



OCTOBER						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
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26	27	28	29	30		

RCWD BOARD OF MANAGERS WORKSHOP

Monday, October 9, 2023, 9:00 a.m.

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota

or via Zoom Meeting:

<https://us06web.zoom.us/j/85008520032?pwd=M2xqK2dDSdDdTOXIMQ3QrNnFiaWRtZz09>

Meeting ID: 850 0852 0032

Passcode: 824411

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 850 0852 0032

Passcode: 824411

Agenda

ITEMS FOR DISCUSSION (times are estimates only)

9:00 Regulatory Program Review

10:00 Budget Discussion

11:00 New Website

11:30 Board of Water and Soil Resources (BWSR) Solicitation of Nominations
for Outstanding Watershed Staff Award

Administrator Updates (If Any)

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

BOARD OF
MANAGERS

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County

9:00 Regulatory Program Review

Regulatory Program Review



RCWD Board Workshop
October 9, 2023

Discussion Topics

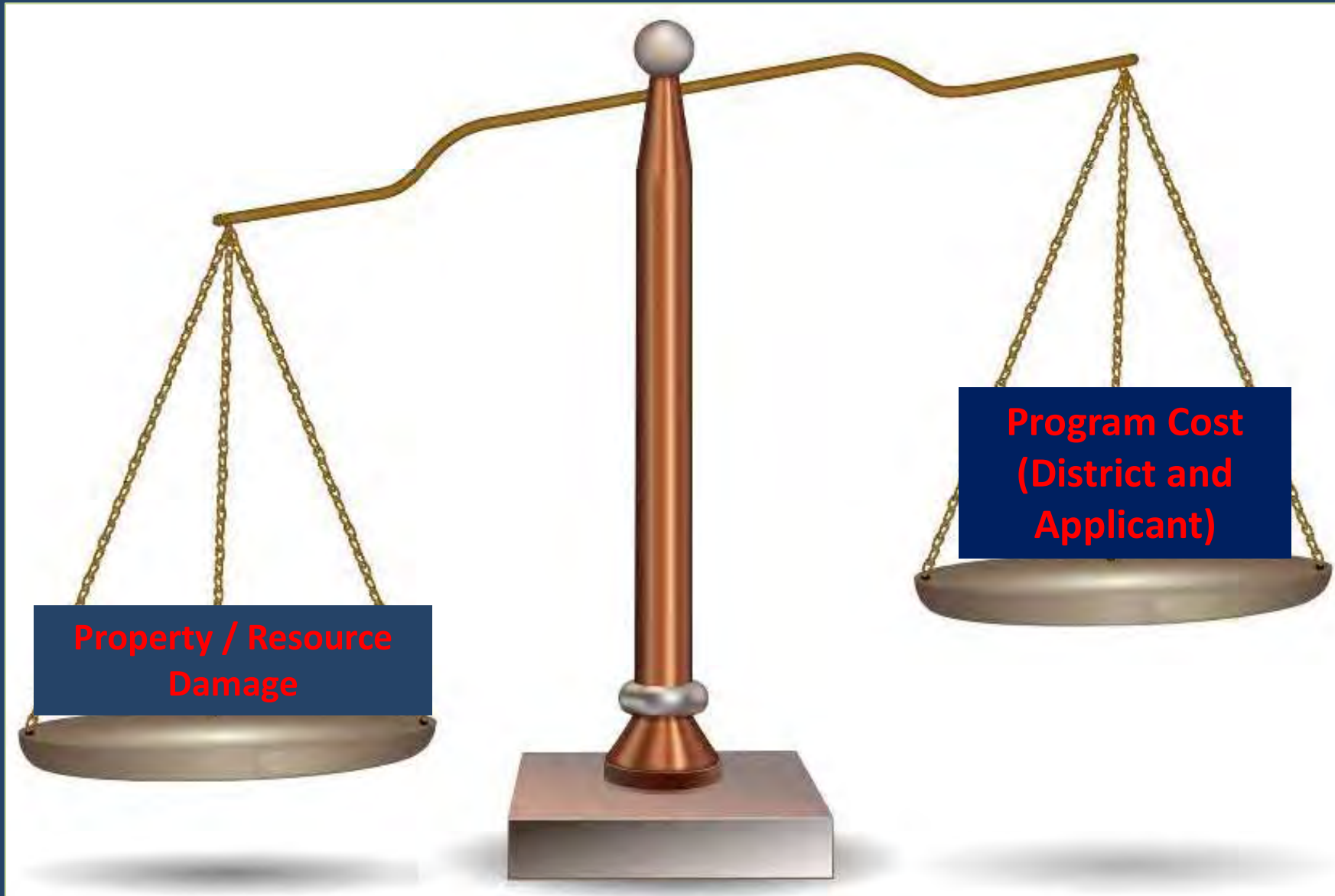
- Purpose of regulatory program
- Components of the program
- Obligations and Opportunities within the rules
- How we may continue to improve the program



3-Legged Stool of Water Management

Goals of the Regulatory Program

- Decrease site specific impacts from land modifications
- Decrease cumulative impacts from land modifications
- Provide consistency in administration
- Anticipate and reduce conflict between landowners/constituents
- Avoid unnecessary burden to applicants
- Weigh cost of program activities vs. value provided



Regulatory Program Probable Cost Curve



Program Components

Program Components

- **Pre-permit**
 - Meetings
 - Reviews
 - Data Requests
- **New permits**
 - Take-in
 - Review
 - Issuance
 - Team coordination
- **Compliance review**
 - During construction
 - Post construction
 - After-the-fact
- **Comprehensive Stormwater Management Plans (CSMPs)**
- **Comprehensive Wetland Protection and Management Plans (CWPMs)**
- **Level 2 audit**
- **Rule modification**

Rule Components and Obligations/Opportunities

District Rules:

Obligations and Opportunities

- Rule C – Stormwater Management
- Rule D – Erosion and Sediment Control
- Rule E – Floodplain Alteration
- Rule F – Wetland Alteration
- Rule G – Regional Conveyance Systems
- Rule I – Public Drainage Systems

Rule C – Stormwater Management

Obligation

- Meet MS4 minimums

Opportunities

- Strengthen volume control
- Clarify exemptions and requirements
- Encourage reuse
- Connect to other rules

Rule D – Erosion and Sediment Control

Obligation

- Meet MS4 minimums

Opportunities

- Requirements on smaller sites
- Address stormwater management on multi-phase projects

Rule E – Floodplain Alteration

Opportunities

- Use investment of District Wide Model to prevent loss of flood storage
- Provide flexibility for applicants in managing fills/excavations in floodplain
- Proactive in addressing catastrophic flood event

Rule F – Wetland Alteration

Obligation

- Wetland Conservation Act (WCA)

Opportunities

- Provide flexibility and reduce burden for applicants while providing equivalent or better protection of resources (via CWPMPs)

Rule G – Regional Conveyance Systems

Opportunities

- Use investment of District Wide Model to preserve system capacity and intercommunity flows

Rule I – Public Drainage Systems

Obligation

- Serve as Drainage Authority and protect interest of the benefitting landowners

Opportunities

- Use regulatory program as framework for addressing potential obstruction / discharges / damage to systems
- “Catch” potential problems from connected activities

Continuing to Improve the Program

Possible Value Changes to Program

- Rule revision
 - Avoid variances
 - Make compliance easier
 - Encourage more complete applications (reduce review effort)
- Use surety to fund follow-up on non-compliant areas
 - Accelerates “fixing” of non-compliant features
 - Incentivize compliance on other permits
- Collaboration with municipal partners on compliance review

Questions?

10:00 Budget Discussion

Board approved 9/13/2023 RCWD Proposed 2023 Budget

Fund No. & Sub-Account	Name	Classification of District Funds	2023 Budget	Projected 2023 Expenditures	Proposed 2024 Budget
10	General Administration	40% Cash Flow Reserve	\$ 505,680	\$ 479,790	\$ 523,535
	Salaries, Taxes, PERA, HSA, Benefits, Office Expenses		\$ 505,680	\$ 479,790	\$ 523,535
30	Communication & Outreach		\$ 231,081	\$ 223,081	\$ 254,068
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	40% Cash Flow Reserve	\$ 152,081	\$ 144,081	\$ 171,068
-02	Watershed Communication & Outreach		\$ 11,000	\$ 11,000	\$ 15,000
-03	Minnesota Water Steward Program		\$ 19,000	\$ 19,000	\$ 15,000
-04	Outreach Partnerships		\$ 28,000	\$ 28,000	\$ 32,000
-05	Mini-Grants Program		\$ 10,000	\$ 10,000	\$ 10,000
-06	Engineering & Technical Support		\$ 6,000	\$ 6,000	\$ 6,000
-08	Watershed Plan Maintenance		\$ 5,000	\$ 5,000	\$ 5,000
35	Information Management		\$ 317,679	\$ 308,752	\$ 271,146
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	40% Cash Flow Reserve	\$ 137,679	\$ 128,752	\$ 156,146
-03	Boundary Management Program		\$ 15,000	\$ 15,000	\$ 5,000
-04	District Wide Model		\$ 40,000	\$ 40,000	\$ 40,000
-05	Databases (MS4 Front, Drainage DB), GIS Viewer		\$ 75,000	\$ 75,000	\$ 65,000
-15	District Website		\$ 50,000	\$ 50,000	\$ 5,000
60	Restoration Projects		\$ 2,037,423	\$ 1,163,380	\$ 2,165,193
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	40% Cash Flow Reserve	\$ 295,634	\$ 255,172	\$ 381,404
-01	Anoka Chain of Lakes Water Management Project		\$ 150,000	\$ 139,781	\$ 300,000
-02	Lower Rice Creek WMD (IDLE)	Restricted	\$ -	\$ -	\$ -
-03	Lower Rice Creek Water Management Project		\$ 150,000	\$ 140,000	\$ 175,000
-04	Middle Rice Creek Water Management Project		\$ 50,000	\$ 10,000	\$ 10,000
-05	Bald Eagle Lake WMD	Restricted	\$ 31,789	\$ 2,299	\$ 31,789
-06	Bald Eagle Lake Water Management Project		\$ 50,000	\$ 5,000	\$ 110,000
-07	RCD 2, 3 & 5 WMD (IDLE)	Restricted	\$ -	\$ -	\$ -
-08	RCD 2, 3 & 5 Basic Water Management Project		\$ 250,000	\$ 208,361	\$ 200,000
-09	Silver Lake Water Management Project		\$ -	\$ -	\$ -
-10	Golden Lake Water Management Project		\$ -	\$ -	\$ -
-11	Regional Water Management Partnership Projects		\$ 50,000	\$ 36,991	\$ 50,000
-15	Stormwater Management Cost Share	Committed	\$ 785,000	\$ 293,447	\$ 632,000
-24	Southwest Urban Lakes Implementation		\$ 75,000	\$ 17,329	\$ 75,000
-29	Clear Lake Water Management Project		\$ 75,000	\$ 25,000	\$ 75,000
-33	Forest Lake Planning WMD (IDLE)	Restricted	\$ -	\$ -	\$ -
-34	Columbus Planning WMD (IDLE)	Restricted	\$ -	\$ -	\$ -
-35	Stormwater Master Planning		\$ 50,000	\$ 10,000	\$ 50,000
-36	Municipal CIP Early Coordination Program		\$ 10,000	\$ 5,000	\$ 10,000
-37	Groundwater Management & Stormwater Reuse Assessment Program		\$ 15,000	\$ 15,000	\$ 65,000
70	Regulatory		\$ 1,422,713	\$ 1,392,434	\$ 1,590,761
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	40% Cash Flow Reserve	\$ 522,713	\$ 490,394	\$ 590,761
-01	Rule Revision / Permit Guidance		\$ 20,000	\$ 5,000	\$ 50,000
-03	Permit Review, Inspection and Coordination Program		\$ 880,000	\$ 897,040	\$ 950,000
80	Ditch & Creek Maintenance		\$ 2,036,181	\$ 1,437,425	\$ 1,741,000
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	40% Cash Flow Reserve	\$ 334,904	\$ 283,281	\$ 330,811
-01	Natural Waterway Management		\$ 10,000	\$ 2,500	\$ 10,000
-02	Ditch Maintenance		\$ 335,000	\$ 334,450	\$ 335,000
-03	Repair Reports & Studies		\$ 196,000	\$ 196,000	\$ 200,000
-04	ACD 10-22-32 WMD	Restricted	\$ 28,339	\$ 5,693	\$ 14,124
-05	ACD 31 WMD	Restricted	\$ 8,456	\$ 8,456	\$ -
-06	ACD 46 WMD	Restricted	\$ 45,971	\$ 45,971	\$ 39,710
-07	RCD 4 WMD	Restricted	\$ 97,138	\$ 86,944	\$ 145,000
-08	RCD 4 Repair		\$ 35,000	\$ 35,000	\$ 95,000
-09	ARJD 1 WMD (IDLE)	Restricted	\$ -	\$ -	\$ -
-10	ARJD 1 Repair		\$ -	\$ -	\$ -
-15	Municipal PDS Maintenance	Committed	\$ 50,000	\$ 5,000	\$ 50,000
-20	WJD 2 Branch 1/2 Repair		\$ -	\$ 27,730	\$ -
-21	AWJD 3 Repair		\$ 550,000	\$ 77,874	\$ 130,000
-22	ACD 15 / AWJD 4 WMD	Restricted	\$ 20,373	\$ 20,373	\$ 18,370
-23	ACD 15 & AWJD 4		\$ 30,000	\$ 10,000	\$ 230,000
-24	ACD 53-62 WMD	Restricted	\$ 177,000	\$ 176,510	\$ 42,985
-25	ACD 53-62 Repair		\$ 118,000	\$ 121,644	\$ 100,000
90	Lake & Stream Management		\$ 1,084,135	\$ 800,532	\$ 1,147,001
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	40% Cash Flow Reserve	\$ 319,135	\$ 284,044	\$ 370,001
-01	Water Quality Grant Program	Committed	\$ 280,000	\$ 124,489	\$ 287,000
-04	Surface Water Monitoring & Management Program		\$ 210,000	\$ 210,000	\$ 240,000
-26	Common Carp Management		\$ 225,000	\$ 170,000	\$ 200,000
-27	Curly Leaf Pondweed Management		\$ 50,000	\$ 12,000	\$ 50,000
95	District Facilities		\$ 709,196	\$ (962,052)	\$ 641,635
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	40% Cash Flow Reserve	\$ 260,196	\$ 183,459	\$ 221,635
-01	Long Lake Sediment Basin Maintenance (Inactive - Potential Projects under 60-04'		\$ -	\$ (1,336,556)	\$ -
-02	Locke Lake Sediment Basin Maintenance (Inactive - Potential Projects Under 60-03'		\$ -	\$ (5,000)	\$ -
-03	District Facilities Repair		\$ 155,000	\$ 155,000	\$ 300,000
-04	Inspection, Operation & Maintenance		\$ 294,000	\$ 41,045	\$ 120,000
99	Project Anticipation		\$ -	\$ -	\$ -
	Salaries, Taxes, PERA, Benefits, Office Expenses Etc.	Anticipation Fund	\$ -	\$ -	\$ -
-60	Restoration Project Anticipation	Anticipation Fund	\$ -	\$ -	\$ -
-80	Ditch & Creek Project Anticipation	Anticipation Fund	\$ -	\$ -	\$ -
-90	Lake & Stream Project Anticipation	Anticipation Fund	\$ -	\$ -	\$ -
-95	District Facility Project Anticipation	Anticipation Fund	\$ -	\$ -	\$ -
	TOTAL		\$ 8,344,088	\$ 4,843,342	\$ 8,334,339

11:00 New Website

MEMORANDUM

Rice Creek Watershed District



Date: September 27th, 2023
To: RCWD Board of Managers
From: Kendra Sommerfeld, Outreach and Communications Coordinator
Subject: Website Review

Introduction

The RCWD Board entered into an agreement with Plaudit Design for the creation (development, design, hosting) of the district website in January 2023.

Background

RCWD staff has been working with Plaudit Design on the website design project throughout 2023. The website project is in the final stages of development and is now ready for initial reviews. Staff will review the draft website with the Board of Managers at the October 9th Board workshop. Staff will present the website and review its features and functions. Staff will also review the launch plan and promotion of the website. An agenda of the review is attached.

Staff Recommendation

Staff recommends moving forward with the website development, final website reviews, and official launch of the website in mid-October 2023.

Request for Board Consensus

Staff asks for Board consensus to move forward with website review and completion with Plaudit Design with an official launch date in mid-October 2023.

Attachments

- Website Review with Board Agenda

Agenda: New Website Review with Board

Meeting Objectives:

1. To present the new website to the Board for their review before final developments and official launch.
2. To address any concerns or questions from the Board.

Agenda Items:

1. Project Overview (5 minutes)
 - Provide a brief overview of the website project.
 - Purpose and goals for the website.
 - Analytics and website format reasoning.
2. Website Presentation (10 minutes)
 - Present the new website, focusing on its features, design, and functionality.
 - New search capabilities
 - New email signup feature
 - New permit application submission
 - Storymap integrations
 - Homepage and The watershed page functions
 - Highlight key user interactions and improvements compared to the previous website
 - Resources
 - News/Events
 - Project Pages
 - Elastic Search
 - Permit application
 - Staff page
3. Marketing and Promotion (5 minutes)
 - Provide an overview of the marketing and promotional strategies for the website launch.
 - Launch promotion via social media and email
 - Screen record video of new features
 - Post new webpages and features throughout the year
 - Post articles and events on website that will coordinate with social media
4. Q&A and Feedback (5 minutes)
 - Open the floor for questions, concerns, or feedback on the website.
 - Address any board-specific considerations or requests.
5. Next Steps and Timeline (5 minutes)
 - Discuss the timeline for the website launch and any additional tasks required before the launch date.
 - Week of Oct 16th

11:30 Board of Water and Soil Resources (BWSR) Solicitation
of Nominations for Outstanding Watershed Staff Award

Date: September 5, 2023
To: Watershed Districts/Watershed Management Organizations
From: Justin Hanson, BWSR Assistant Director for Regional Operations
Mark Doneux, MAWA President
Subject: **Outstanding Watershed Staff Awards – Solicitation of Nominations**

The Board of Water and Soil Resources (BWSR) is joining with Minnesota Association of Watershed Administrators (MAWA) to sponsor awards that recognize the important contributions of staff in accomplishing important watershed management objectives:

- **The Outstanding Watershed Employee Award** (BWSR), and
- **The Outstanding Watershed Administrator Award** (MAWA).

These awards, respectively, will recognize the excellence of staff who have made outstanding contributions to the work of local watershed organizations during the past year.

The nominating process is simple. If you believe that an employee or administrator should be considered for these awards, just fill out the appropriate form and send it to Rachel Mueller at BWSR: Rachel.L.Mueller@state.mn.us. We will accept nominations from managers, employees, or other organizations and agencies. **Nominations will close on Friday, October 27, 2023**, so don't delay!

Recent past winners of the BWSR Outstanding Employee Award:

2022	Bob Fossum, Capitol Region WD	2015	Dan Wilkens, Sand Hill River WD
2021	Cody Fox, Cedar River WD	2014	Bruce Albright, Buffalo Red River WD
2020	Maggie Karschnia, Prior Lake-Spring Lake WD	2013	Cliff Aichinger, Ramsey-Washington Metro WD
2019	Matt Kocian, Rice Creek WD	2012	Anna Eleria, Capitol Region WD
2018	Dan Livdahl, Okabena-Ocheda WD	2011	James Wisker, Minnehaha Creek WD
2017	Phil Belfiori, Rice Creek WD	2010	Justin Hanson, Turtle Creek WD
2016	Myron Jesme, Red Lake WD		

Past winner of the MAWA Outstanding Administrator Award:

2022	Mark Doneux, Capitol Region WD
2021	Jamie Beyer, Bois de Sioux WD
2020	Jan Voit, Heron Lake WD
2019	Diane Lynch, Prior Lake - Spring Lake WD

Thank you in advance for making this year's awards successful!

cc: WD Presidents
Jan Voit, MW, Executive Director
BWSR Staff

**2023 Nomination Form For
Outstanding Watershed Employee
(non-Administrator)**

Name:

Title:

Watershed District:

Brief description of responsibilities:

Brief description of outstanding initiatives and accomplishments for 2023 and prior:

Brief description of how this staff member has demonstrated excellence:

Please do not submit more than one, 2-sided page. No letters of recommendation will be accepted.

Bemidji

Brainerd

Detroit Lakes

Duluth

Mankato

Marshall

Rochester

St. Cloud

St. Paul

St. Paul HQ

520 Lafayette Road North

St. Paul, MN 55155

Phone: (651) 296-3767

www.bwsr.state.mn.us

TTY: (800) 627-3529

An equal opportunity employer



2023 Nomination Form for Outstanding Watershed Administrator of the Year

Name:

Title:

Watershed Organization:

Briefly describe how this Administrator has made an impact both in their local watershed and at a State level:

Brief description of outstanding initiatives and accomplishments for 2023 and prior:

Brief description of how this Administrator has demonstrated excellence: