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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, September 24, 2025, 9:00 a.m.

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota

Virtual Monitoring via Zoom Webinar

Join Zoom Webinar:

<https://us06web.zoom.us/j/85687517443?pwd=H3tRJVIK5lh4Ka9nYb9QpcACFBOZqE.1>

Passcode: 066386

+1 312 626 6799 US (Chicago)

Webinar ID: 856 8751 7443

Passcode: 066386

Agenda

CALL TO ORDER

ROLL CALL

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

SETTING OF THE AGENDA

APPROVAL OF MINUTES: SEPTEMBER 8, 2025, WORKSHOP; SEPTEMBER 10, 2025, REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-053	Hampton Properties VIII, LLC	Lino Lakes	Final Site Drainage Plan Land Development Public/Private Drainage System	CAPROC 6 items
25-077	ACR Properties	Shoreview	Final Site Drainage Plan	CAPROC 8 items

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

BOARD OF
MANAGERS

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated September 16, 2025.

ITEMS REQUIRING BOARD ACTION

1. 2026 Stormwater Management Grant Program (Will Roach)
2. Resolution 2025-09 Supporting Rice Creek Watershed District State Bonding Request - Jones Lake Project (David Petry)
3. District Professional Development Assistance – David Petry (Nick Tomczik)
4. Check Register Dated September 24, 2025, in the Amount of \$363,743.57 and September Interim Financial Statements Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Twin Cities Army Ammunition Plant Slideshow (Patrick Hughes)
2. Staff Reports
3. October Calendar
4. Administrator Updates
5. Manager Updates

**APPROVAL OF MINUTES: SEPTEMBER 8, 2025, WORKSHOP;
SEPTEMBER 10, 2025, REGULAR MEETING**

DRAFT

RCWD BOARD OF MANAGERS WORKSHOP

Monday, September 8, 2025

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

The Board convened the workshop at 9:00 a.m.

Attendance: Mike Bradley, Jess Robertson, John Waller, Marcie Weinandt

Absent: Steve Wagamon -with prior notice

Staff: Administrator Nick Tomczik, Lake & Stream Manager Matt Kocian, Program
Support Technician Emmet Hurley, Regulatory Manager Patrick Hughes,
Project Manager David Petry, Drainage & Facilities Manager Tom Schmidt,
Watershed Technician/Inspector Will Roach

Consultants: District Engineer Chris Otterness-Houston Engineering Inc., District Attorney
John Kolb-Rinke Noonan

Visitors:

2026 Budget Discussion

The Board discussed the District's 2026 budget, referencing the same materials as presented during the 2026 Budget Public Hearing, with the addition of summaries by request of the Board.

Manager Bradley offered addition of \$100,000 to ACD 10-22-32 with revenue to come from project anticipation fund. Managers Robertson and Waller expressed concern over the budget and levy increases over 2025. Manager Waller stated that the District should aim to be financially astute and avoid raising taxes – if not decreasing them. Manager Robertson suggested that the restoration budget be reduced by \$219,000 and advocated for additional funds to be dedicated to ditch maintenance fund.

Manager Weinandt clarified that while the proposed 2026 budget shows a 19% increase over 2025, the actual tax levy increase is 3.5%, with grants and other funds covering the remainder. Manager Bradley added that this increased levy is relatively aligned with inflation.

The Board by consensus agreed to allocate an additional \$100,000 to the ACD 10-22-32 maintenance fund.

The Board recognized the renaming of the Restoration fund to "Restoration - Project Planning and Implementation," however, no action was taken.

The Board decided to take the proposed budget to the next Board Meeting for a final vote.

29
30 **Stormwater Management Grant Program Documents**

31 Watershed Technician/Inspector Roach joined the meeting and presented to the Board the
32 updated Stormwater Management Grant Documents:

- 33 • Program Summary & Goals
- 34 • Program Language
 - 35 ○ Program Guidelines
 - 36 ○ Application Form
- 37 • New Program Document
 - 38 ○ Pre-Application Form
 - 39 ○ Grant Payment Form
- 40 • Program Timeline

41 The Board supported these changes, with a Public Hearing scheduled for the first Board meeting
42 of February and final funding consideration scheduled for the second Board meeting of February.

43
44 **Administrator Updates**

- 45 • Page 3, line 84 of the 8/27/2025 Board Meeting minutes – revenue was incorrectly listed
46 as \$6,403,200, while the correct amount is \$6,362,719. In approval of minutes, Board
47 should make note of change.
- 48 • Regarding Item #3 of the 09/10/2025 Agenda Packet, Karth Lake cost-share request (page
49 156), RCWD is working with the City of Arden Hills on how to best manage lake. The City
50 of Arden Hills has requested to be included in the 9/10/2025 meeting agenda.

51
52 The workshop was adjourned at 11:10 a.m.
53

DRAFT

For Consideration of Approval at the September 24, 2025 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, September 10, 2025

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, Treasurer Marcie Weinandt, and Secretary Jess Robertson

Absent: 2nd Vice-Pres. Steve Wagamon (with prior notice)

Staff Present: Lake & Stream Manager Matt Kocian, Regulatory Manager Patrick Hughes, Outreach & Grant Technician Molly Nelson, Drainage & Facilities Manager Tom Schmidt, Project Manager David Petry, Technician Emmet Hurley (video-conference), Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI) and District Attorney John Kolb from Rinke Noonan

Visitors: David Swearingen-City of Arden Hills

OPEN MIC/PUBLIC COMMENT

SETTING OF THE AGENDA

Lake & Stream Manager Kocian requested the addition of Action Item #6 RCWD/DNR Joint Powers Agreement.

The managers by consensus agreed to the addition.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the August 27, 2025, Board of Managers Regular Meeting. Motion by *Manager Robertson*, seconded by *Manager Bradley*, to approve the minutes with an amendment to the typographical error, line 84, that should read \$6,362,719. Motion carried 4-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests an opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-070	MN Management Partners LLC	Columbus	Final Site Drainage Plan	CAPROC 6 items
25-074	Java Lino Retail 2.0 LLC	Lino Lakes	Final Site Drainage Plan Land Development	CAPROC 6 items
25-081	Skip Cook	Lino Lakes	Final Site Drainage Plan	CAPROC 7 items

It was moved by Manager Weinant, and seconded by Manager Bradley, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated September 2, 2025. Motion carried 4-0.

Water Quality Grant Program Cost Share Application (Molly Nelson)

No.	Applicant	Location	Project Type	Eligible Cost	Pollutant Reduction	Funding Recommendation
R25-09	City of White Bear Lake	White Bear Lake	Curb-Cut Raingarden	\$7,203.50	Volume: 2,937 cu-ft/yr TSS: 72 lbs/yr TP: 0.25 lbs/yr	75% cost share of \$5,402.62 not to exceed 75%; or \$10,000 whichever cost is lower

It was moved by Manager Weinandt, and seconded by Manager Bradley, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD Outreach and Grants Technician's Recommendations, dated September 4, 2025.

Manager Waller asked for clarification on whether she had said the landowner would reimburse the city, and the District would be giving the city the money that the landowner would be giving back.

Outreach & Grant Technician Molly Nelson stated that it was correct.

Manager Waller asked if the city was going to get a profit of \$7,000.

Outreach & Grant Technician Nelson explained that it was not correct and stated that the city was applying on behalf of the landowner, in part because they were hiring all the contractors for the work. She stated that the intent was to make everything more streamlined in the payment of the contractors.

Motion carried 4-0.

President Bradley noted that he had been contacted by the Reed family, who expressed to him how appreciative they were of Outreach & Grant Technician Nelson's efforts and that she was great at her job.

PUBLIC HEARING: PETITION TO PARTIALLY ABANDON ANOKA COUNTY DITCH 72

District Attorney Kolb suggested that the Board recess the regular Board meeting in order to hold the next Public Hearing items and then reconvene the regular meeting.

Motion by Manager Waller, seconded by Manager Bradley, to recess the regular RCWD Board meeting for the 3 public hearings. Motion carried.

President Bradley read aloud a statement outlining the purpose of the hearing, which was to receive comments from the public on the petition to inform the Board of the public's concerns. The Board's decision on the petition is based on standards found in Minnesota Statutes Section 103E.806. For the proposed abandonment, the Board must consider, in light of the prior authorizations and modifications of ACD 72, whether the portion of the drainage system now proposed to be abandoned: a) serves a substantial useful purpose as part of the drainage system to any property remaining in the system; and b) provides substantial public benefit and utility.

President Bradley stated that the notice of the time and location of the public hearing was published in the St. Paul Pioneer Press once for 3 consecutive weeks, published in the local newspaper, posted on the District website and office, and emailed to the District list service. The notice was also mailed to the petitioners, owners of property, and political subdivisions likely to be affected by the proposed action.

The Board received a petition and bond from the Petitioners requesting the following: Abandon ACD 72 Branch 1 Lateral 8 (approx. 600 feet); Abandon ACD 72 Branch 1 Lateral 11 (approx. 1,225 feet). Also, crush and cap the existing tile on both sides of 20th Ave North; and Abandon ACD 72 Branch 1 from approximately STA 15+45 to approximately STA 27+33 (approx. 1,188 feet).

The petitioned action is for the beneficial purpose of facilitating the development of property adjacent to the drainage system and platted for development as the Peltier Ponds and Erickson Subdivision developments. Further, the petitioned action is necessary to avoid conflict with the infrastructure for residential development proposed under RCWD Permit #25-046. The Peltier Ponds and Erickson Subdivision

99 developments will modify the routing of stormwater throughout the sites, and so the sites will no longer
100 need to utilize the abandoned portions of CD 72 as an outlet. The Board accepted the petition and bond
101 under statutes section 103E.806 and appointed Houston Engineering to prepare a report assessing the
102 impact of the proposed action.

103
104 District Engineer Otterness gave an overview of the engineering report for the petition for abandonment
105 of ACD-72. He outlined the basis for review, site location, proposed abandonments, properties involved,
106 purpose of the abandonment, effects of the abandonment, and permitting. He explained that they were
107 recommending that the District partially abandon ACD-72 with the conditions as presented.

108
109 Manager Waller stated that the two things the District prioritizes are flood control and water quality. He
110 asked if District Engineer Otterness had pointed out that there would not be any extra water from the
111 development itself being put into the system, but the upstream portions of the system across the highway
112 would still have access for their drainage and would not be limited.

113
114 District Engineer Otterness explained that all of the property that is draining into this part of the system is
115 owned by the petitioners other than Anoka County right-of-way, which will be served by the stormwater
116 infrastructure that's remaining. He stated that other portions of ACD-72 will be unaffected by this action.

117
118 Manager Waller stated that this was a conversion on land from fields with bare soils to impervious surfaces.
119 He referenced a study done on Lake Waconia that showed that when land use was changed from
120 agricultural crops to residential, there was an improvement in the phosphorus that went into the lake. He
121 stated that this action may provide a water quality improvement for Peltier Lake and asked District Engineer
122 Otterness if he agreed.

123
124 District Engineer Otterness stated that the District rules require features like stormwater pond
125 management on-site that are intended to protect downstream resources at no net loss or harm. He
126 agreed that there was the potential to decrease some of the nutrients and sediment from going
127 downstream, as a result of the application of District rules to the development.

128
129 President Bradley asked if there was anyone who wanted to speak at the public hearing.

130
131 There were no public comments.

132
133
134 ***Motion by Manager Bradley, seconded by Manager Waller, to Adopt Resolution 2025-07 Rice Creek***
135 ***Watershed District Board Of Managers, Drainage Authority For Anoka County Ditch 72, Findings And***
136 ***Order Authorizing Partial Abandonment***

ORDER

- A. The Board of Managers approves the petitioned action and authorizes the abandonment of the following portions of ACD 72, subject to the conditions set forth in the engineer's report and as stated herein:
- ACD 72 Branch 1 Lateral 8 (approx. 600 feet).
 - ACD 72 Branch 1 Lateral 11 (approx. 1,225 feet). Also, crush and cap the existing tile on both sides of 20th Ave North
 - ACD 72 Branch 1 from approximately STA 15+45 to approximate STA 27+33 (approx. 1,188 feet).
- B. The cost of proceedings shall be charged to the Petitioner's bond in the proceedings. Any deficiency in the bond to cover the cost of the proceedings shall be paid by the Petitioners as a condition to approval and prior to the release of this order.
- C. Upon payment of costs and completion of work necessary for the abandonment of portions of ACD 72 authorized herein, the drainage system record shall be amended to reflect the modified condition of the drainage system.
- D. To the extent the actions authorized herein require permits or approvals of other regulatory authorities, including the RCWD in its role as Watershed District, receipt of such permits or approvals is a precondition to implementation of said actions.
- E. Once all contingencies are satisfied and the actions completed, the engineer is directed to prepare a record of the drainage system modification authorized herein to be filed in the drainage system record.
- F. Petitioners must complete all work necessary for the abandonment of portions of ACD 72 authorized herein on a timeline as required by development permits.

ROLL CALL:***Manager Bradley – Aye******Manager Robertson – Aye******Manager Wagamon – Absent******Manager Waller – Aye******Manager Weinandt – Aye******Motion carried 4-0.*****ITEMS REQUIRING BOARD ACTION**

- 1. RCWD Board Adoption 2026 Budget, Set Levy, Certify WMD Charges**

President Bradley noted that the Board had spent several hours during their recent Workshop meeting to finalize the District budget and levy, and noted that they had added money related to ACD 10-22-32 to fund efforts to move this project forward.

Motion by Manager Bradley, seconded by Manager Weinandt, to adopt Resolution 2025-08 Resolution to Adopt 2026 Budget and Direct Certification of 2026 Tax Levy.

THEREFORE BE IT RESOLVED, that the Rice Creek Watershed District Board of Managers adopts a 2026 general fund and plan implementation budget totaling \$11,193,092;

BE IT FURTHER RESOLVED, that a levy of \$6,362,719 be certified to the Counties of Anoka, Ramsey, Hennepin and Washington and levied upon all taxable property in the Rice Creek Watershed District for the year 2026, as authorized by the Metropolitan Surface Water Management Act, Minnesota Statutes Section 103B.241, to pay the cost to prepare the District's watershed management plan and for projects identified in the plan as necessary to implement the purposes of Minnesota Statutes Section 103B.201;

Manager Waller suggested an amendment to the motion to put the levy back to what it was last year, while maintaining the overall budget, and that the difference come from the balance fund.

Motion by Manager Waller, seconded by Manager Robertson, to amend the motion on the table as follows:

No change to overall budget or budget lines (total 2026 budget \$11,293,092), which includes an increase of \$100,000 to line 80-26, Authorize \$218,782 to be transferred from Project Anticipation Fund (line 99-60) to supplement funding of the budget. Reduce Ad Valorem tax required for budget to \$6,143,782 (reducing to 2025 tax level, 0% increase from 2025 and reflecting the \$218,782 authorized from reserves (99-60)).

President Bradley noted that much of the \$10 million was already committed to other projects, so they do not have to go out and take on debt to do projects. He stated that when the only increase in the actual taxes was about \$218,000, he did not believe it was the time to use any Project Anticipation Fund dollars for that purpose. He stated that the increase in the tax levy was about what inflation is and would like to see the Board save that money for when it was needed instead of using it now when they were already doing a good job of maintaining their budget. He explained that he would vote against the proposed amendment. He believed this was a matter of public policy in how the Board wanted to spend its reserves.

220 Manager Waller noted that the Board had reached into their reserves before and felt this was a
221 way to save the taxpayers a few extra dollars and share with them the good work that has been
222 done by the District staff in obtaining grants.

223
224 Manager Robertson stated that she had questions about the Project Anticipation Fund. She
225 noted that she assumed the balance in that fund was comprised of previous unspent levy dollars
226 and awarded grants.

227
228 Lake and Stream Manager Kocian stated that it did hold unspent levy dollars but did not contain
229 unspent grant funds.

230
231 Manager Robertson stated that she would assume that historically, the balance had generally
232 been healthy. She stated that if this really contained unspent levy dollars, she didn't believe the
233 Board arguing over \$220,000 coming out of that fund, when it had already been levied on
234 residents, was unreasonable to be able to maintain a 0% levy increase.

235
236 President Bradley reiterated that this fund balance was not just money sitting there and has been
237 committed to other projects.

238
239 Manager Weinandt referenced where this information could be found within the packet that
240 outlined the projects that were anticipated. She explained that she was all for keeping levies
241 low, but she also has a philosophical challenge that if you don't continue to increase the levy in a
242 small amount, they will have to make larger levy increases in the future.

243
244 President Bradley noted that he would like to have a discussion about this as an overall policy
245 discussion when all 5 members of the Board could be present.

246
247 Manager Robertson stated that she felt they had all made their points and suggested that they
248 move on to the vote.

249
250 President Bradley explained that even though it displeased him, he would vote in favor of
251 Manager Waller's proposed amendment because it was important to have all 4 Board members
252 vote in favor of the budget. He stated that he wanted the Board to have a discussion next year
253 when they begin budget discussions about the appropriate treatment of the reserves.

254
255 District Attorney Kolb restated the motion for a friendly amendment by Manager Waller that was
256 seconded by Manager Robertson.

257
258 **ROLL CALL VOTE ON AMENDMENT:**

259 ***Manager Bradley – Aye***

260 ***Manager Robertson – Aye***

261 **Manager Wagamon – Absent**

262 **Manager Waller – Aye**

263 **Manager Weinandt – Nay**

264 **Motion carried 3-1.**

265
266 President Bradley noted that with this, the change to the resolution from the original motion to
267 adopt Resolution 2025-08 to Adopt 2026 Budget and Direct Certification of 2026 Tax Levy would
268 be that the levy would not be \$6,362,810, as originally stated, but instead, \$6,143,782.

269
270 **ROLL CALL:**

271 **Manager Bradley – Aye**

272 **Manager Robertson – Aye**

273 **Manager Wagamon – Absent**

274 **Manager Waller – Aye**

275 **Manager Weinandt – Aye**

276 **Motion carried 4-0.**

277
278 **2. Anoka County Ditch 53-62 Branches 5 & 6 Public Hearing Continuance – Order**

279 District Attorney Kolb noted that this item was a continuation of a public hearing and explained that
280 there had been a few changes since the original public hearing that were reflected in the draft order.

281
282 Drainage and Facilities Manager Schmidt explained that the changes in the order relate to charges
283 under the WMD for one landowner.

284
285 District Engineer Otterness stated that the District had been approached by one landowner, the
286 school district, that had concerns about being charged inappropriately, given their site included not
287 only a school but also open space that was not intended to be utilized in the future. He stated that
288 the District Engineer reviewed the site use and determined that there was a portion of the property
289 that could fall under the park category, which would not have a charge, so they reallocated the
290 charges to reduce the charge to that property. He noted that they had also corrected right-of-way
291 charges that were discovered to be in error.

292
293 Manager Waller asked which school district this related to.

294
295 District Engineer Otterness stated that it was Blaine.

296
297 District Attorney Kolb stated that he believed it was ISD#11.

298
299 **Motion by Manager Bradley, seconded by Manager Waller, to Adopt Resolution 2025-05 Final**
300 **Findings And Order Directing The Repair Of Branches 5 And 6 Of Anoka County Ditch 53-62 and**
301 **Implementing Water Management District Charges.**

ORDER

- A. The Board of Managers orders implementation of the repair of Branches 5 and 6 of ACD 53-62 consistent with the engineer's recommended repair, contained in the Technical Memorandum dated March 5, 2025, and consistent with the capital improvement program contained in the District's Watershed Management Plan.
- B. The Board of Managers orders the allocation of costs for the repair of Branches 5 and 6 of ACD 53-62 in a manner consistent with the staff's recommendation as contained in the Technical Memorandum, dated May 8, 2025, Amended June 16, 2025.
- C. The Board of Managers directs its staff to investigate the objection of ISD 11 and adjust ISD 11's water management district charge if warranted after engineering review.
- D. Upon completion of adjustments, if any, the Board of Managers approves imposition of Water Management District Charges for the repair of Branches 5 and 6 of ACD 53-62 as defined in the Watershed Management Plan and as outlined in the Technical Memorandum, dated May 8, 2025, Amended June 16, 2025. A copy of the charge breakdown by parcel is attached hereto.
- E. The Board of Managers directs its administrator to coordinate and take all subsequent actions necessary for implementation of the repair in a manner consistent and compliant with existing law. The Board reserves to itself, however, all subsequent actions required by law to proceed upon Board approval.
- F. The Board of Managers further authorizes expenditures for the repair of Branches 5 and 6 of ACD 53-62 and the collection of revenues consistent with this order.

District Engineer Otterness asked President Bradley to make a modification to the order, and clarified that the latest amended version of the Water Management District Charge memo is August 25, 2025.

District Attorney Kolb explained that this would need to be referenced in paragraphs B. and D. of the order, and anywhere the findings referenced the technical memorandum.

Motion amended by Manager Bradley, seconded by Manager Waller, to amend the order language as follows:

ORDER

- A. The Board of Managers orders implementation of the repair of Branches 5 and 6 of ACD 53-62 consistent with the engineer's recommended repair, contained in the Technical Memorandum dated March 5, 2025, and consistent with the capital improvement program contained in the District's Watershed Management Plan.
- B. The Board of Managers orders the allocation of costs for the repair of Branches 5 and 6 of ACD 53-62 in a manner consistent with the staff's recommendation as contained in the Technical Memorandum, dated May 8, 2025, Amended August 25, 2025.
- C. *The Board of Managers approves the objection of ISD 11 and adjusts ISD 11's water management district charge as recommended by the engineer.*
- D. Upon completion of adjustments, if any, the Board of Managers approves imposition of Water Management District Charges for the repair of Branches 5 and 6 of ACD 53-62 as defined in the Watershed Management Plan and as outlined in the Technical Memorandum, dated May 8, 2025, Amended August 25, 2025. A copy of the charge breakdown by parcel is attached hereto.
- E. The Board of Managers directs its administrator to coordinate and take all subsequent actions necessary for implementation of the repair in a manner consistent and compliant with existing law. The Board reserves to itself, however, all subsequent actions required by law to proceed upon Board approval.
- F. The Board of Managers further authorizes expenditures for the repair of Branches 5 and 6 of ACD 53-62 and the collection of revenues consistent with this order.

Manager Robertson stated that this was a vast project and noted that she had shared the parcel ID information with the City of Blaine, and when she brought it up to staff, it was about \$55,000 in fees. She asked if District staff had heard anything from staff at the City of Blaine about the fees, because they had also asked her questions similar to what the school district had asked.

District Engineer Otterness stated that they have not had any feedback from City staff during this round of WMD charges, but they had extensive discussion with the City in past iterations of the WMD charge and the changes from those discussions have carried through to subsequent charges.

ROLL CALL:**Manager Bradley – Aye****Manager Robertson – Aye****Manager Wagamon – Absent**

374 **Manager Waller – Aye**

375 **Manager Weinandt – Aye**

376 **Motion carried 4-0.**

377
378 **Motion by Manager Waller, seconded by Manager Braldehy, to close the public hearings and reconvene**
379 **the regular Board meeting. Motion carried 4-0.**
380

381 **3. Arden Hills Cost-Share Request, Karth Lake Outlet Pump**

382 Lake & Stream Manager Kocian explained that the City of Arden Hills had sent a letter to the District
383 requesting a cost-share with the District to pay for a new outlet pump for Karth Lake. He gave a
384 brief review of Karth Lake, the need for a pump because it had no natural outlet, the current pump
385 system, water level bounce issues, and noted that many residents around Karth Lake have sought
386 help from the District for shoreline restoration projects. He briefly reviewed the proposal by the City
387 of Arden Hills to upgrade the current system. He noted that the cost for this was anticipated by
388 District staff and had already been included in the budget the Board had just approved.
389

390 **Motion by Manager Weinandt, seconded by Manager Bradley, to authorize the Administrator, on**
391 **advice from counsel, to develop and execute a cost-share agreement with the City of Arden Hills**
392 **for the Karth Lake Pump System, not to exceed \$56,000.**
393

394 Manager Weinandt thanked Lake & Stream Manager Kocian for highlighting where this was located
395 in the budget.
396

397 **Motion carried 4-0.**
398

399 **4. HEI Task Order 2025-016: Anoka Ramsey Judicial Ditch 1 Repair Report**

400 District & Facilities Manager Schmidt suggested an amendment to the proposed motion language
401 that they authorize the Board president to enter into the task order.
402

403 **Motion by Manager Weinandt, seconded by Manager Bradley, to approve Task Order 2025 -016,**
404 **ARJD 1 Repair Report, not to exceed \$102,000, and authorize the Board president to enter into the**
405 **Task Order. Motion carried 4-0.**
406

407 **5. HEI Task Order 2025-006: Anoka County Ditch 53-62 Branches 5 & 6 Final Design Bidding and**
408 **Construction Management**

409 Drainage & Facilities Manager Schmidt suggested that the Board make the same revision to this
410 motion language to authorize the Board president to enter into the agreement.
411

412 **Motion by Manager Robertson, seconded by Manager Waller, to approve Task Order 2025-006,**
413 **ACD #53-62 Branches 5 & 6 Final Design Bidding and Construction Management, not to exceed**
414 **\$125,500, and to authorize the Board president to enter into the agreement. Motion carried 4-0.**

415
416 **6. RCWD/DNR Joint Powers Agreement**

417 Lake & Stream Manager Kocian explained that the DNR had approached the District seeking a JPA
418 to share model data.

419
420 District Engineer Otterness explained that the reason for this was that the DNR was under a process
421 to update the FEMA mapping and modeling throughout the metro area, and it was put on pause for
422 a few years.

423
424
425 ***Motion by Manager Robertson, seconded by Manager Bradley, to authorize the Administrator, on***
426 ***advice from counsel, to sign the DNR Joint Powers Agreement.***
427

428 Manager Waller asked if this JPA would allow “the DNR to get its fingers in the District’s hair”. He
429 asked if the District would have some control over this.

430
431 District Attorney Kolb stated that in the JPA, the District had specifically limited the uses to which
432 the information can be put, which was standard when others were allowed to use the District’s
433 model. He stated that he believes the District would be adequately protected with the current
434 agreement language.

435
436 ***Motion carried 4-0.***
437

438 **7. Check Register Dated August 27, 2025, in the Amount of \$298,444.32 and August Interim Financial**
439 **Statements Prepared by Redpath and Company**
440

441 ***Motion by Manager Weinandt, seconded by Manager Bradley, to approve the check register dated***
442 ***September 10, 2025, in the Amount of \$94,694.90 prepared by Redpath and Company. Motion***
443 ***carried 4-0.***
444

445 **ITEMS FOR DISCUSSION AND INFORMATION**

446 **1. District Engineer Updates and Timeline**

447 District Engineer Otterness noted that one of the items shown on the spreadsheet was East Moore
448 Lake Stormwater Resilience which was for the District to take a look at where they may be able to
449 provide BMPs for water quality and quantity. He stated that a few weeks ago, they had a good
450 meeting with the City of Fridley about some locations where issues and opportunities were
451 identified.

452
453 **2. Administrator Updates**

454 Drainage and Facilities Manager Schmidt stated that the West Pine Street culvert on ACD 10-22-32
455 was scheduled to be lowered on September 22, 2025. He noted that there had been some public

rumors that the District was not going to do the work this year due to a lack of funds, but wanted to clarify that this was not true and would be done later in the month.

Manager Robertson asked if the District sent out public notifications when this type of work was being done, so residents knew about it. She stated that she wasn't sure how much postcards or other communication methods would cost, but it would help combat the rumors.

Drainage and Facilities Manager Schmidt stated that they generally do not send out those types of communications, but noted that they could consider it for future projects.

District Engineer Otterness noted that public communications for drainage system repairs were often challenging because it was difficult to determine what set of individuals would be interested in the work. He explained that District staff and engineer do try to talk to landowners as they are proceeding with work.

President Bradley stated that staff had heard the suggestion from Manager Robertson and asked them to take it into consideration and see how it may be implemented.

Drainage and Facilities Manager Schmidt noted that the major stakeholders who had expressed interest in this project were aware of its start date.

3. Managers' Updates

Manager Waller noted that the Washington County Consortium will not meet in September, October, or November. He expressed appreciation to President Bradley for his leadership on the tax issue earlier today.

Manager Weinandt stated that she and Project Manager Petry would be meeting later in the week with Ramsey County League of Cities to request a letter for RCD 2, 3, and 5. She stated that as the Clean Water Council representative, she will attend the tour of the Clean Water projects in the Mississippi headwaters area.

President Bradley stated that he had received the Board's evaluation of District Administrator Tomczik. He noted that the next step in this process would be to provide that to District Administrator Tomczik to discuss the evaluations and explained that he would bring a report back to the Board.

District Attorney Kolb clarified that the Board's individual responses would not be specifically disclosed to District Administrator Tomczik as part of this process, but a copy of the totality of the evaluation, including who said what, would be provided to the Board. He noted that if the Board wanted to follow a different process than this, they should clarify their direction.

497 President Bradley stated that he did not see any benefit in taking the 5 evaluations and trying to
498 meld them into a single document.
499

500 District Attorney Kolb clarified that it was not what President Bradley was being asked to do. He
501 explained that they were just making sure that the desire of the Managers was respected, for
502 example, those who preferred that their comments not be specifically disclosed to the District
503 Administrator. He stated that he did think that it was fair that if the Managers wanted to know
504 what the entire Board said, that could be provided.
505

506 Manager Robertson stated that she has never known what any of her elected colleagues have said
507 under additional comments in the review process. She explained that she didn't really care to
508 know the specific things written by other Board members, but did believe the scoring should be
509 shared with the full Board.
510

511 President Bradley agreed that this approach made sense and explained that he would take that
512 direction as this process moves forward.
513

514 Manager Waller stated that he felt this was a good change to the usual process for this evaluation
515 and review.
516

517 **ADJOURNMENT**

518 ***Motion by Manager Waller, seconded by Manager Bradley, to adjourn the meeting at 10:24 a.m.***

519 ***Motion carried 4-0.***

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-053	Hampton Properties VIII, LLC	Lino Lakes	Final Site Drainage Plan Land Development Public/Private Drainage System	CAPROC 6 items
25-077	ACR Properties	Shoreview	Final Site Drainage Plan	CAPROC 8 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated September 16, 2025.

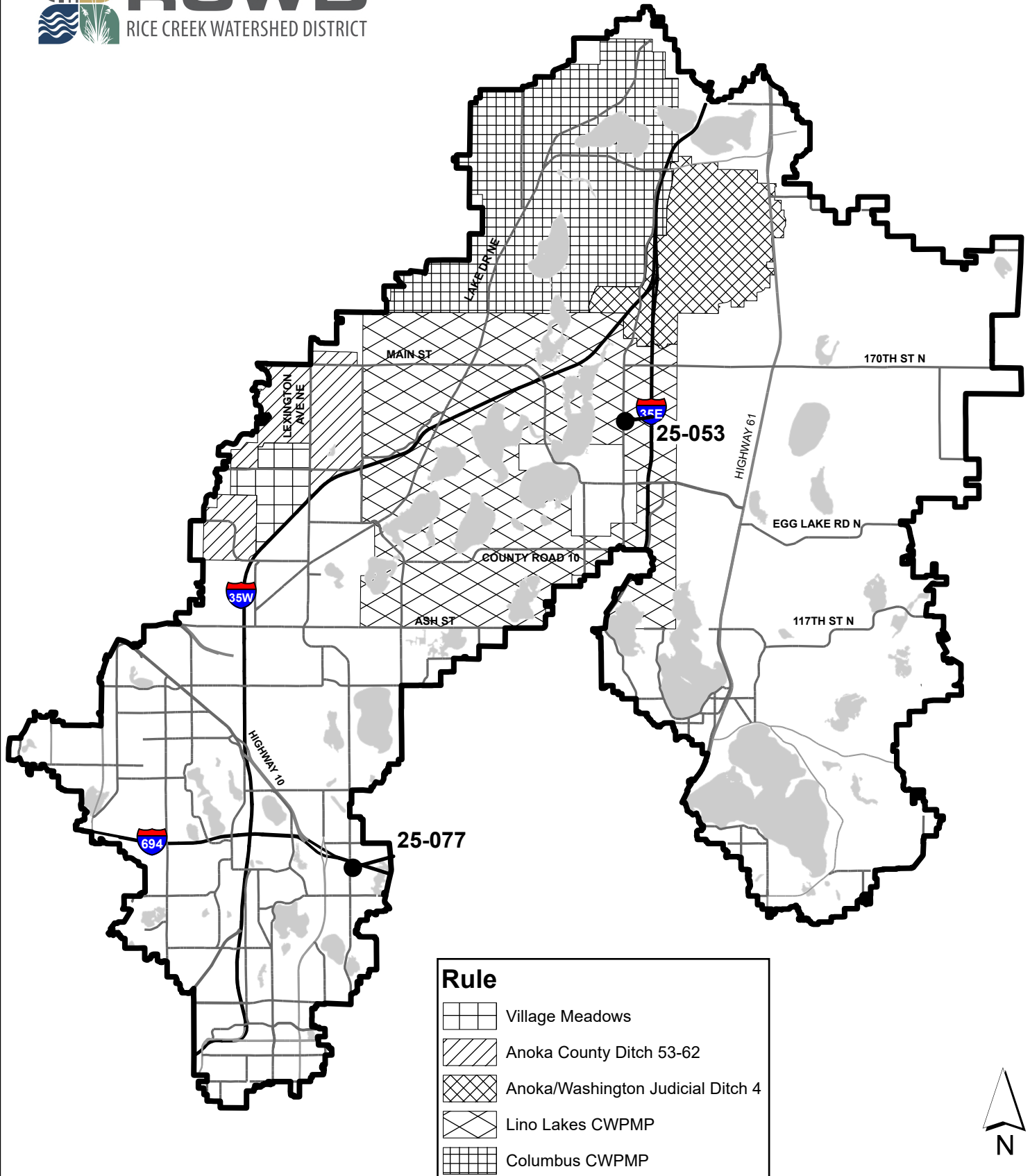
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**

September 24, 2025

It was moved by _____ and seconded by _____
_____ to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in
accordance with the District Engineer's Findings and Recommendations, as contained in
the Engineer's Findings and Recommendations, as contained in the Engineer's Reports
dated September 16, 2025.

TABLE OF CONTENTS

Permit Application <u>Number</u>	<u>Applicant</u>	Page	Recommendation
Permit Location Map		22	
25-053	Hampton Addition	23	CAPROC
25-077	3854 Lexington Ave Holiday Station Stores	29	CAPROC



Permit Reviews
09/24/2025 Agenda

0 1 2 4 Miles



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

25-053

Permit Application Name:

Hampton Addition

Applicant/Landowner:

Hampton Properties VIII, LLC
Attn: Joel Larson
2694 Maplewood Dr.
Maplewood, MN 55109
Ph: 651-248-6785
joel@hamptoncos.com

Permit Contact:

Landform Professional Services, LLC
Attn: Eric Luth
105 5th Ave S STE 513
Minneapolis, MN 55401
Ph: 612-638-0261
eluth@landform.net

Hampton Companies
Attn: Dan Brown
1824 Buerkle Road
White Bear Lake, MN 55110
Ph: 651-295-2459
dan@hamptoncos.com

Project Name: Hampton Addition

Purpose: FSD – Final Site Drainage, LD – Land Development, PDS – Public/Private Drainage System;
14 single-family homes subdivision with a street connection and stormwater management

Site Size: 4.77± acre parcel / 4.75 ± acres of disturbed area; existing and proposed impervious areas
are 0.355 ± acres and 1.52 ± acres, respectively

Location: 7590 20th Ave, Lino Lakes

T-R-S: NW ¼, Section 13, T31N, R21W

District Rule: C, D, I

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule D – Erosion and Sediment Control

1. Submit the following information per Rule D.4:
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
 - (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

2. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Applicant must demonstrate access for maintenance of the pond.
3. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Lino Lakes).
4. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
5. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
6. The applicant must submit a surety of \$22,500 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$3,000 for 4.75 acres of disturbance, and \$19,500 for 39,023 CF of storm water treatment.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.
2. Applicant must cap/plug the ACD 72 Branch 1 tile at the County Road 54 right-of-way, in a manner acceptable to the RCWD. RCWD must be notified of the time/date this will occur so that the work can be observed.

Exhibits:

1. Revised Preliminary Plan set containing 18 sheets dated 8-11-2025 and received 8-15-2025
2. Alta Survey, dated 4-29-2025 and received 5-12-2025
3. Permit application, dated 5-8-2025 and received 5-12-2025
4. Stormwater Calculations, dated and received 5-12-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions, NURP pond sizing
5. Revised Stormwater Calculations, dated 8-12-2025 and received 8-15-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions, NURP pond sizing
6. Geotechnical report, dated 5-6-2025 and received 5-12-2025
7. Permit 20-115

Findings:

1. Description – The project proposes to demolish an existing house and outbuildings to construct 14 single family lots, a roadway, utilities and stormwater management on a 4.77± acre parcel located in Lino Lakes. The project will increase the impervious area from 0.355 ± acres to 1.52 ± acres and disturb 4.75± acres overall. Under existing conditions, approximately half of the project drains east and is picked up in storm sewer to the Watermark development (20-115), with the other half draining to west toward 20th Avenue. Under proposed conditions, the entire project drains south to the Watermark Pond and through the Lino Lakes Comprehensive Stormwater Management Plan (CSMP) infrastructure, which ultimately drains to Peltier Lake, the Resource of Concern. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.
2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	NURP requirement	Volume provided	EOF
(NURP) Pond 9P	Western property line	39,023 cubic feet*	85,0656± cubic feet below the outlet	905.57

*Calculated as 2.5-inches multiplied by the contributing drainage area

Soils on site are primarily HSG D consisting of sandy lean clays (CL). Thus, infiltration is not considered feasible and a NURP pond is acceptable to meet the water quality requirement. The new/reconstructed area is 1.54± acres. Per Rule C.6(c)(1), the Water Quality requirement is governed by the NURP sizing requirement of run-off volume from the 2.5-inch rainfall event over the contributing area to the pond.

The pond sizing, outlets, and overflows are consistent with the design criteria of Rule C.9(d). The applicant has treated 95% of the required impervious area. Additional TSS removal is not practicable. The applicant has met all the Water Quality requirements of Rule C.6.

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
West toward 20 th Avenue	5.5	0	8.7	0	18.2	0
East toward Watermark	4.1	3.3	6.5	4.5	14.0	8.6
South to Watermark Pond	0	1.8	0	3.0	0	4.8
Totals	9.6	4.3	15.2	6.5	32.1	12.4

The project is not located within the Flood Management Zone. No adverse impact is expected to Watermark as the project was included in Watermark calculations. The applicant has complied with the rate control requirements of Rule C.7.

The project drains to the city outlet which complies with the CSMP requirements under 20-115.

The applicant has complied with the freeboard requirements of Rule C.9(h).

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, vehicle tracking pad, erosion control blanket, inlet protection and rip rap. The project will disturb more than 1 acre; an NPDES permit is required. The SWPPP is located on plan sheet C3.1. The information listed under the Rule

D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of Peltier Lake which is impaired for nutrients.

6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Anoka County Ditch 72 (ACD 72) Branch 1 is located on the property. Since the proposed project will obliterate the portion of the ACD 72 drainage system on the property, the work cannot proceed until the RCWD (as Drainage Authority for ACD 72) abandons the portions of the system on the property. On July 25th, 2025, Hampton Properties VIII, LLC signed as a Co-Petitioner to a modification of a petition under M.S. 103E.806 to partially abandon portions of ACD 72, including the portions of Branch 1 on the property. Houston Engineering, Inc. filed their engineer's report for the proceedings on July 31, 2025 recommending partial abandonment as indicated in the modified petition. A public hearing was held on September 10th, 2025 and the petition was approved.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
9. Previous Permit Information – The drainage through this development was designed by the City of Lino Lakes under the Lino Lakes Comprehensive Stormwater Management Plan (file 17-130) and permit 18-126.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.



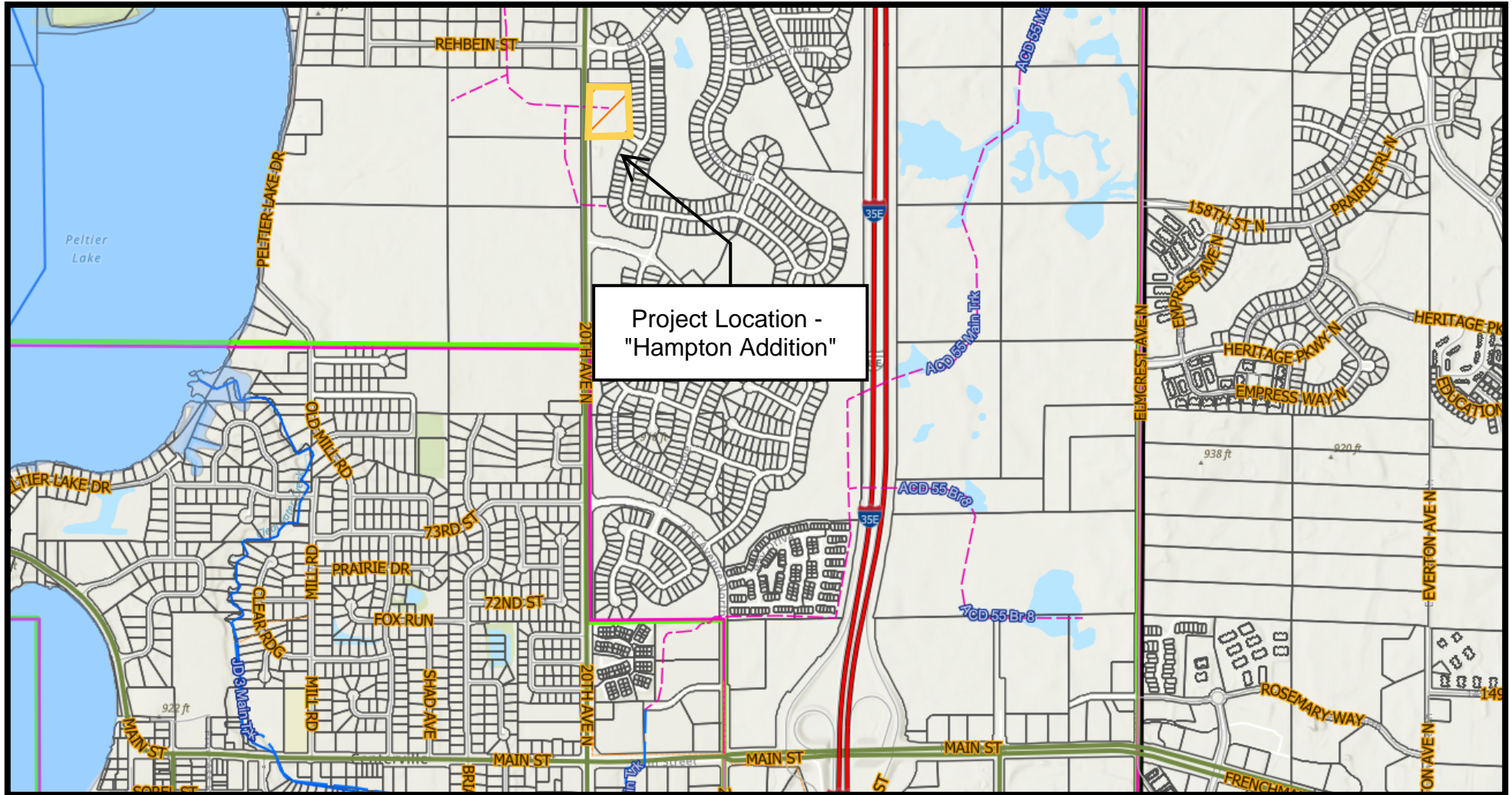
09/16/2025

Katherine MacDonald, MN Reg. No 44590



09/16/2025

Greg Bowles, MN Reg. No 41929



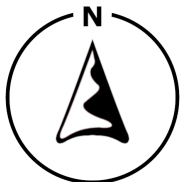
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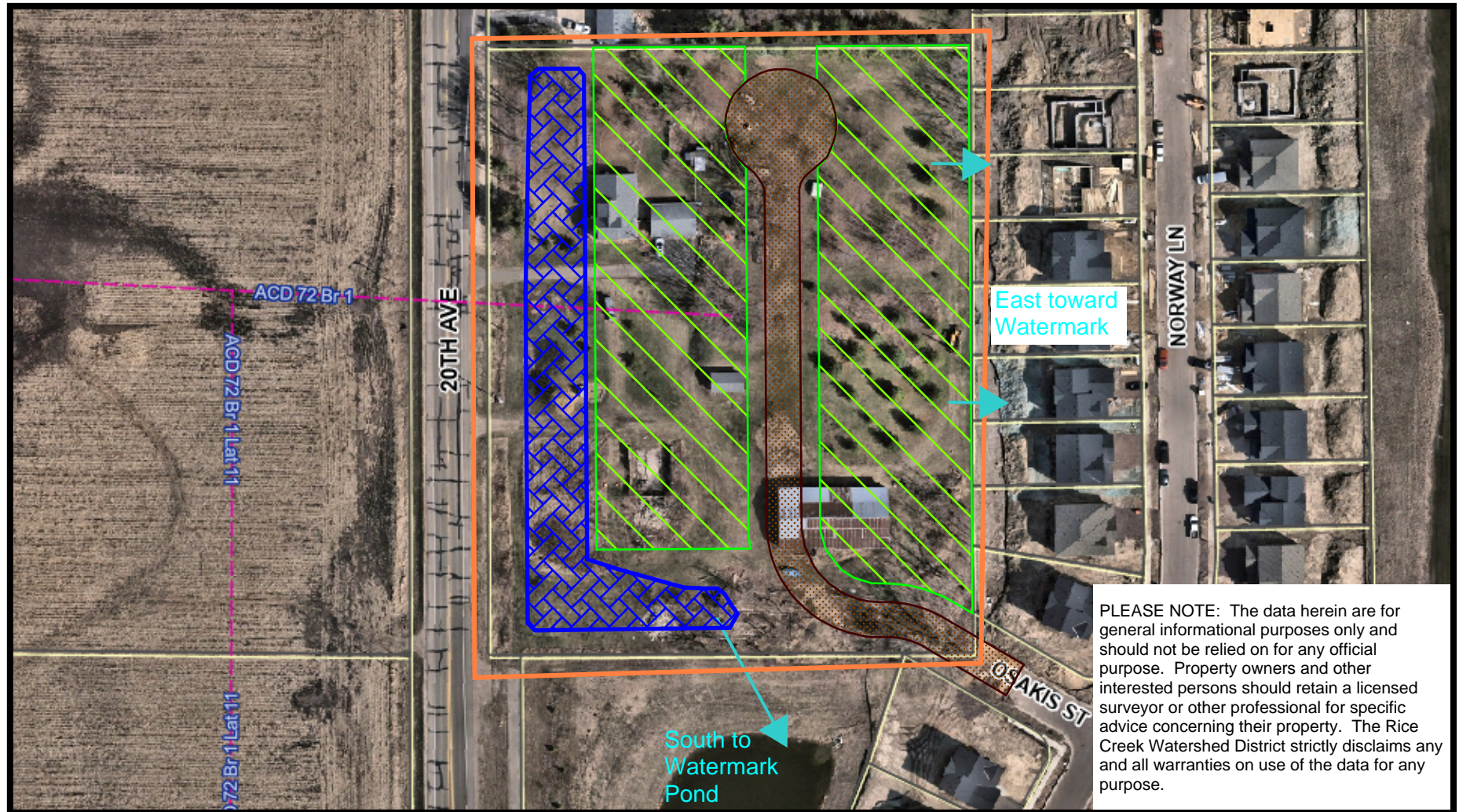
 Project Location

 Public Waterway

 Public Ditch - Tile

 Public Ditch - Open Channel





Legend

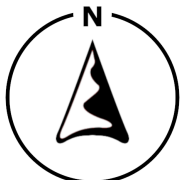
 Project Location

 Road

 Single family houses

 NURP Pond

 Drainage Arrow





WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

25-077

Permit Application Name:

3854 Lexington Ave Holiday Station Stores

Applicant/Landowner:

ACR Properties
Attn: Tony Rammer
4505 White Bear Parkway STE 100
White Bear Lake, MN 55110
Ph: (612) 237-4851
tony@eeg-management.com

Permit Contact:

Colliers Engineering & Design
Attn: Vince Kelly
101 Crawfords Corner Road STE 3400
Holmdel NJ 07733
Ph: (732) 704-5992
vincent.kelly@collierseng.com

Colliers Engineering & Design
Attn: Tracey Feary
Ph: (732) 704-5974
tracey.feary@collierseng.com

Project Name: 3854 Lexington Ave Holiday Station Stores

Purpose: FSD – Final Site Drainage; Demolition of existing building and fuel canopy and construction of new building and fuel canopy.

Site Size: 1.97± acre parcel / 1.55 ± acres of disturbed area; existing and proposed impervious areas are 1.452± acres and 1.433± acres, respectively

Location: 3854 Lexington Ave, Shoreview, MN

T-R-S: NW ¼, Section 26, T30N, R23W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule C - Stormwater

1. Update the 10" orifice in OCS S-A4 for the underground basin on the plans to match the 12" dimension in the HydroCAD calculations.

Rule D – Erosion and Sediment Control

2. Submit the following information per Rule D.4:
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.
 - (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

3. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Inspection ports are required per C.9(e). Remove the “optional” from the plan set.
 - Update the orifice dimension as noted above.
4. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Shoreview).
5. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
6. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
7. The applicant must submit a surety of \$6,100 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The applicant must provide the first \$5000 in the form of a check and has the option of providing the remainder of the surety amount in the form of a check or a Performance Bond or Letter of Credit. The surety is based on \$1,500 for 1.55 acres of disturbance, and \$4,600 for 9,185 CF of storm water treatment.
8. The applicant or contractor must provide a construction schedule for the underground system (or communicate when the schedule will be provided). A note shall be added to the final plans to contact the RCWD inspection prior to the installation. See Stipulation 2.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety
2. RCWD inspector must be notified prior to installation of underground system and liner.

Exhibits:

1. Plan set containing 21 sheets dated 08-29-2025 and received 09-02-2025.
2. Permit application, dated 07-23-2025 and received 07-23-2025.
3. Stormwater Calculations, dated 08-29-2025 and received 09-02-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
4. Stormwater Calculations, dated 08-15-2025 and received 08-19-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
5. Stormwater Calculations, dated 07-22-2025 and received 07-23-2025, containing narrative, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
6. Geotechnical Report dated 05-12-2025 and received 07-23-2025.

7. Stormwater Pollution Prevention Plan (SWPPP), dated 08-15-2025 and received 08-19-2025.
8. Stormwater Pollution Prevention Plan (SWPPP), dated 07-22-2025 and received 07-23-2025.

Findings:

1. **Description** – The project proposes to demolish an existing building and fuel canopy and construct a new building and fuel canopy on a 1.97± acre parcel located in Shoreview. The project will decrease the impervious area from 1.452± acres to 1.433± acres and disturb 1.55± acres overall. The existing drainage pattern on site is that part of the site flows northeast, part of the site flows northwest to an existing depressional area, and part of the site flows southwest into the city's stormwater conveyance system. The drainage on site in proposed conditions will still go to these existing key points, but the three existing drainage areas to the key points will each be reduced in size, as part of the site will drain to the underground basin and go through the filtration system. Runoff from the site eventually flows to Valentine Lake, the Resource of Concern. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.
2. **Stormwater** – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF
Basin A - Underground Detention (HydroChain M-6)	North of the fuel canopy	N/A	N/A	944.00
Manufactured Treatment Device (Filtration Cartridge)	In the storm sewer system north of the Circle K store	N/A	9,191± cubic feet below the outlet	945.45

Soils on site are primarily HSG D consisting of clay soils (CL) and clayey sands (SC). Thus, infiltration is not considered feasible and filtration is acceptable to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 2.2-inches over the new/reconstructed area (1.15± acres) for a total requirement of 9,185± cubic feet.

The applicant has treated 100% of the required impervious area using the manufactured filtration device. Additional TSS removal is not required. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(c).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Northeast towards depressional area	4.0	3.2	6.1	4.7	11.0	8.8
Northwest	1.6	0.4	2.7	0.8	5.2	1.7
South of site towards city stormwater conveyance system near Red Fox Blvd	1.2	0.3	1.9	0.6	3.6	1.3
Totals	6.8	3.9	10.7	6.1	19.8	11.8
80% of existing	5.4		8.6		15.8	

The project is located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(h).

Applicant must ensure adequate inspection ports are provided per Condition 3 above.

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, rock construction entrance, inlet protection and rip rap. The project will disturb more than 1 acre; an NPDES permit is required. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project is within 1 mile of Valentine Lake which is impaired for nutrients.
6. Regional Conveyances – Rule G is not applicable.
7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
9. Previous Permit Information – Pre-application information is located in review file 25-025R.

I assisted in the preparation of this report under the supervision of the District Engineer.

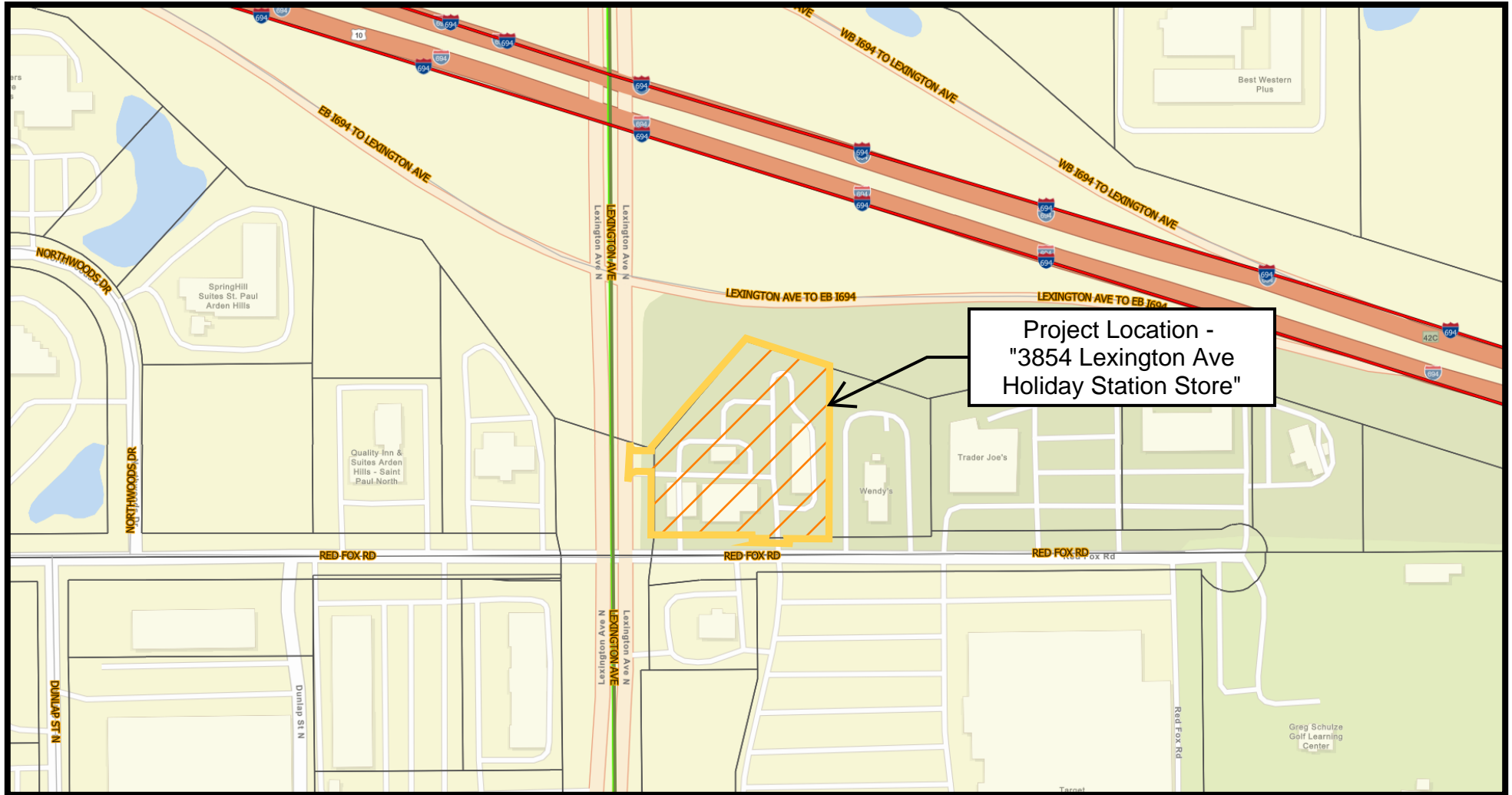
 09/16/2025

Karina Hanson, EIT

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.

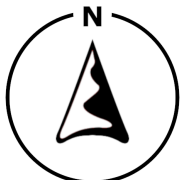
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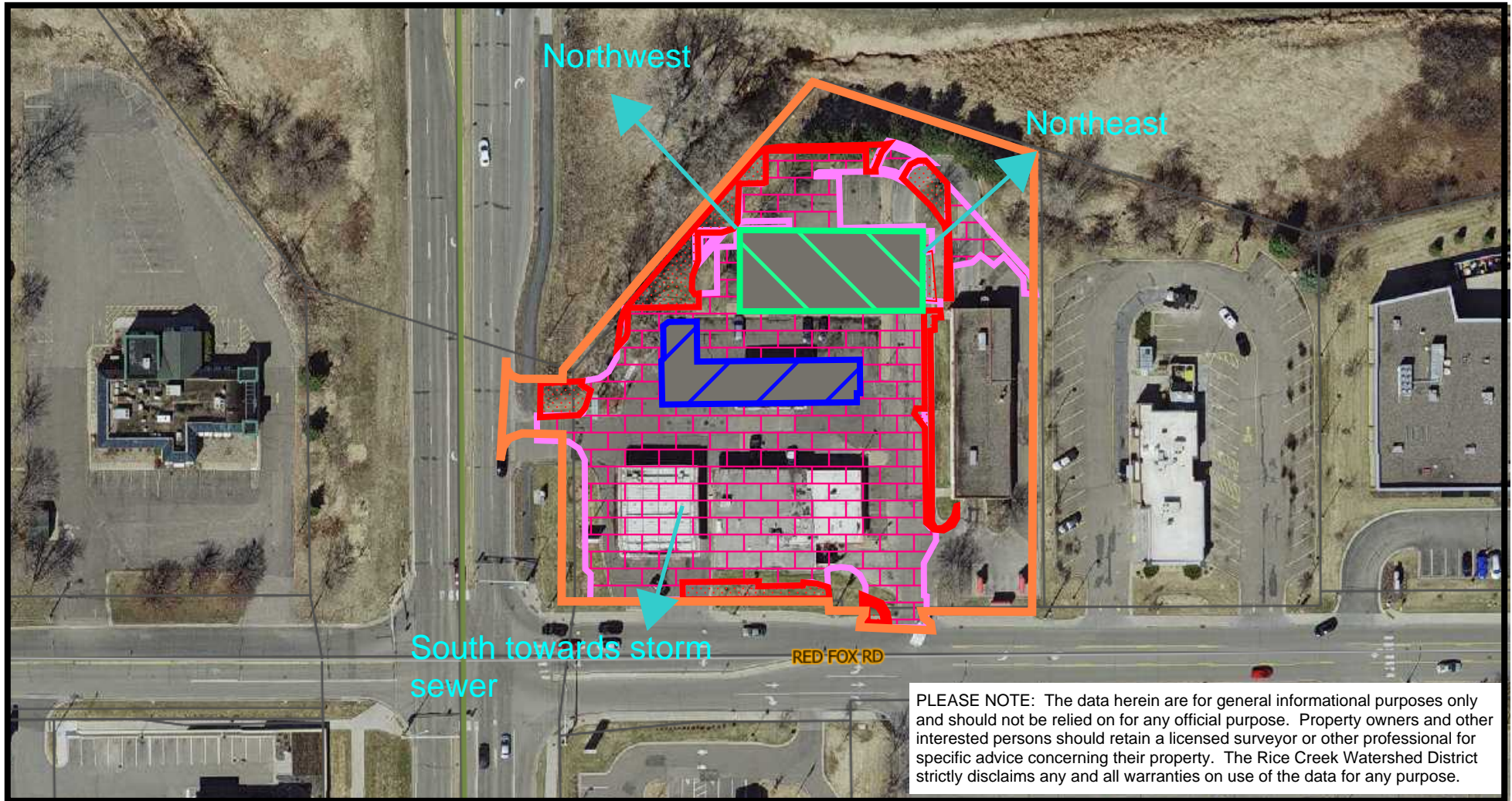
Katherine MacDonald, MN Reg. No 44590









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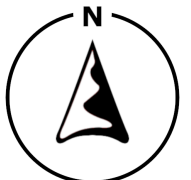
 Project Location





Legend

- | | | |
|--|---|--|
|  New Impervious |  Proposed Building |  Reconstructed Impervious |
|  Project Location |  Underground Detention Basin |  Drainage Arrow |



ITEMS REQUIRING BOARD ACTION

1. 2026 Stormwater Management Grant Program (Will Roach)

MEMORANDUM

Rice Creek Watershed District



Date: September 10th, 2025
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: 2026 Stormwater Management Grant Program

Introduction

Staff have prepared the program guidelines and associated materials for the upcoming 2026 Stormwater Management Grant program year. The Citizen Advisory Committee (CAC) was invited to review the documents and provide feedback during their regular monthly meeting on September 3rd, 2025. District staff presented the updated documents for preliminary feedback with the Board of Managers during their monthly workshop meeting on September 8th, 2025. District staff are recommending Board action for authorization of the program.

Background

It is now time for the RCWD Board of Managers to consider the 2026 Stormwater Management Grant Program Guidelines, Application Form, and a draft Request For Proposals letter. In addition, staff have prepared two new program documents, those being the Pre-Application Form and the Grant Payment/Closure Form. The District's Citizen Advisory Committee (CAC) reviewed these documents during their regularly scheduled meeting on September 3rd, 2025, and offered some additional comments that have been incorporated into Section 8 – property ownership of the program guidelines and section XI – cost-effectiveness in the application form.

In the Program Guidelines document there is updated language under sections 1, 2, 3, 4, and 8. The new language under Section 1 – Applications, is an expansion of the pre-application requirement that was added to the program during the 2025 program year. This language states that applicants must schedule a pre-application meeting and provide the pre-application form by no later than November 14, 2025. The updated language in Section 2 – Proposal Review Schedule includes the pre-application meeting deadline noted above. Under Section 3 – Funding Availability, Local Match & Eligible Costs, the new language states that maintenance of existing BMPs to restore original function as designed would not be eligible for this grant program. The update to Section 4 – Application Scoring, consists of a slight readjustment of the category scores. Namely an increase in the Prioritization category, and reduction to the Cost-Effectiveness category to accommodate the increase to Prioritization. Per comments made by the CAC, Section 8 – Property Ownership has been updated to include language stating that at the District's discretion, a Declaration of Maintenance for Stormwater maybe requested for projects that are constructed entirely on private property. The goal of this added language being to ensure that maintenance obligations continue should ownership of the project site change.

For the 2026 application form there is new language proposed under section XI Cost – Effectiveness. This new language is asking the applicant what the anticipated lifespan of their proposed practice. The intent of this language is to provide additional information for consideration during the review process of the applications. Per comments from the CAC, additional language was added that requires an applicant to demonstrate how the proposed activity is the most cost-effective approach and why other alternatives were not determined to be ideal.

MEMORANDUM

Rice Creek Watershed District



The first of the new program documents is the Pre-Application Form. This document is effectively a simplified version of the Application Form and asks applicants to provide brief summaries of their proposal along with the measurable outcomes and budget. The second new document is the Grant Payment/Closure Form, this form is to be used by applicants when requesting either an initial payment of the first 50% of their awarded grant funds or their final payment of any remaining owed funds.

Houston Engineering Inc. (HEI) has prepared a Task Order for the Engineer's review of applications submitted for the 2026 Stormwater Management Grant program. The purpose of the Task Order is for HEI to perform technical reviews of all submitted applications and the technical merits and feasibility of the proposals. In addition to providing technical review, HEI will also evaluate, and rank projects based on the program guidelines to aid staff in making final recommendations to the Board of Managers.

Attached are the updated Program Guidelines, Application Form, Request for Proposals letter, and Grant Agreement documents, as well as the Pre-Application Form and Grant Payment/Closure Form. The Task Order prepared by Houston Engineering Inc. is also attached. Below is the anticipated timeline for the 2026 program year.

OBJECTIVE	DATE
Gather RFP input from CAC:	09/03/2025
RCWD Board Workshop discussion:	09/08/2025
RCWD Board discussion & authorization of program:	09/24/2025
Email RFP to potential applicants:	09/26/2025
Pre-Application due date:	11/14/2025
Application due date:	12/30/2025
CAC provided with applications and instructions for individual reviews:	01/05/2026
CAC completes review, submits scores to RCWD staff (during meeting):	02/04/2026
RCWD Board holds M.S. 103B.251 public hearing:	02/11/2026
RCWD Board action to approve selected applications:	02/25/2026

Staff Recommendation

Staff recommends that the Board authorize release of the program, and that staff begin soliciting applications for the 2026 Stormwater Management Grant program via distribution of an RFP to all known potential applicants. Staff also recommends the adoption/approval of the attached Task Order prepared by Houston Engineering.

Proposed Motion

Manager _____ moves to authorize staff to initiate the 2026 Stormwater Management Grant program and to notify potential applicants of funding availability by publishing the attached Request for Proposals.

Manager _____ moves to approve the HEI Task Order 2025 – 017 for Engineering review of the 2026 Stormwater Management Grant program applications and delegates signature authority to the Administrator on the advice of counsel.

MEMORANDUM

Rice Creek Watershed District



Attachments

Draft Request For Proposal Letter
Draft 2026 Program Guidelines
Draft 2026 Program Application Form
Draft 2026 Pre-Application Form
Draft SMG Payment Form
HEI Task Order 2025-017



Rice Creek Watershed District Stormwater Management Grant Program 2026 Request for Proposals

Date: XXXX

Dear RCWD Partner:

The Rice Creek Watershed District (RCWD) plans to provide up to \$400,000 in Stormwater Management Grant funding in 2026 to assist cities, counties, school districts, libraries and other public and private entities with implementation of their stormwater management projects. This funding supports the goals and objectives outlined in the RCWD Watershed Management Plan and is part of RCWD's continued efforts to protect and enhance its water resources through partnerships with our member communities. This funding is intended for projects that provide stormwater quality treatment, runoff volume reductions, peak runoff rate control and/or reductions in groundwater usage. Projects proposed in conjunction with municipal street reconstruction projects or other site redevelopment projects are encouraged.

Please review the attached program guidelines for more information regarding funding availability, applicant eligibility, acceptable project types and other program requirements. Prospective applicants are required to contact Will Roach, RCWD Watershed Technician/Inspector, at (763)398-3085 or wroach@ricecreek.org to schedule a pre-application meeting by no later than 4:30pm, Friday, November 14, 2025. This is a competitive cost-share program; not all applications will receive funding.

An electronic version of the application form can be downloaded at www.ricecreek.org/grants under the Stormwater Management Grant Program link. To submit a proposal for consideration, complete and sign the application form and submit it along with all required additional information to the RCWD no later than 4:30pm on Tuesday, December 30, 2025. Electronic submittals are encouraged.

Sincerely,

Nick Tomczik, Administrator

Submit By Mail:

Stormwater Management Grant Program
Rice Creek Watershed District
4325 Pheasant Ridge Drive NE #611
Blaine, MN 55449-4539

Submit By Email:

wroach@ricecreek.org

Subject: Stormwater Management Grant Application

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

BOARD OF
MANAGERS

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County



Rice Creek Watershed District Stormwater Management Grant 2026 Program Guidelines

1. Application

The application form for the RCWD Stormwater Management Grant Program can be downloaded from the RCWD's website at <http://www.ricecreek.org/grants>. A complete application, including a conceptual design, pollutant reduction estimates, volume reductions estimates, and detailed cost estimate must be submitted for RCWD review to ensure consistency of the project with RCWD water quality and/or flood control goals and objectives. **All sections (1 through 13) on the application form are required.** Program applications must be submitted to the RCWD no later than 4:30pm on **Thursday, December 30, 2025**. Prior to submitting an application, applicants are required to submit a pre-application form and schedule a meeting with RCWD staff and the District Engineer to discuss the proposed project. Pre-Application forms are due no later than 4:30PM on **Friday, November 14, 2025**.

2. Proposal Review Schedule

Applications will be accepted and reviewed according to the following tentative schedule:

Pre-Application Deadline	Application Deadline	RCWD Citizen Advisory Committee Review	RCWD Board Public Hearing	RCWD Board Final Action
November 14, 2025	December 30, 2025	February 4, 2026	February 11, 2026	February 25, 2026

3. Funding Availability, Local Match & Eligible Costs

The RCWD plans to make available up to **\$400,000** in funding for the 2026 program year. For approved projects, the RCWD may offer grant funding of up to 50% of eligible project costs, typically not to exceed \$100,000 per project. Stormwater reuse irrigation project applications approved for RCWD funds may be offered funding at a level of \$10,000 per acre irrigated, provided that adequate stormwater supply and storage are available and/or constructed as a part of the project. This may result in a stormwater reuse irrigation project being offered more than \$100,000. Proposed stormwater treatment projects that are required for compliance with RCWD Rule C are not eligible unless the proposed outcomes exceed RCWD permit requirements. Stormwater reuse projects are exempt from this exclusion. Any RCWD Rule C water quality treatment credits created by a stormwater reuse project may not be used to satisfy RCWD Rule C requirements for other projects that either (1) drain to a different Resource of Concern, or (2) are located downstream from the proposed stormwater reuse project. **Maintenance of existing BMPs to restore original function as designed is not an eligible cost for this program.**

Eligible project costs generally include construction materials, labor, engineering and public engagement costs, subject to RCWD approval. The RCWD Board of Managers reserves the right to (1) offer additional funding to projects that result in multiple District-wide or regional benefits, (2) offer grant funding to a selected project for less than the requested amount, and/or (3) offer grant funding for only a specific portion(s) of a selected project.

4. Application Scoring

Each application will be independently reviewed by RCWD staff, the RCWD engineer, and the RCWD Citizen Advisory Committee (CAC). Staff, engineer, and CAC scores will be aggregated into an average final score and all applications will be ranked by final score. Funding will be proposed by RCWD staff for allocation in order of rank until funds are exhausted or all eligible projects have been awarded funds. Applications will be scored using the following criteria:

Ranking Criteria	Maximum Possible Points
Description: The project description succinctly describes what results the applicant is trying to achieve and how the results are to be achieved.	10
Prioritization (Relationship to Plans): The proposal is based on priority protection or restoration actions listed in or derived from the RCWD Watershed Management Plan (including Appendix G: Member Community Project List), an approved City local water plan, or another recognized water quality or flood control study.	20
Targeting: The proposed project addresses identified critical pollution sources or risks impacting the water resource(s).	15
Measurable Outcomes: The proposed project has a quantifiable reduction in surface water pollution, flood risk, and/or groundwater usage and directly addresses the water quality, flooding or groundwater use concern identified in the application.	20
Cost-Effectiveness: The application identifies a cost-effective and feasible solution to address the non-point pollution, flood control, and/or groundwater use concern(s).	15
Project Readiness: The application has a set of specific activities that can be implemented soon after grant award.	10
Engagement Opportunities: The application identifies specific outreach efforts that will be effective in educating the public about the project.	10
Total Points Available	100

The RCWD Board will make a final decision on which proposals are funded and at what amount; the final Board decision may vary from the description above. Applications that are not selected for funding may be resubmitted for consideration in a future year, subject to program availability. Submittal of an application, regardless of funding availability, does not guarantee acceptance into the program or an offer of grant funds by the RCWD.

5. Grant Agreement & Schedule

Upon formal acceptance into the program by the RCWD Board, a grant agreement will be provided to the grant recipient and must be executed and returned to the RCWD. If an executed agreement is not received by the RCWD on or before May 29, 2026, encumbered funds may be withdrawn and made available for reallocation to another project. Projects funded in 2026 must be completed by October 28, 2028, and all financial and other required information must be submitted to the RCWD by December 28, 2028.

6. Design & Maintenance Plans

Projects must be designed by a licensed Professional Engineer or Landscape Architect.

Final design specifications and calculations must be submitted for RCWD review and approval prior to initiation of the project. Failure to obtain approval of the project design plans in writing from RCWD prior to construction may result in cancellation of the grant agreement.

An operation and maintenance plan must be submitted to the RCWD before any grant funding is disbursed. The plan must identify the individual(s) responsible for long-term maintenance and monitoring and include an anticipated maintenance and monitoring schedule. Project maintenance and monitoring is the sole responsibility of the applicant and RCWD will not accept any maintenance and monitoring responsibility for projects funded through this program.

7. Bids & Permits

Successful applicants must provide the RCWD with information on bid tabulation or contractor quotes, the applicant's issued notice to proceed, and certification by the applicant that all necessary permits and agency approvals have been obtained. Acquisition of required permits and approvals will be the sole responsibility of the applicant. Grant approval does not supersede any potential permit requirements (Agency, RCWD, etc.).

8. Property Ownership

RCWD prefers that proposed projects be located on property that is either owned by the applicant or subject to a perpetual easement in favor of the applicant. If not, a signed letter of concurrence shall be submitted by the landowner indicating their understanding that the applicant is seeking funds for a project proposed to be built on the landowner's property and that the landowner intends to work with the applicant to arrange for a transfer of title to the property, recording of a perpetual easement over the project area, or some other form of permanent agreement to allow

the applicant's legal access to the property for construction, operation and long-term maintenance of the project. The District, at its discretion, may also require that a Declaration of Maintenance for Stormwater be recorded against a project site if constructed on private property. Failure to obtain adequate access to the subject property prior to commencement of the project will result in cancellation of the grant agreement.

9. Public Engagement

Applicants must incorporate a public engagement component into the project. Possible options include installation of permanent project signage or hosting a public tour of the project. Other unique ideas are welcome. RCWD staff can be made available to assist successful applicants with this component of the project. Direct costs associated with the public engagement component may be included in the total estimated project cost.

10. Project Payment

The grant agreement will allow for disbursement of 50% of the grant funds to the grantee upon RCWD approval of final project design and maintenance plans, if requested by the grantee. Final payment will only be possible upon project completion. Applicants must provide paid invoices and documentation that the project was completed according to the approved design standards, specifications and pollution reduction estimates, in addition to any other documentation that RCWD staff may require. Public engagement components of implementation projects (signage, tours, etc.) must be installed and/or complete prior to disbursement of the final grant payment.

11. Conformance to Guidelines

The RCWD reserves the right to withdraw or withhold funding for any project not completed in accordance with these guidelines.

12. Submitted Information

Any submitted information, including applications, conceptual designs, cost estimates, bid tabulations, final designs and specifications, permits, studies and reports, and proof of expenditures becomes part of the public record.



Rice Creek Watershed District Stormwater Management Grant Program 2026 Application Form

I. APPLICANT INFORMATION

Organization (to be named as Grantee): _____
Street Address: _____
City, State, Zip: _____
Tax Status: _____ Tax ID#: _____
(e.g., local government, non-profit 501(c)(3), private business, etc.)

II. PROJECT CONTACTS

Project Officer: _____ Financial Officer: _____
Title: _____ Title: _____
Telephone: _____ Telephone: _____
Fax: _____ Fax: _____
Email: _____ Email: _____

III. PROJECT INFORMATION

Project Name: _____
Location(s) of Project: _____
City: _____ State: _____ County: _____
Project Start Date: _____ Project Completion Date: _____
Project Type (check only those that directly apply):
☐ Water Quality Treatment Project ☐ Stormwater Reuse Irrigation Project
☐ Peak Runoff Rate Control Project ☐ Runoff Volume Control / Flood Storage Project
☐ Other: _____

Is a RCWD Rule C permit required for this project? ☐ YES ☐ NO ☐ UNKNOWN

IV. GRANT REQUEST

RCWD Grant Funding Requested: \$ _____
Applicant Match Funding Committed: \$ _____
Total Estimated Project Cost: \$ _____
Would you be willing to accept grant funding in an amount less than requested? ☐ YES ☐ NO

V. SIGNATURE OF APPLICANT

I certify that the information contained within this application is true and accurate.

Signature of Project Officer

Date

VI. Executive Summary / Abstract

Include a brief Executive Summary (100 words or less) that summarizes the main goals and activities of the project and the expected environmental outcomes that will be achieved. Identification of the total amount of funds being requested along with the required match. The summaries will be used in the grant review process and on the RCWD website, for projects that are funded.

VII. Description (10 points)

The RCWD has established guidelines for prioritizing projects based on location. Water quality improvement projects should be located to benefit a RCWD lake classified as either “Protection” or “Restoration” (see Table 2-4 in the RCWD 2020 Watershed Management Plan), and/or a waterbody with an approved Total Maximum Daily Load (TMDL) study or other recognized diagnostic water quality study. Flood storage and runoff rate control projects should focus on reducing peak flood elevations in known regional flood hazard areas and/or documented local problem areas. Describe the specific watershed management, water quality or quantity need(s) that the project will address and its impact on the target water resource within the District.

Name the target waterbody benefiting from this project: _____

List and describe the Best Management Practices (BMPs) to be incorporated into this project

If applicable, describe how the project impacts or protects RCWD groundwater resources, minimizes impervious surfaces, and/or maximizes infiltration.

Provide drawings, maps and/or schematics which graphically illustrate the location and conceptual design of the project. **(Attach separate sheets.)**

Describe how long-term operation and maintenance of the project will be accomplished and identify the individual(s) responsible for maintenance activities if different than the project officer listed in section 2.

VIII. Prioritization (15 points)

How does the project support existing regional planning efforts such as the RCWD Watershed Management Plan, municipal surface water management plans, TMDLs, or other recognized diagnostic studies? Is the project included on the Member Community Project List (Appendix G) within the RCWD Watershed Management Plan? Please provide citations where possible.

IX. Targeting (15 points)

Describe the critical pollution or flooding sources and risks addressed by this project. Explain why the proposed project is the most cost-effective and feasible means to attain the expected resource benefits. Has a formal analysis been conducted to substantiate this position?

X. Measurable Outcomes (20 points)

Provide a detailed estimate and description of the anticipated pollutant reduction, stormwater rate/volume reduction, groundwater withdrawal reduction, and/or other environmental or natural resource benefits associated with the project. Describe the methods and cite the sources (i.e. P8 model, HydroCAD, XP-SWMM, MIDS, MN Stormwater Manual, etc.) used to calculate or estimate the pollutant reductions and/or hydrologic outcomes. **(Mandatory for RCWD to consider your proposal!)**

XI. Cost-Effectiveness (points)

Provide a detailed budget that lists each item for which funding is being requested. You must also list the sources of required local matching contributions. **Please provide a summary that demonstrates why this is the most cost-effective approach to solving the problem. Or, have other alternatives been explored, and if so, why were they determined to not be the best alternative? What is the anticipated lifespan of the practice? (Attach separate sheets if needed.)**

XII. Project Readiness (10 points)

Please describe the anticipated timeline for implementing this project. What steps have been taken to ensure that the project can be implemented according to this timeline? Are any permits needed? (If permits are required please cite from what agency and where the project is in that process.)

XIII. Engagement Opportunities (10 points)

Demonstrate any potential for public engagement, education and demonstration and describe what methods will be used to ensure that the purpose and success of the project are made known to the public. Applicants must incorporate a public engagement component into the project.



Rice Creek Watershed District Stormwater Management Grant Program 2026 Pre-Application Form

APPLICANT INFORMATION

Organization: _____

Street Address: _____

City, State, Zip: _____

PROJECT INFORMATION

Project Name: _____

Location(s) of Project: _____

City: _____ State: _____ County: _____

GRANT REQUEST

RCWD Grant Funding Requested: \$ _____

Applicant Match Funding Committed: \$ _____

Total Estimated Project Cost: \$ _____

PROJECT SUMMARY

Include a summary of the project identifying the main goals and activities of the project as well as the expected outcomes that will be achieved. List and describe the Best Management Practices (BMPs) to be incorporated into this project. If you are requesting funding for one phase or part of a larger project, describe how this project fits into the larger project.

MEASURABLE OUTCOMES

Provide a brief description of the measurable outcomes of the project (anticipated pollutant load reduction, stormwater rate/volume reduction, groundwater withdrawal reduction, or other environmental or natural resource benefits) associated with the project. A more detailed estimate and description will be required in the final application.

BUDGET

Include an itemized budget identifying the amount requested through this grant as well as the amount of match provided.

SIGNATURE OF APPLICANT

Signature

Date



Rice Creek Watershed District Stormwater Management Grant Payment/Closure Form

For staff to process grant payment and/or closure requests, please complete the sections below and refer to the program document checklist.

1. Organization Requesting Payment: _____
2. Grant Program Year: _____
3. Name of Grant Project: _____
4. Awarded Grant Amount: _____
5. Requested Payment Amount: _____
6. Remaining Grant Amount: _____
7. Date of Project Completion: _____
8. Mailing Address for Payment:
 - a. Street Address: _____
 - b. City/State/Zip Code: _____
 - c. Attn: _____
9. Initial Payment: An initial payment of 50% of the grant award may be requested with the approval of the following documentation. RCWD staff may request additional information as necessary to satisfy grant program requirements.
 - a. Final Project Plans & Specifications
 - b. Documentation of obtained RCWD Permit or No Permit Required determination
 - c. Perpetual access and maintenance assurance (if project parcel not owned by applicant)
 - d. Notice to Proceed from Grantee to Contractor
 - e. Maintenance and Monitoring Plan with the following information –
 - i. Anticipated inspection schedule
 - ii. Anticipated maintenance schedule
 - iii. Equipment to be used for maintenance activities
 - iv. Staff member responsible for maintenance & monitoring activities and their contact information.



Rice Creek Watershed District Stormwater Management Grant Payment/Closure Form

10. Final Payment: In addition to the information listed above, the following documentation must be provided to disburse the final payment.

- a. Certification of Project Completion by Licensed Engineer
- b. Proof of paid invoices to the Contractor
- c. Documentation of public engagement components of implementation projects

Organization Signature: _____ Date: _____

SCOPE OF SERVICES



Task Order No. 2025-017
Rice Creek Watershed District



2025 Stormwater Management Grant Program Application Review

RCWD Administrative Information:

Account No.: 60-15

Account Name: Stormwater Management Cost Share

Houston Engineering Project No.: R005555-0061-026

Task Order Purpose:

The project purpose is to complete technical reviews of 2026 Stormwater Management Grant Program applications on behalf of the Rice Creek Watershed District. The information included in the reviews will be used by staff to make recommendations to the Board of Managers relative to funding specific projects. The review will include not only evaluating consistency with the goals of the program, but also the technical merits and feasibility of the proposed project and cost for reducing runoff volumes and loads. HEI will also attend pre-application meetings with potential applicants.

Professional Services Rendered:

Prior to the close of the pre-application period, HEI will attend the pre-application meetings with potential applicants and RCWD staff upon request. Once applications have been received and reviewed for completeness by RCWD staff, HEI will then review the applications (the specific number to be assigned by the District) and inform Rice Creek staff as to the types of additional information needed to achieve a complete application. We will then complete a conference call with RCWD staff to obtain background on the grant applications and context to previous, current, and future District activities. Next, we will evaluate and rank the applications according to the ranking criteria specified in the *Rice Creek Watershed District Stormwater Management Grant Program 2026 Program Guidelines* (underlined below):

- Project Description – does the application clearly identify project results and how the results will be achieved;
- Prioritization - how well does the project align with District, City and other water quality or flood control plans and is the project located in a priority area of the District;
- Targeting – how well does the project identify pollution sources or risks impacting the resource of concern;

SCOPE OF SERVICES



Task Order No. 2025-017
Rice Creek Watershed District



2025 Stormwater Management Grant Program Application Review

- Measurable Outcomes – how well does the project quantify benefit to the resource of concern. Consider long-term viability of the proposed project to achieve the stated volume and load reductions;
- Cost Effectiveness – how cost effectiveness is the project at per-cubic foot cost of volume reduction and/or per-pound cost of total phosphorus reduction;
- Project Readiness – how ready is the project for implementation. Consider if project is permissible under District rules; and
- Engagement Opportunities – does the project have a public outreach plan.

Deliverables:

The deliverables for this Task Order consist of an assessment matrix table, the ranked criteria score, and a one-page memorandum for each proposal summarizing the review, and correspondence with District staff.

Schedule and Compensation:

HEI recommends a review budget in the amount of **\$1,600 per grant application** (2025 grant cycle) for engineering services described within this task order. HEI shall not exceed this amount for the completion of this work without prior authorization from the Rice Creek Watershed District. The schedule for submittal of the deliverables is **January 29, 2025**.

Assumptions:

The estimated compensation for the execution of the tasks identified within the “Professional Services Rendered” section of this Task Order is based upon the following assumptions:

1. Scope of task order includes two (2) conference calls with District staff.
2. Missing or incomplete information will be noted to District staff with the option to follow up with applicants. Any remaining missing or incomplete information will be noted in the technical memorandums. This task order does not include time to contact the applicants to obtain additional information.
3. Applicants will provide runoff volume and total phosphorus reductions and project costs for each Implementation Project.
4. District will provide the applications for HEI review by January 6, 2025.
5. RCWD staff will coordinate the pre-application meetings

SCOPE OF SERVICES



Task Order No. 2025-017
Rice Creek Watershed District



2025 Stormwater Management Grant Program Application Review

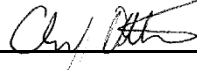
SIGNATURES:

These services described by this Task Order are being provided in accordance with the Professional Services Agreement between the Rice Creek Watershed District and Houston Engineering dated May 14, 2008, as amended and extended. This **Task Order** shall be effective **September 12, 2025** as authorized by the signatures of representatives of the Rice Creek Watershed District and Houston Engineering, Inc.

Rice Creek Watershed District

By: _____
Name: Nick Tomczik
Title: Administrator
Date: _____

Houston Engineering, Inc.

By: 
Name: Chris Otterness, P.E.
Title: District Engineer
Date: September 12, 2025

ITEMS REQUIRING BOARD ACTION

2. Resolution 2025-09 Supporting Rice Creek Watershed District
State Bonding Request - Jones Lake Project (David Petry)

MEMORANDUM

Rice Creek Watershed District



Date: September 15, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: Resolution 2025-09 Supporting Rice Creek Watershed District State Bonding Request for the Jones Lake Project

Introduction

Rice Creek Watershed District (RCWD) is seeking the remaining funding required for phase two of construction of the Jones Lake Project from a variety of potential funding sources including State bonding. Staff recommend RCWD Board of Managers adopt Resolution 2025-09 Supporting Rice Creek Watershed District State Bonding Request for the Jones Lake Project.

Background

Following the July 2011 “super storm” in which the District experienced upwards of seven inches of rain in four-six hours, the Cities of New Brighton and St. Anthony (and later Roseville) filed a Joint Petition to RCWD for the establishment of a phased Basic Water Management Project (BWMP) to develop a comprehensive strategy for stormwater management, flood damage reduction, and water quality enhancements.

The Jones Lake Outlet Modification and Dredging project a key component of phase four of this multi-phase/multi-year collaborative effort between RCWD and the Cities of New Brighton, St. Anthony, and Roseville. This project is aimed at reducing downstream flows and peak flood elevations, while also providing critical flood storage capacity as a pre-requisite for other conveyance improvement projects within the larger Ramsey County Ditch (RCD) 2, 3, and 5 Basic Water Management Project. The current estimate for engineering and construction is approximately \$8.8 million.

RCWD has been awarded \$1,173,207.42 through the Minnesota Pollution Control Agency (MPCA) FY25 Stormwater Implementation Grant to complete final design, permitting, and the first phase of construction of the Jones Lake project. RCWD has committed \$134,633.00 in local match to support this grant.

The remaining \$6.84 million to complete the final phase of construction has been requested to be funded through the 2026 capital budget and has been published on the Minnesota Management and Budget website. Final edits to the request are due by October 17, 2025, for final submittal to the legislature. Staff has requested updated resolutions from the Cities of New Brighton and Roseville, the Ramsey County League of Local Governments, and a letter of support from a Ramsey County Commissioner supporting the 2026 capital budget request.

Staff Recommendation

Staff recommend the Board of Managers adopt Resolution 2025-09 Supporting Rice Creek Watershed District State Bonding Request for the Jones Lake Project.

Attachments

Resolution 2025-09 Supporting Rice Creek Watershed District State Bonding Request for the Jones Lake Project

RESOLUTION 2025-09

**RICE CREEK WATERSHED DISTRICT
BOARD OF MANAGERS**

**RESOLUTION SUPPORTING RICE CREEK WATERSHED DISTRICT
STATE BONDING REQUEST FOR THE JONES LAKE PROJECT**

Manager _____ offered the following resolution and moved its adoption, seconded by Manager _____:

WHEREAS, the Cities of New Brighton and St. Anthony Village petitioned the Rice Creek Watershed District to address stormwater management and flooding within their cities; and

WHEREAS, the City of Roseville petitioned the Rice Creek Watershed District in 2014 to be a co-petitioner with New Brighton and St. Anthony; and

WHEREAS, the Rice Creek Watershed District has implemented project improvements in Hansen Park and Mirror Lake to meet primary project objectives that were completed in 2018; and

WHEREAS, the City of New Brighton has acquired property in and around Jones Lake to facilitate a large stormwater project that mitigates flooding risk in the petition communities; and

WHEREAS, the Jones Lake Project is a component of phase four of a multi-phase/multi-year collaborative effort between the Rice Creek Watershed District, City of New Brighton, City of St. Anthony, and the City of Roseville, each contributing staff and financial resources to the Basic Water Management Project; and

WHEREAS, the City of New Brighton has invested in storm sewer/ponding projects near Freedom and Hansen Parks; and

WHEREAS, the Jones Lake Project is estimated to be \$8.8 million for design and construction; and

WHEREAS, the Rice Creek Watershed District has received a \$1.173 million Implementation Grant for Stormwater Resilience from the Minnesota Pollution Control Agency for final design and phase 1 construction of the Jones Lake Project; and

WHEREAS, completion of the final phase of construction would not be possible without the assistance of State bonding given the scope and cost of the entire Jones Lake Project.

NOW, THEREFORE, BE IT RESOLVED that the Rice Creek Watershed District Board of Managers supports the Rice Creek Watershed District’s request for State bonding in the amount of \$6.84 million for the final phase of construction of the Jones Lake Project.

The question was on the adoption of the Resolution and there were __ yeas and __ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
BRADLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBERTSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WAGAMON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WALLER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WEINANDT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the President declared the Resolution _____.

 Jessica Robertson, Secretary

Dated: September 24, 2025

* * * * *

I, Jessica Robertson, Secretary of the Rice Creek Watershed District, do hereby certify that I have compared the above Resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 24th day of September, 2025.

 Jessica Robertson, Secretary

ITEMS REQUIRING BOARD ACTION

3. District Professional Development Assistance – David Petry (Nick Tomczik)

MEMORANDUM

Rice Creek Watershed District



Date: September 17, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: District Professional Development Assistance – David Petry

Introduction

The Rice Creek Watershed District offers educational assistance for its employees. The administrator, having reviewed and considered a request from David Petry is forwarding, consistent with policy, the request to the Board for final approval.

Background

The District offers professional development, educational assistance, to its employees. The details are outlined in its Employee Handbook section 4.11 Professional Development (captured in attachment).

Mr. Petry holds a Bethel University Bachelor of Science in Environmental Science and a Bachelor of Arts in Biology as well as an Eastern Illinois University Master of Science in Biological Sciences. He intends to pursue, online, the Project Management Certificate through the University of Minnesota's College of Continuing & Professional Studies Project Management Program. Mr. Petry's education and experience implement and support the District's various needs in the Project Manager position and notably the RCD 2,3,5 projects. This education effort is undertaken during the normal workday.

Mr. Petry is requesting 12-13 courses to obtain the Project Management Certificate for a future reimbursement not to exceed a total of \$4,860. The courses are reasonably applicable to the District's needs both to understand and administer the District's projects. The District supports staff development consistent with other public and private entities; accordingly budgeting funds. Any reimbursement would require satisfactory course completion, obtaining certificates of course completion (no grades are assigned). All the course programs have independent utility and value for District work. The Project Management Certificate is awarded upon completion of an aligned course load.

Staff Recommendation

The administrator supports reimbursement of costs for each course upon completion, when Mr. Petry provides the certificate of course completion.

Board Action

Proposed Motion: Motion to approve reimbursement of University of Minnesota's College of Continuing & Professional Studies Project Management Program courses supporting Project Management Certificate when Mr. Petry demonstrates successful completion of each course with a certificate of course completion, seconded by Manager _____.

Attachment

- Petry Educational Reimbursement Request Letter



September 12, 2025

Dear Nick and Rice Creek Watershed District Board of Managers,

I am requesting future reimbursement for courses taken through the University of Minnesota's College of Continuing & Professional Studies Project Management Program. Within this program, there are 12-13 courses, covering topics such as Project Risk Management, Project Leadership, and Negotiation for Agreement (full program description attached). While I have 9+ years of professional experience managing projects, formal education through this program will better equip me to plan, implement, and evaluate projects, help me manage and provide leadership to my project teams (internal and external), and better ensure effective and efficient collaboration with project partners. I believe the District's investment in my professional development in project management is consistent with District goals and will have an immediate impact to further the successes of the District as an effective and efficient partner across the watershed, especially on complex, long-term, regional projects such as RCD 2, 3, and 5.

Courses are live sessions that are either six or 12 hours each, split between two or three days, 100% online, and cost between \$440 and \$940 each. Successful completion of six core courses and the choice of three elective courses will result in receiving a Project Management Certificate. The courses also fulfill the project management educational requirements for a possible future Project Management Professional (PMP) Certification from the Project Management Institute.

I plan to enroll in one or two courses at a time, completing up to the required nine total courses to complete the Project Management Certificate Program, not to exceed a total of \$4,860. All courses are scheduled during the normal workday and care will be taken to schedule sessions around my typical work tasks and duties. I anticipate being able to complete nine courses within six months of approval of enrollment.

I understand that to be eligible for reimbursement, I must provide the District with tuition receipts and evidence of satisfactory course completion (certificates of course completion; no grades are assigned) within 60 days of completion of each course, as outlined in 4.11 Professional Development of the RCWD Employee Handbook.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "D. W. Petry", is written over the printed name.

David Petry

Project Manager

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

**BOARD OF
MANAGERS**

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Washington County

4.11 PROFESSIONAL DEVELOPMENT

Employees are encouraged to continue to develop their competencies and strengthen their skillsets to better serve in their current and potential future roles within the District.

Reimbursements. All regular, full-time employees may be eligible for educational assistance after completing 120 days of employment. To qualify, course must be taken from an accredited educational institution and the employee must receive a passing grade of “C” or better (when grades are assigned) or equivalent. The courses taken should relate to the employee’s present job or provide additional training to help the employee prepare for a future position within the District.

To apply for educational assistance beyond that required by the District to maintain mandatory skill levels, the employee is to first discuss the proposed course with the Administrator who will help determine whether reimbursement is applicable. The employee must then submit a written request prior to registering for the course. The Administrator must approve the course and forward it the Board of Managers for final approval.

Once the request is approved, the employee should register for the course and pay for the tuition and fees. To receive reimbursement, the employee must provide the District with tuition receipts and evidence of satisfactory course completion (C grade or better) within 60 days after the course is completed.

An annual limit per calendar year per employee is at the discretion of the District. Termination of employment, for any reason, prior to course completion, will make the employee ineligible for reimbursement.



College of Continuing & Professional Studies

Project Management Certificate

Total Courses 6 required courses and 3 electives (from 7 options)	CEUs Contact Hours 6.0 CEUs 60 Contact Hours
Cost \$4,750–\$4,860	Format Fully online
Time to Complete 3-4 months	Funding Resources Discounts & Scholarships

Elevate Your Project Management Career with Our Expert-Led Program

Master the essential skills to set you apart in today's competitive landscape. The University of Minnesota Project Management Certificate program equips you with the tools and techniques to:

- **build and motivate high-performing teams.**
- **ensure project control and mitigate risks.**
- **negotiate effectively and resolve conflicts.**
- **deliver projects on time and within budget.**

With instruction led by industry experts in an online learning environment, you'll gain the confidence and knowledge to excel in any project management role.



While I've been managing projects of all shapes and sizes for years, this program gave me insights and frameworks that I'm already applying to my work. From initiating and planning to executing and evaluating, I've sharpened my ability to lead projects efficiently and with purpose.

— Heidi Wachter, Senior Editor & Content Strategist

Ready to take your project management career to the next level?

Project Management Core Courses

To earn the Project Management Certificate, you'll take six core courses (42 contact hours total) and three electives (list of choices below). We recommend you start with Project Management Foundations.

COURSE	COURSE
Project Planning Build an effective project management plan. Next start dates: Sept. 9-11, 2025 Online Waitlist Oct. 14-16, 2025 Online Nov. 11-13, 2025 Online Feb. 18-20, 2026 Online April 7-9, 2026 Online April 22-24, 2026 Online	Project Execution, Monitoring, and Control Run a successful project. Next start dates: Sept. 18-19, 2025 Online Oct. 21-22, 2025 Online Nov. 18-19, 2025 Online Mar. 3-4, 2026 Online April 16-17, 2026 Online April 28-29, 2026 Online

\$940.00 12.0 hours	\$490.00 6.0 hours
COURSE	COURSE
Project Risk Management Manage project risk successfully. Next start dates: Sept. 25-26, 2025 Online Oct. 27-28, 2025 Online Dec. 4-5, 2025 Online Mar. 12-13, 2026 Online April 30-May 1, 2026 Online May 14-15, 2026 Online	Project Management Foundations Learn the basics of project management. Next start dates: Sept. 30-Oct. 1, 2025 Online Nov. 4-5, 2025 Online Dec. 9-10, 2025 Online Jan. 29-30, 2026 Online Feb. 25-26, 2026 Online April 2-3, 2026 Online June 10-11, 2026 Online
\$490.00 6.0 hours	\$490.00 6.0 hours
COURSE	COURSE
Project Leadership Discover strategies for molding and motivating your project team. Next start dates: Oct. 2-3, 2025 Online Nov. 20-21, 2025 Online Dec. 11-12, 2025 Online March 19-20, 2026 Online May 12-13, 2026 Online May 28-29, 2026 Online	Project Initiation Begin your projects with a focus on success. Next start dates: Oct. 9-10, 2025 Online Nov. 6-7, 2025 Online Feb. 5-6, 2026 Online Mar. 17-18, 2026 Online April 14-15, 2026 Online
\$490.00 6.0 hours	\$490.00 6.0 hours

+ Recommended Course Order

1. Project Management Foundations
2. Project Initiation
3. Project Planning
4. Project Execution, Monitoring and Control

- 5. Project Risk Management
- 6. Project Leadership

Electives

Choose three courses for 18 contact hours.

<div><div>COURSE</div><div>Project Management and Chaos Theory Minimize and navigate risks in projects. Next start dates: Sept. 9-10, 2025 Online Waitlist Oct. 7-8, 2025 Online April 16-17, 2026 Online April 30-May 1, 2026 Online</div><div>\$490.00 6.0 hours</div></div>	<div><div>COURSE</div><div>Communicating Across Cultures Communicate effectively on cross-cultural teams. Next start dates: Sept. 11-12, 2025 Online Waitlist Oct. 14-15, 2025 Online Dec. 11-12, 2025 Online Mar. 10-11, 2026 Online June 9-10, 2026 Online</div><div>\$480.00 6.0 hours</div></div>
<div><div>COURSE</div><div>Technical Writing Produce powerful content and clear writing. Next start dates: Sept. 23-24, 2025 Online Waitlist Nov. 4-5, 2025 Online Dec. 16-17, 2025 Online Feb. 3-4, 2026 Online Mar. 24-25, 2026 Online June 2-3, 2026 Online</div><div>\$440.00 6.0 hours</div></div>	<div><div>COURSE</div><div>Introduction to Agile Learn the Agile values, principles, and practices in an interactive setting. Next start dates: Sept. 30-Oct. 1, 2025 Online Waitlist Nov. 11-12, 2025 Online Dec. 3-4, 2025 Online Mar. 5-6, 2026 Online June 4-5, 2026 Online</div><div>\$490.00 6.0 hours</div></div>
<div><div>COURSE</div><div>The Kanban Method Understand and manage risk in the delivery of services using the kanban method. Next start dates: Oct. 8-9, 2025 Online</div><div></div></div>	<div><div>COURSE</div><div>Negotiate for Agreement Achieve mutually satisfying agreements. Next start dates: Oct. 14-15, 2025 Online Dec. 9-10, 2025 Online</div><div></div></div>

Feb. 18-19, 2026 Online May 26-27, 2026 Online	Feb. 10-11, 2026 Online Mar. 19-20, 2026 Online June 23-24, 2026 Online
\$490.00 6.0 hours	\$440.00 6.0 hours

Career Outlook

Employment of project management specialists is projected to grow 7 percent from 2023 to 2033, faster than the average for all occupations.

US Bureau of Labor Statistics 8.29.2024

Funding and Discounts

The U's professional development programs are affordable because they can be completed in relatively short order—sometimes within a few months—which can save you both time and money. What's more, there are other opportunities you can explore to potentially bring the cost down even further.

Funding

- CCAPS offers **scholarships** of \$500 to \$2,500 to Minnesota residents who meet eligibility requirements.
- If you're not employed, you may be able to take advantage of federal or state funding. Contact your **CareerForce center** (<https://careerforce.mn.gov/dislocatedworker>) to inquire.
- Your organization may have funds set aside for employee education. Read about the **benefits of employer investment** in career development.

Discounts

- When you register and pay for all courses in the certificate at once, you'll receive up to a 10% discount.
- University of Minnesota Alumni Association members receive a 10% discount.
- U of M staff get 50% off most professional development programs.

See **Discounts, Scholarships, and Other Funding** for more information and possible exclusions to discounts.

Enroll

The cost of the Project Management Certificate program is \$4,750–\$4,860, depending on which electives you choose. But if you register and pay for all the courses in the certificate at once, we'll give you up to a 10% discount! (Discount may vary depending on your course selection.)

If you are registering multiple people from your organization, **use this form** (https://umn.qualtrics.com/jfe/form/SV_3ffixBDgvMTWvNH) (**See available discounts**).

If you have questions about the registration process or payment options, or you need to transfer or cancel your registration, contact the registration team:

612-625-2900 | ccapsreg@umn.edu (https://umn.qualtrics.com/jfe/form/SV_6rsl65rmZFzy8jc)

Enroll and Pay for All Courses Now

- Earn up to a 10% discount
-

Enroll in Certificate Now Register and Pay for Courses Later

- U of M employees: choose this option to receive your discount

Enroll in Certificate Now

67

What are the qualifications of your instructors?

Instructors come from industries with considerable experience managing projects. Those who teach required courses typically have earned their PMP credential. They represent a variety of industries and disciplines, which we feel helps the student gain a broad perspective of how to apply project management principles in practical situations.

Do the courses have to be completed in a certain order?

Sequence is important for the required, or core, courses, but not for the electives. We recommend taking the core courses in this order: 1) Project Management Foundations; 2) Project Initiation; 3) Project Planning; 4) Project Execution, Monitoring, and Control; 5) Project Leadership; and 6) Project Risk Management.

If you are new to project management, starting with the Foundations course is recommended but not required.

Do I need to have certification to work in project management?

You do not need to have certification to work in the project management field. Yet, earning certification might make you a more desirable job candidate. Some companies prefer to hire people who have earned certification (for example, the Project Management Professional certification from the **Project Management Institute** (<https://projectmanagementacademy.net/pmp-certification-process>)). The U's Project Management Certificate counts toward the education hours PMI requires.

Certificates in project management are not the same as certification. Colleges and universities award project management certificates to students who complete the required coursework. These programs vary between institutions. If you don't want to spend the number of hours required to earn certification or an academic degree, a certificate is a great option.

If I complete this certificate, will I be ready to sit for the PMP exam?

No. The PMP exam is a rigorous test of your knowledge of the contents of the Project Management Body of Knowledge (PMBOK™).

What can I do with a project management certificate?

Participating in a project management certificate program is well worth the investment. In-depth project management training allows you to develop professional skills that advance your career, expand your job opportunities, and make you a more competitive applicant and valuable employee.

What courses will I take in a project management certificate program?

Your project management training will depend on the college or university you attend. The U of M Project Management Certificate program includes courses in project management foundations, planning, leadership, risk management, initiation, execution, monitoring, and control. Electives cover topics such as business acumen, negotiation, and technical writing. To earn a certificate at the U of M, you'll need to take six required courses and three electives.

Can I earn a project management certificate online?

The U of M Project Management Certificate takes place 100% online. This makes it a convenient option if you work full-time and cannot travel to campus.

Are classes offered at night?

Not at this time. The project management classes are currently offered only during the day.

How much does a project management certificate cost?

Certificate programs vary from one institution to another. Tuition for the U of M Project Management Certificate is \$4,750–\$4,860 depending on the electives and enrollment option you choose. One option offers up to a 10% discount if you **enroll** in the certificate and register and pay for all of your courses at one time. Or, you may **enroll** in the certificate and pay for individual project management courses over time. **Other discounts** and funding resources may also be available to those pursuing a U of M Project Management Certificate.

How long does it take to earn a project management certificate?

The time it takes to earn a project management certificate depends on the institution and the number of required class hours. Other factors, such as your personal schedule, may also have an effect. The U of M Project Management Certificate requires 60 class hours. If your schedule allows, it's possible to earn your U of M Project Management Certificate in three to four months.

What if I want to take project management courses but don't know if I want to enroll in a certificate program?

Completing a certificate program will help you receive comprehensive project management training. Do you work or plan to work in a profession other than project management? If the answer is "yes," then you may only want to learn specific aspects of the field. If that is the case, taking individual courses may be the right way to go. At the University, you do not need to be enrolled in a certificate program to take project management courses.

Didn't see an answer to your question? **Try looking in the general FAQs.**

Sources

Best Colleges: Certificates, Certifications, and Licenses (<https://www.bestcolleges.com/blog/certificates-certifications-licenses/>)
PMI: Project Management PMP (<https://www.pmi.org/certifications/project-management-pmp>)

Do you want to receive:

- snapshots of how other students put their education to work on the job?
- ideas about how to fund your program?
- career-boosting tips and inspiration?
- stories about key faculty?
- highlights on core courses?
- generally interesting news about the program?

Great! You can sign up for periodic updates here and we'll deliver these and more right to your inbox!

Professional Development Resources

Professional Development

College of Continuing & Professional Studies

20 Ruttan Hall

(<https://www.google.com/maps/place/Ruttan+Hall,+1994+Buford+Ave,+Falcon+Heights,+MN+55108/@44.9835526,-93.1865822,17z/data=!3m1!4b1!4m5!3m4!1sox5293.1845358>)

1994 Buford Avenue

Saint Paul, MN 55108

(In-person hours are currently suspended)

[612-624-4000](tel:612-624-4000)

[800-234-6564](tel:800-234-6564)

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Current as of September 10, 2025

ITEMS REQUIRING BOARD ACTION

4. Check Register Dated September 24, 2025, in the Amount of \$363,743.57 and September Interim Financial Statements Prepared by Redpath and Company

Rice Creek Watershed District
Check Register
September 11, 2025 - September 24, 2025
To Be Approved at the September 24, 2025 Board Meeting

Check #	Date	Payee	Description	
26553V	07/23/25	Leymar Companies LLC	Professional Services	(\$3,531.15)
26610	09/24/25	Barr Engineering	Engineering	7,233.00
26611	09/24/25	Carp Solutions, LLC	Professional Services	11,590.00
26612	09/24/25	Dell Marketing, L.P.	Computer Software	5,256.00
26613	09/24/25	Growing Green Hearts, LLC	Contracted Services	1,800.00
26614	09/24/25	Houston Engineering, Inc.	Engineering	82,999.08
26615	09/24/25	Kisters North America, Inc.	Computer Software	4,120.00
26616	09/24/25	Carrie Marsh	Construction -Mini Grant	500.00
26617	09/24/25	NineNorth	Professional Services	470.00
26618	09/24/25	Pitney Bowes Global Financial Services	Equipment Lease	199.53
26619	09/24/25	Premium Waters, Inc.	Meeting Supplies	109.92
26620	09/24/25	Press Publications	Legal Notices	44.35
26621	09/24/25	Redpath & Company, LLC	Accounting Expense	3,545.00
26622	09/24/25	Charlotte Reed	Construction -WQ cost share grant	9,619.06
26623	09/24/25	Regents of the University of MN	Contracted Services	791.45
26624	09/24/25	RMB Environmental Laboratories, Inc.	Lab Expense	6,703.21
26625	09/24/25	Rybak Companies, Inc.	Contracted Services	89,575.00
26626	09/24/25	Rymark	Professional Services	3,103.44
26627	09/24/25	Springboard for the Arts	Contracted Services	2,783.00
26628	09/24/25	St. Paul Pioneer Press	Legal Notices	1,346.20
26629	09/24/25	Michelle Verzal	Construction	4,353.38
26630	09/24/25	WCHO Services, LLC	Contracted Services	1,050.00
26631	09/24/25	Janet Westlund	Construction -Mini Grant	500.00
26632	09/24/25	WSB & Associates, Inc.	Engineering	6,615.00
11483	09/24/25	18881 Keystone Ave N, LLC	Surety Release - #23-072	2,600.00
11484	09/24/25	Carlson Park Blaine LLC	Surety Release - #22-109	5,000.00
11485	09/24/25	Chad Carpenter	Surety Release - #24-075	1,000.00
11486	09/24/25	CenterPoint Energy	Surety Release - #24-030	1,000.00
11487	09/24/25	House of Praise Inc.	Surety Release - #23-065	1,000.00
11488	09/24/25	PGA Investments LLC	Surety Release - #23-010	9,200.00
Payroll	09/30/25	September 30th Payroll (estimate)	September 30th Payroll (estimate)	41,868.57
Payroll	09/30/25	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	1,593.90
EFT	08/25/25	Health Equity	Employee Benefits	38.80
EFT	09/03/25	Health Equity	Employee Benefits	319.00
EFT	09/08/25	Health Equity	Employee Benefits	39.00
EFT	09/24/25	First Unum Life Insurance Company	October Employee Benefits	1,125.11
EFT	09/24/25	Medica	October Employee Benefits	13,458.51
EFT	09/24/25	Delta Dental of Minnesota	October Employee Benefits	1,116.29
EFT	09/24/25	Blaine Shopping Center	Rent	8,836.98
EFT	09/24/25	Metronet	Telecommunications	552.54
EFT	09/24/25	Verizon Wireless	Telecommunications	646.30
EFT	09/24/25	Verizon Wireless	Telecommunications	129.27
EFT	09/24/25	Xcel Energy	Telecommunications	140.84
EFT	09/19/25	Card Services-Elan	August/September Credit Card	5,105.64
EFT	09/30/25	4M Bank Fee (estimate)	Check Positive Pay-surety fee (estimate)	80.25
EFT	09/30/25	4M Bank Fee (estimate)	Check Positive Pay-admin fee (estimate)	81.50
EFT	09/30/25	4M Bank Fee	ACH Positive Pay-monthly fee	17.50

Check #	Date	Payee	Description	
EFT	09/30/25	Internal Revenue Service (estimate)	9/30 Federal Withholding (estimate)	14,307.26
EFT	09/30/25	Minnesota Revenue (estimate)	9/30 State Withholding (estimate)	2,561.00
EFT	09/30/25	Empower Retirement	9/30 Deferred Compensation	860.00
EFT	09/30/25	Empower Retirement	9/30 Roth IRA	390.00
EFT	09/30/25	Health Equity	9/30 HSA	453.83
EFT	09/30/25	PERA (estimate)	9/30 PERA (estimate)	8,112.23
EFT	09/30/25	Empower Retirement (estimate)	September Health Care Savings (estimate)	1,333.78
Total				<u>\$363,743.57</u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
9/30/2025

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$33,000.00	-	\$1,250.00	\$17,125.00	\$15,875.00	51.89%
	Manager expenses	4010-4011	9,000.00	-	186.87	3,486.80	5,513.20	38.74%
Employees	Staff salary/taxes/benefits	4100-4140	261,869.00	-	18,383.57	184,137.14	77,731.86	70.32%
	District training & education	4265	9,000.00	-	579.00	998.81	8,001.19	11.10%
	Employee expenses	4320	1,100.00	-	120.05	608.44	491.56	55.31%
Administration/ Office	Office/Meeting/Software	4200-4205	5,750.00	-	197.37	5,114.16	635.84	88.94%
	Printing	4208	500.00	-	245.72	254.72	254.28	49.14%
	Rent/Office	4210	25,000.00	-	1,767.40	17,677.80	7,322.20	70.71%
	Telecommunications	4240	4,904.00	-	306.75	2,736.20	2,167.80	55.80%
	Dues	4245	15,899.00	-	-	15,158.00	741.00	95.34%
	Publications	4250	200.00	-	-	85.00	115.00	42.50%
	Insurance	4270	8,000.00	-	-	7,380.04	619.96	92.25%
	Postage	4280	1,100.00	-	-	-	1,100.00	0.00%
	Legal Notices	4290	1,500.00	-	953.72	979.46	520.54	65.30%
	Office Equipment/Lease	4635	4,450.00	-	173.77	1,622.80	2,827.20	36.47%
	Sub-Total-Administration:		381,272.00	-	24,164.22	257,355.37	123,916.63	67.50%
Consultants	Auditor/Accounting	4330	22,000.00	-	791.50	16,460.96	5,539.04	74.82%
	Legal	4410	50,000.00	-	-	23,701.90	26,298.10	47.40%
	Consultants/Professional Serv.	4420	26,000.00	-	1,183.75	9,544.65	16,455.35	36.71%
	Engineering-General	4500	56,000.00	-	4,408.00	29,782.62	26,217.38	53.18%
	Sub-Total-Consultants:		154,000.00	-	6,383.25	79,490.13	74,509.87	51.62%
TOTAL			\$535,272.00	-	\$30,547.47	\$336,845.50	\$198,426.50	62.93%

No Assurnace Is Provided On These Financial Statements

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
9/30/2025

Revenue/Expenditures By Project		2025 Budget	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$535,272.00	\$287,631.76	\$30,547.47	\$336,845.50	\$198,426.50	62.93%
30 - Environmental Education		305,389.00	142,335.10	19,041.77	171,719.19	133,669.81	56.23%
35 - Information Management		316,014.00	147,736.01	15,231.44	179,949.03	136,064.97	56.94%
60 - Restoration Projects		2,922,551.00	660,119.23	57,007.19	654,967.02	2,267,583.98	22.41%
70 - Regulatory		1,565,687.00	771,315.34	99,163.43	864,845.07	700,841.93	55.24%
80 - Ditch & Creek Maintenance		1,955,483.00	874,883.15	108,694.93	585,497.19	1,369,985.81	29.94%
90 - Lake & Stream Management		1,155,911.00	597,343.96	61,759.19	486,308.53	669,602.47	42.07%
95 - District Facilities		654,307.00	348,420.76	34,945.72	209,316.15	444,990.85	31.99%
Total District Revenue/Expenditures		\$9,410,614.00	\$3,829,785.31	\$426,391.14	\$3,489,447.68	\$5,921,166.32	37.08%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2024	2025 Fund Balance Transfers	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Fund Balance @ 9/30/2025
10 - General Fund		\$653,497.17	-	\$287,631.76	\$30,547.47	\$336,845.50	\$604,283.43
30 - Environmental Education		290,193.75	-	142,335.10	19,041.77	171,719.19	260,809.66
35 - Information Management		423,303.31	-	147,736.01	15,231.44	179,949.03	391,090.29
60 - Restoration Projects		3,509,694.96	-	660,119.23	57,007.19	654,967.02	3,514,847.17
70 - Regulatory		1,189,787.81	-	771,315.34	99,163.43	864,845.07	1,096,258.08
80 - Ditch & Creek Maintenance		1,729,405.19	-	874,883.15	108,694.93	585,497.19	2,018,791.15
90 - Lake & Stream Management		1,158,894.38	-	597,343.96	61,759.19	486,308.53	1,269,929.81
95 - District Facilities		1,151,539.17	-	348,420.76	34,945.72	209,316.15	1,290,643.78
99 - Project Anticipation		4,500,000.00	-	-	-	-	4,500,000.00
Total District Fund Balance:		\$14,606,315.74	-	\$3,829,785.31	\$426,391.14	\$3,489,447.68	\$14,946,653.37

No Assurnace Is Provided On These Financial Statements

Rice Creek Watershed District

Interim Financial Statements

September 30, 2025



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Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 261,996.81	510,167.00	(248,170.19)
Interest Revenue	0.00	(36,858.58)	0.00	(36,858.58)
Investment Interest-Surety	0.00	53,855.81	25,105.00	28,750.81
Investment Income	0.00	8,501.80	0.00	8,501.80
Miscellaneous Revenue	0.00	135.92	0.00	135.92
Total Revenues	0.00	287,631.76	535,272.00	(247,640.24)
Expenses				
Manager Per Diem	1,250.00	17,125.00	33,000.00	(15,875.00)
Manager Expense	33.85	1,389.32	4,000.00	(2,610.68)
Manager Travel	153.02	2,097.48	5,000.00	(2,902.52)
Wages	14,229.14	128,262.24	178,469.00	(50,206.76)
Benefits	1,712.60	20,493.31	35,086.00	(14,592.69)
PERA Expense	1,069.57	9,609.40	13,385.00	(3,775.60)
HCSA Contributions	0.00	10,663.26	16,275.00	(5,611.74)
Payroll Taxes	1,255.00	11,017.40	13,653.00	(2,635.60)
Payroll Taxes-Unemployment	117.26	4,091.53	5,000.00	(908.47)
Office Supplies	117.39	1,666.13	2,426.00	(759.87)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	79.98	1,829.96	2,500.00	(670.04)
Printing	245.72	245.72	500.00	(254.28)
Rent	1,767.40	17,677.80	25,000.00	(7,322.20)
Telecommunications	306.75	2,736.20	4,904.00	(2,167.80)
Dues	0.00	15,158.00	15,899.00	(741.00)
Publications	0.00	85.00	200.00	(115.00)
Training & Education	579.00	998.81	9,000.00	(8,001.19)
Insurance & Bonds	0.00	7,380.04	8,000.00	(619.96)
Postage	0.00	0.00	1,100.00	(1,100.00)
Legal Notices	953.72	979.46	1,500.00	(520.54)
Staff Travel	120.05	608.44	1,100.00	(491.56)
Audit & Accounting	791.50	16,460.96	22,000.00	(5,539.04)
Professional Services	1,183.75	9,224.65	19,000.00	(9,775.35)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	0.00	23,701.90	50,000.00	(26,298.10)
Engineering	4,408.00	29,782.62	56,000.00	(26,217.38)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	173.77	1,622.80	2,200.00	(577.20)
Bank Charges	0.00	1,618.07	325.00	1,293.07
Total Expenses	30,547.47	336,845.50	535,272.00	(198,426.50)
Total Revenues Over/(Under)				
Expenditures - General Fund	(30,547.47)	(49,213.74)	0.00	(49,213.74)
Total Revenue Over/(Under) Expenditur	\$ (30,547.47)	(49,213.74)	0.00	(49,213.74)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 90,418.88	185,936.00	(95,517.12)
Interest Income	0.00	8,292.63	14,323.00	(6,030.37)
Investment Income	0.00	4,850.49	0.00	4,850.49
Total Revenues	0.00	103,562.00	200,259.00	(96,697.00)
Expenses				
Wages	8,373.86	75,364.74	103,919.00	(28,554.26)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	884.26	8,853.17	10,988.00	(2,134.83)
PERA Expense	628.04	5,652.36	7,794.00	(2,141.64)
Payroll Taxes	624.04	5,619.37	8,289.00	(2,669.63)
Office Supplies	16.96	354.00	1,213.00	(859.00)
Field Supplies	0.00	112.14	250.00	(137.86)
Computer Software	0.00	14.05	500.00	(485.95)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	122.86	122.86	250.00	(127.14)
Rent	883.70	8,837.00	12,500.00	(3,663.00)
Telecommunications	153.37	1,368.15	2,452.00	(1,083.85)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	979.00	1,584.55	4,500.00	(2,915.45)
Insurance and Bonds	0.00	3,690.02	4,000.00	(309.98)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	20.79	208.25	550.00	(341.75)
Audit & Accounting	354.50	7,797.27	11,000.00	(3,202.73)
Professional Services	0.00	61.25	3,000.00	(2,938.75)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	0.00	902.80	3,000.00	(2,097.20)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	86.88	811.38	1,100.00	(288.62)
Total Expenses	13,128.26	121,673.36	190,389.00	(68,715.64)
Total Revenues Over/(Under)				
Expenditures - Communication:	(13,128.26)	(18,111.36)	9,870.00	(27,981.36)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	4,621.96	14,000.00	(9,378.04)
Total Revenues	0.00	4,621.96	14,000.00	(9,378.04)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Meeting Supplies	15.27	24.64	0.00	24.64
Printing	0.00	240.00	1,000.00	(760.00)
Training & Education	(184.76)	2,507.31	8,500.00	(5,992.69)
Legal	0.00	823.30	3,500.00	(2,676.70)
Total expenses	(169.49)	3,595.25	14,000.00	(10,404.75)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	169.49	1,026.71	0.00	1,026.71

MASTER WATER STEWARD PROGRAM - 30-03

Revenues				
General Property Tax	0.00	2,567.75	9,500.00	(6,932.25)
Total Revenues	0.00	2,567.75	9,500.00	(6,932.25)
Expenses				
Training & Education	0.00	0.00	5,000.00	(5,000.00)
Contracted Services	0.00	8,100.00	25,000.00	(16,900.00)
Total expenses	0.00	8,100.00	30,000.00	(21,900.00)
Total Revenues Over/(Under)				
Expenditures - Master Water:	0.00	(5,532.25)	(20,500.00)	14,967.75

OUTREACH PARTNERSHIPS - 30-04

Revenues				
General Property Tax	0.00	22,082.69	28,000.00	(5,917.31)
Total Revenues	0.00	22,082.69	28,000.00	(5,917.31)
Expenses				
Training & Education	0.00	1,041.06	10,000.00	(8,958.94)
Contracted Services	4,583.00	29,208.00	33,000.00	(3,792.00)
Total expenses	4,583.00	30,249.06	43,000.00	(12,750.94)
Total Revenues Over/(Under)				
Expenditures - Outreach:	(4,583.00)	(8,166.37)	(15,000.00)	6,833.63

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Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	0.00	8,987.15	8,630.00	357.15
Total Revenues	0.00	8,987.15	8,630.00	357.15
Expenses				
Construction	1,500.00	8,101.52	20,000.00	(11,898.48)
Total expenses	1,500.00	8,101.52	20,000.00	(11,898.48)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	(1,500.00)	885.63	(11,370.00)	12,255.63
 <u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	0.00	513.55	3,000.00	(2,486.45)
Total Revenues	0.00	513.55	3,000.00	(2,486.45)
Expenses				
Engineering	0.00	0.00	3,000.00	(3,000.00)
Total expenses	0.00	0.00	3,000.00	(3,000.00)
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	0.00	513.55	0.00	513.55
 <u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,000.00	(4,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	0.00	0.00	(2,500.00)	2,500.00
 Total Revenue Over/(Under) Expenditur	 \$ (19,041.77)	 \$ (29,384.09)	 (39,500.00)	 10,115.91

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 91,254.44	137,693.00	(46,438.56)
Interest Revenue	0.00	8,580.94	14,821.00	(6,240.06)
Investment Interest	0.00	5,019.12	0.00	5,019.12
Total Revenues	0.00	104,854.50	152,514.00	(47,659.50)
Expenses				
Wages	2,470.26	22,254.73	31,856.00	(9,601.27)
Benefits	204.24	2,150.02	5,030.00	(2,879.98)
PERA Expense	185.26	1,669.05	2,389.00	(719.95)
Payroll Taxes	184.74	1,664.33	2,438.00	(773.67)
Office Supplies	8.48	177.00	606.00	(429.00)
Computer Software	5,282.50	12,515.15	15,203.00	(2,687.85)
Printing	61.43	61.43	125.00	(63.57)
Rent	441.85	4,418.50	6,250.00	(1,831.50)
Telecommunications	76.69	684.05	1,226.00	(541.95)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	150.27	2,250.00	(2,099.73)
Insurance and Bonds	0.00	1,845.01	2,000.00	(154.99)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	354.50	4,075.89	5,500.00	(1,424.11)
Professional Services	(427.71)	37,744.85	55,670.00	(17,925.15)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	0.00	17,240.00	57,320.00	(40,080.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	43.45	405.75	550.00	(144.25)
Total Expenses	8,885.69	107,056.03	192,513.00	(85,456.97)
Total Revenues Over/(Under)				
Expenditures - Information Management	(8,885.69)	(2,201.53)	(39,999.00)	37,797.47

BOUNDARY MANAGEMENT PROGRAM - 35-03

Revenues				
General Property Tax	0.00	513.55	1,000.00	(486.45)
Total Revenues	0.00	513.55	1,000.00	(486.45)
Expenses				
Legal	0.00	0.00	250.00	(250.00)
Engineering	0.00	0.00	750.00	(750.00)
Total Expenses	0.00	0.00	1,000.00	(1,000.00)
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	0.00	513.55	0.00	513.55

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
General Property Tax	0.00	23,109.80	60,000.00	(36,890.20)
Total Revenues	0.00	23,109.80	60,000.00	(36,890.20)
Expenses				
Legal	0.00	488.00	7,500.00	(7,012.00)
Engineering	2,558.25	40,488.75	52,500.00	(12,011.25)
Total Expenses	2,558.25	40,976.75	60,000.00	(19,023.25)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	(2,558.25)	(17,866.95)	0.00	(17,866.95)
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	0.00	17,974.28	60,000.00	(42,025.72)
Total Revenues	0.00	17,974.28	60,000.00	(42,025.72)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	3,787.50	30,052.75	55,000.00	(24,947.25)
Construction Expense	0.00	(500.00)	0.00	(500.00)
Total expenses	3,787.50	29,552.75	60,000.00	(30,447.25)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	(3,787.50)	(11,578.47)	0.00	(11,578.47)
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	0.00	1,283.88	2,500.00	(1,216.12)
Total Revenues	0.00	1,283.88	2,500.00	(1,216.12)
Expenses				
Professional Services	0.00	2,363.50	1,500.00	863.50
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Total expenses	0.00	2,363.50	2,500.00	(136.50)
Total Revenues Over/(Under)				
Expenditures - District Website:	0.00	(1,079.62)	0.00	(1,079.62)
Total Revenue Over/(Under) Expenditur	\$ (15,231.44)	\$ (32,213.02)	(39,999.00)	7,785.98

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 132,514.86	200,393.00	(67,878.14)
Interest Revenue	0.00	79,359.70	137,070.00	(57,710.30)
Investment Interest	0.00	46,418.80	0.00	46,418.80
Total Revenues	0.00	258,293.36	337,463.00	(79,169.64)
Expenses				
Wages	18,148.16	162,722.39	238,530.00	(75,807.61)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,968.19	21,423.30	43,415.00	(21,991.70)
PERA Expense	1,360.78	12,251.31	17,890.00	(5,638.69)
Payroll Taxes	1,321.04	12,243.89	18,587.00	(6,343.11)
Office Supplies	16.96	533.72	1,213.00	(679.28)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	122.86	122.86	250.00	(127.14)
Rent	883.70	8,837.00	12,500.00	(3,663.00)
Telecommunications	153.37	1,368.15	2,452.00	(1,083.85)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	1,079.00	1,610.55	4,500.00	(2,889.45)
Insurance and Bonds	0.00	3,690.02	4,000.00	(309.98)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	0.00	0.00	550.00	(550.00)
Vehicle	0.00	0.00	12,000.00	(12,000.00)
Audit & Accounting	354.50	7,797.27	11,000.00	(3,202.73)
Professional Services	0.00	0.00	12,000.00	(12,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	0.00	1,481.80	1,750.00	(268.20)
Engineering	0.00	2,481.97	4,000.00	(1,518.03)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	86.88	811.38	1,100.00	(288.62)
Bank Charges	0.00	0.00	25.00	(25.00)
Total Expenses	25,495.44	237,855.61	403,846.00	(165,990.39)
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	(25,495.44)	20,437.75	(66,383.00)	86,820.75

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01</u>				
Revenues				
General Property Tax	0.00	0.00	160,000.00	(160,000.00)
Grant Income	0.00	54,450.00	0.00	54,450.00
Total Revenues	0.00	54,450.00	160,000.00	(105,550.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	1,061.75	1,061.75	25,000.00	(23,938.25)
Construction	0.00	0.00	130,000.00	(130,000.00)
Total expenses	1,061.75	1,061.75	160,000.00	(158,938.25)
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	(1,061.75)	53,388.25	0.00	53,388.25

LOWER RC WATER MGMT. PROJECT - 60-03

Revenues				
General Property Tax	0.00	42,221.80	54,750.00	(12,528.20)
Total Revenues	0.00	42,221.80	54,750.00	(12,528.20)
Expenses				
Engineering	1,474.75	2,963.00	40,000.00	(37,037.00)
Construction	0.00	0.00	145,000.00	(145,000.00)
Total expenses	1,474.75	2,963.00	185,000.00	(182,037.00)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	(1,474.75)	39,258.80	(130,250.00)	169,508.80

MIDDLE RC WATER MGMT. PROJECT - 60-04

Revenues				
General Property Tax	0.00	49,672.71	0.00	49,672.71
Total Revenues	0.00	49,672.71	0.00	49,672.71
Expenses				
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	75,000.00	(75,000.00)
Total expenses	0.00	0.00	100,000.00	(100,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	49,672.71	(100,000.00)	149,672.71

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	12.00	0.00	12.00
Engineering	0.00	0.00	4,000.00	(4,000.00)
Construction Expense	0.00	2,784.78	24,272.00	(21,487.22)
Total expenses	0.00	2,796.78	28,272.00	(25,475.22)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	0.00	(2,796.78)	(28,272.00)	25,475.22
<u>BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06</u>				
Revenues				
General Property Tax	0.00	0.00	62,050.00	(62,050.00)
Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	92,050.00	(92,050.00)
Expenses				
Engineering	7,233.00	37,234.16	50,000.00	(12,765.84)
Construction	0.00	25,000.00	50,000.00	(25,000.00)
Total expenses	7,233.00	62,234.16	100,000.00	(37,765.84)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	(7,233.00)	(62,234.16)	(7,950.00)	(54,284.16)
<u>RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08</u>				
Revenues				
General Property Tax	0.00	0.00	73,000.00	(73,000.00)
Total Revenues	0.00	0.00	73,000.00	(73,000.00)
Expenses				
Legal	0.00	0.00	15,000.00	(15,000.00)
Engineering	15,127.25	17,222.50	335,000.00	(317,777.50)
Construction Services	0.00	0.00	150,000.00	(150,000.00)
Total expenses	15,127.25	17,222.50	500,000.00	(482,777.50)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	(15,127.25)	(17,222.50)	(427,000.00)	409,777.50

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
General Property Tax	0.00	26,823.26	0.00	26,823.26
Grants-Income`	0.00	25,000.00	0.00	25,000.00
Total Revenues	0.00	51,823.26	0.00	51,823.26
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	0.00	32,500.00	(32,500.00)
Total expenses	0.00	0.00	54,000.00	(54,000.00)
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	0.00	51,823.26	(54,000.00)	105,823.26
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	0.00	153,985.39	226,824.00	(72,838.61)
Total Revenues	0.00	153,985.39	226,824.00	(72,838.61)
Expenses				
Legal Notices	0.00	954.82	3,000.00	(2,045.18)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	5,957.00	18,000.00	(12,043.00)
Construction	0.00	278,218.51	1,084,933.00	(806,714.49)
Total expenses	0.00	285,130.33	1,106,433.00	(821,302.67)
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	0.00	(131,144.94)	(879,609.00)	748,464.06
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	410.00	19,000.00	(18,590.00)
Construction	0.00	0.00	79,500.00	(79,500.00)
Total expenses	0.00	410.00	100,000.00	(99,590.00)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	0.00	(410.00)	(100,000.00)	99,590.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	0.00	0.00	47,158.00	(47,158.00)
Total Revenues	0.00	0.00	47,158.00	(47,158.00)
Expenses				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	18,006.52	75,000.00	(56,993.48)
Total expenses	0.00	18,006.52	85,000.00	(66,993.48)
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	0.00	(18,006.52)	(37,842.00)	19,835.48
 <u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	0.00	17,385.45	18,250.00	(864.55)
Total Revenues	0.00	17,385.45	18,250.00	(864.55)
Total Revenues Over/(Under)				
Professional Services	0.00	10,000.00	0.00	10,000.00
Contracted Services	0.00	522.00	7,000.00	(6,478.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	7,419.25	25,000.00	(17,580.75)
Total expenses	0.00	17,941.25	35,000.00	(17,058.75)
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	0.00	(555.80)	(16,750.00)	16,194.20

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
General Property Tax	0.00	4,967.27	1,350.00	3,617.27
Total Revenues	0.00	4,967.27	1,350.00	3,617.27
Expenses				
Contracted Services	0.00	420.00	0.00	420.00
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	420.00	10,000.00	(9,580.00)
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	0.00	4,547.27	(8,650.00)	13,197.27
 <u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
General Property Tax	0.00	27,319.99	42,000.00	(14,680.01)
Total Revenues	0.00	27,319.99	42,000.00	(14,680.01)
Expenses				
Contracted Services	0.00	0.00	49,000.00	(49,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	2,310.12	3,000.00	(689.88)
Total expenses	0.00	2,310.12	55,000.00	(52,689.88)
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	0.00	25,009.87	(13,000.00)	38,009.87
 Total Revenue Over/(Under) Expenditur	 \$ (50,392.19)	 \$ 11,767.21	 (1,869,706.00)	 1,881,473.21

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 186,627.90	141,055.00	45,572.90
Interest Revenue	0.00	42,515.07	73,432.00	(30,916.93)
Investment Interest	0.00	24,867.78	0.00	24,867.78
Total Revenues	0.00	254,010.75	214,487.00	39,523.75
Expenses				
Wages	28,934.32	260,366.89	348,652.00	(88,285.11)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	4,103.70	42,148.78	49,729.00	(7,580.22)
PERA Expense	2,175.85	19,583.34	26,149.00	(6,565.66)
Payroll Taxes	2,144.68	19,302.95	27,011.00	(7,708.05)
Office Supplies	42.39	977.28	3,032.00	(2,054.72)
Field Supplies	0.00	155.92	500.00	(344.08)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	307.15	307.15	625.00	(317.85)
Rent	2,209.25	22,092.50	31,250.00	(9,157.50)
Telecommunications	383.44	3,420.26	6,130.00	(2,709.74)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	799.00	1,345.37	11,250.00	(9,904.63)
Insurance and Bonds	0.00	9,225.04	10,000.00	(774.96)
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	300.00	(300.00)
Staff Travel	0.00	135.73	1,375.00	(1,239.27)
Vehicle	138.84	1,152.45	12,000.00	(10,847.55)
Audit & Accounting	886.25	19,493.18	27,500.00	(8,006.82)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	0.00	800.00	17,500.00	(16,700.00)
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	217.21	2,028.52	2,750.00	(721.48)
Total Expenses	42,342.08	402,535.36	590,687.00	(188,151.64)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(42,342.08)	(148,524.61)	(376,200.00)	227,675.39

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	18,040.22	40,000.00	(21,959.78)
Total Revenues	0.00	18,040.22	40,000.00	(21,959.78)
Expenses				
Contracted Services	0.00	430.50	0.00	430.50
Legal	0.00	0.00	20,000.00	(20,000.00)
Engineering	0.00	0.00	30,000.00	(30,000.00)
Total Expenses	0.00	430.50	50,000.00	(49,569.50)
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	0.00	17,609.72	(10,000.00)	27,609.72
 <u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
General Property Tax	0.00	401,863.97	0.00	401,863.97
Permit Fees	6,900.00	96,600.00	61,200.00	35,400.00
Income-Rule C Reviews	0.00	800.40	0.00	800.40
Total Revenues	6,900.00	499,264.37	61,200.00	438,064.37
Expenses				
Contracted Services	8,797.60	20,323.80	60,000.00	(39,676.20)
Legal	0.00	19,007.70	45,000.00	(25,992.30)
Legal-Audit	0.00	0.00	5,000.00	(5,000.00)
Engineering	48,023.75	410,998.21	775,000.00	(364,001.79)
Engineering-Reporting	0.00	11,549.50	20,000.00	(8,450.50)
Engineering-Audit	0.00	0.00	20,000.00	(20,000.00)
Total expenses	56,821.35	461,879.21	925,000.00	(463,120.79)
Total Revenues Over/(Under)				
Expenditures - Permit Review	(49,921.35)	37,385.16	(863,800.00)	901,185.16
 Total Revenue Over/(Under) Expenditur	 \$ (92,263.43)	 \$ (93,529.73)	 (1,250,000.00)	 1,156,470.27

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 161,693.64	252,484.00	(90,790.36)
Interest Revenue	0.00	53,099.84	91,714.00	(38,614.16)
Investment Interest	0.00	31,058.97	0.00	31,058.97
Miscellaneous Income	0.00	10,000.00	0.00	10,000.00
Total Revenues	0.00	255,852.45	344,198.00	(88,345.55)
Expenses				
Wages	13,980.97	125,503.28	182,803.00	(57,299.72)
Benefits	1,636.56	16,965.04	27,364.00	(10,398.96)
PERA Expense	1,046.24	9,436.85	13,710.00	(4,273.15)
Payroll Taxes	1,049.39	9,421.34	13,984.00	(4,562.66)
Office Supplies	83.75	864.31	1,819.00	(954.69)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	400.00	(400.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	184.29	184.29	375.00	(190.71)
Rent	1,325.55	13,255.50	18,750.00	(5,494.50)
Telecommunications	265.07	2,367.26	3,678.00	(1,310.74)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	235.23	1,038.63	6,750.00	(5,711.37)
Insurance and Bonds	0.00	5,535.03	6,000.00	(464.97)
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	543.55	543.55	1,500.00	(956.45)
Staff Travel	49.00	58.31	825.00	(766.69)
Vehicle	138.85	1,242.21	12,000.00	(10,757.79)
Audit & Accounting	531.75	11,695.91	16,500.00	(4,804.09)
Professional Services	0.00	235.00	13,740.00	(13,505.00)
Contracted Services	0.00	480.00	7,500.00	(7,020.00)
Legal	0.00	377.20	5,000.00	(4,622.80)
Engineering	470.50	2,805.00	6,500.00	(3,695.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	130.33	1,217.13	1,650.00	(432.87)
Total Expenses	21,671.03	203,225.84	344,198.00	(140,972.16)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	(21,671.03)	52,626.61	0.00	52,626.61
<u>NATURAL WATERWAY MGMT. - 80-01</u>				
Revenues				
General Property Taxes	0.00	5,135.51	8,612.00	(3,476.49)
Total Revenues	0.00	5,135.51	8,612.00	(3,476.49)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	0.00	5,135.51	(1,388.00)	6,523.51

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	177,175.12	288,502.00	(111,326.88)
Total Revenues	0.00	177,175.12	288,502.00	(111,326.88)
Expenses				
Field Supplies	24.97	79.34	6,000.00	(5,920.66)
Vehicle	0.00	3,641.91	8,000.00	(4,358.09)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	62,258.41	252,950.58	260,000.00	(7,049.42)
Legal	0.00	0.00	8,000.00	(8,000.00)
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	0.00	4,728.11	28,000.00	(23,271.89)
Equipment	0.00	2,937.98	12,000.00	(9,062.02)
Total expenses	62,283.38	264,337.92	345,000.00	(80,662.08)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	(62,283.38)	(87,162.80)	(56,498.00)	(30,664.80)
<u>REPAIR REPORTS & STUDIES - 80-03</u>				
Revenues				
General Property Tax	0.00	82,168.18	130,000.00	(47,831.82)
Grants	0.00	39,590.00	0.00	39,590.00
Grant Income	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	121,758.18	160,000.00	(38,241.82)
Expenses				
Legal Notices	0.00	2,603.20	10,000.00	(7,396.80)
Legal	0.00	6,718.20	40,000.00	(33,281.80)
Engineering	5,583.33	65,855.03	105,000.00	(39,144.97)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	5,583.33	75,176.43	160,000.00	(84,823.57)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	(5,583.33)	46,581.75	0.00	46,581.75
<u>ACD 10-22-32 WMD - 80-04</u>				
Revenues				
Special Assessments	0.00	1,171.08	0.00	1,171.08
Total Revenues	0.00	1,171.08	0.00	1,171.08
Expenses				
Contracted Services	0.00	7,500.00	14,361.00	(6,861.00)
Total expenses	0.00	7,500.00	14,361.00	(6,861.00)
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	0.00	(6,328.92)	(14,361.00)	8,032.08

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Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	0.00	0.00
<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	5,758.75	41,016.00	(35,257.25)
Total expenses	0.00	5,758.75	41,016.00	(35,257.25)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	0.00	(5,758.75)	(41,016.00)	35,257.25
<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	0.00	45,116.64	85,038.00	(39,921.36)
ROW Charges	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	45,116.64	94,538.00	(49,421.36)
Expenses				
Professional Services	0.00	68.00	0.00	68.00
Engineering	0.00	2,251.54	0.00	2,251.54
Construction	0.00	12,358.68	94,358.00	(81,999.32)
Total expenses	0.00	14,678.22	94,358.00	(79,679.78)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	0.00	30,438.42	180.00	30,258.42
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	0.00	24,650.45	48,000.00	(23,349.55)
Total Revenues	0.00	24,650.45	48,000.00	(23,349.55)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	1,501.03	5,000.00	(3,498.97)
Construction	0.00	6,112.50	38,000.00	(31,887.50)
Total expenses	0.00	7,613.53	48,000.00	(40,386.47)
Total Revenues Over/(Under) Expenditures - RCD 4 Repair:	0.00	17,036.92	0.00	17,036.92

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	0.00	25,677.55	43,060.00	(17,382.45)
Total Revenues	0.00	25,677.55	43,060.00	(17,382.45)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under) Expenditures - Municipal PDS	0.00	25,677.55	(6,940.00)	32,617.55
<u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
<u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	546.00	0.00	546.00
Total expenses	0.00	546.00	0.00	546.00
Total Revenues Over/(Under) Expenditures - AWJD 3	0.00	(546.00)	0.00	(546.00)
<u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	0.00	0.00	18,370.00	(18,370.00)
Total Revenues	0.00	0.00	18,370.00	(18,370.00)
Expenses				
Professional Services	0.00	0.00	8,370.00	(8,370.00)
Contracted Services	18,366.59	18,366.59	10,000.00	8,366.59
Total expenses	18,366.59	18,366.59	18,370.00	(3.41)
Total Revenues Over/(Under) Expenditures - AWCD 15	(18,366.59)	(18,366.59)	0.00	(18,366.59)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	0.00	118,116.74	198,076.00	(79,959.26)
Total Revenues	0.00	118,116.74	198,076.00	(79,959.26)
Expenses				
Professional Services	0.00	0.00	30,000.00	(30,000.00)
Contracted Services	0.00	0.00	200,000.00	(200,000.00)
Total expenses	0.00	0.00	230,000.00	(230,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 15 & AWJD 4:	0.00	118,116.74	(31,924.00)	150,040.74
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
General Property Taxes	0.00	0.00	227,340.00	(227,340.00)
Special Assessments	0.00	1,975.86	0.00	1,975.86
Total Revenues	0.00	1,975.86	227,340.00	(225,364.14)
Expenses				
Professional Services	0.00	0.00	5,000.00	(5,000.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	5,000.00	(5,000.00)
Construction	0.00	0.00	342,000.00	(342,000.00)
Operating Transfer Out	0.00	(28,080.00)	0.00	(28,080.00)
Total expenses	0.00	(28,080.00)	354,000.00	(382,080.00)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 WMD:	0.00	30,055.86	(126,660.00)	156,715.86
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	126,333.57	189,410.00	(63,076.43)
Operating Transfer In	0.00	(28,080.00)	0.00	(28,080.00)
Total Revenues	0.00	98,253.57	189,410.00	(91,156.43)
Expenses				
Legal Notices	790.60	5,244.91	0.00	5,244.91
Legal	0.00	1,131.00	15,000.00	(13,869.00)
Engineering	0.00	9,998.00	77,000.00	(67,002.00)
Construction	0.00	0.00	154,000.00	(154,000.00)
Total expenses	790.60	16,373.91	246,000.00	(229,626.09)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	(790.60)	81,879.66	(56,590.00)	138,469.66
Total Revenue Over/(Under) Expenditur	\$ (108,694.93)	\$ 289,385.96	(335,197.00)	624,582.96

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 169,498.56	254,906.00	(85,407.44)
Interest Income	0.00	31,387.80	54,213.00	(22,825.20)
Investment Income	0.00	18,359.24	0.00	18,359.24
Total Revenues	0.00	219,245.60	309,119.00	(89,873.40)
Expenses				
Wages	19,063.50	171,768.29	240,435.00	(68,666.71)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	2,204.02	22,950.15	35,916.00	(12,965.85)
PERA Expense	1,427.50	12,880.42	18,033.00	(5,152.58)
Payroll Taxes	1,384.42	12,474.82	18,733.00	(6,258.18)
Office Supplies	57.63	714.93	1,213.00	(498.07)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	122.86	122.86	250.00	(127.14)
Rent	883.70	8,837.00	12,500.00	(3,663.00)
Telecommunications	153.37	1,368.15	2,452.00	(1,083.85)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	579.00	605.55	4,500.00	(3,894.45)
Insurance and Bonds	0.00	3,690.02	4,000.00	(309.98)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	135.52	233.50	550.00	(316.50)
Vehicle	138.85	985.15	12,000.00	(11,014.85)
Audit & Accounting	354.50	7,797.27	11,000.00	(3,202.73)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	0.00	48.80	1,000.00	(951.20)
Engineering	504.00	943.63	1,250.00	(306.37)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	86.88	811.38	1,100.00	(288.62)
Total Expenses	27,095.75	246,711.92	384,266.00	(137,554.08)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(27,095.75)	(27,466.32)	(75,147.00)	47,680.68

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	126,590.34	281,646.00	(155,055.66)
Total Revenues	0.00	126,590.34	281,646.00	(155,055.66)
Expenses				
Professional Services	0.00	0.00	9,000.00	(9,000.00)
Contracted Services	0.00	18,312.50	60,500.00	(42,187.50)
Education & Communication	0.00	990.06	0.00	990.06
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	13,972.44	52,468.86	210,146.00	(157,677.14)
Total expenses	13,972.44	71,771.42	281,646.00	(209,874.58)
Total Revenues Over/(Under)				
Expenditures - Water Quality:	(13,972.44)	54,818.92	0.00	54,818.92

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	0.00	123,252.27	240,000.00	(116,747.73)
Total Revenues	0.00	123,252.27	240,000.00	(116,747.73)
Expenses				
Field Supplies	29.94	777.62	2,500.00	(1,722.38)
Computer Software	4,120.00	4,173.68	5,000.00	(826.32)
Telecommunications	0.00	0.00	1,000.00	(1,000.00)
Publications	0.00	216.00	200.00	16.00
Training & Education	500.00	855.00	1,800.00	(945.00)
Contracted Services	0.00	21,679.58	115,000.00	(93,320.42)
Legal	0.00	17.00	500.00	(483.00)
Engineering	0.00	0.00	29,000.00	(29,000.00)
Computer Equipment	0.00	0.00	14,700.00	(14,700.00)
Equipment	192.95	7,650.50	5,000.00	2,650.50
Repairs & Maintenance	0.00	43.00	300.00	(257.00)
Lab Expense	6,703.21	40,873.61	65,000.00	(24,126.39)
Total expenses	11,546.10	76,285.99	240,000.00	(163,714.01)
Total Revenues Over/(Under)				
Expenditures - Surface Water:	(11,546.10)	46,966.28	0.00	46,966.28

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	0.00	102,710.24	200,000.00	(97,289.76)
Grants	0.00	20,410.00	0.00	20,410.00
Total Revenues	0.00	123,120.24	200,000.00	(76,879.76)
Expenses				
Field Supplies	0.00	711.32	0.00	711.32
Telecommunications	69.41	1,048.88	1,000.00	48.88
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	11,590.00	76,357.50	150,000.00	(73,642.50)
Contracted Services	0.00	2,670.50	3,000.00	(329.50)
Legal	0.00	268.40	1,000.00	(731.60)
Engineering	0.00	0.00	4,200.00	(4,200.00)
Construction	0.00	0.00	30,000.00	(30,000.00)
Equipment	0.00	0.00	10,700.00	(10,700.00)
Total expenses	11,659.41	81,056.60	200,000.00	(118,943.40)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(11,659.41)	42,063.64	0.00	42,063.64
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	0.00	5,135.51	50,000.00	(44,864.49)
Total Revenues	0.00	5,135.51	50,000.00	(44,864.49)
Expenses				
Contracted Services	(2,514.51)	10,482.60	50,000.00	(39,517.40)
Total expenses	(2,514.51)	10,482.60	50,000.00	(39,517.40)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	2,514.51	(5,347.09)	0.00	(5,347.09)
Total Revenue Over/(Under) Expenditur	\$ (61,759.19)	\$ 111,035.43	(75,147.00)	186,182.43

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 103,542.18	201,620.00	(98,077.82)
Interest Revenue	0.00	17,767.54	30,688.00	(12,920.46)
Investment Interest	0.00	10,392.53	0.00	10,392.53
Total Revenues	0.00	131,702.25	232,308.00	(100,605.75)
Expenses				
Wages	10,423.77	93,790.26	139,831.00	(46,040.74)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,053.31	10,564.93	21,536.00	(10,971.07)
PERA Expense	781.78	7,029.28	10,487.00	(3,457.72)
Payroll Taxes	793.54	7,142.73	11,036.00	(3,893.27)
Office Supplies	8.46	292.23	606.00	(313.77)
Field Supplies	0.00	216.24	250.00	(33.76)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	61.41	61.41	125.00	(63.59)
Rent	441.83	4,418.32	6,250.00	(1,831.68)
Telecommunications	76.68	683.99	1,226.00	(542.01)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	278.30	1,417.69	2,250.00	(832.31)
Insurance & Bonds	0.00	1,845.01	2,000.00	(154.99)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Vehicle Expense	138.85	1,016.06	12,000.00	(10,983.94)
Audit & Accounting	0.00	3,721.37	5,500.00	(1,778.63)
Professional Services	0.00	500.00	2,000.00	(1,500.00)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	0.00	1,060.40	1,000.00	60.40
Engineering	0.00	0.00	1,000.00	(1,000.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	43.45	405.76	550.00	(144.24)
Total Expenses	14,101.38	134,485.68	232,306.00	(97,820.32)
Total Revenues Over/(Under)				
Expenditures - District Facilities:	(14,101.38)	(2,783.43)	2.00	(2,785.43)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Nine Months Ending September 30, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Property Tax	0.00	159,200.83	310,000.00	(150,799.17)
Total Revenues	0.00	159,200.83	310,000.00	(150,799.17)
Expenses				
Contracted Services	0.00	26,366.00	0.00	26,366.00
Legal	0.00	0.00	17,000.00	(17,000.00)
Engineering	0.00	2,368.40	43,000.00	(40,631.60)
Construction	0.00	0.00	250,000.00	(250,000.00)
Total expenses	0.00	28,734.40	310,000.00	(281,265.60)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	0.00	130,466.43	0.00	130,466.43
<u>INSPECTION OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Property Tax	0.00	57,517.68	112,000.00	(54,482.32)
Total Revenues	0.00	57,517.68	112,000.00	(54,482.32)
Expenses				
Field Supplies	61.86	408.15	5,000.00	(4,591.85)
Telecommunications	241.03	1,053.92	0.00	1,053.92
Vehicle	0.00	2,917.54	0.00	2,917.54
Contracted Services	20,541.45	29,924.73	40,000.00	(10,075.27)
Legal	0.00	2,988.00	3,000.00	(12.00)
Engineering	0.00	5,530.50	40,000.00	(34,469.50)
Construction	0.00	0.00	21,000.00	(21,000.00)
Equipment	0.00	3,273.23	3,000.00	273.23
Total expenses	20,844.34	46,096.07	112,000.00	(65,903.93)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(20,844.34)	11,421.61	0.00	11,421.61
Total Revenue Over/(Under) Expenditur	\$ (34,945.72)	\$ 139,104.61	2.00	139,102.61

Substantially all disclosures required by generally accepted accounting principles are not included.

ITEMS FOR DISCUSSION AND INFORMATION

1. Twin Cities Army Ammunition Plant Slideshow (Patrick Hughes)

ITEMS FOR DISCUSSION AND INFORMATION

2. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: September 16th, 2025

To: RCWD Board of Managers

From: Sara Belden, Project Technician

Subject: Staff Report 8/20/2025 – 9/16/2025

General

- Engaged City partners on past street sweeping equipment and subsequent reporting requirements outlined in grant contracts
 - Consolidated information to quantify benefits related to past District funded projects
- WBIF/GIS Dashboard creation
 - Organized information on past WBIF funded projects within RCWD. The GIS Dashboard will show successful WBIF projects and track quantities of pollutant reductions.
- Reviewed Local Water Management Plans for cities within the District
 - Reviewal of these Plans was a method to identify potential partnerships for the district to engage cities on.

Meetings and Workshops

- Attended regularly scheduled staff meetings
- Attended biweekly Project Team meetings
- Attended introductory meeting with Centerville and Lino Lakes staff to discuss the Clearwater Creek project funded by WBIF
- Tabled at the Columbia Heights Monarch Festival to promote the Mini Grant and Water Quality Grant programs
- Met with Arden Hills staff to discuss the Floral Park Berm and Outlet (District Facility)
 - Working on MOA to grant site access for inspection and maintenance of the facility which is located on City of Arden Hills property.
- Attended St Anthony Falls Lab Stormwater Seminar Series
 - Topic of the seminar was Performance and Maintenance of Sand Filters Amended to Retain Phosphate

Upcoming

- Metro Watershed project group meeting
 - Topic: 10-year watershed management plan development
- Water Resources Conference

MEMORANDUM

Rice Creek Watershed District



Date: September 16, 2025
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 8/18/2025 – 9/16/2025

Highlights from Preceding Month

Regulatory

- ❖ Site Inspections
- ❖ As-built survey/special stipulation coordination
- ❖ Permit Closures

Lakes/Streams

- ❖ Lake Monitoring
 - Canoe
 - Boat
 - Plant Surveys
- ❖ Stream Monitoring
 - Sampling
 - Flow Measurements
 - IESF Sampling

GIS

- ❖ New Boundary Map in Conference rooms
- ❖ Potential GIS Dashboard Projects – W/ Kendra

Meetings

- ❖ Staff Meetings
- ❖ Inspections Team Meeting
- ❖ Unresolved Permits Meeting

Other

- ❖ Frog Sculpture Installation

MEMORANDUM

Rice Creek Watershed District



Date: September 16th, 2025
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 8/20/25 – 9/16/25

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent two permit applications to HEI for review.
- Reviewed one shoreline permit application.
- Received 5 new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Assisted in Administrative/Board Notices, CAPROC Notices, CAPROC Review, Permit Review, and Permit Issuance.
- Phone and email correspondence.
- Attended 10 scheduled meetings:
 - Scheduled and attended pre-application for proposed apartment building in Roseville. =
 - Attended a virtual pre-application meeting with RCWD and Ramsey County regarding two off the leash dog parks improvement projects.
 - Completed my Quarter 3 discussion with Patrick Hughes.
 - Set up and completed an internal rule assessment overview with newest RCWD Inspection staff.

MEMORANDUM

Rice Creek Watershed District



Date: September 16th, 2025
To: RCWD Board of Managers
From: Abel Green, Operations and Maintenance Inspector
Subject: Staff Report

- Following the districts public drainage inspection schedule inspecting and reporting of ditches and crossings as well as inspecting after rain events areas identified as potential problem sites, ensuring the system is still functioning as intended; continuously inspecting for and managing nuisance beaver
- Working through land owner complaints and phone calls from across the district with various issues; meeting on site to evaluate the issue and figure out the solution
- Working with contractor on JD3 repairing damaged infrastructure by high water and reassessing back side drainage issues not known before high precipitation year; final section is tentatively scheduled for repair at the end of December but is weather dependent
- Cleaning of the ACD15 ditch section through brown's preserve and the JD4 section that surrounds the wetland bank has completed and the work meets or exceeds district standards
- Bald Eagle IESF is running with no current issues
- Started the program of in-house mowing, spraying, and mulching district ROW's that have had repair projects done, with continual mowing and spraying by the district we will avoid woody vegetation establishment
- Implementing and overseeing the vegetation maintenance plan for ditch ROW and district facilities including Iron Enhanced Sand Filters
- Oasis IESF has a faulty valve that we are in the process of replacing
- Hansen IESF is running but has a flow meter that has not been functioning as intended, we are looking into the process of replacing the paddle wheel with a much more reliable system to measure flow that is more reliable; flow meter currently does not impact the facilities ability to operate
- With recent issues with IESF equipment I am changing the maintenance and winterization procedures which should keep equipment in working order longer and prevent future problems
- Worked through the bidding and awarding process with Tom for the pine street lowering project which is scheduled to start on Monday 9/22

MEMORANDUM
Rice Creek Watershed District

Date: September 16th, 2025
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: Staff Report for 08/19/25 to 09/16/25

Summary

- Created new permit and review files for MS4Front
- Attended the 08/27/2025 and 09/10/2025 Board Meetings
- Attended monthly City of Forest Lake development review coordination meeting
- Met to discuss Microsoft SharePoint organization project
- Attended regular PMT meeting for CR 50 & TH 61 intersection project
- Hosted pre-application meeting for the Rice Creek North Regional Trail extension project
- Held Q3 SMART goal check-in meetings with all regulatory staff
- Completed monthly IT training via curricula
- Hosted pre-application meeting for Ramsey County off-leash dog trail projects
- Presented to the CAC regarding TCAAP history and the Rice Creek Commons development
- Furthered MS4Front searches and regulatory tracking; updated template ER
- Attended 09/08/2025 Board Workshop regarding 2026 budget
- Attended regular PMT meeting for CSAH 35 at Rice Creek bridge project
- Investigated potential wetland violation 20th Ave in Lino Lakes
- Attended Moore Lake Park art project unveiling celebration
- Met with inspection team to review unresolved permits
- Attended regular Sunset Ave (CR 53) PMT meeting
- Began Minnesota Core Competency Conservation Training
- Held coordination call with CRWD regarding upcoming TH 280 project
- Attended TCAAP cleanup status stakeholder meeting

MEMORANDUM

Rice Creek Watershed District



Date: September 17th, 2025
To: RCWD Board of Managers
From: Emmet Hurley, Program Support Technician
Subject: Staff Report 8/20/2025 – 9/17/2025

- Removed old documents from District Website as part of an effort to meet ADA compliance requirements
- Progressed the SharePoint Consolidation & Reorganization Project
 - Distributed “SharePoint File Index” document to Program Managers to receive input
 - Index to be used for planning the initial layout/blueprint of the new SharePoint, and to serve as a “README” for users to navigate the site efficiently
- Coordinated with Matt Osborne from Laserfiche and Jerry Breitbarth from TKB Associates to switch Laserfiche providers
 - Project was put on hold in December 2024, as we waited for our current contract with Hemingway Solutions to near expiration
 - The change of service providers was prompted by difficulty in obtaining clarifying, legal documents outlining terms of service and costs from Hemingway
 - Submitted Change of Service Provider form to Laserfiche; notified Hemingway Solutions of Decision
- Assembled and distributed Agenda Packets for RCWD Board Workshops/Meetings and CAC meetings
 - Updated RCWD website via WordPress to reflect upcoming Board Meetings and Workshops
 - Notified RCWD mailing list through MailChimp; notified Managers Weinandt, Wagamon, and Robertson of Packet availability at RCWD office
 - Delivered agenda packets to Managers Bradley, Wagamon, and Waller
- Posted public notices on District website
- Monitored the District’s cybersecurity awareness and training program, along with simulated phishing attempts
 - Investigated real phishing events, and performed necessary remediation steps
- Administered Zoom Webinars for Board Workshops and Regular Meetings
 - Coordinated panelist allocations
 - Updated Outlook Zoom invitations with new Zoom Webinar Link; deleted old Zoom Meetings from Zoom Account to avoid confusion
 - Edited meeting recordings and posted on the RCWD YouTube channel; sent recording to local cable channels
- Attended various meetings
 - Monthly staff meeting
 - Meetings with various IT contractors/vendors
 - Virtually attended Board Workshop, Board Meeting, etc.
- Troubleshooting various IT issues

MEMORANDUM

Rice Creek Watershed District



Date: September 16, 2025
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Staff Report 8/20 – 9/16/2025

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - Data entry, analysis, and reporting
 - Stream flow measurement – H2
 - **Lake monitoring**
- **White Bear Lake Work Group**
 - **Board Workshop presentation**
 - **MCES data and model requests**
- Long Lake Carp Management
 - Electrode replacement – contracting and planning for Fall 2025 work
 - PIT antenna maintenance
- Hwy 61 Ponds Project
 - Draft report review
 - Partner meeting
- Silver Lake management plan development with WSB / St. Anthony
 - Consultant management and partner communication
 - Carp contract development and implementation
- Peltier Lake Management
 - Develop internal phosphorus load mitigation options – geochemical augmentation?
 - Technical Advisory Committee formation
- **Clear Lake / Eureka Ave Project**
 - Provide final notes and review to city engineer
- CSAH 35 / Old Central Project: Develop possible streambank stabilization project associated with County bridge replacement – on-site meeting with HEI
- Karth Lake outlet pump
 - Partner meeting and Board preparation
- District-wide iron-enhanced sand filter monitoring – partnership with St Anthony Falls Lab (U of MN)
- **Centerville Lake Alum Project – Sediment coring**

MEMORANDUM

Rice Creek Watershed District



Date: September 15, 2025
To: RCWD Board of Managers
From: Erik Larson, Watershed Inspector
Subject: Staff Report 8/18/2025 – 9/15/2025

- Completed routine inspections for 33 active/issued permits, along with drive-by inspections to observe site conditions without sending reports.
- Closed 6 permits, with \$13,800.00 worth of surety returned.
- Performed follow-up inspections for non-compliant sites.
- Phone and email correspondence with city staff and contractors.
- Attended scheduled meetings.
 - Attended RCWD staff meetings.
 - Meetings within the regulatory team.
 - Regular Forest Lake development meeting
- Further research into unresolved/historic permits in multiple municipalities with sparse free time, also attended internal regular Unresolved permit meeting.
- Assisted in correspondence with multiple regulatory violations.
- Assisted Ali with canoe lake monitoring for a morning.

MEMORANDUM

Rice Creek Watershed District



Date: September 16th, 2025
To: RCWD Board of Managers
From: Molly Nelson, Outreach and Grants Technician
Subject: Staff Report 8/20/25-9/16/25

Introduction

The highlights of my work from August 20th to September 16th are as follows:

- Planned and coordinated with staff for the September CAC meeting. Presented and took minutes at the meeting.
- Reviewed and processed one Water Quality Grant application for September CAC and Board meetings.
- Processed grant reimbursements for 2 Water Quality Grants and 8 Mini Grants.
- Completed 6 maintenance inspections.
- Conducted technical assistance site visits for potential Water Quality Grant and Mini Grant projects.
- Created outreach materials for CTK R25-01 community planting day on September 14th.
- Attended a Birchwood Village Parks Commission meeting on August 19th to finalize plans for the upcoming Tighe Schmitz Park Water Quality Grant application.
- Updated the database with current grant project information from 2025.
- Attended an initial meeting with Lino Lakes for potential street sweeping Stormwater Management Grant application.
- Installed signs with various Water Quality Grant raingardens.
- Began annual program review work.
- Attended Moore Lake Park art unveiling celebration on September 10th.
- Started project retrofit inventory work as indicated in my SMART goals.

MEMORANDUM

Rice Creek Watershed District



Date: 9/16/25
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 8/19/25 – 9/15/25

Highlights from the Preceding Month

- Collected water quality samples from the Hansen Park iron-enhanced sand filter project site in New Brighton and the Bald Eagle iron-enhanced sand filter project site in White Bear Township.
- Collected water depth measurements from the carp barrier site on Rice Creek in New Brighton to assist with the upcoming electrode replacement this fall.
- Began testing new telemetry equipment ahead of the planned deployment at a field site on Rice Creek in 2026.
- Routine monitoring at various stream and ditch monitoring stations across the district, including collecting water quality samples, measuring flow, site access maintenance work, and equipment maintenance/troubleshooting.
- Routine boat and canoe monitoring at various lake monitoring sites across the district.
- Performed maintenance and calibration on lake and stream monitoring equipment and restocked supplies.
- Imported 2025 monitoring data into the WISKI database and met with a company representative for assistance on data import procedures and templates.
- Cleaned debris off the fish barrier at Ramsey Washington Judicial Ditch 1 at Hugo Rd in White Bear Township.
- Responded to an inquiry about tree removal along Clearwater Creek/Judicial Ditch 3 in Centerville.
- Community-Assisted Monitoring Program: Gathered the second round of lake water samples from volunteers across the District for the Community-Assisted Monitoring Program and transferred them to the Met Council for analysis. Ongoing coordination with a volunteer and the Met Council about monitoring issues.

MEMORANDUM

Rice Creek Watershed District



Date: September 15, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: Staff Report

General

- Highway 61 Ponds Project – Barr draft final report review with White Bear Township
- Centerville 2025 Stormwater Management Grant – stormwater reuse irrigation system installed
- Jones Lake Project – requesting/collecting updated bonding bill resolutions and support
- Fridley public art unveiling celebration

Meetings and Workshops

- RCWD Staff/Project Team /PDS Team/Board meetings
- Clearwater Creek Project Updates and Coordination with staff from Centerville and Lino Lakes
- Stormwater management site review with EVERDAY property manager in Roseville
- Presentation to Centerville City Council – RCWD, Drainage, Centerville Lake Alum Project, Clearwater Creek/JD3 Project updates
- September CAC Meeting – 2026 Stormwater Management Grant review
- Meeting with city staff from Lino Lakes to discuss request for support for an additional street sweeper – potential 2026 Stormwater Management Grant application
- Board Workshop 09/08/2025 – Proposed 2026 budget review
- Site visits with Kyle Axtell in South Washington Watershed District – using CC17 as filter media
- SMART Goals Review with Nick
- Anoka Co Transportation PMT Meetings RE: CSAH 35 bridge over Rice Creek
- RCLLG CLAW Meeting – Climate Action Planning Update, Ramsey County Soil & Water Conservation Efforts, Ramsey-Washington Metro Watershed District: Grant Programs and Partnership Opportunities
- MN Stormwater Seminar Series: Identifying factors that predict or extend the remaining effective lifespan of iron-enhanced sand filters
- RCLLG Board of Directors Meeting – Presentation with Mgr. Weinandt on Jones Lake project – requested resolution / letter of support; approved
- Les Bolstad Golf Course planning – identifying water resource concerns and opportunities
- BWSR Wetland Restoration Training, two days in Hutchinson
- DNR coordination meeting for Jones Lake project
- INVEST Training – Urban Flood Mitigation
- Metro Watershed Districts Project Managers meeting – 10-year watershed management plan development and updates, RWMWD

Upcoming

- Les Bolstad Golf Course: Water Resources planning/coordination meeting (Falcon Heights, Lauderdale, Roseville, Ramsey County, University of Minnesota, Capitol Region Watershed District)
- Program Managers Training: Time Management
- Met Council Central Subregion Water Policy & Planning Workshop
- MGLP Lake Conservation Webinar Series: Expect the unexpected: physical drivers of harmful algal blooms
- Minnesota Water Resources Conference, St. Paul, Oct. 14 - 15
- Final state bonding bill request edits due Oct. 17

MEMORANDUM

Rice Creek Watershed District



Date: September 16, 2025
To: RCWD Board of Managers
From: Connor Price, Technical Field Assistant
Subject: Staff Report

- Completed several ditch inspections and will continue to monitor the district ditch network and crossings to ensure that the system is still flowing unobstructed so they may function as intended
- Oversaw the removal of sediment over the top of the 3 Flit Hills Resources pipeline crossings on the Main Trunk of ACD 10-22-32
- Mowed ditch bank on ACD 46 Main Trunk and Branch 1
- Worked with Houston Engineering staff to survey the main trunk and branch 4 of ACD 10-22-32 since several ditch cleanout projects have taken place
- Attended the MADI Conference in St. Cloud
- Met with Mounds View city staff to discuss planned future repair and maintenance on ARJD1 in relation to city park projects
- Worked with Houston staff to prepare for ACD 10-22-32 W Pine St culvert lowering
- Worked with Houston staff to complete as-built surveys for both the new private crossing on 10-22-32 near Robinson's property as well as the new culvert connecting the old trunk of JD4 to the current trunk

MEMORANDUM

Rice Creek Watershed District



Date: September 12th, 2025
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Update August 20th – September 17th

Inspections and Regulatory

- Attended monthly coordination meeting with City of Forest Lake, RCWD, and CLFLWD to discuss active and upcoming development projects and potential ongoing issues.
- Conducted regular inspections in Forest Lake and Columbus and updated the appropriate files in LF and MS4Front.
- Coordinated a TEP meeting for a development in Columbus and its new wetland contractor to discuss the requirements of the wetland replacement work associated with the permit.

Project Management

- Presented the drafts of the Stormwater Management Grant program documents to the CAC at their September 3rd meeting and discussed proposed updated language. Approval received from the CAC to present documents to the Board for final authorization of the program.
 - Presented the Stormwater Management Grant program documents and proposed updated language to the Board of Managers for initial comments during the September 8th Board Workshop.
 - Prepared final drafts of the documents for the 2026 program year of the Stormwater Management Grant.
 - Met internally with the project management team to discuss current and future projects, activities, and grant work.
 - Coordinated with Houston Engineering Inc, for the preparation of the Task Order for their review of Stormwater Grant applications.
-

MEMORANDUM
Rice Creek Watershed District



Date: September 15, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage and District Facilities Manager
Subject: Staff Report September 2025

Highlights for this period

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Completed Work on ACD10-22-32, Branch #4 between Andal and Pine street
Initiated Browns Preserve. Channel Maintenance (Columbus).

Attended the ACD72 re-route petition and ACD53-62 Repair project, Public hearings.

Continued repairing/fine-tuning the District's iron-enhanced sand filters operational for the end of the summer /Fall season

Completed Planned AWJD#4 planned 2025 maintenance,
continued PDS and Facilities mowing activities for the summer.

Coordinated with the District Engineer for needed survey/ construction staking on portions of the PDS.

Coordinated with the City of Columbus Public Works director on the west Pine Street lowering.

Met with City of Mounds View staff to discuss the needed maintenance on Anoka Ramsey Judicial Ditch #1, branch#5. And request district support for a city grant application to the MNDNR. For tree removal and replacement in the city's park adjacent to the ditch.

Planning for fall/ early winter Public Drainage and District Facilities Maintenance projects.

MEMORANDUM

Rice Creek Watershed District

Date: Sept 16, 2025
To: RCWD Board of Managers
From: Kendra Sommerfeld, Communications & Outreach Manager
Subject: Staff Report 8/19/2025-9/16/2025

MN Water Stewards

- Capstone project approved Forest Lake High School and WCD
 - Project finishing up
- Moore Lake Park art project
 - Celebration event Sept 10th – Project Complete!

Partnerships/Collaborations

- Planning 2025 fall workshops with Blue Thumb
 - Rain garden workshop- Sept 24th
 - Shoreline workshop- Oct 1st
- ISEF Workshops with Freshwater in progress
 - Next workshops and site visit planned
- Partnership with Growing Green Hearts
 - Fall events in progress
 - Summer events complete
- Art project at West Hansen Park in progress
- Anoka County MS4 Partner Meetings
- Centennial library educational workshops in progress for fall
- Miss River Restoration Centennial celebration meetings
- Christ the king church Water Quality Grant project planting event complete
 - Project sign complete and ordered
- Creating rain garden signs for Hayes Elementary/Anoka SWCD project collaboration
- Creating signs for silver view ponds stormwater management grant project
- Completed rain garden sign for water quality grant project in White Bear Lake
- Scheduled Smart Salting training for Anoka county, collaboration with county and cities

Project/Program Outreach

- Collaborating with upcoming projects for outreach and communication items like articles, press releases, public meetings, signs, etc.
- Working on WBIF ArcGIS dashboard with projects team for outreach and education about program and projects

Other

- ADA website compliant project in progress

MEMORANDUM

Rice Creek Watershed District



Date: September 15, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 8/19/2024 to 9/15/2025

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet.
- Gathered all timesheets and reviewed select employee timesheets for administrator's final review.
- Provide bi-monthly payroll template to Redpath and updated information as needed.
- Continued to provide administrative/HR support to employees.
- Monitor benefit portals.
- Track accounts receivable and deposit checks as needed.
- Review and track monthly financial reports.
- Tracking grant expenses.
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
- Provided draft minutes for the Board workshop.
- Review monthly check register and interim financial statements.
- Monitor District financials.
- Attending on-line cyber security courses
- Provide requested information to Board members and Administrator as needed.
- Assisted Board and Staff as needed.
- Attended board meetings and staff meetings.
- Placed orders for supplies as needed.
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche.

MEMORANDUM

Rice Creek Watershed District



Date: August 20, 2025
To: RCWD Board of Managers
From: Sarah Struntz, Watershed Inspector
Subject: Staff Report 8/20/2025-9/16/2025

- Continuing with conducting routine inspections of sites. Establishing contact with new permits and inspection sites.
- Attended various scheduled meetings:
 - Staff meeting on 8/28, and 9/11
 - Unresolved/Historic Permit meeting on 9/11
- Continuing to look into unresolved permits and reaching out to respective applicants or contacts to obtain any needed information.
- Had a new construction site walk through with Anoka County Highways to go over site expectations and erosion control measures.
- Reviewed my first administrative permit and noticed it to the board of managers. Felt accomplished completing the review and learning new aspects of the job to be able to help out other departments as needed.
- Had my Q3 check in with Patrick that went very well. On track to meet my smart goals for the year and continuing to gain experience.
- Closed out 4 active permits:
 - 24-030: CenterPoint 2024 Mississippi St (WO# 108334532) on 9/8
 - 24-028: CSAH 17 & 122nd Ave Signal Improvements on 9/9
 - 22-109: Park Construction Company (\$69,700 in surety returned!) on 9/11
 - 24-025: City of Fridley 2024 Street Rehabilitation Project No. ST2024-01 on 9/16

MEMORANDUM

Rice Creek Watershed District



Date: September 16, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – September 2025

Highlights for Month

- ✓ Administrative
 - Office Building (Pine Tree) Repairs, new lease
 - Program Manager Meeting and Training
 - Staff Meeting
 - Administrator Review
 - Accounts Payable Review
 - 2026 Budget
 - Personnel Leave Requests
 - District Investment Management
 - Board Meetings
 - Office SharePoint Format
 - RCD 2,3,5 Capital Budget Request Submittal
 - Perry Wagamon Public Data Act Request
 - Minnesota Paid Family and Medical Leave
 - Mn Watersheds Resolutions and Petitions
 - Quarterly Check-ins
- ✓ Communication & Outreach
 - Washington County Water Consortium - Floodplain Resiliency - Watershed Discussion
 - Blue Thumb Trademark Transfer
 - Centerville RCWD Introductions, Project Updates
- ✓ Information Management
 - Model License Agreement w/ DNR
 - LaserFiche Software Services
 - District Wide Model Updates
 - SharePoint Software Usage
- ✓ Restoration Projects
 - Clear Lake Shoreline Stabilization
 - Funding & Grants
 - Old Central Feasibility work
 - SW Reuse Discussion
 - RCD 2, 3, & 5 On-going, Jones Lake
 - IESF Minnesota Stormwater Seminar Series
 - Les Bolstad Golf Course Discussions
- ✓ Regulatory
 - Permit Issuance
 - Permit Closures
- ✓ Drainage & Facilities Program
 - ACD 53-62 Br 5& 6 next steps
 - ACD 10-22-32 Maintenance Discussions
 - Lake Johanna Outlet Replacement
 - PLOP Discussions and Agreement
 - Biweekly Program Discussions with Consultants
- ✓ Lake & Stream Management
 - White Bear Lake – Groundwater Recharge

MEMORANDUM

Rice Creek Watershed District



Date: September 16th, 2025
To: RCWD Board of Managers
From: Kelsey White, Permit Technician
Subject: Staff Report 8/19/2025 – 9/15/2025

Reviews

- Reviewed one administrative permit application.
- Drafted and noticed one amended CAPROC.
- Coordinated submittal and review of CAPROC items for 12 permit applications.
- Conducted completeness reviews for 13 wetland boundary/type applications.
- Created 16 review files in Laserfiche.

Communications

- Sent notice of permit issuance for 6 permit applications.
- Sent 6 CAPROC notices.
- Drafted and sent 13 wetland boundary/type application notices.
- Sent 2 administrative action notices to the Board.
- Sent one permit review cost status update.
- Sent one notice of CAPROC expiration.
- Sent 3 incomplete application notices for wetland boundary joint applications.

Meetings

- Coordinated and attended 2 site visits for wetland boundary review.
- Attended PMT for CSAH 23/CSAH 62 roundabout.
- Attended two virtual meetings to discuss stormwater maintenance declaration requirements for application 25-054.
- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended regular staff meetings.

Other Duties

- Coordinated review and updates from District's legal counsel on RCWD's Rules G/I programmatic agreement template.
- Completed monthly security awareness training.
- Saved records of permit application communications to Laserfiche.
- Responded to email and telephone inquiries about RCWD permitting procedures and requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

ITEMS FOR DISCUSSION AND INFORMATION

3. October Calendar



SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MEMORANDUM

Rice Creek Watershed District

Date: September 15, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: October Calendar

- Wednesday, October 1, 5:30 p.m.** Citizen Advisory Committee Meeting
 Board Liaison Manager Robertson
 RCWD District Conference Room and remotely*
- Monday, October 6, 9 a.m.** Board Workshop
 RCWD District Conference Room and remotely*
- Wednesday, October 8, 9:00 a.m.** Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*
- Thursday, October 9, 4:30 p.m.** Deadline for Manager Per Diem & Milage Claim Forms
- Wednesday, October 22, 9:00 a.m.** Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*