



# Rice Creek Watershed District Stormwater Management Grant Program 2025 Application Form

## I. APPLICANT INFORMATION

Organization (to be named as Grantee): \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Tax Status: \_\_\_\_\_ Tax ID#: \_\_\_\_\_  
(e.g., local government, non-profit 501(c)(3), private business, etc.)

## II. PROJECT CONTACTS

Project Officer: \_\_\_\_\_ Financial Officer: \_\_\_\_\_  
Title: \_\_\_\_\_ Title: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_

## III. PROJECT INFORMATION

Project Name: \_\_\_\_\_  
Location(s) of Project: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_  
Project Start Date: \_\_\_\_\_ Project Completion Date: \_\_\_\_\_  
Project Type (check only those that directly apply):  
Water Quality Treatment Project      Stormwater Reuse Irrigation Project  
Peak Runoff Rate Control Project      Runoff Volume Control / Flood Storage Project  
Other: \_\_\_\_\_

Is a RCWD Rule C permit required for this project?      YES      NO      UNKNOWN

## IV. GRANT REQUEST

RCWD Grant Funding Requested: \$ \_\_\_\_\_  
Applicant Match Funding Committed: \$ \_\_\_\_\_  
State/Other Funding Committed: \$ \_\_\_\_\_ Source(s): \_\_\_\_\_  
Total Estimated Project Cost: \$ \_\_\_\_\_  
Would you be willing to accept grant funding in an amount less than requested?      YES      NO

## V. SIGNATURE OF APPLICANT

I certify that the information contained within this application is true and accurate.

\_\_\_\_\_  
Signature of Project Officer

\_\_\_\_\_  
Date

## VI. Executive Summary / Abstract

Include a brief Executive Summary (100 words or less) that summarizes the main goals and activities of the project and the expected environmental outcomes that will be achieved. Identification of the total amount of funds being requested along with the required match. The summaries will be used in the grant review process and on the RCWD website, for projects that are funded.

## VII. Description (10 points)

The RCWD has established guidelines for prioritizing projects based on location. Water quality improvement projects should be located to benefit a RCWD lake classified as either “Protection” or “Restoration” (see Table 2-4 in the RCWD 2020 Watershed Management Plan), and/or a waterbody with an approved Total Maximum Daily Load (TMDL) study or other recognized diagnostic water quality study. Flood storage and runoff rate control projects should focus on reducing peak flood elevations in known regional flood hazard areas and/or documented local problem areas. Describe the specific watershed management, water quality or quantity need(s) that the project will address and its impact on the target water resource within the District.

Name the target waterbody benefiting from this project: \_\_\_\_\_

List and describe the Best Management Practices (BMPs) to be incorporated into this project

If applicable, describe how the project impacts or protects RCWD groundwater resources, minimizes impervious surfaces, and/or maximizes infiltration.

Provide drawings, maps and/or schematics which graphically illustrate the location and conceptual design of the project. **(Attach separate sheets.)**

Describe how long-term operation and maintenance of the project will be accomplished and identify the individual(s) responsible for maintenance activities if different than the project officer listed in section 2.

**VIII. Prioritization (15 points)**

How does the project support existing regional planning efforts such as the RCWD Watershed Management Plan, municipal surface water management plans, TMDLs, or other recognized diagnostic studies? Is the project included on the Member Community Project List (Appendix G) within the RCWD Watershed Management Plan? Please provide citations where possible.

**IX. Targeting (15 points)**

Describe the critical pollution or flooding sources and risks addressed by this project. Explain why the proposed project is the most cost-effective and feasible means to attain the expected resource benefits. Has a formal analysis been conducted to substantiate this position?

**X. Measurable Outcomes (20 points)**

Provide a detailed estimate and description of the anticipated pollutant reduction, stormwater rate/volume reduction, groundwater withdrawal reduction, and/or other environmental or natural resource benefits associated with the project. Describe the methods and cite the sources (i.e. P8 model, HydroCAD, XP-SWMM, MIDS, MN Stormwater Manual, etc.) used to calculate or estimate the pollutant reductions and/or hydrologic outcomes. **(Mandatory for RCWD to consider your proposal!)**

**XI. Cost-Effectiveness (20 points)**

Provide a detailed budget that lists each item for which funding is being requested. You must also list the sources of required local matching contributions. Why is this the most cost-effective approach to solving the problem? Have other alternatives been explored? **(Attach separate sheets if needed.)**

**XII. Project Readiness (10 points)**

Please describe the anticipated timeline for implementing this project. What steps have been taken to ensure that the project can be implemented according to this timeline? Are any permits needed? (If permits are required please cite from what agency and where the project is in that process)

**XIII. Engagement Opportunities (10 points)**

Demonstrate any potential for public engagement, education and demonstration and describe what methods will be used to ensure that the purpose and success of the project are made known to the public. Applicants must incorporate a public engagement component into the project.