25	White Bear Lake Conservation District	Legal-permit fee	60.00
26519	06/23/25	City of Fridley	Construction -WQ cost share grant	29,271.42
26520	06/23/25	Pitney Bowes Global Financial Services LLC	Equipment Lease	199.53
26521	06/23/25	Kate Ryan	Construction -Mini-Grant	500.00
11461	06/23/25	Lyngblomsten At Lino Lakes LLC	Surety Release - #19-013 final	5,000.00
11462	06/23/25	MIA c/o Advantage Townhome Management	Surety Release - #09-071	1,500.00
11463	06/23/25	William Sievers	Surety Release - #20-061	1,000.00
Payroll	06/30/25	June 30th Payroll (estimate)	June 30th Payroll (estimate)	41,404.47
Payroll	06/30/25	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	2,123.22
EFT	06/06/25	Health Equity	Employee Benefits	39.00
EFT	05/27/25	Health Equity	Employee Benefits	55.16
EFT	06/02/25	Health Equity	Employee Benefits	84.29
EFT	06/06/25	Health Equity	Employee Benefits	319.00
EFT	06/10/25	First Unum Life Insurance Company	June Employee Benefits	1,126.55
EFT	06/23/25	Medica	July Employee Benefits	13,458.51
EFT	06/23/25	Delta Dental of Minnesota	July Employee Benefits	1,116.29
EFT	06/23/25	Blaine Shopping Center	Rent	8,836.98
EFT	06/11/25	Metronet	Telecommunications	553.15
EFT	06/23/25	Verizon Wireless	Telecommunications	645.97
EFT	06/23/25	Verizon Wireless	Telecommunications	195.38
EFT	06/23/25	Xcel Energy	Telecommunications	78.03
EFT	05/31/25	4M Bank Fee	Check Positive Pay-surety set up & fee	80.25
EFT	05/31/25	4M Bank Fee	Check Positive Pay-admin set up & fee	81.50
EFT	06/30/25	4M Bank Fee	ACH Positive Pay-monthly fee	17.50
EFT	06/30/25	Internal Revenue Service (estimate)	6/30 Federal Withholding (estimate)	13,959.89
EFT	06/30/25	Minnesota Revenue (estimate)	6/30 State Withholding (estimate)	2,490.00
EFT	06/30/25	Empower Retirement	6/30 Deferred Compensation	1,060.00
EFT	06/30/25	Empower Retirement	6/30 Roth IRA	190.00
EFT	06/30/25	Health Equity	6/30 HSA	453.83
EFT	06/30/25	PERA (estimate)	6/30 PERA (estimate)	8,107.83
EFT	06/30/25	Empower Retirement (estimate)	June Health Care Savings (estimate)	1,333.78
Total				<u>\$226,183.84</u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
6/30/2025

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$33,000.00	-	\$2,250.00	\$11,875.00	\$21,125.00	35.98%
	Manager expenses	4010-4011	9,000.00	-	481.04	\$1,764.38	7,235.62	19.60%
Employees	Staff salary/taxes/benefits	4100-4140	261,869.00	-	19,677.63	123,219.74	138,649.26	47.05%
	District training & education	4265	9,000.00	-	163.75	390.81	8,609.19	4.34%
	Employee expenses	4320	1,100.00	-	37.24	389.69	710.31	35.43%
Administration/ Office	Office/Meeting/Software	4200-4205	5,750.00	-	189.18	2,757.91	2,992.09	47.96%
	Printing	4208	500.00	-	-	-	500.00	0.00%
	Rent/Office	4210	25,000.00	-	1,767.40	10,609.15	14,390.85	42.44%
	Telecommunications	4240	4,904.00	-	306.80	1,816.09	3,087.91	37.03%
	Dues	4245	15,899.00	-	-	15,158.00	741.00	95.34%
	Publications	4250	200.00	-	85.00	85.00	115.00	42.50%
	Insurance	4270	8,000.00	-	-	7,103.04	896.96	88.79%
	Postage	4280	1,100.00	-	-	-	1,100.00	0.00%
	Legal Notices	4290	1,500.00	-	-	-	1,500.00	0.00%
	Office Equipment/Lease	4635	4,450.00	-	173.77	1,172.87	3,277.13	26.36%
Sub-Total-Administration:			381,272.00	-	25,131.81	176,341.68	204,930.32	46.25%
Consultants	Auditor/Accounting	4330	22,000.00	-	90.85	11,954.12	10,045.88	54.34%
	Legal	4410	50,000.00	-	7,112.20	17,095.90	32,904.10	34.19%
	Consultants/Professional Serv.	4420	26,000.00	-	1,067.50	6,279.40	19,720.60	24.15%
	Engineering-General	4500	56,000.00	-	3,836.83	17,604.83	38,395.17	31.44%
Sub-Total-Consultants:			154,000.00	-	12,107.38	52,934.25	101,065.75	34.37%
TOTAL			\$535,272.00	-	\$37,239.19	\$229,275.93	\$305,996.07	42.83%

No Assurnace Is Provided On These Financial Statements

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
6/30/2025

Revenue/Expenditures By Project		2025 Budget	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$535,272.00	(\$6,628.49)	\$37,239.19	\$229,275.93	\$305,996.07	42.83%
30 - Environmental Education		305,389.00	6,591.00	14,309.41	112,893.08	192,495.92	36.97%
35 - Information Management		316,014.00	6,820.14	9,946.24	114,088.45	201,925.55	36.10%
60 - Restoration Projects		2,922,551.00	117,525.28	28,029.42	385,351.37	2,537,199.63	13.19%
70 - Regulatory		1,565,687.00	78,191.09	88,680.89	558,944.72	1,006,742.28	35.70%
80 - Ditch & Creek Maintenance		1,955,483.00	83,720.94	104,877.93	380,717.02	1,574,765.98	19.47%
90 - Lake & Stream Management		1,155,911.00	45,357.12	96,717.86	301,314.21	854,596.79	26.07%
95 - District Facilities		654,307.00	14,121.69	18,800.73	96,813.38	557,493.62	14.80%
Total District Revenue/Expenditures		\$9,410,614.00	\$345,698.77	\$398,601.67	\$2,179,398.16	\$7,231,215.84	23.16%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2024	2025 Fund Balance Transfers	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Fund Balance @ 6/30/2025
10 - General Fund		\$653,497.17	-	(\$6,628.49)	\$37,239.19	\$229,275.93	\$417,592.75
30 - Environmental Education		290,193.75	-	6,591.00	14,309.41	112,893.08	183,891.67
35 - Information Management		423,303.31	-	6,820.14	9,946.24	114,088.45	316,035.00
60 - Restoration Projects		3,509,694.96	-	117,525.28	28,029.42	385,351.37	3,241,868.87
70 - Regulatory		1,189,787.81	-	78,191.09	88,680.89	558,944.72	709,034.18
80 - Ditch & Creek Maintenance		1,729,405.19	-	83,720.94	104,877.93	380,717.02	1,432,409.11
90 - Lake & Stream Management		1,158,894.38	-	45,357.12	96,717.86	301,314.21	902,937.29
95 - District Facilities		1,151,539.17	-	14,121.69	18,800.73	96,813.38	1,068,847.48
99 - Project Anticipation		4,500,000.00	-	-	-	-	4,500,000.00
Total District Fund Balance:		\$14,606,315.74	-	\$345,698.77	\$398,601.67	\$2,179,398.16	\$12,772,616.35

No Assurnace Is Provided On These Financial Statements

Rice Creek Watershed District

Interim Financial Statements

June 30, 2025



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Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	510,167.00	(510,167.00)
Interest Revenue	(51,393.67)	(41,421.48)	0.00	(41,421.48)
Investment Interest-Surety	0.00	33,076.75	25,105.00	7,971.75
Investment Income	0.00	1,580.32	0.00	1,580.32
Miscellaneous Revenue	0.00	135.92	0.00	135.92
Total Revenues	(51,393.67)	(6,628.49)	535,272.00	(541,900.49)
Expenses				
Manager Per Diem	2,293.40	11,918.40	33,000.00	(21,081.60)
Manager Expense	238.42	577.04	4,000.00	(3,422.96)
Manager Travel	199.22	1,143.94	5,000.00	(3,856.06)
Wages	14,229.14	85,556.20	178,469.00	(92,912.80)
Benefits	1,837.58	14,862.20	35,086.00	(20,223.80)
PERA Expense	1,069.57	5,874.27	13,385.00	(7,510.73)
HCSA Contributions	1,333.78	6,663.84	16,275.00	(9,611.16)
Payroll Taxes	1,207.56	7,299.47	13,653.00	(6,353.53)
Payroll Taxes-Unemployment	0.00	2,963.76	5,000.00	(2,036.24)
Office Supplies	108.97	1,219.37	2,426.00	(1,206.63)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	80.21	647.19	2,500.00	(1,852.81)
Printing	0.00	0.00	500.00	(500.00)
Rent	1,767.40	10,609.15	25,000.00	(14,390.85)
Telecommunications	306.80	1,816.09	4,904.00	(3,087.91)
Dues	0.00	15,158.00	15,899.00	(741.00)
Publications	85.00	85.00	200.00	(115.00)
Training & Education	163.75	390.81	9,000.00	(8,609.19)
Insurance & Bonds	0.00	7,103.04	8,000.00	(896.96)
Postage	0.00	0.00	1,100.00	(1,100.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	37.24	389.69	1,100.00	(710.31)
Audit & Accounting	90.85	11,954.12	22,000.00	(10,045.88)
Professional Services	1,067.50	5,959.40	19,000.00	(13,040.60)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	7,112.20	17,095.90	50,000.00	(32,904.10)
Engineering	3,836.83	17,604.83	56,000.00	(38,395.17)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	173.77	1,172.87	2,200.00	(1,027.13)
Bank Charges	0.00	891.35	325.00	566.35
Total Expenses	37,239.19	229,275.93	535,272.00	(305,996.07)
Total Revenues Over/(Under)				
Expenditures - General Fund	(88,632.86)	(235,904.42)	0.00	(235,904.42)
Total Revenue Over/(Under) Expenditur	\$ (88,632.86)	(235,904.42)	0.00	(235,904.42)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	185,936.00	(185,936.00)
Interest Income	0.00	5,689.38	14,323.00	(8,633.62)
Investment Income	0.00	901.62	0.00	901.62
Total Revenues	0.00	6,591.00	200,259.00	(193,668.00)
Expenses				
Wages	8,373.86	50,243.16	103,919.00	(53,675.84)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	966.62	6,118.03	10,988.00	(4,869.97)
PERA Expense	628.04	3,454.22	7,794.00	(4,339.78)
Payroll Taxes	624.04	3,747.25	8,289.00	(4,541.75)
Office Supplies	0.00	29.27	1,213.00	(1,183.73)
Field Supplies	0.00	112.14	250.00	(137.86)
Computer Software	0.00	0.00	500.00	(500.00)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	5,302.20	12,500.00	(7,197.80)
Telecommunications	153.41	908.10	2,452.00	(1,543.90)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	240.00	605.55	4,500.00	(3,894.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	64.40	146.16	550.00	(403.84)
Audit & Accounting	0.00	5,930.89	11,000.00	(5,069.11)
Professional Services	0.29	61.25	3,000.00	(2,938.75)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	0.00	805.20	3,000.00	(2,194.80)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	86.88	586.42	1,100.00	(513.58)
Total Expenses	12,021.24	81,921.36	190,389.00	(108,467.64)
Total Revenues Over/(Under)				
Expenditures - Communication:	(12,021.24)	(75,330.36)	9,870.00	(85,200.36)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	0.00	14,000.00	(14,000.00)
Total Revenues	0.00	0.00	14,000.00	(14,000.00)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Meeting Supplies	0.00	9.37	0.00	9.37
Printing	166.00	240.00	1,000.00	(760.00)
Training & Education	216.12	1,416.75	8,500.00	(7,083.25)
Legal	0.00	1,423.30	3,500.00	(2,076.70)
Total expenses	382.12	3,089.42	14,000.00	(10,910.58)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	(382.12)	(3,089.42)	0.00	(3,089.42)

MASTER WATER STEWARD PROGRAM - 30-03

Revenues				
General Property Tax	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	0.00	9,500.00	(9,500.00)
Expenses				
Training & Education	0.00	0.00	5,000.00	(5,000.00)
Contracted Services	0.00	8,100.00	25,000.00	(16,900.00)
Total expenses	0.00	8,100.00	30,000.00	(21,900.00)
Total Revenues Over/(Under)				
Expenditures - Master Water:	0.00	(8,100.00)	(20,500.00)	12,400.00

OUTREACH PARTNERSHIPS - 30-04

Revenues				
General Property Tax	0.00	0.00	28,000.00	(28,000.00)
Total Revenues	0.00	0.00	28,000.00	(28,000.00)
Expenses				
Training & Education	70.14	670.14	10,000.00	(9,329.86)
Contracted Services	0.00	16,825.00	33,000.00	(16,175.00)
Total expenses	70.14	17,495.14	43,000.00	(25,504.86)
Total Revenues Over/(Under)				
Expenditures - Outreach:	(70.14)	(17,495.14)	(15,000.00)	(2,495.14)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	0.00	0.00	8,630.00	(8,630.00)
Total Revenues	0.00	0.00	8,630.00	(8,630.00)
Expenses				
Construction	1,835.91	2,287.16	20,000.00	(17,712.84)
Total expenses	1,835.91	2,287.16	20,000.00	(17,712.84)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	(1,835.91)	(2,287.16)	(11,370.00)	9,082.84
 <u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	0.00	0.00	3,000.00	(3,000.00)
Total Revenues	0.00	0.00	3,000.00	(3,000.00)
Expenses				
Engineering	0.00	0.00	3,000.00	(3,000.00)
Total expenses	0.00	0.00	3,000.00	(3,000.00)
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	0.00	0.00	0.00	0.00
 <u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,000.00	(4,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	0.00	0.00	(2,500.00)	2,500.00
 Total Revenue Over/(Under) Expenditur	 \$ (14,309.41)	 \$ (106,302.08)	 (39,500.00)	 (66,802.08)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	137,693.00	(137,693.00)
Interest Revenue	0.00	5,887.19	14,821.00	(8,933.81)
Investment Interest	0.00	932.95	0.00	932.95
Total Revenues	0.00	6,820.14	152,514.00	(145,693.86)
Expenses				
Wages	2,470.26	14,843.92	31,856.00	(17,012.08)
Benefits	228.02	1,477.16	5,030.00	(3,552.84)
PERA Expense	185.26	1,020.64	2,389.00	(1,368.36)
Payroll Taxes	184.74	1,110.14	2,438.00	(1,327.86)
Office Supplies	0.00	14.64	606.00	(591.36)
Computer Software	1,026.50	1,845.04	15,203.00	(13,357.96)
Printing	0.00	0.00	125.00	(125.00)
Rent	441.85	2,651.10	6,250.00	(3,598.90)
Telecommunications	76.70	454.02	1,226.00	(771.98)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	150.27	2,250.00	(2,099.73)
Insurance and Bonds	0.00	1,775.76	2,000.00	(224.24)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	0.00	2,965.45	5,500.00	(2,534.55)
Professional Services	3,155.46	28,010.06	55,670.00	(27,659.94)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	0.00	17,240.00	57,320.00	(40,080.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	43.45	293.25	550.00	(256.75)
Total Expenses	7,812.24	73,851.45	192,513.00	(118,661.55)
Total Revenues Over/(Under)				
Expenditures - Information Management	(7,812.24)	(67,031.31)	(39,999.00)	(27,032.31)

BOUNDARY MANAGEMENT PROGRAM - 35-03

Revenues				
General Property Tax	0.00	0.00	1,000.00	(1,000.00)
Total Revenues	0.00	0.00	1,000.00	(1,000.00)
Expenses				
Legal	0.00	0.00	250.00	(250.00)
Engineering	0.00	0.00	750.00	(750.00)
Total Expenses	0.00	0.00	1,000.00	(1,000.00)
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	0.00	0.00	0.00	0.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
General Property Tax	0.00	0.00	60,000.00	(60,000.00)
Total Revenues	0.00	0.00	60,000.00	(60,000.00)
Expenses				
Legal	0.00	0.00	7,500.00	(7,500.00)
Engineering	0.00	18,831.50	52,500.00	(33,668.50)
Total Expenses	0.00	18,831.50	60,000.00	(41,168.50)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	0.00	(18,831.50)	0.00	(18,831.50)
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	0.00	0.00	60,000.00	(60,000.00)
Total Revenues	0.00	0.00	60,000.00	(60,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	2,134.00	19,729.00	55,000.00	(35,271.00)
Total expenses	2,134.00	19,729.00	60,000.00	(40,271.00)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	(2,134.00)	(19,729.00)	0.00	(19,729.00)
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Professional Services	0.00	1,676.50	1,500.00	176.50
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Total expenses	0.00	1,676.50	2,500.00	(823.50)
Total Revenues Over/(Under)				
Expenditures - District Website:	0.00	(1,676.50)	0.00	(1,676.50)
Total Revenue Over/(Under) Expenditur	\$ (9,946.24)	\$ (107,268.31)	(39,999.00)	(67,269.31)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	200,393.00	(200,393.00)
Interest Revenue	0.00	54,446.86	137,070.00	(82,623.14)
Investment Interest	0.00	8,628.42	0.00	8,628.42
Total Revenues	0.00	63,075.28	337,463.00	(274,387.72)
Expenses				
Wages	17,769.94	108,227.47	238,530.00	(130,302.53)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	2,146.21	14,831.49	43,415.00	(28,583.51)
PERA Expense	1,360.78	7,482.91	17,890.00	(10,407.09)
Payroll Taxes	1,699.26	8,276.90	18,587.00	(10,310.10)
Office Supplies	99.99	129.26	1,213.00	(1,083.74)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	5,302.20	12,500.00	(7,197.80)
Telecommunications	153.41	908.10	2,452.00	(1,543.90)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	531.55	4,500.00	(3,968.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	0.00	0.00	12,000.00	(12,000.00)
Audit & Accounting	0.00	5,930.89	11,000.00	(5,069.11)
Professional Services	0.00	0.00	12,000.00	(12,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	170.80	603.40	0.00	603.40
Engineering	873.67	1,512.17	1,750.00	(237.83)
Computer Equipment	0.00	0.00	4,000.00	(4,000.00)
Equipment Lease	86.88	586.42	1,250.00	(663.58)
Bank Charges	0.00	0.00	1,100.00	(1,100.00)
Total Expenses	25,244.64	158,354.28	403,821.00	(245,466.72)
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	(25,244.64)	(95,279.00)	(66,358.00)	(28,921.00)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01</u>				
Revenues				
General Property Tax	0.00	0.00	160,000.00	(160,000.00)
Grant Income	54,450.00	54,450.00	0.00	54,450.00
Total Revenues	54,450.00	54,450.00	160,000.00	(105,550.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	130,000.00	(130,000.00)
Total expenses	0.00	0.00	160,000.00	(160,000.00)
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	54,450.00	54,450.00	0.00	54,450.00
<u>LOWER RC WATER MGMT. PROJECT - 60-03</u>				
Revenues				
General Property Tax	0.00	0.00	54,750.00	(54,750.00)
Total Revenues	0.00	0.00	54,750.00	(54,750.00)
Expenses				
Engineering	0.00	0.00	40,000.00	(40,000.00)
Construction	0.00	0.00	145,000.00	(145,000.00)
Total expenses	0.00	0.00	185,000.00	(185,000.00)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	0.00	0.00	(130,250.00)	130,250.00
<u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	75,000.00	(75,000.00)
Total expenses	0.00	0.00	100,000.00	(100,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	0.00	(100,000.00)	100,000.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	12.00	0.00	12.00
Engineering	0.00	0.00	4,000.00	(4,000.00)
Construction Expense	2,784.78	2,784.78	24,272.00	(21,487.22)
Total expenses	2,784.78	2,796.78	28,272.00	(25,475.22)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	(2,784.78)	(2,796.78)	(28,272.00)	25,475.22

BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06

Revenues				
General Property Tax	0.00	0.00	62,050.00	(62,050.00)
Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	92,050.00	(92,050.00)
Expenses				
Engineering	0.00	24,585.66	50,000.00	(25,414.34)
Construction	0.00	25,000.00	50,000.00	(25,000.00)
Total expenses	0.00	49,585.66	100,000.00	(50,414.34)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	0.00	(49,585.66)	(7,950.00)	(41,635.66)

RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08

Revenues				
General Property Tax	0.00	0.00	73,000.00	(73,000.00)
Total Revenues	0.00	0.00	73,000.00	(73,000.00)
Expenses				
Legal	0.00	0.00	15,000.00	(15,000.00)
Engineering	0.00	2,095.25	335,000.00	(332,904.75)
Construction Services	0.00	0.00	150,000.00	(150,000.00)
Total expenses	0.00	2,095.25	500,000.00	(497,904.75)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	0.00	(2,095.25)	(427,000.00)	424,904.75

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	32,500.00	(32,500.00)
Total expenses	0.00	0.00	54,000.00	(54,000.00)
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	0.00	0.00	(54,000.00)	54,000.00
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	0.00	0.00	226,824.00	(226,824.00)
Total Revenues	0.00	0.00	226,824.00	(226,824.00)
Expenses				
Legal Notices	0.00	954.82	3,000.00	(2,045.18)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	5,957.00	18,000.00	(12,043.00)
Construction	0.00	136,959.31	1,084,933.00	(947,973.69)
Total expenses	0.00	143,871.13	1,106,433.00	(962,561.87)
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	0.00	(143,871.13)	(879,609.00)	735,737.87
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	410.00	19,000.00	(18,590.00)
Construction	0.00	0.00	79,500.00	(79,500.00)
Total expenses	0.00	410.00	100,000.00	(99,590.00)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	0.00	(410.00)	(100,000.00)	99,590.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	0.00	0.00	47,158.00	(47,158.00)
Total Revenues	0.00	0.00	47,158.00	(47,158.00)
Expenses				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	18,006.52	75,000.00	(56,993.48)
Total expenses	0.00	18,006.52	85,000.00	(66,993.48)
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	0.00	(18,006.52)	(37,842.00)	19,835.48
<u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	0.00	0.00	18,250.00	(18,250.00)
Total Revenues	0.00	0.00	18,250.00	(18,250.00)
Total Revenues Over/(Under)				
Contracted Services	0.00	522.00	7,000.00	(6,478.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	7,419.25	25,000.00	(17,580.75)
Total expenses	0.00	7,941.25	35,000.00	(27,058.75)
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	0.00	(7,941.25)	(16,750.00)	8,808.75
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
General Property Tax	0.00	0.00	1,350.00	(1,350.00)
Total Revenues	0.00	0.00	1,350.00	(1,350.00)
Expenses				
Contracted Services	0.00	420.00	0.00	420.00
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	420.00	10,000.00	(9,580.00)
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	0.00	(420.00)	(8,650.00)	8,230.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
General Property Tax	0.00	0.00	42,000.00	(42,000.00)
Total Revenues	0.00	0.00	42,000.00	(42,000.00)
Expenses				
Contracted Services	0.00	0.00	49,000.00	(49,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	1,870.50	3,000.00	(1,129.50)
Total expenses	0.00	1,870.50	55,000.00	(53,129.50)
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	0.00	(1,870.50)	(13,000.00)	11,129.50
Total Revenue Over/(Under) Expenditur	\$ 26,420.58	\$ (267,826.09)	(1,869,681.00)	1,601,854.91

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	141,055.00	(141,055.00)
Interest Revenue	0.00	29,168.61	73,432.00	(44,263.39)
Investment Interest	0.00	4,622.48	0.00	4,622.48
Total Revenues	0.00	33,791.09	214,487.00	(180,695.91)
Expenses				
Wages	28,934.32	173,443.09	348,652.00	(175,208.91)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	4,399.58	29,544.40	49,729.00	(20,184.60)
PERA Expense	2,175.85	11,957.26	26,149.00	(14,191.74)
Payroll Taxes	2,144.68	12,862.95	27,011.00	(14,148.05)
Office Supplies	108.97	182.17	3,032.00	(2,849.83)
Field Supplies	0.00	155.92	500.00	(344.08)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	625.00	(625.00)
Rent	2,209.25	13,255.50	31,250.00	(17,994.50)
Telecommunications	383.49	2,270.12	6,130.00	(3,859.88)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	0.00	496.37	11,250.00	(10,753.63)
Insurance and Bonds	0.00	8,878.79	10,000.00	(1,121.21)
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	300.00	(300.00)
Staff Travel	0.00	74.20	1,375.00	(1,300.80)
Vehicle	190.74	572.27	12,000.00	(11,427.73)
Audit & Accounting	0.00	14,827.23	27,500.00	(12,672.77)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	0.00	800.00	17,500.00	(16,700.00)
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	217.21	1,466.10	2,750.00	(1,283.90)
Total Expenses	40,764.09	270,786.37	590,687.00	(319,900.63)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(40,764.09)	(236,995.28)	(376,200.00)	139,204.72

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	0.00	40,000.00	(40,000.00)
Total Revenues	0.00	0.00	40,000.00	(40,000.00)
Expenses				
Contracted Services	0.00	430.50	0.00	430.50
Legal	0.00	0.00	20,000.00	(20,000.00)
Engineering	0.00	0.00	30,000.00	(30,000.00)
Total Expenses	0.00	430.50	50,000.00	(49,569.50)
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	0.00	(430.50)	(10,000.00)	9,569.50
 <u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
Permit Fees	6,900.00	44,400.00	61,200.00	(16,800.00)
Total Revenues	6,900.00	44,400.00	61,200.00	(16,800.00)
Expenses				
Contracted Services	0.00	6,901.20	60,000.00	(53,098.80)
Legal	1,512.80	14,468.10	45,000.00	(30,531.90)
Legal-Audit	0.00	0.00	5,000.00	(5,000.00)
Engineering	44,711.50	254,809.05	775,000.00	(520,190.95)
Engineering-Reporting	1,692.50	11,549.50	20,000.00	(8,450.50)
Engineering-Audit	0.00	0.00	20,000.00	(20,000.00)
Total expenses	47,916.80	287,727.85	925,000.00	(637,272.15)
Total Revenues Over/(Under)				
Expenditures - Permit Review	(41,016.80)	(243,327.85)	(863,800.00)	620,472.15
 Total Revenue Over/(Under) Expenditur	 \$ (81,780.89)	 \$ (480,753.63)	 (1,250,000.00)	 769,246.37

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	252,484.00	(252,484.00)
Interest Revenue	0.00	36,430.58	91,714.00	(55,283.42)
Investment Interest	0.00	5,773.30	0.00	5,773.30
Total Revenues	0.00	42,203.88	344,198.00	(301,994.12)
Expenses				
Wages	13,980.97	83,520.64	182,803.00	(99,282.36)
Benefits	1,773.62	11,918.61	27,364.00	(15,445.39)
PERA Expense	1,046.24	5,763.14	13,710.00	(7,946.86)
Payroll Taxes	1,049.39	6,270.13	13,984.00	(7,713.87)
Office Supplies	30.00	238.05	1,819.00	(1,580.95)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	400.00	(400.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	375.00	(375.00)
Rent	1,325.55	7,953.30	18,750.00	(10,796.70)
Telecommunications	265.11	1,572.15	3,678.00	(2,105.85)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	0.00	588.23	6,750.00	(6,161.77)
Insurance and Bonds	0.00	5,327.28	6,000.00	(672.72)
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	0.00	0.00	1,500.00	(1,500.00)
Staff Travel	0.00	9.31	825.00	(815.69)
Vehicle	190.74	787.69	12,000.00	(11,212.31)
Audit & Accounting	0.00	8,896.34	16,500.00	(7,603.66)
Professional Services	0.00	235.00	13,740.00	(13,505.00)
Contracted Services	0.00	480.00	7,500.00	(7,020.00)
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	168.00	6,500.00	(6,332.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	130.33	879.67	1,650.00	(770.33)
Total Expenses	19,791.95	134,607.54	344,198.00	(209,590.46)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	(19,791.95)	(92,403.66)	0.00	(92,403.66)
<u>NATURAL WATERWAY MGMT. - 80-01</u>				
Revenues				
General Property Taxes	0.00	0.00	8,612.00	(8,612.00)
Total Revenues	0.00	0.00	8,612.00	(8,612.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	0.00	0.00	(1,388.00)	1,388.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	0.00	288,502.00	(288,502.00)
Total Revenues	0.00	0.00	288,502.00	(288,502.00)
Expenses				
Field Supplies	0.00	54.37	6,000.00	(5,945.63)
Vehicle	0.00	466.75	8,000.00	(7,533.25)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	73,892.67	156,257.17	260,000.00	(103,742.83)
Legal	0.00	0.00	8,000.00	(8,000.00)
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	68.04	4,728.11	28,000.00	(23,271.89)
Equipment	0.00	237.99	12,000.00	(11,762.01)
Total expenses	73,960.71	161,744.39	345,000.00	(183,255.61)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	(73,960.71)	(161,744.39)	(56,498.00)	(105,246.39)

REPAIR REPORTS & STUDIES - 80-03

Revenues				
General Property Tax	0.00	0.00	130,000.00	(130,000.00)
Grants	0.00	39,590.00	0.00	39,590.00
Grant Income	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	39,590.00	160,000.00	(120,410.00)
Expenses				
Legal Notices	335.00	2,603.20	10,000.00	(7,396.80)
Legal	0.00	4,768.20	40,000.00	(35,231.80)
Engineering	5,268.20	54,254.75	105,000.00	(50,745.25)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	5,603.20	61,626.15	160,000.00	(98,373.85)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	(5,603.20)	(22,036.15)	0.00	(22,036.15)

ACD 10-22-32 WMD - 80-04

Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	7,500.00	14,361.00	(6,861.00)
Total expenses	0.00	7,500.00	14,361.00	(6,861.00)
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	0.00	(7,500.00)	(14,361.00)	6,861.00

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	0.00	0.00

<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	1,375.00	3,565.00	41,016.00	(37,451.00)
Total expenses	1,375.00	3,565.00	41,016.00	(37,451.00)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	(1,375.00)	(3,565.00)	(41,016.00)	37,451.00

<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	0.00	0.00	85,038.00	(85,038.00)
ROW Charges	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	0.00	94,538.00	(94,538.00)
Expenses				
Professional Services	68.00	68.00	0.00	68.00
Engineering	1,479.94	1,479.94	0.00	1,479.94
Construction	0.00	(2,800.01)	94,358.00	(97,158.01)
Total expenses	1,547.94	(1,252.07)	94,358.00	(95,610.07)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	(1,547.94)	1,252.07	180.00	1,072.07

<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	0.00	0.00	48,000.00	(48,000.00)
Total Revenues	0.00	0.00	48,000.00	(48,000.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	986.63	986.63	5,000.00	(4,013.37)
Construction	0.00	(1,866.68)	38,000.00	(39,866.68)
Total expenses	986.63	(880.05)	48,000.00	(48,880.05)
Total Revenues Over/(Under) Expenditures - RCD 4 Repair:	(986.63)	880.05	0.00	880.05

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	0.00	0.00	43,060.00	(43,060.00)
Total Revenues	0.00	0.00	43,060.00	(43,060.00)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Municipal PDS	0.00	0.00	(6,940.00)	6,940.00
<u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	546.00	0.00	546.00
Total expenses	0.00	546.00	0.00	546.00
Total Revenues Over/(Under)				
Expenditures - AWJD 3	0.00	(546.00)	0.00	(546.00)
<u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	0.00	0.00	18,370.00	(18,370.00)
Total Revenues	0.00	0.00	18,370.00	(18,370.00)
Expenses				
Professional Services	0.00	0.00	8,370.00	(8,370.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Total expenses	0.00	0.00	18,370.00	(18,370.00)
Total Revenues Over/(Under)				
Expenditures - AWCD 15	0.00	0.00	0.00	0.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	0.00	0.00	198,076.00	(198,076.00)
Total Revenues	0.00	0.00	198,076.00	(198,076.00)
Expenses				
Professional Services	0.00	0.00	30,000.00	(30,000.00)
Contracted Services	0.00	0.00	200,000.00	(200,000.00)
Total expenses	0.00	0.00	230,000.00	(230,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 15 & AWJD 4:	0.00	0.00	(31,924.00)	31,924.00
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
General Property Taxes	0.00	0.00	227,340.00	(227,340.00)
Special Assessments	0.00	1,927.06	0.00	1,927.06
Total Revenues	0.00	1,927.06	227,340.00	(225,412.94)
Expenses				
Professional Services	0.00	0.00	5,000.00	(5,000.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	0.00	342,000.00	(342,000.00)
Total expenses	0.00	0.00	354,000.00	(354,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 WMD:	0.00	1,927.06	(126,660.00)	128,587.06
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	0.00	189,410.00	(189,410.00)
Total Revenues	0.00	0.00	189,410.00	(189,410.00)
Expenses				
Legal Notices	0.00	2,131.06	0.00	2,131.06
Legal	0.00	1,131.00	15,000.00	(13,869.00)
Engineering	1,612.50	9,998.00	77,000.00	(67,002.00)
Construction	0.00	0.00	154,000.00	(154,000.00)
Total expenses	1,612.50	13,260.06	246,000.00	(232,739.94)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	(1,612.50)	(13,260.06)	(56,590.00)	43,329.94
Total Revenue Over/(Under) Expenditur	\$ (104,877.93)	\$ (296,996.08)	(335,197.00)	38,200.92

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	254,906.00	(254,906.00)
Interest Income	0.00	21,534.47	54,213.00	(32,678.53)
Investment Income	0.00	3,412.65	0.00	3,412.65
Total Revenues	0.00	24,947.12	309,119.00	(284,171.88)
Expenses				
Wages	19,063.50	114,517.11	240,435.00	(125,917.89)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	2,387.46	15,972.82	35,916.00	(19,943.18)
PERA Expense	1,427.50	7,870.89	18,033.00	(10,162.11)
Payroll Taxes	1,384.42	8,316.94	18,733.00	(10,416.06)
Office Supplies	14.01	235.72	1,213.00	(977.28)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	0.00	250.00	(250.00)
Rent	883.70	5,302.20	12,500.00	(7,197.80)
Telecommunications	153.41	908.10	2,452.00	(1,543.90)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	26.55	4,500.00	(4,473.45)
Insurance and Bonds	0.00	3,551.52	4,000.00	(448.48)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	21.63	43.26	550.00	(506.74)
Vehicle	190.74	530.63	12,000.00	(11,469.37)
Audit & Accounting	0.00	5,930.89	11,000.00	(5,069.11)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	86.88	586.42	1,100.00	(513.58)
Total Expenses	25,613.25	164,273.05	384,266.00	(219,992.95)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(25,613.25)	(139,325.93)	(75,147.00)	(64,178.93)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	0.00	281,646.00	(281,646.00)
Total Revenues	0.00	0.00	281,646.00	(281,646.00)
Expenses				
Professional Services	0.00	0.00	9,000.00	(9,000.00)
Contracted Services	0.00	9,270.00	60,500.00	(51,230.00)
Education & Communication	0.00	746.47	0.00	746.47
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	29,271.42	29,271.42	210,146.00	(180,874.58)
Total expenses	29,271.42	39,287.89	281,646.00	(242,358.11)
Total Revenues Over/(Under)				
Expenditures - Water Quality:	(29,271.42)	(39,287.89)	0.00	(39,287.89)

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	0.00	0.00	240,000.00	(240,000.00)
Total Revenues	0.00	0.00	240,000.00	(240,000.00)
Expenses				
Field Supplies	146.47	375.53	2,500.00	(2,124.47)
Computer Software	0.00	53.68	5,000.00	(4,946.32)
Telecommunications	0.00	0.00	1,000.00	(1,000.00)
Publications	0.00	112.00	200.00	(88.00)
Training & Education	0.00	175.00	1,800.00	(1,625.00)
Contracted Services	0.00	15,476.83	115,000.00	(99,523.17)
Legal	60.00	77.00	500.00	(423.00)
Engineering	0.00	0.00	29,000.00	(29,000.00)
Computer Equipment	0.00	0.00	14,700.00	(14,700.00)
Equipment	245.00	916.90	5,000.00	(4,083.10)
Repairs & Maintenance	0.00	43.00	300.00	(257.00)
Lab Expense	7,756.00	13,084.40	65,000.00	(51,915.60)
Total expenses	8,207.47	30,314.34	240,000.00	(209,685.66)
Total Revenues Over/(Under)				
Expenditures - Surface Water:	(8,207.47)	(30,314.34)	0.00	(30,314.34)

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	0.00	0.00	200,000.00	(200,000.00)
Grants	0.00	20,410.00	0.00	20,410.00
Total Revenues	0.00	20,410.00	200,000.00	(179,590.00)
Expenses				
Field Supplies	0.00	711.32	0.00	711.32
Telecommunications	155.32	666.71	1,000.00	(333.29)
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	15,290.00	45,210.00	150,000.00	(104,790.00)
Contracted Services	0.00	2,670.50	3,000.00	(329.50)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,200.00	(4,200.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Equipment	0.00	0.00	10,700.00	(10,700.00)
Total expenses	15,445.32	49,258.53	200,000.00	(150,741.47)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(15,445.32)	(28,848.53)	0.00	(28,848.53)
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	0.00	0.00	50,000.00	(50,000.00)
Total Revenues	0.00	0.00	50,000.00	(50,000.00)
Expenses				
Contracted Services	18,180.40	18,180.40	50,000.00	(31,819.60)
Total expenses	18,180.40	18,180.40	50,000.00	(31,819.60)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(18,180.40)	(18,180.40)	0.00	(18,180.40)
Total Revenue Over/(Under) Expenditur	\$ (96,717.86)	\$ (255,957.09)	(75,147.00)	(180,810.09)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 0.00	201,620.00	(201,620.00)
Interest Revenue	0.00	12,189.89	30,688.00	(18,498.11)
Investment Interest	0.00	1,931.80	0.00	1,931.80
Total Revenues	0.00	14,121.69	232,308.00	(218,186.31)
Expenses				
Wages	10,423.77	62,518.91	139,831.00	(77,312.09)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,155.78	7,302.53	21,536.00	(14,233.47)
PERA Expense	781.78	4,298.07	10,487.00	(6,188.93)
Payroll Taxes	793.54	4,761.09	11,036.00	(6,274.91)
Office Supplies	39.41	164.06	606.00	(441.94)
Field Supplies	0.00	216.24	250.00	(33.76)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	0.00	125.00	(125.00)
Rent	441.83	2,651.00	6,250.00	(3,599.00)
Telecommunications	76.71	453.99	1,226.00	(772.01)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	561.68	2,250.00	(1,688.32)
Insurance & Bonds	0.00	1,775.76	2,000.00	(224.24)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Vehicle Expense	190.73	561.54	12,000.00	(11,438.46)
Audit & Accounting	0.00	2,965.43	5,500.00	(2,534.57)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	0.00	414.80	1,000.00	(585.20)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	43.45	293.26	550.00	(256.74)
Total Expenses	13,947.00	89,258.36	232,306.00	(143,047.64)
Total Revenues Over/(Under)				
Expenditures - District Facilities:	(13,947.00)	(75,136.67)	2.00	(75,138.67)

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Six Months Ending June 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Property Tax	0.00	0.00	310,000.00	(310,000.00)
Total Revenues	0.00	0.00	310,000.00	(310,000.00)
Expenses				
Legal	0.00	0.00	17,000.00	(17,000.00)
Engineering	0.00	0.00	43,000.00	(43,000.00)
Construction	0.00	0.00	250,000.00	(250,000.00)
Total expenses	0.00	0.00	310,000.00	(310,000.00)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	0.00	0.00	0.00	0.00

INSPECTION OPERATION & MAINTENANCE - 95-04

Revenues				
General Property Tax	0.00	0.00	112,000.00	(112,000.00)
Total Revenues	0.00	0.00	112,000.00	(112,000.00)
Expenses				
Field Supplies	0.00	245.58	5,000.00	(4,754.42)
Telecommunications	134.55	444.77	0.00	444.77
Vehicle	0.00	38.99	0.00	38.99
Contracted Services	2,203.18	2,203.18	40,000.00	(37,796.82)
Legal	648.00	921.00	3,000.00	(2,079.00)
Engineering	1,868.00	3,701.50	40,000.00	(36,298.50)
Construction	0.00	0.00	21,000.00	(21,000.00)
Equipment	0.00	0.00	3,000.00	(3,000.00)
Total expenses	4,853.73	7,555.02	112,000.00	(104,444.98)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(4,853.73)	(7,555.02)	0.00	(7,555.02)
Total Revenue Over/(Under) Expenditur	\$ (18,800.73)	\$ (82,691.69)	2.00	(82,693.69)

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: June 16th, 2025

To: RCWD Board of Managers

From: Sara Belden, Project Technician

Subject: Staff Report 5/20/2025 – 6/16/2025

- Attended a rain garden planting event at Hayes Elementary that was in partnership with Anoka Conservation District. Groups of students learned about the function of rain gardens and participated in planting plant plugs in the garden.
- Reviewed HEI task order for Moore Lake stormwater retrofit analysis.
- As a part of decommissioning District Facilities, I reviewed a scope of work outline from the Freshwater Society detailing how they could facilitate meetings to learn perspectives of community members in Fridley, and their perspectives on future management of Locke Lake.
- Attended the Washington County Water Consortium presentations:
 - Water policy legislative updates
 - Urban forestry efforts inventory and disease education
- Met with program managers to discuss the Freshwater outline and generally how to plan and prepare for the steps ahead.
- Submitted comments after review of the Washington County Cooperative Weed Management Area Draft Plan.
- Attended the Project Coordination meeting, discussed decommissioning District Facilities and Locke Lake within that greater sought input from RCWD attorney.
- Reviewed the Lino Lakes Main Street Draft Alternative Urban Area Review. The review is ongoing and will entail multiple meetings with other staff before submitting RCWD comments on the Draft.
- Attended a BWSR virtual training on Grant Contracts.
- Attended SAFL Stormwater Seminar regarding managing stormwater ponds for optimal function.
 - The presentations included: Characterizing Phosphorus and Harmful Algal Bloom Export, Plus a New Tool for Prioritizing Maintenance Needs.
- Reviewed the Hardwood Creek Task Order which identifies the feasibility study that will investigate storage options in the area. This analysis will be funded by the BWSR Water Quality and Storage Program grant.

MEMORANDUM

Rice Creek Watershed District



Date: June 12, 2025
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 5/20/2025 – 6/12/2025

Highlights from Preceding Month

Regulatory

- ❖ Site Inspections
- ❖ As-built survey/special stipulation coordination

Lakes/Streams

- ❖ Lake Monitoring
 - Canoe
 - Boat
- ❖ Stream Monitoring
 - Flow Measurements
- ❖ Temperature Logger Thermistor Chain Deployment
- ❖ TC-WaMoDaG Presentation

GIS

- ❖ Inspectors – Mobile Apps
- ❖ Corresponding with HEI – New Boundary Map

Meetings

- ❖ TC-WaMoDaG Field Day
- ❖ Internal Historic Permit Meeting
- ❖ Lake and Stream Team Meeting
- ❖ Staff Meetings
- ❖ Board Workshop
- ❖ Apparel Order

MEMORANDUM

Rice Creek Watershed District



Date: June 16th, 2025
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 5/20/25 – 6/16/25

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent eight permit applications to HEI for review.
- Sent two permit applications to RCWD for review.
- Reviewed one after-the-fact permit application for single-family/septic demo, and land disturbance.
- Reviewed one permit application for shoreline work.
- Reviewed one administrative amendment subdivision application.
- Received 3 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Assisted in Administrative/Board Notices, CAPROC Notices, CAPROC Review, Permit Review, and Permit Issuance.
- Phone and email correspondence.
- Attended 9 scheduled meetings:
 - Scheduled and attended a virtual pre-application meeting for proposed single-family subdivision in Lino Lakes RCWD, HEI, and project's consultants.
 - Attended a virtual pre-application meeting with Plowe, RCWD, and HEI regarding commercial lot redevelopment in Blaine.

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: Abel Green, Operations and Maintenance Inspector
Subject: Staff Report

- Following the districts public drainage inspection schedule inspecting and reporting of ditches and crossings as well as inspecting after rain events areas identified as potential problem sites, ensuring the system is still functioning as intended; continuously inspecting for and managing nuisance beaver
- Working through land owner complaints and phone calls from across the district with various issues; meeting on site to evaluate the issue and figure out the solution
- Working with contractor on JD3 repairing damaged infrastructure by high water and reassessing back side drainage issues not known before high precipitation year; final section will be completed once conditions are dry enough to get equipment on site
- Received estimates to clean out the ditch section through brown's preserve and the JD4 section that surrounds the wetland bank
- Scheduled brush clearing and ditch maintenance for stretches of 10-22-32 from the prison up to main street; work has gone very well, completed ditch sections look great roughly 80% complete
- Bald Eagle IESF found a new issue with valves as a result of the old ECU which was replaced; waiting on one final part and hope to have site operational at maximum capacity
- Scheduling and working with contractors to mow and mulch district ROW's that have had repair projects done, with continual mowing and spraying by the district we will avoid woody vegetation establishment
- Implementing and overseeing the vegetation maintenance plan for ditch ROW and district facilities including Iron Enhanced Sand Filters
- Completed troubleshooting at Oasis IESF and facility is running for the season
- Identified issues at Hansen Park IESF and have contractor starting process of replacing wire damaged due to flooding and working through water proofing the conduit to stop the issue at the source

MEMORANDUM
Rice Creek Watershed District

Date: June 16th, 2025
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: Staff Report for 05/20/25 to 06/16/25

Summary

- Created new permit and review files for MS4Front
- Sent notice of wetland boundary/type application – 25-102R
- Sent notice of no-loss application – 25-102R
- Sent notice of exemption application – 25-102R
- Sent notice of replacement plan application – 25-046
- Sent notice of no-loss decision – 24-061, 24-076
- Sent notice of replacement plan decision – 24-061, 24-076
- Sent WCA determination notice – 23-196R
- Assisted in the drafting of engineer's reports – 25-050, 25-054
- Attended the 05/28/2025 and 06/11/2025 Board Meetings
- Attended pre-application meeting for Erickson Subdivision project
- Attended CSAH 23 at CSAH 62 regular PMT meeting
- Met with Anoka County regarding project coordination at CSAH 35 and Rice Creek
- Participated in regular open permit administration meeting
- Attended Arden Hills 2026 PMP coordination meeting
- Attended Manning Transfer pre-application meeting
- Met with Washington County and Forest Lake regarding Environmental Center drainage
- Attended 10029 Naples Street pre-application meeting
- Attended June Washington County Consortium meeting
- Participated in Locke Lake planning meetings
- Attended CR 19 (Potomac Street) regular PMT meeting
- Provided preliminary 2026 budget information to Administrator
- Participated in RCWD 2026 coordination meeting/discussion
- Sent letter of potential work without permit 8080 105th Street N
- Attended monthly PDS project coordination & updates meeting
- Attended Blaine Wetland Sanctuary Boardwalk pre-application meeting
- Attended CSAH 35/Rice Creek bridge replacement PMT meeting
- Attended CSAH 6 Mississippi Street PMT meeting
- Discussed Eureka Ave/Clear Lake shoreline design proposal
- Reviewed Winter's Wetland Bank Prospectus with the Anoka TEP

MEMORANDUM

Rice Creek Watershed District



Date: June 17th, 2025
To: RCWD Board of Managers
From: Emmet Hurley, Program Support Technician
Subject: Staff Report 5/21/2025 –6/17/2025

- Developed RCWD's 2025-2026 IT Budget (Fund 35-00) and submitted recommendation to District Administrator
 - Met and coordinated with several RCWD program managers and IT vendors to determine budget items and cost
 - Updated accounting for IT expenses such as Laserfiche, Adobe, and Rymark, including lists of current users/licenses
 - Applied cushion across most funds to account for potential increase in costs/inflation
- Assembled and distributed Agenda Packets for RCWD Board Workshops/Meetings and CAC meetings
 - Coordinate early assembly/distribution for the June 23 Board Meeting agenda packet, emailing staff and consultants with adjusted schedule
 - Updated RCWD website via WordPress to reflect upcoming Board Meetings and Workshops
 - Notified RCWD mailing list through MailChimp; notified Managers Weinandt and Robertson of Packet availability at RCWD office
- Posted public notices on District website
- Monitored the District's cybersecurity awareness and training program, along with simulated phishing attempts
 - Investigated real phishing events, and performed necessary remediation steps
- Administered Zoom Webinars for Board Workshops and Regular Meetings
 - Coordinated panelist allocations
 - Updated Outlook Zoom invitations with new Zoom Webinar Link; deleted old Zoom Meetings from Zoom Account to avoid confusion
 - Edited meeting recordings and posted on the RCWD YouTube channel; sent recording to local cable channels
- Attended various meetings
 - Monthly staff meeting
 - Meetings with various IT contractors/vendors
 - Virtually attended Board Workshop, Board Meeting, etc.
- Worked on SharePoint project
 - Created Index/README.txt file for layout/structure of SharePoint, allowing for better organization and accessibility
- Troubleshooting various IT issues
 - Office network connection issues, VPN connection issues, OneDrive/SharePoint issues, etc.

MEMORANDUM

Rice Creek Watershed District



Date: June 15, 2025
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Staff Report 4/15 – 6/15/2025

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - Data entry, analysis, and reporting
 - **Lake monitoring**
 - Deploy Peltier Lake thermistor chain
 - **Lake and Stream presentation at June Board Workshop**
 - TC-WaMoDAG workshop – present demo on FlowTracker 2 equipment
- **Curlyleaf pondweed management**
 - Coordinate herbicide treatments
 - Follow-up surveys
 - Invoices
- Long Lake Carp Management
 - Site maintenance – signage, equipment delivery
- Hwy 61 Ponds Project
 - Mid-project meeting and potential retrofit project vetting
 - Data analysis
- Program Manager Development & Team Leader Meeting
 - RCWD Leadership Team meeting – WISKI database review
- Silver Lake management plan development with WSB / St. Anthonny
 - Develop carp management outline & consultant workplan
- Peltier Lake Management
 - Develop internal phosphorus load mitigation options – geochemical augmentation?
 - Additional internal loading feasibility, project development
- Anoka County Parks / Wargo Nature Center: Give a presentation on watersheds and lake ecology
- Clear Lake / Eureka Ave Project: Provide comments on early plan draft, and delineate RCWD role
- CSAH 35 / Old Central Project: Develop possible streambank stabilization project associated with County bridge replacement
- 2026 RCWD budget: Develop draft budget for *monitoring* and *projects*

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: Erik Larson, Watershed Inspector
Subject: Staff Report 5/20/2025 – 6/16/2025

- Completed routine inspections for 29 active/issued permits, along with drive-by inspections to observe site conditions without sending reports.
- Performed follow-up inspections for non-compliant sites.
- Phone and email correspondence with city staff and contractors.
- Attended pre-construction meetings for upcoming or current permits.
- Attended scheduled meetings.
 - Attended RCWD staff meetings.
 - Meetings within the regulatory team.
- Further research into unresolved/historic permits in multiple municipalities with sparse free time.
- Assisted in correspondence with multiple regulatory violations.

MEMORANDUM

Rice Creek Watershed District



Date: June 16th, 2025
To: RCWD Board of Managers
From: Molly Nelson, Outreach and Grants Technician
Subject: Staff Report 5/21/25 - 6/16/25

Introduction

The highlights of my work from May 21st to June 16th are as follows:

- Processed and approved 12 Mini Grant Applications.
- Continued work on 2025 North Metro Pollinator Pathway Grant with Anoka County.
- Reviewed and processed Water Quality Grant application R25-06.
- Continued planning for 2025 work and 9 potential projects for the Water Quality Grant Program.
- Planned and coordinated with staff for the June CAC meeting. Revised the May minutes and took minutes at the June meeting.
- Conducted technical assistance site visits for potential and awarded Mini Grant projects.
- Worked with RSWCD on transitioning technical assistance work while they work to fill the empty landscape design specialist position for Water Quality Grant project work.
- Continued work with the Communications and Outreach Coordinator to review the design of educational materials for water quality projects.
- Continued work on the Enhanced Street Sweeping Prioritization Study with HEI. Attended the MPCA Clean Sweep 101 workshop on June 10th.
- Initiated a plant guide and care plan template for Water Quality Grant recipients to ensure better success of projects over their effective lifespans.
- Assisted with rain garden planting and education at Hayes Elementary on 5/23/25 in partnership with ACD.
- Completed budget planning for 2026 programs. Facilitated with Administrator over CAC recommendation for Mini Grant budget.
- Installed outreach signs for Fridley Street reconstruction raingardens from 2021 and 2024.
- Conducted preparations with RWMWD, VLAWMO, and CRWD for Ramsey Master Gardeners event.
- Completed various invoices for 5 Mini Grants and 1 Water Quality Grant.

MEMORANDUM

Rice Creek Watershed District



Date: 6/16/25
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 5/20/25 – 6/15/25

Highlights from the Preceding Month

- Presented at an event focused on water monitoring equipment demonstration for the Twin Cities Water Monitoring and Data Assessment Group (TC-WaMoDaG).
- Collected water samples from iron-enhanced sand filter project sites in Roseville and Blaine.
- Gathered the first round of lake samples from volunteers for the Met Council's Community-Assisted Monitoring Program (CAMP) and assisted one volunteer with installing the phone application to access the digital monitoring form.
- Routine boat and canoe monitoring at various lake monitoring sites across the district.
- Routine stream monitoring and equipment maintenance at various monitoring stations across the district.
- Performed routine maintenance and calibration on lake and stream monitoring equipment and restocked supplies.
- Assisted with inspection and maintenance of the carp barrier in New Brighton and PIT station in Mounds View.
- Imported 2025 monitoring data into the WISKI database.
- Participated in an internal lake & stream team meeting on May 29.
- Assisted with a presentation about the Monitoring Program at the June 9 Board workshop.

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: Staff Report

General

- UMN Stormwater Pond Assessment Tool introduction
- Submitted revised grant application and budget to MPCA for Jones Lake project
- Internal grant tracking documentation
- 2026 restoration program budgeting recommendations
- HEI Enhanced Street Sweeping Initiative Policy review
- Lino Lakes Main Street AUAR review
- 2026 Stormwater Management Grant review
- Clear Lake shoreline stabilization plan review
- 2026 Capital Budget Request review – Jones Lake
- Various HEI task orders review

Meetings and Workshops

- Hayes Elementary School Rain Garden Planting
- MPCA OSG Grant Award for Moore Lake Stormwater Resilience Analysis – accepted at 05/28/2025 board meeting
- HEI Task Order 2025-004 East Moore Lake Stormwater Resilience and Water Quality Analysis – approved at 05/28/2025 board meeting
- RCWD Staff/Project Team/PDS Project meetings
- Anoka Co Transportation PMT Meetings RE: CSAH 35 bridge over Rice Creek
- Ardent Hills PMP Meeting RE: Karth Lake pumping operations and possible upgrades
- Washington County Water Consortium meeting – water policy and funding outcomes from 2025 MN legislative session; urban forestry
- Continued discussions leading to district facility decommissioning
- HEI Task Order 2025-010: Regional Pond Dredging Support – rejected at 06/09/2025 board workshop
- MPCA/MN Stormwater Research Council Target Street Sweeping 101 Workshop in Roseville
- BWSR Grant Training Seminar
- RCLLG CLAW Meeting
- MN Stormwater Seminar Series – Managing Stormwater Ponds for Optimal Function
- City of New Brighton – Hansen Park vegetation management

Upcoming

- SMART Goals check-in with Nick
- MN Stormwater Research Council Annual Meeting and Tour – June 17

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: Connor Price, Technical Field Assistant
Subject: Staff Report

- Completed several ditch inspections and will continue to monitor the district ditch network and crossings to ensure that the system is still flowing unobstructed so they may function as intended
- Oversaw removal of 2 beaver dams on JD4
- Removed remaining beaver dam debris from JD4 culverts downstream of Freeway dr crossing.
- Removed 2 remnant dams on JD4 Main Trunk upstream from the major beaver dam at bituminous roadways
- 10-22-32 Branch 4 mowing project completed
- Removed culvert blockages on 10-22-32 Branch 4 by hand
- Found new beaver dam on 10-22-32 Main Trunk just upstream of Carl St culvert. Beaver trapper caught 2 nuisance beaver, and the dam will be removed by Rybak during cleanout
- Oversaw dredging of 10-22-32 Main Trunk prison culverts
- Contacted one of our trappers to trap on ACD 46 near one remnant dam and one newer dam holding back water at a culvert on the main trunk
- ACD 55 Branch 8 tile functioning
- Met with contractor to discuss browns preserve channel cattail removal
- Removed a blockage on JD3 just upstream of where it becomes clearwater creek by hand

MEMORANDUM

Rice Creek Watershed District



Date: June 13th, 2025
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Update May 21st – June 16th

Inspections and Regulatory

- Conducted routine site inspections of active project sites within Columbus and Forest Lake area and following up with the appropriate project reps to address compliance issue.
- Conducted several closeout and surety return requests by applicants and submitted those with surety to the District Administrator.
- Attended pre-construction meeting in Forest Lake to discuss the next phase of development in a permitted subdivision.
- Providing guidance and documentation to a developer and their wetland consultant regarding the project's Wetland Mitigation Plan.
- Coordinating with project applicants on permit extensions or re-applications to ensure that they have a valid permit while continuing to work on their respective projects.
- Met with City, RCWD Staff, and Washington County Conservation District staff to discuss drainage/runoff concerns expressed by residents and determine best next steps.

Project Management

- Coordinated with the Projects Manager and District Engineer to draft a work plan for the JD 3/ Clearwater Creek final plans and submit that document to BWSR for approval.
- Assisted in facilitating a discussion between BWSR WBIF representative and another grantee for the current program to address concerns/question on eligibility of proposed fund use for an upcoming project.
- Met with Sara Belden to provide a general overview of the WBIF program and its processes as part of a program handoff for the next program year.
- Reviewed the "historic" open Stormwater Management Grant projects, noting what information is still needed prior to grant closure, and discussed next follow up steps with the Projects Manager.

MEMORANDUM
Rice Creek Watershed District



Date: June 13, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage and District Facilities Manager
Subject: Staff Report June 2025

Highlights for this period

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Continued Work on the downstream areas of ACD10-22-32 as described in the ACD10-22-32 Conditions report, as needed, before beginning the West Pine Street culvert lowering project.

Continued 2025 seasonal maintenance projects.

Attended the ACD 62 branches five and six repair Public information meeting.

Continued working to get the District's iron-enhanced sand filters operational for the year.

Solicited a quote from Rybak companies for the maintenance of the Brown's preserve center channel and AWJD#4 maintenance.

Responded to numerous Beaver issues on the PDS.

Met with Ramsey County Parks to discuss the future replacement design of the Lake Johanna outlet structure and whether they desire an integrated fishing pier.

Worked on developing 2026 Program budgets for Public Drainage and District Facilities.

Engaged HEI to develop overflow outlet alternatives to route excessive flows from ACD#15 directly to AWJD#4, bypassing Brown's preserve, while maintaining base flow into the wetland bank.

MEMORANDUM

Rice Creek Watershed District

Date: June 15, 2025
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Staff Report 5/20/2025-6/16/2025

MN Water Stewards

- Capstone project approved Forest Lake High School and WCD
 - Project started
- Moore Lake Park art project
 - Project being constructed, install occurs late spring/early summer

Partnerships/Collaborations

- Blue Thumb for 2025 Spring Workshops, planning fall workshops
 - Raingarden workshop completed
 - Shoreline workshop completed
- AIS Detector Workshop with U of M completed
- Agreement signed for ISEF Workshops with Freshwater- planning meeting this summer
- Partnership with Growing Green Hearts
 - School educational work completed
 - Library events started
- Partnership with Anoka SWCD and Mini Grant/Pollinator Pathway Grant
- Attended a Tighe Schmidt Park planning meeting with WCD
- Art project at West Hansen Park in progress
- Seed sharing/saving Library program in progress
- Anoka County MS4 Partner Meetings
- Sponsoring Children's Water Festival in Washington County
- Attended TC-WaMoDaG Field Day with water quality team for outreach
- Creating rain garden signs for Hayes Elementary/Anoka SWCD project collaboration.

Project/Program Outreach

- Locke Lake discussion with Fridley and RCWD team
- Collaborating with upcoming projects for outreach and communication items like articles, press releases, public meetings, signs, etc.

Other

- 2026 Budget allocations and planning
- Apparel order completed for staff/board/cac

MEMORANDUM

Rice Creek Watershed District



Date: June 17, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 5/22/2024 to 6/17/2025

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet.
- Gathered all timesheets and reviewed select employee timesheets for administrator's final review.
- Provide bi-monthly payroll template to Redpath and updated information as needed.
- Continued to provided administrative/HR support to new employees.
- Monitor Medica and HealthEquity.
- Track accounts receivable and deposit checks as needed.
- Review and track monthly financial reports.
- Tracking grant expenses for FY2022 WBIF grant & 2025 BWSR CWF grant. Worked to setup new tracking documents.
- Handled HR/Benefit issues and entered updated employee info as needed on vendor portals.
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
- Reviewed draft minutes for the Board workshop.
- Review monthly check register and interim financial statements.
- Retrieved, reviewed, and coded statements for district 6 bank accounts.
- Monitor District financial accounts and investments, US Bank and 4M.
- Attending on-line cyber security courses
- Provide requested information to Board members and Administrator as needed.
- Assisted Board and Staff as needed.
- Attended board meetings and staff meetings.
- Placed orders for supplies as needed.
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche.

MEMORANDUM

Rice Creek Watershed District



Date: June 16, 2025
To: RCWD Board of Managers
From: Sarah Struntz, Watershed Inspector
Subject: Staff Report 5/20/2025-6/16/2025

- Continuing with conducting routine inspections of sites. Establishing contact with new permits and inspection sites.
- Attended various scheduled meetings:
 - Staff meeting on 5/29, and 6/12
 - Pre-construction meeting for 25-008 on 5/21
 - Pre-construction meeting for 25-018 on 6/11
 - Unresolved permits meeting on 5/29
- Continuing to look into unresolved permits and reaching out to respective applicants or contacts to obtain any needed information.
- Completed a site walk through for 24-021 with Chris S from Anoka County to go over inspection methods and answer any questions.

MEMORANDUM

Rice Creek Watershed District



Date: June 15, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – June 2025

Highlights for Month

- ✓ Administrative
 - Office Building (Pine Tree) Repairs, new lease
 - Program Manager Meeting
 - Staff Quarterly Check Ins
 - Staff Meeting
 - Administrator Review
 - Accounts Payable Review
 - 2026 Budget
 - Personnel Leave Requests
 - Board Meetings
 - ACD 10-22-32 Columbus Mtg
 - Office SharePoint Format
 - RCD 2,3,5 Capital Budget Request Submittal
- ✓ Communication & Outreach
 - Representative Gottfried
 - Blue Thumb Trademark Transfer
- ✓ Information Management
 - Annual IT Review Services
 - District Wide Model Updates
 - SharePoint Software Usage
- ✓ Restoration Projects
 - SW Pond Discussions
 - Clear Lake Shoreline Stabilization
 - Funding & Grants
 - Old Central Feasibility work
 - SW Reuse Discussion
 - RCD 2, 3, & 5 On-going
 - SW Reuse Study – WSB
- ✓ Regulatory
 - Lino Lakes AUAR Discussions
 - Permit Closures
- ✓ Drainage & Facilities Program
 - ACD 53-62 Br 5& 6 Information Meeting
 - ACD 10-22-32 Update & Discussions
 - Facility Decommission Discussions
 - Locke Lake Discussions
 - Lake Johanna Outlet Replacement
 - PLOP Discussions and Agreement
 - Maintenance Cost/Budget Discussions
 - Biweekly Program Discussions with Consultants
- ✓ Lake & Stream Management
 - Annual Program Contracts

MEMORANDUM

Rice Creek Watershed District



Date: June 16th, 2025
To: RCWD Board of Managers
From: Kelsey White, Permit Technician
Subject: Staff Report 5/20/2025 – 6/15/2025

Reviews

- Reviewed 2 administrative permit applications.
- Coordinated submittal and review of CAPROC items for 9 permit applications.
- Conducted completeness reviews for 2 wetland boundary/type and 2 replacement plan applications.
- Drafted and sent 1 wetland boundary/type and 2 replacement plan application notices.
- Drafted and sent 6 wetland boundary/type and 1 replacement plan decisions.
- Created 3 review files in Laserfische.

Communications

- Sent notice of permit issuance for 5 permit applications.
- Sent 5 CAPROC notices.
- Sent notice of 4 Amended CAPROCs and 1 Amended Permit.
- Sent 6 administrative action notices to the Board.
- Sent 2 permit review costs status updates.

Meetings

- Coordinated and attended 5 TEP meetings for wetland boundary reviews.
- Attended 2 pre-application meetings.
- Attended site inspection for closure of Permit 23-041.
- Participated in permit coordination meetings and monthly permit triage.
- Attended regular staff meetings.

Other Duties

- Ongoing coordination with RCWD and HEI staff on storage of lake level analysis and hydrograph files.
- Completed monthly security awareness training.
- Responded to email and telephone inquiries about RCWD permitting procedures and requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

ITEMS FOR DISCUSSION AND INFORMATION

2. July Calendar

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MEMORANDUM

Rice Creek Watershed District

Date: June 17, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: July Calendar

Wednesday, July 2, 5:30 p.m. **NO Citizen Advisory Committee Meeting**

Friday, July 4 Independence Day, Office Closed

Monday, July 7, 9 a.m. Board Workshop
 RCWD District Conference Room and remotely*

Wednesday, July 9, 9:00 a.m. Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*

Thursday, July 10, 4:30 p.m. Deadline for Manager Per Diem & Milage Claim Forms

Wednesday, July 23, 9:00 a.m. Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*