



APPROVED

## RCWD BOARD OF MANAGERS WORKSHOP

Monday, October 9, 2023

Rice Creek Watershed District Conference Room  
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota  
And

Meeting also conducted by alternative means  
(teleconference or video-teleconference) from remote location

The Board convened the workshop at 9:00 a.m.

Attendance: Board members Mike Bradley, John Waller, Jess Robertson, Marcie Weinandt, Steve Wagamon

Absent:

Staff: Administrator Nick Tomczik, Communication and Outreach Coordinator Kendra Sommerfeld, Permit Coordinator/Wetland Specialist Patrick Hughes, Public Drainage Inspector Tom Schmidt (video-conference); Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness-Houston Engineering, Inc.

Visitors:

Administrator Tomczik informed the Board that Manager Robertson has a conflict this morning and will join the workshop as soon as she can.

President Bradley suggested moving the first 2 agenda items to the end of the meeting to wait for Manager Robertson's arrival. The Board agreed.

### Administrator Updates

Administrator Tomczik updates:

- Gallagher has started the District's salary survey market analysis
- Minnesota Watersheds annual conference will be held Nov. 28<sup>th</sup>-Dec1. Please inform Theresa if you intend to attend.
- Manager Weinandt stated Metro MW meeting is Oct. 17th.
- Manager Waller informed the Board he will be attending a MnDOT public meeting on Oct 17<sup>th</sup> re: Statewide Resilience Improvement Plan (RIP)
- RCD 2, 3, 5 flooding on interstate-Staff has reach out to MnDOT and New Brighton staff to discuss this matter

Administrator Tomczik informed the Board that Public Drainage Inspector Schmidt will join the meeting later to discuss the Mobitrac sale.

### New Website

Communication and Outreach Coordinator Sommerfeld provided a preview of the new website and a general overview of the website content and answered questions from the Board.

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BOARD OF  
MANAGERS

Jess Robertson  
Anoka County

Steven P. Wagamon  
Anoka County

Michael J. Bradley  
Ramsey County

Marcie Weinandt  
Ramsey County

John J. Waller  
Washington County

Manager Robertson joined the workshop.

### **Board of Water and Soil Resources (BWSR) Solicitation of Nominations for Outstanding Watershed Staff Award**

Administrator Tomczik reviewed with the Board the nomination process and past nominations. The Board by consensus nominated Tom Schmidt, Public Drainage Inspector. Administrator Tomczik stated Communications & Outreach Coordinator Sommerfeld will work with Tom and submit the application by the deadline.

### **Regulatory Program Review/ Budget Discussion**

Administrator Tomczik stated the Board directed staff at their 9/8 workshop to provide additional information on the regulatory program. He also informed the Board that a manager also requested the review of the Human Resources consultant.

Permit Coordinator Hughes provided a presentation and discussion to the Board on the Regulatory Program. This included the purpose of the program, components of the program, obligations and opportunity the rules address, and how the District may continue to improve the program through rule revision and collaboration with municipal partners.

The Board discussed with staff the regulatory program. Staff stated the district-wide model's data informs the needs for management of this watershed and so the District Rules are one tool at addressing those needs. The District's rules are different from the state MS4 requirements. The Board discussed the periodic rule review and revisions with staff, consider performing an organizational health review, and the work of Human Resources (HR) consultant in assistance to the Board in updating the organization chart, updating the Employee Handbook, employee retention, and updating job descriptions. The Board discussed the future needs for an HR consultant.

Administrator Tomczik reviewed with the Board the budget and levy process leading up to the December 13<sup>th</sup> Truth and Taxation public meeting.

### **Mobitrac Update**

Administrator Tomczik and Public Drainage Inspector Schmidt provided the board with an update on selling the Mobitrac equipment through an auction. Staff discussed with the Board the details of the auction and the auction house's recommendation of using no reserve. Staff requested a reserve amount range of 20-25% of the total depreciation of the equipment. The Board by consensus approved staff's recommendation to set a reserve at the purchase price of the Mobitrac and its equipment, reduced by 20-25% for depreciation.

The workshop was adjourned at 11:55 a.m.