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RCWD BOARD OF MANAGERS REGULAR MEETING AGENDA

Wednesday, October 22, 2025, 9:00 a.m.

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota

Virtual Monitoring via Zoom Webinar

Join Zoom Webinar:

<https://us06web.zoom.us/j/86885980658?pwd=kq0lvR7YDDhtJAHCYA1dnLijdgu21u.1>

Passcode: 226654

+1 312 626 6799 US (Chicago)

Webinar ID: 868 8598 0658

Passcode: 226654

Agenda

CALL TO ORDER

ROLL CALL

OPEN MIC/PUBLIC COMMENT

Any RCWD resident may address the Board in his or her individual capacity, for up to three minutes, on any matter not on the agenda. Speakers are requested to come to the podium, state their name and address for the record. Additional comments may be solicited and accepted in writing. Generally, the Board of Managers will not take official action on items discussed at this time, but may refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

SETTING OF THE AGENDA

APPROVAL OF MINUTES: OCTOBER 6, 2025, WORKSHOP; OCTOBER 8, 2025, REGULAR MEETING

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-084	John Schwieters	Grant	Final Site Drainage Plan	CAPROC 7 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated October 13, 2025.

4325 Pheasant Ridge Drive NE #611 | Blaine, MN 55449 | T: 763-398-3070 | F: 763-398-3088 | www.ricecreek.org

BOARD OF
MANAGERS

Jess Robertson
Anoka County

Steven P. Wagamon
Anoka County

Michael J. Bradley
Ramsey County

Marcie Weinandt
Ramsey County

John J. Waller
Washington County

ITEMS REQUIRING BOARD ACTION

1. RCWD Office/Garage Lease (Nick Tomczik)
2. Redpath and Company's 2025 Audit Engagement Letter (Nick Tomczik)
3. Ramsey County Ditch #2 Maintenance Work Order (Tom Schmidt)
4. Check Register Dated October 22, 2025, in the Amount of \$384,101.49 and October Interim Financial Statements Prepared by Redpath and Company

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports
2. November Calendar
3. Administrator Updates
4. Manager Updates

**APPROVAL OF MINUTES: OCTOBER 6, 2025, WORKSHOP;
OCTOBER 8, 2025, REGULAR MEETING**

DRAFT

RCWD BOARD OF MANAGERS WORKSHOP

Monday, October 6, 2025

Rice Creek Watershed District Conference Room
4325 Pheasant Ridge Drive NE, Suite 611, Blaine, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

The Board convened the workshop at 9:00 a.m.

Attendance: Mike Bradley, Jess Robertson, John Waller, Marcie Weinandt

Absent: Steve Wagamon -with prior notice

Staff: Administrator Nick Tomczik, Outreach & Grant Technician Molly Nelson,
Program Support Technician Emmet Hurley (video-conference), Regulatory
Manager Patrick Hughes, Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness-Houston Engineering Inc., District Attorney
John Kolb-Rinke Noonan

Visitors:

Water Quality Grant Program Review

Outreach & Grant Technician Nelson reviewed with the Board the Water Quality Grant Program documents for 2026, including technical services agreements with Anoka Conservation District, Ramsey SWCD, and Washington Conservation District. The grant program documents and technical services agreements will be on Wednesday's Board meeting agenda for consideration.

Citizen Advisory Committee Applicants

Outreach & Grant Technician Nelson reviewed the two CAC applications with the Board. This item will be on Wednesday's Board meeting agenda for consideration.

The Board discussed workshop and regular board meeting scheduled meeting time and its potential impact on recruitment for county appointment of managers.

Minnesota Paid Leave Law

Administrator Tomczik reviewed the mandatory state program which will begin January 1, 2026. The Board by consensus agreed to staff's recommendation of using the state-administered public plan for 2026. The District may qualify for a small employer discount, which could lower the District's contribution rate. The Board by consensus directed to proceed paying 100% of the employee premium contribution as a benefit cost for 2026. Staff will be informed of this on their annual benefit summary. Staff discussed with the Board the district's current Short Term Disability (STD) insurance in conjunction with the new MN Paid Leave Law. Staff are currently working with the District's benefits administrator to review provider options in response to the new State law. Staff will return to the Board with an update of these revised benefits for 2026.

The Board also considered the administrative workload and potential future cost increases of the state program.

Administrator Review (Closed Session) 10:09 a.m.

Motion by Manager Robertson, seconded by Manager Weinandt, to convene into a closed session to evaluate the performance of the District Administrator. The Administrator affirmed that he is not requesting that the review be conducted in open session. Motion carried 4-0.

Administrator Tomczik stated the zoom video meeting will end at this time (no participants) and after the conclusion of the closed session, the open session the zoom meeting will be continued.

The Board reconvened in open session 10:40 a.m.

Manager Bradley stated that he met with Administrator Tomczik to share the manager reviews and discuss how the board president will conduct the review next year. The Board's performance evaluation of Administrator Tomczik on average meets or exceeds expectations. The Board will conduct a salary review at their workshop in November.

RCWD Office/Garage Lease

Administrator Tomczik reviewed the revised 5-year lease renewal with the Board. The Board by consensus agreed to approve the lease renewal at their October 22, 2025 meeting.

Administrator Updates

- Managers eligible for per diem while *monitoring* board workshops/meetings.
- Ms. Decker has provided a number of requests to the District regarding adjacent land development and staff have provided the information to her.

Twin Cities Army Ammunition Plant (TCAAP) Slideshow

Regulatory Manager Hughes gave a presentation to the Board on the TCAAP property in Arden Hills. The presentation included its history, current status, the Rice Creek Commons CSMP, and future plans for infrastructure and stormwater management.

The workshop was adjourned at 11:15 a.m.

DRAFT

For Consideration of Approval at the October 22, 2025 Board Meeting.
Use these minutes only for reference until that time.

REGULAR MEETING OF THE RCWD BOARD OF MANAGERS

Wednesday, October 8, 2025

Mounds View City Hall Council Chambers
2401 County Road 10, Mounds View, Minnesota
and

Meeting also conducted by alternative means
(teleconference or video-teleconference) from remote locations

Minutes

CALL TO ORDER

President Michael Bradley called the meeting to order, a quorum being present, at 9:00 a.m.

ROLL CALL

Present: President Michael Bradley, 1st Vice-Pres. John Waller, Treasurer Marcie Weinandt, and Secretary Jess Robertson

Absent: 2nd Vice-Pres. Steve Wagamon-with prior notice

Staff Present: Administrator Nick Tomczik, Regulatory Manager Patrick Hughes, Outreach & Grant Technician Molly Nelson, Lake & Stream Manager Matt Kocian, Communications & Outreach Manager Kendra Sommerfeld, Drainage & Facilities Manager Tom Schmidt, Office Manager Theresa Stasica

Consultants: District Engineer Chris Otterness from Houston Engineering, Inc. (HEI) and District Attorney John Kolb from Rinke Noonan (video-conference)

Visitors: None

OPEN MIC/PUBLIC COMMENT

No one appeared to address the Board.

SETTING OF THE AGENDA

Motion by Manager Robertson, seconded by Manager Weinandt, to approve the agenda as presented. Motion carried 4-0.

READING OF THE MINUTES AND THEIR APPROVAL

Minutes of the September 24, 2025, Board of Managers Regular Meeting. Motion by Manager Robertson, seconded by Manager Weinandt, to approve the minutes as presented. Motion carried 4-0.

CONSENT AGENDA**Water Quality Grant Program Cost Share Application ()**

No.	Applicant	Location	Project Type	Eligible Cost	Pollutant Reduction	Funding Recommendation
A25-03	Kelly Vander-pool	6949 Hickory Dr NE, Fridley	Shoreline Stabilization & Restoration	\$23,650.00	Volume: 1,364cu-ft/yr TSS: 1,912.5 lbs./yr TP: 0.956 lbs./yr	50% cost share of \$10,000, not to exceed 50%; or \$10,000, whichever cost is lower
W25-01	City of Birchwood Village	Tighe Schmitz Park	Bio-Retention Basins and Shoreline Restoration	\$74,914.25	Volume: 174,240 cu-ft/yr TSS:3,668 lbs./yr TP: 11.24 lbs./yr	50% cost share of \$10,000, not to exceed 50%; or \$10,000, whichever cost is lower

Outreach & Grant Technician Nelson briefly reviewed the Water Quality Grant cost-share applications.

It was moved by Manager Robertson and seconded by Manager Waller, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD Outreach and Grants Technician's Recommendations, dated October 1, 2025. Motion carried 4-0.

ITEMS REQUIRING BOARD ACTION**1. City of Forest Lake Cost Share for Clear Lake Shoreline**

Lake & Stream Manager Kocian reviewed the Clear Lake Shoreline Project, which is part of the larger Eureka Avenue reconstruction project in the City of Forest Lake, and explained that he was looking for Board approval for a cost-share agreement with Forest Lake. He explained that the City of Forest Lake will be doing a full road reconstruction project with a walking trail along the lake. He noted that there would be curb and gutter added with 'No Parking' signs that will prevent vehicles from parking along the shoreline, but they will maintain areas for shoreline fishing access. He outlined the shoreline stabilization portion of the project, which was part of the District's cost-share funding for the project. He reviewed the construction timeline and cost of the project and noted that District staff had included money in the 2026 budget for this project.

Manager Weinandt as if the legislative appropriation was bonding, and if this had been identified in the water plan.

Lake and Stream Manager Kocian stated that he believed it was included in the bonding and had been identified in the water plan.

61
62 Manager Weinandt asked about the WBIF money and if any of it would be available for this project.

63
64 Lake and Stream Manager Kocian stated that he believed it had been discussed, but for now, it was
65 not envisioned.

66
67 Manager Weinandt stated that the District had \$85,000 in the 2025 budget, with \$43,000 of that
68 spent, and asked what it had been used for.

69
70 Lake and Stream Manager Kocian explained that the District was working with the Washington
71 Conservation District through 2025, so he believes that some of those expenditures will be made.

72
73 District Administrator Tomczik stated that he could not definitively answer her question and noted
74 the reference was to projected expenditure, so it could also be a forecast that the project would
75 have started sooner when the budget process was started.

76
77 Manager Waller stated that this project and the associated funding have been planned for a long
78 time. He explained that this project being included in the bond funding was due to the
79 involvement of Senator Housley as a strong advocate for the project.

80
81 ***Motion by Manager Bradley, seconded by Manager Waller, to authorize the Administrator, on***
82 ***advice from counsel, to develop and execute a cost-share agreement with the City of Forest Lake***
83 ***for vegetation restoration management for the Eureka Avenue Improvement Project, not to***
84 ***exceed \$85,000. Motion carried 4-0.***

85
86 Manager Weinandt noted that there would be a Ramsey County League of Cities meeting on
87 October 9, 2025, and Lake and Stream Manager Kocian would be doing a presentation on chloride
88 for them.

89 90 **2. Water Quality Grant Program Approval**

91 Outreach & Grant Technician Nelson gave an overview of the differences between the Water Quality
92 Grant Program and the Stormwater Grant Program. She explained that the Water Quality Grant
93 program was more of a stewardship program for residents, business owners, schools, churches, and
94 other public entities within the District. She noted that it focused more on Water Quality best
95 management practices, for example, things like rain gardens, shoreline restoration, wetland
96 restoration, and pervious pavers. She stated that staff updates included some minor changes to
97 the technical services agreements and noted that the Board had allocated money in the 2026 budget
98 for the Water Quality Grant Program. She explained that the funds allocated for technical services
99 were increased in mid-2025 to reflect the increase in the hourly rate schedule. She noted that the
100 designated fund amounts for Anoka Conservation District (ACD) would be \$17,500; Ramsey County
101 Soil and Water Conservation District (Ramsey SWCD) would be \$29,000; and Washington

Conservation District (WCD) would be \$17,500. She stated that the remaining funds would be for legal staff time, engineering staff time, printing, postage, and other outreach work, such as creating signs for projects. She explained that at the recent CAC meeting, they had indicated how important they felt it was for the public to be informed about the work the District is doing and making it clear what money is being spent on.

Motion by Manager Bradley, seconded by Manager Weinandt, to approve the 2026 Water Quality Grant Program as presented and to authorize staff to promote and implement the 2026 Water Quality Grant Program. Motion carried 4-0.

Motion by Manager Bradley, seconded by Manager Weinandt, to authorize the District Administrator to sign the proposed 2026 technical services agreements with the ACD, Ramsey SWCD, and WCD, in amounts not to exceed \$17,500, \$29,000, and \$17,500, respectively, to provide technical assistance for RCWD's Programs, with any further non-material changes and on advice of counsel. Motion carried 4-0.

3. Citizen Advisory Committee (CAC) Applicants

Communications & Outreach Manager Sommerfeld stated that applications have been received from Ramsey County, from Jim McDonald and Lisa Gebhard, to fill the 2 vacancies.

Motion by Manager Weinandt, seconded by Manager Bradley, to appoint Jim McDonald and Lisa Gebhard to the RCWD's Citizen Advisory Committee.

Manager Weinandt noted that she had a conversation with Ms. Gebhard last night and left a message for Mr. McDonald regarding the District and what kinds of things they were up to, and felt they were both highly qualified and would be excellent members of the CAC.

Motion carried 4-0.

4. League of Minnesota Cities Liability Coverage-Waiver Form

District Administrator Tomczik explained that this was an annual District consideration. He noted that the Board had waived the statutory monetary limits on municipal tort liability from 2016 through 2025.

Motion by Manager Bradley, seconded by Manager Waller, moves that the District waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04, to the extent of the limits of the liability coverage obtained from LMCIT. Motion carried 4-0.

5. RCWD Website ADA Compliance

Communications & Outreach Manager Sommerfeld shared details of the new ADA contract and the new Federal law going into effect that required the District to bring its website and available materials into compliance. She explained that she did not know much about the new law, which is why staff was looking for approval on the contract to work with Allyant services. She stated that if the Board had specific questions, she would communicate them to Ryan at Allyant for specific answers and bring them back to the Board.

Manager Weinandt asked how the District had found Allyant and asked if other watershed districts were also using them.

Communications & Outreach Manager Sommerfeld stated that she didn't know if other watersheds were using them, but does know that they were also working to bring their website into compliance with the new law. She explained that Allyant was highly recommended by the contracting company that designed the District's website.

Manager Waller asked if he was understanding correctly that this was supposed to increase accessibility for the public.

Communications & Outreach Manager Sommerfeld stated that this would address things like the readers used by people who have limited eyesight to ensure that the fonts and colors used work with the different programs.

Manager Robertson stated that she would like staff to share with the Board, after the necessary changes have been made, what was done, so they have a better understanding of what was done.

Communications & Outreach Manager Sommerfeld noted that Allyant will provide staff training to know what to do to ensure that future PDF files will also be compliant. She stated that she did not know the details now, but would be happy to share this information with the Board after they work with Allyant.

Manager Robertson explained that it would be great to know what the website had that was noncompliant, so they knew what their dollars were being used towards improving.

Communications & Outreach Manager Sommerfeld explained that most of the District's website was already compliant because the designer had used best practices and was already aware of the ADA items. She stated that most of the noncompliance seemed to be around the PDFs and other attachments.

Motion by Manager Weinandt, seconded by Manager Waller, to authorize Allyant's Statement of Work for digital accessibility auditing and ongoing compliance support for \$18,300 with a 10%

182 ***contingency to assist RCWD in meeting federal Title II accessibility requirements. Motion carried***
183 ***4-0.***

184
185 **6. Ramsey County GIS User Group**

186 Lake & Stream Manager Kocian explained that the Ramsey County GIS User Group was a group of
187 various municipalities and local governments that use geographic information systems and GIS data.
188 He noted that this group is funded by its members through a Joint Powers Agreement (JPA), and the
189 District has been part of this group since he joined the staff. He stated that the JPA runs on a 5-
190 year term and has a fairly minimal anticipated cost of approximately \$725 per year and \$3,500 for
191 the entire term of the agreement.

192
193 ***Motion by Manager Robertson, seconded by Manager Weinandt, to authorize the Administrator,***
194 ***on advice from counsel, to sign the Ramsey County GIS User Group Joint Powers Agreement. The***
195 ***total approved expenditures over a five-year period shall not exceed \$5,000. Motion carried 4-0.***
196

197 **7. Letter of Support for Mounds View's ReLeaf Grant Application**

198 Communications & Outreach Manager Sommerfeld explained that this item was for a letter of
199 support for the Mounds View ReLeaf Grant application, which is necessary because the project
200 involved work within and around the public drainage system. She noted that this letter of support
201 simply indicated that the District supported their application and the project.

202
203 Drainage & Facilities Manager Schmidt stated the City of Mounds View had reached out to the
204 District about this grant, and staff met with them on site to go over where they wanted to do the
205 tree planting. He stated that they were very explicit in the communication with them that trees
206 could not be planted within 50 feet of the edge of the drainage system to preserve the working
207 corridor. He stated that Mounds View is aware of the limits set by the District and had agreed to
208 them. He explained that he saw this as an opportunity to leverage the City's assistance in the
209 upcoming repair of the system. He stated it was important to have the support of the City of
210 Mounds View and felt this would be a good investment for the District.

211
212 Manager Weinandt stated that her understanding is that this may be part of the linear footpath of
213 the park.

214
215 Drainage & Facilities Manager Schmidt stated that they had not gotten into that kind of detail, but
216 reiterated that they had been very clear that no infrastructure could be located within the working
217 corridor.

218
219 Manager Waller stated that this was through a ReLeaf Grant committee and asked for more
220 information on what that is.
221

Outreach & Communications Manager Sommerfeld stated that this grant was administered by the DNR to remove dead and diseased trees and replace them with more resilient native species. She explained that as part of the tree removal, the District will work with the City of Mounds View on outreach and education to ensure people understand the work of the public drainage system and that of the city.

Manager Waller stated that Washington County had opened a new facility in Forest Lake that takes the diseased trees and grinds them up.

Motion by Manager Weinandt, seconded by Manager Bradley, to approve and direct the Administrator to sign and send the Letter of Support for the City of Mounds View's ReLeaf Grant application. Motion carried 4-0.

8. Check Register Dated October 8, 2025, in the Amount of \$203,341.83 as Prepared by Redpath and Company

Motion by Manager Weinandt, seconded by Manager Bradley, to approve the check register dated October 8, 2025, in the Amount of \$203,341.83, prepared by Redpath and Company. Motion carried 4-0.

ITEMS FOR DISCUSSION AND INFORMATION

1. District Engineer Updates and Timeline

District Engineer Otterness noted that he would be attending the Drainage Work Group meeting on October 9, 2025, and noted that one of the agenda items was a presentation by the Minnesota Center for Environmental Advocacy regarding their petition to have the MPCA regulate public drainage. He stated that another item on the agenda was related to the multi-purpose drainage management grant that is administered through BWSR with Clean Water funds.

Manager Weinandt asked who represented the District for the Drainage Work Group.

District Engineer Otterness noted that Jan Voit attends every meeting and noted that, typically, there are other watershed representatives there as well.

President Bradley asked if District Attorney Kolb attended this meeting.

District Attorney Kolb acknowledged that he typically attended the Drainage Work Group meetings.

2. Administrator Updates

District Administrator Tomczik stated that he had continued communications with the City of Columbus, specific to ACD 10-22-32 maintenance work. He explained that he would continue to communicate with them along with the City of Lino Lakes as the District considers Alternative #4

and offer clarity on the culvert standards, future development, and model availability. He noted that he would be meeting with the District's Washington County Commissioners, along with Manager Waller, for the annual watershed district round-up conversation. He stated that he had attended the Minnesota Watersheds Resolution Committee meeting and expected a new resolution to be coming forward. He noted that the annual Minnesota Watershed conference was coming up, and the Board could expect to hear from Office Manager Stasica regarding attendance.

Manager Weinandt asked about the new resolution that was expected to come forward.

District Administrator Tomczik explained that the new resolution came from the City of Prior Lake to allow the District to join a self-insured health benefit pool, which is not currently in statute.

3. Manager Updates

Manager Waller noted that he had been invited to attend a meeting with the City of Birchwood Village to discuss Halls Marsh and clarified that he made it clear that he was there as a representative from Washington County and not the Board. He explained that the City of Birchwood was upset about some of the language included in the agreement and read aloud examples of the language that bothered them.

District Administrator Tomczik clarified that, currently, there was no agreement and explained that he believed that there were two different things being referenced. He stated that there is a draft agreement that went to all of the involved parties, and there was some general information about the project requested by Birchwood.

President Bradley noted that the language Manager Waller just read was not in the Memorandum of Understanding and asked if that may have been included in one of the attachments.

District Administrator Tomczik stated that this language was not in the attachments.

President Bradley stated that it appears that there may be a misunderstanding in this situation.

District Administrator Tomczik explained that he believed that what Manager Waller was reading from was from the document that was intended to be a 10,000-foot overview that the City of Birchwood's attorney had asked the District to provide. He stated that it was a document intended to give background on the project.

Manager Robertson expressed frustration that she did not know what was being discussed. She suggested that they add 'Other Business' onto their workshop agendas, so this type of item could be discussed in a way that makes more sense, rather than during 'Manager Updates', which should be about communication based on engagement with the community by the Managers.

304

305

President Bradley agreed and asked staff to look into the situation shared by Manager Waller.

306

307

308

Manager Weinandt stated that the University of Minnesota Water Resources Conference will take place next week, and some of the District staff will be in attendance, and noted that she would also be there for portions of the conference.

309

310

311

Manager Robertson noted that she had attended the recent CAC meeting.

312

313

ADJOURNMENT

314

Motion by Manager Robertson, seconded by Manager Waller, to adjourn the meeting at 10:08 a.m.

315

Motion carried 4-0.

CONSENT AGENDA

The following items will be acted upon without discussion in accordance with the staff recommendation and associated documentation unless a Manager or another interested person requests opportunity for discussion:

Table of Contents-Permit Applications Requiring Board Action

No.	Applicant	Location	Plan Type	Recommendation
25-084	John Schwieters	Grant	Final Site Drainage Plan	CAPROC 7 items

It was moved by Manager _____ and seconded by Manager _____, to approve the consent agenda as outlined in the above Table of Contents in accordance with RCWD District Engineer's Findings and Recommendations, dated October 13, 2025.

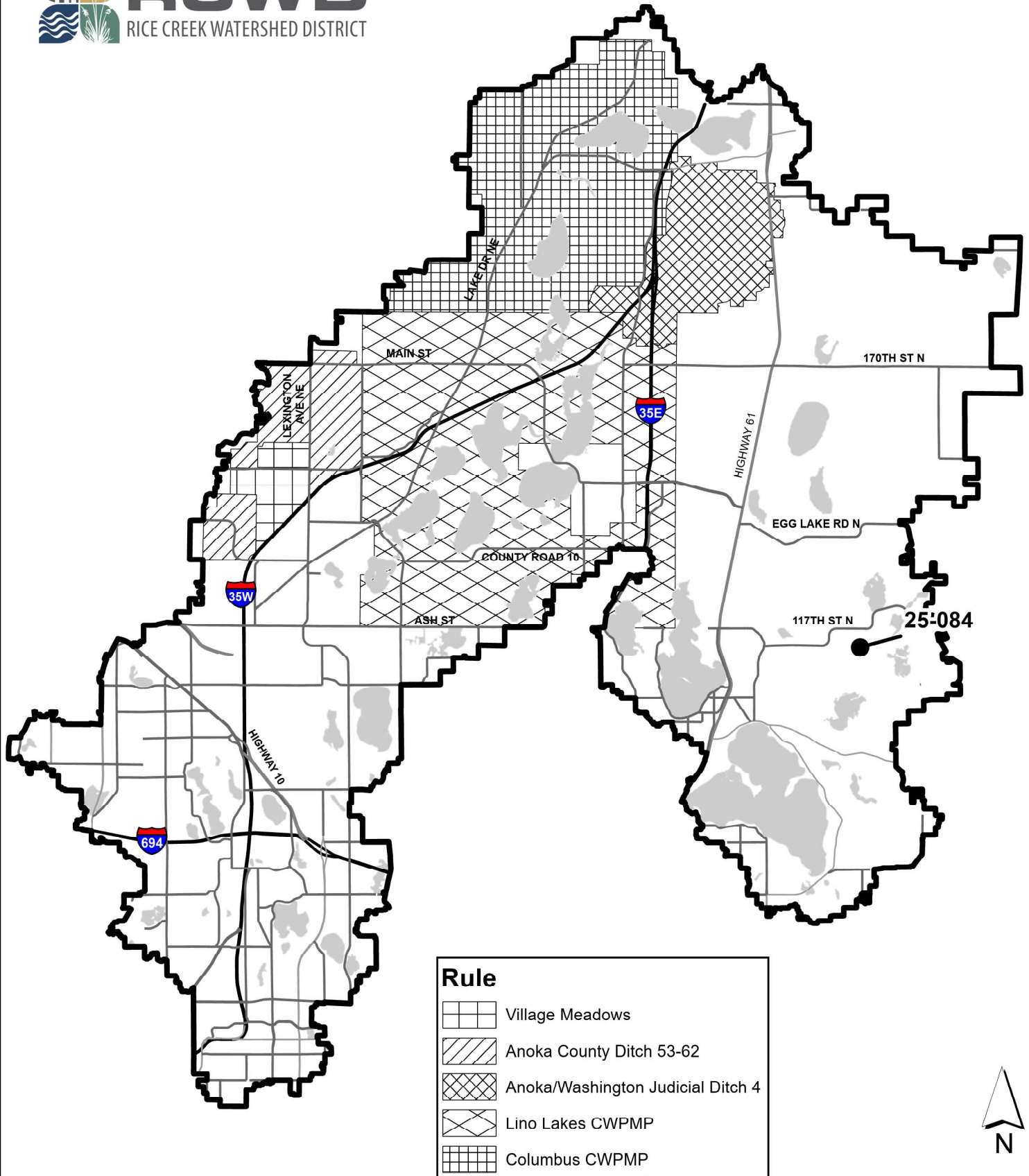
**RICE CREEK WATERSHED DISTRICT
CONSENT AGENDA**

October 22, 2025

It was moved by _____ and seconded by
_____ to Approve, Conditionally Approve Pending Receipt
Of Changes, or Deny, the Permit Application noted in the following Table of Contents, in
accordance with the District Engineer's Findings and Recommendations, as contained in
the Engineer's Findings and Recommendations, as contained in the Engineer's Reports
dated October 13, 2025.

TABLE OF CONTENTS

Permit Application		Page	Recommendation
<u>Number</u>	<u>Applicant</u>		
Permit Review Map		17	
25-084	John Schwieters	18	CAPROC



Rule	
	Village Meadows
	Anoka County Ditch 53-62
	Anoka/Washington Judicial Ditch 4
	Lino Lakes CWPMP
	Columbus CWPMP

Permit Reviews
10/22/2025 Agenda

0 1 2 4 Miles



WORKING DOCUMENT: This Engineer's report is a draft or working document of RCWD staff and does not necessarily reflect action by the RCWD Board of Managers.

Permit Application Number:

25-084

Permit Application Name:

11580 Honeye Ave N Single-family

Applicant/Landowner:

John Schwieters
11580 Honeye Ave N
Grant, MN 55110
Ph: 612-685-3091
john@sbccc.com

Permit Contact:

Carlson Engineering
Attn: Justin Olson
3890 Pheasant Ridge Drive NE STE 100
Blaine, MN 55449
Ph: 763-489-7942
jolson@carlson-engineering.com

Wooddale Builders
Attn: Matt Juvrud
6117 Blue Circle Drive
Minnetonka, MN 55343
Ph: 952-345-0543
Fx: 952-345-0544
mjuvrud@wooddalebuilders.com

Project Name: 11580 Honeye Ave N Single-family

Purpose: FSD – Final Site Drainage; Single-family home build

Site Size: 5.0± acre parcel / 1.25 ± acres of disturbed area; existing and proposed impervious areas are 0 ± acres and 0.76 ± acres, respectively

Location: 11580 Honeye Ave N, Grant

T-R-S: NE ¼, Section 5, T30N, R21W

District Rule: C, D

Recommendation: CAPROC

It is recommended that this Permit Application be given Conditional Approval Pending Receipt of Changes (CAPROC) and outstanding items related to the following items:

Conditions to be Met Before Permit Issuance:

Rule C - Stormwater

1. Per Rule C9(a)(4), infiltration BMPs must be designed to provide an outlet control structure if the BMP is intended to provide rate control. A weir may be considered an outlet control structure if reinforced with a permanent rigid product such as geogrid, or permanent erosion control mat. Per rule, rip-rap is not acceptable.

Rule D – Erosion and Sediment Control

2. Submit the following information per Rule D.4:
 - (c) Name, address and phone number of party responsible for maintenance of all erosion and sediment control measures.

- (h) Provide documentation that an NPDES Permit has been applied for and submitted to the Minnesota Pollution Control Agency (MPCA).

Administrative

3. Email one final, signed full-sized pdf of the construction plan set. Include a list of changes that have been made since approval by the RCWD Board. Final plans must include the following:
 - Ensure the vertical datum is labeled.
 - Add additional spot elevations at the outlet of IB 100 to ensure that flow for the 100-year event is only through the overflow.
4. Submit a copy of the recorded plat or easements establishing drainage or flowage over stormwater management facilities, stormwater conveyances, ponds, wetlands, on-site floodplain up to the 100-year flood elevation, or any other hydrologic feature (if easements are required by the City of Grant).
5. The applicant must submit a Draft Declaration for Maintenance of Stormwater Management Facilities acceptable to the District for proposed onsite stormwater management and pretreatment features.
6. The applicant must provide an attested copy of any and all signed and notarized legal document(s) from the County Recorder. Applicant may wish to contact the County Recorder to determine recordation requirements prior to recordation.
7. The applicant must submit a cash surety of \$2,500 along with an original executed escrow agreement acceptable to the District. If the applicant desires an original copy for their records, then two original signed escrow agreements should be submitted. The surety is based on \$1,000 for 1.25 acres of disturbance, and \$1,500 for 3,035 CF of storm water treatment.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, applicant agrees to these stipulations:

1. Provide an as-built survey of all stormwater BMPs (ponds, rain gardens, trenches, swales, etc.) to the District for verification of compliance with the approved plans before return of the surety.

Exhibits:

1. Revised plan set containing 2 sheets dated and received 10-3-2025
2. Permit application, dated and received 9-8-2025
3. Stormwater Calculations, dated 8-21-2025 and received 8-29-2025, containing narrative, septic borings, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
4. Revised Stormwater Calculations, dated and received 10-3-2025, containing narrative, septic borings, drainage maps, HydroCAD report for the 2-year, 10-year, and 100-year rainfall events for proposed and existing conditions
5. Stormwater Pollution Prevention Plan, dated 8-21-2025 and received 8-29-2025
6. Infiltration basin soil borings, dated 10-2-2025 and received 10-3-2025

Findings:

1. Description – The project proposes to construct a single-family house on a 5.0± acre parcel located in Grant. The project will increase the impervious area from 0± acres to 0.76± acres and disturb 1.25± acres overall. The impervious area also includes 0.13± acres for a future accessory structure and drive path/parking to the structure. If the structure is not constructed during the permit term, an

additional permit may be required. The project is located in the Mann and Fish Lake Resource of Concerns (ROC). Drainage leaving the site to the north and east flows overland, eventually ending up in Mann Lake. Drainage leaving the site to the east flows overland, eventually ending up in Fish Lake. The applicant has submitted a \$3,000 application fee for a Rule C permit creating less than 5 acres of new and/or reconstructed impervious surface.

2. Stormwater – The applicant is proposing the BMPs as described below for the project:

Proposed BMP Description	Location	Pretreatment	Volume provided	EOF	ROC
Surface infiltration basin (IB100)	Southeast corner of site	Sheet flow across pervious area	2,812± cubic feet	1027.4	Mann
Surface infiltration basin (IB200)	Southwest corner of site	Sheet flow across pervious area	701± cubic feet	1028.5	Fish

Soils on site are primarily silty sands (SM) at the surface, with silty sands and clayey sands (SC) below. Infiltration is used to meet the water quality requirement. Per Rule C.6(c)(1), the Water Quality requirement is 1.1-inches over the new/reconstructed area (0.76± acres) for a total requirement of 3,035± cubic feet.

Adequate pre-treatment has been provided. Drawdown is expected within 48-hours using an appropriate rate of 0.3 inches per hour for IB100 and 0.06 inches per hour for IB200. Although the applicant used appropriate infiltration rates, given the slow draining nature of the soils, the applicant may wish to add a capped drain tile as insurance. The seasonal high water table was not detected 5-feet below the basin bottoms. The project is not located within a DWSM area. The applicant has treated 92% of the required impervious area. Additional TSS removal is not practicable. The basins are appropriately sized for the contributing drainage area within each ROC. The applicant has met all the Water Quality requirements of Rule C.6 and the design criteria of Rule C.9(a).

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
West	1.6	0.9	3.8	2.3	8.7	5.6
North	0.3	0.2	0.8	0.3	1.8	0.6
East	2.1	1.2	5.1	2.8	11.7	6.9
Totals	4.0	2.3	9.7	5.4	22.2	13.1

The project is not located within the Flood Management Zone. The applicant has complied with the rate control requirements of Rule C.7.

The applicant has complied with the freeboard requirements of Rule C.9(h).

3. Wetlands – There are no wetlands located within the project area.
4. Floodplain – The site is not in a regulatory floodplain.
5. Erosion Control – Proposed erosion control methods include silt fence, and a rock construction. The project will disturb more than 1 acre; an NPDES permit is required. The information listed under the Rule D – Erosion and Sediment Control section above must be submitted. Otherwise, the project complies with RCWD Rule D requirements. The project does not flow to a nutrient impaired water (within 1 mile).
6. Regional Conveyances – Rule G is not applicable.

7. Public Drainage Systems – Rule I is not applicable.
8. Documenting Easements and Maintenance Obligations – Applicant must provide a draft maintenance declaration for approval, and a receipt showing recordation of the approved maintenance declaration and the drainage and flowage easements (if required).
9. Previous Permit Information – No previous permit information was found for this site.

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the state of Minnesota.



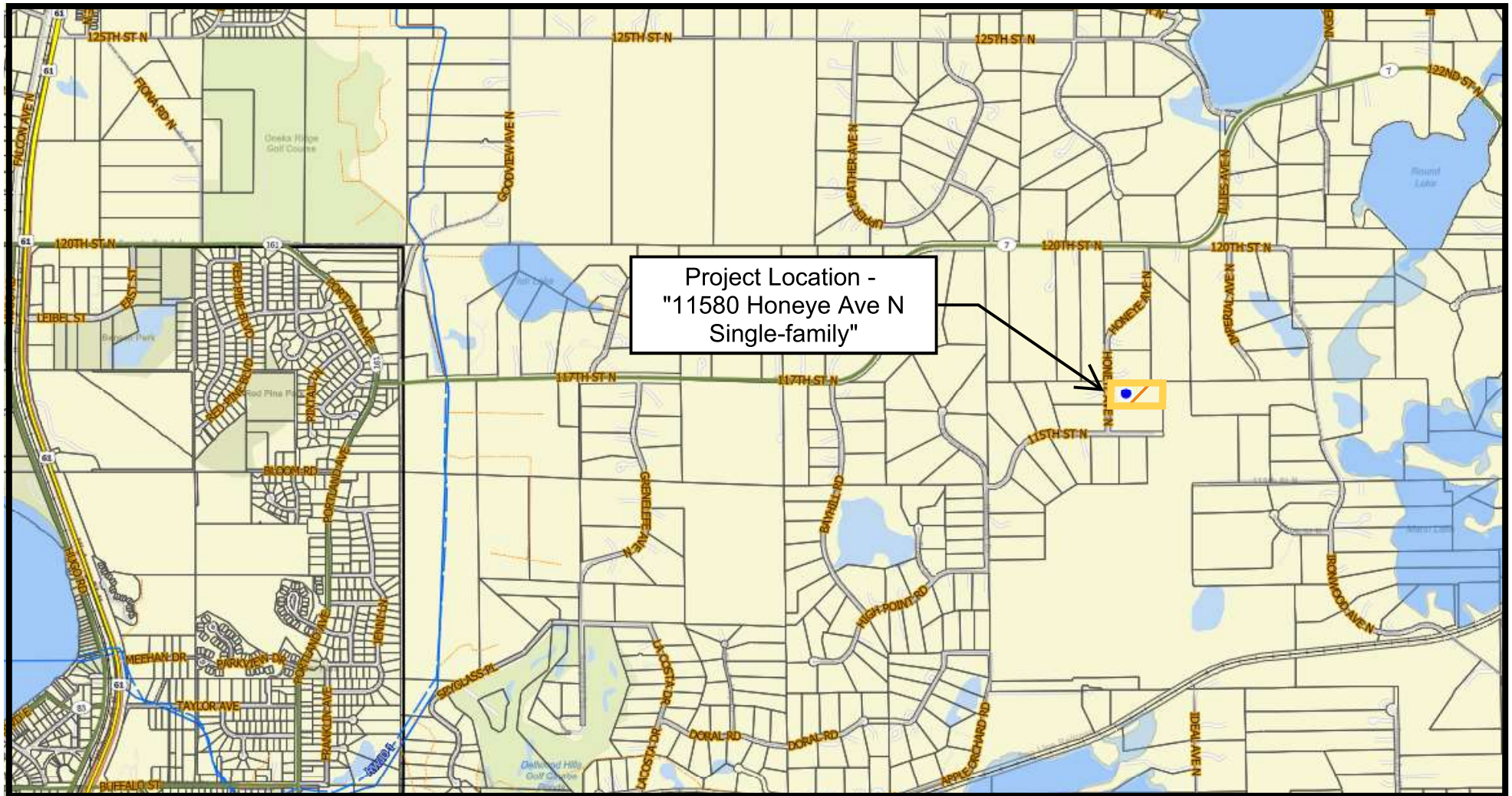
10/13/2025

Katherine MacDonald, MN Reg. No 44590



10/13/2025

Greg Bowles, MN Reg. No 41929



Legend



Project Location



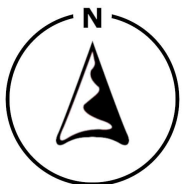
Public Waterway

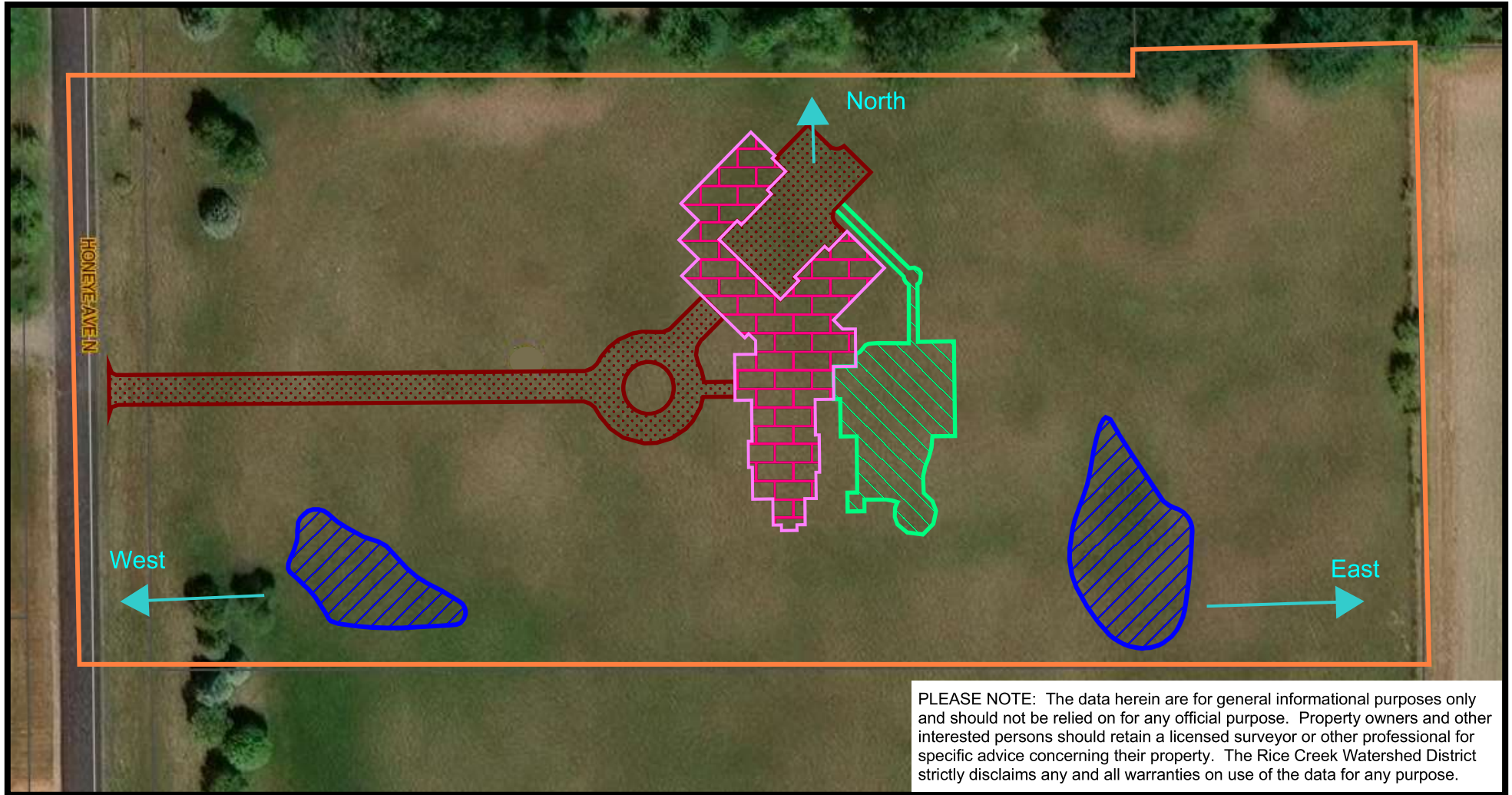


Public Ditch - Open Channel



Private Ditch





PLEASE NOTE: The data herein are for general informational purposes only and should not be relied on for any official purpose. Property owners and other interested persons should retain a licensed surveyor or other professional for specific advice concerning their property. The Rice Creek Watershed District strictly disclaims any and all warranties on use of the data for any purpose.

Legend

 Project Location

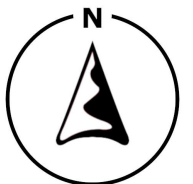
 Sidewalk/Patio

 House/Garage

 Infiltration basin

 Driveway

 Drainage Arrow



ITEMS REQUIRING BOARD ACTION

1. RCWD Office/Garage Lease (Nick Tomczik)

MEMORANDUM

Rice Creek Watershed District



Date: October 10, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: RCWD Office/Garage Lease

Introduction

The District leases its current office and garage space. The lease expires October 31, 2025. The Board to act on lease amendment.

Background

Staff engaged the Board on lease renewal at its July 7 and October 6 workshops. No further concerns were raised at the October 6th workshop regarding the lease amendment. The final version reviewed by Rinke Noonan and is attached for Board consideration and action.

The lease amendment highlights include:

- 5-year lease term until October 31, 2030
- Rent increases 2.5% per year (reduced from previous version's stated 3%)
- Repair to sticking garage door
- Improvement allowance of \$10,142 (painting, carpet cleaning, counter tops)
- Clarity in RCWD vehicle parking

Staff Recommendation

Staff recommend approval of the lease amendment.

Proposed Motion

Motion to approve Rice Creek Watershed District's Sixth Amendment to Lease with Blaine Shopping Center, LLC., authorizing signature by the president and administrator, seconded by Manager

_____.

Attachment

- Sixth Amendment to Lease

SIXTH AMENDMENT TO LEASE

This **SIXTH AMENDMENT TO LEASE** (this “**Sixth Amendment**”) is made and entered into as of _____, 2025 (the “**Effective Date**”), by and between **BLAINE SHOPPING CENTER, LLC**, a Delaware limited liability company (“**Landlord**”), and **RICE CREEK WATERSHED DISTRICT**, a public body with powers as set forth in Minnesota Statutes Sections 103B and 103D (“**Tenant**”).

RECITALS

- A. Landlord and Tenant are the current parties to that certain Lease dated August 28, 2002 (the “**Original Lease**”), as amended by that certain First Amendment to Lease dated February 13, 2003 (the “**First Amendment**”), as amended by that certain Second Amendment to Lease dated August 25, 2010 (the “**Second Amendment**”), as amended by that certain Third Amendment to Lease dated February 1, 2013 (the “**Third Amendment**”), as amended by that certain Fourth Amendment to Lease dated June __, 2015 (the “**Fourth Amendment**”), as amended by that certain Fifth Amendment to Lease dated August 26, 2019 (the “**Fifth Amendment**”); together with the Original Lease, First Amendment, the Second Amendment, the Third Amendment, and the Fourth Amendment, as amended, modified, supplemented, assigned and extended, from time to time, the “**Lease**”), with respect to certain premises containing approximately 5,071 square feet commonly known as Suite 603 and Suite 611 (the “**Premises**”) in the shopping center commonly known as The Village of Blaine Shopping Center in Blaine, Minnesota (the “**Shopping Center**”).
- B. The current Term of the Lease is scheduled to expire on October 31, 2025, and Landlord and Tenant hereby desire to (a) extend the Term of the Lease for a period of five (5) years, and (b) further amend the Lease, upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the above recitals, which by this reference are incorporated herein, the mutual covenants and conditions contained herein, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant agree as follows:

AGREEMENT

1. **Recitals; Definitions.** The Recitals hereinabove set forth are incorporated into this Sixth Amendment by this reference. All capitalized terms contained in this Sixth Amendment shall, for the purposes hereof, have the same meanings ascribed to them in the Lease unless otherwise defined herein.

2. **Extension of Term.** Landlord and Tenant hereby agree that the Term of the Lease shall be extended for a period of five (5) years commencing on November 1, 2025 and continuing through October 31, 2030 (the “**Extended Term**”). All terms, conditions and provisions of the

Lease shall remain unchanged and in full force and effect for the Extended Term, except to the extent otherwise set forth herein. Notwithstanding anything to the contrary contained in the Lease, except as set forth below in Section 5, Tenant shall have no further option, of any kind or nature, to extend the Term.

3. Rent. Notwithstanding anything contained in the Lease to the contrary, during the Extended Term, Tenant agrees to pay to Landlord as fixed monthly rent, without prior notice or demand, in accordance with the terms and conditions of the Lease, for the Premises, the fixed monthly rent as set forth in the following schedule:

<u>Effective Period</u>	<u>PSF</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
11/1/25 – 10/31/26	\$21.54	\$9,102.45	\$109,229.34
11/1/26 – 10/31/27	\$22.08	\$9,330.01	\$111,960.07
11/1/27 – 10/31/28	\$22.63	\$9,563.26	\$114,759.08
11/1/28 – 10/31/29	\$23.20	\$9,802.34	\$117,628.05
11/1/29 – 10/31/30	\$23.78	\$10,047.40	\$120,568.75

4. Premises. Tenant acknowledges and agrees that Landlord has agreed to extend the Term of the Lease through the Extended Term on the express condition that Tenant accepts the Premises in their “AS-IS”, “WHERE-IS”, “WITH ALL FAULTS” condition and that neither Landlord nor any representative of Landlord has made any representation or warranty with respect to the condition of the Premises. Notwithstanding the above, Landlord will complete replacement of the service door into the Garage Space within ninety (90) days of the execution of this Agreement.

5. Option to Renew.

(a) Tenant shall have and is hereby granted the option to extend the term of the Lease for one (1) additional period of five (5) years (the “**Option Term**”) upon the same terms, conditions and rental contained in this Lease, except that, in lieu of the fixed monthly rent due and payable during the Extended Term of this Lease, the fixed monthly rent shall be payable in such amounts as are set forth in Section 5(b) of this Sixth Amendment. Tenant must notify Landlord, in writing, of its election to exercise its option to extend the Lease Term at least three hundred sixty-five (365) days prior to the expiration of the Extended Term. The option set forth in this Section 5(a) cannot be exercised by Tenant unless (i) Tenant is current in its payments of all installments of fixed monthly rent and any other charges due under this Lease; (ii) Tenant is in occupancy and conducting business from the Premises; (iii) Tenant has not assigned, subleased or otherwise transferred its interest in this Lease; and (iv) Tenant is not otherwise in default under any of the covenants and obligations contained in this Lease.

(b) Notwithstanding anything contained in the Lease to the contrary, during the Option Term, Tenant agrees to pay to Landlord as fixed monthly rent, without prior notice or demand, in accordance with the terms and conditions of the Lease, for the Premises, the fixed monthly rent as set forth in the following schedule:

<u>Effective Period</u>	<u>PSF</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
-------------------------	------------	---------------------	--------------------

11/1/30 – 10/31/31	\$24.37	\$10,298.58	\$123,582.97
11/1/31 – 10/31/32	\$24.98	\$10,556.05	\$126,672.55
11/1/32 – 10/31/33	\$25.60	\$10,819.95	\$129,839.36
11/1/33 – 10/31/34	\$26.24	\$11,090.45	\$133,085.34
11/1/34 – 10/31/35	\$26.90	\$11,367.71	\$136,412.48

6. **Improvement Allowance.** So long as Tenant is not in default under the Lease, Landlord shall reimburse Tenant for up to Ten Thousand One Hundred Forty-Two and No/100 Dollars (\$10,142.00) for costs incurred with certain interior repairs to the Premises within thirty (30) days of Tenant's written request for the same, which written request shall be accompanied by copies of paid receipts for such interior repairs.

7. **Garage Space.** Tenant shall continue to lease the Garage Space during the Extended Term on the terms and conditions set forth in the Lease. During the Extended Term, Tenant shall pay monthly rent for the Garage Space in the amount of \$1,344.58 per month, payable on the first day of each month, without notice, demand or set-off. Tenant acknowledges and agrees that Landlord has agreed to extend the Term of the Lease through the Extended Term on the express condition that Tenant accepts the Garage Space in their "AS-IS", "WHERE-IS", "WITH ALL FAULTS" condition and that neither Landlord nor any representative of Landlord has made any representation or warranty with respect to the condition of the Garage Space. In the event Tenant exercises its option to extend the term of the Lease pursuant to Paragraph 5, the Garage Space rental will be included in that extended Option Term. Tenant shall pay monthly rent for the Garage Space during the Option Term in the amount of \$1,480.00 per month.

8. **Truck Parking Area.** Landlord and Tenant hereby acknowledge and agree that Tenant shall have the right, on a non-exclusive basis, to park overnight up to seven (7) trucks in the parking lot for the Shopping Center in the area designated on **Exhibit A** attached hereto (the "**Truck Parking Area**"). Landlord shall have the right, in Landlord's sole and absolute discretion, to relocate the Truck Parking Area to another location in the parking lot for the Shopping Center upon thirty (30) days' prior written notice to Tenant. Tenant's use of the Truck Parking Area shall be governed by the terms and conditions of the Lease and Landlord's rules and regulations for the Shopping Center. Landlord shall have no liability to Tenant due to Tenant's inability to utilize parking spaces within the Truck Parking Area in connection with any temporary restrictions or modifications imposed by Landlord on Tenant's parking rights in connection with Landlord's exercise of any of its rights, or the performance of Landlord's obligations, pursuant to the terms and conditions of this Lease. Tenant shall not use more parking spaces for overnight truck parking than are allotted to Tenant pursuant to this Section 8 (this limit does not apply to Tenant's employee and visitor parking). Landlord reserves the right to charge additional fees and penalties to Tenant in the event of any unauthorized use of the parking facilities, including, without limitation, Tenant's use of any parking spaces for overnight parking in excess of the number of spaces allotted to Tenant hereunder. In the event that Landlord is unable to provide Tenant with any parking spaces pursuant to this Section, such inability shall not subject Landlord to any liability for any loss or damage resulting therefrom or entitle Tenant to any credit, abatement or adjustment of rent or other sums payable under this Lease. Tenant shall cause Tenant's employees to abide by the terms and provisions of this Section 8. Landlord shall not be liable for any damage or loss to any automobile (or property therein) parked in, on or about such parking areas, or for any injury

sustained by any person in, on or about such areas. Tenant acknowledges and agrees that, to the fullest extent permitted by law, Landlord shall not be responsible for any loss or damage to Tenant or Tenant's property (including, without limitation, any loss or damage to any Tenant automobile or the contents thereof due to theft, vandalism or accident) arising from or related to use of the parking facilities, whether or not such loss or damage results from Landlord's negligence.

9. Landlord's Notice Address. Landlord's notice address set forth in the Lease is hereby amended by deleting the address set forth therein and substituting the following address:

Landlord: Blaine Shopping Center, LLC
c/o Pine Tree Commercial Realty, LLC
1 Tower Lane, Suite 400
Oakbrook Terrace, Illinois 60181
Attention: Property Management Department

With a copy to: Blaine Shopping Center, LLC
c/o Pine Tree Commercial Realty, LLC
1 Tower Lane, Suite 400
Oakbrook Terrace, Illinois 60181
Attention: General Counsel

10. Tenant's Notice Address. Tenant's notice address set forth in the Lease is hereby amended by deleting the address set forth therein and substituting the following address:

Tenant: Rice Creek Watershed District
Attention: Administrator
4225 Pheasant Ridge Dr. NE #611
Blaine, MN 55449-4539

With a copy to: Rinke Noonan
Attention: John Kolb
Suite 300 US Bank Plaza
1015 W Saint German St.
St. Cloud, MN 56301

11. Brokers. Landlord and Tenant each hereby warrants and represents to the other party hereto that it did not deal with any real estate broker in connection with the negotiation, execution and delivery of this Sixth Amendment. Landlord and Tenant each hereby agrees to indemnify, defend, and save the other party hereto harmless from and against any and all liabilities, costs, causes of action, damages and expenses, including, without limitation, reasonable attorneys' fees, with respect to or arising out of any claims made by any real estate broker, agent or finder with respect to this Sixth Amendment in breach of the foregoing warranty and representation or claiming to have worked with the indemnifying party in connection with this Sixth Amendment. The provisions of this Section shall expressly survive the expiration or earlier termination of the Lease, as amended hereby.

12. No Consents. Tenant represents and warrants to Landlord that, as of the Effective Date of this Sixth Amendment, Tenant does not need to obtain any third-party consents or approvals in order for the terms and provisions of this Sixth Amendment to be in full force and effect and binding upon Tenant.

13. Representations and Warranties of Tenant. Tenant hereby represents, warrants, confirms and acknowledges that, as of the date hereof, the Lease, as modified hereby, is in full force and effect, Tenant is occupying the Premises in accordance with the Lease, and except as specifically set out herein, Landlord has fully performed all obligations of Landlord under the Lease, as amended. Tenant further confirms and acknowledges that Landlord is not, and would not, but for the giving of notice or the passage of time, or both, be in default of any of Landlord's obligations under the Lease. There are no defaults by Landlord or Tenant under the Lease, and no circumstance has occurred which, but for the expiration of an applicable grace period, would constitute an event of default by Landlord or Tenant under the Lease. Tenant has no defense or right of offset under the Lease. Tenant has full right, power and authority to enter into this Sixth Amendment, and this Sixth Amendment and the Lease are binding obligations of Tenant, enforceable in accordance with their terms. Tenant is the sole lawful tenant under the Lease and Tenant has not sublet, assigned or otherwise transferred any of the rights, title or interest of Tenant under the Lease or arising from its use or occupancy of the Premises, and no other person, partnership, corporation or other entity has any right, title or interest in the Lease or the Premises, or the right to occupy or use all or any part of the Premises, except as set forth herein above.

14. Patriot Act. Neither Tenant nor any of the parties constituting shareholders of Tenant, (a) is listed on the Specially Designated Nationals and Blocked Persons List maintained by the Office of Foreign Asset Control, Department of the Treasury ("**OFAC**") pursuant to Executive Order No. 13224, 66 Fed. Reg. 49079 (September 25, 2001) (the "**Order**"); (b) is listed on any other list of terrorists or terrorist organizations maintained pursuant to the Order, the rules and regulations of OFAC or any other applicable requirements contained in any enabling legislation or other Executive Orders in respect of the Order (the Order and such other rules, regulations, legislation or orders are collectively called the "**Orders**"); (c) is engaged in activities prohibited in the Order; or (d) has been convicted, pleaded nolo contendere, indicted, arraigned or custodially detained on charges involving money laundering or predicate crimes to money laundering. If any of the representations in this Section 14 are untrue, at any time during the Lease Term, Tenant shall be deemed to have breached this Lease, without the necessity of any notice to Tenant.

15. Continuing Validity. Except as specifically amended hereby, all terms, covenants and conditions of the Lease shall remain in full force and effect and are hereby ratified, approved and affirmed. This Sixth Amendment sets forth the entire agreement and between the parties with respect to the matters set forth herein. In the case of any inconsistency between the provisions of the Lease and this Sixth Amendment, the provisions of this Sixth Amendment shall govern and control. Landlord and Tenant acknowledge that the Lease and this Sixth Amendment are the only agreements between Tenant and Landlord affecting or relating to the Premises.

16. Binding. The terms and conditions of this Sixth Amendment shall be binding upon, and inure to the benefit of, Landlord and Tenant, and their respective successors and permitted

assigns. Except as specifically amended hereby, the Lease is unmodified, is hereby ratified by Landlord and Tenant and remains in full force and effect. In the event of any conflict or inconsistency between the terms and provisions of the Lease and the terms and provisions of this Sixth Amendment, the terms and provisions of this Sixth Amendment shall govern and control.

17. Counterparts. This Sixth Amendment may be executed in one or more counterparts or counterpart signature pages attached to one copy of this Sixth Amendment, each of which shall constitute an original and all of which taken together shall constitute one agreement. Documents executed, scanned (in .PDF or similar reprographic format), and/or executed (and, as appropriate, witnessed and/or notarized) electronically using electronic signature software (e.g., DocuSign or similar software), or similar methods (each a method of “**Electronic Execution**”) and transmitted electronically shall be deemed original signatures for purposes of this Sixth Amendment and all matters related thereto, with such Electronic Execution having the same legal and binding effect as original signatures. Landlord and Tenant agree that this Sixth Amendment may be accepted, executed or agreed to through the use of an electronic signature in accordance with the Electronic Signatures in Global and National Commerce Act (E-Sign Act), Title 15, United States Code, Sections 7001 et seq., the Uniform Electronic Transaction Act (UETA) and any applicable state law. Any document accepted, executed or agreed to in conformity with such laws will be binding on all parties the same as if it were physically executed and Landlord and Tenant hereby consent to the use of any third-party electronic signature capture service providers as may be chosen by Landlord. Landlord and Tenant(a) consent to the Electronic Execution of the Sixth Amendment and the use of electronic signatures, (b) intend to be bound by the signatures on any document delivered via Electronic Execution; (c) are aware that the other party will rely on such Electronic Execution and electronic signatures; and (d) waive any defenses to the enforcement of the terms of this Sixth Amendment based on Electronic Execution or electronic signatures.

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SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the parties hereto have executed this Sixth Amendment to Lease as of the day and year first above written.

LANDLORD:

BLAINE SHOPPING CENTER, LLC
a Delaware limited liability company

By: Pine Tree Commercial Realty, LLC
an Illinois limited liability company
As Agent

By: _____
Name: Peter Borzak
Its: CEO

TENANT:

RICE CREEK WATERSHED DISTRICT

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

EXHIBIT A
TRUCK PARKING AREA



ITEMS REQUIRING BOARD ACTION

2. Redpath and Company's 2025 Audit Engagement Letter (Nick Tomczik)

MEMORANDUM

Rice Creek Watershed District



Date: October 10, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Redpath and Company's 2025 Audit Engagement Letter

Introduction

Watershed districts must annually complete a financial report and audit pursuant to M.S. 103B and 103D.

Background

The District received a 2025 audit engagement letter from Redpath and Company on October 3, 2025. This audit engagement letter defines the agreement with respect to the terms and objectives of Redpath's engagement, and the nature and limitations of the services Redpath and Company will provide to the District for year ending December 31, 2025.

This year Redpath's fee for services will be \$32,800, this increased 5% from 2024 audit pricing.

Staff Recommendation

Staff recommends approving Redpath and Company's 2025 audit engagement letter.

Proposed Motion

Manager _____ moves to accept and authorize the Board President and Administrator to sign Redpath and Company's 2025 audit engagement letter.

Attachment

- Redpath and Company's 2025 Audit Engagement Letter



October 3, 2025

To the Board of Managers and Nick Tomczik, Administrator

Rice Creek Watershed District
4325 Pheasant Ridge Drive
Suite 611
Blaine, Mn 55449

This letter agreement defines the terms and objectives of our engagement and the nature and limitations of the services Redpath and Company, LLC will provide to Rice Creek Watershed District for the year ended December 31, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Rice Creek Watershed District as of and for the year ended December 31, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Rice Creek Watershed District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Rice Creek Watershed District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- Budgetary Comparison Schedules presented as RSI
- Schedules of Proportionate Share of Net Pension Liability
- Schedules of Pension Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Rice Creek Watershed District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- Individual Fund Financial Statements
- Supplementary Financial Information (Budget to Actual exhibits)

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- Introductory Section
- Other Information (Tax Levy and Revenue by County)

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

We will also issue a report on compliance based on the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minnesota Statute 6.65.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the minimum procedures for auditors as prescribed by Minnesota Statute 6.65, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, direct confirmation of certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

Audit Procedures – Internal Control

We will obtain an understanding of the entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Rice Creek Watershed District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

The *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions* requires that we test whether the entity has complied with certain provisions of Minnesota statutes. Our audit will include such tests of the accounting records and other procedures as we consider necessary in the circumstances.

Other Services

We will also assist with the following other services based on information provided by you:

- Preparation of the financial statements and related notes in conformity with accounting principles generally accepted in the United States of America
- Preparation of pension related workpapers and journal entries

We will perform the services in accordance with applicable professional standards. The other services are limited to the services defined above. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation, the other services listed above, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for the 12 months after the

financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Information Requirements

We will provide you with an information request, which outlines the information needed to complete our services.

The terms of this engagement, including timing and estimated cost, is directly dependent on the quality and timeliness of the information and data you provide. A lack of information may also cause delays in the timely completion of the engagement. In the event that information cannot be provided, you may incur additional costs if we attempted to generate such information, or we may even be unable to continue the engagement in the absence of such information. It is in your best interest to provide accurate and timely information.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

Rebecca Petersen is the engagement Director and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We will provide copies of our reports to Rice Creek Watershed District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Redpath and Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agencies, regulators, a federal agency providing direct or indirect funding, or

the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Redpath and Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Unless additional work is requested or required, our fee for these services will be \$32,800. Out-of-pocket costs, such as confirmation and courier fees, will be billed in addition to the fees stated above. We bill our fees monthly as work progresses and expect payment within thirty (30) days. Each invoice includes a detailed description of the services provided. Amounts over thirty (30) days will be considered delinquent. We reserve the right to assess a 1.5% per month service charge on any balance older than thirty (30) days. In the event it becomes necessary to refer this account to an attorney for collection (whether or not suit is commenced), you will be responsible for payment of all reasonable costs of such collections, including reasonable attorney fees. Our policy is to suspend work if your account becomes overdue by sixty (60) days or more, and work will not be resumed until your account is paid in full. Should we elect to discontinue services, you will be responsible for all time and expenses incurred through the date of termination regardless of whether we have issued a report or other final product.

The above fees are based on the anticipated scope of services, anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered. The following circumstances may result in a change in scope of services and an increase in fees:

- Significant audit adjustments, internal control deficiencies or compliance findings
- New accounting standards
- Failure to complete the preparation work by the applicable due dates
- Inaccurate records
- Turnover in your staff
- Significant unanticipated or undisclosed transactions, issues, or other such unforeseeable circumstances
- Delays causing scheduling changes or disruption of previously scheduled timing of work (fieldwork)
- Circumstances requiring revisions to work previously completed or delays in resolution of issues that extend the period of time necessary to complete the audit
- Fraud or misuse of public funds

Our fees do not include bookkeeping or accounting assistance, preparation of audit workpapers, reconciliations or similar assistance (unless otherwise noted in the sections above). Our fees for such services will be dependent on the level of effort required.

Services requested by you that are not included in this engagement letter will be billed dependent on the level of effort required and will be subject to all the terms of this letter.

Our fees and rates are adjusted annually for general economic factors.

If we are requested or required to provide documents or testimony to support litigation proceedings as a professional service on your behalf (that is, litigation in which we are not a party as a result of our engagement), you will be billed for our time at the current standard rates and all out-of-pocket expenditures, including copying costs and legal fees.

Record Keeping Responsibilities

The AICPA Code of Professional Conduct requires Redpath and Company, LLC to maintain our independence with regard to certain attestation services provided to Rice Creek Watershed District. These rules require Rice Creek Watershed District to take responsibility for all nonattest services. Redpath and Company, LLC cannot serve as custodian for your data in such a way that your data is incomplete and accessible only through Redpath and Company, LLC or the Redpath portal. As such, any financial report, reconciliation, document, and calculation (depreciation schedules, journal entries, etc.) that we prepare or update on your behalf will be sent to you at the completion of each attest or nonattest service. You are responsible for downloading and maintaining these records as well as all supporting documents generated in the normal course of business until the retention period expires.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by regulators. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. Our firm's records retention policy will differ considerably from yours. Every entity has different record keeping requirements, because regulations vary by industry, entity structure, the state(s) of operation, and most importantly, the needs to the specific entity. Retention policies are determined by taking into consideration legal, fiscal, operational, and historical values of any given type of record.

Confidentiality

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Privacy

We have established policies and procedures obligating our employees and/or contractors with access to personal information to ensure that any non-public, personal information is protected as confidential and in conformance with security practices designed to keep it secure at all times. We maintain appropriate physical, technological and administrative controls to comply with industry standards and applicable law in safeguarding your personal information from loss, misuse, alteration or destruction (unless the destruction is according to our records retention schedule). We do not sell personal information to third parties. We do not disclose non-public information except as necessary to provide our services (see Confidentiality above) and as required by law. We do not disclose non-public, personal information we receive to our affiliates unless authorized by you, or necessary to provide our services or in the event of an assignment.

Governing Law; Dispute Resolution

This letter agreement and our services are governed by the laws of the State of Minnesota and applicable federal laws of the United States of America.

In the event of any dispute arising out of or in connection with this letter agreement, including any question regarding its existence, validity, termination, or breach hereof, our services, or fees for our engagement (a “Dispute”), Rice Creek Watershed District and our firm mutually agree to try in good faith to resolve the Dispute through: (i) good faith discussions; and (ii) if not resolved under (i) then, upon the written request of either party, such Dispute may be resolved through mediation by selecting a third-party to help reach an agreement, in accordance with the following paragraph (Mediation). If we are unable to resolve the fee dispute through mediation, then, with the consent of both parties, such disputes may be settled by binding arbitration. We both acknowledge that should a dispute over fees arise that cannot be resolved through mediation, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury. Instead, we are accepting the use of arbitration for resolution.

We believe that most disagreements can be resolved to mutual satisfaction in a friendly, non-threatening environment. While we do not expect there to be any problems whatsoever with our relationship, misunderstandings can occur. Therefore, we agree that any Dispute arising under this letter agreement (including the scope, nature and quality of services to be performed by us, our fees or other terms of the engagement) shall be submitted to mediation. A competent and impartial third-party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator’s fees and expenses. No suit or arbitration proceeding shall be commenced under this letter agreement until at least sixty (60) days after the mediator’s first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

Non-Solicitation of Employees

In recognition of the importance of our employees, it is hereby agreed that Rice Creek Watershed District will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Redpath and Company, LLC for a period of twelve months following the date of the conclusion of this engagement. If Rice Creek Watershed District violates this non-solicitation clause, Rice Creek Watershed District agrees to pay Redpath and Company, LLC a fee, as liquidated damages and not as a penalty, equal to 25% of the hired person's last annual salary at Redpath and Company, LLC at the time of violation so as to reimburse Redpath and Company, LLC for the costs of hiring and training a replacement.

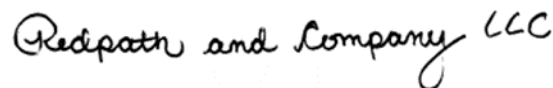
Reporting

We will issue a written report upon completion of our audit of Rice Creek Watershed District's financial statements which will also address other information in accordance with AU-C 720, *The Auditor's Responsibilities Relating to Other Information Included in Annual Reports*. Our reports will be addressed to the Honorable Managers of Rice Creek Watershed District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

This letter agreement supersedes all prior communications, understandings, and agreements, whether oral or written, in connection with this engagement. Amendments to this engagement must be confirmed by both parties. If you have any questions relating to the terms of this letter agreement, please call me and I will be happy to review them with you.

Thank you for the opportunity to be of service. We look forward to continuing the relationship.

Sincerely,

A handwritten signature in black ink that reads "Redpath and Company LLC". The signature is written in a cursive, flowing style.

REDPATH AND COMPANY, LLC

Response

If you agree to the terms of this engagement, please designate below the individual who will be overseeing our services, sign this letter and return to us a signed copy. If a designated individual is not assigned below, it will be assumed that the Office Manager will oversee our nonattest services.

The individual(s) assigned to oversee the nonaudit services is:

_____ (name and title)

Signature

Title

Date

Signature

Title

Date

ITEMS REQUIRING BOARD ACTION

3. Ramsey County Ditch #2 Maintenance Work Order (Tom Schmidt)

MEMORANDUM

Rice Creek Watershed District



Date: October 15, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage & Facilities Manager
Subject: Ramsey County Ditch #2 Maintenance Work Order

Introduction

Staff are seeking Board approval of a work order to maintain the uppermost section of Ramsey County Ditch #2 (RCD #2).

Background

The District has completed inspections of the furthest upstream RCD #2 open channel segment and the Jones Lake outlet weir structure, which is a district facility. This location is included and adjacent to the Jones Lake project of the RCD efforts for 2, 3, and 5.

The inspections revealed the need for extensive vegetative maintenance, tree removal, along the ditch maintenance corridor to access the weir for further inspection. And to provide access for more comprehensive inspection of the channel, as well as debris removal. The public drainage maintenance corridor will also facilitate access for anticipated geotechnical work associated with the Jones Lake project.

Staff have received a quote for the maintenance from Hugo's Tree Care Inc. The estimate of \$32,500.00 requires Board approval.

Staff Recommendation

Staff recommend that the Board of Managers approve the work order for Hugo Tree Service for tree removal along the channel of ACD #2, estimated at \$32,500.00. The work will proceed as detailed in the work order. (The cost of the work will be divided between funds 80-02(ditch and Creek Maintenance) and 95-04 (District Facilities Maintenance).

Proposed Motion:

Manager _____ moves to approve work order 063 for Hugo Tree Service, not to exceed \$32,500.00 seconded by Manager _____

Attachment

Repair Report/Work Order # 25-063

**Rice Creek Watershed District
DRAINAGE DEPARTMENT
REPAIR REPORT**
For Staff Documentation & Contractor Information

RCD 2 Repair #25-063



OVERVIEW

Date Repair Was Created:	2025-10-06	Branch:	Main
Problem/Proposed Work:	Tree clearing along ditch ROW.		
Ditch Repair:	Tree clearing along ditch ROW.		
Tile Repair:			
FEMA Event:	None	FEMA Date:	None

REPAIR LOCATION DETAILS

County:	Ramsey	Township:	New Brighton
Twp:	30	Range:	23
Section:	32	Qtr-Qtr Section:	
Latitude:	45.04763127669005	Longitude:	-93.19692690781588
Parcel Number:			
Location Details			

PERSON REQUESTING REPAIR

Name	Address	Phone
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Rice Creek Watershed District DRAINAGE DEPARTMENT REPAIR REPORT

For Staff Documentation & Contractor Information

None	4325 Pheasant Ridge Dr. NE #611	6125975031
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LANDOWNER

Name	Address	Phone
None	None	None

STATUS LOG

Action	Date	Initials	Notes
For Review	10/06/2025	agreen	None

DRAINAGE AUTHORITY ACTIONS

Action	Date	Board Date	Initials	Notes
For Approval	2025-10-13	2025-06-23	tschmidt	Requires Board Approval

REPAIR ESTIMATES

Order	Date	Contractor	Total Cost	Notes
1	2025-10-13	Hugo's Tree Care Inc.	32500	Tree clearing with crane.

REPAIR INVOICES

Order	Date	Contractor	%Complete	Total Cost	Notes
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INSPECTION LOG

Date	Initials	Notes
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**Rice Creek Watershed District
DRAINAGE DEPARTMENT
REPAIR REPORT**
For Staff Documentation & Contractor Information

INSPECTION PHOTOS



ITEMS REQUIRING BOARD ACTION

4. Check Register Dated October 22, 2025, in the Amount of \$384,101.49 and October Interim Financial Statements Prepared by Redpath and Company

Rice Creek Watershed District
Check Register
October 9, 2025 - October 22, 2025
To Be Approved at the October 22, 2025 Board Meeting

Check #	Date	Payee	Description	
26649	10/22/25	Annamarie Allen	Construction -Mini Grant	\$457.28
26650	10/22/25	Beisswengers Hometown Hardware	Field Supplies	40.97
26651	10/22/25	Katie Bowen	Construction -Mini Grant	500.00
26652	10/22/25	Carp Solutions, LLC	Professional Services	9,680.00
26653	10/22/25	City of New Brighton	Construction-SMG final pay	100,000.00
26654	10/22/25	Shelly Dropkin	Construction-Mini Grant	500.00
26655	10/22/25	Environmental Systems Research Inst.	Professional Services	5,037.86
26656	10/22/25	EPG Companies	Equipment	7,039.00
26657	10/22/25	Houston Engineering, Inc.	Engineering	96,925.46
26658	10/22/25	James Julkowski	Construction-WQ cost share grant	7,500.00
26659	10/22/25	Metro Blooms	Contracted Services	450.00
26660	10/22/25	MNL	Training and Education	877.20
26661	10/22/25	Meghann Murphy	Construction -Mini Grant	487.65
26662	10/22/25	NineNorth	Professional Services	470.00
26663	10/22/25	Rebecca Oldenburg-Downing	Construction -Mini Grant	500.00
26664	10/22/25	Premium Waters, Inc.	Meeting Supplies	112.42
26665	10/22/25	Print Central	Education and Communication	67.36
26666	10/22/25	Jennifer Pyper-Muno	Construction -Mini Grant	500.00
26667	10/22/25	RMB Environmental Laboratories, Inc.	Lab Expense	12,800.90
26668	10/22/25	Rymark	Professional Services	3,253.44
26669	10/22/25	Stantec Consulting Services Inc.	Contracted Services	2,203.18
26670	10/22/25	St. Paul Pioneer Press	Legal Notices	249.10
26671	10/22/25	Timesaver Off Site Secretarial	Professional Services	487.75
26672	10/22/25	We All Need Food and Water	Contracted Services	831.55
26673	10/22/25	Yi He	Construction -WQ cost share grant	5,401.50
11491	10/22/25	Elmcrest Vistas, LLC	Surety Release - #18-071	5,000.00
11492	10/22/25	Don Hawkins	Surety Release - #19-084	5,000.00
11493	10/22/25	Lariat Companies, Inc.	Surety Release - #23-072	4,000.00
11494	10/22/25	Dan Mike	Surety Release - #97-038	500.00
11495	10/22/25	Shoreview Ridge LLC Operations	Surety Release - #22-054	16,500.00
11496	10/22/25	White Bear Yacht Club	Surety Release - #24-026	1,000.00
11496	10/22/25	White Bear Yacht Club	Surety Release - #24-037	1,700.00
Payroll	10/31/25	October 31th Payroll (estimate)	October 31th Payroll (estimate)	40,970.20
Payroll	10/31/25	Manager Per Diem/Expenses (estimate)	Manager Per Diem/Expenses (estimate)	3,327.76
EFT	09/24/25	Health Equity	Employee Benefits	319.00
EFT	10/06/25	Health Equity	Employee Benefits	234.16
EFT	10/06/25	Health Equity	Employee Benefits	39.00
EFT	10/15/25	Health Equity	Employee Benefits	15.93
EFT	10/22/25	First Unum Life Insurance Company	November Employee Benefits	1,125.11
EFT	10/22/25	Medica	November Employee Benefits	13,458.51
EFT	10/22/25	Delta Dental of Minnesota	November Employee Benefits	1,116.29
EFT	10/22/25	Metronet	Telecommunications	550.74
EFT	10/22/25	Verizon Wireless	Telecommunications	646.41
EFT	10/22/25	Verizon Wireless	Telecommunications	135.08
EFT	10/22/25	Xcel Energy	Telecommunications	186.62
EFT	09/19/25	Card Services-Elan	August/September Credit Card	(166.88)
EFT	10/19/25	Card Services-Elan	September/October Credit Card	4,216.35

Check #	Date	Payee	Description	
EFT	10/31/25	4M Bank Fee (estimate)	Check Positive Pay-surety fee (estimate)	80.25
EFT	10/31/25	4M Bank Fee (estimate)	Check Positive Pay-admin fee (estimate)	81.50
EFT	10/31/25	4M Bank Fee	ACH Positive Pay-monthly fee	17.50
EFT	10/31/25	Internal Revenue Service (estimate)	10/31 Federal Withholding (estimate)	14,034.50
EFT	10/31/25	Minnesota Revenue (estimate)	10/31 State Withholding (estimate)	2,491.00
EFT	10/31/25	Empower Retirement	10/31 Deferred Compensation	860.00
EFT	10/31/25	Empower Retirement	10/31 Roth IRA	390.00
EFT	10/31/25	Health Equity	10/31 HSA	453.83
EFT	10/31/25	PERA (estimate)	10/31 PERA (estimate)	8,112.23
EFT	10/31/25	Empower Retirement (estimate)	October Health Care Savings (estimate)	1,333.78
Total				<u>\$384,101.49</u>

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
10/31/2025

Combined General & Administrative	Budget Item	Account Number	Original Budget	Budget Adjustment	Current Month Expenses	Year-to-Date Expenses	Current Budget Balance	Percent of Budget
Manager	Per diems	4000	\$33,000.00	-	\$2,875.00	\$20,000.00	\$13,000.00	60.61%
	Manager expenses	4010-4011	9,000.00	-	232.82	3,719.62	5,280.38	41.33%
Employees	Staff salary/taxes/benefits	4100-4140	261,869.00	-	19,706.31	205,400.70	56,468.30	78.44%
	District training & education	4265	9,000.00	-	50.44	1,049.25	7,950.75	11.66%
	Employee expenses	4320	1,100.00	-	293.19	901.63	198.37	81.97%
Administration/ Office	Office/Meeting/Software	4200-4205	5,750.00	-	312.73	5,396.77	353.23	93.86%
	Printing	4208	500.00	-	-	245.72	254.28	49.14%
	Rent/Office	4210	25,000.00	-	-	17,677.80	7,322.20	70.71%
	Telecommunications	4240	4,904.00	-	306.41	3,042.61	1,861.39	62.04%
	Dues	4245	15,899.00	-	-	15,158.00	741.00	95.34%
	Publications	4250	200.00	-	-	85.00	115.00	42.50%
	Insurance	4270	8,000.00	-	-	7,380.04	619.96	92.25%
	Postage	4280	1,100.00	-	-	-	1,100.00	0.00%
	Legal Notices	4290	1,500.00	-	-	979.46	520.54	65.30%
	Office Equipment/Lease	4635	4,450.00	-	140.55	1,763.35	2,686.65	39.63%
	Sub-Total-Administration:		381,272.00	-	23,917.45	282,799.95	98,472.05	74.17%
Consultants	Auditor/Accounting	4330	22,000.00	-	82.05	16,631.66	5,368.34	75.60%
	Legal	4410	50,000.00	-	3,941.80	27,643.70	22,356.30	55.29%
	Consultants/Professional Serv.	4420	26,000.00	-	1,157.75	10,702.40	15,297.60	41.16%
	Engineering-General	4500	56,000.00	-	3,952.52	33,735.14	22,264.86	60.24%
	Sub-Total-Consultants:		154,000.00	-	9,134.12	88,712.90	65,287.10	57.61%
TOTAL			\$535,272.00	-	\$33,051.57	\$371,512.85	\$163,759.15	69.41%

No Assurance Is Provided On These Financial Statements

Rice Creek Watershed District Budget Status Report
Administrative & Program Budget
Fiscal Year 2025
10/31/2025

Revenue/Expenditures By Project		2025 Budget	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Current Budget Balance	Percent of Budget
10 - General and Administrative		\$535,272.00	\$295,929.36	\$33,051.57	\$371,512.85	\$163,759.15	69.41%
30 - Environmental Education		305,389.00	143,361.55	19,434.68	191,153.88	114,235.12	62.59%
35 - Information Management		316,014.00	148,798.16	22,651.47	200,616.12	115,397.88	63.48%
60 - Restoration Projects		2,922,551.00	669,942.33	211,562.22	866,710.46	2,055,840.54	29.66%
70 - Regulatory		1,565,687.00	782,877.83	73,007.34	937,959.11	627,727.89	59.91%
80 - Ditch & Creek Maintenance		1,955,483.00	881,455.82	51,759.45	637,270.11	1,318,212.89	32.59%
90 - Lake & Stream Management		1,155,911.00	601,229.13	86,512.86	572,720.16	583,190.84	49.55%
95 - District Facilities		654,307.00	350,620.00	31,357.26	240,706.20	413,600.80	36.79%
Total District Revenue/Expenditures		\$9,410,614.00	\$3,874,214.18	\$529,336.85	\$4,018,648.89	\$5,391,965.11	42.70%

Current Fund Balances:

Fund:		Fund Balance @ 12/31/2024	2025 Fund Balance Transfers	2025 Year to date Revenue	2025 Current Month Expense	2025 Year to date Expense	Fund Balance @ 10/31/2025
10 - General Fund		\$653,497.17	-	\$295,929.36	\$33,051.57	\$371,512.85	\$577,913.68
30 - Environmental Education		290,193.75	-	143,361.55	19,434.68	191,153.88	242,401.42
35 - Information Management		423,303.31	-	148,798.16	22,651.47	200,616.12	371,485.35
60 - Restoration Projects		3,509,694.96	-	669,942.33	211,562.22	866,710.46	3,312,926.83
70 - Regulatory		1,189,787.81	-	782,877.83	73,007.34	937,959.11	1,034,706.53
80 - Ditch & Creek Maintenance		1,729,405.19	-	881,455.82	51,759.45	637,270.11	1,973,590.90
90 - Lake & Stream Management		1,158,894.38	-	601,229.13	86,512.86	572,720.16	1,187,403.35
95 - District Facilities		1,151,539.17	-	350,620.00	31,357.26	240,706.20	1,261,452.97
99 - Project Anticipation		4,500,000.00	-	-	-	-	4,500,000.00
Total District Fund Balance:		\$14,606,315.74	-	\$3,874,214.18	\$529,336.85	\$4,018,648.89	\$14,461,881.03

Rice Creek Watershed District

Interim Financial Statements

October 31, 2025



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Rice Creek Watershed District
Statement of Revenue and Expenditures - General Fund - 10
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>GENERAL FUND - 10-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 261,996.81	510,167.00	(248,170.19)
Interest Revenue	0.00	(35,388.75)	0.00	(35,388.75)
Investment Interest-Surety	0.00	60,354.26	25,105.00	35,249.26
Investment Income	0.00	8,831.12	0.00	8,831.12
Miscellaneous Revenue	0.00	135.92	0.00	135.92
Total Revenues	0.00	295,929.36	535,272.00	(239,342.64)
Expenses				
Manager Per Diem	2,875.00	20,000.00	33,000.00	(13,000.00)
Manager Expense	63.00	1,452.32	4,000.00	(2,547.68)
Manager Travel	169.82	2,267.30	5,000.00	(2,732.70)
Wages	14,229.14	142,491.38	178,469.00	(35,977.62)
Benefits	1,712.60	22,527.02	35,086.00	(12,558.98)
PERA Expense	1,069.57	10,676.58	13,385.00	(2,708.42)
HCSA Contributions	1,333.78	13,330.82	16,275.00	(2,944.18)
Payroll Taxes	1,284.06	12,206.21	13,653.00	(1,446.79)
Payroll Taxes-Unemployment	77.16	4,168.69	5,000.00	(831.31)
Office Supplies	51.00	1,676.46	2,426.00	(749.54)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	250.00	(250.00)
Meeting Supplies	82.48	1,912.44	2,500.00	(587.56)
Printing	0.00	245.72	500.00	(254.28)
Rent	0.00	17,677.80	25,000.00	(7,322.20)
Telecommunications	306.41	3,042.61	4,904.00	(1,861.39)
Dues	0.00	15,158.00	15,899.00	(741.00)
Publications	0.00	85.00	200.00	(115.00)
Training & Education	50.44	1,049.25	9,000.00	(7,950.75)
Insurance & Bonds	0.00	7,380.04	8,000.00	(619.96)
Postage	0.00	0.00	1,100.00	(1,100.00)
Legal Notices	0.00	979.46	1,500.00	(520.54)
Staff Travel	293.19	901.63	1,100.00	(198.37)
Audit & Accounting	82.05	16,631.66	22,000.00	(5,368.34)
Professional Services	1,157.75	10,382.40	19,000.00	(8,617.60)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	3,941.80	27,643.70	50,000.00	(22,356.30)
Engineering	3,952.52	33,735.14	56,000.00	(22,264.86)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	140.55	1,763.35	2,200.00	(436.65)
Bank Charges	179.25	1,807.87	325.00	1,482.87
Total Expenses	33,051.57	371,512.85	535,272.00	(163,759.15)
Total Revenues Over/(Under)				
Expenditures - General Fund	(33,051.57)	(75,583.49)	0.00	(75,583.49)
Total Revenue Over/(Under) Expenditur	\$ (33,051.57)	(75,583.49)	0.00	(75,583.49)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMUNICATION & OUTREACH - 30-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 90,418.88	185,936.00	(95,517.12)
Interest Income	0.00	9,131.20	14,323.00	(5,191.80)
Investment Income	0.00	5,038.37	0.00	5,038.37
Total Revenues	0.00	104,588.45	200,259.00	(95,670.55)
Expenses				
Wages	8,373.86	83,738.60	103,919.00	(20,180.40)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	884.26	9,737.43	10,988.00	(1,250.57)
PERA Expense	628.04	6,280.41	7,794.00	(1,513.59)
Payroll Taxes	624.04	6,243.41	8,289.00	(2,045.59)
Office Supplies	11.66	365.66	1,213.00	(847.34)
Field Supplies	0.00	112.14	250.00	(137.86)
Computer Software	0.00	14.05	500.00	(485.95)
Meeting Supplies	0.00	0.00	500.00	(500.00)
Printing	0.00	122.86	250.00	(127.14)
Rent	0.00	8,837.00	12,500.00	(3,663.00)
Telecommunications	153.20	1,521.35	2,452.00	(930.65)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	1,584.55	4,500.00	(2,915.45)
Insurance and Bonds	0.00	3,690.02	4,000.00	(309.98)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	70.70	278.95	550.00	(271.05)
Audit & Accounting	0.00	7,797.27	11,000.00	(3,202.73)
Professional Services	0.00	61.25	3,000.00	(2,938.75)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	122.00	1,024.80	3,000.00	(1,975.20)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Computer Equipment	0.00	0.00	250.00	(250.00)
Equipment	0.00	0.00	1,000.00	(1,000.00)
Equipment-Lease	70.27	881.65	1,100.00	(218.35)
Total Expenses	10,938.03	132,611.40	190,389.00	(57,777.60)
Total Revenues Over/(Under)				
Expenditures - Communication:	(10,938.03)	(28,022.95)	9,870.00	(37,892.95)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATERSHED COMMUNICATION & OUTREACH - 30-02</u>				
Revenues				
General Property Tax	0.00	4,621.96	14,000.00	(9,378.04)
Total Revenues	0.00	4,621.96	14,000.00	(9,378.04)
Expenses				
Computer Software	0.00	0.00	1,000.00	(1,000.00)
Meeting Supplies	0.00	24.64	0.00	24.64
Printing	0.00	240.00	1,000.00	(760.00)
Training & Education	189.16	2,696.47	8,500.00	(5,803.53)
Legal	0.00	823.30	3,500.00	(2,676.70)
Total expenses	189.16	3,784.41	14,000.00	(10,215.59)
Total Revenues Over/(Under)				
Expenditures - Watershed Communicati	(189.16)	837.55	0.00	837.55

MASTER WATER STEWARD PROGRAM - 30-03

Revenues				
General Property Tax	0.00	2,567.75	9,500.00	(6,932.25)
Total Revenues	0.00	2,567.75	9,500.00	(6,932.25)
Expenses				
Training & Education	2,081.01	2,081.01	5,000.00	(2,918.99)
Contracted Services	0.00	8,100.00	25,000.00	(16,900.00)
Total expenses	2,081.01	10,181.01	30,000.00	(19,818.99)
Total Revenues Over/(Under)				
Expenditures - Master Water:	(2,081.01)	(7,613.26)	(20,500.00)	12,886.74

OUTREACH PARTNERSHIPS - 30-04

Revenues				
General Property Tax	0.00	22,082.69	28,000.00	(5,917.31)
Total Revenues	0.00	22,082.69	28,000.00	(5,917.31)
Expenses				
Training & Education	0.00	1,041.06	10,000.00	(8,958.94)
Contracted Services	3,281.55	32,489.55	33,000.00	(510.45)
Total expenses	3,281.55	33,530.61	43,000.00	(9,469.39)
Total Revenues Over/(Under)				
Expenditures - Outreach:	(3,281.55)	(11,447.92)	(15,000.00)	3,552.08

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Communication & Outreach - 30
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MINI-GRANTS PROGRAM - 30-05</u>				
Revenues				
General Property Tax	0.00	8,987.15	8,630.00	357.15
Total Revenues	0.00	8,987.15	8,630.00	357.15
Expenses				
Construction	2,944.93	11,046.45	20,000.00	(8,953.55)
Total expenses	2,944.93	11,046.45	20,000.00	(8,953.55)
Total Revenues Over/(Under)				
Expenditures - Mini-Grants:	(2,944.93)	(2,059.30)	(11,370.00)	9,310.70
<u>ENGINEERING & TECHNICAL SUPPORT - 30-06</u>				
Revenues				
General Property Tax	0.00	513.55	3,000.00	(2,486.45)
Total Revenues	0.00	513.55	3,000.00	(2,486.45)
Expenses				
Engineering	0.00	0.00	3,000.00	(3,000.00)
Total expenses	0.00	0.00	3,000.00	(3,000.00)
Total Revenues Over/(Under)				
Expenditures - Eng. & Technical:	0.00	513.55	0.00	513.55
<u>WATERSHED PLAN MAINTENANCE - 30-08</u>				
Revenues				
General Property Tax	0.00	0.00	2,500.00	(2,500.00)
Total Revenues	0.00	0.00	2,500.00	(2,500.00)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	4,000.00	(4,000.00)
Total expenses	0.00	0.00	5,000.00	(5,000.00)
Total Revenues Over/(Under)				
Expenditures - Watershed Plan:	0.00	0.00	(2,500.00)	2,500.00
Total Revenue Over/(Under) Expenditur	\$ (19,434.68)	\$ (47,792.33)	(39,500.00)	(8,292.33)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>INFORMATION MANAGEMENT - 35-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 91,254.44	137,693.00	(46,438.56)
Interest Revenue	0.00	9,448.67	14,821.00	(5,372.33)
Investment Interest	0.00	5,213.54	0.00	5,213.54
Total Revenues	0.00	105,916.65	152,514.00	(46,597.35)
Expenses				
Wages	2,470.26	24,724.99	31,856.00	(7,131.01)
Benefits	204.24	2,366.38	5,030.00	(2,663.62)
PERA Expense	185.26	1,854.31	2,389.00	(534.69)
Payroll Taxes	184.74	1,849.07	2,438.00	(588.93)
Office Supplies	5.83	182.83	606.00	(423.17)
Computer Software	0.00	12,515.15	15,203.00	(2,687.85)
Printing	0.00	61.43	125.00	(63.57)
Rent	0.00	4,418.50	6,250.00	(1,831.50)
Telecommunications	76.60	760.65	1,226.00	(465.35)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	0.00	150.27	2,250.00	(2,099.73)
Insurance and Bonds	0.00	1,845.01	2,000.00	(154.99)
Postage	0.00	0.00	275.00	(275.00)
Staff Travel	0.00	0.00	275.00	(275.00)
Audit & Accounting	0.00	4,075.89	5,500.00	(1,424.11)
Professional Services	11,822.45	49,567.30	55,670.00	(6,102.70)
Contracted Services	0.00	0.00	1,000.00	(1,000.00)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Computer Equipment	0.00	17,240.00	57,320.00	(40,080.00)
Equipment	0.00	0.00	1,500.00	(1,500.00)
Equipment Lease	35.14	440.89	550.00	(109.11)
Total Expenses	14,984.52	122,052.67	192,513.00	(70,460.33)
Total Revenues Over/(Under)				
Expenditures - Information Management	(14,984.52)	(16,136.02)	(39,999.00)	23,862.98

BOUNDARY MANAGEMENT PROGRAM - 35-03

Revenues				
General Property Tax	0.00	513.55	1,000.00	(486.45)
Total Revenues	0.00	513.55	1,000.00	(486.45)
Expenses				
Legal	0.00	0.00	250.00	(250.00)
Engineering	0.00	0.00	750.00	(750.00)
Total Expenses	0.00	0.00	1,000.00	(1,000.00)
Total Revenues Over/(Under)				
Expenditures - Boundary Mgmt:	0.00	513.55	0.00	513.55

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Information Management - 35
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT-WIDE MODEL - 35-04</u>				
Revenues				
General Property Tax	0.00	23,109.80	60,000.00	(36,890.20)
Total Revenues	0.00	23,109.80	60,000.00	(36,890.20)
Expenses				
Legal	439.20	927.20	7,500.00	(6,572.80)
Engineering	5,386.75	45,875.50	52,500.00	(6,624.50)
Total Expenses	5,825.95	46,802.70	60,000.00	(13,197.30)
Total Revenues Over/(Under)				
Expenditures - District-Wide Model:	(5,825.95)	(23,692.90)	0.00	(23,692.90)
<u>DATABASE & VIEWER MAINTENANCE - 35-05</u>				
Revenues				
General Property Tax	0.00	17,974.28	60,000.00	(42,025.72)
Total Revenues	0.00	17,974.28	60,000.00	(42,025.72)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	1,154.00	31,206.75	55,000.00	(23,793.25)
Construction Expense	0.00	(2,496.50)	0.00	(2,496.50)
Total expenses	1,154.00	28,710.25	60,000.00	(31,289.75)
Total Revenues Over/(Under)				
Expenditures - Database & Viewer:	(1,154.00)	(10,735.97)	0.00	(10,735.97)
<u>DISTRICT WEBSITE - 35-15</u>				
Revenues				
General Property Tax	0.00	1,283.88	2,500.00	(1,216.12)
Total Revenues	0.00	1,283.88	2,500.00	(1,216.12)
Expenses				
Professional Services	687.00	3,050.50	1,500.00	1,550.50
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	0.00	500.00	(500.00)
Total expenses	687.00	3,050.50	2,500.00	550.50
Total Revenues Over/(Under)				
Expenditures - District Website:	(687.00)	(1,766.62)	0.00	(1,766.62)
Total Revenue Over/(Under) Expenditur	\$ (22,651.47)	\$ (51,817.96)	(39,999.00)	(11,818.96)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RESTORATION PROJECTS - 60-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 132,514.86	200,393.00	(67,878.14)
Interest Revenue	0.00	87,384.76	137,070.00	(49,685.24)
Investment Interest	0.00	48,216.84	0.00	48,216.84
Total Revenues	0.00	268,116.46	337,463.00	(69,346.54)
Expenses				
Wages	18,148.16	180,880.23	238,530.00	(57,649.77)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,968.19	23,561.23	43,415.00	(19,853.77)
PERA Expense	1,360.78	13,613.15	17,890.00	(4,276.85)
Payroll Taxes	1,321.04	13,565.67	18,587.00	(5,021.33)
Office Supplies	11.66	545.38	1,213.00	(667.62)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	122.86	250.00	(127.14)
Rent	0.00	8,837.00	12,500.00	(3,663.00)
Telecommunications	153.20	1,521.35	2,452.00	(930.65)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	1,610.55	4,500.00	(2,889.45)
Insurance and Bonds	0.00	3,690.02	4,000.00	(309.98)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	1,000.00	(1,000.00)
Staff Travel	523.32	523.32	550.00	(26.68)
Vehicle	0.00	0.00	12,000.00	(12,000.00)
Audit & Accounting	0.00	7,797.27	11,000.00	(3,202.73)
Professional Services	0.00	0.00	12,000.00	(12,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	0.00	1,481.80	1,750.00	(268.20)
Engineering	276.28	2,758.25	4,000.00	(1,241.75)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	70.27	881.65	1,100.00	(218.35)
Bank Charges	0.00	0.00	25.00	(25.00)
Total Expenses	23,832.90	261,869.73	403,846.00	(141,976.27)
Total Revenues Over/(Under)				
Expenditures - Restoration Projects:	(23,832.90)	6,246.73	(66,383.00)	72,629.73

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ANOKA CHAIN OF LAKES WATER MGMT. PROJECT - 60-01</u>				
Revenues				
General Property Tax	0.00	0.00	160,000.00	(160,000.00)
Grant Income	0.00	54,450.00	0.00	54,450.00
Total Revenues	0.00	54,450.00	160,000.00	(105,550.00)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	1,763.75	2,825.50	25,000.00	(22,174.50)
Construction	0.00	0.00	130,000.00	(130,000.00)
Total expenses	1,763.75	2,825.50	160,000.00	(157,174.50)
Total Revenues Over/(Under)				
Expenditures - Anoka Chain:	(1,763.75)	51,624.50	0.00	51,624.50
<u>LOWER RC WATER MGMT. PROJECT - 60-03</u>				
Revenues				
General Property Tax	0.00	42,221.80	54,750.00	(12,528.20)
Total Revenues	0.00	42,221.80	54,750.00	(12,528.20)
Expenses				
Engineering	3,344.05	6,307.05	40,000.00	(33,692.95)
Construction	0.00	0.00	145,000.00	(145,000.00)
Total expenses	3,344.05	6,307.05	185,000.00	(178,692.95)
Total Revenues Over/(Under)				
Expenditures - Lower RC:	(3,344.05)	35,914.75	(130,250.00)	166,164.75
<u>MIDDLE RC WATER MGMT. PROJECT - 60-04</u>				
Revenues				
General Property Tax	0.00	49,672.71	0.00	49,672.71
Total Revenues	0.00	49,672.71	0.00	49,672.71
Expenses				
Engineering	0.00	0.00	25,000.00	(25,000.00)
Construction	0.00	0.00	75,000.00	(75,000.00)
Total expenses	0.00	0.00	100,000.00	(100,000.00)
Total Revenues Over/(Under)				
Expenditures - Middle RC Water Mgmt.	0.00	49,672.71	(100,000.00)	149,672.71

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>BALD EAGLE LAKE (BEL) WMD - 60-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Professional Services	0.00	12.00	0.00	12.00
Engineering	0.00	0.00	4,000.00	(4,000.00)
Construction Expense	0.00	2,784.78	24,272.00	(21,487.22)
Total expenses	0.00	2,796.78	28,272.00	(25,475.22)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake WMD:	0.00	(2,796.78)	(28,272.00)	25,475.22
<u>BALD EAGLE LAKE WATER MGMT. PROJECT - 60-06</u>				
Revenues				
General Property Tax	0.00	0.00	62,050.00	(62,050.00)
Grants	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	0.00	92,050.00	(92,050.00)
Expenses				
Engineering	0.00	37,234.16	50,000.00	(12,765.84)
Construction	0.00	25,000.00	50,000.00	(25,000.00)
Total expenses	0.00	62,234.16	100,000.00	(37,765.84)
Total Revenues Over/(Under)				
Expenditures - Bald Eagle Lake:	0.00	(62,234.16)	(7,950.00)	(54,284.16)
<u>RCD 2, 3 & 5 BASIC WATER MGMT. PROJECT - 60-08</u>				
Revenues				
General Property Tax	0.00	0.00	73,000.00	(73,000.00)
Total Revenues	0.00	0.00	73,000.00	(73,000.00)
Expenses				
Legal	0.00	0.00	15,000.00	(15,000.00)
Engineering	27,967.52	45,190.02	335,000.00	(289,809.98)
Construction Services	100,000.00	100,000.00	150,000.00	(50,000.00)
Total expenses	127,967.52	145,190.02	500,000.00	(354,809.98)
Total Revenues Over/(Under)				
Expenditures - Basic Water Mgmt. Proje	(127,967.52)	(145,190.02)	(427,000.00)	281,809.98

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGIONAL WATER MGMT.PARTNERSHIP PROJECTS - 60-11</u>				
Revenues				
General Property Tax	0.00	26,823.26	0.00	26,823.26
Grants-Income`	0.00	25,000.00	0.00	25,000.00
Total Revenues	0.00	51,823.26	0.00	51,823.26
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	4,654.00	4,654.00	10,000.00	(5,346.00)
Construction	0.00	0.00	32,500.00	(32,500.00)
Total expenses	4,654.00	4,654.00	54,000.00	(49,346.00)
Total Revenues Over/(Under)				
Expenditures - Regional Water Mgmt.	(4,654.00)	47,169.26	(54,000.00)	101,169.26
<u>STORMWATER MGMT. COST SHARE - 60-15</u>				
Revenues				
General Property Tax	0.00	153,985.39	226,824.00	(72,838.61)
Total Revenues	0.00	153,985.39	226,824.00	(72,838.61)
Expenses				
Legal Notices	0.00	954.82	3,000.00	(2,045.18)
Legal	0.00	0.00	500.00	(500.00)
Engineering	0.00	5,957.00	18,000.00	(12,043.00)
Construction	50,000.00	328,218.51	1,084,933.00	(756,714.49)
Total expenses	50,000.00	335,130.33	1,106,433.00	(771,302.67)
Total Revenues Over/(Under)				
Expenditures - Stormwater Mgmt.:	(50,000.00)	(181,144.94)	(879,609.00)	698,464.06
<u>SW URBAN LAKES IMPLEMENTATION - 60-24</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal Notices	0.00	0.00	500.00	(500.00)
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	410.00	19,000.00	(18,590.00)
Construction	0.00	0.00	79,500.00	(79,500.00)
Total expenses	0.00	410.00	100,000.00	(99,590.00)
Total Revenues Over/(Under)				
Expenditures - Southwest Urban Lake	0.00	(410.00)	(100,000.00)	99,590.00

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>CLEAR LAKE WATER MGMT.PROJECT - 60-29</u>				
Revenues				
General Property Tax	0.00	0.00	47,158.00	(47,158.00)
Total Revenues	0.00	0.00	47,158.00	(47,158.00)
Expenses				
Contracted Services	0.00	0.00	10,000.00	(10,000.00)
Construction	0.00	18,006.52	75,000.00	(56,993.48)
Total expenses	0.00	18,006.52	85,000.00	(66,993.48)
Total Revenues Over/(Under)				
Expenditures - Clear Lake Water Mgmt.	0.00	(18,006.52)	(37,842.00)	19,835.48
 <u>STORMWATER MASTER PLANNING - 60-35</u>				
Revenues				
General Property Tax	0.00	17,385.45	18,250.00	(864.55)
Total Revenues	0.00	17,385.45	18,250.00	(864.55)
Total Revenues Over/(Under)				
Professional Services	0.00	10,000.00	0.00	10,000.00
Contracted Services	0.00	522.00	7,000.00	(6,478.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	7,419.25	25,000.00	(17,580.75)
Total expenses	0.00	17,941.25	35,000.00	(17,058.75)
Total Revenues Over/(Under)				
Expenditures - Stormwater Master:	0.00	(555.80)	(16,750.00)	16,194.20

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Restoration Projects - 60
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL CIP EARLY COORDINATION - 60-36</u>				
Revenues				
General Property Tax	0.00	4,967.27	1,350.00	3,617.27
Total Revenues	0.00	4,967.27	1,350.00	3,617.27
Expenses				
Contracted Services	0.00	420.00	0.00	420.00
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	0.00	0.00	8,000.00	(8,000.00)
Total expenses	0.00	420.00	10,000.00	(9,580.00)
Total Revenues Over/(Under)				
Expenditures - Municipal CIP:	0.00	4,547.27	(8,650.00)	13,197.27
 <u>GROUNDWATER MGMT. & STORMWATER REUSE - 60-37</u>				
Revenues				
General Property Tax	0.00	27,319.99	42,000.00	(14,680.01)
Total Revenues	0.00	27,319.99	42,000.00	(14,680.01)
Expenses				
Contracted Services	0.00	0.00	49,000.00	(49,000.00)
Legal	0.00	0.00	3,000.00	(3,000.00)
Engineering	0.00	2,310.12	3,000.00	(689.88)
Total expenses	0.00	2,310.12	55,000.00	(52,689.88)
Total Revenues Over/(Under)				
Expenditures - Groundwater Mgmt.:	0.00	25,009.87	(13,000.00)	38,009.87
 Total Revenue Over/(Under) Expenditur	 \$ (211,562.22)	 \$ (190,153.13)	 (1,869,706.00)	 1,679,552.87

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>REGULATORY - 70-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 186,627.90	141,055.00	45,572.90
Interest Revenue	0.00	46,814.30	73,432.00	(26,617.70)
Investment Interest	0.00	25,831.04	0.00	25,831.04
Total Revenues	0.00	259,273.24	214,487.00	44,786.24
Expenses				
Wages	28,934.32	289,403.99	348,652.00	(59,248.01)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	4,103.70	46,252.48	49,729.00	(3,476.52)
PERA Expense	2,175.85	21,761.12	26,149.00	(4,387.88)
Payroll Taxes	2,144.68	21,449.62	27,011.00	(5,561.38)
Office Supplies	55.53	1,032.81	3,032.00	(1,999.19)
Field Supplies	0.00	155.92	500.00	(344.08)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	307.15	625.00	(317.85)
Rent	0.00	22,092.50	31,250.00	(9,157.50)
Telecommunications	383.01	3,803.27	6,130.00	(2,326.73)
Publications	0.00	0.00	250.00	(250.00)
Training & Education	0.00	1,345.37	11,250.00	(9,904.63)
Insurance and Bonds	0.00	9,225.04	10,000.00	(774.96)
Postage	0.00	0.00	1,375.00	(1,375.00)
Legal Notices	0.00	0.00	300.00	(300.00)
Staff Travel	0.00	135.73	1,375.00	(1,239.27)
Vehicle	169.96	1,322.41	12,000.00	(10,677.59)
Audit & Accounting	0.00	19,493.18	27,500.00	(8,006.82)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	0.00	800.00	17,500.00	(16,700.00)
Legal	0.00	0.00	2,500.00	(2,500.00)
Engineering	0.00	0.00	1,250.00	(1,250.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	175.69	2,204.21	2,750.00	(545.79)
Total Expenses	38,142.74	440,784.80	590,687.00	(149,902.20)
Total Revenues Over/(Under)				
Expenditures - Regulatory Management	(38,142.74)	(181,511.56)	(376,200.00)	194,688.44

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Regulatory - 70
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>RULE REVISION & PERMIT GUIDANCE - 70-01</u>				
Revenues				
General Property Tax	0.00	18,040.22	40,000.00	(21,959.78)
Total Revenues	0.00	18,040.22	40,000.00	(21,959.78)
Expenses				
Contracted Services	0.00	430.50	0.00	430.50
Legal	0.00	0.00	20,000.00	(20,000.00)
Engineering	0.00	0.00	30,000.00	(30,000.00)
Total Expenses	0.00	430.50	50,000.00	(49,569.50)
Total Revenues Over/(Under)				
Expenditures - Rule/Permit:	0.00	17,609.72	(10,000.00)	27,609.72
 <u>PERMIT REVIEW, INSPECT & COOR. - 70-03</u>				
Revenues				
General Property Tax	0.00	401,863.97	0.00	401,863.97
Permit Fees	0.00	102,900.00	61,200.00	41,700.00
Income-Rule C Reviews	0.00	800.40	0.00	800.40
Total Revenues	0.00	505,564.37	61,200.00	444,364.37
Expenses				
Contracted Services	1,620.50	21,944.30	60,000.00	(38,055.70)
Legal	1,195.60	20,203.30	45,000.00	(24,796.70)
Legal-Audit	0.00	0.00	5,000.00	(5,000.00)
Engineering	32,048.50	443,046.71	775,000.00	(331,953.29)
Engineering-Reporting	0.00	11,549.50	20,000.00	(8,450.50)
Engineering-Audit	0.00	0.00	20,000.00	(20,000.00)
Total expenses	34,864.60	496,743.81	925,000.00	(428,256.19)
Total Revenues Over/(Under)				
Expenditures - Permit Review	(34,864.60)	8,820.56	(863,800.00)	872,620.56
 Total Revenue Over/(Under) Expenditur	 \$ (73,007.34)	 \$ (155,081.28)	 (1,250,000.00)	 1,094,918.72

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCH & CREEK MAINTENANCE - 80-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 161,693.64	252,484.00	(90,790.36)
Interest Revenue	0.00	58,469.43	91,714.00	(33,244.57)
Investment Interest	0.00	32,262.05	0.00	32,262.05
Miscellaneous Income	0.00	10,000.00	0.00	10,000.00
Total Revenues	0.00	262,425.12	344,198.00	(81,772.88)
Expenses				
Wages	13,980.97	139,493.93	182,803.00	(43,309.07)
Benefits	1,636.56	18,601.59	27,364.00	(8,762.41)
PERA Expense	1,046.24	10,486.15	13,710.00	(3,223.85)
Payroll Taxes	1,049.39	10,471.47	13,984.00	(3,512.53)
Office Supplies	135.34	999.65	1,819.00	(819.35)
Field Supplies	0.00	0.00	250.00	(250.00)
Computer Software	0.00	0.00	400.00	(400.00)
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	184.29	375.00	(190.71)
Rent	0.00	13,255.50	18,750.00	(5,494.50)
Telecommunications	264.81	2,632.07	3,678.00	(1,045.93)
Publications	0.00	0.00	150.00	(150.00)
Training & Education	50.00	1,088.63	6,750.00	(5,661.37)
Insurance and Bonds	0.00	5,535.03	6,000.00	(464.97)
Postage	0.00	0.00	825.00	(825.00)
Legal Notices	249.10	792.65	1,500.00	(707.35)
Staff Travel	0.00	58.31	825.00	(766.69)
Vehicle	169.96	1,412.17	12,000.00	(10,587.83)
Audit & Accounting	0.00	11,695.91	16,500.00	(4,804.09)
Professional Services	0.00	235.00	13,740.00	(13,505.00)
Contracted Services	0.00	480.00	7,500.00	(7,020.00)
Legal	0.00	377.20	5,000.00	(4,622.80)
Engineering	0.00	2,805.00	6,500.00	(3,695.00)
Equipment	0.00	0.00	2,000.00	(2,000.00)
Equipment Lease	105.41	1,322.54	1,650.00	(327.46)
Total Expenses	18,687.78	221,927.09	344,198.00	(122,270.91)
Total Revenues Over/(Under)				
Expenditures - Ditch & Creek:	(18,687.78)	40,498.03	0.00	40,498.03
<u>NATURAL WATERWAY MGMT. - 80-01</u>				
Revenues				
General Property Taxes	0.00	5,135.51	8,612.00	(3,476.49)
Total Revenues	0.00	5,135.51	8,612.00	(3,476.49)
Expenses				
Legal	0.00	0.00	1,000.00	(1,000.00)
Construction	0.00	0.00	9,000.00	(9,000.00)
Total expenses	0.00	0.00	10,000.00	(10,000.00)
Total Revenues Over/(Under)				
Expenditures - Natural Waterway:	0.00	5,135.51	(1,388.00)	6,523.51

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DITCHES - MAINTENANCE - 80-02</u>				
Revenues				
General Property Tax	0.00	177,175.12	288,502.00	(111,326.88)
Total Revenues	0.00	177,175.12	288,502.00	(111,326.88)
Expenses				
Field Supplies	0.00	79.34	6,000.00	(5,920.66)
Vehicle	4.99	3,646.90	8,000.00	(4,353.10)
Professional Services	0.00	0.00	3,000.00	(3,000.00)
Contracted Services	10,202.12	263,152.70	260,000.00	3,152.70
Legal	0.00	0.00	8,000.00	(8,000.00)
Engineering	0.00	0.00	20,000.00	(20,000.00)
Construction	0.00	4,728.11	28,000.00	(23,271.89)
Equipment	76.44	3,014.42	12,000.00	(8,985.58)
Total expenses	10,283.55	274,621.47	345,000.00	(70,378.53)
Total Revenues Over/(Under)				
Expenditures - Ditches - Maintenance:	(10,283.55)	(97,446.35)	(56,498.00)	(40,948.35)
<u>REPAIR REPORTS & STUDIES - 80-03</u>				
Revenues				
General Property Tax	0.00	82,168.18	130,000.00	(47,831.82)
Grants	0.00	39,590.00	0.00	39,590.00
Grant Income	0.00	0.00	30,000.00	(30,000.00)
Total Revenues	0.00	121,758.18	160,000.00	(38,241.82)
Expenses				
Legal Notices	0.00	2,603.20	10,000.00	(7,396.80)
Legal	821.60	7,539.80	40,000.00	(32,460.20)
Engineering	7,800.64	73,655.67	105,000.00	(31,344.33)
Wetland Credits	0.00	0.00	5,000.00	(5,000.00)
Total expenses	8,622.24	83,798.67	160,000.00	(76,201.33)
Total Revenues Over/(Under)				
Expenditures - Repair Reports	(8,622.24)	37,959.51	0.00	37,959.51
<u>ACD 10-22-32 WMD - 80-04</u>				
Revenues				
Special Assessments	0.00	1,171.08	0.00	1,171.08
Total Revenues	0.00	1,171.08	0.00	1,171.08
Expenses				
Contracted Services	8,242.88	15,742.88	14,361.00	1,381.88
Total expenses	8,242.88	15,742.88	14,361.00	1,381.88
Total Revenues Over/(Under)				
Expenditures - ACD 10-22-32	(8,242.88)	(14,571.80)	(14,361.00)	(210.80)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 31 WMD - 80-05</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under) Expenditures - ACD 31:WMD:	0.00	0.00	0.00	0.00
<u>ACD 46 WMD - 80-06</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Contracted Services	0.00	5,758.75	41,016.00	(35,257.25)
Total expenses	0.00	5,758.75	41,016.00	(35,257.25)
Total Revenues Over/(Under) Expenditures - ACD 46 WMD:	0.00	(5,758.75)	(41,016.00)	35,257.25
<u>RCD 4 WMD - 80-07</u>				
Revenues				
Special Assessments	0.00	45,116.64	85,038.00	(39,921.36)
ROW Charges	0.00	0.00	9,500.00	(9,500.00)
Total Revenues	0.00	45,116.64	94,538.00	(49,421.36)
Expenses				
Professional Services	0.00	68.00	0.00	68.00
Engineering	0.00	2,251.54	0.00	2,251.54
Construction	0.00	12,358.68	94,358.00	(81,999.32)
Total expenses	0.00	14,678.22	94,358.00	(79,679.78)
Total Revenues Over/(Under) Expenditures - RCD 4 WMD:	0.00	30,438.42	180.00	30,258.42
<u>RCD 4 REPAIR - 80-08</u>				
Revenues				
General Property Tax	0.00	24,650.45	48,000.00	(23,349.55)
Total Revenues	0.00	24,650.45	48,000.00	(23,349.55)
Expenses				
Legal	0.00	0.00	5,000.00	(5,000.00)
Engineering	0.00	1,501.03	5,000.00	(3,498.97)
Construction	0.00	6,112.50	38,000.00	(31,887.50)
Total expenses	0.00	7,613.53	48,000.00	(40,386.47)
Total Revenues Over/(Under) Expenditures - RCD 4 Repair:	0.00	17,036.92	0.00	17,036.92

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>MUNICIPAL PDS MAINTENANCE - 80-15</u>				
Revenues				
General Property Tax	0.00	25,677.55	43,060.00	(17,382.45)
Total Revenues	0.00	25,677.55	43,060.00	(17,382.45)
Expenses				
Contracted Services	0.00	0.00	50,000.00	(50,000.00)
Total expenses	0.00	0.00	50,000.00	(50,000.00)
Total Revenues Over/(Under)				
Expenditures - Municipal PDS	0.00	25,677.55	(6,940.00)	32,617.55
 <u>WJD BRANCH 1/2 REPAIR - 80-20</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Total expenses	0.00	0.00	0.00	0.00
Total Revenues Over/(Under)				
Expenditures - WJD Branch 1/2:	0.00	0.00	0.00	0.00
 <u>AWJD 3 REPAIR - 80-21</u>				
Revenues				
Total Revenues	0.00	0.00	0.00	0.00
Expenses				
Legal	0.00	546.00	0.00	546.00
Total expenses	0.00	546.00	0.00	546.00
Total Revenues Over/(Under)				
Expenditures - AWJD 3	0.00	(546.00)	0.00	(546.00)
 <u>ACD 15 & AWJD 4 WMD - 80-22</u>				
Revenues				
General Property Tax	0.00	0.00	18,370.00	(18,370.00)
Total Revenues	0.00	0.00	18,370.00	(18,370.00)
Expenses				
Professional Services	0.00	0.00	8,370.00	(8,370.00)
Contracted Services	0.00	18,366.59	10,000.00	8,366.59
Total expenses	0.00	18,366.59	18,370.00	(3.41)
Total Revenues Over/(Under)				
Expenditures - AWCD 15	0.00	(18,366.59)	0.00	(18,366.59)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Ditch & Creek Maintenance - 80
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>ACD 15 & AWJD 4 - 80-23</u>				
Revenues				
General Property Taxes	0.00	118,116.74	198,076.00	(79,959.26)
Total Revenues	0.00	118,116.74	198,076.00	(79,959.26)
Expenses				
Professional Services	0.00	0.00	30,000.00	(30,000.00)
Contracted Services	0.00	0.00	200,000.00	(200,000.00)
Total expenses	0.00	0.00	230,000.00	(230,000.00)
Total Revenues Over/(Under)				
Expenditures - ACD 15 & AWJD 4:	0.00	118,116.74	(31,924.00)	150,040.74
<u>ACD 53-62 WMD - 80-24</u>				
Revenues				
General Property Taxes	0.00	0.00	227,340.00	(227,340.00)
Special Assessments	0.00	1,975.86	0.00	1,975.86
Total Revenues	0.00	1,975.86	227,340.00	(225,364.14)
Expenses				
Professional Services	0.00	0.00	5,000.00	(5,000.00)
Legal	0.00	0.00	2,000.00	(2,000.00)
Engineering	3,085.80	3,085.80	5,000.00	(1,914.20)
Construction	0.00	0.00	342,000.00	(342,000.00)
Operating Transfer Out	0.00	(28,080.00)	0.00	(28,080.00)
Total expenses	3,085.80	(24,994.20)	354,000.00	(378,994.20)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 WMD:	(3,085.80)	26,970.06	(126,660.00)	153,630.06
<u>ACD 53-62 REPAIR - 80-25</u>				
Revenues				
General Property Taxes	0.00	126,333.57	189,410.00	(63,076.43)
Operating Transfer In	0.00	(28,080.00)	0.00	(28,080.00)
Total Revenues	0.00	98,253.57	189,410.00	(91,156.43)
Expenses				
Legal Notices	0.00	5,244.91	0.00	5,244.91
Legal	780.00	1,911.00	15,000.00	(13,089.00)
Engineering	2,057.20	12,055.20	77,000.00	(64,944.80)
Construction	0.00	0.00	154,000.00	(154,000.00)
Total expenses	2,837.20	19,211.11	246,000.00	(226,788.89)
Total Revenues Over/(Under)				
Expenditures - ACD 53-62 Repair:	(2,837.20)	79,042.46	(56,590.00)	135,632.46
Total Revenue Over/(Under) Expenditur	\$ (51,759.45)	\$ 244,185.71	(335,197.00)	579,382.71

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>LAKE & STREAM MANAGEMENT - 90-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 169,498.56	254,906.00	(85,407.44)
Interest Income	0.00	34,561.82	54,213.00	(19,651.18)
Investment Income	0.00	19,070.39	0.00	19,070.39
Total Revenues	0.00	223,130.77	309,119.00	(85,988.23)
Expenses				
Wages	19,063.50	190,827.05	240,435.00	(49,607.95)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	2,204.02	25,214.78	35,916.00	(10,701.22)
PERA Expense	1,427.50	14,309.83	18,033.00	(3,723.17)
Payroll Taxes	1,384.42	13,858.87	18,733.00	(4,874.13)
Office Supplies	11.66	703.47	1,213.00	(509.53)
Field Supplies	0.00	0.00	250.00	(250.00)
Printing	0.00	122.86	250.00	(127.14)
Rent	0.00	8,837.00	12,500.00	(3,663.00)
Telecommunications	153.20	1,521.35	2,452.00	(930.65)
Publications	0.00	0.00	100.00	(100.00)
Training & Education	0.00	605.55	4,500.00	(3,894.45)
Insurance and Bonds	0.00	3,690.02	4,000.00	(309.98)
Postage	0.00	0.00	550.00	(550.00)
Legal Notices	0.00	0.00	250.00	(250.00)
Staff Travel	60.48	158.46	550.00	(391.54)
Vehicle	257.07	1,242.22	12,000.00	(10,757.78)
Audit & Accounting	0.00	7,797.27	11,000.00	(3,202.73)
Professional Services	0.00	0.00	2,000.00	(2,000.00)
Contracted Services	0.00	480.00	10,500.00	(10,020.00)
Legal	97.60	146.40	1,000.00	(853.60)
Engineering	0.00	943.63	1,250.00	(306.37)
Equipment	0.00	0.00	1,250.00	(1,250.00)
Equipment Lease	70.27	881.65	1,100.00	(218.35)
Total Expenses	24,729.72	271,340.41	384,266.00	(112,925.59)
Total Revenues Over/(Under)				
Expenditures - Lake & Stream Mgmt.	(24,729.72)	(48,209.64)	(75,147.00)	26,937.36

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>WATER QUALITY GRANT PROGRAM - 90-01</u>				
Revenues				
General Property Tax	0.00	126,590.34	281,646.00	(155,055.66)
Total Revenues	0.00	126,590.34	281,646.00	(155,055.66)
Expenses				
Professional Services	0.00	0.00	9,000.00	(9,000.00)
Contracted Services	2,721.50	21,034.00	60,500.00	(39,466.00)
Education & Communication	146.36	1,136.42	0.00	1,136.42
Legal	0.00	0.00	1,000.00	(1,000.00)
Engineering	0.00	0.00	1,000.00	(1,000.00)
Construction	26,718.43	79,187.29	210,146.00	(130,958.71)
Total expenses	29,586.29	101,357.71	281,646.00	(180,288.29)
Total Revenues Over/(Under)				
Expenditures - Water Quality:	(29,586.29)	25,232.63	0.00	25,232.63

SURFACE WATER MONITORING & MGMT. PROGRAM - 90-04

Revenues				
General Property Tax	0.00	123,252.27	240,000.00	(116,747.73)
Total Revenues	0.00	123,252.27	240,000.00	(116,747.73)
Expenses				
Field Supplies	399.24	1,176.86	2,500.00	(1,323.14)
Computer Software	0.00	4,173.68	5,000.00	(826.32)
Telecommunications	0.00	0.00	1,000.00	(1,000.00)
Publications	0.00	216.00	200.00	16.00
Training & Education	0.00	855.00	1,800.00	(945.00)
Contracted Services	3,569.50	25,249.08	115,000.00	(89,750.92)
Legal	0.00	17.00	500.00	(483.00)
Engineering	847.50	847.50	29,000.00	(28,152.50)
Computer Equipment	0.00	0.00	14,700.00	(14,700.00)
Equipment	1,300.00	8,950.50	5,000.00	3,950.50
Repairs & Maintenance	0.00	43.00	300.00	(257.00)
Lab Expense	12,800.90	53,674.51	65,000.00	(11,325.49)
Total expenses	18,917.14	95,203.13	240,000.00	(144,796.87)
Total Revenues Over/(Under)				
Expenditures - Surface Water:	(18,917.14)	28,049.14	0.00	28,049.14

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - Lake & Stream Management - 90
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>COMMON CARP MANAGEMENT - 90-26</u>				
Revenues				
General Property Tax	0.00	102,710.24	200,000.00	(97,289.76)
Grants	0.00	20,410.00	0.00	20,410.00
Total Revenues	0.00	123,120.24	200,000.00	(76,879.76)
Expenses				
Field Supplies	0.00	711.32	0.00	711.32
Telecommunications	69.41	1,118.29	1,000.00	118.29
Staff Travel	0.00	0.00	100.00	(100.00)
Professional Services	9,680.00	86,037.50	150,000.00	(63,962.50)
Contracted Services	0.00	2,670.50	3,000.00	(329.50)
Legal	292.80	561.20	1,000.00	(438.80)
Engineering	3,237.50	3,237.50	4,200.00	(962.50)
Construction	0.00	0.00	30,000.00	(30,000.00)
Equipment	0.00	0.00	10,700.00	(10,700.00)
Total expenses	13,279.71	94,336.31	200,000.00	(105,663.69)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	(13,279.71)	28,783.93	0.00	28,783.93
<u>CURLY LEAF PONDWEED MGMT. - 90-27</u>				
Revenues				
General Property Tax	0.00	5,135.51	50,000.00	(44,864.49)
Total Revenues	0.00	5,135.51	50,000.00	(44,864.49)
Expenses				
Contracted Services	0.00	10,482.60	50,000.00	(39,517.40)
Total expenses	0.00	10,482.60	50,000.00	(39,517.40)
Total Revenues Over/(Under)				
Expenditures - Common Carp:	0.00	(5,347.09)	0.00	(5,347.09)
Total Revenue Over/(Under) Expenditur	\$ (86,512.86)	\$ 28,508.97	(75,147.00)	103,655.97

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES - 95-00</u>				
Revenues				
General Property Tax	\$ 0.00	\$ 103,542.18	201,620.00	(98,077.82)
Interest Revenue	0.00	19,564.22	30,688.00	(11,123.78)
Investment Interest	0.00	10,795.09	0.00	10,795.09
Total Revenues	0.00	133,901.49	232,308.00	(98,406.51)
Expenses				
Wages	10,423.77	104,214.04	139,831.00	(35,616.96)
Interns	0.00	0.00	4,434.00	(4,434.00)
Benefits	1,053.31	11,618.24	21,536.00	(9,917.76)
PERA Expense	781.78	7,811.07	10,487.00	(2,675.93)
Payroll Taxes	793.54	7,936.61	11,036.00	(3,099.39)
Office Supplies	5.84	235.95	606.00	(370.05)
Field Supplies	189.00	405.24	250.00	155.24
Meeting Supplies	0.00	0.00	125.00	(125.00)
Printing	0.00	61.41	125.00	(63.59)
Rent	0.00	4,418.32	6,250.00	(1,831.68)
Telecommunications	76.62	760.61	1,226.00	(465.39)
Publications	0.00	0.00	50.00	(50.00)
Training & Education	50.00	1,467.69	2,250.00	(782.31)
Insurance & Bonds	0.00	1,845.01	2,000.00	(154.99)
Postage	48.20	48.20	275.00	(226.80)
Staff Travel	0.00	135.52	275.00	(139.48)
Vehicle Expense	169.96	1,186.02	12,000.00	(10,813.98)
Audit & Accounting	0.00	3,721.37	5,500.00	(1,778.63)
Professional Services	0.00	500.00	2,000.00	(1,500.00)
Contracted Services	0.00	320.00	7,000.00	(6,680.00)
Legal	0.00	1,060.40	1,000.00	60.40
Engineering	0.00	0.00	1,000.00	(1,000.00)
Equipment	0.00	0.00	2,500.00	(2,500.00)
Equipment Lease	35.14	440.90	550.00	(109.10)
Total Expenses	13,627.16	148,186.60	232,306.00	(84,119.40)
Total Revenues Over/(Under)				
Expenditures - District Facilities:	(13,627.16)	(14,285.11)	2.00	(14,287.11)

Substantially all disclosures required by generally accepted accounting principles are not included.

Rice Creek Watershed District
Statement of Revenue and Expenditures - District Facilities - 95
For the One Month and Ten Months Ending October 31, 2025
No Assurance Is Provided On These Financial Statements

	Current Month	Year to Date	Annual Budget	Over/(Under) Budget
<u>DISTRICT FACILITIES REPAIR - 95-03</u>				
Revenues				
General Property Tax	0.00	159,200.83	310,000.00	(150,799.17)
Total Revenues	0.00	159,200.83	310,000.00	(150,799.17)
Expenses				
Contracted Services	0.00	26,366.00	0.00	26,366.00
Legal	0.00	0.00	17,000.00	(17,000.00)
Engineering	2,150.20	4,518.60	43,000.00	(38,481.40)
Construction	0.00	0.00	250,000.00	(250,000.00)
Total expenses	2,150.20	30,884.60	310,000.00	(279,115.40)
Total Revenues Over/(Under)				
Expenditures - District Facilities Repair	(2,150.20)	128,316.23	0.00	128,316.23
<u>INSPECTION OPERATION & MAINTENANCE - 95-04</u>				
Revenues				
General Property Tax	0.00	57,517.68	112,000.00	(54,482.32)
Total Revenues	0.00	57,517.68	112,000.00	(54,482.32)
Expenses				
Field Supplies	82.93	491.08	5,000.00	(4,508.92)
Telecommunications	349.33	1,403.25	0.00	1,403.25
Vehicle	0.00	2,917.54	0.00	2,917.54
Contracted Services	10,634.42	40,559.15	40,000.00	559.15
Legal	546.00	3,534.00	3,000.00	534.00
Engineering	1,644.25	7,174.75	40,000.00	(32,825.25)
Construction	0.00	0.00	21,000.00	(21,000.00)
Equipment	2,322.97	5,555.23	3,000.00	2,555.23
Total expenses	15,579.90	61,635.00	112,000.00	(50,365.00)
Total Revenues Over/(Under)				
Expenditures - Wall Wetland Restoration	(15,579.90)	(4,117.32)	0.00	(4,117.32)
Total Revenue Over/(Under) Expenditur	\$ (31,357.26)	\$ 109,913.80	2.00	109,911.80

Substantially all disclosures required by generally accepted accounting principles are not included.

ITEMS FOR DISCUSSION AND INFORMATION

1. Staff Reports

MEMORANDUM

Rice Creek Watershed District



Date: October 13, 2025

To: RCWD Board of Managers

From: Sara Belden, Project Technician

Subject: Staff Report 9/17/2025 – 10/13/2025

General

- WBIF/GIS Dashboard creation
 - Organized information on past WBIF funded projects within RCWD. The GIS Dashboard will show successful WBIF projects and track quantities of pollutant reductions.
- Review current Local Water Management Plans for cities within the District
 - Reviewal of these Plans to identify potential grants and/or partnerships for the district to engage cities on.
- Review of MWMO 10 Year Plan Minor Amendment
 - Five years into their Plan, MWMO requests comments on their CIP project schedule through 2030. As a neighboring watershed, RCWD will share relevant comments.

Meetings and Workshops

- Attended regularly scheduled staff meetings
- Attended biweekly Project Team meetings
- Metro Watershed project group meeting
 - 10-year watershed management plan development, three different Districts with upcoming Plan updates presented on their approaches.
- Shoreline Workshop with Blue Thumb at Moore Lake Park in Fridley
 - Assisted event leaders and volunteers with shoreline planting project.
- Attended St Anthony Falls Lab Stormwater Seminar Series
 - Enhanced Street Sweeping: America's First Line of Defense in the Abatement of Urban Stormwater Pollution
- Met with David, Project Manager, to check-in on progress of SMART Goals for Q3

Upcoming

- Water Resources Conference
- IESF Site Visit at Hanson Park

MEMORANDUM

Rice Creek Watershed District



Date: October 13, 2025
To: RCWD Board of Managers
From: Ali Chalberg, Watershed Technician & Inspector
Subject: Staff Report 9/16/2025 – 10/13/2025

Highlights from Preceding Month

Regulatory

- ❖ Site Inspections
- ❖ As-built survey/special stipulation coordination
- ❖ Permit Closures

Lakes/Streams

- ❖ Lake Monitoring
 - Canoe
 - Boat
- ❖ Stream Monitoring
 - Sampling
 - Flow Measurements

GIS

- ❖ Potential GIS Dashboard Project
- ❖ Hansen Park GIS

Meetings

- ❖ Staff Meetings
- ❖ Inspections Team Meeting
- ❖ Water Resources Conference

Other

- ❖ Shoreline workshop – East Moore Lake

MEMORANDUM

Rice Creek Watershed District



Date: October 14th, 2025
To: RCWD Board of Managers
From: Anna Grace, Regulatory Technician
Subject: Staff Report 9/17/25 – 10/13/25

- Created new permit files for online database and Laserfiche.
- Created new review files for online database and Laserfiche.
- Reviewed new permit applications and Initial Completeness Review Checklists were completed.
- Sent incomplete notice emails and continued working with applicants in tandem with RCWD staff and HEI consultants to receive all the required application materials.
- Continued coordinating with RCWD staff and inspectors with violations.
- Sent three permit applications to RCWD for review.
- Reviewed one after-the-fact grading permit application.
- Received three new review file inquiries for permit/past file/landowner/consultant/violation/City.
- Assisted in Administrative/Board Notices, CAPROC Notices, CAPROC Review, Permit Review, and Permit Issuance.
- Phone and email correspondence.
- Attended three scheduled meetings:
 - Scheduled and attended pre-application for the Forest Lake Industrial project.

MEMORANDUM

Rice Creek Watershed District



Date: October 14th, 2025
To: RCWD Board of Managers
From: Abel Green, Operations and Maintenance Inspector
Subject: Staff Report

- Following the districts public drainage inspection schedule inspecting and reporting of ditches and crossings as well as inspecting after rain events areas identified as potential problem sites, ensuring the system is still functioning as intended; continuously inspecting for and managing nuisance beaver
- Working through landowner complaints and phone calls from across the district with various issues; meeting on site to evaluate the issue and figure out the solution
- Implementing and overseeing the vegetation maintenance plan for ditch ROW and district facilities including Iron Enhanced Sand Filters
- Bald Eagle IESF is running with no current issues
- Oasis IESF had a faulty valve that was replaced and is now fully operational; currently working through an issue with the remote accessibility and messaging functions, issue does not affect facilities ability or capacity to operate
- Hansen IESF is running, we are looking into the process of replacing the paddle wheel with a much more reliable system to measure flow that is more reliable; flow meter currently does not impact the facilities ability to operate
- With recent issues with IESF equipment I am changing the maintenance and winterization procedures which should keep equipment in working order longer and prevent future problems
- Was on-site for the West Pine street lowering project, project was completed smoothly
- Inspected downstream crossings of culvert lowering and monitored water levels for negative impacts and potential flood spots; no issues were observed
- Met with Mounds View city personnel to discuss a grant opportunity they are pursuing and to go over district responsibilities to the drainage system in regards to ARJD1 maintenance; explained the drainage authorities right of way and advised them on what can be planted in it and not negatively impact ditch capacity
- Contacted a contractor and did site walks to get an accurate estimate on future tree clearing costs for ditches RCD2, RCD5, JD2, and JD4.

MEMORANDUM
Rice Creek Watershed District

Date: October 14th, 2025
To: RCWD Board of Managers
From: Patrick Hughes, Regulatory Manager
Subject: Staff Report for 09/16/25 to 10/14/25

Summary

- Created new permit and review files for MS4Front
- Sent notice of replacement plan application – 25-075
- Reviewed permit applications – 25-019, 25-080, 25-087, 25-090, 25-091, 25-093, 25-095
- Attended the 09/24/2025 and 10/08/2025 Board Meetings
- Sent notice of WCA violation 19650 Fenway Ave N
- Continued Minnesota Core Competency Conservation Training
- Attended monthly City of Forest Lake development review coordination meeting
- Met to discuss WCA monitoring report plan for Permit 21-009
- Hosted pre-application for Old Highway 8 bridge work
- Met with Centerville to discuss the Lamotte Pond reuse system and future development
- Attended September TEP meeting (Robinson Sod Farm North, Blaine Wetland Sanctuary)
- Hosted pre-application meeting for potential development in Rehbein Commercial plat
- Attended pre-application meeting for Lino Lakes Public Works building
- Attended meeting with landowners adjacent to Washington County Environmental Center
- Attended Shores of Oneka LOMR update discussion
- Provided regulatory information for Washington County budget synopsis
- Attended regular PMT meeting for CR 50 & TH 61 project
- Attended October WPA forum on T&E, NHIS, Minnesota Conservation Explorer
- Attended manager training – Time Management for the Overwhelmed by Pryor Learning
- Presented at October Workshop on TCAAP and Rice Creek Commons development
- Participated in fall city-county partner meeting planning
- Attended regular PMT meeting for CSAH 35 at Rice Creek bridge project
- Attended kick-off meeting for County Road D improvement project
- Attended regular Sunset Ave (CR 53) PMT meeting
- Hosted pre-application meeting for Ramsey County Public Works parking improvements
- Met to discuss updated concept plan for Potomac Marsh Wetland Bank
- Completed monthly IT training via curricula
- Reviewed WCD inspection services invoice
- Provided inspection services information for Q4 Centerville JPA invoice

MEMORANDUM

Rice Creek Watershed District



Date: October 15th, 2025
To: RCWD Board of Managers
From: Emmet Hurley, Program Support Technician
Subject: Staff Report 9/17/2025 – 10/15/2025

- Gathered and tracked document collection for the Wagamon Data Practices Act request
 - Pulled relevant Houston Engineering, Inc. invoices
 - Tracked invoices in excel sheet to ensure data collection is complete and accurate
- Revamped/recreated spreadsheet for audit preparedness/budget forecasting
 - Created new spreadsheet(s) of data found in Statement 7 of RCWD audits (2020-current)
 - Verified that data in excel spreadsheets matched that in Statement 7 documents
 - Includes budgeted actual amounts for past years for purposes of budget forecasting
- Coordinated with Matt Osborne from Laserfiche and Jerry Breitbarth from TKB Associates to switch Laserfiche providers
 - Check for LSAP payment issued and sent for delivery after being approved at the 10/08 Board Meeting
 - Coordinating introductory/onboarding meeting for RCWD and TKB Associates
- Assembled and distributed Agenda Packets for RCWD Board Workshops/Meetings and CAC meetings
 - Updated RCWD website via WordPress to reflect upcoming Board Meetings and Workshops
 - Notified RCWD mailing list through MailChimp; notified Managers Weinandt, Wagamon, and Robertson of Packet availability at RCWD office
 - Delivered agenda packets to Managers Bradley, Wagamon, and Waller
- Posted public notices on District website
- Monitored the District's cybersecurity awareness and training program, along with simulated phishing attempts
 - Investigated real phishing events, and performed necessary remediation steps
- Administered Zoom Webinars for Board Workshops and Regular Meetings
 - Coordinated panelist allocations
 - Updated Outlook Zoom invitations with new Zoom Webinar Link; deleted old Zoom Meetings from Zoom Account to avoid confusion
 - Edited meeting recordings and posted on the RCWD YouTube channel; sent recording to local cable channels
- Attended various meetings
 - Monthly staff meeting
 - Meetings with various IT contractors/vendors
 - Virtually attended Board Workshop, Board Meeting, etc.
- Troubleshooting various IT issues

MEMORANDUM

Rice Creek Watershed District



Date: October 15, 2025
To: RCWD Board of Managers
From: Matt Kocian, Lake and Stream Manager
Subject: Staff Report 9/16 – 10/15/2025

Highlights for Preceding Month

Bold items required significant time & attention

- Monitoring
 - Data entry, analysis, and reporting
 - **Lake monitoring**
 - Equipment and supplies inventory and ordering
- White Bear Lake Work Group
 - MCES data and model requests
- Long Lake Carp Management
 - Electrode replacement – contracting and planning for Fall 2025 work
- Hwy 61 Ponds Project
 - Finalize report and schedule Board presentation
- Silver Lake management plan development with WSB / St. Anthony
 - Consultant management and partner communication
- Peltier Lake Management
 - Develop internal phosphorus load mitigation options – geochemical augmentation?
 - Technical Advisory Committee – schedule meeting
- **Clear Lake / Eureka Ave Project**
 - Develop and execute cost-share agreement
 - Board memo and meeting
- CSAH 35 / Old Central Project: Develop possible streambank stabilization project associated with County bridge replacement
- Ramsey Co. League of Gov't, Climate Action Workgroup: Attend meeting and present on chloride
- District-wide iron-enhanced sand filter monitoring – partnership with St Anthony Falls Lab (U of MN)
- Minnesota Water Resources Conference
- Washington County AIS Plan Update – attend partner meeting
- Employee quarterly reviews

MEMORANDUM

Rice Creek Watershed District



Date: October 13, 2025
To: RCWD Board of Managers
From: Erik Larson, Watershed Inspector
Subject: Staff Report 9/15/2025 – 10/13/2025

- Completed routine inspections for 34 active/issued permits, along with drive-by inspections to observe site conditions without sending reports.
- 5 permits closed, with \$46,800.00 worth of surety returned.
- Performed follow-up inspections for non-compliant sites.
- Phone and email correspondence with city staff and contractors.
- Attended scheduled meetings.
 - Attended RCWD staff meetings.
 - Meetings within the regulatory team.
 - Regular Forest Lake development meeting
- Further research into unresolved/historic permits in multiple municipalities with sparse free time, also attended internal regular Unresolved permit meeting.
- Assisted in correspondence with multiple regulatory violations.
- Had my quarter 3 check-in with Patrick Hughes.
- Assisted permit intake and review staff with various tasks as able.

MEMORANDUM

Rice Creek Watershed District



Date: October 15th, 2025
To: RCWD Board of Managers
From: Molly Nelson, Outreach and Grants Technician
Subject: Staff Report 9/17/25 to 10/15/25

Introduction

The highlights of my work from September 17th to October 15th are as follows:

- Planned and coordinated with staff for the October CAC meeting. Presented and took minutes at the meeting.
- Presented the annual program review for the Water Quality Grant Program to the Board workshop and Board meeting for approval.
- Reviewed and processed two Water Quality Grant applications for October CAC and Board meetings.
- Processed grant reimbursements for 2 Water Quality Grants and 6 Mini Grants.
- Conducted technical assistance site visits for potential Water Quality Grant and Mini Grant projects.
- Updated the database with current grant project information from 2025.
- Continued project retrofit inventory work as indicated in my SMART goals.
- Tabled at the Columbus Fall Festival for grant programming outreach.
- Met with Ramsey County Parks and Rec at the Rice Creek Water Trail access point on County Road I to assess possible collaboration on a grant project for streambank restoration.
- Coordinated an additional access point restoration evaluation with ACD and Fridley on Locke Lake.
- Met onsite for the Forest Lake High School Water Quality Grant project closure inspection and planned future collaborations with the school.
- Conducted Q3 meetings with technical assistance specialists for Water Quality Grant Program.
- Worked on new screening form for the Water Quality Grant Program.
- Assisted with Moore Lake Park shoreline planting work and education for middle schoolers on Friday October 10th.
- Attended 2025 Minnesota Water Resources Conference on October 14th.

MEMORANDUM

Rice Creek Watershed District



Date: 10/14/25
To: RCWD Board of Managers
From: Catherine Nester, District Technician/Inspector
Subject: Staff Report 9/16/25 – 10/13/25

Highlights from the Preceding Month

- Collected water quality samples from the Hansen Park iron-enhanced sand filter project site in New Brighton, the Oasis Park iron-enhanced sand filter project site in Roseville, and the Bald Eagle iron-enhanced sand filter project site in White Bear Township.
- Planned for an upcoming sediment pond capacity survey at Hansen Park.
- Continued testing new telemetry equipment ahead of the planned deployment at a field site on Rice Creek in 2026.
- Routine monitoring at various stream and ditch monitoring stations across the district, including collecting water quality samples, measuring flow, site access maintenance work, and equipment maintenance/troubleshooting.
- Routine canoe monitoring at various lake monitoring sites across the district.
- Performed maintenance and calibration on lake and stream monitoring equipment and inventoried/restocked supplies.
- Imported 2025 monitoring data into the WISKI database and coordinated with a company representative for assistance on data export procedures and templates.
- Attended the Minnesota Lake Management Society's "Day at the Lake" event at Hyland Lake Park Reserve in Bloomington on September 16.
- Assisted a volunteer for the Community-Assisted Monitoring Program with equipment issues.
- Continued planning a fall workshop focused on data analysis with the steering team for the Twin Cities Water Monitoring and Data Assessment Group (TC-WaMoDaG). The workshop will be held at the New Brighton Community Center on November 5.
- Attended the Minnesota WISKI Users Group meeting at the MWMO office on October 1.

MEMORANDUM

Rice Creek Watershed District



Date: October 13, 2025
To: RCWD Board of Managers
From: David Petry, Project Manager
Subject: Staff Report

General

- UMN Project Management Certificate Program – Project Management Foundations, Sept. 30 – Oct. 1
- MWMO Watershed Management Plan, Minor Amendment Review
- 2026 Bonding Bill Request – Jones Lake final edits due Oct. 17

Meetings and Workshops

- BWSR Wetland Restoration Training, two days in Hutchinson
- DNR coordination meeting for Jones Lake project – Permitting coordination; RGU for EAW
- Metro Watershed Districts Project Managers meeting – 10-year watershed management plan development and updates, Hosted by CRWD
- Les Bolstad Golf Course planning – identifying water resource concerns and opportunities
- EVERDAY stormwater BMP maintenance coordination meeting with property manager and Roseville
- Jones Lake Project Monthly Meeting
- RCWD Project Team/Staff/PDS Projects meetings
- RCWD Board Meeting – 2026 Stormwater Management Program, Jones Lake Resolution, Professional Development Assistance
- Leadership Team Training – Time Management for the Overwhelmed
- Sylvan Hills Park, Fridley – Site visit with Aaron at MWMO – construction management
- Met Council Central Subregion Water Policy & Planning Collaborative Meeting
- Fall City County Partner planning meeting
- Anoka Co Transportation PMT Meetings RE: CSAH 35 bridge over Rice Creek
- RCLLG CLAW Meeting – Chlorides, water-related topics to focus on in 2026
- MN Stormwater Seminar Series: Enhanced Street Sweeping: America's First Line of Defense in the Abatement of Urban Stormwater Pollution
- SMART Goals Reviews with Sara and Will
- St. Odelia stormwater management planning discussions
- Minnesota Water Resources Conference, two days in St. Paul
- Hansen Park Iron-Enhance Sand Filter Workshop Planning meeting

Upcoming

- Les Bolstad Golf Course: Water Resources planning/coordination meeting (Falcon Heights, Lauderdale, Roseville, Capitol Region Watershed District, Mississippi Watershed Management Organization, Rice Creek Watershed District, Houston Engineering, Inc.), Oct. 23
- Iron-Enhanced Sand Filter Workshop, Hansen Park, Oct. 29
- Metro WBIF Discussion, MN Watersheds, Oct. 30
- Stormwater Management Grant pre-application meetings
- UMN Project Management Certificate Program – Project Initiation, Nov. 6-7
- MN House Capitol Investment Committee Bonding Tour – Nov. 12 (TENTATIVE)

MEMORANDUM

Rice Creek Watershed District



Date: October 12, 2025
To: RCWD Board of Managers
From: Connor Price, Technical Field Assistant
Subject: Staff Report

- Completed several ditch inspections and will continue to monitor the district ditch network and crossings to ensure that the system is still flowing unobstructed so they may function as intended
- Worked with Houston Staff to complete droning of ACD 25 Main Trunk and Branch 1 and look for suspected beaver dam
- Oversaw the W Pine Street culvert lowering project
- Met with business at the Jones Lake outlet to talk about upcoming projects and access to the ditch
- Worked with a contractor to pin down several pieces of floated drain tile on the Main Trunk of ACD 55
- Currently overseeing a ditch cleaning project on both Branch 2 of AWJD# 4, and Lamprey Pass which drains into Branch 2 of JD# 4

MEMORANDUM

Rice Creek Watershed District



Date: October 14th, 2025
To: RCWD Board of Managers
From: Will Roach, Watershed Technician/Inspector
Subject: Staff Update September 18th – October 14th

Inspections and Regulatory

- Prepared the grant closure/surety return memo of a permit from 1997 for administrative approval.
- Conducted regular inspections of active construction sites in Forest Lake and Columbus. Updating MS4 Front and Laserfiche files accordingly and providing inspection reports to applicants and municipalities that require corrective action on site.
- Site inspection with regulatory staff to confirm a potential Rule C violation at a site in Columbus. And preparation of 10-day notice letter for said violation.

Project Management

- Prepared first 50% payment for the Birchwood Village 2023 Stormwater Grant project.
- Presented the 2026 Stormwater Management Grant Program documents to the Board of Managers for final approval to release the Request for Proposal and documents.
- Presented a request to the Board of Managers to authorize the reallocation of New Brighton's awarded 2022 Stormwater Grants funds to their 2024 Stormwater Grant Project.
- Prepared a revised cost-share agreement that included a record of the grant funds reallocation Board action and the revised total grant funds.
- Prepared Stormwater Grant payment for New Brighton's 2024 project for administrative approval.
- Updated the mailing list of municipal partner contacts for the 2026 Stormwater Management Grant Program and issued the RFP email and program materials to said partners.
- Coordinated with Kendra Sommerfeld to update the language under the Stormwater Grant page on the District website.
- Scheduled a pre-application meeting with Lino Lakes for the 2026 Stormwater Grant Program .
- Provided guidance to Arden Hills on the pre-application process for the Stormwater Grant and will be scheduling a pre-application meeting.

MEMORANDUM

Rice Creek Watershed District



Date: October 14, 2025
To: RCWD Board of Managers
From: Tom Schmidt, Drainage and District Facilities Manager
Subject: Staff Report October 2025

Highlights for this period

Responded to and addressed constituent concerns/questions about the public drainage system and district facilities.

Completed ACD10-22-32, West Pine Street Culvert lowering.

Solicited a quote from Dunaway Construction to lower the ACD10-22-32 culvert under 137th Ave./Rybak driveway to the DNR permitted elevation.

Contracted with Scandia trucking and excavating for AWJD#4 branch #2 channel Maintenance (Forest Lake).

Contracted with Scandia trucking and excavating for Lamprey Pass District easement maintenance work (access path maintenance and minor channel excavation).

Continued repairing/fine-tuning the District's iron-enhanced sand filters operational for the end of the summer /Fall season

Completed Planned AWJD#4 planned 2025 maintenance, continued PDS and Facilities mowing activities for the summer.

Coordinated with the District Engineer for needed survey/ construction staking on portions of the PDS.

Worked with City of Mounds View staff and Kendra to develop a letter of support for a city grant application to the MNDNR. For tree removal and replacement in the city's park adjacent to the RWJD#1, branch #5.

Continued planning for fall/ early winter Public Drainage and District Facilities Maintenance projects.

Attended the October 14, 2025, Birchwood Village City Council meeting to answer questions concerning the Plop MOA.

MEMORANDUM

Rice Creek Watershed District



Date: September 15, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: Staff Report 9/16/2024 to 10/14/2025

- Coded invoices for payment this month which were reviewed by Administrator Nick Tomczik and Treasurer Marcie Weinandt and sent to our accountant Bonnie Burns via an excel spreadsheet.
- Gathered all timesheets and reviewed select employee timesheets for administrator's final review.
- Provide bi-monthly payroll template to Redpath and updated information as needed.
- Continued to provide administrative/HR support to employees.
- Monitor benefit portals.
- Track accounts receivable and deposit checks as needed.
- Review and track monthly financial reports.
- Tracking grant expenses.
- Provide minute templates to TimeSavers for meetings. Reviewed and edited regular Board minutes.
- Provided draft minutes for the Board workshop.
- Review monthly check register and interim financial statements.
- Monitor District financials.
- Attending on-line cyber security courses
- Provide requested information to Board members and Administrator as needed.
- Assisted Board and Staff as needed.
- Attended board meetings and staff meetings.
- Placed orders for supplies as needed.
- Maintain Laserfiche filing system and scanned documents District receives into Laserfiche.

MEMORANDUM

Rice Creek Watershed District

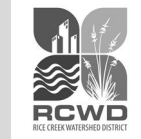


Date: October 15, 2025
To: RCWD Board of Managers
From: Sarah Struntz, Watershed Inspector
Subject: Staff Report 9/17/2025-10/14/2025

- Continuing with conducting routine inspections of sites. Establishing contact with new permits and inspection sites.
- Attended various scheduled meetings:
 - Staff meeting on 9/25, and 10/9
- Continuing to look into unresolved permits and reaching out to respective applicants or contacts to obtain any needed information.
- Reviewed two administrative permits and noticed them to the board of managers. Enjoy being able to help out other departments and feeling a lot more confident with permit review skills.
- Helped Theresa with the Wagamon DPA request and obtaining Laserfiche information.

MEMORANDUM

Rice Creek Watershed District



Date: October 13, 2025
To: RCWD Board of Managers
From: Nick Tomczik, Administrator
Subject: Staff Report – October 2025

Highlights for Month

- ✓ Administrative
 - Office Building (Pine Tree) Repairs, new lease
 - Staff Meeting
 - Administrator Review
 - Accounts Payable Review
 - Personnel Leave Requests
 - Board Meetings
 - Office SharePoint Format
 - RCD 2,3,5 Capital Budget Request Submittal
 - Perry Wagamon Public Data Act Request
 - Minnesota Paid Family and Medical Leave
 - Met Council Central Subregion Water Policy & Planning Workgroup
 - Time Management for the Overwhelmed - Training
 - Washington County Watershed Materials
 - Washington Commissioner Meeting
 - MN Association of WD Administrators Meeting
 - Washington Conservation District Update Meeting
 - Administrators Review
- ✓ Communication & Outreach
 - New Brighton Partnership Discussion
 - Fall City County Partner Planning
 - Blue Thumb Trademark Transfer
- ✓ Information Management
 - LaserFiche Software Services
 - District Wide Model Updates
 - SharePoint Software Usage
- ✓ Restoration Projects
 - RCD 2, 3, & 5 On-going, Jones Lake & DNR Engagement
 - WBIF Administration Coordination
 - Les Bolstad Golf Course Discussions
- ✓ Regulatory
 - Catherine Decker Permit Concerns
 - Permit Issuance
 - Permit Closures
- ✓ Drainage & Facilities Program
 - ARJD1 collaboration with Mounds View
 - ACD 53-62 Br 5& 6
 - ACD 10-22-32 Maintenance Discussions & City Engagement
 - PLOP Discussions and Agreement
 - IESF Maintenance
 - Biweekly Program Discussions with Consultants
- ✓ Lake & Stream Management
 - Clear Lake Shoreline Stabilization

MEMORANDUM

Rice Creek Watershed District



Date: October 13th, 2025
To: RCWD Board of Managers
From: Kelsey White, Permit Technician
Subject: Staff Report 9/16/2025 – 10/13/2025

Reviews

- Drafted and noticed one amended CAPROC.
- Coordinated submittal and review of CAPROC items for 10 permit applications.
- Conducted completeness reviews for 7 wetland boundary/type applications.
- Issued 13 wetland boundary decisions.
- Created 5 review files in Laserfiche.

Communications

- Sent notice of permit issuance for 8 permit applications and one amended permit.
- Sent 4 CAPROC notices.
- Drafted and sent 7 wetland boundary/type application notices.
- Sent one administrative action notice to the Board.
- Sent two communications on MN Statute 15.99 application review timeframes.
- Sent 2 incomplete application notices for wetland boundary joint applications.

Meetings

- Coordinated and attended 12 site visits for wetland boundary review.
- Attended PMT for CSAH 23/CSAH 62 roundabout.
- Attended 2 pre-application meetings.
- Participated in weekly permit coordination meetings and monthly permit triage.
- Attended regular staff meetings.

Other Duties

- Trained two regulatory staff on administrative permit review processes for floodplain alteration applications.
- Completed monthly security awareness training.
- Saved records of permit application communications to Laserfiche.
- Responded to email and telephone inquiries about RCWD permitting procedures and requirements.
- Responded to landowners about general WCA questions and questions regarding wetlands on or near their properties.

ITEMS FOR DISCUSSION AND INFORMATION

2. November Calendar

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MEMORANDUM

Rice Creek Watershed District

Date: October 14, 2025
To: RCWD Board of Managers
From: Theresa Stasica, Office Manager
Subject: November Calendar

Wednesday, November 5, 5:30 p.m. Citizen Advisory Committee Meeting

Board Liaison Manager Bradley
 RCWD District Conference Room and remotely*

Monday, November 10, 9 a.m. Board Workshop
 RCWD District Conference Room and remotely*

Tuesday, November 11 Veteran's Day-Office Closed

Wednesday, November 12, 9:00 a.m. Regular Board of Managers Meeting
 at Mounds View City Hall Council Chambers,
 2401 County Road 10, Mounds View, MN and remotely*

Thursday, November 13, 4:30 p.m. Deadline for Manager Per Diem & Milage Claim Forms

Wednesday, November 26, 9:00 a.m. **NO Regular Board of Managers Meeting**

Thursday & Friday, November 27 & 28 Thanksgiving Day Holiday-Office Closed

Wednesday-Friday, December 3-5 MN Watersheds Pre-Conference Workshops
 & Annual Conference
 Grandview Lodge, Nisswa, MN